



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Wednesday, December 4, 2024

6:30 PM

Council Chambers, 6th Floor

Special Meeting

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting
[24-1507](#) 11/11/24 Finance Committee minutes
Attachments: [Meeting Minutes111124.pdf](#)
5. **Public Hearing/Appearances**
6. **Action Items**

[24-1508](#) Request to award Unit Z-25 Water Main Reconstruction - Ballard Rd at I-41 to Advance Construction, Inc. in the amount of \$366,302 with a 8.2% contingency of \$30,000 for a project total not to exceed \$396,302.
Attachments: [Z-25 BID TABS.pdf](#)
[Z-25 Contract Award Form.pdf](#)

[24-1509](#) Request to award the AWWTP Painting and Crack Sealing Project contract to Masonry Restoration, Inc. in the amount of \$103,235 with a 15% contingency of \$15,485 for a project total not to exceed \$118,720.
Attachments: [AWWTP Painting and Crack Sealing Project.pdf](#)
7. **Information Items**

[24-1510](#) Contract 42-24 was awarded to for MCC, Inc. for \$1,407,816.40 with a contingency of \$50,000 for B-24 Asphalt Paving. Change orders were approved totaling \$69,212.25. Final authorized contract amount is \$1,477,028.65. Total final amount due to contractor is \$1,444,935.72. Payments issued to date total \$1,229,028.80. Request final payment of \$215,906.92.

[24-1511](#) Contract 129-23 was awarded to Kiefer U.S.A. for the 2023 Memorial Park Miracle Field Resurfacing Project in the amount of \$279,800 with a contingency of \$13,950. Request to issue the final contract payment of \$256,240.

[24-1513](#) Change Orders #2 and #3 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling \$50,701 resulting in a decrease in contingency from \$232,070 to \$181,369.

[24-1514](#) Change Order #9 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$20,670 resulting in a decrease in contingency from \$578,203 to \$557,533.

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes Finance Committee

Monday, November 11, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-1456](#)

Finance Committee minutes 10/21/24 & 11/02/24

Attachments: [MeetingMinutes102124.pdf](#)

[MeetingMinutes110224.pdf](#)

**Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1457](#)

Request to award purchase of sludge density meters to Allied Instrument in the amount of \$53,342 along with the following budget amendment (2/3 vote of council required):

Primary Clarifier Rebuild CIP	- \$54,000
Density Detector Replacement	+ \$54,000

Attachments: [241104_Award_AWWTP_Primary_Sludge_Density_Meters.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1458](#)

Request to award Sole Source Purchase of four (4) High Service Pump Check Valves to Dorner Company for a total cost of \$154,776 with a 2% contingency of \$3,096 for a total not to exceed \$157,872.

Attachments: [241106_SoleSource_Dorner_HSP_Checkvalves \(2\).pdf](#)
[Dorner HSP Checkvalves - Purchasing Approval.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1459](#)

Request to approve two-year extension of contract with CliftonLarsonAllen LLP to provide annual audit services for the years ended December 31, 2024 and 2025 for \$81,700 and \$82,500, respectively.

Attachments: [Audit Contract Extension 2024-2025.pdf](#)

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

[24-1460](#)

Request to approve Change Order No. 1 to contract 42-24 for B-24 Asphalt Paving for additional sidewalk replacement, in the amount of \$69,212.25 resulting in a decrease in contingency from \$50,000 to \$0. Overall contract increases from \$1,407,816.40 to \$1,477,028.65.

Attachments: [B-24 Contract Amend 1_Finance Memo 11-11-2024.pdf](#)
[B-24 Change Order 1 Form.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

7. Information Items

[24-1461](#)

Update on ARPA funds

Attachments: [ARPA Funding as of 9-30-2024.pdf](#)

This item was presented

[24-1463](#)

The following 2024 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Miracle League

Undesignated Fund Balance	+ \$2,245
Grounds Repair & Maintenance	+ \$2,245

To record post repairs and fence fabric replacement to the Miracle League Field fence

This item was presented

8. Adjournment

Fenton moved, seconded by Croatt, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Fenton

Excused: 2 - Hartzheim and Van Zeeland

Z-25 Water Main Reconstruction - Ballard Rd at I-41 (#9381316)
 Owner: Appleton WI, City of
 Solicitor: Appleton WI, City of
 11/19/2024 01:45 PM CST

Section Title	Line Item	Item Description	UoM	Quantity	Advance Construction Inc.		Carl Bowers & Sons Const. Co., In		Dorner Inc.		Feaker & Sons Co Inc		PTS Contractors, Inc		Kruczek Construction Inc.		David Tenor Corporation		Calnin & Goss, LLC	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Z-25 BASE BID	1	F&I - 24" Water Main	lin. ft.	1030	\$170.00	\$175,100.00	\$185.00	\$190,550.00	\$188.00	\$193,640.00	\$193.00	\$198,790.00	\$199.00	\$204,970.00	\$198.50	\$204,455.00	\$208.00	\$214,240.00	\$202.25	\$208,317.50
	2	F&I - 12" Water Main	lin. ft.	5	\$1,445.00	\$7,225.00	\$80.00	\$400.00	\$171.00	\$855.00	\$574.00	\$2,870.00	\$400.00	\$2,000.00	\$305.00	\$1,525.00	\$770.00	\$3,850.00	\$90.75	\$4,503.75
	3	F&I - 6" Hydrant Lead	lin. ft.	40	\$52.80	\$2,112.00	\$80.00	\$3,200.00	\$60.00	\$2,400.00	\$198.00	\$7,920.00	\$100.00	\$4,000.00	\$136.00	\$5,440.00	\$150.00	\$6,000.00	\$92.79	\$3,711.60
	4	F&I - Hydrant	each	5	\$6,990.00	\$34,950.00	\$7,500.00	\$37,500.00	\$5,999.00	\$29,995.00	\$6,000.00	\$30,000.00	\$8,000.00	\$40,000.00	\$6,000.00	\$30,000.00	\$5,800.00	\$29,000.00	\$7,858.59	\$39,292.95
	5	F&I - 24" Gate Valve w/ Box	each	3	\$32,000.00	\$96,000.00	\$33,000.00	\$99,000.00	\$33,928.00	\$101,784.00	\$32,500.00	\$97,500.00	\$32,820.00	\$98,460.00	\$36,700.00	\$110,100.00	\$32,850.00	\$98,550.00	\$41,415.57	\$124,246.71
	6	F&I - 12" Gate Valve w/ Box	each	1	\$4,515.00	\$4,515.00	\$4,900.00	\$4,900.00	\$5,908.00	\$5,908.00	\$5,085.00	\$5,085.00	\$4,600.00	\$4,600.00	\$5,250.00	\$5,250.00	\$4,750.00	\$4,750.00	\$6,965.78	\$6,965.78
	7	F&I - 6" Gate Valve w/ Box	each	4	\$1,715.00	\$6,860.00	\$2,400.00	\$9,600.00	\$1,948.00	\$7,792.00	\$2,065.00	\$8,260.00	\$1,800.00	\$7,200.00	\$1,875.00	\$7,500.00	\$1,810.00	\$7,240.00	\$2,574.29	\$10,297.16
	8	F&I - 12" Sleeve	each	1	\$875.00	\$875.00	\$1,200.00	\$1,200.00	\$1,050.00	\$1,050.00	\$1,445.00	\$1,445.00	\$1,125.00	\$1,125.00	\$1,150.50	\$1,150.50	\$950.00	\$950.00	\$2,129.33	\$2,129.33
	9	F&I - 6" Sleeve	each	1	\$375.00	\$375.00	\$800.00	\$800.00	\$1,690.00	\$1,690.00	\$1,020.00	\$1,020.00	\$100.00	\$100.00	\$710.05	\$710.05	\$500.00	\$500.00	\$1,726.43	\$1,726.43
	10	F&I - 24" Bend	each	3	\$3,460.00	\$10,380.00	\$3,300.00	\$9,900.00	\$3,836.00	\$11,508.00	\$3,900.00	\$11,700.00	\$3,800.00	\$11,400.00	\$4,200.00	\$12,600.00	\$5,300.00	\$15,900.00	\$5,791.86	\$17,375.58
	11	F&I - 24"x6" Tee	each	3	\$3,750.00	\$11,250.00	\$4,100.00	\$12,300.00	\$4,179.00	\$12,537.00	\$4,095.00	\$12,285.00	\$4,130.00	\$12,390.00	\$4,500.00	\$13,500.00	\$4,100.00	\$12,300.00	\$1,629.52	\$4,888.56
	12	F&I - 12"x6" Tee	each	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,208.00	\$1,208.00	\$1,790.00	\$1,790.00	\$1,015.00	\$1,015.00	\$1,315.00	\$1,315.00	\$1,175.00	\$1,175.00	\$2,284.86	\$2,284.86
	13	F&I - 6" MJ Cap	each	1	\$1,600.00	\$1,600.00	\$750.00	\$750.00	\$2,336.00	\$2,336.00	\$2,625.00	\$2,625.00	\$3,650.00	\$3,650.00	\$800.00	\$800.00	\$2,000.00	\$2,000.00	\$1,153.69	\$1,153.69
	14	Cut/Cap Watermain	each	2	\$3,000.00	\$6,000.00	\$1,700.00	\$3,400.00	\$2,685.00	\$5,370.00	\$5,400.00	\$10,800.00	\$3,435.00	\$6,870.00	\$4,300.00	\$8,600.00	\$2,675.00	\$5,350.00	\$3,271.55	\$6,543.10
	15	Temp. Traffic Control	l.s.	1	\$7,000.00	\$7,000.00	\$500.00	\$500.00	\$7,918.00	\$7,918.00	\$1,575.00	\$1,575.00	\$1,600.00	\$1,600.00	\$1,500.00	\$1,500.00	\$3,950.00	\$3,950.00	\$1,928.12	\$1,928.12
	16	Silt Fence / Sediment Log	lin. ft.	300	\$2.00	\$600.00	\$2.00	\$600.00	\$2.30	\$690.00	\$4.35	\$1,305.00	\$10.00	\$3,000.00	\$3.00	\$900.00	\$7.00	\$2,100.00	\$3.19	\$957.00
	17	Type 'D-M' Inlet Protection	each	2	\$80.00	\$160.00	\$100.00	\$200.00	\$119.00	\$238.00	\$175.00	\$350.00	\$115.00	\$230.00	\$100.00	\$200.00	\$110.00	\$220.00	\$160.35	\$320.70
	18	Extra Stone Bedding	cu. yd.	10	\$30.00	\$300.00	\$20.00	\$200.00	\$34.00	\$340.00	\$25.00	\$250.00	\$25.00	\$250.00	\$1.00	\$10.00	\$24.00	\$240.00	\$35.10	\$351.00
Base Bid Total:						\$366,302.00		\$376,500.00		\$387,259.00		\$395,570.00		\$402,860.00		\$405,555.55		\$408,315.00		\$436,993.82

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit Z-25 Water Reconstruction - Ballard Rd/I-41

Be awarded to:

Name: Advance Construction Inc
Address: 2141 Woodale Ave
Green Bay, WI 54313

In the amount of : \$366,302.00
With a 8.2 % contingency of : \$30,000.00
For a project total not to exceed : \$396,302.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$650,000.00
Estimate: \$600,000.00
Committee Date: 11/25/24
Council Date: 12/04/24



CITY OF APPLETON

Department of Parks & Recreation
1819 East Witzke Blvd.
Appleton, WI 54911
p: 920-832-3919
f: 920-993-3103
www.appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: November 25, 2024

RE: Action: Award the “AWWTP Painting and Crack Sealing Project” contract to Masonry Restoration, Inc. in the amount of \$103,235 with a contingency of 15% for a project total not to exceed \$118,720.

The 2024 operating budget for the Appleton Wastewater Treatment Plant (AWWTP) includes \$200,000 to paint the F-G tunnel. Of that amount, \$14,900 has been allocated for professional design services, leaving a balance of 185,100 for construction. The F-G tunnel was constructed in 1974 and is 15’ underground. The tunnel is leaking, and ground water is infiltrating both the walls and the ceiling of the tunnel. The leaking water has caused the paint to fail throughout this tunnel section. This contract will address sealing and waterproofing all the water infiltration that is occurring in this tunnel section which will allow for a successful painting project. The painting aspect of this project will be bid out once all the work covered in this contract is successfully completed.

The bids were received as follows:

Masonry Restoration, Inc. (low bid)	\$103,325.00
Emengineered Sololutions, Inc.	\$132,510.00
Berglund Construction Co.	\$168,900.00
CMS/CMR Inc.	\$183867.11
Norcon Corporation	\$194,908.00

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Masonry Restoration, Inc. The Parks and Recreation Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Masonry Restoration, Inc. in the amount of \$103,235 plus a contingency of 15% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.