



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, November 13, 2024

6:00 PM

Council Chambers

SPECIAL SESSION - ADOPTION OF THE 2025 EXECUTIVE BUDGET & SERVICE PLAN

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. BUSINESS PRESENTED BY THE MAYOR
- G. PUBLIC PARTICIPATION
- H. ESTABLISH ORDER OF THE DAY

[24-1468](#) Approve the Finance Committee Budget Workshop ("Budget Saturday")
Minutes from November 2, 2024

Attachments: [Budget Saturday Meeting Minutes11-02-2024.pdf](#)

[24-1469](#) Suspend the Council Rules to go into Committee of the Whole (acting as
the Finance Committee) to take up the Finance Committee Budget
Workshop Minutes.

I. COMMITTEE REPORTS

1. MINUTES OF THE FINANCE COMMITTEE

[24-1380](#) Request to approve Police Budget (pgs 417-431)

Legislative History

11/2/24 Finance Committee recommended for approval

- [24-1381](#) Request to approve Police Grants Special Revenue Fund Budget (pgs 434-436)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1382](#) Request to approve Public Safety Capital Projects Fund Budget (pgs 438-440)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1383](#) Request to approve Fire Budget (pgs 441-459)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1384](#) Request to approve Hazardous Materials Type II Special Revenue Fund Budget (pgs 462-464)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1385](#) Request to approve Valley Transit Budget (pgs 281-298)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1386](#) Request to approve Library Budget (pgs 259-276)
Legislative History
11/2/24 Finance Committee recommended for approval
Amendment decreasing Part-time wages and increasing Fringes in an amount of \$25,352 in Public Services business unit. Approved 5-0
- [24-1387](#) Request to approve Facilities and Construction Management Budget (pgs 217-226)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1388](#) Request to approve Facilities Capital Projects Fund Budget (pgs 228-230)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1389](#) Request to approve Parks and Recreation Budget (pgs 231-239)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1390](#) Request to approve Parks and Recreation Trust Funds Budget (pgs 241-247)
Legislative History
11/2/24 Finance Committee recommended for approval

- [24-1391](#) Request to approve Reid Golf Course Budget (pgs 249-258)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1392](#) Request to approve Information Technology Budget (pgs 89-98)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1393](#) Request to approve Information Technology Capital Projects Fund Budget (pgs 100-102)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1394](#) Request to approve Wastewater Budget (pgs 505-528)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1395](#) Request to approve Water Budget (pgs 481-504)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1396](#) Request to approve Stormwater Budget (pgs 529-546)
Legislative History
11/2/24 Finance Committee recommended for approval
Meeting went into Recess

Meeting Reconvened
- [24-1397](#) Request to approve Public Works Budget (pgs 299-323)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1398](#) Request to approve Sanitation Special Revenue Fund Budget (pgs 325-338)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1399](#) Request to approve Wheel Tax Special Revenue Fund Budget (pgs 340-342)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1400](#) Request to approve Subdivision Capital Projects Fund Budget (pgs 344-346)
Legislative History
11/2/24 Finance Committee recommended for approval

- [24-1401](#) Request to approve Public Works Capital Projects Fund Budget (pgs 348-350)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1402](#) Request to approve Central Equipment Agency Budget (pgs 365-375)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1403](#) Request to approve CEA Replacement Capital Projects Fund Budget (pgs 378-380)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1404](#) Request to approve Parking Budget (pgs 351-364)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1405](#) Request to approve Community Development Budget (pgs 139-154)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1406](#) Request to approve Housing and Community Development Grants Special Revenue Fund Budget (pgs 155-169)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1407](#) Request to approve Industrial Park Land Fund Budget (pgs 172-174)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1408](#) Request to approve TIF Districts Budget (pgs 179-215)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1409](#) Request to approve Human Resources Budget (pgs 119-128)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1410](#) Request to approve Risk Management Budget (pgs 129-137)
Legislative History
11/2/24 Finance Committee recommended for approval
- [24-1411](#) Request to approve Health Budget (pgs 381-392)
Legislative History
11/2/24 Finance Committee recommended for approval

[24-1412](#) Request to approve Health Grants Special Revenue Budget (pgs 393-415)

Legislative History

11/2/24 Finance Committee recommended for approval
Meeting went into Recess

Meeting Reconvened

[24-1413](#) Request to approve Legal Services Budget (pgs 103-118)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1414](#) Request to approve Mayor Budget (pgs 45-54)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1415](#) Request to approve Council Budget (pgs 55-58)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1416](#) Request to approve Debt Service Budget (pgs 465-471)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1417](#) Request to approve General Administration Budget (pgs 75-80)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1418](#) Request to approve Room Tax Special Revenue Fund Budget (pgs 82-84)

Legislative History

11/2/24 Finance Committee recommended for approval

[24-1419](#) Request to approve Finance Budget (pgs 59-68)

Legislative History

11/2/24 Finance Committee recommended for approval

PROPOSED AMENDMENTS (New)

RISE AND REPORT

[24-1470](#) Reconvene to Common Council

[24-1471](#) Report of the Committee of the Whole

[24-1472](#) 2025 Budget Resolution

Attachments: [2025 Budget Resolution.pdf](#)

[24-1473](#) Reconsideration of the Report of the Committee of the Whole

J. OTHER COUNCIL BUSINESS

K. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Saturday, November 2, 2024

8:00 AM

Council Chambers, 6th Floor

BUDGET WORKSHOP

1. Call meeting to order

Meeting called to order at 8am

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1380](#)

Request to approve Police Budget (pgs 417-431)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1381](#)

Request to approve Police Grants Special Revenue Fund Budget (pgs 434-436)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1382](#)

Request to approve Public Safety Capital Projects Fund Budget (pgs 438-440)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1383](#)

Request to approve Fire Budget (pgs 441-459)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1384](#)

Request to approve Hazardous Materials Type II Special Revenue Fund Budget (pgs 462-464)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1385](#)

Request to approve Valley Transit Budget (pgs 281-298)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1386](#)

Request to approve Library Budget (pgs 259-276)

Amendment decreasing Part-time wages and increasing Fringes in an amount of \$25,352 in Public Services business unit. Approved 5-0

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1387](#)

Request to approve Facilities and Construction Management Budget (pgs 217-226)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1388](#)

Request to approve Facilities Capital Projects Fund Budget (pgs 228-230)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1389](#)

Request to approve Parks and Recreation Budget (pgs 231-239)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1390](#) Request to approve Parks and Recreation Trust Funds Budget (pgs 241-247)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1391](#) Request to approve Reid Golf Course Budget (pgs 249-258)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1392](#) Request to approve Information Technology Budget (pgs 89-98)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1393](#) Request to approve Information Technology Capital Projects Fund Budget (pgs 100-102)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1394](#) Request to approve Wastewater Budget (pgs 505-528)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1395](#) Request to approve Water Budget (pgs 481-504)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1396](#) Request to approve Stormwater Budget (pgs 529-546)

Meeting went into Recess

Meeting Reconvened

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1397](#)

Request to approve Public Works Budget (pgs 299-323)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1398](#)

Request to approve Sanitation Special Revenue Fund Budget (pgs 325-338)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1399](#)

Request to approve Wheel Tax Special Revenue Fund Budget (pgs 340-342)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Fenton and Van Zeeland

Nay: 2 - Croatt and Hartzheim

[24-1400](#)

Request to approve Subdivision Capital Projects Fund Budget (pgs 344-346)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1401](#)

Request to approve Public Works Capital Projects Fund Budget (pgs 348-350)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1402](#)

Request to approve Central Equipment Agency Budget (pgs 365-375)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1403](#)

Request to approve CEA Replacement Capital Projects Fund Budget (pgs 378-380)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1404](#)

Request to approve Parking Budget (pgs 351-364)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Van Zeeland

Nay: 1 - Hartzheim

[24-1405](#)

Request to approve Community Development Budget (pgs 139-154)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1406](#)

Request to approve Housing and Community Development Grants Special Revenue Fund Budget (pgs 155-169)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1407](#)

Request to approve Industrial Park Land Fund Budget (pgs 172-174)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1408](#)

Request to approve TIF Districts Budget (pgs 179-215)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1409](#)

Request to approve Human Resources Budget (pgs 119-128)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1410](#)

Request to approve Risk Management Budget (pgs 129-137)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1411](#)

Request to approve Health Budget (pgs 381-392)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1412](#)

Request to approve Health Grants Special Revenue Budget (pgs 393-415)

Meeting went into Recess

Meeting Reconvened

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1413](#)

Request to approve Legal Services Budget (pgs 103-118)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1414](#)

Request to approve Mayor Budget (pgs 45-54)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1415](#)

Request to approve Council Budget (pgs 55-58)

Fenton moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1416](#)

Request to approve Debt Service Budget (pgs 465-471)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1417](#)

Request to approve General Administration Budget (pgs 75-80)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1418](#)

Request to approve Room Tax Special Revenue Fund Budget (pgs 82-84)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1419](#)

Request to approve Finance Budget (pgs 59-68)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

8. Adjournment

Hartzheim moved, seconded by Fenton, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

CITY OF APPLETON 2025 BUDGET RESOLUTION

Resolved,

The 2025 Executive Budget and Service Plan as published in the newspaper and subsequently amended by the Common Council, be adopted as amended. There be levied upon the taxable property of the several wards of the City of Appleton the sum of \$39,293,263 for General Fund purposes;

Be it further resolved,

There be levied upon the taxable property of the several wards of the City of Appleton the sum of \$13,875,500 for Debt Service Funds;

There be levied upon the taxable property of the several wards of the City of Appleton the sum of \$2,092,000 for Special Revenue Funds;

The Department of Finance be authorized to sell general obligation promissory notes and/or bonds in the amount of \$11,301,180, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an official statement be prepared and distributed by the Director of Finance in support of the sale.

The Director of Finance be authorized to sell water, sewer, or stormwater revenue supported bonds in the amount of \$11,000,000, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an Official Statement be prepared and distributed by the Director of Finance in support of the sale.

Be it further resolved,

That all projects included herein are not appropriated or authorized to proceed until non-tax funding sources are committed without recourse.