



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Fox Cities Transit Commission

Tuesday, February 25, 2025

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[25-0134](#) Approval of minutes from previous meeting

Attachments: [MeetingMinutes 10-December-2024.pdf](#)

5. **Public Hearing/Appealances**

[25-0135](#) Public Participation on Agenda Items

6. **Action Items**

[25-0136](#) Approval of Payments

Attachments: [November 2024 Payments.pdf](#)

[December 2024 Payments.pdf](#)

[January 2025 Payments.pdf](#)

[25-0137](#) Approve Amendment to Extend 2020 Contract with Red Shoes Inc until 12-31-2025.

Attachments: [Red Shoes - Amendment 2025.pdf.pdf](#)

7. **Information Items**

[25-0138](#) Financial Report

Attachments: [November 2024 Income Statement.pdf](#)

[January 2025 Income Statement.pdf](#)

[25-0139](#) Ridership Report

Attachments: [November 2024 Ridership.pdf](#)
[December 2024 Ridership.pdf](#)
[January 2025 Ridership.pdf](#)

[25-0140](#) 2024 4th Quarter KPI

Attachments: [2024 4th Quarter KPI.pdf](#)

[25-0141](#) Request for Future Agenda Items

8. **Next Meeting Date & Time**

- **March 12, 2024, 2:50 PM - Cancelled**
- **March 26, 2024, 2:50 PM**

9. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, December 10, 2024

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 8 - Kasimor, Dexter, Chairperson Dearborn, Wurdinger, Detienne, Firkus, Brown and Holzschuh

Excused: 4 - VandeHey, Patza, Torrance and Heffernan

4. Approval of minutes from previous meeting

[24-1550](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes 12-November-2024.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[24-1551](#)

Public Participation on Agenda Items

No public participation on agenda items.

6. Action Items

[24-1552](#)

Approval of Payments

Attachments: [October 2024 Payments.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Brown, that the payments be approved. Voice Vote. Motion Carried.

[24-1553](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2025 Contingent on Outagamie County Approval

Attachments: [2025 Outagamie County Contract.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Brown, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[24-1554](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2025 Contingent on Winnebago County Approval

Attachments: [2025 Winnebago County Contract.pdf](#)

Commissioner Brown moved, seconded by Commissioner Firkus, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[24-1555](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2025 Contingent on Calumet County Approval

Attachments: [2025 Calumet County Contract.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[24-1556](#)

Approve the Intermunicipal Agreement with the City of Neenah for Northern Winnebago Dial-A-Ride Service for 2025 Contingent on City of Neenah Approval

Attachments: [2025 NWDAR Neenah Contract.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Brown, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[24-1557](#)

Approve the Intermunicipal Agreement with the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Services for 2025 Contingent on the Village of Fox Crossing Approval

Attachments: [2025 NWDAR Fox Crossings Contract.pdf](#)

Commissioner Brown moved, seconded by Commissioner Dexter, that the agreement be recommended for approval. Voice Vote. Motion Carried.

7. Information Items

[24-1558](#)

Financial Report

Attachments: [October 2024 Income Statement.pdf](#)

The Financial Report was presented.

[24-1559](#)

Ridership Report

Attachments: [October 2024 Ridership.pdf](#)

The Ridership Report was presented.

[24-1560](#)

Request for Future Agenda Items

The report item was discussed.

8. **Next Meeting Date & Time**
- **December 24, 2024, 2:50 PM - Cancelled**
- **January 7, 2025, 2:50 PM**
- **January 21, 2025 2:50 PM**

9. Adjournment

A motion was made by Commissioner Brown, seconded by Commissioner Firkus, that this meeting was adjourned. The motion carried unanimously.

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
58071000		VT 5307 Admin							
58071000 620100								Training/Conferences	
999990 IL TOLLWAY-WEB	134398	0	2024 11	INV	P			28.70 pcard	Travel expense
								ACCOUNT TOTAL	28.70
58071000 620500								Employee Recruitment	
002158 CAREERBUILDER	135310	0	2024 11	INV	P			159.79 120424	567425 September Job Posti
002694 RNS COMMUNICATIONS I	135566	0	2024 11	INV	P			600.00 112724	567386 November employment
								ACCOUNT TOTAL	759.79
58071000 630100								office supplies	
001983 AMAZON	134394	0	2024 11	INV	P			49.49 pcard	Office supplies
001983 AMAZON	135452	0	2024 11	INV	P			19.98 pcard	Office supplies
001983 AMAZON	135459	0	2024 11	INV	P			189.99 pcard	office supplies
001983 AMAZON	135718	0	2024 11	INV	P			38.99 pcard	Office supplies
001983 AMAZON	135761	0	2024 11	INV	P			13.86 pcard	Office supplies
								312.31	
999990 OFFICEMAX/DEPOT 6134	135398	0	2024 11	INV	P			33.05 pcard	office supplies
999990 QUILL CORPORAT017749	135405	0	2024 11	INV	P			141.61 pcard	Office supplies
999990 QUILL CORPORAT017749	135715	0	2024 11	INV	P			141.04 pcard	Office supplies
999990 QUILL CORPORAT017749	135716	0	2024 11	INV	P			95.98 pcard	office supplies
999990 WM SUPERCENTER #1276	135781	0	2024 11	INV	P			16.03 pcard	Office supplies
								427.71	
								ACCOUNT TOTAL	740.02
58071000 630200								Subscriptions	
001517 GANNETT WISCONSIN	134397	0	2024 11	INV	P			53.99 pcard	Post Crescent Subsc
								ACCOUNT TOTAL	53.99
58071000 630400								Postage / Freight	
000460 FEDEX - FEDERAL EXPR	135719	0	2024 11	INV	P			26.03 pcard	Postage
000460 FEDEX - FEDERAL EXPR	135720	0	2024 11	INV	P			27.04 pcard	Postage
								53.07	
								ACCOUNT TOTAL	53.07
58071000 631603								Other Misc. Supplies	
001983 AMAZON	135462	0	2024 11	INV	P			69.99 pcard	Misc supplies
999990 WWW.CAMERONSCOFFEE.C	135721	0	2024 11	INV	P			191.88 pcard	Misc supplies
								ACCOUNT TOTAL	261.87

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
58071000 632001 001164 RICOH USA, INC.	134543	0	2024 11	INV	P			City Copy Charges	
								2024 11 INV P	481.52 111324 567135 Copier Charges
								ACCOUNT TOTAL	481.52
58071000 632002 002297 PRINTSOURCE PLUS	134035	0	2024 11	INV	P			Outside Printing	
								2024 11 INV P	815.25 110624 567023 Forms and Tickets
								ACCOUNT TOTAL	815.25
58071000 632300 000274 CINTAS CORPORATION 000274 CINTAS CORPORATION	134396 135457	0 0	2024 11 2024 11	INV INV	P P			Safety Supplies	
								2024 11 INV P	147.74 pcard Safety supplies & m
								2024 11 INV P	65.75 pcard Mats & Safety suppl
									213.49
								ACCOUNT TOTAL	213.49
58071000 632700 001983 AMAZON 001983 AMAZON	135712 136262	0 0	2024 11 2024 11	INV INV	P P			Miscellaneous Equipment	
								2024 11 INV P	236.20 pcard Misc equipment
								2024 11 INV P	396.00 pcard Misc office equipmen
									632.20
								ACCOUNT TOTAL	632.20
58071000 632800 001758 HOUCK TRANSIT ADVERT 999990 IN *BRONZE MEMORIALS	134503 135722	0 0	2024 11 2024 11	INV INV	P P			Signs	
								2024 11 INV P	400.00 111324 567107 Ad sign replacement
								2024 11 INV P	2,772.87 pcard Building plaque
								ACCOUNT TOTAL	3,172.87
58071000 640300 000814 LOOMIS ARMORED US, L	134187	0	2024 11	INV	P			Bank Service Fees	
								2024 11 INV P	244.92 112724 567363 OCTOBER ARMORED CAR
								ACCOUNT TOTAL	244.92
58071000 640800 001237 SHRED-IT USA 001237 SHRED-IT USA	134401 135463	0 0	2024 11 2024 11	INV INV	P P			Contractor Fees	
								2024 11 INV P	57.18 pcard Document management
								2024 11 INV P	51.44 pcard Document management
									108.62
001771 RED SHOES PR, INC.	134041	0	2024 11	INV	P				4,027.45 110624 567026 October marketing s
003012 LANGUAGE LINE	134505	0	2024 11	INV	P				165.60 111324 567115 Translation service
								ACCOUNT TOTAL	4,301.67
58071000 641200 001771 RED SHOES PR, INC.	134039	0	2024 11	INV	P			Advertising	
								2024 11 INV P	7,000.00 110624 567026 November digital ad

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
			ACCOUNT TOTAL						7,000.00
58071000 641308			Cellular Phones						
000250 CELLCOM APPLETON PCS	135460	0	2024 11 INV	P				Cell phones and dat	1,271.50 pcard
			ACCOUNT TOTAL						1,271.50
58071000 642400			Software Support						
999990 WWW.FIELDWIRE.COM	135395	0	2024 11 INV	P				WWW.FIELDWIRE.COM -	44.00 pcard
999990 ZOOM.US 888-799-9666	135402	0	2024 11 INV	P				Monthly teleconfere	10.00 pcard
999990 ZOOM.US 888-799-9666	136702	0	2024 11 INV	P				ZOOM VT	209.14 pcard
									263.14
			ACCOUNT TOTAL						263.14
58071000 680401 1800			Machinery & Equipment						
001983 AMAZON	135711	0	2024 11 INV	P				Misc equipment	157.97 pcard
001983 AMAZON	135713	0	2024 11 INV	P				Misc equipment	170.14 pcard
									328.11
003401 JOHNSON FITNESS & WE	135286	240754	2024 11 INV	P		112724		567352 Fitness equipment	17,215.38
			ACCOUNT TOTAL						17,543.49
			ORG 58071000 TOTAL						37,837.49
58072000			VT 5307 Vehicle Maintenance						
58072000 503000			Damage to City Property						
001371 TRANSIT MUTUAL INSUR	134568	0	2024 11 INV	P		112024		567277 Accident claim reim	2,355.00
			ACCOUNT TOTAL						2,355.00
58072000 630901			Shop Supplies						
000089 NEW FLYER OF AMERICA	134498	0	2024 11 INV	P		111324		567123 Shop supplies	1.50
000866 MENARDS	134472	0	2024 11 INV	P				Shop supplies	189.78 pcard
001194 SAFETY-KLEEN	135548	0	2024 11 INV	P		112724		567388 waste collection	480.63
001393 ULINE	134400	0	2024 11 INV	P				Shop supplies	523.38 pcard
001607 GRAINGER, INC.	135461	0	2024 11 INV	P				Shop supplies	84.16 pcard
001655 AUTOMOTIVE SUPPLY CO	134570	0	2024 11 INV	P		112024		567181 Shop supplies	129.90
001655 AUTOMOTIVE SUPPLY CO	134572	0	2024 11 INV	P		112024		567181 Shop supplies	67.27
001655 AUTOMOTIVE SUPPLY CO	134573	0	2024 11 INV	P		112024		567181 Shop supplies	28.04
									225.21

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT TOTAL									1,504.66
58072000	630902	001607 GRAINGER, INC.	134399	0	2024 11	INV P			Tools & Instruments
							3,213.92	pcard	Tools
ACCOUNT TOTAL									3,213.92
58072000	632200	000763 KWIK TRIP, INC	134046	0	2024 11	INV P			Gas Purchases
							439.21	110624	567008 October staff vehic
ACCOUNT TOTAL									439.21
58072000	632601	000006 ABC BUS, INC.	134506	0	2024 11	INV P			Repair Parts
000006	ABC BUS, INC.	135328	0	2024 11	INV P				
							103.80	111324	567075 Parts
							5,242.76	112724	567305 Parts
									5,346.56
000089	NEW FLYER OF AMERICA	134497	0	2024 11	INV P				
							488.07	111324	567123 Parts
000089	NEW FLYER OF AMERICA	134499	0	2024 11	INV P				
							156.40	111324	567123 Parts
000089	NEW FLYER OF AMERICA	134500	0	2024 11	INV P				
							5,837.84	111324	567123 Parts
000089	NEW FLYER OF AMERICA	134501	0	2024 11	INV P				
							5,752.32	111324	567123 Parts
000089	NEW FLYER OF AMERICA	134585	0	2024 11	INV P				
							104.30	112024	567247 Parts
000089	NEW FLYER OF AMERICA	135329	0	2024 11	INV P				
							76.48	112724	567370 Parts
000089	NEW FLYER OF AMERICA	135330	0	2024 11	INV P				
							848.20	112724	567370 Parts
									13,263.61
000561	GENFARE, DIVISION OF	134494	0	2024 11	INV P				
							1,308.02	111324	567101 TVM part
001595	JX TRUCK CENTER	134504	0	2024 11	INV P				
							122.24	111324	567112 Parts
001595	JX TRUCK CENTER	134576	0	2024 11	INV P				
							113.84	112024	567226 Parts
001595	JX TRUCK CENTER	134577	0	2024 11	INV P				
							2,079.68	112024	567226 Parts
001595	JX TRUCK CENTER	134578	0	2024 11	INV P				
							326.18	112024	567226 Parts
001595	JX TRUCK CENTER	134579	0	2024 11	INV P				
							180.17	112024	567226 Parts
001595	JX TRUCK CENTER	134580	0	2024 11	INV P				
							449.28	112024	567226 Parts
001595	JX TRUCK CENTER	134581	0	2024 11	INV P				
							475.99	112024	567226 Parts
001595	JX TRUCK CENTER	134582	0	2024 11	INV P				
							9,374.65	112024	567226 Parts
001595	JX TRUCK CENTER	134583	0	2024 11	CRM P				
							-229.50	112024	567226 Parts return
001595	JX TRUCK CENTER	134584	0	2024 11	CRM P				
							-119.96	112024	567226 Parts return
001595	JX TRUCK CENTER	135332	0	2024 11	INV P				
							845.99	112724	567353 pARTS
001595	JX TRUCK CENTER	135333	0	2024 11	INV P				
							16.58	112724	567353 Parts
									13,635.14
001655	AUTOMOTIVE SUPPLY CO	134571	0	2024 11	INV P				
							17.98	112024	567181 Parts
ACCOUNT TOTAL									33,571.31
58072000	632700	000778 LAPPEN SECURITY PROD	134174	240786	2024 11	INV P			Miscellaneous Equipment
							2,514.89	111324	567116 Video Intercom

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
003419 STERTIL-KONI USA INC	134605	240865	2024 11	INV	P			Battery-Powered Mob	63,380.28 112024 567272
									ACCOUNT TOTAL 65,895.17
58072000 641700								Vehicle Repairs & Maint	
000691 INTERSTATE POWER SYS	134586	0	2024 11	INV	P			Vehicle repairs	6,959.80 112024 567224
001595 JX TRUCK CENTER	135176	0	2024 11	INV	P			Vehicle repairs	1,751.91 112024 567226
									ACCOUNT TOTAL 8,711.71
58072000 641800								Equip Repairs & Maint	
000172 BAYCOM, INC.	135326	0	2024 11	INV	P			Professional servic	62,998.00 112724 567315
002085 MI-TECH SERVICES, IN	134502	0	2024 11	INV	P			Fiber relocation	256.00 111324 567120
									ACCOUNT TOTAL 63,254.00
58072000 642400								Software Support	
000561 GENFARE, DIVISION OF	134569	0	2024 11	INV	P			Farebox/TVM annual	1,318.43 112024 567215
002735 NOREGON SYSTEMS, INC	134393	0	2024 11	INV	P			Allison software	390.00 pcard
									ACCOUNT TOTAL 1,708.43
58072000 643000								Health Services	
001588 THEDACARE, INC.	134496	0	2024 11	INV	P			DOT Physical	85.00 111324 567156
									ACCOUNT TOTAL 85.00
58072000 645100								Laundry Services	
000274 CINTAS CORPORATION	135458	0	2024 11	INV	P			Mats, uniforms and	223.43 pcard
									ACCOUNT TOTAL 223.43
58072000 659900								Other Contracts/Obligation	
000172 BAYCOM, INC.	135238	0	2024 11	INV	P			TRBONET SERVICE AGR	1,441.00 112724 567315
									ACCOUNT TOTAL 1,441.00
									ORG 58072000 TOTAL 182,402.84
58073000								VT 5307 Building Maintenance	
58073000 640700								Solid waste/Recycling Pickup	
002545 GFL ENVIRONMENTAL	134954	0	2024 11	INV	P			GFL - Trash Sept 24	259.75 pcard
002545 GFL ENVIRONMENTAL	134955	0	2024 11	INV	P			GFL - ENV Recycling	109.30 pcard
									369.05
									ACCOUNT TOTAL 369.05
58073000 642001								FMD Materials Charges	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
000274	CINTAS CORPORATION		135458	0	2024 11	INV	P			Mats, uniforms and
ACCOUNT TOTAL									2,130.21	
58073000	645100									Laundry Services
000274	CINTAS CORPORATION		134396	0	2024 11	INV	P		189.85	pcard Safety supplies & m
000274	CINTAS CORPORATION		135457	0	2024 11	INV	P		76.91	pcard Mats & Safety suppl
000274	CINTAS CORPORATION		135458	0	2024 11	INV	P		459.32	pcard Mats, uniforms and
									726.08	
ACCOUNT TOTAL									726.08	
58073000	659900									Other Contracts/Obligation
002401	CLEAN POWER, LLC		133841	0	2024 11	INV	P	110624	573.22	566985 November Janitorial
ACCOUNT TOTAL									573.22	
58073000	680300									Buildings
000446	FAITH TECHNOLOGIES,		134167	240782	2024 11	INV	P	111324	28,750.89	567096 Access control syst
001021	WESTWOOD PROFESSIONA		135336	0	2024 11	INV	P	112724	1,437.50	567415 Professional servic
ACCOUNT TOTAL									30,188.39	
58073000	680300 1800									Buildings
001283	STAFFORD ROSENBAUM,		135287	230132	2024 11	INV	P	112724	779.00	567398 Transit Center Mult
003202	SMA CONSTRUCTION		134514	0	2024 11	INV	P	111324	199,360.00	567143 VT Whitman Facility
003202	SMA CONSTRUCTION		135554	0	2024 11	INV	P	112724	126,635.00	567395 VT Whitman Facility
									325,995.00	
003239	IMEG		134049	0	2024 11	INV	P	110624	4,968.19	567001 Professional Servic
ACCOUNT TOTAL									331,742.19	
58073000	680402 1800									Furniture & Fixtures
000219	BUILDING SERVICE, IN		135257	230721	2024 11	INV	P	112724	141,949.68	567323 Whitman constructio
ACCOUNT TOTAL									141,949.68	
ORG 58073000 TOTAL									507,678.82	
58074000										VT 5307 Operations
58074000	632101									Uniforms
000316	COONEY'S EMBROIDERY		134030	0	2024 11	INV	P	110624	42.00	566987 Uniforms
000316	COONEY'S EMBROIDERY		134032	0	2024 11	INV	P	110624	21.00	566987 Uniforms
									63.00	
001396	UNIFIRST CORPORATION		135334	0	2024 11	INV	P	112724	55.44	567404 Uniforms

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
001396 UNIFIRST CORPORATION	135335	0	2024 11	INV	P			Uniforms	18.48
									73.92
001983 AMAZON	135717	0	2024 11	INV	P		pcard	Uniforms	74.96
ACCOUNT TOTAL									211.88
58074000 632200			Gas Purchases						
001608 GARROW OIL CORPORATI	134511	0	2024 11	INV	P			567100 #2 Clear Diesel fue	17,473.87
ACCOUNT TOTAL									17,473.87
58074000 632602			Tires						
003165 BRIDGESTONE	135254	230542	2024 11	INV	P			567322 Tire program	1,811.90
ACCOUNT TOTAL									1,811.90
58074000 632603			Lubricants						
000615 HARTLAND LUBRICANTS	134574	0	2024 11	INV	P			567218 DEF - lubricants	1,364.75
ACCOUNT TOTAL									1,364.75
58074000 640800			Contractor Fees						
002229 STAR PROTECTION AND	134045	0	2024 11	INV	P			567038 Transit Center secu	8,032.50
002401 CLEAN POWER, LLC	134047	0	2024 11	INV	P			566985 Level 1 bus cleanin	4,015.20
ACCOUNT TOTAL									12,047.70
58074000 643000			Health Services						
001588 THEDACARE, INC.	134034	0	2024 11	INV	P			567048 DOT Physical	85.00
001588 THEDACARE, INC.	134495	0	2024 11	INV	P			567155 DOT Physical	165.75
001588 THEDACARE, INC.	135547	0	2024 11	INV	P			567400 DOT Physicals	291.55
									542.30
ACCOUNT TOTAL									542.30
ORG 58074000 TOTAL									33,452.40
58075000			VT 5307 ADA Paratransit						
58075000 632002			Outside Printing						
002297 PRINTSOURCE PLUS	134035	0	2024 11	INV	P			567023 Forms and Tickets	275.36
002297 PRINTSOURCE PLUS	135331	0	2024 11	INV	P			567378 Agency tickets	1,364.76
									1,640.12
ACCOUNT TOTAL									1,640.12
58075000 640800			Contractor Fees						
001186 RUNNING, INC.	136068	0	2024 11	INV	P			567530 November VTII, Elde	101,534.00

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
					ACCOUNT TOTAL				101,534.00
58075000	641308				Cellular Phones				
	001442	VERIZON WIRELESS SER	134395	0	2024 11 INV P				700.70 pcard Data plan
	001442	VERIZON WIRELESS SER	135714	0	2024 11 INV P				700.70 pcard Data plan
									1,401.40
					ACCOUNT TOTAL				1,401.40
					ORG 58075000 TOTAL				104,575.52
58076000	640800	1806			VT 5307 Ancillary Paratransit				
	58076000	640800	1806		Contractor Fees				
	001186	RUNNING, INC.	136068	0	2024 11 INV P				4,300.00 121124 567530 November VTII, Elde
					ACCOUNT TOTAL				4,300.00
58076000	640800	1807			Contractor Fees				
	001186	RUNNING, INC.	136068	0	2024 11 INV P				261.00 121124 567530 November VTII, Elde
					ACCOUNT TOTAL				261.00
58076000	640800	1809			Contractor Fees OC Demand Resp				
	001186	RUNNING, INC.	136064	0	2024 11 INV P				33,470.80 121124 567530 November Rural serv
					ACCOUNT TOTAL				33,470.80
58076000	640800	1813			Contractor Fees-Neenah DAR				
	001186	RUNNING, INC.	136063	0	2024 11 INV P				3,420.89 121124 567530 November NWDAR serv
					ACCOUNT TOTAL				3,420.89
58076000	640800	1818			Contractor Fees-CC Rural				
	001621	CALUMET COUNTY	136069	0	2024 11 INV P				42.18 121124 567490 November CC Van ser
					ACCOUNT TOTAL				42.18
58076000	640800	1822			Contractor Fees				
	001186	RUNNING, INC.	136065	0	2024 11 INV P				69,048.00 121124 567530 November Connector
					ACCOUNT TOTAL				69,048.00
58076000	659900				Other Contracts/Obligation				
	001600	LUTHERAN SOCIAL SERV	134512	0	2024 11 INV P				11,446.00 111324 567118 2024 3rd Quarter MM
					ACCOUNT TOTAL				11,446.00
					ORG 58076000 TOTAL				121,988.87

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/11 TO 2024/11									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
FUND 580	Valley Transit							TOTAL:	987,935.94

** END OF REPORT - Generated by Debra Ebben **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
58071000		VT 5307 Admin							
58071000 620100								Training/Conferences	
999990 UWM PARKING	136329	0	2024 12	INV	P		10.15	pcard	UWM PARKING - train
							ACCOUNT TOTAL		10.15
58071000 620500								Employee Recruitment	
002158 CAREERBUILDER	135867	0	2024 12	INV	P		133.15	121824	567584 Job Postings Octobe
002694 RNS COMMUNICATIONS I	136047	0	2024 12	INV	P		600.00	121124	567528 Employment ads
999990 YOURMEMBERSHIP	137583	0	2024 12	INV	P		160.00	pcard	VT Recruitment
999990 TRANSITTALENT.COM	137596	0	2024 12	INV	P		120.00	pcard	VT Recruitment
							280.00		
							ACCOUNT TOTAL		1,013.15
58071000 630100								Office Supplies	
001198 SAM'S CLUB	136939	0	2024 12	INV	P		546.30	pcard	office supplies
001983 AMAZON	136284	0	2024 12	INV	P		214.32	pcard	Office supplies
001983 AMAZON	136301	0	2024 12	INV	P		66.66	pcard	office supplies
001983 AMAZON	136333	0	2024 12	INV	P		31.96	pcard	Posters
001983 AMAZON	137875	0	2024 12	INV	P		10.76	pcard	Office supplies
001983 AMAZON	137876	0	2024 12	INV	P		13.94	pcard	office supplies
							337.64		
							ACCOUNT TOTAL		883.94
58071000 630200								Subscriptions	
999990 GAN*WINEWSPAPERCIRC	136338	0	2024 12	INV	P		53.99	pcard	Post crescent subsc
999990 GAN*WINEWSPAPERCIRC	138047	0	2024 12	INV	P		53.99	pcard	Post Crescent Janua
							107.98		
							ACCOUNT TOTAL		107.98
58071000 630400								Postage / Freight	
000460 FEDEX - FEDERAL EXPR	137880	0	2024 12	INV	P		- .35	pcard	Credit
001583 UNITED STATES POSTAL	136337	0	2024 12	INV	P		13.38	pcard	Postage
							ACCOUNT TOTAL		13.03
58071000 630500								Awards & Recognition	
999990 JERSEY MIKES 29021	136941	0	2024 12	INV	P		240.74	pcard	Driver appreciation
							ACCOUNT TOTAL		240.74
58071000 631603								other Misc. Supplies	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
001983	AMAZON		136938	0	2024 12	INV P	29.90	pcard	Monitor cables
ACCOUNT TOTAL							29.90		
58071000	632001				City Copy Charges				
001164	RICOH USA, INC.		136215	0	2024 12	INV P	1,386.43	121824	567676 Copier Charges
001164	RICOH USA, INC.		139185	0	2024 12	INV P	387.29	012225	568199 Copier Charges
							1,773.72		
ACCOUNT TOTAL							1,773.72		
58071000	632300				Safety Supplies				
000274	CINTAS CORPORATION		137879	0	2024 12	INV P	89.55	pcard	safety supplies, cl
ACCOUNT TOTAL							89.55		
58071000	640300				Bank Service Fees				
000814	LOOMIS ARMORED US, L		136067	0	2024 12	INV P	163.28	121824	567647 NOVEMBER ARMORED CA
000814	LOOMIS ARMORED US, L		138073	0	2024 12	INV P	81.27	011525	568048 DECEMBER ARMORED CA
							244.55		
ACCOUNT TOTAL							244.55		
58071000	640800				Contractor Fees				
001237	SHRED-IT USA		137882	0	2024 12	INV P	56.75	pcard	Document management
001771	RED SHOES PR, INC.		136050	0	2024 12	INV P	4,498.75	121124	567527 November marketing
001771	RED SHOES PR, INC.		137672	0	2024 12	INV P	2,750.00	011525	568063 Decemeber Marketing
							7,248.75		
003012	LANGUAGE LINE		136043	0	2024 12	INV P	29.52	121124	567515 Translation service
ACCOUNT TOTAL							7,335.02		
58071000	641200				Advertising				
000979	NL PRESS STAR/MULTI		138338	0	2024 12	INV P	540.00	012225	568187 Advertising
001495	WFRV-TV		136168	0	2024 12	INV P	204.88	121824	567720 Advertising
001495	WFRV-TV		138335	0	2024 12	INV P	995.12	012225	568251 Advertising
001495	WFRV-TV		138336	0	2024 12	INV P	1,000.00	012225	568251 Advertsing
							2,200.00		
001573	4IMPRINT, INC.		136302	0	2024 12	INV P	4,251.11	pcard	Marketing supplies
001771	RED SHOES PR, INC.		136051	0	2024 12	INV P	7,000.00	121124	567527 December digital ad
ACCOUNT TOTAL							13,991.11		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
58071000 641301			Electric						
001575 WE ENERGIES	575	0	2024 12	INV	P	5,382.86	120424	567476	0701172433-00271 E1
001575 WE ENERGIES	576	0	2024 12	INV	P	5,939.87	010825	567962	0701172433-00271 E1
						11,322.73			
			ACCOUNT TOTAL			11,322.73			
58071000 641302			Gas						
001575 WE ENERGIES	575	0	2024 12	INV	P	741.74	120424	567476	0701172433-00271 E1
001575 WE ENERGIES	576	0	2024 12	INV	P	3,778.39	010825	567962	0701172433-00271 E1
						4,520.13			
			ACCOUNT TOTAL			4,520.13			
58071000 641308			Cellular Phones						
000250 CELLCOM APPLETON PCS	136285	0	2024 12	INV	P	1,817.42	pcard		Cell phones & data
000250 CELLCOM APPLETON PCS	137893	0	2024 12	INV	P	1,271.50	pcard		Cell phones & data
						3,088.92			
			ACCOUNT TOTAL			3,088.92			
58071000 642400			Software Support						
999990 WWW.FIELDWIRE.COM	136325	0	2024 12	INV	P	44.00	pcard		WWW.FIELDWIRE.COM -
999990 ZOOM.COM 888-799-966	136334	0	2024 12	INV	P	10.00	pcard		Monthly subscriptio
999990 WWW.FIELDWIRE.COM	137923	0	2024 12	INV	P	44.00	pcard		WWW.FIELDWIRE.COM -
						98.00			
			ACCOUNT TOTAL			98.00			
			ORG 58071000 TOTAL			44,762.62			
58072000			VT 5307 Vehicle Maintenance						
58072000 630901			Shop Supplies						
000274 CINTAS CORPORATION	137878	0	2024 12	INV	P	420.11	pcard		Mats, uniforms, sho
000289 KONECRANES, INC.	138084	0	2024 12	INV	P	1,036.50	011525	568041	Shop supplies
000866 MENARDS	136991	0	2024 12	INV	P	29.94	pcard		Shop supplies
000866 MENARDS	137563	0	2024 12	INV	P	13.98	pcard		Shop supplies
000866 MENARDS	137598	0	2024 12	INV	P	1.99	pcard		Shop supplies
						45.91			
001194 SAFETY-KLEEN	136177	0	2024 12	INV	P	310.40	121824	567680	Shop supplies
001194 SAFETY-KLEEN	138088	0	2024 12	INV	P	129.04	011525	568069	Shop supplies
						439.44			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
001316	SUPERIOR CHEMICAL CO	136167	0	2024 12	INV	P		1,117.07	121824	567691 Shop supplies
001316	SUPERIOR CHEMICAL CO	138086	0	2024 12	INV	P		60.16	011525	568077 Shop supplies
								1,177.23		
001607	GRAINGER, INC.	137564	0	2024 12	INV	P		7.94	pcard	Shop supplies
001607	GRAINGER, INC.	137881	0	2024 12	INV	P		246.94	pcard	Shop supplies
001607	GRAINGER, INC.	137894	0	2024 12	INV	P		-175.06	pcard	Returned shop suppl
001607	GRAINGER, INC.	137895	0	2024 12	INV	P		485.40	pcard	Shop supplies
001607	GRAINGER, INC.	137904	0	2024 12	INV	P		44.28	pcard	Shop supplies
001607	GRAINGER, INC.	137905	0	2024 12	INV	P		202.00	pcard	Shop supplies
								811.50		
001655	AUTOMOTIVE SUPPLY CO	136056	0	2024 12	INV	P		929.22	121124	567485 Parts and supplies
001655	AUTOMOTIVE SUPPLY CO	136057	0	2024 12	CRM	P		-356.00	121124	567485 Core returns
001655	AUTOMOTIVE SUPPLY CO	136058	0	2024 12	INV	P		444.12	121124	567485 Shop supplies
001655	AUTOMOTIVE SUPPLY CO	137657	0	2024 12	INV	P		18.32	011525	567982 Shop supplies
								1,035.66		
ACCOUNT TOTAL								4,966.35		
58072000	632200			Gas Purchases						
000763	KWIK TRIP, INC	136052	0	2024 12	INV	P		239.33	121124	567514 November staff fuel
000763	KWIK TRIP, INC	137685	0	2024 12	INV	P		353.09	011525	568043 Fuel for staff vehi
								592.42		
ACCOUNT TOTAL								592.42		
58072000	632601			Repair Parts						
000006	ABC BUS, INC.	136166	0	2024 12	INV	P		461.76	121824	567555 Parts
000089	NEW FLYER OF AMERICA	136171	0	2024 12	INV	P		1,874.10	121824	567657 Parts
000089	NEW FLYER OF AMERICA	136172	0	2024 12	INV	P		712.23	121824	567657 Parts
000089	NEW FLYER OF AMERICA	136173	0	2024 12	INV	P		13,499.44	121824	567657 Parts
000089	NEW FLYER OF AMERICA	136174	0	2024 12	INV	P		9,794.02	121824	567657 Parts
000089	NEW FLYER OF AMERICA	136176	0	2024 12	INV	P		156.28	121824	567657 Parts
000089	NEW FLYER OF AMERICA	136610	0	2024 12	INV	P		346.00	122624	567764 Parts
000089	NEW FLYER OF AMERICA	136611	0	2024 12	INV	P		312.56	122624	567764 Parts
000089	NEW FLYER OF AMERICA	137647	0	2024 12	INV	P		357.40	011525	568053 Parts
000089	NEW FLYER OF AMERICA	137649	0	2024 12	INV	P		1,495.86	011525	568053 Parts
000089	NEW FLYER OF AMERICA	138085	0	2024 12	INV	P		488.07	011525	568053 Parts
000089	NEW FLYER OF AMERICA	138263	0	2024 12	INV	P		4,198.76	012225	568185 Parts
								33,234.72		
000561	GENFARE, DIVISION OF	136042	0	2024 12	INV	P		3,609.99	121124	567503 TVM part
000569	GILLIG LLC	138339	0	2024 12	INV	P		2,413.00	012225	568156 Parts

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
000913	MOHAWK MANUFACTURING	136165		0	2024 12	INV P	604.98 121824	567656	Parts
001595	JX TRUCK CENTER	136161		0	2024 12	INV P	7,173.47 121824	567637	Parts
001595	JX TRUCK CENTER	136162		0	2024 12	INV P	8,016.09 121824	567637	Parts
001595	JX TRUCK CENTER	136615		0	2024 12	INV P	451.01 122624	567756	Parts
001595	JX TRUCK CENTER	137650		0	2024 12	INV P	224.46 011525	568037	Parts
001595	JX TRUCK CENTER	137651		0	2024 12	INV P	3,516.17 011525	568037	Parts
001595	JX TRUCK CENTER	137999		0	2024 12	INV P	555.91 011525	568037	Parts
001595	JX TRUCK CENTER	138000		0	2024 12	CRM P	-72.99 011525	568037	Parts refund
001595	JX TRUCK CENTER	138001		0	2024 12	CRM P	-229.50 011525	568037	Parts credit
001595	JX TRUCK CENTER	138003		0	2024 12	CRM P	-435.99 011525	568037	Parts credit
							19,198.63		
001655	AUTOMOTIVE SUPPLY CO	136056		0	2024 12	INV P	3,735.62 121124	567485	Parts and supplies
001983	AMAZON	136928		0	2024 12	INV P	32.95 pcard		Cables
001983	AMAZON	136929		0	2024 12	INV P	15.59 pcard		Antenna
							48.54		
ACCOUNT TOTAL							63,307.24		
58072000	632700		Miscellaneous Equipment						
001393	ULINE	136340		0	2024 12	INV P	313.71 pcard		Hand truck
001673	NORTHERN TOOL AND EQ	136339		0	2024 12	INV P	999.98 pcard		Hand winch
999990	FLOOR CLEANING MACHI	136336		0	2024 12	INV P	2,998.00 pcard		Floor scrubber
ACCOUNT TOTAL							4,311.69		
58072000	641700		Vehicle Repairs & Maint						
000691	INTERSTATE POWER SYS	136163		0	2024 12	INV P	7,408.44 121824	567634	Vehicle repairs
001595	JX TRUCK CENTER	137996		0	2024 12	INV P	437.50 011525	568037	Service coach 2203
001595	JX TRUCK CENTER	137997		0	2024 12	INV P	437.50 011525	568037	Service coach 2001
001595	JX TRUCK CENTER	137998		0	2024 12	INV P	437.50 011525	568037	Service coach 2232
							1,312.50		
001597	NOLTE'S TOWING	136164		0	2024 12	INV P	1,182.31 121824	567659	Towing Coach 2202
ACCOUNT TOTAL							9,903.25		
58072000	643000		Health Services						
001588	THEDACARE, INC.	136617		0	2024 12	INV P	85.00 122624	567774	DOT Physical
ACCOUNT TOTAL							85.00		
58072000	645100		Laundry Services						
000274	CINTAS CORPORATION	137878		0	2024 12	INV P	181.89 pcard		Mats, uniforms, sho

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT TOTAL									181.89
ORG 58072000 TOTAL									83,347.84
58073000					VT 5307 Building Maintenance				
58073000	640700				Solid Waste/Recycling Pickup				
002545	GFL ENVIRONMENTAL	138898	0	2024	12	INV P	259.75	pcard	GFL - ENV Trash Nov
002545	GFL ENVIRONMENTAL	138899	0	2024	12	INV P	109.20	pcard	GFL - ENV Recycle N
002545	GFL ENVIRONMENTAL	138948	0	2024	12	INV P	259.75	pcard	GFL - ENV Trash 12/
002545	GFL ENVIRONMENTAL	138949	0	2024	12	INV P	109.20	pcard	GFL - ENV recycling
									737.90
ACCOUNT TOTAL									737.90
58073000	640800				Contractor Fees				
003273	CHRONICLE HERITAGE	136160	0	2024	12	INV P	10,068.13	121824	567591 Professional servic
ACCOUNT TOTAL									10,068.13
58073000	641600				Build Repairs & Maint				
000758	KUETTEL'S SEPTIC SER	138089	0	2024	12	INV P	425.00	011525	568042 Pump floor pits
ACCOUNT TOTAL									425.00
58073000	642001				FMD Materials Charges				
000274	CINTAS CORPORATION	137878	0	2024	12	INV P	138.04	pcard	Mats, uniforms, sho
000274	CINTAS CORPORATION	137879	0	2024	12	INV P	338.41	pcard	Safety supplies, cl
000274	CINTAS CORPORATION	138337	0	2024	12	INV P	40.00	012225	568138 Cleaning supplies
									516.45
ACCOUNT TOTAL									516.45
58073000	644000				Snow Removal Services				
003022	BOB & DAVE'S	136140	240769	2024	12	INV P	1,105.00	121124	567489 Snow removal
003022	BOB & DAVE'S	137055	240769	2024	12	INV P	2,410.00	122624	567734 Snow removal
003022	BOB & DAVE'S	138246	240769	2024	12	INV P	755.00	011525	567988 Snow removal
003022	BOB & DAVE'S	138247	240769	2024	12	INV P	1,455.00	011525	567988 Snow removal
003022	BOB & DAVE'S	138248	240769	2024	12	INV P	2,060.00	011525	567988 Snow removal
003022	BOB & DAVE'S	138249	240769	2024	12	INV P	5,880.00	011525	567988 Snow removal
									13,665.00
ACCOUNT TOTAL									13,665.00
58073000	645100				Laundry Services				
000274	CINTAS CORPORATION	137878	0	2024	12	INV P	132.29	pcard	Mats, uniforms, sho
000274	CINTAS CORPORATION	137879	0	2024	12	INV P	176.58	pcard	Safety supplies, cl
									308.87

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
				ACCOUNT TOTAL					308.87
58073000 659900				Other Contracts/Obligation					
002401 CLEAN POWER, LLC	135635	0	2024 12	INV	P			December janitorial	573.22 121124 567492
				ACCOUNT TOTAL					573.22
58073000 680300				Buildings					
001021 WESTWOOD PROFESSIONA	137679	0	2024 12	INV	P			Professional servic	433.75 011525 568113
001021 WESTWOOD PROFESSIONA	137681	0	2024 12	INV	P			Professional servic	5,550.00 011525 568113
									5,983.75
				ACCOUNT TOTAL					5,983.75
58073000 680300 1800				Buildings					
001283 STAFFORD ROSENBAUM,	136527	230132	2024 12	INV	P			Transit Center Mult	2,142.00 121824 567689
001283 STAFFORD ROSENBAUM,	138255	230132	2024 12	INV	P			Transit Center Mult	62.00 011525 568074
									2,204.00
003202 SMA CONSTRUCTION	137791	0	2024 12	INV	P			VT whitman facility	72,905.00 010825 567921
003239 IMEG	136159	0	2024 12	INV	P			Professional Servic	987.45 121824 567630
				ACCOUNT TOTAL					76,096.45
				ORG 58073000 TOTAL					108,374.77
58074000				VT 5307 Operations					
58074000 620100				Training/Conferences					
001611 FOX VALLEY TECHNICAL	137654	0	2024 12	INV	P			CDL testing	200.00 011525 568019
				ACCOUNT TOTAL					200.00
58074000 632101				Uniforms					
000316 COONEY'S EMBROIDERY	136619	0	2024 12	INV	P			Uniforms	130.00 122624 567739
000316 COONEY'S EMBROIDERY	136621	0	2024 12	INV	P			Uniforms	54.00 122624 567739
									184.00
001983 AMAZON	136341	0	2024 12	INV	P			Uniform refund/retu	-74.96 pcard
				ACCOUNT TOTAL					109.04
58074000 632200				Gas Purchases					
000796 LEVENHAGEN OIL CORPO	136143	240936	2024 12	INV	P			#2 Ultra Low sulfur	20,819.09 121124 567516
001608 GARROW OIL CORPORATI	137045	0	2024 12	INV	P			#2 Clear Diesel Fue	18,290.96 122624 567749
				ACCOUNT TOTAL					39,110.05

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58074000	632602					Tires			
001926	GOODYEAR TIRE AND RU	136169	0	2024 12	INV P		463.37	121824	567620 Tire lease
001926	GOODYEAR TIRE AND RU	136170	0	2024 12	INV P		533.11	121824	567620 Tire lease
001926	GOODYEAR TIRE AND RU	138713	0	2024 12	INV P		304.78	012225	568157 December 2024 milea
							1,301.26		
001996	MATTHEWS TIRE, INC.	137665	0	2024 12	INV P		72.00	011525	568050 Tire removal
001996	MATTHEWS TIRE, INC.	137667	0	2024 12	INV P		120.00	011525	568050 Tire removal
001996	MATTHEWS TIRE, INC.	137668	0	2024 12	INV P		861.27	011525	568050 Tires
							1,053.27		
003165	BRIDGESTONE	138256	230542	2024 12	INV P		1,629.32	011525	567990 Tire program
						ACCOUNT TOTAL	3,983.85		
58074000	632603					Lubricants			
000615	HARTLAND LUBRICANTS	137652	0	2024 12	INV P		5,149.77	011525	568026 oil
						ACCOUNT TOTAL	5,149.77		
58074000	632700					Miscellaneous Equipment			
002446	A&S IDENTITY SPECIAL	137669	0	2024 12	INV P		3,380.32	011525	567969 ID printer with lam
						ACCOUNT TOTAL	3,380.32		
58074000	640800					Contractor Fees			
002229	STAR PROTECTION AND	136044	0	2024 12	INV P		7,178.25	121124	567534 Transit Center secu
002229	STAR PROTECTION AND	137670	0	2024 12	INV P		7,353.50	011525	568075 Transit Center secu
							14,531.75		
002401	CLEAN POWER, LLC	136045	0	2024 12	INV P		2,699.20	121124	567492 Level 1 bus cleanin
						ACCOUNT TOTAL	17,230.95		
58074000	643000					Health Services			
001588	THEDACARE, INC.	136618	0	2024 12	INV P		85.00	122624	567774 DOT Physical
001588	THEDACARE, INC.	138090	0	2024 12	INV P		180.20	011525	568089 DOT Physicals
001588	THEDACARE, INC.	138091	0	2024 12	INV P		265.20	011525	568089 DOT Physicals
001588	THEDACARE, INC.	138264	0	2024 12	INV P		85.00	012225	568229 DOT physicals
001588	THEDACARE, INC.	138265	0	2024 12	INV P		85.00	012225	568229 DOT physicals
							700.40		
003122	ASCENSION MEDICAL GR	136054	0	2024 12	INV P		260.00	121124	567483 DOT physicals
003122	ASCENSION MEDICAL GR	136055	0	2024 12	INV P		118.00	121124	567483 DOT physicals
							378.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT TOTAL									1,078.40
ORG 58074000 TOTAL									70,242.38
58075000					VT 5307 ADA	Paratransit			
58075000	632002					Outside Printing			
002297	PRINTSOURCE PLUS	136046	0	2024 12	INV P		248.56	121124	567525 ADA cards
ACCOUNT TOTAL									248.56
58075000	640800					Contractor Fees			
001186	RUNNING, INC.	138121	0	2024 12	INV P		92,359.50	011525	568068 December VTII, Elde
ACCOUNT TOTAL									92,359.50
58075000	641308					Cellular Phones			
001442	VERIZON WIRELESS SER	137877	0	2024 12	INV P		700.70	pcard	VTII data plan
001442	VERIZON WIRELESS SER	138269	0	2024 12	INV P		700.70	012225	568242 December data plan
									1,401.40
ACCOUNT TOTAL									1,401.40
ORG 58075000 TOTAL									94,009.46
58076000					VT 5307 Ancillary	Paratransit			
58076000	640800 1806					Contractor Fees			
001186	RUNNING, INC.	138121	0	2024 12	INV P		3,784.00	011525	568068 December VTII, Elde
ACCOUNT TOTAL									3,784.00
58076000	640800 1807					Contractor Fees			
001186	RUNNING, INC.	138121	0	2024 12	INV P		319.00	011525	568068 December VTII, Elde
ACCOUNT TOTAL									319.00
58076000	640800 1809					Contractor Fees OC Demand Resp			
001186	RUNNING, INC.	138118	0	2024 12	INV P		28,867.04	011525	568068 December OC Rural s
ACCOUNT TOTAL									28,867.04
58076000	640800 1813					Contractor Fees-Neenah DAR			
001186	RUNNING, INC.	138117	0	2024 12	INV P		3,857.92	011525	568068 December NWDAR serv
ACCOUNT TOTAL									3,857.92
58076000	640800 1818					Contractor Fees-CC Rural			
001621	CALUMET COUNTY	138119	0	2024 12	INV P		874.76	011525	567993 December Van servic
ACCOUNT TOTAL									874.76
58076000	640800 1822					Contractor Fees			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/12 TO 2024/12								
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION	
001186 RUNNING, INC.	138120	0	2024 12	INV P	67,060.00	011525	568068 December Connector	
				ACCOUNT TOTAL	67,060.00			
				ORG 58076000 TOTAL	104,762.72			
FUND 580 Valley Transit				TOTAL:	505,499.79			

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INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/1 TO 2025/1	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58071000			VT 5307 Admin					
58071000	620100			Training/Conferences				
001198	SAM'S CLUB	138330	0	2025	1 INV P		44.44 pcard	Meeting supplies
999990	JIMMY JOHNS # 446	138833	0	2025	1 INV P		171.17 pcard	Travel trainer meet
				ACCOUNT TOTAL			215.61	
58071000	620500			Employee Recruitment				
002694	RNS COMMUNICATIONS I	137788	0	2025	1 INV P	010825	567919	Employment advertis
999990	YOURMEMBERSHIP	140141	0	2025	1 INV P		160.00 pcard	Valley Transit Job
999990	TRANSITTALENT.COM	140142	0	2025	1 INV P		120.00 pcard	Valley Transit Job
							280.00	
				ACCOUNT TOTAL			880.00	
58071000	630100			Office Supplies				
001983	AMAZON	138311	0	2025	1 INV P		-20.79 pcard	Refund for returned
999990	QUILL CORPORATION	138312	0	2025	1 INV P		10.49 pcard	Office supplies
999990	QUILL CORPORATION	138313	0	2025	1 INV P		51.99 pcard	Office supplies
999990	QUILL CORPORATION	140121	0	2025	1 INV P		21.38 pcard	Office supplies
							83.86	
				ACCOUNT TOTAL			63.07	
58071000	630200			Subscriptions				
003221	WISCONSIN AUDIO VIDE	137785	0	2025	1 INV P	010825	567965	TC Music 1-1 to 3-3
				ACCOUNT TOTAL			135.00	
58071000	630300			Memberships & Licenses				
002163	TRANSPORTATION DEVEL	139352	0	2025	1 INV P	013025	568338	Membership dues
				ACCOUNT TOTAL			355.00	
58071000	630400			Postage / Freight				
000460	FEDEX - FEDERAL EXPR	138317	0	2025	1 INV P		45.00 pcard	Postage
				ACCOUNT TOTAL			45.00	
58071000	631603			Other Misc. Supplies				
000864	MEMORIAL FLORIST AND	138318	0	2025	1 INV P		92.00 pcard	Flowers
				ACCOUNT TOTAL			92.00	
58071000	632300			Safety Supplies				
000274	CINTAS CORPORATION	138316	0	2025	1 INV P		102.49 pcard	Safety supplies

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/1 TO 2025/1	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
				ACCOUNT TOTAL					102.49
58071000 640800	001237 SHRED-IT USA	138827	0	Contractor Fees	2025	1 INV P			
									57.01 pcard Document management
				ACCOUNT TOTAL					57.01
58071000 641200	000084 ADI	139349	0	Advertising	2025	1 INV P			
									1,000.00 013025 568259 Advertising
	001758 HOUCK TRANSIT ADVERT	139351	0		2025	1 INV P			250.00 013025 568282 Ad installation
	001771 RED SHOES PR, INC.	137789	0		2025	1 INV P			7,000.00 010825 567916 January digital adv
				ACCOUNT TOTAL					8,250.00
58071000 642400	003040 OPTIBUS INC	139361	0	Software Support	2025	1 INV P			
									35,567.28 020525 568399 Planning and Schedu
	999990 ZOOM.COM 888-799-966	138308	0		2025	1 INV P			10.00 pcard Monthly subscriptio
	999990 WWW.FIELDWIRE.COM	138310	0		2025	1 INV P			1,044.00 pcard Software license
									1,054.00
				ACCOUNT TOTAL					36,621.28
				ORG 58071000 TOTAL					46,816.46
58072000				VT 5307 vehicle Maintenance					
58072000 630901	000274 CINTAS CORPORATION	138314	0	Shop Supplies	2025	1 INV P			
									160.23 pcard Mats, uniforms, sho
	000866 MENARDS	139810	0		2025	1 INV P			106.37 pcard Shop supplies
	001393 ULINE	138320	0		2025	1 INV P			516.80 pcard Shop supplies
	002052 SPEEDY METALS, LLC	139811	0		2025	1 INV P			122.92 pcard Shop supplies
				ACCOUNT TOTAL					906.32
58072000 632601	000089 NEW FLYER OF AMERICA	139345	0	Repair Parts	2025	1 INV P			
									236.97 013025 568294 Parts
	000089 NEW FLYER OF AMERICA	139346	0		2025	1 INV P			457.58 013025 568294 Parts
	000089 NEW FLYER OF AMERICA	139347	0		2025	1 INV P			171.66 013025 568294 Parts
	000089 NEW FLYER OF AMERICA	139348	0		2025	1 INV P			161.28 013025 568294 Parts
									1,027.49
	001607 GRAINGER, INC.	138319	0		2025	1 INV P			-63.94 pcard Part return credit
	001607 GRAINGER, INC.	138331	0		2025	1 INV P			-44.28 pcard Returned part
	001607 GRAINGER, INC.	138332	0		2025	1 INV P			-132.84 pcard Returned parts

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/1 TO 2025/1	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
								-241.06
	001987 EBAY	138309	0	2025 1	INV P			277.26 pcard Bus washer part
					ACCOUNT TOTAL			1,063.69
	58072000 632700				Miscellaneous Equipment			
	001983 AMAZON	138824	0	2025 1	INV P			1,139.96 pcard Shop equipment
					ACCOUNT TOTAL			1,139.96
	58072000 641800				Equip Repairs & Maint			
	002376 HOTSYS CLEANING SYSTE	138825	0	2025 1	INV P			2,282.01 pcard HOTSYS CLEANING SYST
					ACCOUNT TOTAL			2,282.01
	58072000 643000				Health Services			
	003122 ASCENSION MEDICAL GR	139373	0	2025 1	INV P			372.00 020525 568359 DOT Physicals
	003122 ASCENSION MEDICAL GR	139374	0	2025 1	INV P			71.00 020525 568359 DOT Physicals
	003122 ASCENSION MEDICAL GR	139375	0	2025 1	INV P			71.00 020525 568359 DOT Physicals
								514.00
					ACCOUNT TOTAL			514.00
	58072000 645100				Laundry Services			
	000274 CINTAS CORPORATION	138314	0	2025 1	INV P			97.77 pcard Mats, uniforms, sho
					ACCOUNT TOTAL			97.77
					ORG 58072000 TOTAL			6,003.75
	58073000				VT 5307 Building Maintenance			
	58073000 642001				FMD Materials Charges			
	000274 CINTAS CORPORATION	138314	0	2025 1	INV P			158.35 pcard Mats, uniforms, sho
	000274 CINTAS CORPORATION	138315	0	2025 1	INV P			177.41 pcard Mats and cleaning s
								335.76
					ACCOUNT TOTAL			335.76
	58073000 644000				Snow Removal Services			
	003022 BOB & DAVE'S	138187	240769	2025 1	INV P			2,510.00 011525 567988 Snow removal
					ACCOUNT TOTAL			2,510.00
	58073000 645100				Laundry Services			
	000274 CINTAS CORPORATION	138314	0	2025 1	INV P			63.09 pcard Mats, uniforms, sho
	000274 CINTAS CORPORATION	138315	0	2025 1	INV P			59.76 pcard Mats and cleaning s
								122.85

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/1 TO 2025/1									
ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
			ACCOUNT TOTAL						122.85
58073000 680300 1800			Buildings						
003202 SMA CONSTRUCTION	139368	0	2025	1	INV P			79,260.00 020525	568409 whitman remodel pro
			ACCOUNT TOTAL						79,260.00
58073000 680402 1800			Furniture & Fixtures						
001393 ULINE	138826	0	2025	1	INV P			3,592.01 pcard	Storage racks
			ACCOUNT TOTAL						3,592.01
			ORG 58073000 TOTAL						85,820.62
58074000			VT 5307 Operations						
58074000 632200			Gas Purchases						
001608 GARROW OIL CORPORATI	139350	0	2025	1	INV P			18,553.92 013025	568278 #1 Clear diesel fue
			ACCOUNT TOTAL						18,553.92
58074000 632603			Lubricants						
000615 HARTLAND LUBRICANTS	139354	0	2025	1	INV P			1,459.01 013025	568280 DEF
			ACCOUNT TOTAL						1,459.01
58074000 643000			Health Services						
003122 ASCENSION MEDICAL GR	139374	0	2025	1	INV P			118.00 020525	568359 DOT Physicals
003122 ASCENSION MEDICAL GR	139375	0	2025	1	INV P			47.00 020525	568359 DOT Physicals
									165.00
			ACCOUNT TOTAL						165.00
			ORG 58074000 TOTAL						20,177.93
58075000			VT 5307 ADA Paratransit						
58075000 640800			Contractor Fees						
001186 RUNNING, INC.	139684	0	2025	1	INV P			105,172.00 021225	568504 January VTII servic
			ACCOUNT TOTAL						105,172.00
			ORG 58075000 TOTAL						105,172.00
58076000			VT 5307 Ancillary Paratransit						
58076000 640800 1806			Contractor Fees						
001186 RUNNING, INC.	139684	0	2025	1	INV P			3,698.00 021225	568504 January VTII servic
			ACCOUNT TOTAL						3,698.00
58076000 640800 1807			Contractor Fees						
001186 RUNNING, INC.	139684	0	2025	1	INV P			217.50 021225	568504 January VTII servic

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/1 TO 2025/1	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
				ACCOUNT TOTAL			217.50	
58076000 640800 1809	001186 RUNNING, INC.	139682	0	Contractor Fees OC Demand Resp	2025 1 INV P		34,688.02 021225	568504 January Rural servi
				ACCOUNT TOTAL			34,688.02	
58076000 640800 1813	001186 RUNNING, INC.	139681	0	Contractor Fees-Neenah DAR	2025 1 INV P		3,933.27 021225	568504 January NWDAR servi
				ACCOUNT TOTAL			3,933.27	
58076000 640800 1818	001621 CALUMET COUNTY	139942	0	Contractor Fees-CC Rural	2025 1 INV P		2,063.36 021225	568445 January CC Van serv
				ACCOUNT TOTAL			2,063.36	
58076000 640800 1822	001186 RUNNING, INC.	139683	0	Contractor Fees	2025 1 INV P		74,500.00 021225	568504 January Connector s
				ACCOUNT TOTAL			74,500.00	
				ORG 58076000 TOTAL			119,100.15	
FUND 580 Valley Transit				TOTAL:			383,090.91	

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**AMENDMENT TO CONTRACT
FOR
MARKETING & PUBLIC RELATIONS SERVICES
2020 Contract VT20-002**

I. THE PARTIES

- 1.01 City of Appleton, a Wisconsin municipal corporation, through Valley Transit, doing business at 801 South Whitman Avenue, Appleton, WI 54914 (“City”).
- 1.02 Red Shoes Inc., 2000 South Memorial Drive, Suite 313, Appleton, WI 54915 (“Contractor”).

II. THE RECITALS

- 2.01 The Parties entered into a contract for marketing and public relations services on or about August 24, 2020, which is incorporated herein by reference (“Contract”).
- 2.02 The Contract had an initial term of three (3) years with automatic one (1) year extensions for the fourth and fifth years.
- 2.03 The Parties wish to extend the Contract beyond the five (5) years contemplated in the Contract such that the Contractor shall provide their services until December 31, 2025.
- 2.04 The Parties wish to update certain Federal clauses that have changed since the Contract was initially entered.

III. THE AGREEMENT

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

The Recitals are hereby made a part of the Agreement.

- 3.01 This Amendment shall memorialize an extension of the Contract through December 31, 2025.
- 3.02 Contractor’s rates for Year 5 of the Contract shall continue through December 31, 2025.
- 3.03 Attachment 1 to this Amendment, Additional Federal Contract Clauses, are to be inserted into Appendix 1 – Federal Contract Clauses of the Contract.

3.04 Except as expressly set forth in this Amendment, all terms and conditions of the Contract remain in full force and effect.

IV. MISCELLANEOUS

4.01 In the event that any part of this Amendment is found to be illegal, that part shall be stricken, and the Amendment interpreted as if that part did not exist.

4.02 This Amendment may be executed in counterparts, either by original signature or verified electronic signature, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. The headings in this Agreement are inserted for convenience of reference only and shall not constitute a part hereof.

4.03 This Agreement may be supplemented or amended only by written instrument executed by the parties affected by such supplement or amendment.

IN WITNESS WHEREOF, the parties have caused the forgoing instrument to be executed on the day and year of the last signature below.

Red Shoes Inc., Contractor:

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

City of Appleton:

By: _____

By: _____

Jacob A. Woodford, Mayor

Kami Lynch, City Clerk

Approved as to form:

Countersigned pursuant to §62.09(10), Wis. Stats.

Christopher R. Behrens, City Attorney

Jeri A. Ohman, Director of Finance

ATTACHMENT 1
ADDITIONAL FEDERAL CONTRACT CLAUSES

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment.

(a) Valley Transit's Contractors and subrecipients are prohibited from obligating or expending loan or grant funds to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
 - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under [Public Law 115-232](#), section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

Safe Operation of Motor Vehicles. (a) Seat Belt Use.

23 U.S.C. § 402 note, (62 Fed. Reg. 19217)

The Contractor agrees to implement Executive Order No. 13043, "Increasing Seat Belt Use in the United States," by adopting and promoting on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles.

Safe Operation of Motor Vehicles. (b) Distracted Driving, Including Text Messaging While Driving.

23 U.S.C. § 402 note, (74 Fed. Reg. 51225)

The Contractor agrees to comply with: (1) Executive Order No. 13513, "Federal Leadership on Reducing Text Messaging While Driving," (2) U.S. DOT Order 3902.10, "Text Messaging While Driving," and (3) The following U.S. DOT Special Provision pertaining to Distracted Driving:

The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Recipient owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the Award, or when performing any work for or on behalf of the Award;

The Contractor agrees to conduct workplace safety initiatives in a manner commensurate with its size, such as establishing new rules and programs to prohibit text messaging while driving, re-evaluating the existing programs to prohibit text messaging while driving, and providing education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

FTA Master Agreement (28) Section 39(b).

Notification to FTA; Flow Down Requirement. If a current or prospective legal matter that may affect the Federal Government emerges, the Valley Transit must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Valley Transit is located. Valley Transit must include a similar notification requirement in its Third Party Agreements (Contractors) and must require each Contractor to include an equivalent provision in its subagreements at every tier, for any agreement that is a "covered transaction" according to 2 C.F.R. §§ 180.220 and 1200.220.

(1) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.

(2) Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and

(3) Additional Notice to U.S. DOT Inspector General. Valley Transit must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which it is located, if Valley Transit has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729, et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bid rigging, misappropriation or embezzlement, bribery, gratuity, or similar misconduct involving federal assistance. This responsibility occurs whether the Project is subject to this Agreement or another agreement between Valley Transit and FTA, or an agreement involving a principal, officer, employee, agent, or Third Party Participant (Contractor) of Valley Transit. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of Valley Transit. In this paragraph, "promptly" means to refer information without delay and without change. This notification provision applies to all divisions of Valley Transit, including divisions tasked with law enforcement or investigatory functions.

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Eleven Months Ending November 30, 2024

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2024 Amended Budget	2024 % of Total Budget
REVENUES						
Bus Fare Revenue	51,169	33,938	582,221	609,168	858,843	67.79%
Paratransit Fare Revenue	30,517	35,063	358,202	390,941	655,230	54.67%
Total Fare Revenue	81,686	69,001	940,423	1,000,109	1,514,073	62.11%
Other Charges for Service	1,845	4,643	39,847	69,701	65,000	61.30%
Other Revenues	3,231	7,204	19,682	19,815	8,000	246.03%
TOTAL REVENUES	86,762	80,848	999,953	1,089,625	1,587,073	63.01%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	198,744	215,663	2,480,841	2,532,313	3,561,580	69.66%
Overtime	14,770	39,526	481,142	339,145	80,077	600.85%
Incentive Pay	-	-	1,480	-	1,335	110.86%
Other Compensation	-	-	1,832	1,954	-	0.00%
Fringes	80,686	90,626	942,567	1,010,413	1,520,881	61.98%
Unemployment Compensation	196	-	(38,691)	-	-	0.00%
Salaries & Fringe Benefits	294,397	345,815	3,869,170	3,883,825	5,163,873	74.93%
Training & Conferences	74	338	23,217	16,498	27,200	85.36%
Employee Recruitment	760	859	5,118	10,040	7,280	70.30%
Office Supplies & Parking Permits	900	245	7,421	7,625	5,400	137.42%
Subscriptions	54	43	1,010	1,325	1,020	98.99%
Memberships & Licenses	-	-	22,049	13,244	18,000	122.49%
Postage & Freight	53	16	2,592	2,995	3,700	70.05%
Awards & Recognition	-	-	943	225	930	101.45%
Food & Provisions	-	-	272	2,098	1,240	21.91%
Insurance	11,468	11,439	319,443	304,518	287,036	105.57%
Insurance dividend & return of surplus	-	-	(16,426)	(27,981)	-	-
Depreciation Expense	118,656	107,647	1,305,218	1,184,112	1,423,874	91.67%
Administrative Expenses	131,965	120,587	1,670,856	1,514,699	1,775,680	94.10%
Landscape Supplies	-	-	470	853	1,500	31.33%
Shop Supplies & Tools (& misc)	4,980	2,003	46,011	28,860	55,450	82.98%
Printing & Reproduction	2,937	531	15,796	23,450	27,910	56.60%
Uniforms	212	-	4,656	2,900	9,290	50.12%
Gas Purchases	17,913	22,496	349,061	428,989	752,750	46.37%
Safety Supplies	213	446	1,436	1,191	500	287.11%
Vehicle & Equipment Parts	36,748	1,728	252,858	306,471	322,300	78.45%
Miscellaneous Equipment	66,527	3,997	128,764	14,053	25,100	513.00%
Signs	3,173	-	6,745	8,895	12,000	56.21%
Supplies & Materials	132,704	31,201	805,798	815,662	1,206,800	66.77%
Accounting/Audit	-	-	14,863	14,375	15,000	99.08%
Bank Services	319	251	3,996	3,630	6,680	59.81%
Solid Waste/Recycling	369	360	3,690	3,771	5,753	64.13%
Contractor Fees	239,195	195,255	2,346,780	2,013,206	3,665,210	64.03%
Advertising	7,000	5,264	89,574	70,169	50,309	178.05%
Health Services	627	377	10,813	11,313	9,200	117.54%
Snow Removal Services	-	1,105	48,201	51,648	56,008	86.06%
Laundry Services	950	661	8,792	8,322	15,340	57.32%
Other Contracts/Obligations	13,460	15,753	43,551	54,095	111,190	39.17%
Purchased Services	261,921	219,026	2,570,258	2,230,529	3,934,690	65.32%
Electric	-	7,893	49,049	48,188	56,732	86.46%
Gas	-	989	12,561	18,218	23,920	52.51%

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Eleven Months Ending November 30, 2024

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2024 Amended Budget	2024 % of Total Budget
Water	323	369	6,518	6,545	7,850	83.03%
Sewer	211	228	3,711	3,536	4,451	83.38%
Stormwater	647	654	9,254	8,563	10,000	92.54%
Telephone	2,792	847	19,914	19,974	29,156	68.30%
Utilities	3,974	10,980	101,007	105,024	132,109	76.46%
Building/Grounds Repair & Maintenance	48	-	4,125	3,263	-	0.00%
Vehicle Repair & Maintenance	8,712	-	28,450	20,518	10,050	283.08%
Equipment Repair & Maintenance	63,254	533	79,549	9,142	9,650	824.34%
FMD Charges & Material	10,959	-	99,395	100,872	137,933	72.06%
Software Support	1,972	370	160,371	126,432	143,361	111.87%
Repairs & Maintenance	84,944	903	371,890	260,227	300,994	123.55%
Total Operating Expenses	909,904	728,512	9,388,979	8,809,966	12,514,146	75.03%
OPERATING INCOME (LOSS)	(823,142)	(647,664)	(8,389,027)	(7,720,341)	(10,927,073)	
NON-OPERATING REVENUES						
Federal Support	-	-	5,581,566	3,367,958	4,481,895	124.54%
State Support	-	-	3,067,203	2,770,400	3,259,155	94.11%
Appleton Support	331,561	324,680	3,647,171	1,827,604	749,774	486.44%
Other Local Support	236,986	232,089	2,630,075	2,622,040	2,056,647	127.88%
Investment Income	-	-	138,206	85,036	12,500	1105.64%
Donations	4,167	4,167	46,059	55,990	66,326	69.44%
TOTAL NON-OPERATING REVENUE	572,714	560,936	15,110,280	10,729,028	10,626,297	142.20%
Land	-	-	-	-	175,000	0.00%
Buildings	363,834	445,005	4,544,048	1,120,749	7,500,000	60.59%
Machinery & Equipment	17,543	-	17,543	474,535	400,000	4.39%
Furniture & Fixtures	141,950	-	273,338	-	722,454	37.83%
Vehicles	-	-	-	-	-	0.00%
Capital Expenditures	523,327	445,005	4,834,929	1,595,284	8,797,454	54.96%
NET INCOME (LOSS)	(773,755)	(531,733)	1,886,324	1,413,403	(9,098,230)	

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Eleven Months Ending November 30, 2024

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2024 Amended Budget	2024 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	103,122	92,534	1,045,773	1,000,689	2,142,500	48.81%
VTII - Elderly	5,100	3,713	49,031	42,808	64,275	76.28%
PT - Optional (Sunday)	459	357	3,800	3,656	17,140	22.17%
Outagamie County Demand Response Rural	34,383	29,734	361,099	330,462	385,500	93.67%
Outagamie County Human Services Transportation	-	-	-	119	9,820	0.00%
Neenah Dial - A - Ride	4,215	4,534	44,579	51,140	192,423	23.17%
Calumet County Van Service	3,423	-	39,849	24,001	28,800	138.36%
Connector	72,144	30,128	526,032	322,390	553,625	95.02%
Downtown Trolley	-	-	45,123	47,238	40,800	110.60%
Total Purchased Transportation	222,846	161,000	2,115,287	1,822,503	3,434,883	61.58%

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For one month Ending January 31, 2025

Description	Month of January Actual	Prior Year January	YTD As of January Actual	Prior YTD January	2025 Amended Budget	2025 % of Total Budget
REVENUES						
Bus Fare Revenue	16,397	28,485	16,397	28,485	740,000	2.22%
Paratransit Fare Revenue	30,033	35,851	30,033	35,851	557,410	5.39%
Total Fare Revenue	46,430	64,336	46,430	64,336	1,297,410	3.58%
Other Charges for Service	785	2,382	785	2,382	65,000	1.21%
Other Revenues	-	758	-	758	8,000	0.00%
TOTAL REVENUES	47,215	67,476	47,215	67,476	1,370,410	3.45%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	199,054	153,328	199,054	153,328	3,585,397	5.55%
Overtime	22,690	23,065	22,690	23,065	77,358	29.33%
Incentive Pay	-	1,480	-	1,480	1,335	0.00%
Other Compensation	-	-	-	-	-	-
Fringes	68,174	64,761	68,174	64,761	1,311,426	5.20%
Unemployment Compensation	1,354	-	1,354	-	-	-
Salaries & Fringe Benefits	291,272	242,634	291,272	242,634	4,975,516	5.85%
Training & Conferences & Tuition	216	-	216	-	25,000	0.86%
Employee Recruitment	880	1,785	880	1,785	7,280	12.09%
Office Supplies & Parking permits	63	1,011	63	1,011	5,400	1.17%
Subscriptions	135	135	135	135	1,413	9.55%
Memberships & Licenses	9,130	8,839	9,130	8,839	15,970	57.17%
Postage & Freight	-	2	-	2	3,700	0.00%
Awards & Recognition	-	20	-	20	930	0.00%
Food & Provisions	-	-	-	-	1,240	0.00%
Insurance	185,333	193,295	185,333	193,295	314,905	58.85%
Insurance dividend & surplus	-	-	-	-	-	-
Depreciation Expense	-	-	-	-	1,521,743	0.00%
Administrative Expenses	195,757	205,087	195,757	205,087	1,897,581	10.32%
Landscape Supplies	-	-	-	-	1,500	0.00%
Shop Supplies & Tools (& misc)	998	633	998	633	55,450	1.80%
Printing & Reproduction	-	217	-	217	29,470	0.00%
Uniforms	22	-	22	-	9,290	0.24%
Gas Purchases	37,695	53,975	37,695	53,975	571,500	6.60%
Safety Supplies	-	242	-	242	1,500	0.00%
Vehicle & Equipment Parts	2,523	5,549	2,523	5,549	322,300	0.78%
Miscellaneous Equipment	1,140	770	1,140	770	25,100	4.54%
Signs	-	-	-	-	12,000	0.00%
Supplies & Materials	42,378	61,386	42,378	61,386	1,028,110	4.12%
Accounting/Audit	-	-	-	-	15,000	0.00%
Bank Services	-	-	-	-	6,680	0.00%
Consulting Services	-	-	-	-	40,000	0.00%
Solid Waste/Recycling	-	-	-	-	6,161	0.00%
Contractor Fees	234,313	151,203	234,313	151,203	4,008,877	5.84%

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For one month Ending January 31, 2025

Description	Month of January Actual	Prior Year January	YTD As of January Actual	Prior YTD January	2025 Amended Budget	2025 % of Total Budget
Advertising	8,250	5,600	8,250	5,600	50,309	16.40%
Health Services	679	-	679	-	9,200	7.38%
Snow Removal Services	2,510	750	2,510	750	56,008	4.48%
Laundry Services	-	-	-	-	15,340	0.00%
Other Contracts/Obligations	-	573	-	573	100,190	0.00%
Purchased Services	245,752	158,126	245,752	158,126	4,307,765	5.70%
Electric	-	5,397	-	5,397	58,434	0.00%
Gas	-	3,984	-	3,984	24,638	0.00%
Water	-	-	-	-	7,850	0.00%
Waste Disposal/Collection	-	-	-	-	4,763	0.00%
Stormwater	-	-	-	-	10,000	0.00%
Telephone	121	147	121	147	29,156	0.42%
Utilities	121	9,528	121	9,528	134,841	0.09%
Vehicle Repair & Maintenance	-	1,219	-	1,219	10,050	0.00%
Equipment Repair & Maintenance	-	-	-	-	9,650	0.00%
FMD Charges & Material	-	-	-	-	137,933	0.00%
Software Support	127,351	72,102	127,351	72,102	170,430	74.72%
Repairs & Maintenance	127,351	73,321	127,351	73,321	328,063	38.82%
Total Operating Expenses	902,631	750,082	902,631	750,082	12,671,876	7.12%
OPERATING INCOME (LOSS)	(855,416)	(682,606)	(855,416)	(682,606)	(11,301,466)	
NON-OPERATING REVENUES						
Federal Support	-	-	-	-	3,560,391	0.00%
State Support	-	-	-	-	3,082,885	0.00%
Appleton Support	-	-	-	-	724,810	0.00%
Other Local Support	651,166	512,386	651,166	512,386	1,899,499	34.28%
Investment Income	-	-	-	-	12,500	0.00%
Donations	-	-	-	-	63,386	0.00%
Fund Balance Applied	-	-	-	-	-	=
TOTAL NON-OPERATING REVENUE	651,166	512,386	651,166	512,386	9,343,471	6.97%
Buildings	79,260	-	79,260	-	7,500,000	1.06%
Machinery & Equipment	-	-	-	-	-	0.00%
Furniture & Fixtures	3,592	-	-	-	-	0.00%
Vehicles	-	-	-	-	50,000	0.00%
Capital Expenditures	82,852	-	79,260	-	7,550,000	1.05%
NET INCOME (LOSS)	(287,102)	(170,220)	(283,510)	(170,220)	(9,507,995)	

City of Appleton
PURCHASED TRANSPORTATION
For one month Ending January 31, 2025

Description	Month of January Actual	Prior Year January	YTD As of January Actual	Prior YTD January	2025 Amended Budget	2025 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	107,100	86,336	107,100	86,336	2,550,000	4.20%
VTII - Elderly	4,386	3,255	4,386	3,255	76,500	5.73%
PT - Optional (Sunday)	383	130	383	130	12,750	3.00%
Outagamie County Demand Response Rural	35,942	29,346	35,942	29,346	462,600	7.77%
Northern Winnebago Dial - A - Ride	4,847	2,440	4,847	2,440	120,705	4.02%
Calumet County Van Service	3,824	507	3,824	507	37,620	10.16%
Connector	77,832	29,072	77,832	29,072	476,352	16.34%
Downtown Trolley	-	-	-	-	40,800	0.00%
Total Purchased Transportation	234,314	151,086	234,314	151,086	3,777,327	6.20%

Total Monthly Passengers

47,634

↘ -20% change
59,364 prev. year

Total YTD Passengers

585,090

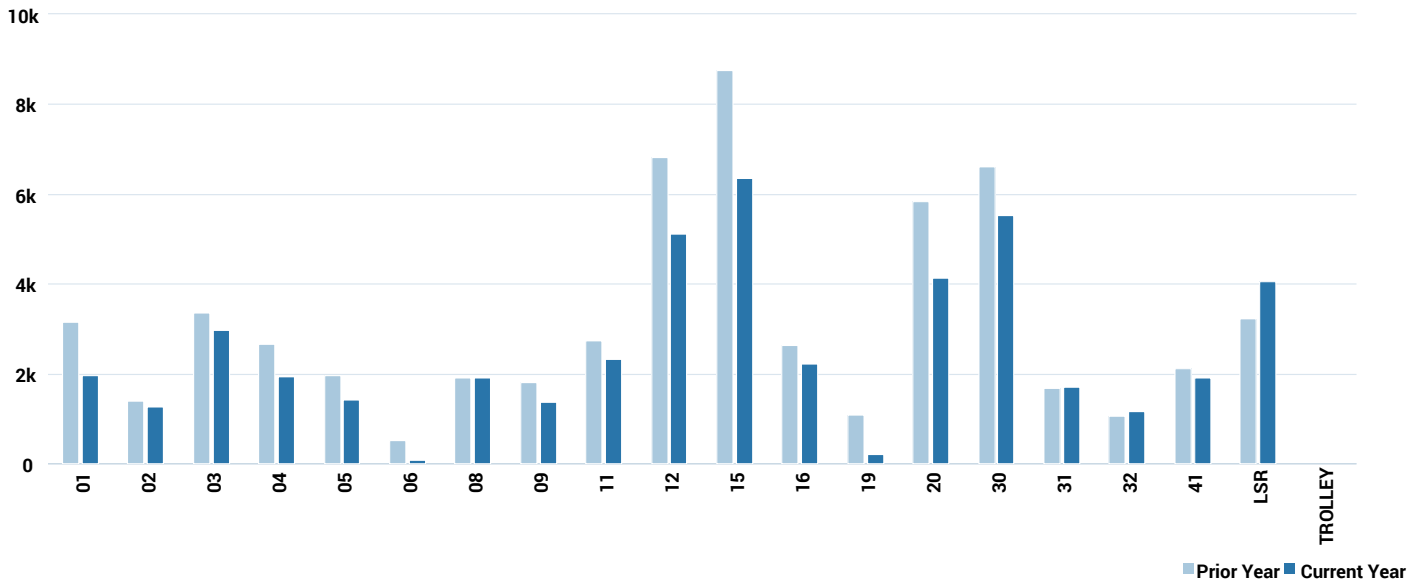
↘ -7% change
628,797 prev. year

Monthly Fare Group Trend

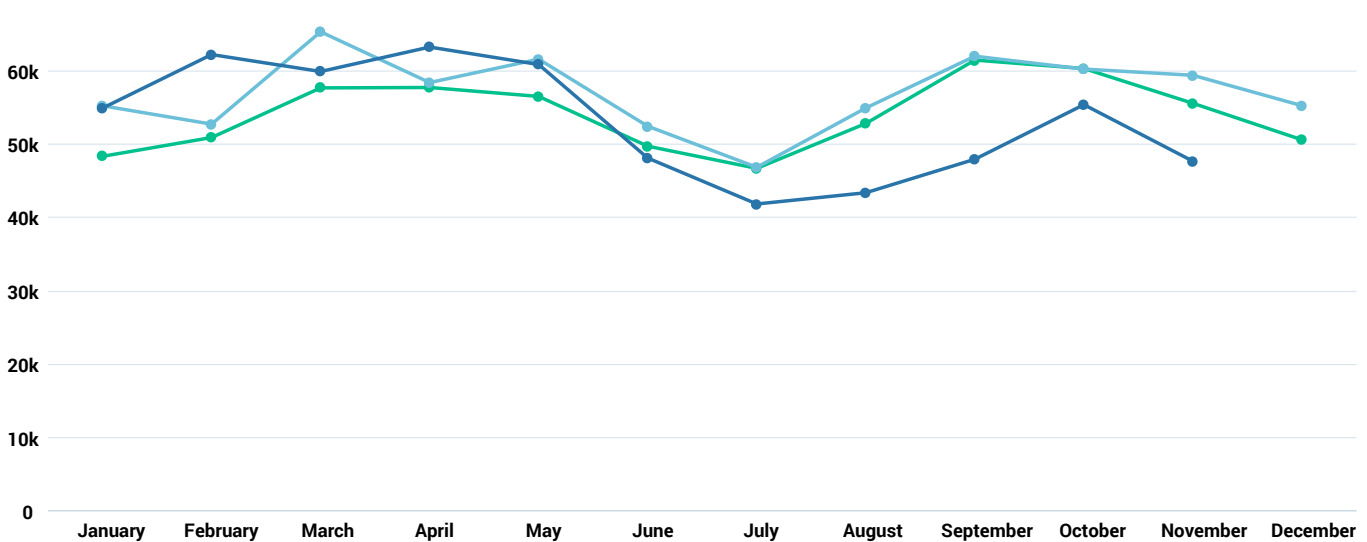
Fare Group Desc	Prior Year	Current ▼	% Change
Passes & Tickets	26,314	19,119	-27.3%
AASD	9,419	9,390	-0.3%
Cash	9,036	7,214	-20.2%
Transfers	8,021	7,174	-10.6%
FVTC	4,486	2,850	-36.5%
Free	1,166	1,094	-6.2%
Lawrence University	922	793	-14.0%

**Note: Ridership decrease due to a major service modification in July 2024 when Monday - Friday evening and Saturday afternoon & evening bus service was transitioned to VT Connector service.*

Ridership by Route



Monthly Ridership Trend by Year



Agency FY: ● 2022 ● 2023 ● 2024

Total Monthly Passengers

7,709

↘ -5% change
8,112 prev. year

Total YTD Passengers

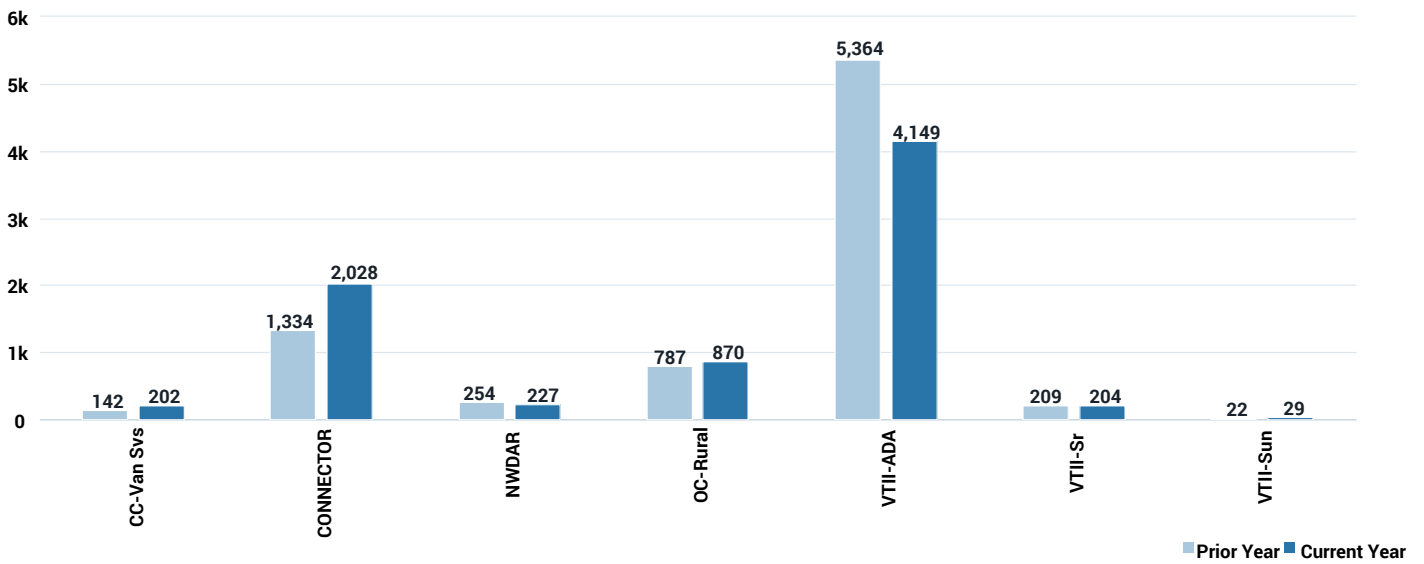
84,252

↘ -2% change
85,876 prev. year

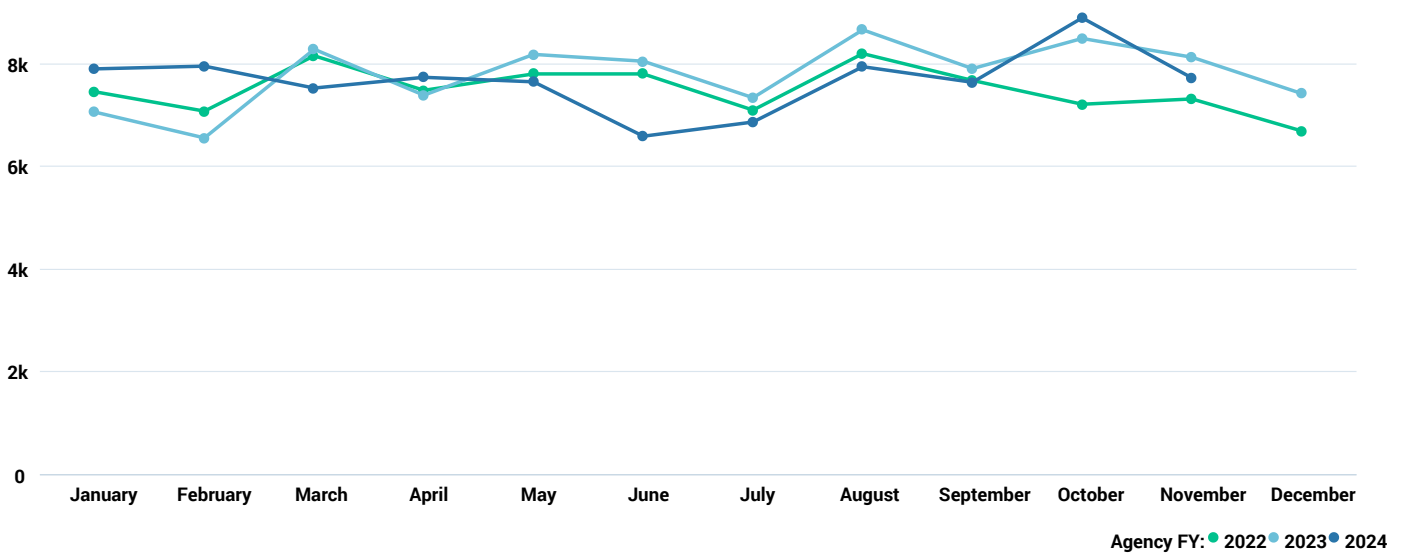
Monthly Ridership by Program Trend

Reporting Route	Prior Year	Current Year ▼	% Change
VTII-ADA	5,364	4,149	-22.65%
CONNECTOR	1,334	2,028	52.02%
OC-Rural	787	870	10.55%
NWDAR	254	227	-10.63%
VTII-Sr	209	204	-2.39%
CC-Van Svs	142	202	42.25%
VTII-Sun	22	29	31.82%

Monthly Ridership by Program



Monthly Ridership Trend by Year



Total Monthly Passengers

43,645

↘ -21% change
55,216 prev. year

Total YTD Passengers

628,735

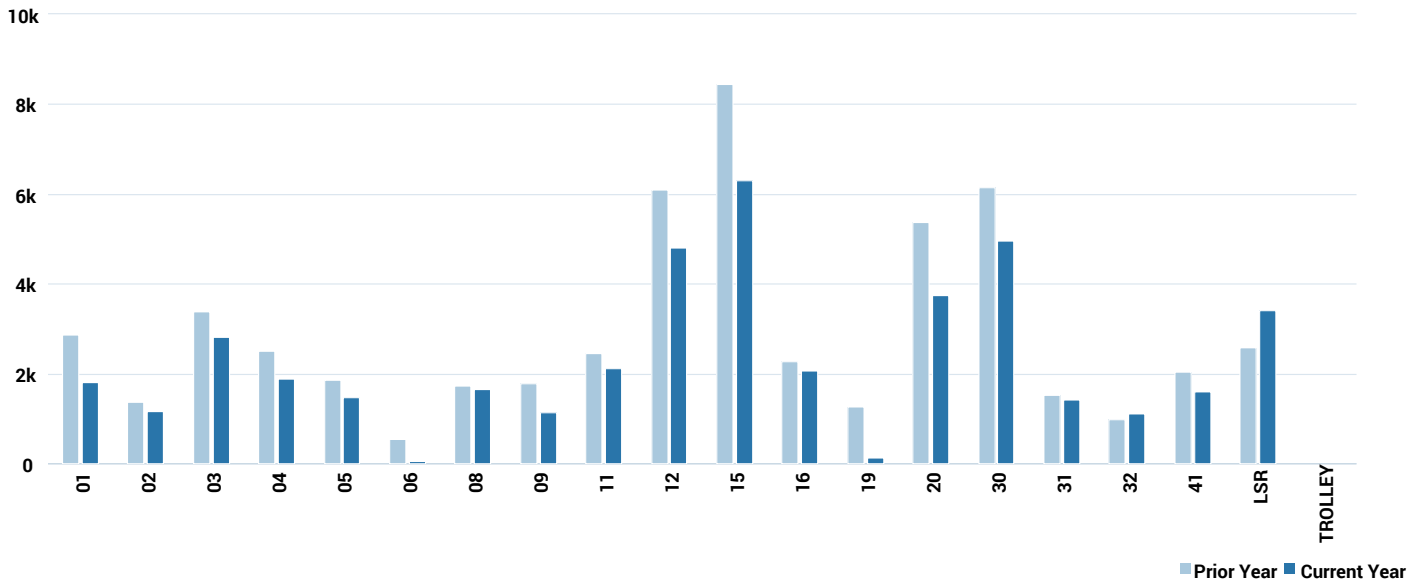
↘ -8% change
684,013 prev. year

Monthly Fare Group Trend

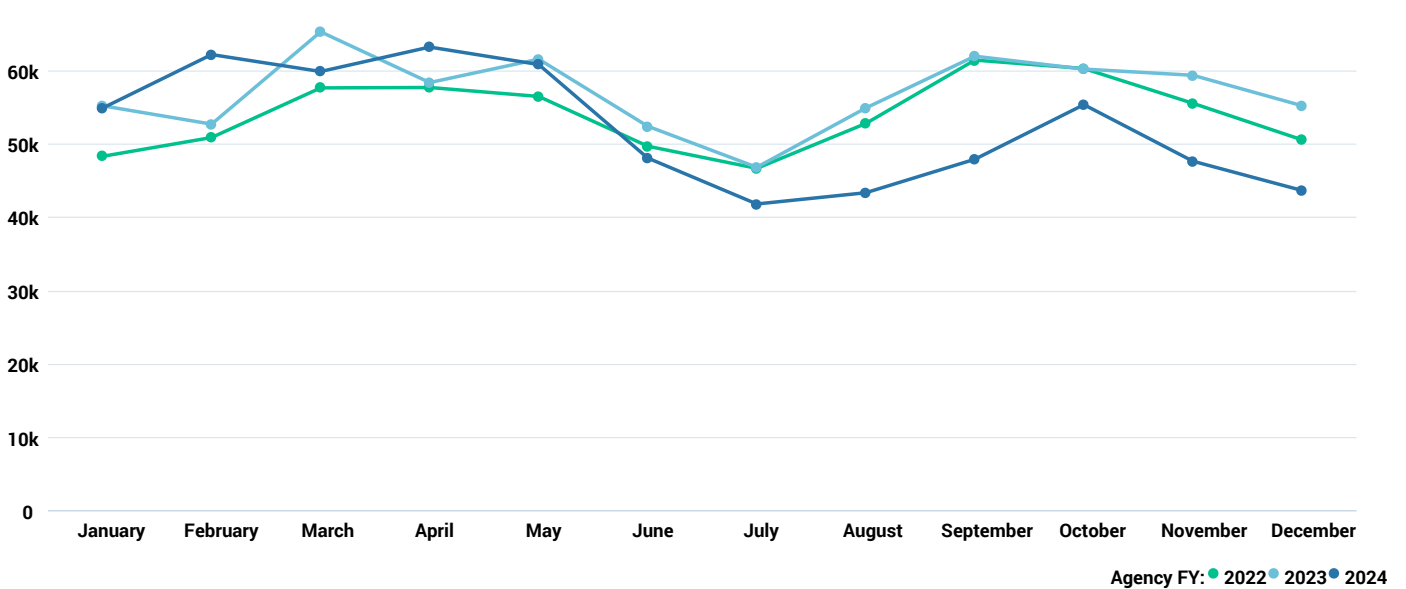
Fare Group Desc	Prior Year	Current ▼	% Change
Passes & Tickets	25,731	18,391	-28.5%
AASD	8,201	8,038	-2.0%
Transfers	7,617	6,767	-11.2%
Cash	8,728	6,691	-23.3%
FVTC	3,580	2,725	-23.9%
Free	1,002	795	-20.7%
Lawrence University	357	238	-33.3%

**Note: Ridership decrease due to a major service modification in July 2024 when Monday - Friday evening and Saturday afternoon & evening bus service was transitioned to VT Connector service.*

Ridership by Route



Monthly Ridership Trend by Year



Agency FY: ● 2022 ● 2023 ● 2024

Total Monthly Passengers

7,186

↘ -3% change
7,406 prev. year

Total YTD Passengers

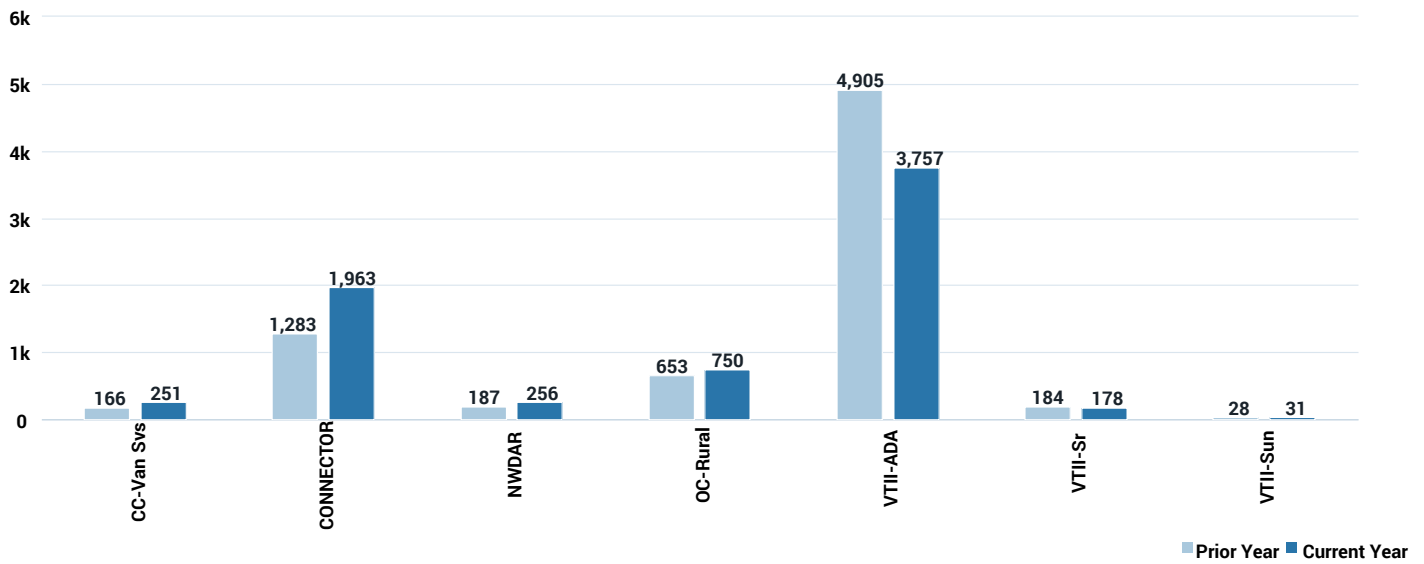
91,438

↘ -2% change
93,282 prev. year

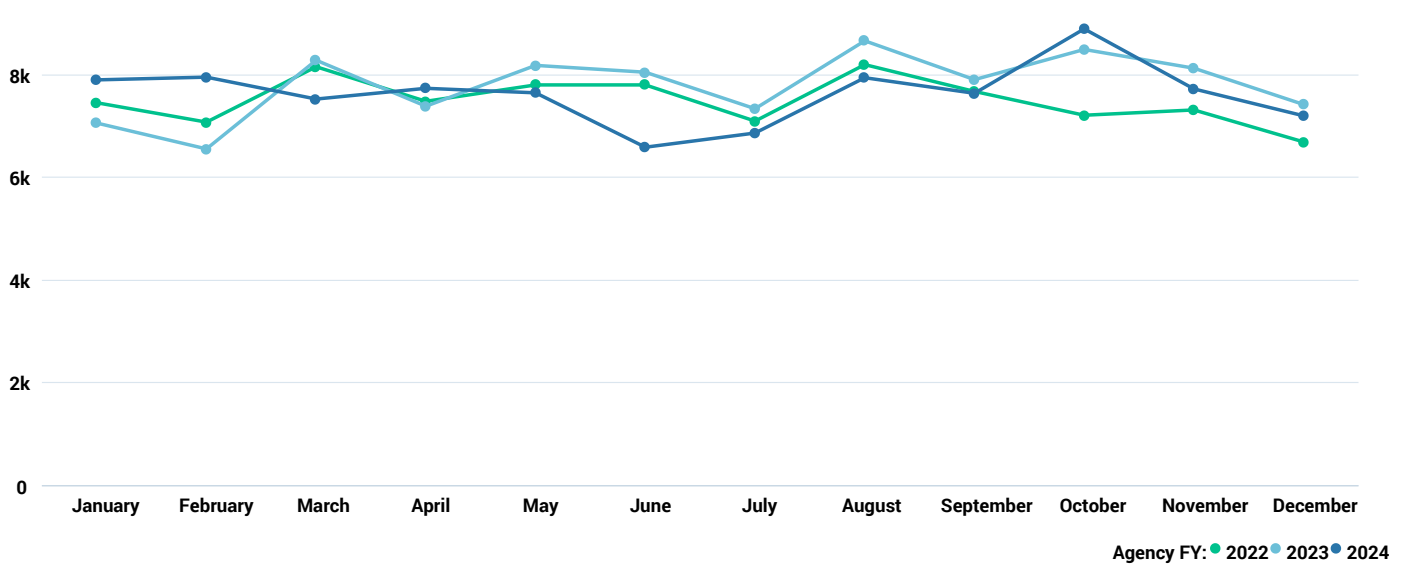
Monthly Ridership by Program Trend

Reporting Route	Prior Year	Current Year ▼	% Change
VTII-ADA	4,905	3,757	-23.40%
CONNECTOR	1,283	1,963	53.00%
OC-Rural	653	750	14.85%
NWDAR	187	256	36.90%
CC-Van Svs	166	251	51.20%
VTII-Sr	184	178	-3.26%
VTII-Sun	28	31	10.71%

Monthly Ridership by Program



Monthly Ridership Trend by Year



Total Monthly Passengers

47,889

▼ -13% change
54,882 prev. year

Total YTD Passengers

47,889

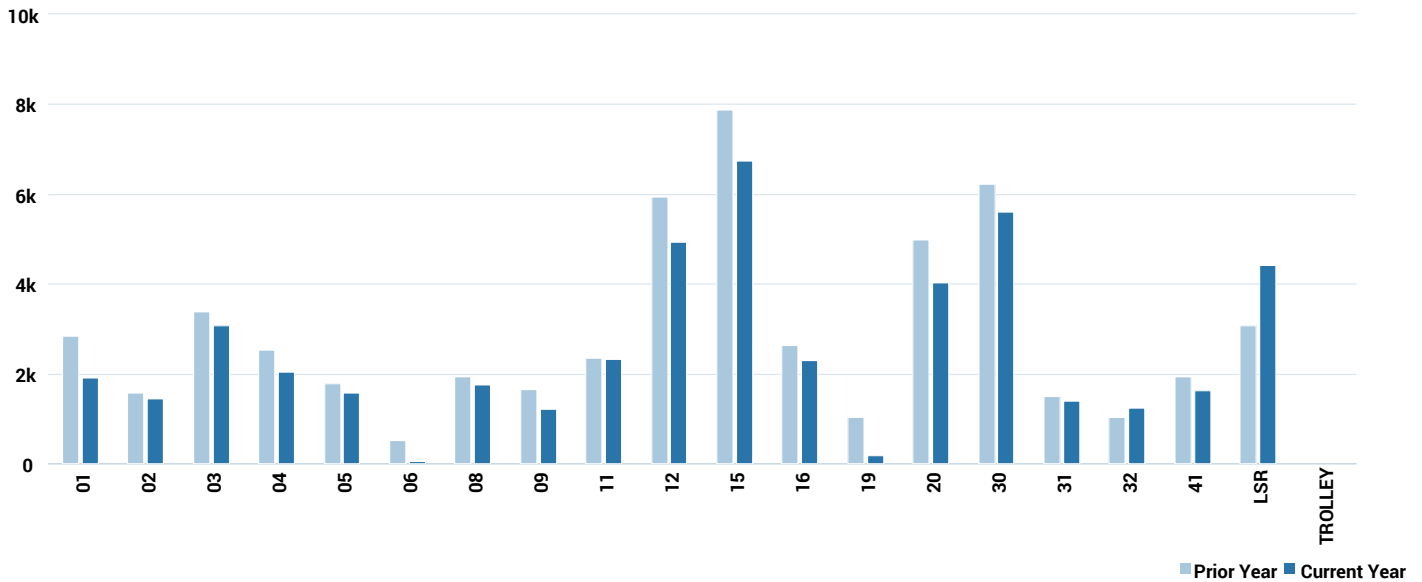
▼ -13% change
54,882 prev. year

Monthly Fare Group Trend

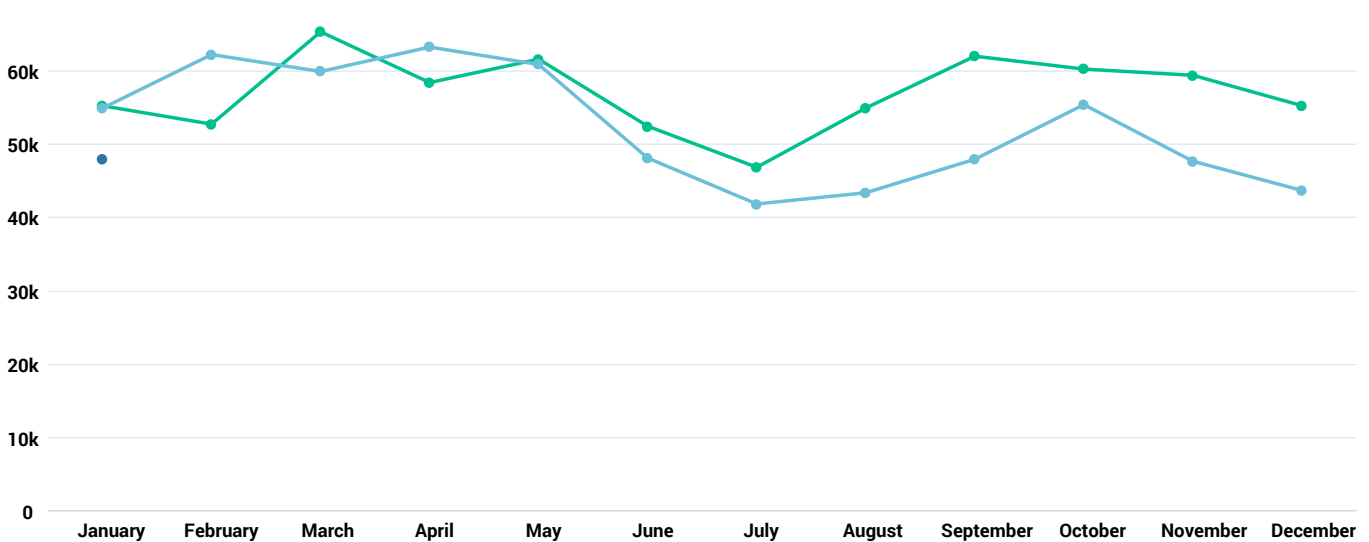
Fare Group Desc	Prior Year	Current ▼	% Change
Passes & Tickets	23,365	18,912	-19.1%
AASD	9,492	10,147	6.9%
Transfers	7,622	7,221	-5.3%
Cash	8,152	6,930	-15.0%
FVTC	3,992	2,898	-27.4%
Free	1,188	998	-16.0%
Lawrence University	1,071	783	-26.9%

**Note: Ridership decrease due to a major service modification in July 2024 when Monday - Friday evening and Saturday afternoon & evening bus service was transitioned to VT Connector service.*

Ridership by Route



Monthly Ridership Trend by Year



Agency FY: ● 2023 ● 2024 ● 2025

Total Monthly Passengers

8,056

↗ 2% change
7,885 prev. year

Total YTD Passengers

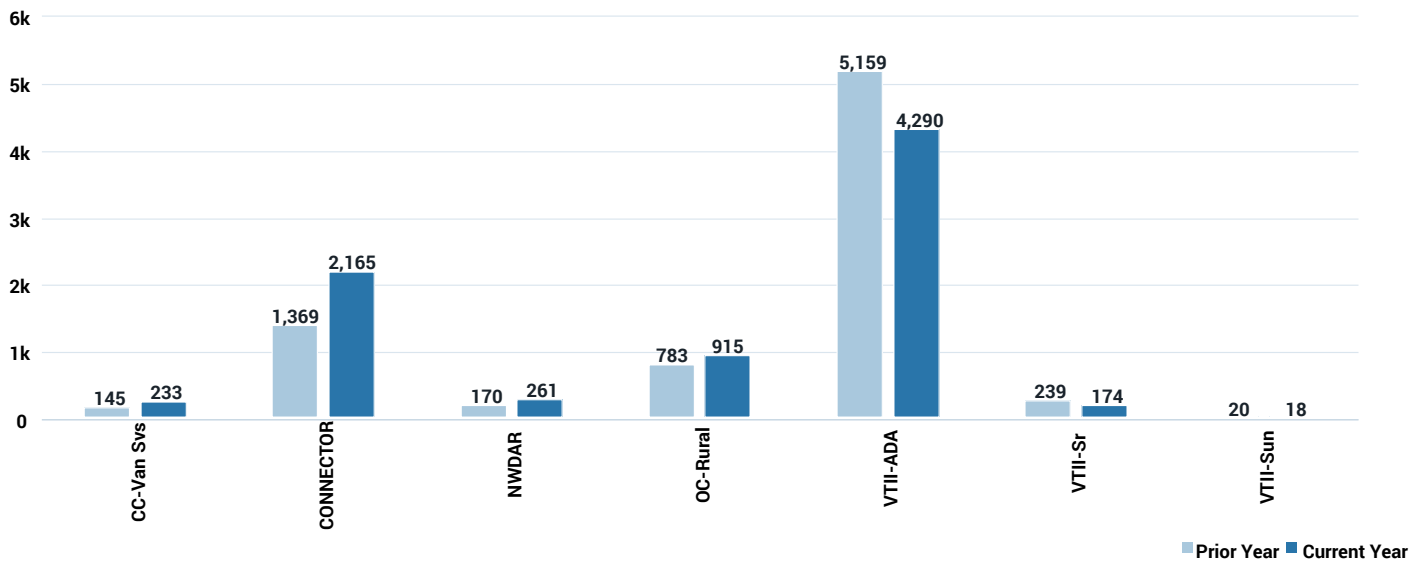
8,056

↗ 2% change
7,885 prev. year

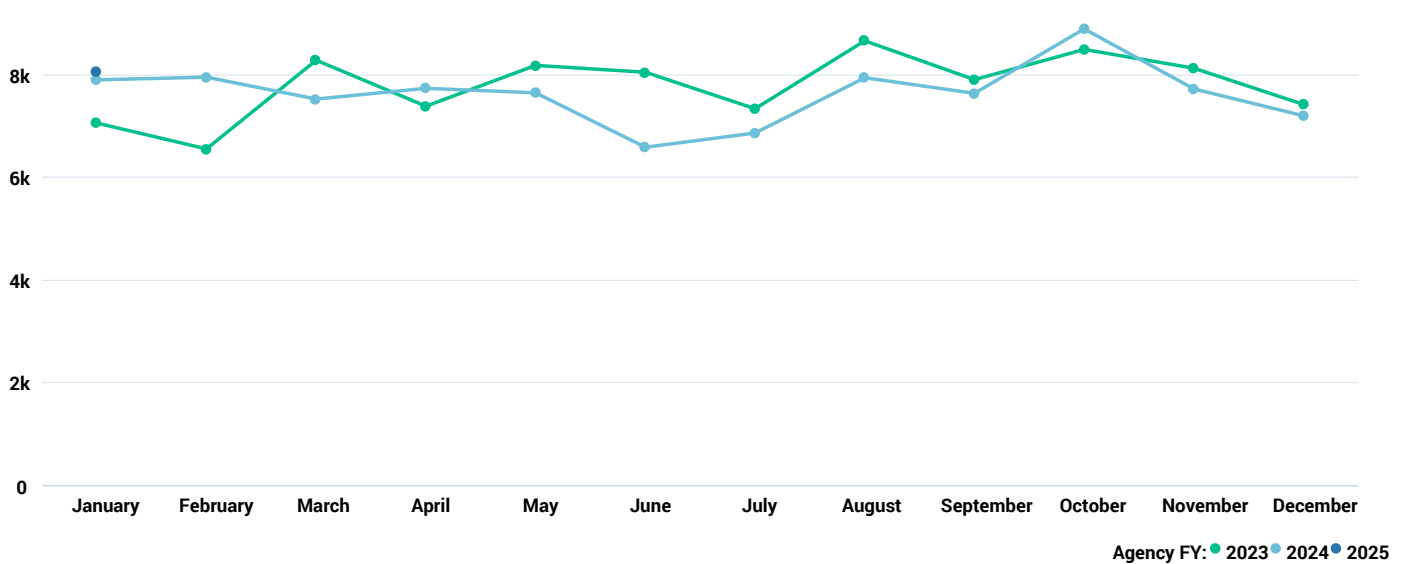
Monthly Ridership by Program Trend

Reporting Route	Prior Year	Current Year ▼	% Change
VTII-ADA	5,159	4,290	-16.84%
CONNECTOR	1,369	2,165	58.14%
OC-Rural	783	915	16.86%
NWDAR	170	261	53.53%
CC-Van Svs	145	233	60.69%
VTII-Sr	239	174	-27.20%
VTII-Sun	20	18	-10.00%

Monthly Ridership by Program

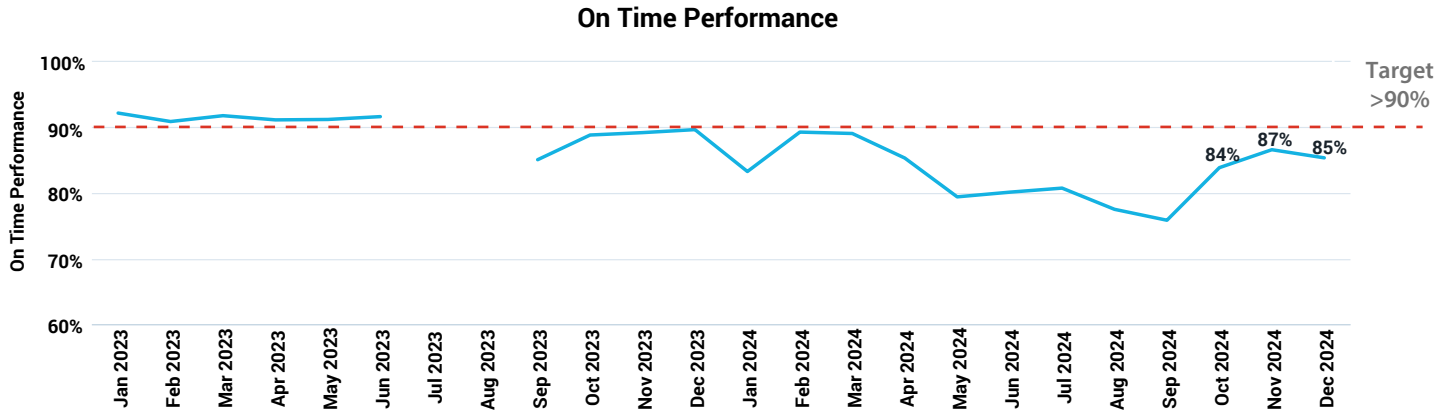


Monthly Ridership Trend by Year

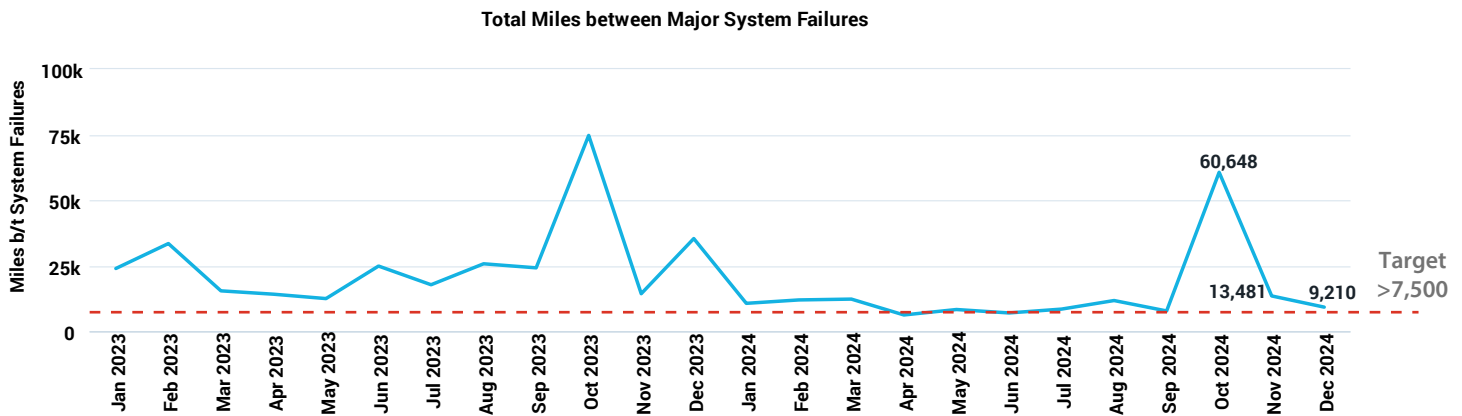


Reliability

On time performance (OTP) is a primary measure of service reliability. A bus is on time if it departs a route's scheduled time point between one minute early and five minutes late. This graph shows the monthly percentage of stops on time. Road construction, weather, traffic and other operational conditions are all factors that impact system-wide OTP. Note: New onboard system implemented in Sept 2023. Formula = (on time stops/total stops)

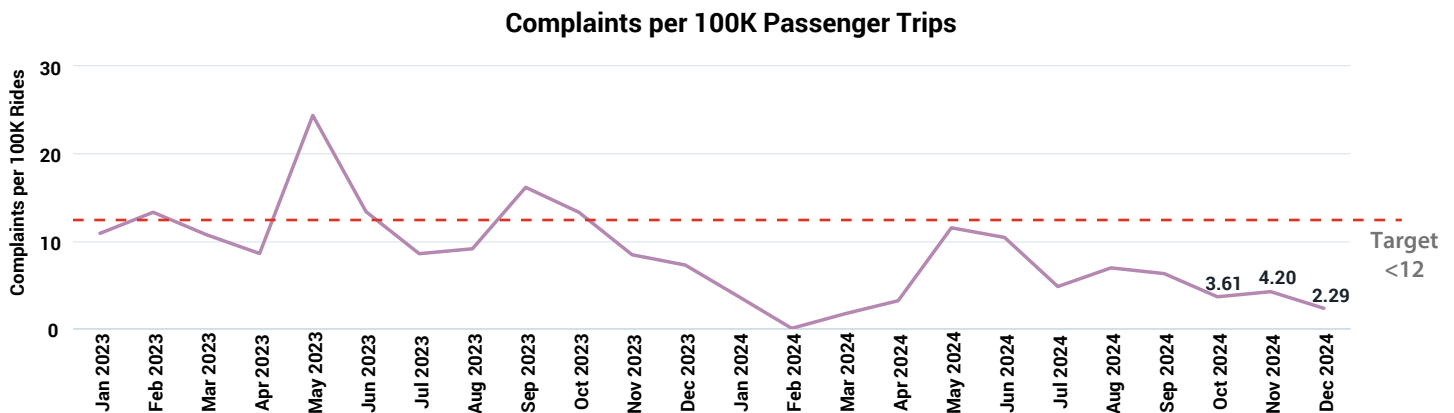


The goal is to minimize bus repair road calls through preventative maintenance and asset management. This graphs shows the average frequency of major system failures. A major system failure is a road call that requires replacement of a bus in service due to an issue that is a safety hazard or when vehicle movement is restricted or disabled. Formula = (total miles/# of failures)



Quality

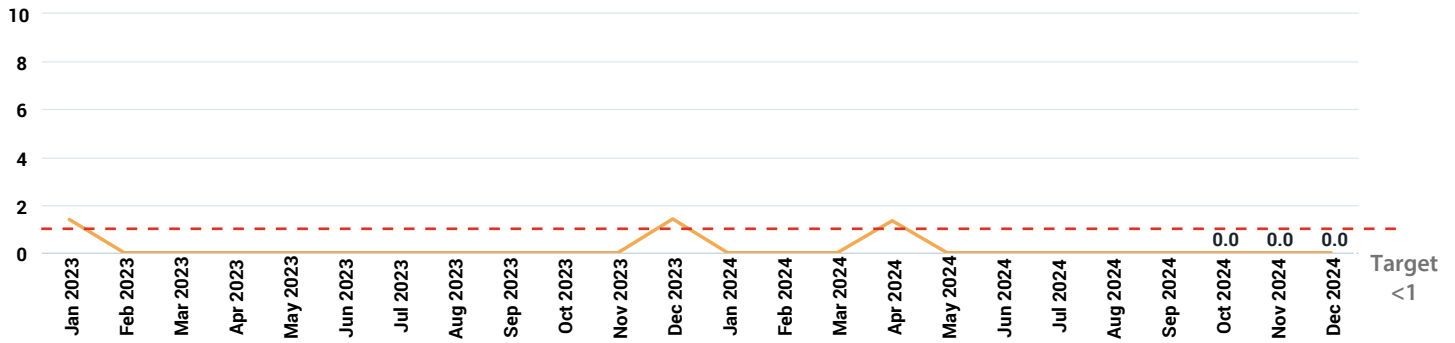
The focus is to provide quality service and respond to feedback in a timely manner. This graph shows the monthly rate of complaints per 100,000 rides. Formula = (complaints/rides)X100,000



Safety

The goal is to provide safe service and minimize the likelihood of all accidents. This graph provides the rate of reportable safety & security events on transit property or involving revenue vehicles per 100K miles. Reportable events, as defined by the National Transit Database, include: injuries requiring immediate medical attention away from scene; property damage exceeding \$25,000; collisions when vehicle is towed away; evacuation; or fatalities.
Formula = (events/total miles)X100,000

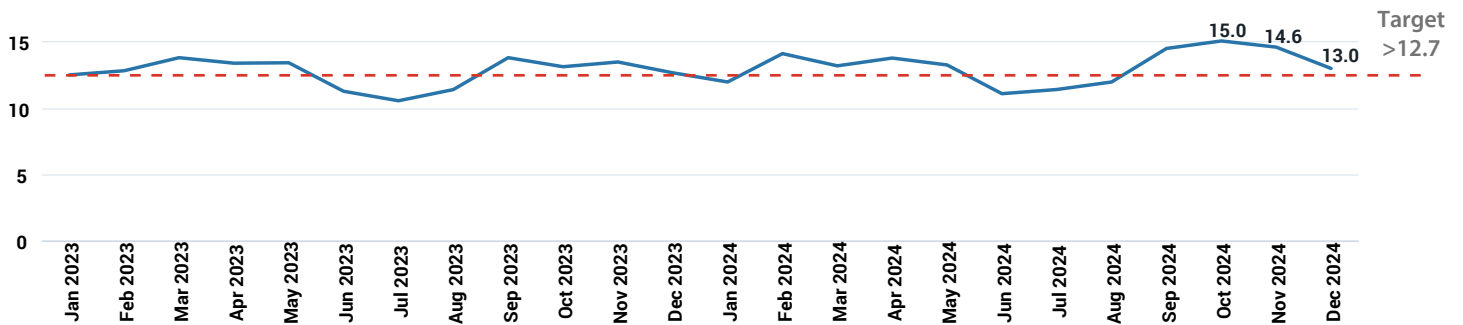
Reportable Events per 100K Miles



Productivity

The goal is to increase ridership and community mobility. This graph shows the monthly ratio of rides to revenue hours. This is an industry standard KPI for measuring service productivity.
Formula = (rides/revenue hours)

Passengers per Revenue Hour



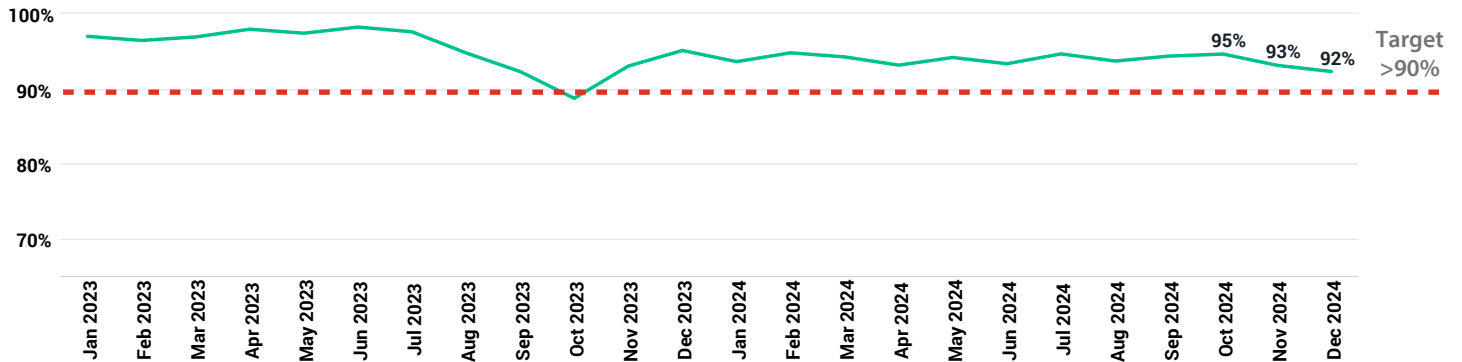
Quarterly KPI - Demand Response Service, 4th Quarter 2024



Reliability

On time performance is a key measure of service reliability. A VTII vehicle is on time if it arrives for pick-up within 30-minute window. The window is 15 minutes before and after the scheduled pick-up time. This metric shows the monthly percentage of trips on time. Formula = (on time trips/total trips)

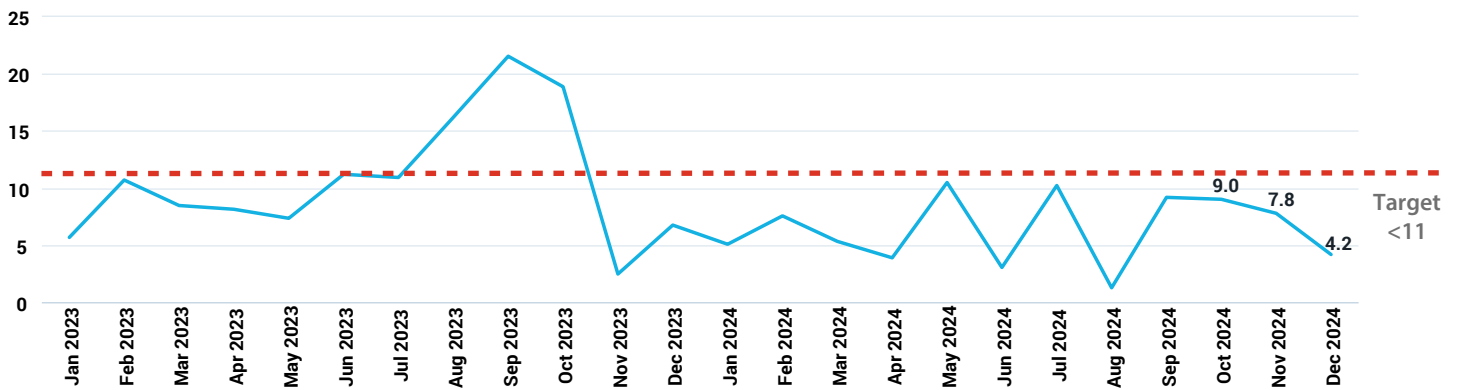
On Time Performance



Quality

The goal is to provide quality service and respond to feedback in a timely manner. This graph shows the monthly rate of complaints per 10,000 rides. Formula = (complaints/rides)X10,000

Complaints Per 10K Rides

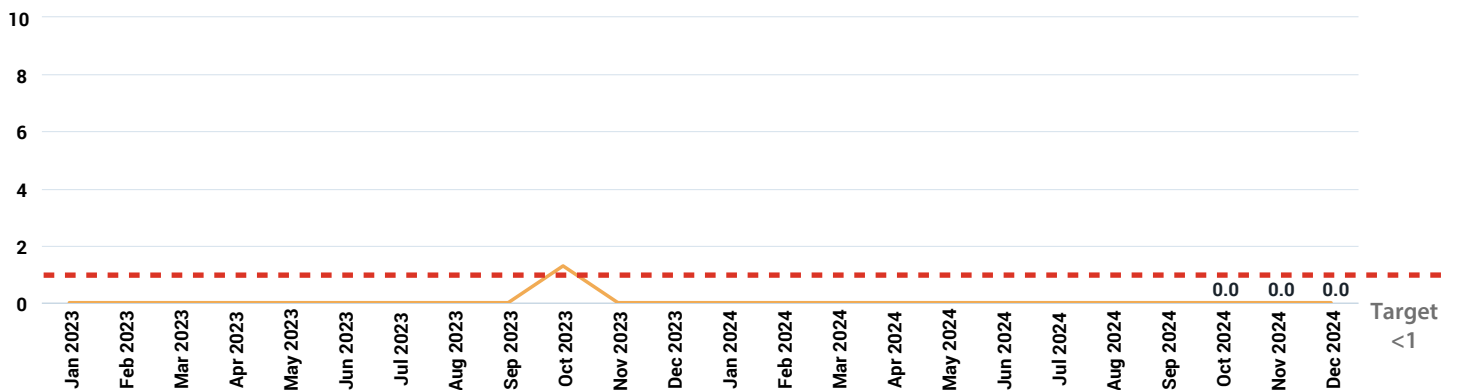


Safety

The goal is to provide safe service and minimize the likelihood of all accidents. This graph provides the rate of reportable safety & security events on transit property or involving revenue vehicles per 100K miles. Reportable events, as defined by the National Transit Database, include: injuries requiring immediate medical attention away from scene; property damage exceeding \$25,000; collisions when vehicle is towed away; evacuation; or fatalities.

Formula = (events/total miles)X100,000

Reportable Events per 100K Miles



Productivity

The goal is to increase community mobility and access. This graph shows the monthly ratio of rides to revenue hours. This is an industry standard for measuring service productivity. There is no target for this indicator.

Formula = (rides/revenue hours)

Passengers per Revenue Hour

