

All Action Items

Municipal Services Committee

Mon, Jul 21, 2025 4:30PM

Aldersperson Denise Fenton (District 6) 49:24

So, moving to our action items. The first is 25-0859, approve the Glenmore Park plat new street design parameters. Okay.

Aldersperson Alex Schultz (District 9) 49:34

Motion to approve.

Aldersperson Vered Meltzer (District 2) 49:37

Second.

Aldersperson Denise Fenton (District 6) 49:38

All right. We have a motion and a second. Anything from staff on that on this? Deputy Director Neuberger?

Deputy Director Pete Neuberger (Public Works) 49:48

So, the layout of the streets via the preliminary plat is included with the staff memo. Happy to ask—answer any questions that anyone may have about the layout of the subdivision relative to the streets. Uh, as it states in the memo, everything is has been vetted using the new Complete Streets design process, and staff are here and happy to answer any questions that the committee members may have.

Aldersperson Denise Fenton (District 6) 50:14

Anything from up here? Alder Meltzer.

Aldersperson Vered Meltzer (District 2) 50:18

Thank you. Just kind of for the public, could we get a refresher, a summary, of what that Complete Street design process means compared to how things were designed previously? Just kind of a high-level summary.

Deputy Director Pete Neuberger (Public Works) 50:35

I'll take the first crack at that and see if staff—if any other staff want to add to that. So, the design guide reflects the current industry standards related to multi—accommodating multi modal transportation. So, you're looking at techniques that are designed to right size streets in terms of the width that's appropriate to—up to produce. Excuse me.

[It sounded like somebody at the meeting got up and told other people that the door to the room needed to be left open.]

Aldersperson Denise Fenton (District 6) 51:23

I'll wait 'til attorney Abshire gets back to.

Deputy Director Pete Neuberger (Public Works) 51:25

Thank you.

Alderson Denise Fenton (District 6) 51:28

Thank you.

Deputy Director Pete Neuberger (Public Works) 51:30

So, so the Complete Streets design guide, in terms of pavement widths, is designed to influence driver behavior by right sizing the width of streets. If you go too wide, that will—that will facilitate faster, faster driver speeds. Drivers just—that's just something that naturally happens. So, by right sizing the width of a street, we can kind of fine tune and nudge driver behavior in the direction that we want to try to promote safe driving speeds for all users, that includes pedestrians, bicycle, bicyclists, all forms of multi modal transportation. So can think of the design guidance as kind of a menu to pick from based on good design practices. So, we've started using that. About a year ago, we started taking new streets, as you know, as part of that. And then we—so new streets and reconstruct streets are just are designed using those guides. So again, influences pavement widths and then accommodations for pedestrians and bicycle bicyclists.

Alderson Vered Meltzer (District 2) 52:39

Thank you.

Alderson Denise Fenton (District 6) 52:41

All right. Anyone else? Seeing none, we'll go ahead and vote. All those in favor, please signify by saying aye. Aye. That passes five zero.

Alderson Denise Fenton (District 6) 52:50

Next 25-0860, approve Mission Ridge North Plat new street design parameters.

Alderson Alex Schultz (District 9) 52:57

Motion to approve.

Alderson Vered Meltzer (District 2) 52:58

Second.

Alderson Denise Fenton (District 6) 52:59

All right, we have a motion and a second. Any questions? Anything to add on this one, Deputy Director Neuberger or...?

Deputy Director Pete Neuberger (Public Works) 53:06

Nothing to add. Happy to answer any questions.

Alderson Denise Fenton (District 6) 53:10

Any questions? All right, seeing none, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Alderson Denise Fenton (District 6) 53:18

Next item is number 25-0861, approve I-41 - state highway 47/Mead Street state municipal finance agreement.

Alderson Brad Firkus (District 3) 53:30

Motion to approve.

Alderman Alex Schultz (District 9) 53:30
Second.

Alderman Denise Fenton (District 6) 53:33

Did you get those? All right, we have a motion and a second. All right, anything from staff on this one? Director Jungwirth.

Director Laura Jungwirth (Public Works) 53:46

Thank you. I just wanted—I'll keep it brief. I know we're running long, but just wanted to clarify that this would include the Richmond Street and Mead Street overpasses, and the city is a party, as well as Outagamie County, and Grand Chute. And our proportion of contribution to this would be the community sensitive design elements which would be the bri—the staining, the facade staining, and then any silhouettes that are added, and also any traffic additional items. So, cameras is what we're looking at. We call them the ITS items. So those are included as a part of this agreement and the items that the city would contribute financially towards.

Alderman Denise Fenton (District 6) 54:28

Okay. Any questions? All right, seeing none, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Alderman Denise Fenton (District 6) 54:38

And now we move to 25-0862, approve the I41, State highway 47/Meade Street, state municipal maintenance agreement.

Alderman Brad Firkus (District 3) 54:48

Move to approve.

Alderman Vered Meltzer (District 2) 54:49

Second.

Alderman Denise Fenton (District 6) 54:50

All right, we have a motion and a second. Anything on this one from staff?

Director Laura Jungwirth (Public Works) 54:54

This would be for the same segment—segments, I should say. The overpass is for Richmond and Meade. And this is outlining who is responsible for what maintenance after it's constructed.

Alderman Denise Fenton (District 6) 55:04

Okay. And just a note to anybody on the committee and the public, in the document, I would refer people to the diagram where everything is shaded, and that makes it a whole lot clearer who's responsible for what.

Director Laura Jungwirth (Public Works) 55:18

The last two pages in the document are very useful for outlining—

Alderman Denise Fenton (District 6) 55:21

Yes. So, thank you for that. All right. If no other questions, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Mon, Jul 21, 2025

Alderson Denise Fenton (District 6) 55:33

Moving to 25-0866 approve vacation of a portion of North Oneida Street right of way and all of unnamed historic alley right of way, as shown in Exhibit A.

Alderson Brad Firkus (District 3) 55:45

Move to approve.

Alderson Alex Schultz (District 9) 55:46

Second.

Alderson Denise Fenton (District 6) 55:47

All right, we have a motion and a second, and I have a question on that one, if I may. So, the documents didn't specifically mention the to and from on the street vacation. Can you just clarify that for my own personal understanding?

Deputy Director Pete Neuberger (Public Works) 56:11

So, I'll refer to Exhibit A which I believe was included with that. So, the—so this would be border on the south side by Washington Street and on the north side by Franklin Street.

Alderson Denise Fenton (District 6) 56:25

And so my question is, normally, when we have a street vacation, we're saying the city is, you know, giving it to somebody, or somebody is giving—so who are the to and from here?

Deputy Director Pete Neuberger (Public Works) 56:37

Oh, I'm sorry. I apologize. I apologize for misunderstanding your question. So, the practice is that the neighboring property owners on each side of the center line would—it would revert back to that. So essentially, it's the city of Appleton.

Alderson Denise Fenton (District 6) 56:54

Okay, okay. So, I did not think that there was any legal transfer, but I just wanted to make sure. Okay. Any other questions? Everybody understood it, but me. All right, seeing none, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Alderson Denise Fenton (District 6) 57:12

25-0863 request to revise permanent street occupancy permit number 17-018-P, so the Edison permanent Street occupancy permit for the safe routes to school. Traffic engineer Lom, you want to speak to this one? Okay.

Eric Lom (City Traffic Engineer) 57:35

Okay, so I'm happy to set this up. I believe we have a very patient gentleman in the audience who may also want to speak on this topic. So back in 2017, Edison school came to the city and was looking for permission to paint small light bulb symbols along designated routes for their students to safely get back and forth to school, and that was approved as part of a permanent street occupancy permit. More recently, Columbus school is essentially closing for all practical purposes, and those students that went to Columbus Elementary are now going to be directed to Edison Elementary, and so we've been working with the Central Regional Plan Commission and the school on coming up, making sure that we have safe routes established. In our normal ways of going about that, we're transferring a crossing guard and some other things like that. But we were also approached about expanding the light bulb routes, if you will. And the mechanism that we thought made the

most sense to do that was to revise the existing street occupancy permit. So that's what's being requested tonight. And I don't know if Joel has anything to add to that, if the chair....

Alderson Denise Fenton (District 6) 59:05

And you heard, just please state your name and address for the record. And...

Joel Cannon (Associate Principal of Elementary Transition - AASD) 59:08

All right, I'm Joel Cannon, and I don't live in the city of Appleton. I'm here to repre—

Alderson Vered Meltzer (District 2) 59:08

Your business address too.

Alderson Denise Fenton (District 6) 59:09

That's fine.

Joel Cannon (Associate Principal of Elementary Transition - AASD) 59:12

Business address. Thank you. Okay. 913 North Oneida Street. It's—I'm a former principal of Columbus Elementary and helping to oversee the transition of some of our students to Edison. So, part of the transition activities was to create the Safe Routes to School subcommittee that I'm representing. So really appreciate the City of Appleton and in your support in re designating Safe Routes now that the Edison neighborhood has a larger footprint in the area. So, we've already worked with those folks from Safe Routes to School that have given our subcommittee and their members of that subcommittee too recommendations on six different routes for students from the different, you know, east of the school, south, west, and north of the school to be able to have that lighted pathway to Edison. And so, we're looking at, hopefully, with approval from the City Council, to have a painting party in August and then be able to educate, you know, the neighbors and attending families at Edison on where those routes are.

Alderson Denise Fenton (District 6) 1:00:21

Okay. Thank you. And if this is approved in this committee, council will take that up in two weeks, because we have the fifth week where we won't have a meeting next week.

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:00:31

That's our understanding.

Alderson Denise Fenton (District 6) 1:00:33

All right. And also, personally, I love the light bulbs. I walk around and—thank you.

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:00:37

Thank you. Thank you.

Alderson Denise Fenton (District 6) 1:00:39

All right. Any questions from up here? Alder Meltzer.

Alderson Vered Meltzer (District 2) 1:00:42

I think we need a motion still. So, I will, I will move.

Adrian Stancil-Martin (District 11) 1:00:47

I was gonna say motion to approve.

Alderson Vered Meltzer (District 2) 1:00:48

I will second.

Alderson Denise Fenton (District 6) 1:00:49

Okay. Thank you for keeping me on track. It's been a long meeting.

Alderson Vered Meltzer (District 2) 1:00:54

I just, I want to say how much I appreciate the Safe Routes to School program. I'm in District two. Before the redistricting back with the census, Edison was in my district, and I—it's great to see how it empowers kids with a sense of way finding and just really appreciate that that's—the footprint is being extended.

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:01:18

Thank you. I want to appreciate that. Part of the subcommittee is also trying to encourage more families to walk to school, so that is part of the initiative as well. So, thank you. Thank you.

Alderson Denise Fenton (District 6) 1:01:28

Alder Schultz.

Alderson Alex Schultz (District 9) 1:01:29

Just—while you're there, just a quick question. Can I ask what kind of paint is used to apply those to the sidewalks?

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:01:34

Yellow, and we have, we have a stencil that fits the dimensions within the policy, so just be like yellow—

Alderson Alex Schultz (District 9) 1:01:42

Like a hard epoxy that's put down?

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:01:44

Yeah.

Alderson Alex Schultz (District 9) 1:01:44

Have you guys ever considered fluorescing epoxy paint so that it lights up at night?

Joel Cannon (Associate Principal of Elementary Transition - AASD) 1:01:49

Not sure. No, we haven't discussed that, but...

Alderson Alex Schultz (District 9) 1:01:53

Just thinking. Light bulb went off in my head, that's all.

Alderson Denise Fenton (District 6) 1:02:02

Anyone else? All right, seeing none—and thank you for keeping me on track, Alder Meltzer—we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero, and again Council in two weeks from Wednesday.

Alderson Denise Fenton (District 6) 1:02:18

All right. Next item is, uh, 25-0864 approve ordinance changes related to the A-25 A-26 Baldeagle Drive paving projects.

Alderson Alex Schultz (District 9) 1:02:30

Motion to approve.

Alderson Brad Firkus (District 3) 1:02:31

Second.

Alderson Denise Fenton (District 6) 1:02:32

All right, we have a motion and a second. Any comments from staff on this one? All right, any questions from committee? Seeing none, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Alderson Denise Fenton (District 6) 1:02:45

25-0865 approve ordinance changes related to the A-25 Providence Avenue paving project.

Alderson Brad Firkus (District 3) 1:02:52

Move to approve.

Alderson Alex Schultz (District 9) 1:02:53

Second.

Alderson Denise Fenton (District 6) 1:02:54

All right, we have a motion and a second. Nothing from staff on this one? All right, anything from up here? Seeing none, all—we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.

Alderson Denise Fenton (District 6) 1:03:07

Last action item, 25—we're only three minutes over. 25-0880 inter municipal agreement between the City of Appleton and the town of Ground Chute—Grand Chute for the construction of new traffic signal and related roadway improvements at the Rich—Richmond and Ridgeview intersection.

Alderson Brad Firkus (District 3) 1:03:25

Move to approve.

Alderson Vered Meltzer (District 2) 1:03:27

Second

Alderson Denise Fenton (District 6) 1:03:28

All right. Anything, Traffic Engineer Lom, Deputy Director Neuberger? Anybody? It's okay. Director Jungwirth.

Director Laura Jungwirth (Public Works) 1:03:39

I'll jump in if that's okay.

Alderson Denise Fenton (District 6) 1:03:40

Everybody wants.

Director Laura Jungwirth (Public Works) 1:03:40

If there are details to the project, I would defer to our city traffic engineer. However, as far as the agreement goes, just wanted to outline that we did apply for and have received a signals—an SISP grant and we are funded at 90%. So, we only have to fund a small portion of it, which is fantastic, and it will be a 50/50 shared cost with Grand Chute. Internally and administratively, they've agreed to the terms within the agreement, and will be bringing to their board for subsequent approval along with ours. And again, everything is shared 50/50 for that execution. And then also we will be sharing in the costs. The city of Appleton is lead agency, and our fees that we accrue as a part of that work will also be shared.

Aldersperson Denise Fenton (District 6) 1:04:27

Thank you.

Director Laura Jungwirth (Public Works) 1:04:29

So, unless you have any other questions.

Aldersperson Denise Fenton (District 6) 1:04:31

The citizens of District Six have already been telling me how grateful they are for the temporary signal, and so I am sure that this is going to be a wonderful thing for—at least for my district, and I suspect for people, everybody traveling through that area. All right, any anything else from up here? All right, seeing none, we'll go ahead and vote. All those in favor please signify by saying aye. Aye. That passes five zero.