



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, December 4, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[24-1517](#) Common Council Meeting Minutes of November 20, 2024

Attachments: [CC Minutes 11-20-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
- 2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**
- 3. **MINUTES OF THE CITY PLAN COMMISSION**
- 4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[24-1515](#) Request to Approve the Proposed Revised Reid Golf Course Rates Policy

Attachments: [2025 Reid Rates Policy Memo.pdf](#)
[Reid Rate Policy 2025 DRAFT.pdf](#)
[Reid Rate Policy 2025 REDLINE.pdf](#)

5. MINUTES OF THE FINANCE COMMITTEE

[24-1508](#) Request to award Unit Z-25 Water Main Reconstruction - Ballard Rd at I-41 to Advance Construction, Inc. in the amount of \$366,302 with a 8.2% contingency of \$30,000 for a project total not to exceed \$396,302.

Attachments: [Z-25 BID TABS.pdf](#)
[Z-25 Contract Award Form.pdf](#)

[24-1509](#) Request to award the AWWTP Painting and Crack Sealing Project contract to Masonry Restoration, Inc. in the amount of \$103,235 with a 15% contingency of \$15,485 for a project total not to exceed \$118,720.

Attachments: [AWWTP Painting and Crack Sealing Project.pdf](#)

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-1518](#) Ordinances #169-24 to #171-24

Attachments: [Ordinances to Council 12-4-24.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Common Council

Wednesday, November 20, 2024

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Fenton

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 1 - Alderperson Kristin Alfheim

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1499](#)

Common Council Meeting Minutes of November 6, 2024

Attachments: [CC Minutes 11-6-24.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Smith, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

[24-1505](#)

Common Council Meeting Minutes of Budget Adoption on November 13, 2024

Attachments: [CC Minutes 11-13-24 Budget Adoption.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 1 - Alderson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

H. PUBLIC PARTICIPATION

The following spoke regarding Item 24-1444 Northland Creek and Bellaire Watersheds Stormwater Evaluation:

- Lisa Clausen, 907 E Pershing St.*
- James Baer, 1800 E Northland Ave.*
- Rachel Peterson, 2701 N Viola St.*
- Dexter Peterson, 2701 N Viola St.*
- Mary Peeples, 2528 N Viola St.*
- Tracy Haack, 2708 N Viola St.*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[24-1444](#)

Approve single-source award of 2024D Contract for Northland Creek and Bellaire Watersheds Stormwater Evaluation to Brown and Caldwell in an amount not to exceed \$301,200.00.

Attachments: [2024D Northland Creek Bellaire Drain Study Contract Award Memo BC 11-12-2024 Util Cmte wss.pdf](#)
[11-12-2024 Utilities Minutes Attachment.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Meltzer, that the Contract Award be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

[24-1457](#)

Request to award purchase of sludge density meters to Allied Instrument in the amount of \$53,342 along with the following budget amendment (2/3 vote of council required):

| | |
|-------------------------------|------------|
| Primary Clarifier Rebuild CIP | - \$54,000 |
| Density Detector Replacement | + \$54,000 |

Attachments: [241104 Award AWWTP Primary Sludge Density Meters.pdf](#)
[241104 Award AWWTP Primary Sludge Density Meters REVISED.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Item be amended to correct that the company name be changed to Berthold Technologies, as reflected in the Revised Memo. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

Alderperson Meltzer moved, seconded by Alderperson Smith, that the Item be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Hartzheim moved, Aldersperson Meltzer seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-1449](#)

Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2025 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$96,370.

Attachments: [Desman 2025 Ramp Repairs Consultant Services 11-11-2024.pdf](#)

This Report Action Item was approved

[24-1450](#)

Approve Long-Term Temporary Occupancy Permit in College Avenue for Dumpster in Parking Lane at 213 E. College Ave, from 11/28/2024 through 1/31/2025.

Attachments: [LTT Occupancy 213 E College 24-207-T.pdf](#)

This Report Action Item was approved.

[24-1451](#)

Approve Amendment #1 for 2024 Materials Testing Contract (M-24) with Westwood Professional Services with an increase of \$100,000, for a new total contract amount not to exceed \$200,000.

Attachments: [M-24 Contract Amend 1 11-11-2024.pdf](#)

This Report Action Item was approved.

[24-1452](#)

Recommended award of Service Contract for Traffic Signal Control and Management Software Expansion with Traffic Control Corporation in the amount of \$102,210.00, plus a contingency of \$5,000.

Attachments: [ARPA Econolite Phase2 Service Contract Award.pdf](#)

This Report Action Item was approved.

[24-1474](#)

Approve Mosaic Family Health Inc. Purchased Parking in Yellow Ramp.

Attachments: [1019 - Mosaic - Yellow Ramp Designated Parking Stalls - 11-8-2024 - Updated Final Version.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-1458](#)

Request to award Sole Source Purchase of four (4) High Service Pump Check Valves to Dorner Company for a total cost of \$154,776 with a 2% contingency of \$3,096 for a total not to exceed \$157,872.

Attachments: [241106_SoleSource_Dorner_HSP Checkvalves \(2\).pdf](#)
[Dorner HSP Checkvalves - Purchasing Approval.pdf](#)

This Report Action Item was approved.

[24-1459](#)

Request to approve two-year extension of contract with CliftonLarsonAllen LLP to provide annual audit services for the years ended December 31, 2024 and 2025 for \$81,700 and \$82,500, respectively.

Attachments: [Audit Contract Extension 2024-2025.pdf](#)

This Report Action Item was approved.

[24-1460](#)

Request to approve Change Order No. 1 to contract 42-24 for B-24 Asphalt Paving for additional sidewalk replacement, in the amount of \$69,212.25 resulting in a decrease in contingency from \$50,000 to \$0. Overall contract increases from \$1,407,816.40 to \$1,477,028.65.

Attachments: [B-24 Contract Amend 1 Finance Memo 11-11-2024.pdf](#)
[B-24 Change Order 1 Form.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[24-1476](#)

Request to approve an extension of the purchase date to February 28, 2025 under the Development Agreement (Phase II) with Merge LLC for a mixed-use development located on the southeast corner of W. Washington Street and N. Appleton Street (Tax Id #31-2-0272-00) in Tax Increment Financing District No. 11

Attachments: [Merge Ph II DA Extend Purchase Date Memo to CDC 11-20-24.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[24-1443](#)

Approve single-source award of 2024C Contract for Stormwater Quality Modeling to Brown and Caldwell in an amount not to exceed \$53,620.00.

Attachments: [2024C Water Quality Modeling Award Memo BC_11-12-2024 Util Cmte_wss.pdf](#)

This Report Action Item was approved.

[24-1445](#)

Approve Contract Amendment #3 for 2024A Stormwater Management Plan Review Contract with Brown and Caldwell by an increase of \$115,000.00 for a total contract amount not to exceed \$228,000.00.

Attachments: [2024A Stormwater Plan Review Amendment 3 UC Memo 11-12-2024 final.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[24-1465](#)

Award Recommendation for WisGo Fare Collection System

Attachments: [Award Recommendation Doc WisGO.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

[24-1430](#)

EM_500_0_Succession of Delegation of Authority_PENDING

Attachments: [EM_500_0_Succession of Delegation of Authority_PENDING.pdf](#)

This Report Action Item was approved.

[24-1432](#)

AHD_101_0_Creation and Maintenance of Policies_PENDING

Attachments: [AHD_101_0_Creation and Maintenance of Policies_PENDING.pdf](#)

This Report Action Item was approved.

[24-1433](#)

AHD_102_0_Creation and Maintenance of Procedures_PENDING

Attachments: [AHD_102_0_Creation and Maintenance of Procedures_PENDING.pdf](#)

This Report Action Item was approved.

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-1504](#)

Ordinance #168-24

Attachments: [Ordinances to Council 11-20-24.pdf](#)

Aldersperson Hayden moved, seconded by Aldersperson Meltzer, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Nay: 1 - Aldersperson Sheri Hartzheim

Excused: 1 - Aldersperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Hayden moved, seconded by Aldersperson Meltzer, that the meeting be adjourned at 7:40 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Kristin Alfheim

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk



CITY OF APPLETON

Department of Parks & Recreation

1819 East Witzke Blvd.

Appleton, WI 54911

p: 920-832-3919

f: 920-993-3103

www.appleton.org

TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: November 25, 2024

RE: Action: Request Approval of Reid Golf Course 2025 Rates Policy

Attached is the proposed 2025 Reid Golf Course Rates Policy that outlines the daily fees and pass rates for 2025.

The proposed 2025 golf rates include increases for annual passes, no proposed increases for greens fees. Annually staff reviews Reid's fees and compares them to other courses in the Fox Valley. Increasing some fees will assist with offsetting increased costs for operations and utilities, labor, credit card fees and capital improvement projects.

Staff is recommending a separate junior green fee when they choose to ride in a cart. In 2016 staff created a \$10 junior green fee to draw interest in the game while creating a customer base for future sustainability. As more juniors have picked up the game they are no longer walking as was intended with the \$10 green fee. By creating a riding green fee for juniors they will now pay the same rates as seniors and military if they choose to ride. The \$10 (9-holes) and \$15 (18-holes) green fees will continue as their walking rate.

The Parks and Recreation Department is requesting approval of the 2025 Reid Golf Course Rates Policy at this time to begin planning for the 2025 season.

Please contact me at (920) 832-5572 or at dean.gazza@appletonwi.gov if you need additional information or if you have any questions.

| | | | |
|--|--|--|---|
| CITY OF APPLETON POLICY | | TITLE: 2025 REID GOLF COURSE RATES POLICY | |
| ISSUE DATE: Day of Council Adoption | | LAST UPDATE: December 2008, December 2010, December 2011, September 2012, September 2013, August 2014 October 2015, November 2016, November 2017, November 2018, October 2019, November 2020, November 2021, December 2022, November 2023, November 2024 | LOCATION: J:\Department\Administration\Policies\ Golf Course |
| POLICY SOURCE: Parks and Recreation Department | | TOTAL PAGES: 5 | |
| Reviewed by Legal Services Date: December 2, 2022 | Parks and Recreation Committee Approval Date: | Council Approval Date: | |

I. PURPOSE:

The Appleton Parks, Recreation and Facilities Management Department operates Reid Golf Course to maintain open space and provide for the recreational needs of the community. The adoption of the rates outlined in this policy provides additional recreational opportunities to the members of the public. In addition, these rates shall provide revenues to meet operational, administrative and debt service expenses. The policy also contains procedures regarding refunds and coupon/pass upgrades that will provide additional golf opportunities, secure additional revenues for the City of Appleton and increase customer satisfaction.

II. POLICY:

It is the policy of the City of Appleton to establish daily green fees, discount cards and annual pass rates to meet changing community and participant interests and secure revenues to meet operational, administrative and debt service needs of the golf course. All daily green fees, discount cards and annual pass rates shall be established by the Parks, Recreation and Facilities Management Department and presented to the Parks and Recreation Committee and Council for annual review and adoption. Special and/or seasonal rates shall be established by the Parks, Recreation and Facilities Management Department to address current market conditions, changing competition, local and national trends, seasonal opportunities, golf course conditions, etc.

III. DEFINITIONS:

1. Discount Card – Provides 15% discount on regular green fees
2. Weekday – Monday through Friday
3. Weekend – Saturday, Sunday and holidays
4. Dependent - Child age 17 and under (applicable on family passes only)
5. Junior – Age 17 and under
6. Junior Associate – Ages 18 to 24
7. Associate – Ages 25 to 40
8. Adult – Ages 41 to 61
9. Senior – Age 62 and up
10. Family – All persons currently residing at the same address who are directly related (mother, father, son, daughter), or are foster children. Families are limited to two adults and the dependents and/or foster children.
11. Guest Round – A free round of golf provided to a guest of an annual pass holder.
12. New Pass Holder – individual and/or family who have not purchased an annual pass the previous year.
13. Business Pass – Pass purchased by businesses and companies for use by employees, business guests, etc. The Business Pass includes a foursome for one tee time and two carts per day.

IV. DISCUSSION:

1. Weekday daily fees will be charged Monday through Friday, except holidays.
2. Weekend daily fees will be charged Saturdays, Sundays and all holidays.
3. A Weekday Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Friday.
 - c. Can be used for league play Monday through Friday.
 - d. Cannot be used for tournaments, outings and/or special events.
4. An Associate, Junior Associate, Adult, Senior and Family Annual Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Sunday and holidays based on availability.
 - c. Can be used for league play Monday through Friday.
 - d. Can be used for tournaments, outings and/or special events.
5. A Junior Annual Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Friday.
 - c. Can be used Saturdays, Sundays and holidays after 2:00 PM
 - d. Can be used for tournaments, outings and special events.
6. A Junior Summer Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used from Memorial Day to Labor Day only.
 - c. Can be used Monday through Friday from 6:00 am to 3:00 pm.
 - d. Can be used Saturdays, Sundays and holidays after 2:00 PM.
 - e. Cannot be used for tournaments, outings, and/or special events.

7. A New Pass Holder (Weekday or Annual) can purchase a pass for the following year at the end of the current golf season and the pass can be used for the remainder of the current golf season and the entire following golf season. The use of the Weekday and/or Annual Pass for the remainder of the current golf season will be consistent with #4, #5 and #6 above.
8. The Discount Card is available:
 - a. Provides a 15% discount on all regular green fees.
 - b. Cannot be used for tournaments, outings and/or special events.
9. Discount Cards, Special, Weekday and Annual Passes cannot be transferred to another individual.
10. The Family Annual Pass provides the benefits listed in #4 above to the pass holder and family members. An adult family member must accompany a minor child/children when a Family Annual Pass is used.
11. The Business Pass allows the company and/or business to schedule one (1) foursome for one tee time per day during the golf season and also includes two (2) carts. The company and/or business must schedule the tee time for the foursome with the Pro Shop office at least 24 hours before the tee time by the designated business representative(s). The Business Pass cannot be used for outings or tournaments.
12. The Guest Rounds provided to annual pass holders can only be used when the guest is accompanied by the pass holder. Junior guest passes are only redeemable for juniors.
13. The Guest Rounds are good for either 9-hole or 18-hole rounds. All guest passes are redeemable based on which golf pass was purchased, annual vs. weekday.
14. All Discount Cards, Coupon Books, Weekday and Annual Passes expire at the end of the season for which they were purchased.
15. Twilight rates allow for unlimited play from the established start time until the course closes.
16. Cart rental is based on double occupancy when applicable, including annual individual cart pass.
17. There will be no refunds issued for passes, coupon books or discount cards. Exceptions may be granted in hardship cases by the Parks and Recreation Committee and City Council.

REID GOLF COURSE – Proposed Fees

| WEEKDAY DAILY FEES | 2021 | 2022 | 2023 | 2024 | 2025 | Net |
|--|-------------|-------------|-------------|-------------|----------------|--------------|
| Adult 9 | \$17.00 | \$18.00 | \$18.00 | \$20.00 | \$20.00 | - |
| Adult 18 | \$28.00 | \$28.00 | \$29.00 | \$31.00 | \$31.00 | - |
| Junior/Senior/Military 9 | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| Junior/Senior/Military 18 | \$24.00 | \$24.00 | \$25.00 | \$27.00 | \$27.00 | - |
| Junior 9 Walking | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 | - |
| Junior 18 Walking | - | - | \$15.00 | \$15.00 | \$15.00 | - |
| WEEKEND DAILY FEES | | | | | | |
| Adult/Junior/Senior/Military 9 | \$20.00 | \$20.00 | \$20.00 | \$20.00 | \$20.00 | - |
| Adult/Junior/Senior/Military 18 | \$31.00 | \$31.00 | \$31.00 | \$31.00 | \$31.00 | - |
| Junior 9 w/ Restrictions | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 | - |
| Junior 18 w/ Restrictions | - | - | \$15.00 | \$15.00 | \$15.00 | - |
| REPLAY RATES | | | | | | |
| Walking | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| Riding | \$25.00 | \$25.00 | \$25.00 | \$27.00 | \$27.00 | - |
| TWILIGHT (unlimited golf) | | | | | | |
| Walking | \$12.00 | \$12.00 | \$13.00 | \$14.00 | \$14.00 | - |
| Riding | \$24.00 | \$24.00 | \$25.00 | \$26.00 | \$26.00 | - |
| SUPER TWILIGHT Fri, Sat & Sun | | | | | | |
| 9 Holes – walking | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| 18 Holes – walking | \$24.00 | \$24.00 | \$25.00 | \$27.00 | \$27.00 | - |
| DISCOUNT CARDS | | | | | | |
| Adults/Seniors | \$31.65 | \$31.65 | \$31.65 | \$37.00 | \$37.00 | - |
| SPECIALS | | | | | | |
| Junior Summer Pass | \$150 | \$150 | \$175 | \$200 | \$250 | \$50 |
| WEEKDAY PASSES (Monday-Friday Only) | | | | | | |
| Adult | \$815 | \$815 | \$815 | \$850 | \$850 | - |
| Senior | \$660 | \$660 | \$685 | \$725 | \$800 | \$75 |
| ANNUAL PASSES | | | | | | |
| Junior | \$200 | \$200 | \$225 | \$250 | \$300 | \$50 |
| Junior Associate | \$350 | \$350 | \$375 | \$400 | \$450 | \$50 |
| Associate | \$735 | \$735 | \$735 | \$750 | \$800 | \$50 |
| Adult | \$1050 | \$1050 | \$1050 | \$1050 | \$1,100 | \$50 |
| Senior | \$800 | \$800 | \$825 | \$850 | \$925 | \$75 |
| Family | \$1200 | \$1200 | \$1200 | \$1200 | \$1,300 | \$100 |
| Business | \$2625 | \$3000 | \$3000 | \$3250 | \$3,625 | \$375 |
| | | | | | | |
| | | | | | | |

Tax included on daily fees and annual passes

Returning Pass Holder Loyalties

2021 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2022 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2023 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2024 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2025 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

| | | | |
|--|--|--|--|
| CITY OF APPLETON POLICY | | TITLE: 2025 REID GOLF COURSE RATES POLICY | |
| ISSUE DATE: Day of Council Adoption | | LAST UPDATE: December 2008, December 2010, December 2011, September 2012, September 2013, August 2014 October 2015, November 2016, November 2017, November 2018, October 2019, November 2020, November 2021, December 2022, November 2023, <u>November 2024</u> | |
| POLICY SOURCE: Parks and Recreation Department | | LOCATION: J:\Department\Administration\Policies\ Golf Course | |
| Reviewed by Legal Services Date: December 2, 2022 | | TOTAL PAGES: 5 | |
| Parks and Recreation Committee Approval Date: | | Council Approval Date: | |

I. PURPOSE:

The Appleton Parks, Recreation and Facilities Management Department operates Reid Golf Course to maintain open space and provide for the recreational needs of the community. The adoption of the rates outlined in this policy provides additional recreational opportunities to the members of the public. In addition, these rates shall provide revenues to meet operational, administrative and debt service expenses. The policy also contains procedures regarding refunds and coupon/pass upgrades that will provide additional golf opportunities, secure additional revenues for the City of Appleton and increase customer satisfaction.

II. POLICY:

It is the policy of the City of Appleton to establish daily green fees, discount cards and annual pass rates to meet changing community and participant interests and secure revenues to meet operational, administrative and debt service needs of the golf course. All daily green fees, discount cards and annual pass rates shall be established by the Parks, Recreation and Facilities Management Department and presented to the Parks and Recreation Committee and Council for annual review and adoption. Special and/or seasonal rates shall be established by the Parks, Recreation and Facilities Management Department to address current market conditions, changing competition, local and national trends, seasonal opportunities, golf course conditions, etc.

III. DEFINITIONS:

1. Discount Card – Provides 15% discount on regular green fees
2. Weekday – Monday through Friday
3. Weekend – Saturday, Sunday and holidays
4. Dependent - Child age 17 and under (applicable on family passes only)
5. Junior – Age 17 and under
6. Junior Associate – Ages 18 to 24
7. Associate – Ages 25 to 40
8. Adult – Ages 41 to 61
9. Senior – Age 62 and up
10. Family – All persons currently residing at the same address who are directly related (mother, father, son, daughter), or are foster children. Families are limited to two adults and the dependents and/or foster children.
11. Guest Round – A free round of golf provided to a guest of an annual pass holder.
12. New Pass Holder – individual and/or family who have not purchased an annual pass the previous year.
13. Business Pass – Pass purchased by businesses and companies for use by employees, business guests, etc. The Business Pass includes a foursome for one tee time and two carts per day.

IV. DISCUSSION:

1. Weekday daily fees will be charged Monday through Friday, except holidays.
2. Weekend daily fees will be charged Saturdays, Sundays and all holidays.
3. A Weekday Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Friday.
 - c. Can be used for league play Monday through Friday.
 - d. Cannot be used for tournaments, outings and/or special events.
4. An Associate, Junior Associate, Adult, Senior and Family Annual Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Sunday and holidays based on availability.
 - c. Can be used for league play Monday through Friday.
 - d. Can be used for tournaments, outings and/or special events.
5. A Junior Annual Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used anytime Monday through Friday.
 - c. Can be used Saturdays, Sundays and holidays after 2:00 PM
 - d. Can be used for tournaments, outings and special events.
6. A Junior Summer Pass:
 - a. Is available for 9-hole or 18-hole play.
 - b. Can be used from Memorial Day to Labor Day only.
 - c. Can be used Monday through Friday from 6:00 am to 3:00 pm.
 - d. Can be used Saturdays, Sundays and holidays after 2:00 PM.
 - e. Cannot be used for tournaments, outings, and/or special events.

7. A New Pass Holder (Weekday or Annual) can purchase a pass for the following year at the end of the current golf season and the pass can be used for the remainder of the current golf season and the entire following golf season. The use of the Weekday and/or Annual Pass for the remainder of the current golf season will be consistent with #4, #5 and #6 above.
8. The Discount Card is available:
 - a. Provides a 15% discount on all regular green fees.
 - b. Cannot be used for tournaments, outings and/or special events.
9. Discount Cards, Special, Weekday and Annual Passes cannot be transferred to another individual.
10. The Family Annual Pass provides the benefits listed in #4 above to the pass holder and family members. An adult family member must accompany a minor child/children when a Family Annual Pass is used.
11. The Business Pass allows the company and/or business to schedule one (1) foursome for one tee time per day during the golf season and also includes two (2) carts. The company and/or business must schedule the tee time for the foursome with the Pro Shop office at least 24 hours before the tee time by the designated business representative(s). The Business Pass cannot be used for outings or tournaments.
12. The Guest Rounds provided to annual pass holders can only be used when the guest is accompanied by the pass holder. Junior guest passes are only redeemable for juniors.
13. The Guest Rounds are good for either 9-hole or 18-hole rounds. All guest passes are redeemable based on which golf pass was purchased, annual vs. weekday.
14. All Discount Cards, Coupon Books, Weekday and Annual Passes expire at the end of the season for which they were purchased.
15. Twilight rates allow for unlimited play from the established start time until the course closes.
16. Cart rental is based on double occupancy when applicable, including annual individual cart pass.
17. There will be no refunds issued for passes, coupon books or discount cards. Exceptions may be granted in hardship cases by the Parks and Recreation Committee and City Council.

REID GOLF COURSE – Proposed Fees

| WEEKDAY DAILY FEES | 2021 | 2022 | 2023 | 2024 | 2025 | Net |
|--|----------------|----------------|----------------|----------------|----------------|--------------|
| Adult 9 | \$17.00 | \$18.00 | \$18.00 | \$20.00 | \$20.00 | - |
| Adult 18 | \$28.00 | \$28.00 | \$29.00 | \$31.00 | \$31.00 | - |
| <u>Junior/Senior/Military 9</u> | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| <u>Junior/Senior/Military 18</u> | \$24.00 | \$24.00 | \$25.00 | \$27.00 | \$27.00 | - |
| Junior 9 <u>Walking w/ restrictions</u> | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$10.00 | - |
| Junior 18 <u>Walking w/ restrictions</u> | - | - | \$15.00 | \$15.00 | \$15.00 | - |
| WEEKEND DAILY FEES | | | | | | |
| Adult/Junior/Senior/Military 9 | \$20.00 | \$20.00 | \$20.00 | \$20.00 | \$20.00 | - |
| Adult/Junior/Senior/Military 18 | \$31.00 | \$31.00 | \$31.00 | \$31.00 | \$31.00 | - |
| <u>Junior 9 w/ Restrictions</u> | <u>\$10.00</u> | <u>\$10.00</u> | <u>\$10.00</u> | <u>\$10.00</u> | <u>\$10.00</u> | <u>-</u> |
| <u>Junior 18 w/ Restrictions</u> | <u>-</u> | <u>-</u> | <u>\$15.00</u> | <u>\$15.00</u> | <u>\$15.00</u> | <u>-</u> |
| REPLAY RATES | | | | | | |
| Walking | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| Riding | \$25.00 | \$25.00 | \$25.00 | \$27.00 | \$27.00 | - |
| TWILIGHT (unlimited golf) | | | | | | |
| Walking | \$12.00 | \$12.00 | \$13.00 | \$14.00 | \$14.00 | - |
| Riding | \$24.00 | \$24.00 | \$25.00 | \$26.00 | \$26.00 | - |
| SUPER TWILIGHT Fri, Sat & Sun | | | | | | |
| 9 Holes – walking | \$15.00 | \$15.00 | \$15.00 | \$17.00 | \$17.00 | - |
| 18 Holes – walking | \$24.00 | \$24.00 | \$25.00 | \$27.00 | \$27.00 | - |
| DISCOUNT CARDS | | | | | | |
| Adults/Seniors | \$31.65 | \$31.65 | \$31.65 | \$37.00 | \$37.00 | - |
| SPECIALS | | | | | | |
| Junior Summer Pass | \$150 | \$150 | \$175 | \$200 | <u>\$250</u> | <u>\$50</u> |
| WEEKDAY PASSES (Monday-Friday Only) | | | | | | |
| Adult | \$815 | \$815 | \$815 | \$850 | \$850 | - |
| Senior | \$660 | \$660 | \$685 | \$725 | <u>\$800</u> | <u>\$75</u> |
| ANNUAL PASSES | | | | | | |
| Junior | \$200 | \$200 | \$225 | \$250 | <u>\$300</u> | <u>\$50</u> |
| Junior Associate | \$350 | \$350 | \$375 | \$400 | <u>\$450</u> | <u>\$50</u> |
| Associate | \$735 | \$735 | \$735 | \$750 | <u>\$800</u> | <u>\$50</u> |
| Adult | \$1050 | \$1050 | \$1050 | \$1050 | <u>\$1,100</u> | <u>\$50</u> |
| Senior | \$800 | \$800 | \$825 | \$850 | <u>\$925</u> | <u>\$75</u> |
| Family | \$1200 | \$1200 | \$1200 | \$1200 | <u>\$1,300</u> | <u>\$100</u> |
| Business | \$2625 | \$3000 | \$3000 | \$3250 | <u>\$3,625</u> | <u>\$375</u> |
| | | | | | | |
| | | | | | | |

Tax included on daily fees and annual passes

Returning Pass Holder Loyalties

2021 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2022 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2023 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2024 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

2025 Pass Sales

- Returning Pass Holders receive 3 free guest passes.
- Pass Holders receive packet including merchandise coupons and yardage book.
- 5% off 2 passes, 10% off 3 passes in March

Z-25 Water Main Reconstruction - Ballard Rd at I-41 (#9381316)
 Owner: Appleton WI, City of
 Solicitor: Appleton WI, City of
 11/19/2024 01:45 PM CST

| Section Title | Line Item | Item Description | UoM | Quantity | Advance Construction Inc. | | Carl Bowers & Sons Const. Co., In | | Dorner Inc. | | Feaker & Sons Co Inc | | PTS Contractors, Inc | | Kruczek Construction Inc. | | David Tenor Corporation | | Calnin & Goss, LLC | |
|-----------------|-----------|-----------------------------|----------|----------|---------------------------|--------------|-----------------------------------|--------------|-------------|--------------|----------------------|--------------|----------------------|--------------|---------------------------|--------------|-------------------------|--------------|--------------------|--------------|
| | | | | | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension |
| Z-25 BASE BID | 1 | F&I - 24" Water Main | lin. ft. | 1030 | \$170.00 | \$175,100.00 | \$185.00 | \$190,550.00 | \$188.00 | \$193,640.00 | \$193.00 | \$198,790.00 | \$199.00 | \$204,970.00 | \$198.50 | \$204,455.00 | \$208.00 | \$214,240.00 | \$202.25 | \$208,317.50 |
| | 2 | F&I - 12" Water Main | lin. ft. | 5 | \$1,445.00 | \$7,225.00 | \$80.00 | \$400.00 | \$171.00 | \$855.00 | \$574.00 | \$2,870.00 | \$400.00 | \$2,000.00 | \$305.00 | \$1,525.00 | \$770.00 | \$3,850.00 | \$90.75 | \$4,503.75 |
| | 3 | F&I - 6" Hydrant Lead | lin. ft. | 40 | \$52.80 | \$2,112.00 | \$80.00 | \$3,200.00 | \$60.00 | \$2,400.00 | \$198.00 | \$7,920.00 | \$100.00 | \$4,000.00 | \$136.00 | \$5,440.00 | \$150.00 | \$6,000.00 | \$92.79 | \$3,711.60 |
| | 4 | F&I - Hydrant | each | 5 | \$6,990.00 | \$34,950.00 | \$7,500.00 | \$37,500.00 | \$5,999.00 | \$29,995.00 | \$6,000.00 | \$30,000.00 | \$8,000.00 | \$40,000.00 | \$6,000.00 | \$30,000.00 | \$5,800.00 | \$29,000.00 | \$7,858.59 | \$39,292.95 |
| | 5 | F&I - 24" Gate Valve w/ Box | each | 3 | \$32,000.00 | \$96,000.00 | \$33,000.00 | \$99,000.00 | \$33,928.00 | \$101,784.00 | \$32,500.00 | \$97,500.00 | \$32,820.00 | \$98,460.00 | \$36,700.00 | \$110,100.00 | \$32,850.00 | \$98,550.00 | \$41,415.57 | \$124,246.71 |
| | 6 | F&I - 12" Gate Valve w/ Box | each | 1 | \$4,515.00 | \$4,515.00 | \$4,900.00 | \$4,900.00 | \$5,908.00 | \$5,908.00 | \$5,085.00 | \$5,085.00 | \$4,600.00 | \$4,600.00 | \$5,250.00 | \$5,250.00 | \$4,750.00 | \$4,750.00 | \$6,965.78 | \$6,965.78 |
| | 7 | F&I - 6" Gate Valve w/ Box | each | 4 | \$1,715.00 | \$6,860.00 | \$2,400.00 | \$9,600.00 | \$1,948.00 | \$7,792.00 | \$2,065.00 | \$8,260.00 | \$1,800.00 | \$7,200.00 | \$1,875.00 | \$7,500.00 | \$1,810.00 | \$7,240.00 | \$2,574.29 | \$10,297.16 |
| | 8 | F&I - 12" Sleeve | each | 1 | \$875.00 | \$875.00 | \$1,200.00 | \$1,200.00 | \$1,050.00 | \$1,050.00 | \$1,445.00 | \$1,445.00 | \$1,125.00 | \$1,125.00 | \$1,150.50 | \$1,150.50 | \$950.00 | \$950.00 | \$2,129.33 | \$2,129.33 |
| | 9 | F&I - 6" Sleeve | each | 1 | \$375.00 | \$375.00 | \$800.00 | \$800.00 | \$1,690.00 | \$1,690.00 | \$1,020.00 | \$1,020.00 | \$100.00 | \$100.00 | \$710.05 | \$710.05 | \$500.00 | \$500.00 | \$1,726.43 | \$1,726.43 |
| | 10 | F&I - 24" Bend | each | 3 | \$3,460.00 | \$10,380.00 | \$3,300.00 | \$9,900.00 | \$3,836.00 | \$11,508.00 | \$3,900.00 | \$11,700.00 | \$3,800.00 | \$11,400.00 | \$4,200.00 | \$12,600.00 | \$5,300.00 | \$15,900.00 | \$5,791.86 | \$17,375.58 |
| | 11 | F&I - 24"x6" Tee | each | 3 | \$3,750.00 | \$11,250.00 | \$4,100.00 | \$12,300.00 | \$4,179.00 | \$12,537.00 | \$4,095.00 | \$12,285.00 | \$4,130.00 | \$12,390.00 | \$4,500.00 | \$13,500.00 | \$4,100.00 | \$12,300.00 | \$1,629.52 | \$4,888.56 |
| | 12 | F&I - 12"x6" Tee | each | 1 | \$1,000.00 | \$1,000.00 | \$1,500.00 | \$1,500.00 | \$1,208.00 | \$1,208.00 | \$1,790.00 | \$1,790.00 | \$1,015.00 | \$1,015.00 | \$1,315.00 | \$1,315.00 | \$1,175.00 | \$1,175.00 | \$2,284.86 | \$2,284.86 |
| | 13 | F&I - 6" MJ Cap | each | 1 | \$1,600.00 | \$1,600.00 | \$750.00 | \$750.00 | \$2,336.00 | \$2,336.00 | \$2,625.00 | \$2,625.00 | \$3,650.00 | \$3,650.00 | \$800.00 | \$800.00 | \$2,000.00 | \$2,000.00 | \$1,153.69 | \$1,153.69 |
| | 14 | Cut/Cap Watermain | each | 2 | \$3,000.00 | \$6,000.00 | \$1,700.00 | \$3,400.00 | \$2,685.00 | \$5,370.00 | \$5,400.00 | \$10,800.00 | \$3,435.00 | \$6,870.00 | \$4,300.00 | \$8,600.00 | \$2,675.00 | \$5,350.00 | \$3,271.55 | \$6,543.10 |
| | 15 | Temp. Traffic Control | l.s. | 1 | \$7,000.00 | \$7,000.00 | \$500.00 | \$500.00 | \$7,918.00 | \$7,918.00 | \$1,575.00 | \$1,575.00 | \$1,600.00 | \$1,600.00 | \$1,500.00 | \$1,500.00 | \$3,950.00 | \$3,950.00 | \$1,928.12 | \$1,928.12 |
| | 16 | Silt Fence / Sediment Log | lin. ft. | 300 | \$2.00 | \$600.00 | \$2.00 | \$600.00 | \$2.30 | \$690.00 | \$4.35 | \$1,305.00 | \$10.00 | \$3,000.00 | \$3.00 | \$900.00 | \$7.00 | \$2,100.00 | \$3.19 | \$957.00 |
| | 17 | Type 'D-M' Inlet Protection | each | 2 | \$80.00 | \$160.00 | \$100.00 | \$200.00 | \$119.00 | \$238.00 | \$175.00 | \$350.00 | \$115.00 | \$230.00 | \$100.00 | \$200.00 | \$110.00 | \$220.00 | \$160.35 | \$320.70 |
| | 18 | Extra Stone Bedding | cu. yd. | 10 | \$30.00 | \$300.00 | \$20.00 | \$200.00 | \$34.00 | \$340.00 | \$25.00 | \$250.00 | \$25.00 | \$250.00 | \$1.00 | \$10.00 | \$24.00 | \$240.00 | \$35.10 | \$351.00 |
| Base Bid Total: | | | | | | \$366,302.00 | | \$376,500.00 | | \$387,259.00 | | \$395,570.00 | | \$402,860.00 | | \$405,555.55 | | \$408,315.00 | | \$436,993.82 |

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: Finance Committee
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit Z-25 Water Reconstruction - Ballard Rd/I-41

Be awarded to:

Name: Advance Construction Inc
Address: 2141 Woodale Ave
Green Bay, WI 54313

In the amount of : \$366,302.00
With a 8.2 % contingency of : \$30,000.00
For a project total not to exceed : \$396,302.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$650,000.00
Estimate: \$600,000.00
Committee Date: 11/25/24
Council Date: 12/04/24



CITY OF APPLETON

Department of Parks & Recreation
1819 East Witzke Blvd.
Appleton, WI 54911
p: 920-832-3919
f: 920-993-3103
www.appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: November 25, 2024

RE: Action: Award the “AWWTP Painting and Crack Sealing Project” contract to Masonry Restoration, Inc. in the amount of \$103,235 with a contingency of 15% for a project total not to exceed \$118,720.

The 2024 operating budget for the Appleton Wastewater Treatment Plant (AWWTP) includes \$200,000 to paint the F-G tunnel. Of that amount, \$14,900 has been allocated for professional design services, leaving a balance of 185,100 for construction. The F-G tunnel was constructed in 1974 and is 15’ underground. The tunnel is leaking, and ground water is infiltrating both the walls and the ceiling of the tunnel. The leaking water has caused the paint to fail throughout this tunnel section. This contract will address sealing and waterproofing all the water infiltration that is occurring in this tunnel section which will allow for a successful painting project. The painting aspect of this project will be bid out once all the work covered in this contract is successfully completed.

The bids were received as follows:

| | |
|--|---------------------|
| Masonry Restoration, Inc. (low bid) | \$103,325.00 |
| Emengineered Sololutions, Inc. | \$132,510.00 |
| Berglund Construction Co. | \$168,900.00 |
| CMS/CMR Inc. | \$183867.11 |
| Norcon Corporation | \$194,908.00 |

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Masonry Restoration, Inc. The Parks and Recreation Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Masonry Restoration, Inc. in the amount of \$103,235 plus a contingency of 15% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

169-24

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.
(Municipal Services Committee 10-2-2024)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby repealed:

72-14: “Parking be metered on the south side of Washington Street from Appleton Street to Oneida Street.”

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

170-24

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.
(Municipal Services Committee 10-2-2024)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Parking be metered on the south side of Washington Street from Appleton Street to a point 61 feet west of Oneida Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and

publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

171-24

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 10-2-2024)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Parking be reserved for Prevea Customers Only from 7:30 a.m. to 5:00 p.m., Monday through Friday, on the south side of Washington Street from a point 61 feet west of Oneida Street to a point 22 feet west of Oneida Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.