



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Utilities Committee

Tuesday, August 12, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[25-0936](#) Approval of the July 8, 2025 Utilities Committee Meeting Minutes.

Attachments: [July 8, 2025 Utilities Committee Meeting Minutes.pdf](#)

5. **Public Hearing/Appearances**

6. **Action Items**

[25-0937](#) Award R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000.

Attachments: [R-25 Contract Award Combined Forms.pdf](#)

7. **Information Items**

[25-0938](#) Water Main Break Reports for May and June 2025
- Water Distribution and Meter Team Monthly Report - May
- Water Distribution and Meter Team Monthly Report - June

Attachments: [5 - May 2025 - Water Main Breaks.pdf](#)

[6 - June 2025 - Water Main Breaks.pdf](#)

8. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, contact Laura Jungwirth at 920-832-6474.



City of Appleton

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Meeting Minutes - Final Utilities Committee

Tuesday, July 8, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

4. Approval of minutes from previous meeting

[25-0754](#)

Approval of the June 24, 2025 Utilities Committee Meeting Minutes.

Attachments: [June 24, 2025 Utilities Committee Meeting Minutes.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the June 24, 2025 Utilities Committee Meeting minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-0782](#)

Award AWWTP Digester Cleaning and Inspection Support contract to Staab Construction Corporation in the amount of \$122,600 with a 15% contingency of \$18,390 for a total not to exceed \$140,990

Attachments: [AWWTP Digester Cleaning and Inspection Support Contract Memo.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the AWWTP Digester Cleaning and Inspection Support contract to Staab Construction Corporation in the amount of \$122,600 with a 15% contingency of \$18,390 for a total not to exceed of \$140,990 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

7. Information Items

8. Adjournment

Lambrecht moved, seconded by Stancil-Martin, that the Utilities Committee Meeting be adjourned at 4:37 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

R-25 Chemical Root Foaming of Sanitary Sewers

Be awarded to:

Name: Duke's Root Control, Inc.
Address: 400 Airport Road, Suite E
 Elgin, IL 60123

In the amount of : _____

With a _____ **% contingency of :** _____

For a project total not to exceed : _____

**** OR ****

In an amount Not To Exceed : \$35,000.00

Budget: \$25,000.00
Estimate: \$28,000.00
Committee Date: 08/12/25
Council Date: 08/20/25

R-25 Chemical Root Foaming of Sanitary Sewers (#9775754)

Owner: Appleton WI, City of

Solicitor: Appleton WI, City of

07/28/2025 01:45 PM CDT

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Duke's Root Control	
						Unit Price	Extension	Unit Price	Extension
R-25 BASE BID							\$0.00		\$41,626.40
	1	1	8"/9" Sanitary Sewer	lin.ft.	5219			\$2.08	\$10,855.52
	2	2	10" Sanitary Sewer	lin.ft.	6072			\$2.29	\$13,904.88
	3	3	12" Sanitary Sewer	lin.ft.	3752			\$2.50	\$9,380.00
	4	4	15" Sanitary Sewer	lin.ft.	1576			\$4.75	\$7,486.00
Base Bid Total:							\$0.00		\$41,626.40

WATER MAIN BREAK REPORT - MAY 2025

YEARLY WATER MAIN BREAK COMPARISON

MONTH 24	MONTH 25	YTD 24	YTD 25
2	2	25	39

LOCATION	BREAK DATE	WORK ORDER	TYPE OF PIPE	SIZE	YEAR	BREAK	ESTIMATED DURATION	ESTIMATED WATER LOSS IN GALLONS	DOLLAR VALUE OF WATER REVENUE LOSS**	TOTAL DOLLAR VALUE FOR BREAK* <small>(Water Costs + Repair Costs)</small>
2609 S. East St.	5/14/2025	250167	CIP	8"	1966	2" Split & 1/16" Crack	127 Days	3,687,915	\$22,422.52	\$31,422.52

NOTES: The break was found while hydrant testing. The duration was calculated by the soil saturation.

N. Sandra St. & E. Pershing St.	5/19/2025	250167	DIP	12"	1978	4" Hole	4 Hours	820,049	\$4,985.90	\$13,985.90
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NOTES: The break was found due to water bubbling. The duration was calculated by the soil saturation.

Total Cost =	\$45,408.42
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*In addition to the dollar value of water revenue lost, there is an average cost of \$9,000 to repair each water main break (including final restoration) and an average cost of \$630 to produce the lost water for each main break.

**Water Loss is calculated at the residential rate of \$6.08 per 1000 gallons.

WATER MAIN BREAK REPORT - JUNE 2025

YEARLY WATER MAIN BREAK COMPARISON

<u>MONTH 24</u>	<u>MONTH 25</u>	<u>YTD 24</u>	<u>YTD 25</u>
2	3	27	42

LOCATION	BREAK DATE	WORK ORDER	TYPE OF PIPE	SIZE	YEAR	BREAK	ESTIMATED DURATION	ESTIMATED WATER LOSS IN GALLONS	DOLLAR VALUE OF WATER REVENUE LOSS**	TOTAL DOLLAR VALUE FOR BREAK* <small>(Water Costs + Repair Costs)</small>
E. Sunset Ave. & N. Racine St.	6/5/2025	250167	DIP	8"	1974	4" Hole	4 Hours	648,305	\$3,941.69	\$12,941.69
NOTES: The break was found due to a call in by a resident. The duration was calculated by the time of the call and the amount of water bubbling.										
E. Capitol Dr. & N. Mariah La.	6/10/2025	250167	DIP	8"	1980	4" Hole	2 Hours	324,153	\$1,970.85	\$10,970.85
NOTES: The break was found due to a call from a contractor as it broke when they were digging around it while working. The duration was calculated by the time of their call.										
3113 N. Lawe St.	6/26/2025	250167	CIP	8"	1967	2" Split & 1/16" Crack	83 Days and 8 Hours	2,466,197	\$14,994.48	\$23,994.48
NOTES: The break was found while correlating. The duration was calculated by the soil saturation.										

Total Cost =	\$47,907.02
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*In addition to the dollar value of water revenue lost, there is an average cost of \$9,000 to repair each water main break (including final restoration) and an average cost of \$630 to produce the lost water for each main break.

**Water Loss is calculated at the residential rate of \$6.08 per 1000 gallons.