



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Board of Building Inspection

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Wednesday, October 9, 2024

2:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[24-1276](#) Meeting Minutes from 12/1/22

**Attachments:** [Meeting Minutes from 12-1-22.pdf](#)

### 5. Action Items

[24-1277](#) **841 W. Lawrence St. (31-3-0899-01)** Property recently changed from commercial use to residential use. Request to continue to use an existing stair that is thirty (30) inches wide as a required means of egress from the second story. Section 321-04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code, requires stairs to be thirty-six (36) inches in width.

**Attachments:** [841 W. Lawrence St.pdf](#)

### 6. Information Items

### 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
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## Meeting Minutes - Final Board of Building Inspection

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Thursday, December 1, 2022

10:00 AM

6th Floor Council Chambers

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1. Call meeting to order

2. Roll call of membership

*Ross Buetow came as a representative of Public Works Director Block, who has replaced Paula Vandehey as the Director of Public Works.*

**Present:** 3 - City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

3. Approval of minutes from previous meeting

[22-1507](#)

Meeting Minutes from 6/30/22

**Attachments:** [Meeting Minutes 6-30-22.pdf](#)

**City Attorney Behrens moved, seconded by Public Works Deputy Director Buetow, that the meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

4. **Public Hearings/Appearances**

5. **Action Items**

[22-1508](#)

**724 S. Mueller St. (31-3-0737-00)** ~~Build interior stairs that have riser heights from 8 <sup>3</sup>/<sub>4</sub> inches to 7 <sup>3</sup>/<sub>4</sub> inches. SPS 321.04(2)(b) requires a maximum riser height of 8 inches.~~ **Build an interior stairs with headroom that is 72", SPS 321.04(2)(d) requires headroom to be 76", contingent on a padding be added to the ceiling.**

**Attachments:** [724 S. Mueller St.pdf](#)

**Public Works Deputy Director Buetow moved, seconded by City Attorney Behrens, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

[22-1509](#)

**724 S. Mueller St. (31-3-0737-00)** ~~Build interior stairs that have riser heights from 8 ¾ inches to 7 ¾ inches. SPS 321.04(e)(1) requires uniformity within 3/8 of an inch.~~ Build an interior stair with steps with a run that is 8 7/8". SPS321.04(2)(c) requires a minimum 9" run.

**Attachments:** [724 S. Mueller St.pdf](#)

This Report Action Item was approved as amended

**6. Information Items**

**7. Adjournment**

**A motion was made by Battalion Fire Chief Battalion Chief Henson, seconded by Public Works Deputy Director Buetow, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

Department of Community Development  
 100 N. Appleton St.  
 Appleton, WI 54911  
 (920) 832-6411

**City of Appleton  
 Application for Board of Building Inspection**

Meeting Date: Oct 9, 2024 2pm

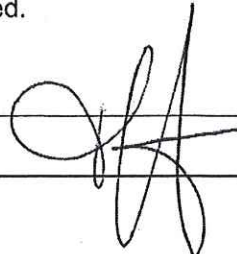
Please write legibly and also submit a complete reproducible plan (maximum size 11" x 17"). A complete plan includes, but is not limited to, all structures, lot lines and streets with distances to each. There is a non-refundable \$45.00 fee for each variance application. The non-refundable fee is payable to the City of Appleton and due at the time the application is submitted.

Property Information	
Address of Property (Variance Requested) <b>841 W. Lawrence Ave. St</b>	Parcel Number <b>31-3-0899-01</b>
Zoning District <b>R2</b>	Use <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial

Applicant Information	
Owner Name <b>TIMBER INVESTMENTS LLC</b>	Owner Address <b>709 E HOOVER AVE APPLETON WI 54914</b>
Owner Phone Number	Owner E Mail address (optional)
Agent Name <b>TIMOTHY HALES</b>	Agent Address <b>709 E HOOVER AVE APPLETON, WI 54915</b>
Agent Phone Number <b>(920) 358-0844</b>	Agent E Mail address (optional) <b>hello@timber-investments.com</b>

Variance Information
Municipal Code Section(s) Project Does not Comply Section 4-140(a) Adoption of the Uniform Dwelling Code
Brief Description of Proposed Project  Provide ladder as a second exit. Existing stairs to second level is thirty (30) inches wide. SPS 321.04(2) requires stairs to be at least thirty-six (36) inches in width. These stairs are existing and cannot be widened.

Owner's Signature (Required):



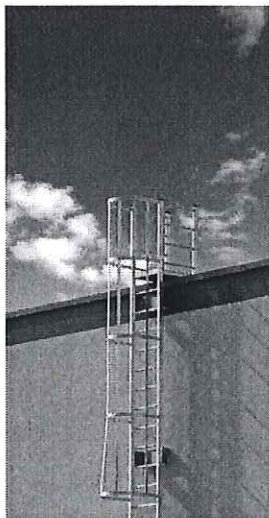
Date: 9/30/24



I am asking for this variance on 841 W Lawrence in Appleton for the reasons below:

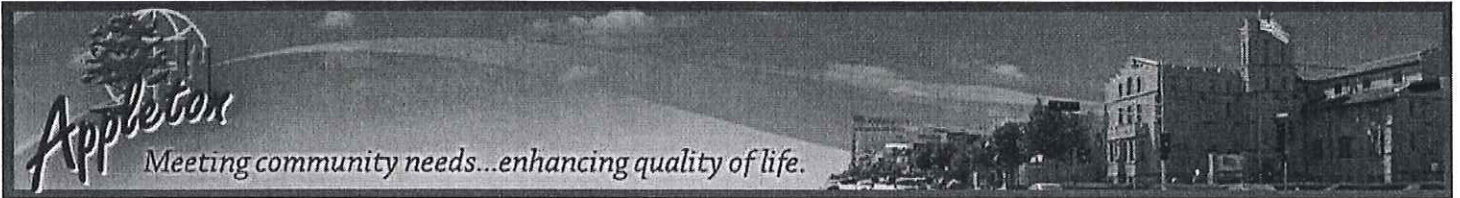


- The red line shows roughly where a set of 36" stairs with two landings would end.
  - o This is troubling for two reasons:
    1. Wouldn't met current set backs
    2. Unsafe access for the upstairs tenant.
- The second photo shows the red line where the stairs would roughly end but also the pink and yellow lines represent the water and sewer lines. This would create issue being able to set posts where they would be needed.
- Finally, the third photo shows what I'd like to propose as my variance using a industrial fire ladder with a safety cage like this:



As this would be an exception to the current fire code, I'd also do the following to increase the safety of the unit:

- Install exit sign above door leading to ladder
- Create a fire evacuation plan and mount it in the living area of apartment
- Install a fire alarm synced with the lower unit in the main living area for increased awareness



Step 1: Select Payments    Step 2: Review and Submit    Step 3: Confirmation and Receipt

### Step 3: Confirmation and Receipt

**Result: Payment Authorized**  
**Confirmation Number: 163462173**

Your payment has been authorized successfully and payment will be processed.

The City of Appleton Inspections thanks you for your payment. For questions about your account, please call 920-832-6413. Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

#### My Bills

Description	Amount
1 - Board of Building Inspections payment of \$45.00 on Variance Address 841 W Lawrence St	\$45.00

#### Customer Information

First Name: Timothy  
 Last Name: Hales  
 Address Line 1: 709 E Hoover Ave  
 Address Line 2:  
 City: Appleton  
 State: Wisconsin  
 Zip Code: 54915  
 Phone Number: 9204273134  
 Email Address: hello@timber-investments.com

Subtotal:	\$45.00
Convenience Fee:	\$1.50
<b>Total Payment:</b>	<b>\$46.50</b>

#### Payment Information

Payment Date: 09/30/2024  
 Card Type: American Express  
 Card Number: \*\*\*\*\*291

Print

Finished