



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Agenda - Final Board of Health

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Wednesday, May 14, 2025

7:00 AM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting  
[25-0473](#) Approve Minutes of 03.12.2025 Board of Health Meeting  
**Attachments:** [03.12.2025 BoardOfHealth MeetingMinutes.pdf](#)
5. **Public Hearing/Apearances**
6. **Action Items**  
[25-0476](#) Elect Board of Health Chair  
[25-0477](#) Elect Board of Health Vice Chair  
[25-0474](#) Set Board of Health Meeting Date & Time  
[25-0475](#) Designate Board of Health Contact Person
7. **Information Items**  
[25-0480](#) 2025 Q1 Health Department Report  
**Attachments:** [Q1 2025 Quarterly Report.pdf](#)  
[25-0478](#) New Noise Variances  
**Attachments:** [05.02.2025 ApprovedNoiseVariancesPublicPublish.pdf](#)  
[25-0479](#) Health Department Newsletter  
**Attachments:** [April 2025 Newsletter.pdf](#)

8. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



# City of Appleton

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## Meeting Minutes - Final Board of Health

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Wednesday, March 12, 2025

7:00 AM

Council Chambers, 6th Floor

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**Due to technical difficulties the recording for this meeting is audio only.**

1. Call meeting to order

The Board of Health Meeting was called to order by Chair Spears at 7:03am.

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

**Excused:** 1 - Kane

4. Approval of minutes from previous meeting

[25-0177](#)

Approve the 02.12.2025 Board of Health Minutes

**Attachments:** [02.12.25\\_BoardofHealth\\_MeetingMinutes.pdf](#)

**Alderperson Jones moved, seconded by Mayor Woodford, that the 02.12.2025 Board of Health Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

**Excused:** 1 - Kane

5. Public Hearing/Appearances

6. Action Items

[25-0178](#)

Approve the Noise Variance Fee Schedule as identified in the attached document.

**Attachments:** [Memo\\_NoiseVarianceFee.pdf](#)

**Werth moved, seconded by Vogel, that the Noise Variance Fee Schedule be recommended for approved. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

**Excused:** 1 - Kane

## 7. Information Items

[25-0180](#)

Program Report: TRH/Short Term Rentals and Health Licensing presented by Todd Schmidt, Environmental Health Technician

**Attachments:** [TRH BOH Presentation 2025.pdf](#)

[25-0179](#)

Health Department Newsletter

**Attachments:** [March 2025 Newsletter.pdf](#)

## 8. Adjournment

**A motion was made by Mayor Jake Woodford, seconded by Lee Marie Vogel, that this Board of Health meeting be adjourned at 7:57am. The motion carried by the following vote:**

**Aye:** 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

**Excused:** 1 - Kane

# Appleton Health Department

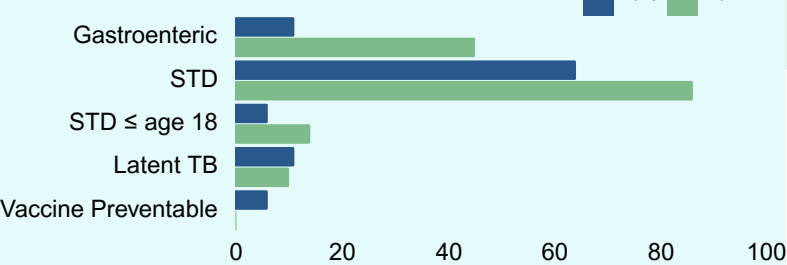
## 2025 Q1 Report

There are five Foundational Areas in Public Health, also known as Public Health Programs. The Appleton Health Department reports quarterly on quantitative metrics in each program. The data reported here is compared to the data for the same period the previous year.

### Communicable Disease Control

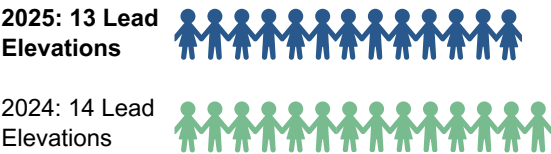
Vaccine-preventable communicable diseases increased compared to 2024, primarily due to a rise in pertussis cases.

#### Communicable Disease Prevalence



### Chronic Disease Control & Injury Prevention

#### Lead Elevations

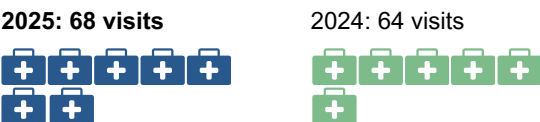


### Community Health

- Housing & Collaboration:** Staff participated in extensive housing coalition work, case conferencing, and interagency collaboration, with roles ranging from leadership to training and outreach.
- Community Engagement & Education:** Team members led or attended over 30 training sessions, events, and meetings focused on homelessness, public health, diversity, and leadership.
- Systems Support & Client Services:** Continued efforts in coordinated entry, client navigation, report preparation, and regional data collection (e.g., PIT count, CE intakes) to support community health infrastructure.

### Maternal, Child, & Family Health

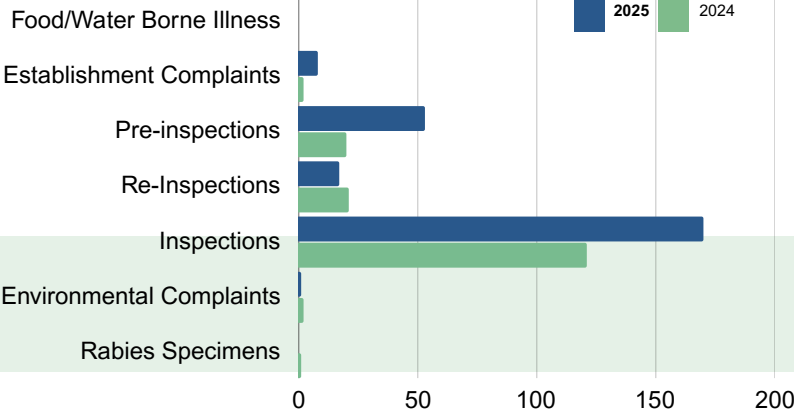
#### Public Health Nurse visits and revisits



### Environmental Public Health

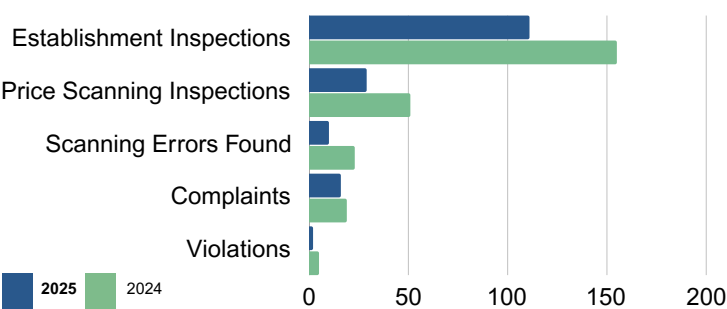
The implementation and upkeep of a Tourist Rooming House licensing compliance process resulted in corresponding increases in both Pre-inspections and Inspections.

#### Licensing



### Weights & Measures

#### Establishment Inspections, Price Scanning Inspections, Complaints, & Violations



### Emergency Preparedness & Response

- Participated in multiple **exercises and workshops**, including the Saputo Tabletop Exercise, Outagamie County Emergency Operations Center Exercise and the H5N1 Joint Information Center Preparedness Workshop.
- Presented at the Governor's Conference** on the integration of Public Health Emergency Preparedness (PHEP) responsibilities with Emergency Management duties.
- Ongoing development and refinement of various operational and contingency plans.



DEPARTMENT OF  
**PUBLIC  
HEALTH**

## Approved Noise Variances 2025

Event Date	Time	Event Address	Event Name
Friday, May 2, 2025	2pm-10pm	1025 N Badger Ave	Area 509
Sunday, May 4, 2025	11am-8pm	Approved Special Event Site	Cinco de Mayo Block Party
Friday, May 9, 2025	12pm-5pm	City Park, 500 E Franklin Street	Sole Burner 5K Walk/Run (Sound Check Only)
Saturday, May 10, 2025	8am-12pm	City Park, 500 E Franklin Street	Sole Burner 5K Walk/Run
Friday, May 16, 2025	5pm-10pm	Approved Special Event Site	Light the Night Market - Spring
Saturday, May 17, 2025	11am-3pm	711 E Boldt Way	Lawrence University Zoo Days
Saturday, May 17, 2025	10am-1:30pm	Approved Special Event Route	Edison Family Fun Run
Thursday, May 22, 2025	4pm-7pm	Appleton Memorial Park, 1620 E Witzke Blvd	Appleton City Celebration
Monday, May 26, 2025	9am-10am	Approved Special Event Route	Memorial Day Parade
Thursday, June 5, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, June 12, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Friday, June 13, 2025	11am-1pm	Houdini Plaza	Flay Day Military Bands
Saturday, June 14, 2025	2pm-5pm	Approved Special Event Route	Flag Day Parade
Sunday, June 15, 2025	9:30am-3pm	501 E College Ave	LU Commencement 2025
Thursday, June 19, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, June 19, 2025	6:30pm-8:30pm	Appleton Memorial Park, 1620 E Witzke Blvd	Kid's Fun Runs
Thursday, June 19, 2025	7pm-11pm	Appleton Memorial Park, 1620 E Witzke Blvd	Movie on the Hill - June

## Approved Noise Variances 2025

Friday, June 20, 2025	6:30pm-8:30pm	Appleton Memorial Park, 1620 E Witzke Blvd	Kid's Fun Runs
Friday, June 20, 2025	4pm-8pm	Appleton Memorial Park, 1620 E Witzke Blvd	Takin' It Outside
Thursday, June 26, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, July 10, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Friday, July 11, 2025	6pm-11pm	Jones Park, 301 W Lawrence Street	Flicks & Sips - July
Thursday, July 17, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, July 24, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, July 24, 2025	2pm-8pm	Pierce Park, 1035 W Prospect Ave	Playground Fair
Friday, July 25, 2025	2pm-8pm	Pierce Park, 1035 W Prospect Ave	Playground Fair
Saturday, July 26, 2025	9am-5pm	City Park, 500 E Franklin Street	Art at the Park
Sunday, July 27, 2025	9am-4pm	City Park, 500 E Franklin Street	Art at the Park
Thursday, July 31, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, August 7, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, August 7, 2025	7pm-11pm	Appleton Memorial Park, 1620 E Witzke Blvd	Movie on the Hill - August
Saturday, August 9, 2025	12pm-4pm	Pierce Park, 1035 W Prospect Ave	Miller Electric Family Picnic
Thursday, August 14, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Thursday, August 21, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Friday, August 22, 2025	5pm-10pm	Approved Special Event Site	Light the Night Market - Summer
Thursday, August 28, 2025	5:30pm-8:30pm	Jones Park, 301 W Lawrence Street	Heid Music Summer Concert Series
Friday, September 5, 2025	11am-8pm	Pierce Park, 1035 W Prospect Ave	Latinofest 2025

## Approved Noise Variances 2025

Saturday, September 6, 2025	11am-8pm	Pierce Park, 1035 W Prospect Ave	Latinofest 2025
Saturday, September 13, 2025	6pm-11pm	Jones Park, 301 W Lawrence Street	Flicks & Sips - September
Saturday, September 27, 2025	12pm-2pm	Scheig Center and Gardens, 1313 E Witzke Blvd	Rental: Private Event
Wednesday, October 1, 2025	6pm-7pm	Approved Special Event Route	2025 Appleton North Homecoming Parade
Saturday, October 4, 2025	7:30am-11:30am	Appleton Memorial Park, 1620 E Witzke Blvd	Miles for Myeloma



04.2025

# NEWSLETTER

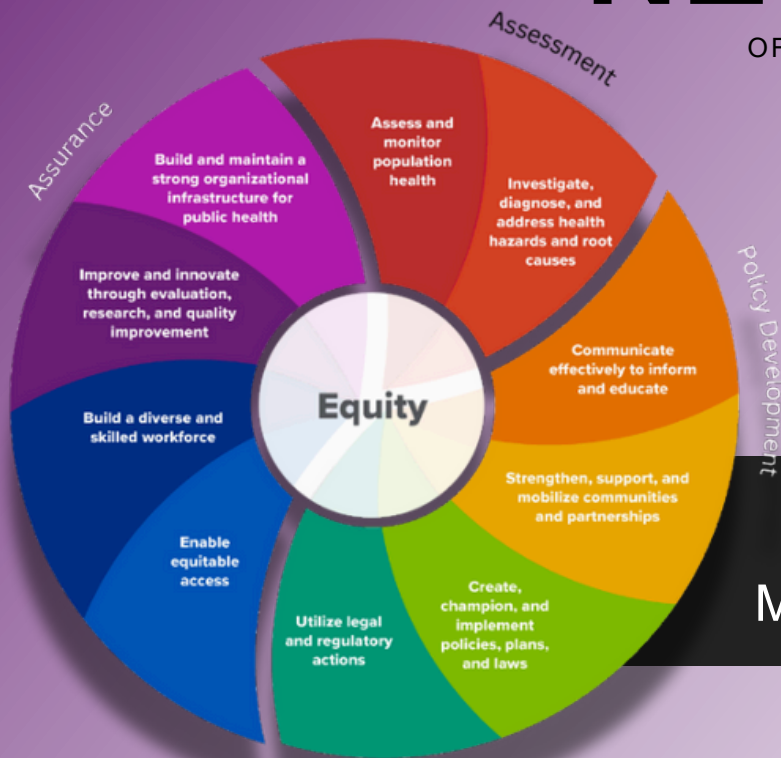
OF THE APPLETON PUBLIC HEALTH DEPARTMENT

## IN THIS ISSUE:

The East Central  
Weights & Measures Consortium

The Consortium and Me

Meet Amy



**VISION:** Health for all, together.

**MISSION:** Facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

## 10 Essential Public Health Services

Each month, the Appleton Health Department Newsletter features stories about how we are achieving each of the 10 Essential Public Health Services. This month, we focus on:

Essential Public Health Service # 9: Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement

## Strength in Standards: The East Central Weights & Measures Consortium

The East Central Weights & Measures Consortium, formed in 2003, is a collaborative partnership led by the City of Appleton Weights & Measures division. Its mission is to ensure equity in commerce by verifying the accuracy of commercial weighing and measuring devices across member communities. By joining forces, the consortium has strengthened regional cooperation, creating a shared framework for enforcement, education, and efficiency. What began as a small alliance has grown to include twelve communities: Appleton, Ashwaubenon, Berlin, Fox Crossing, Greenville, Kaukauna, Kimberly, Little Chute, Neenah, New London, Ripon, and Waupaca, working together to support fair trade practices and consumer protection. This partnership allows for consistent enforcement of standards, better use of limited resources, and enhanced technical expertise across municipal borders.

The strength of the consortium lies in its ability to foster trust, both among local governments and with the public. Communities benefit from streamlined inspections, shared training opportunities, and a unified voice in the state-level regulatory landscape. The result is a more cohesive, responsive, and professional program that reflects the collaborative spirit of Wisconsin's public service.

# Community Partners

## What Consortium Membership Means for You: Protecting Consumers Across Our Communities

When your city or village is part of the East Central Weights & Measures Consortium, you benefit every time you shop, fuel up your car, or check out at the register. This regional partnership—serving Appleton, Ashwaubenon, Berlin, Fox Crossing, Greenville, Kaukauna, Kimberly, Little Chute, Neenah, New London, Ripon, and Waupaca—ensures that commercial measuring and weighing devices are accurate and reliable.



That means when you pay for a gallon of gas, you're actually getting a gallon. When an item scans at the register, it matches the shelf tag. Consortium inspectors test and certify these devices regularly, making sure you're charged fairly and businesses meet state and federal regulations.

Because communities work together, your local government can provide this important consumer protection service efficiently and affordably. It reduces administrative costs while maintaining high professional standards. Inspectors are specially trained and bring their own equipment—no added costs to the local taxpayer.

Every inspection sticker you see in a store or gas station is a small sign that your municipality is looking out for you. Thanks to the consortium model, residents get the benefit of expert service, trustworthy transactions, and fair pricing—right in their own neighborhoods.



## Meet Amy

If you've seen someone wheeling a cart of certified weights into a grocery store or testing a gas pump with scientific precision, you might have met Amy Hoechst. She's been a Weights & Measures Specialist with the City of Appleton for six months, making sure you get exactly what you pay for—whether it's a gallon of gas or a pound of produce.

Amy's background in quality control and life as a stay-at-home mom sharpened her eye for detail. Every day brings something different: indoor inspections, outdoor testing, driving between communities, and lots of friendly questions from curious customers. She often focuses on store-brand items and uses a randomized system to check dozens of products per visit for pricing accuracy.

When the workday wraps up, Amy heads to the community pool with her husband Joe and their kids, Ada and Evan. She loves knowing her job helps build trust between shoppers and stores.

## Resources

[Board of Health Calendar](#)



**Public Health**  
Prevent. Promote. Protect.

