



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Utilities Committee

Tuesday, September 10, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-1184](#) Approval of the September 4, 2024 Utilities Committee Meeting.

Attachments: [September 4, 2024 Utilities Committee Meeting Minutes.pdf](#)

5. **Public Hearing/Appealances**

6. **Action Items**

7. **Information Items**

[24-1061](#) Final Update on December 26, 2022 AWWTP Polymer Incident.

[24-1183](#) Monthly Reports for July 2024:
- Water Distribution and Meter Team Monthly Report - July

Attachments: [7 - July 2024 Water Main Breaks.pdf](#)

8. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, contact Chris Stempa at 920-832-5945 or Peter Neuberger or Nathan Loper at 920-832-6474.



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100 North Appleton Street
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Meeting Minutes - Final Utilities Committee

Wednesday, September 4, 2024

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

4. Approval of minutes from previous meeting

[24-1048](#)

Approval of the July 23, 2024 Utilities Committee Meeting minutes.

Attachments: [July 23, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Hayden moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1049](#)

Recommend for approval that City Staff and the Mayor be authorized, on behalf of the City of Appleton, to immediately execute and file a Request for Exclusion with the appropriate courts and parties in the Tyco and BASF class action lawsuits so that the City is opted-out of these respective lawsuits.

Attachments: [21-0078 - Utilities Memo \(BASF Tyco Opt Out\) - 08-01-2024.pdf.pdf](#)

Firkus moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1060](#)

Engineering Services Contract to Donohue and Associates, Inc. as part of Utilities Department Network System Upgrades Project in the amount of \$222,890 with a 15% contingency of \$33,443 for a project total not to exceed \$256,324.

Attachments: [240808_UCMemo_UilitiesNetworkUpgrades_Donohue.pdf](#)

Hayden moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1131](#)

Approve an ordinance updating Municipal Code Chapter 20, Article V Stormwater Management Services

Attachments: [Memo A Stormwater Late Fee Ordinance Update 2024 .pdf](#)
[Stormwater Rates.pdf](#)

Firkus moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1170](#)

Request to approve Summer Sewer Credit Policy

Attachments: [Memo A Summer Sewer Credit Policy 2024 .pdf](#)
[Current Summer Sewer Credit Policy 1999.pdf](#)
[City of Appleton Summer Sewer Credit update 2024.pdf](#)

Hayden moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

7. Information Items

8. Adjournment

Firkus moved, seconded by Hayden, that the Utilities Committee Meeting be adjourned at 6:39 p.m.. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Absent: 2 - Doran and Heffernan

WATER MAIN BREAK/ JOINT LEAK REPORT - JULY 2024

YEARLY WATER MAIN BREAK COMPARISON

MONTH 24	MONTH 23	YTD 24	YTD 23
4	6	31	37

LOCATION	BREAK DATE	WORK ORDER	TYPE OF PIPE	SIZE	YEAR	BREAK	ESTIMATED DURATION	ESTIMATED WATER LOSS IN GALLONS	DOLLAR VALUE OF WATER REVENUE LOSS**	TOTAL DOLLAR VALUE FOR BREAK* (Water Costs + Repair Costs)
S. Schaefer St. & E. Lourdes Dr.	7/7/2024	309269	DIP	8"	1978	5" Hole	5 Hours	1,266,222	\$7,698.63	\$16,698.63
NOTES: The break was found due to a call in by a resident. The duration was calculated by the time of call, the amount of water bubbling and washout.										
Across from 300 E. Franklin St. on E. Franklin St.	7/13/2024	309269	CIP	8"	1912	6" Hole	4 Hours	1,458,687	\$8,868.82	\$17,868.82
NOTES: The break was found due to a call in by a resident. The duration was calculated by the time of call and the amount of water bubbling.										
1109 S. Buchanan St.	7/15/2024	309269	DIP	8"	1978	2" Hole	4 Hours	177,546	\$1,079.48	\$10,079.48
NOTES: The break was found due to a call in by a resident. The duration was calculated by the response time and the amount of water bubbling.										
116' South of W. Association Dr. on N. Richmond. St.	7/17/2024	309269	COPPER	1"	2024	1" Hole	195 Days	5,300,995	\$32,230.05	\$41,230.05
NOTES: The break was found due to water surfacing. The duration was calculated by the soil saturation.										
									Total Cost =	\$85,876.98

*In addition to the dollar value of water revenue lost, there is an average cost of \$9,000 to repair each water main break (including final restoration) and an average cost of \$630 to produce the lost water for each main break.

**Water Loss is calculated at the residential rate of \$6.08 per 1000 gallons.