



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Agenda - Final Parks and Recreation Committee

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Monday, July 21, 2025

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[25-0853](#) Minutes of the July 7, 2025 Parks and Recreation Committee Meeting

**Attachments:** [Minutes of the July 7, 2025 Parks and Recreation Committee Meeting.pdf](#)

5. **Public Hearing/Appealances**

6. **Action Items**

[25-0857](#) Approve ordinance changes to Section 13-1(f) Special Use Areas, Section 13-5(o) Prohibited Items and Uses, and Section 13-8 Possession of Alcoholic Beverages

**Attachments:** [Chapter 13 Ordinance Changes Memo.pdf](#)

[Sec 13-1\(f\) Changes.pdf](#)

[Sec 13-5\(o\) Changes.pdf](#)

[Sec 13-8 Changes.pdf](#)

7. **Information Items**

8. **Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



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## Meeting Minutes - Final Parks and Recreation Committee

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Monday, July 7, 2025

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Hayden called the meeting to order at 6:00 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Hayden, Dougherty, Van Zeeland and Schultz

**Excused:** 1 - Smith

4. Approval of minutes from previous meeting

[25-0790](#)

Minutes of the June 9, 2025 Parks and Recreation Committee Meeting

**Attachments:** [Minutes of the June 9, 2025 Parks and Recreation Committee Meeting.pdf](#)

**Van Zeeland moved, seconded by Schultz, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hayden, Dougherty, Van Zeeland and Schultz

**Excused:** 1 - Smith

5. Public Hearing/Appearances

6. Action Items

[25-0793](#)

Approve Veterans Memorial Park Natural Sculpture Request

**Attachments:** [Veterans Memorial Park Natural Sculpture Request Memo.pdf](#)

**Schultz moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hayden, Dougherty, Van Zeeland and Schultz

**Excused:** 1 - Smith

**7. Information Items**

[25-0791](#)

Reid Golf Course-June, 2025 Revenue & Expense Report

**Attachments:** [Reid Golf Course-June, 2025 Revenue & Expense Report.pdf](#)

**The Reid Golf Course-June, 2025 Revenue & Expense Report was presented.**

**8. Adjournment**

**Van Zeeland moved, seconded by Schultz, that the meeting be adjourned at 6:10 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hayden, Dougherty, Van Zeeland and Schultz

**Excused:** 1 - Smith



# CITY OF APPLETON

**Department of Parks & Recreation**

1819 East Witzke Blvd.

Appleton, WI 54911

p: 920-832-5905

f: 920-993-3103

[www.appletonparkandrec.org](http://www.appletonparkandrec.org)

TO: Parks & Recreation Committee

FROM: Dean Gazza

DATE: July 21, 2025

RE: Action: Approve ordinance changes to Section 13-1(f) Special Use Areas, Section 13-5(o) Prohibited Items and Uses, and Section 13-8 Possession of Alcoholic Beverages

The following are recommended ordinance changes to Chapter 13 of the municipal code of the City of Appleton.

Section 13-1(f):

1. Removal of the Gardens of the Fox Valley Memorial Park. This group is no longer operating the Scheig Center and Gardens. The Parks and Recreation Department manages the facility.
2. Adding Vulcan Heritage Park to privately leased areas. Currently Fratellos Riverfront Restaurant is leasing park land for outdoor dining.

Section 13-5(o):

1. This is a new ordinance added to prohibited items and uses. This will address vandalism and inappropriate use of tennis and pickleball courts.

Section 13-8:

1. Removal of the permit requirements for the possession of alcoholic beverages. This was approved by committee and council.
2. Adding the possession and consumption of fermented malt beverages and wine is prohibited within 20' of any pavilion or playground within a park. This was approved by committee and council.
3. Change Reid Golf Course time for serving alcoholic beverages from 9 a.m. to 8 a.m. When there are golf outings that have a shotgun start at 9 a.m., staff cannot provide beverage service before all players leave the clubhouse.

Please contact me at 832-5572 or at [dean.gazza@appletonwi.gov](mailto:dean.gazza@appletonwi.gov) with any questions.

**ADOPTED:  
PUBLISHED:  
Office of the City Clerk**

**XX-25**

**AN ORDINANCE AMENDING SECTION 13-1(f) OF CHAPTER 13 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO DEFINITIONS AND TERMS; SPECIAL USE AREAS.**

(Parks and Recreation Committee – XX-XX-XX (Date))

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 13-1(f) of Chapter 13 of the Municipal Code of the City of Appleton, relating to definitions and terms; special use areas, is hereby amended to read as follows:

**Sec. 13-1. Definitions and terms.**

(f) ***Special Use Areas*** shall include properties and facilities, or portions thereof, under the jurisdiction of the Parks and Recreation Department or the Department of Public Works that are regulated by contracts or agreements approved by the committee of jurisdiction. Special Use Areas may be exempt from certain regulations set forth in this chapter subject to the terms of the contract or agreement and uses permitted therein as approved by the committee of jurisdiction. Special Use Areas include, but may not be limited to:

- (1) Appleton Family Ice Center-Appleton Veterans Memorial Park.
- (2) Rowing Club-Telulah Park.
- (3) USA Youth, Inc.-USA Youth Sports Complex.
- (4) Appleton Yacht Club-Lutz Park.
- (5) Privately leased areas of Houdini Plaza and Vulcan Heritage Park.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.

Dated: \_\_\_\_\_

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Jacob A. Woodford, Mayor

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Amy Molitor, Deputy City Clerk

**ADOPTED:  
PUBLISHED:  
Office of the City Clerk**

**XX-25**

**AN ORDINANCE AMENDING SECTION 13-5(o) OF CHAPTER 13 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PROHIBITED ITEMS AND USES.**

(Parks and Recreation Committee – XX-XX-XX (Date))

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 13-5(o) of Chapter 13 of the Municipal Code of the City of Appleton, relating to prohibited items and uses, is hereby amended to read as follows:

**Sec 13-5. Prohibited items and uses.**

In addition to otherwise illegal activities, the following shall be prohibited within the boundaries of any park and Special Use Area:

(o) Using any public park tennis court for any activity or purpose other than playing tennis or pickleball. Prohibited activities include, but are not limited to, skateboarding, rollerblading, bicycling, playing soccer, playing volleyball, gathering, or any other recreational or non-recreational use unrelated to tennis or pickleball.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jacob A. Woodford, Mayor

\_\_\_\_\_  
Amy Molitor, Deputy City Clerk

**ADOPTED:**  
**PUBLISHED:**  
Office of the City Clerk

**XX-25**

**AN ORDINANCE AMENDING SECTION 13-8 OF CHAPTER 13 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO POSSESSION OF ALCOHOLIC BEVERAGES.**

(Parks and Recreation Committee – XX-XX-XX (Date))

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 13-8 of Chapter 13 of the Municipal Code of the City of Appleton, relating to possession of alcoholic beverages, is hereby amended to read as follows:

**Sec. 13-8. Possession of alcoholic beverages.**

- (a) No alcoholic beverages, other than fermented malt beverages and wine, are allowed in any park.
- (b) The possession and consumption of fermented malt beverages and wine is prohibited within 20' of any pavilion or playground within a park.
- (c) No person shall drink from or possess an open container of permitted alcoholic beverage in any park before 10:00 a.m. or after 10:00 p.m.
  - (1) Time limitations in this section shall be extended in the posted areas of Veterans Memorial Park while organized league or tournament play is in progress.
  - (2) Time limitations in this section shall be extended to 8:00 a.m. at Reid Golf Course.
- (d) No alcoholic beverages of any kind may be carried into any area of Reid Golf Course at any time unless the alcoholic beverage was purchased at or provided by or on behalf of Reid Golf Course.
- (e) A person violating this section may be subject to a forfeiture pursuant to Sec. 1-16 and Sec. 13-11 et. Seq.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jacob A. Woodford, Mayor

\_\_\_\_\_  
Amy Molitor, Deputy City Clerk