



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, July 24, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-0937](#) Safety & Licensing Committee Minutes from 7/10/24

Attachments: [S&L Minutes 7.10.24.pdf](#)

5. **Public Hearing/Apearances**

6. **Action Items**

[24-0834](#) Non-Renewal of the Class "B" Fermented Malt Beverage & "Class B" Liquor License for Corner Pub, 1123 N Mason Street. Kim Williams, Agent.

Attachments: [Corner Pub Alcohol Lic Non-Renewal MEMO - Atty.pdf](#)

[2024 Corner Pub Non-Renewal Hearing Notice.pdf](#)

[2023 Non-Use of License Letter- Corner Pub.pdf](#)

[CORNER_PUB 2023 Inspection Report.pdf](#)

[CORNER_PUB 2024 Inspection Report.pdf](#)

[Corner Pub 2024.2025 Renewal.pdf](#)

[Kim Williams-inspection letter.pdf](#)

[Inspections S&L Memo- Corner Pub 7-9-2024.pdf](#)

[7-10-24 - Corner Pub- Report of S&L to Common Council.pdf](#)

[Council Follow-up Memo CornerPub 7-15-24.pdf](#)

Legislative History

6/26/24 Safety and Licensing held
Committee
Kim Williams addressed the committee

7/10/24 Safety and Licensing recommended for approval
Committee
Motion failed 2/3

7/10/24	Safety and Licensing Committee	recommended for approval
	<i>Approve a 60 day extension (commencing July 10th) for the licensee to complete remaining work to reopen the business and for the alcohol license to no longer be deemed abandoned.</i>	
	<i>Motion failed 2/3.</i>	
7/10/24	Safety and Licensing Committee	recommended for approval
	<i>Approve the non-renewal of the alcohol license in accordance with the findings of the attached report.</i>	
	<i>Motion carried 3/2.</i>	
7/17/24	Common Council	referred to the Safety and Licensing Committee

[24-0863](#) The Safety and Licensing Committee may go into closed session pursuant to State Statute §19.85(1)(a) for the purpose of deliberating the non-renewal of an alcohol license and then may reconvene into open session.

[24-0919](#) Class "B" Beer & Reserve "Class B" Liquor License application for ODH Appleton, Inc d/b/a Cambria Hotel Appleton, Troy Graverson, Agent, located at 3940 N. Gateway Dr, contingent upon approval from the Health, Inspections, and Public Works departments.

Attachments: [ODH Appleton.Cambria App Redacted.pdf](#)

[24-0920](#) Class "B" Beer & "Class B" Liquor License application for Ka Lee and Peng Xiong d/b/a Shadows Food and Spirits, located at 211 S. Walter Ave, contingent upon approval from the Inspections and Public Works departments.

Attachments: [Shadows Food & Spirits App Redacted.pdf](#)

[24-0921](#) Pet Store renewal application for Lucky Fish & Aquarium LLC, Keeteekune Thao, Applicant, located at 337 W. Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Lucky Fish & Aquarium 2024 Renewal Redacted.pdf](#)

[24-0951](#) Cigarette, Tobacco, and Electronic Vaping Device License renewal application for Patrick Flanagan d/b/a Flanagan's Stop & Shop, Patrick Flanagan, Agent, located at 522 W. College Ave.

Attachments: [Flanagan's Tobacco Redacted.pdf](#)

[24-0823](#) Temporary Class "B" Beer and "Class B" Wine license application for Irish Fest of the Fox Cities, Mark Hudson, Person in Charge, located at Jones Park, 301 W. Lawrence St, for Irish Fest on September 13 and 14, 2024, contingent upon approval from the Fire and Health departments.

Attachments: [Temp B Irishfest 2024 Redacted.pdf](#)

7. Information Items

[24-0944](#) 2024 Legal & Admin. Services-CITY CLERK Mid-Year Report

Attachments: [2024 Legal-Admin CITY CLERK Mid Year Report \(FINAL\).pdf](#)

[24-0943](#) 2024 Fire Department Mid-Year Report

Attachments: [2024 Appleton Fire Department Mid-Year Report - 06-30-24.pdf](#)

[24-0936](#) 2024 Police Department Mid-Year Report

Attachments: [2024 APD Mid-Year report.pdf](#)

[24-0881](#)

Special Events

- Appleton Police Department, Mural Painting at APD, Elm St and Police Department, July 15th - July 19th 2024

- Appleton Downtown Inc, Light the Night Market - Summer, College Avenue, July 19th 2024

- Appleton Fox Cities Kiwanis Club, 46th Annual Appleton Car Show and Swap Meet, Pierce Park, July 21st 2024

- Appleton Parks and Recreation Department, Appleton Children's Parade, College Avenue and City Park, July 24th 2024

- Trout Museum of Art, Art at the Park, City Park, July 27th and 28th 2024

- Mile of Music Festival, College Avenue, Jones Park, Lawrence Lawn and Houdini Plaza, August 1st - August 4th 2024

- Appleton Parks and Recreation Department, Flicks & Sips, Jones Park Amphitheater, August 16th 2024

[24-0938](#)

Director's Report

1. City Clerk

-Partisan Primary Election Reminders

2. Fire Chief

-Hiring Update

3. Police Chief

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, July 10, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Croatt at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Siebers, Doran, Fenton and Schultz

4. Approval of minutes from previous meeting

[24-0875](#)

Safety & Licensing Committee Minutes from 06/26/2024.

Attachments: [S&L Minutes 06-26-24.pdf](#)

Fenton moved, seconded by Schultz, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0834](#)

Non-Renewal of the Class "B" Fermented Malt Beverage & "Class B" Liquor License for Corner Pub, 1123 N Mason Street. Kim Williams, Agent.

Attachments: [Corner Pub Alcohol Lic Non-Renewal MEMO - Atty.pdf](#)
[2024 Corner Pub Non-Renewal Hearing Notice.pdf](#)
[2023 Non-Use of License Letter- Corner Pub.pdf](#)
[CORNER PUB 2023 Inspection Report.pdf](#)
[CORNER PUB 2024 Inspection Report.pdf](#)
[Corner Pub 2024.2025 Renewal.pdf](#)
[Kim Williams-inspection letter.pdf](#)
[Inspections S&L Memo- Corner Pub 7-9-2024.pdf](#)
[7-10-24 - Corner Pub- Report of S&L to Common Council.pdf](#)

Motion failed 2/3

Doran moved, seconded by Siebers, that the non-renewal of the license be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 2 - Croatt and Doran

Nay: 3 - Siebers, Fenton and Schultz

Approve a 60 day extension (commencing July 10th) for the licensee to complete remaining work to reopen the business and for the alcohol license to no longer be deemed abandoned.

Motion failed 2/3.

Fenton moved, seconded by Schultz, that the alcohol licensee be granted a 60-day extension (commencing July 10th) to remedy the issues and for the business to re-open and the alcohol license to no longer be abandoned. Roll Call. Motion failed by the following vote:

Aye: 2 - Fenton and Schultz

Nay: 3 - Croatt, Siebers and Doran

Approve the non-renewal of the alcohol license in accordance with the findings of the attached report.

Motion carried 3/2.

Doran moved, seconded by Croatt, that the Non-renewal of the license be recommended for approval for the reasons cited in the attached Report. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Siebers and Doran

Nay: 2 - Fenton and Schultz

[24-0848](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Jechu LLC d/b/a Mr. Frogs, Julia Nino Gomez, Agent, located at 409 W. College Ave, contingent upon approval from all departments.

Attachments: [Mr Frogs Redacted.pdf](#)
[Memo -Alcohol Beverage License Application of Jechu LLC.pdf](#)
[Julia Gomez Morales denial letter.pdf](#)
[Withdrawal Request-Jechu LLC DBA Mr Frogs alcohol license application.pdf](#)

Croatt moved, seconded by Siebers, that the Alcohol License be reconsidered. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

Siebers moved, seconded by Fenton, to accept the applicant's request to withdraw the alcohol license applicatoin. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0879](#)

Police Department Sole Source Memo for TimeClock Plus LLC Contract.

Attachments: [Aladtec Sole Source - SL 2024.pdf](#)
[Q032584 - Appleton Police Department_preview \(1\) \(1\).pdf](#)

Fenton moved, seconded by Siebers, that the Sole Source Contract be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

Balance of the action items on the agenda.

Fenton moved, Siebers seconded, to approve the balance of the agenda with exception of the Cigarette/Tobacco/Vaport Product license applications. The motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0866](#)

Class "A" Beer & "Class A" Liquor License application for Indianhead Oil Co., LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E. Calumet St, contingent upon approval from the Finance Department.

Attachments: [Indianhead Oil LLC Class A Beer.Liquor App Redacted.pdf](#)

This Report Action Item was recommended for approval

[24-0869](#)

Class "A" Beer & "Class A" Liquor License application for Lindo Michoacan Mexican Restaurant LLC d/b/a Lindo Michoacan, Pedro Juarez, Agent, located at 211 N. Richmond St.

Attachments: [Lindo Michoacan Class A Combo App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0870](#)

Class "B" Beer & Reserve "Class B" Liquor License application for Lindo Michoacan Mexican Restaurant LLC d/b/a Lindo Michoacan, Pedro Juarez, Agent, located at 207 N. Richmond St.

Attachments: [Lindo Michoacan Class B Reserve Combo App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0857](#)

Class "B" Beer & Reserve "Class B" Liquor License application for 1619 College Ave LLC d/b/a Nanglo Momos And Curry, Sandip Bhandari, Agent, located at 1619 W. College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Nanglo Momos & Curry Class B Beer.Reserve Class B Liquor App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0882](#)

Class "B" Beer & Reserve "Class B" Liquor License application for DCMX LLC d/b/a Gingerootz, Mylee Xiong, Agent, located at 2920 N. Ballard Rd Ste A, contingent upon approval from the Finance Department.

Attachments: [Gingerootz Class B Combo App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0891](#)

Class "B" Beer and "Class C" Wine License application for Moon Water Cafe LLC d/b/a Moon Water Cafe, Shannon Boegh, Agent, located at 606 North Lawe St.

Attachments: [Moon Water Cafe App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0860](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Spats Food and Spirits LLC d/b/a Spats Food and Spirits, Nicholas Kapleim, Agent, located at 733 W. College Ave., from August 1-August 4, 2024 for Special Event, contingent upon approval from the Inspections and Finance Departments.

Attachments: [Spats Temp Premise Amendment 2024.pdf](#)

This Report Action Item was recommended for approval.

[24-0861](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for TNE Inc d/b/a Emmett's Bar & Grill, Sharon Reader, Agent, located at 139 N. Richmond St., from August 1-August 4, 2024 for Mile of Music Event, contingent upon approval from the Police, Health, Inspections, Public Works, and Finance Departments.

Attachments: [Emmetts Premise Amend. 8.1.24.pdf](#)

This Report Action Item was recommended for approval.

[24-0871](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Wooden Nickel Restaurant & Lounge, Inc d/b/a Wooden Nickel Sports Bar and Grill, Anthony Mueller, Agent, located at 217 E. College Ave., from 11 a.m. to 12 a.m. August 1-August 4, 2024 for Mile of Music, contingent upon approval from all Departments.

Attachments: [Wooden Nickel Temp Premise Amend. 8.1.24.pdf](#)

This Report Action Item was recommended for approval.

[24-0872](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for DDCT, Inc d/b/a Jim's Place, Stacy Hoffman, Agent, located at 223 E. College Ave., from 11 a.m. to 12 a.m. August 1-August 4, 2024 for Mile of Music, contingent upon approval from all Departments.

Attachments: [Jim's Place Temp Premise Amend. 8.1.24.pdf](#)

This Report Action Item was recommended for approval.

[24-0864](#)

Cigarette, Tobacco, and Vaping Device License renewal application for Family Dollar Stores of Wisconsin, LLC d/b/a Family Dollar #23800, Joshua Nigbor, Agent, located at 808 W. Wisconsin Ave.

Attachments: [Family Dollar 23800 Redacted.pdf](#)

Siebers moved, seconded by Fenton, that the license application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0865](#)

Cigarette, Tobacco, and Vaping Device License renewal application for Indianhead Oil Co., LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E. Calumet St.

Attachments: [Circle K Tobacco Redacted.pdf](#)

Fenton moved, seconded by Siebers, that the license application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0855](#)

Cigarette, Tobacco, and Electronic Vaping Device License renewal application for D8D by 4H4 LLC d/b/a The Dispensary, William Nething, Agent, located at 3020 E. College Ave Ste N.

Attachments: [Dispensary Tobacco App Redacted.pdf](#)

Fenton moved, seconded by Siebers, that the license application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0874](#)

Pet Store renewal application for Wild Habitats, Brady Bartel, Applicant, located at 1350 W. College Ave, contingent upon approval from all departments.

Attachments: [Wild Habitats 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0858](#)

Salvage Dealer Renewal application for Golper Supply Co Inc, David Golper, Applicant, located at 1810 W. Edgewood Dr, contingent upon approval from the Inspections department.

Attachments: [Golper Supply Co Inc 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0859](#)

Salvage Dealer Renewal application for Mach IV Motors LLC, Kara Tullberg, Applicant, located at 600 E. Hancock St, contingent upon approval from the Inspections department.

Attachments: [Mach IV Motors LLC 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0862](#)

Temporary Class "B" Beer License application for Sacred Heart Parish, David Erickson, Person in Charge, located at 222 E. Fremont St., contingent upon approval from the Police and Health Departments.

Attachments: [Temp B Sacred Heart 8.17.24 Redacted.pdf](#)

This Report Action Item was recommended for approval.

7. Information Items

[24-0880](#)

Directors Report

1. City Clerk
 - Special Event Policy/Process Changes
2. Fire Chief
3. Police Chief
 - Overtime Update

8. Adjournment

Siebers moved, seconded by Fenton, that the meeting be adjourned at 6:48 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz



DEPARTMENT OF
**LEGAL AND
ADMINISTRATIVE
SERVICES**

CITY ATTORNEY'S OFFICE
100 North Appleton Street
Appleton, WI 54911
p: 920.832.6423
f: 920.832.5962
www.appleton.org

TO: Safety and Licensing Committee, Common Council

From: ACA Zak Buruin

Date: 6/21/24

RE: Corner Pub, Alcohol Beverage Abandonment and Non-Renewal

Wisconsin Statutes §125.12(3) and (2)(ag) authorize an issuing municipality to refuse to renew an alcohol beverage license where the licensee has violated a local regulation adopted under §125.10. Appleton Code §9-52 is such a regulation.

Appleton Code §9-52(9) provides that abandonment of an alcohol beverage license shall be sufficient grounds for revocation or non-renewal of such license. It defines “abandonment” as “continuing refusal or failure of the licensee to use the license for the purpose for which the license was granted by the city council for a period of one (1) year.” The Common Council may extend such period if good cause is shown.

On May 30, 2023, the Appleton Health Department conducted an inspection of the Corner Pub, an alcohol beverage licensed establishment located at 1123 N. Mason Street in Appleton. The inspection was prompted by a broken water pipe in the rental unit above the bar, resulting in significant damage to the licensed premises. The inspection report noted several significant areas of concern and several city departments that would need to approve of the repairs and conditions of the bar before it would be able to reopen.

On July 28, 2023, license holder Kim Williams was notified of the situation via a letter from Clerk Lynch. The letter advised Ms. Williams that if her business was not reopened by May 30, 2024, would result in grounds for her alcohol beverage license(s) to be revoked or not renewed. It advised that the letter was intended to provide her ample notice of the potential loss of her alcohol beverage license and to remedy the situation by reopening the business.

On May 30, 2024, the given deadline to reopen, the Appleton Health Department conducted an inspection to determine if the premises was compliant with requirements to reopen. The inspection report noted that the bar area was not complete, and the business did not look as though it was ready to open. It was further noted that multiple city departments were unable to confirm that the establishment was able to resume

operation. The Health, Fire, and Inspections departments had not been able to approve the condition of the premises due to necessary additional work. The establishment could not reopen.

The following day, Clerk Lynch provided written notice to Ms. Williams of the intent to not renew her alcohol beverage license(s) based upon abandonment. The letter provided her with the required opportunity to be heard on the issue of the non-renewal of her alcohol beverage license at the meeting of the Safety and Licensing Committee of the Appleton Common Council on June 26 at 5:30 PM, The same letter advised her of the option to withdraw the renewal application and have the associated license fee refunded.

Based upon the above, the alcohol license in question is considered “abandoned” and is therefore subject to revocation or non-renewal under Appleton Code §9-52(9).



CITY OF APPLETON

OFFICE OF THE CITY CLERK

100 N Appleton Street
Appleton, WI 54911
p: 920.832.6443
f: 920.832.5823
www.appleton.org

May 31, 2024

**Kim Williams
200 E Harding Drive
Appleton, WI 54915**

Re: Notice of Non-renewal of Alcohol License for Corner Pub

Ms. Williams,

The purpose of this letter is to inform you of the status of your alcohol license application for Corner Pub, located at 1123 N Mason Street. On July 28th, 2023, you were sent a letter regarding the abandonment/non-use of your alcohol license. A copy of this letter is enclosed. Pursuant to 9-52(9) of the City of Appleton Municipal Code any licensee granted or issued a license to sell alcohol beverages that abandons such business shall forfeit any right or preference the licensee may have to the holding or renewal of such license. Abandonment shall be sufficient grounds for revocation or non-renewal of any alcohol beverage license. The referenced letter informed you of this and provided that your business must be operational by May 30, 2024 to avoid non-renewal or revocation of your alcohol license. The following departments confirmed on May 30th that your business was not operational and additional work is required before you would be able to re-open: health, fire and inspections.

A hearing for the non-renewal of your alcohol license has been scheduled for Wednesday, June 26th, 2024, before the Safety & Licensing Committee. The hearing will take place at 5:30 p.m. in the Council Chambers – 6th floor at City Hall, 100 N Appleton St., Appleton, WI 54911.

In lieu of the hearing you may surrender your alcohol license by sending an email to kami.lynch@appletonwi.gov stating your intent to surrender the license and withdraw your renewal application. This option allows you to receive a refund for the alcohol license fee.

If you have any questions related to this matter, please contact me at 920-832-6443.

Respectfully,

Kami Lynch, City Clerk

Encl: Abandonment/Non-use of Alcohol License Letter



LEGAL & ADMINISTRATIVE
SERVICES DEPARTMENT

Office of the City Clerk

Kami Lynch, Clerk

100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6443

July 28, 2023

Kim Williams

200 E Harding Drive

Appleton, WI 54915

Re: Abandonment/Non-Use of Alcohol License

Appleton Municipal Code Section 9-52 (9) states that an alcohol license may be revoked or non-renewed for failure to use the license for the purpose in which it was granted for a period of 1 (one) year. As of May 30, 2023 your establishment with the trade name, Corner Pub, located at 1123 N Mason St. has remained closed to the public, and your Class "B" Fermented Malt Beverage & "Class B" Liquor License have not been used. Failure to open your business and use your alcohol license for the intended purpose of a bar/tavern by May 30, 2024 may be grounds for license revocation or non-renewal. This letter is to provide you ample notice of potential non-renewal or revocation should the business not be operational by the time specified.

If you have any questions regarding this matter, please do not hesitate to contact me at the number listed above.

Respectfully,

Kami Lynch
City Clerk

Retail Food Establishment Inspection Report

Establishment Information	
Facility Name CORNER PUB	Facility Type Retail Food - Serving Meals
Facility ID # HSAT-7QWT54	Facility Telephone # 920 073-1097
Facility Address 1123 N MASON ST APPLETON , WI 54914	
Licensee Name KIM-RICK WILLIAMS	Licensee Address 1123 N MASON ST APPLETON , WI 54914

Inspection Information		
Inspection Type Routine	Inspection Date May 30, 2023	Total Time Spent

Equipment Temperatures	
Description walkin beer cooler pizza freezer	Temperature (Fahrenheit)

Warewashing Info					
Machine Name	Sanitization Method	Thermo Label	PPM	Sanitizer Name	Sanitizer Type
manual	bleach				

OPERATOR - The violations in operating procedure or physical arrangement indicated below must be corrected by the next routine inspection or by a date specified in this report.

Comments:
<p>Water pipe broke in rental over bar. Ceiling down to rafters, walls have stud exposed. Can lighting hanging down. Bar needs to be essentially put back together and have all departments sign off prior to reopening. Fire, HVAC, Building, Plumbing, Electrical and Health will all need to come through and inspection prior to opening back up for business.</p> <p>Re attach the faucet on the 4 compartment sink. (Faucet is onsite)</p> <p>Report will be mailed to 200 E. Harding Drive 54915</p>

Any operator aggrieved by an order of this department under this chapter may request a hearing as provided in ch.227 statute, if state licensed, or a local ordinance if licensed by an agent health department.

Person in Charge

Sanitarian


Rick Williams


Michelle Roberts
(920) 832-6429

Retail Food Establishment Inspection Report

Establishment Information	
Facility Name CORNER PUB	Facility Type Retail Food - Serving Meals
Facility ID # HSAT-7QWT54	Facility Telephone # 920 730-1097
Facility Address 1123 N MASON ST APPLETON , WI 54914	
Licensee Name KIM-RICK WILLIAMS	Licensee Address 200 E HARDING DR APPLETON , WI 54915

Inspection Information		
Inspection Type Routine	Inspection Date May 30, 2024	Total Time Spent

Equipment Temperatures	
Description walkin beer cooler pizza freezer	Temperature (Fahrenheit)

Warewashing Info					
Machine Name	Sanitization Method	Thermo Label	PPM	Sanitizer Name	Sanitizer Type
manual	bleach				

OPERATOR - The violations in operating procedure or physical arrangement indicated below must be corrected by the next routine inspection or by a date specified in this report.

Comments:
<p>Hold from Fire, Electrical, HVAC. Building and Plumbing not onsite to recheck. Inspections will create a CSR with all the notes. No storage under stairs.</p> <p>4 compartment sink installed. Bar still not completed and looking ready to open. Bar can not be reopened at this time. Final approvals needed from Fire, Electrical, HVAC, Plumbing and Building. Also Health needs to come back and bar should look like it is ready to open.</p> <p>Report emailed to crystal.k.denton@gmail.com</p>

Any operator aggrieved by an order of this department under this chapter may request a hearing as provided in ch.227 statute, if state licensed, or a local ordinance if licensed by an agent health department.

Person in Charge

Sanitarian


Kim Williams


Michelle Roberts
 (920) 832-6429

Form
AT-115

Renewal Alcohol Beverage License Application

FOR CLERKS ONLY
Municipality City of Appleton
License Period 2024-2025

License(s) Requested

- | | |
|---|---|
| <input type="checkbox"/> Class "A" Beer \$ _____ | <input type="checkbox"/> "Class A" Liquor \$ _____ |
| <input checked="" type="checkbox"/> Class "B" Beer \$ _____ | <input checked="" type="checkbox"/> "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class C" Wine \$ _____ | <input type="checkbox"/> "Class A" Liquor (Cider Only) \$ _____ |
| <input type="checkbox"/> Reserve "Class B" Liquor \$ _____ | <input type="checkbox"/> "Class B" (Wine Only) Winery \$ _____ |

License Fees	\$ 500
Publication Fee	\$ 20
Background Check	\$ 7
Total Fees	\$ 527

Part A: Premises/Business Information		
1. Legal Business Name (registered entity name or individual's name if sole proprietorship) Kim Williams		
2. Trade Name or DBA Corner Pub		
3. Premises Address 1123 N. Mason St. Appleton WI 54914		
4. County Outagamie	5. Municipality Appleton	6. Aldermanic District 10
7. Mailing Address (if different from premises address) 200 E Harding Dr. Appleton WI 54915		
8. FEIN 456-0002312585-03	9. Wisconsin Seller's Permit Number 456-0002312585-03	
10. Premises Phone 920-450 8456	11. Premises Email NONE	
12. Entity Type (check one) <input checked="" type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
13. Describe your premises in detail. Attach a floor plan if possible. If you do not want to change your premises description, use the same language previously approved by your municipality, which may be found on your most recent license certificate. Requested changes to the premises description must be approved by the municipal governing body. 1123 North Mason Street - 110x230 sq ft. Tavern - 40x40 sq ft Basement storage		

Part B: Questions		
1. Have you added or removed any partners, officers, directors, or managing members since your most recent application was submitted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes to question 1, please list the names, titles, and phone numbers of any changed persons, and attach Form AT-103 for all NEW members.		
First Name	Last Name	
Phone	Title	<input type="checkbox"/> Add <input type="checkbox"/> Remove
First Name	Last Name	
Phone	Title	<input type="checkbox"/> Add <input type="checkbox"/> Remove
First Name	Last Name	
Phone	Title	<input type="checkbox"/> Add <input type="checkbox"/> Remove

Part B: Questions Cont.

2. Has any partner, officer, director, managing member, or agent had any changes to their most recently filed Form AT-103 including updated contact information, changes in address, criminal history, interest restrictions, etc? If yes, attach a new Form AT-103 reflecting the updated information Yes No

3. Does the licensee or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets if necessary Yes No

4. Have the partners, agent, or sole proprietor, satisfied the responsible beverage server training requirement for this license period? Yes No

5. Is the person or business identified in Part A, the genuine seller of alcohol beverages and operator of the business (e.g., reporter of profit/loss from the sale of alcohol beverages on their income tax return, holder of the seller's permit for the business location, payer of employees, taxes, utilities, and other expenses for the business, etc.)? Yes No

6. Is the business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

7. Does the applicant owe municipal property taxes, assessments, or other fees? Yes No

Part C: For Corporate/LLC Applicants Only:

1. Has your designated agent changed since your most recent application? If yes, list the new agent name below and attach Form AT-103 for that person and a Form AT-104. Yes No

2. Agent Last Name	Agent First Name	Agent Phone Number
--------------------	------------------	--------------------

Part D: Attestation

Who must sign this application?

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Kim Williams</i>	Date <i>3-11-24</i>	
Name (Last, First, M.I.) <i>Kim M. Williams</i>		
Title <i>owner</i>	Email	Phone <i>920-450-8456</i>

Part E: For Clerk Use Only

Date application was filed with clerk <i>3/11/2024</i>	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Nathan Williams

From: Crystal Williams <crystal.k.denton@gmail.com>
Sent: Tuesday, June 4, 2024 3:02 PM
To: Nathan Williams
Subject: Fwd: Corner Pub
Attachments: image001.jpg; Inspection-Letter_05-30-2024.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

From: **Michelle Roberts** <Michelle.Roberts@appleton.org>
Date: Mon, Jun 3, 2024, 10:29
Subject: Corner Pub
To: crystal.k.denton@gmail.com <crystal.k.denton@gmail.com>

Attached is the notes from Electrical and Fire

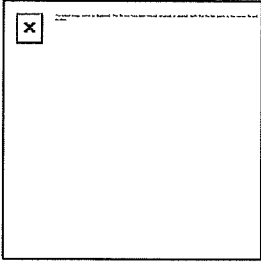
Below is the list of violations that I noticed at the Corner Pub on 1123 N Mason. A licensed electrical contractor will need to apply for a permit and perform the work. Once Kurt creates a CSR I will put the notes in. Let me know if you have any questions.

- Boxes without covers – 314.25
- Open splices – 300.15
- Flex conduit not connected to the light fixtures – 300.12
- Lights not secured to the grid – 410.36(B)
- GFCI protection within 6' of sink – 210.8(B)(5)
- GFCI in unfinished basement – 210.(B)(10)
- NM not secured at panel – 334.30
- EMT conduit not properly secured – 358.30
- Damaged receptacles and covers – 110.12(B)

-Box extensions needed – 314.20

-Box fill – 314.16

Thank you,



Timothy Meyer

Electrical Inspector

City of Appleton, Community Development Department

100 N. Appleton Street, Appleton, WI 54911

O: 920-832-5806 | timothy.meyer@appletonwi.gov

Appleton.org



Appleton Fire Department Inspection Report

Business Information

Occupant Name: Corner Bar **Date Completed:** 05/30/2024
Address: 1123 N MASON ST **IFC Classification:** A2 - Assembly
Business Phone:
Occupant Suite:
City: APPLETON **State:** WI **Postal Code:** 54914

Contact Information

First Name Kim **Last Name** Williams
Cell Phone 920-450-8456

Inspection Information

Inspection Type: Routine

Violations

Complaint Reported Date	Violation Code	Violation Status	Re-Inspection Date	Description	Comments
12:29:26	603.2.2	Violation Noted - Schedule Recheck	06/26/2024	Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes.	Multiple junction boxes open, no expose wiring allowed
12:32:31	703.1.3	Violation Noted - Schedule Recheck	06/26/2024	Required fire walls, fire barriers and fire partitions shall be maintained to prevent the passage of fire. Openings protected with approved doors or fire dampers shall be maintained in accordance with NFPA 80.	Breach of fire walls different locations
12:35:07	NFPA 1:14.13.2 .1.1	Violation Noted - Schedule Recheck	06/26/2024	Emergency Lighting – Shall be function tested monthly for not less than 30 seconds and annually function tested for a minimum of 90 minutes. A written record of visual inspections and tests shall be kept for inspection.	Emergency light not working

For a list of companies that may complete this service, please copy the below link and paste it in your browser. Please be aware that this is not a complete list of vendors and is provided as a courtesy.

<https://drive.google.com/open?id=1hXhLNNiIR34frMu-pNc-wLhFRqAnuxd6>

For an example test record, please copy the link and paste it in your browser.

https://drive.google.com/open?id=1MBznFpMIwiBixVvi4et2T-_0bvi8qAAe

Inspected by: DETERT, JEREMIAH

Date Completed: 05/30/2024

12:35:33	315.3.3	Violation Noted - Schedule Recheck	06/26/202 4	Combustible material shall not be stored in boiler rooms, mechanical rooms, electrical equipment rooms or in fire command centers as specified in Section 508.1.5.	No storage allowed under the stairway to basement unless is protected by sprinkler system
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Violation Documents

Document File Not Found.

Document File Not Found.

Document File Not Found.

Document File Not Found.

Order to Comply

As such conditions are contrary to law, you are hereby required to correct said violations upon receipt of this notice. An inspection to determine whether or not you have complied with this notice will be conducted approximately on or around the date listed above. Failure to comply before the reinspection date may render you liable to the penalties provided by law for such violations, and reinspection or missed appointment fees.



CITY OF APPLETON

MEMORANDUM

Date: 7/10/24
To: Safety and Licensing Committee
From: Kurt W. Craanen, Inspection Supervisor
Subject: 1123 N. Mason St, - Corner Pub

On May 30, 2024, an inspection was conducted at the owner's request at the Corner Pub, 1123 N. Mason St. This type of scheduled inspection, involving staff from the Health, Community Dev. and Fire Department staff, is common.

The condition of the property on May 30, 2024, was such that it was not a habitable building. Inspections staff noted multiple life safety violations. The owner was instructed to hire licensed contractors to correct the code violations.

On June 6, 2024, an electrical permit was issued to Alan's Electric to correct electrical violations.

An inspection was scheduled for July 8, 2024. Staff from Community Dev., Health and Fire conducted inspections. Staff found multiple violations still existing at the property. These violations include:

- The ceiling has openings and gaps in several places that need to be properly sealed with gypsum board and fire caulk.
- Areas of walls and at door opening, have exposed wood studs.
- HVAC vent openings at wall lack grilles.
- Partitions in men's restroom lack support.
- No grab bars at toilets in restrooms.
- The gas furnace must be enclosed with a 2-hour rated ceiling and surrounding walls.
- Door to furnace room must be 1 ½ hour rated with a closer.

Based on the condition of the property and the multiple violations that still exist, staff does not support the renewal of the liquor license.

c: Zak Buruin

**IN THE CITY OF APPLETON,
OUTAGAMIE COUNTY, STATE OF
WISCONSIN, BEFORE THE
SAFETY AND LICENSING COMMITTEE**

IN RE THE ALCOHOL LICENSE OF KIM WILLIAMS

d/b/a Corner Pub
1123 North Mason Street
Appleton, WI 54914

**REPORT OF THE SAFETY AND LICENSING COMMITTEE
TO THE COMMON COUNCIL OF THE CITY OF APPLETON**

The above matter came before the Safety and Licensing Committee of the Common Council of the City of Appleton on June 26, 2024, as a hearing on the refusal to renew the alcohol beverage license of Kim Williams. That hearing was continued on July 10, 2024.

A copy of this report shall be given to the licensee. If the licensee files an objection to this report with the City Clerk prior to the matter being decided by the Common Council, they will have an opportunity to present arguments supporting the objection to the Common Council, who shall determine whether the arguments shall be presented orally or in writing or both.

FINDINGS OF FACT

1. Kim Williams (“Licensee”), doing business as Corner Pub, has a premises licensed by the City of Appleton for retail alcohol beverage sales located at 1123 North Mason Street in the city of Appleton, Wisconsin.
2. Licensee was granted a Combination Retail License for Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquors for the 2023-24 alcohol licensing year.
3. On May 30, 2023, Appleton Health Department inspected the Corner Pub and found several significant areas in need of repairs that required multiple other city departments to

inspect and approve before the premises could be open to the public for the sale of alcohol beverages.

4. On July 28, 2023, Licensee was sent a letter from the City of Appleton Clerk regarding the potential of non-renewal based on failure to use the alcohol license for the purpose in which it was granted for a period of one (1) year from May 30, 2023, if the business is not open to the public.
5. On March 11, 2024, Licensee applied to renew the aforementioned Combination Retail License for the 2024-25 alcohol licensing year.
6. On May 30, 2024, Appleton Health Department inspected the Corner Pub and reported that the business appeared to not be open to the public and noted that Fire and Inspections Departments have not approved the business to reopen.
7. On or about May 31, 2024, notice of intention to refuse to renew the alcohol license (“Notice”) for Corner Pub was sent to Licensee.
8. The Notice provided Licensee that the reason for non-renewal is that “Pursuant to 9-52(9) of the City of Appleton Municipal Code any licensee granted or issued a license to sell alcohol beverages that abandons such business shall forfeit any right or preference the licensee may have to the holding or renewal of such license. Abandonment shall be sufficient grounds for revocation or non-renewal of any alcohol beverage license.”
9. The Notice provided Licensee an opportunity for a hearing on the non-renewal of their alcohol license on June 26, 2024, at 5:30 p.m.
10. The Hearing occurred on June 26, 2024 and was continued on July 10, 2024
11. For the one (1) year period of time between May 30, 2023, and May 30, 2024, the licensed premises known as the Corner Pub was closed to the public.
12. As of July 10, 2024, the licensed premises known as the Corner Pub continued to be closed to the public.
13. While the Corner Pub was closed to the public, no retail sales of alcohol beverages occurred.

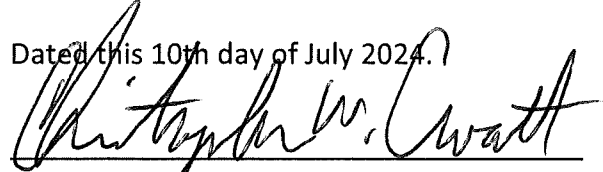
CONCLUSIONS OF LAW

1. The Safety and Licensing Committee of the Common Council of the City of Appleton has proper jurisdiction to conduct hearing for refusal to renew alcohol beverage licenses based on noncompliance with Section 9-52(9) of the Municipal Code of the City of Appleton and Wis. Stat. §125.12.
2. A violation of Section 9-52(9) of the Municipal Code of the City of Appleton is a municipal regulation adopted under Wis. Stat. §125.10 and is therefore a basis for refusing to renew an alcohol beverage license under Wis. Stat. §125.12.
3. The Safety and Licensing Committee concludes that the Licensee was not using its license to sell alcohol for the purpose of selling alcohol when it was closed to the public.
4. The Safety and Licensing Committee concludes that the Licensee d/b/a Corner Pub has ABANDONED their Combination Retail License in violation of Section 9-52(9) of the Municipal Code of the City of Appleton.

RECOMMENDATION

Based on the above Findings of Fact and Conclusions of Law, the Safety and Licensing Committee recommends that the Common Council of the City of Appleton **REFUSE TO RENEW** the Combination Retail License for Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquors issued to Kim Williams for the establishment known as the Corner Pub.

Dated this 10th day of July 2024.



Alderman Chris Croatt
Chairperson, Safety and Licensing
Committee



DEPARTMENT OF
**LEGAL AND
ADMINISTRATIVE
SERVICES**

CITY ATTORNEY'S OFFICE
100 North Appleton Street
Appleton, WI 54911
p: 920.832.6423
f: 920.832.5962
www.appleton.org

TO: Appleton Common Council

From: ACA Zak Buruin

Date: July 15, 2024

RE: Non-Renewal of the Class "B" Malt Beverage & "Class B" Liquor License for Corner Pub, 1123 N. Mason Street. Kim Williams, Agent

In response to questions and concerns raised by members of the Safety and Licensing Committee regarding the renewal of the above noted alcohol beverage license, I have compiled the following information relevant to the inspection process in this case.

For background purposes, prior to the May 30, 2023 health inspection of the licensed premises, significant damage was done to the premises as a result of a water pipe breaking in the unit above the licensed premises. As a result, significant repairs were required before the premises could reopen for business. A specific list of code violations and necessary repairs were not provided because no inspections were requested or therefore carried out beyond that conducted by the Health Department. As noted in the Health Department's inspection report, the "Bar needs to be essentially put back together and have all departments sign off prior to reopening."

The Health Department inspection report was provided to the applicant following the inspection in 2023. While typically provided via email, this report was mailed to the licensee's address because no email address was provided. This included the notification of the various departments that would need to approve of the premises before it could be permitted to reopen.

The damage to the premises was such that ceiling rafters and wall studs were exposed and the can lighting was hanging down (among other things). The work that needed to be completed required obtaining appropriate permits. It is the request for these permits that notifies the Inspections Department of the need for the kind of inspections that were necessary in this case. My understanding is that no permits for any of the necessary repairs were requested until June 6, 2024, after the May 30 deadline to reopen and avoid the license being considered abandoned.

Most of the repairs needed required the services of a licensed contractor. A licensed contractor, had one or more been employed earlier in the process, would have been in a position to seek required permits and inspections, and would be more familiar with inspections requirements. Again, no permits were sought until permit for the electrical work was obtained on June 6, 2024. This was over a year after being told of the numerous inspections that would need to be passed, and over 10 months since being warned of the May 30, 2024 deadline to reopen and avoid

license abandonment.

In summary, the applicant in this matter was provided with information needed to comply with the City's requirements and was given significant time to do so. It is only as the deadline for abandonment passed that recognizable progress began to be made on bringing the property into compliance with the City's code. It is expected that a representative of the City's Inspections Department will be available at the upcoming meeting of the Common Council to answer any questions that may remain.

The Common Council has the discretion to allow more time before considering the alcohol license in question to be considered abandoned if good cause is shown.

It does not appear that the delays in progress or in the providing of information to the applicant in this matter were the result of any action or inaction on the part of the involved departments. Assertions that the relevant departments failed to timely inspect or provide inspection results are not factually supported and should not be treated as a basis for a finding of good cause to extend the deadline for abandonment.

Should the Council find good cause based upon information supported by the record, it may exercise its discretion as it sees fit.

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Appleton
License Period	24-25

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer \$ _____
 Class "B" Beer \$ 100
 "Class A" Liquor \$ _____
 "Class B" Liquor \$ _____
 "Class A" Liquor (cider only) \$ _____
 Reserve "Class B" Liquor \$ 10,500
 "Class C" Liquor (wine only) \$ _____

Deposit \$50

Fees	
License Fees	\$ 10,600
Background Check Fee	\$ 21
Publication Fee	\$ 60
Total Fees	\$ 10,081

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) ODH Appleton, Inc			
2. Business Trade Name or DBA Cambria Hotel Appleton			
3. FEIN		4. Wisconsin Seller's Permit Number 456-1031768053-03	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 04.15.2024	8. Wisconsin DFI Registration Number 0044705
9. Premises Address 3940 N Gateway Dr			
10. City Appleton		11. State WI	12. Zip Code 54913
13. County	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Appleton		15. Aldermanic District 13
16. Premises Phone 920.733.0101	17. Premises Email gm.cambriasuitesappleton.com	18. Website www.choicehotels.com/wisconsin	
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. 85,000 Sq ft Full service hotel, guest rooms, Bar, and storage room.			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . Yes No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . Yes No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? Yes No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.


Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Patel	Kishan	Officer	
Patel	Saagar	Officer	
Graverson	Troy	Manager/ Agent	

Part D: Attestation

One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Patel	Kishan	A
Title	Email	Phone
Officer		
Signature	Date	
	06/11/2024	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
6/26/24			
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



City of Appleton

Alcohol License Questionnaire

1. Name of Applicant: Kishan Patel

2. Name of Business: Cambria Hotel

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 3940 N Gateway Dr, Appleton, WI 54913

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No ✓

AND/OR been convicted of a felony? Yes _____ No ✓

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Kishan</u>		<u>Patel</u>	
First name	M.I.	Last name	Date of Birth
<u>Saagar</u>		<u>Patel</u>	
First name	M.I.	Last name	Date of Birth
<u>Atul Reena</u>		<u>Patel</u>	
First name	M.I.	Last name	Date of Birth
<u>Atul</u>		<u>Patel</u>	
First name	M.I.	Last name	Date of Birth

6. Name of person/corporation you are buying the premise and equipment from?

Name: Appleton Hotel Venture, LLC

First name

Middle Initial

Last name

Address: 3940 N Gateway Dr, Appleton, WI 54913

City

State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Cambria Hotel

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
 Tavern/Night Club/Wine Bar
 Microbrewery/Brewpub
 Painting/Craft Studio
 Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside ~~77~~ 82 Outside 0

11. Operating hours (Inside the building): 6a-2a
Operating hours (Outdoor seating areas): N/A

12. Employees/Staff

Number of floor personnel 5 Number of door checkers N/A

13. In general, state the size and operational details of the proposed establishment:

- a. Gross floor building area of the premises to be licensed: 2160 square feet.
b. Gross outdoor seating areas of the premises to be licensed: N/A square feet.
c. Below, identify the operational details of the proposed establishment:

This is a hotel bar & restaurant located in the lobby. Alcohol
sales will primarily happen in the evening. Area includes bar, lobby,
& dining room seating area.


Signature

06/10/24

Date

Form
AB-101

Alcohol Beverage Appointment of Agent

Date

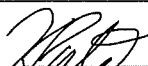
Agent Type <i>(check one)</i>	
<input checked="" type="checkbox"/> Original (no fee)	<input type="checkbox"/> Successor (\$10 fee for municipal licensees only)

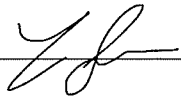
Part A: Business Information	
1. Legal Business Name <i>(individual name if sole proprietor)</i> ODH Appleton, Inc	
2. Business Trade Name or DBA Cambria	
3. Entity Type <i>(check one)</i> <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	
4. Alcohol Beverage Business Authorization <i>(check one)</i> <input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Permit	5. If successor agent, provide State Permit or Municipal Retail License Number
6. Describe the reason for appointing a successor agent, if successor is checked above.	

Part B: Agent Information			
1. Last Name Graverson	2. First Name Troy	3. M.I. R	
4. Email		5. Phone	
6. Home Address 606 Marcella Ave			
7. City Combined Locks	8. State WI	9. Zip Code 54113	10. Age
11. Drivers License/State ID Number		12. Drivers License/State ID State of Issuance	

Part C: Agent Questions	
1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you completed Form AB-100, <i>Alcohol Beverage Individual Questionnaire</i> ? Submit a completed Form AB-100 with this form.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Continued →

Part D: Business Attestation			
<p>READ CAREFULLY BEFORE SIGNING: I, the Undersigned, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Patel		First Name Kishan	
Title Officer		M.I.	
Email		Phone	
Signature 		Date 06/11/24	

Part E: Agent Attestation			
<p>READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Graverson		First Name Troy	
Signature 		M.I.	
Date 06/11/24			

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Appleton
License Period	24-25

License(s) Requested: (up to two boxes may be checked)

- | | |
|---|--|
| <input type="checkbox"/> Class "A" Beer \$ _____ | <input checked="" type="checkbox"/> Class "B" Beer \$ <u>100</u> |
| <input type="checkbox"/> "Class A" Liquor \$ _____ | <input checked="" type="checkbox"/> "Class B" Liquor \$ <u>500</u> |
| <input type="checkbox"/> "Class A" Liquor (cider only) \$ _____ | <input type="checkbox"/> Reserve "Class B" Liquor \$ _____ |
| <input type="checkbox"/> "Class C" Liquor (wine only) \$ _____ | Deposit
\$50 |

Fees	
License Fees	\$ 600
Background Check Fee	\$ 14
Publication Fee	\$ 60
Total Fees	\$ 674

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <u>Shadows Food and Spirits</u>			
2. Business Trade Name or DBA <u>Shadows Food and Spirits</u>			
3. FEIN		4. Wisconsin Seller's Permit Number <u>456-1030743425-02</u>	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization <u>Wisconsin</u>		7. Date of Organization <u>01/05/2021</u>	8. Wisconsin DFI Registration Number
9. Premises Address <u>211 S. Walter Ave.</u>			
10. City <u>Appleton</u>		11. State <u>WI</u>	12. Zip Code <u>54915</u>
13. County <u>Outagamie</u>	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Appleton</u>		15. Aldermanic District
16. Premises Phone <u>920-954-1230</u>	17. Premises Email <u>peng.xiong81@hotmail.com</u>		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <u>Alcohol store back storage, kitchen w/ stove, fryer - bridge - storage w/ 4 freezer. Furnace stores supplies.</u>			
20. Mailing Address (if different from premises address) <u>Same as Above</u>			
21. City <u>Appleton</u>		22. State <u>WI</u>	23. Zip Code <u>54915</u>

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. Yes No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . Yes No
 beverages.
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . Yes No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . Yes No
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No
 6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No
 7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.
 Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Lee	Ka	Manager	
Xiong	Peng	Manager	

Part D: Attestation

One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Xiong	First Name Peng	M.I.
Title Manager	Email	Phone
Signature 		Date 6/25/24

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 6/26/24	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



City of Appleton

Alcohol License Questionnaire

1. Name of Applicant: Peng Xiong / Ka Lee

2. Name of Business: Shadows Food and Spirits

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 211 S. Walter Ave.

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes X No _____

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail below:

Peng - Battery Class C - 2006

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

First name	M.I.	Last name	Date of Birth
<u>Ka</u>		<u>Lee</u>	/ /
			/ /
			/ /
			/ /

6. Name of person/corporation you are buying the premise and equipment from?

Name: ~~Peng Xiong~~ ~~Peng~~ ~~Xiong~~

First name Middle Initial Last name

Address: _____ City _____ State _____ ZIP _____

7. What was the previous name and primary nature of the business operating at this location? _____

Name: _____

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

5/3/24 months ago.
1.5

10. Seating capacity: Inside 99 Outside _____

11. Operating hours (Inside the building): 6pm - 2am
Operating hours (Outdoor seating areas): _____

12. Employees/Staff

Number of floor personnel 3 Number of door checkers 1

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: _____ square feet.

b. Gross outdoor seating areas of the premises to be licensed: _____ square feet.

c. Below, identify the operational details of the proposed establishment:

Bar area, kitchen - dining area - storage area for
beer, supplies

Signature

6/25/24
Date



"meeting community needs
.....enhancing quality of life"

APPLICATION for the Operation of a PET STORE/KENNEL

FEES ARE NON-REFUNDABLE		Date Rec'd <u>7/10/24</u>
See SECTION 5 for Fee Schedule, CASH OR CHECK ONLY		
License Fee - Initial	\$ _____	Acct. Code: CLPETK
License Fee - Renewal	\$ <u>75</u>	Acct. Code: CLPETK
Investigation Fee	+ \$ 7.00	Acct. Code: CLCPIF
Total Amount Paid	\$ <u>82</u>	Receipt <u>7110-1</u>
License period July 1 to June 30		

PLEASE ALLOW 4 WEEKS FOR PROCESSING

SECTION 1 – BUSINESS LOCATION – Answer all questions completely. Please PRINT clearly			
NOTE: The location of a Kennel or Pet Store is subject to applicable zoning and other regulations.			
Business Name <u>Lucky Fish & Aquarium LLC</u>			
Business Street Address	City	State	Zip
<u>337 W Wisconsin ave</u>	<u>Appleton</u>	<u>WI</u>	<u>54911</u>
Business Telephone Number <u>920-205-4419</u>			
SECTION 2 – APPLICANT INFORMATION			
Name <u>Keeteekune Thao</u>			
Home Street Address	City	State	Zip
<u>1202 N Division St</u>	<u>Appleton</u>	<u>WI</u>	<u>54911</u>
Date of Birth	Male <input checked="" type="checkbox"/>	Female	Teler ¹
SECTION 3 – SERVICES TO BE PROVIDED			
Please check the type(s) of services your establishment will offer:			
<input checked="" type="checkbox"/> Pet Accessories	<input checked="" type="checkbox"/> Fish	<input type="checkbox"/> Live animals	<input checked="" type="checkbox"/> Pet Food
<input type="checkbox"/> Other			
SECTION 4 – PENALTY NOTICE			
Having knowledge of all governmental laws, rules or regulations governing the keeping or protection of animals, I hereby certify that the information provided in this application is true and correct to the best of my knowledge and belief.			
Signature of Applicant <u>[Signature]</u>			
SECTION 5 – FEE SCHEDULE **all fees include the \$7 Investigation fee** CASH OR CHECK ONLY			
Pet Store License	Initial Fee - \$97.00	Renewal Fee - \$82.00	
Kennel License	1-10 animals - \$62.00	11-25 animals - \$137.00	
	26-50 animals - \$262.00	More than 50 animals - \$5.00 per animal with a minimum of \$287.00	
FOR OFFICE USE ONLY			
Dept.	Approve	Deny	By
Police			
Fire			
City Sealer			
Inspection			
Community Development			
S&L	Council	Date Issued	Exp. Date
			License Number

04-23-21

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

100.00

Form CTV-100

Cigarette, Tobacco, and Electronic Vaping Device Retail License Application

FOR CLERKS ONLY	
Municipality	Appleton
License Period	24-25

Part A: Premises/Business Information			
1. Legal Business Name (individual name if sole proprietor) <i>Patrick Flanagan</i>			
2. Business Trade Name or DBA <i>Flanagan's Stop + Shop, Inc</i>			
3. FEIN		4. Wisconsin Seller's Permit Number <i>456-0000467451-03</i>	
5. Entity Type (check one) <input checked="" type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation			
6. State of Organization <i>WI</i>		7. Date of Organization	8. Wisconsin DFI Registration Number
9. Premises Address (do not use PO Box) <i>522 W College Ave</i>			
10. City <i>Appleton</i>		11. State <i>WI</i>	12. Zip Code <i>54911</i>
13. County <i>Outagamie</i>	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <i>Appleton</i>		15. Aldermanic District
16. Mailing Address (if different from premises address)			
17. City		18. State	19. Zip Code
20. Premises Phone <i>920 733-6089</i>		21. Premises Email <i>pateflanagan@wr.org</i>	22. Website
23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible. <i>75 x 150 sales floor, 30x48 warehouse - beer, wine + liquor storage</i> <i>20x17 warehouse, 75x150 basement - liquor + wine storage</i>			

Part B: Questions	
1. What products will be sold at this business location? (check all that apply) <input checked="" type="checkbox"/> Cigarettes <input checked="" type="checkbox"/> Tobacco Products <input type="checkbox"/> Electronic Vaping Devices	
2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply) <input checked="" type="checkbox"/> Over the counter <input type="checkbox"/> Vending machine	
3. Is the applicant business owned by another business entity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide the name and FEIN of the parent company below, identify parent company members in Part C, and attach Form CTV-101 for all of the parent company's members, partners, or officers. 3a. Name of Parent Company: _____ 3b. FEIN of Parent Company: _____	

S:L: 7/24/24
U: 8/7/24

Part C: Individual Information

An Individual Questionnaire, Form CTV-101, must be completed and attached to this application for each person involved in the applicant business and any parent company indicated in Part B. Such persons include: sole proprietor, all officers and agents of a corporation, all partners of a partnership, and all members and agents of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Flanagan	Patrick	President owner	

Part D: Attestation

One of the following must sign and attest to this application:

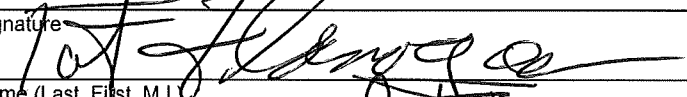
- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature 	Date 6/10/24
Name (Last, First, M.I.) Flanagan Patrick	
Title owner/president	Phone

Part E: For Clerk Use Only

Date application was filed with clerk 6/11/24	Date license issued	Date license expires JUN 30 2025	License number
License fees 100	Signature of Clerk/Deputy Clerk		

Agent Type (check one): Original Change

Part A: Agent Information		
1. Last Name Flanagan	2. First Name Patrick	3. M.I.
4. Email pate@flanaganswr.com		5. Phone
6. Home Address 1820 North Road		
7. City Greenville	8. State WI	9. Zip Code 54942
12. Driver's License/State ID State of Issuance		

Part B: Questions	
1. Have you completed Form CTV-101, Cigarette, Tobacco, and Electronic Vaping Device License - Individual Questionnaire? Submit a completed Form CTV-101 with this form. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. If this is a change of agent, please describe the reason for the agent change. Attach additional sheets if necessary.	

Part C: Business Information		
1. Legal Business Name (individual name if sole proprietor) Patrick Flanagan		
2. Business Trade Name or DBA Flanagans Stop & Shop		
3. Entity Type (check one) <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation		
4. Premises Address 522 W College Ave		
5. City Appleton	6. State WI	7. Zip Code 54911

Part D: Attestations	
<p>READ CAREFULLY BEFORE SIGNING: I, the Licensee, authorize the above-named individual to act for the above-named corporation or limited liability company with full authority and control of the premises and of all business relative to cigarettes, tobacco products, and/or electronic vaping devices conducted therein. I certify that I am authorized by the entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>	
Signature of Licensee (officer, member, or authorized signatory) <i>[Signature]</i>	Date 6/10/21
Name of Person Signing for Licensee Patrick Flanagan	Title owner/president
<p>READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation or limited liability company and assume full responsibility for the conduct of all business relative to sales of cigarettes, tobacco products, and/or electronic vaping devices conducted on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this form, and that any person who knowingly provides materially false information on this form may be required to forfeit not more than \$1,000 if convicted.</p>	
Signature of Agent	Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 per event 481 (applicant background investigation fee)

Application Date: 06/11/2024

Town Village City of Appleton

County of Outagamie

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/13/2024 and ending 09/14/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Irish Fest of the Fox Cities, Inc.

(b) Address 513 E. Byrd St. Appleton, WI 54912
(Street) Town Village City

(c) Date organized 06/18/2020

(d) If corporation, give date of incorporation 06/18/2020

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President John Hogerty, W6309 Firelane 9, Menasha, WI 54952

Vice President Dan Flaherty, 1703 W. Reid Dr., Appleton, WI 54914

Secretary Tim Higgins, 909 Cambridge Ct., Appleton, WI 54915

Treasurer Mark Fogarty, 2825 E. Incline Way, Appleton, WI 54915

(g) Name and address of manager or person in charge of affair: Mark Hudson

(g)1. Date of Birth: _____ (g)2. Drivers License _____ (g)3. Email _____ Phone: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number Jones Park, 301 W. Lawrence St., Appleton
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? _____
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

- (a) List name of the event Irishfest of the Fox Cities
- (b) Dates of event 09/13/2024 09/14/2024
- (c) Time(s) of event 2:00 PM - 10:00 PM 10:00 AM - 10:00 PM

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer *W. Flaherty* 6-11-24 Irish Fest of the Fox Cities, Inc
(Signature / Date) (Name of Organization)
Vice President

Date Filed with Clerk 6/11/24 Date Reported to Committee _____

Date Granted _____ License No. _____

COA Dept. Approval: Police _____ Fire _____ Health _____

LEGAL and ADMINISTRATIVE SERVICES DEPARTMENT MID-YEAR REVIEW

All figures through June 30, 2024

Significant 2024 Events:

The Legal and Administrative Services Department has been engaged in a number of matters through the first half of 2024. Below are some of the highlights for the first half of the year:

City Attorney's Office

- As of June 1, represented the City in traffic and ordinance related matters in 2024, including 2,798 scheduled initial court appearances, 41 scheduled jury and court trials and 1,118 scheduled pre-trials/jury trial conferences or motion hearings.
- Negotiated a new PILOT agreement with Mosaic.
- Worked cooperatively with City staff on multiple acquisitions including land for the SPCP trail and parcels needed for construction projects via the condemnation process.
- Negotiated, drafted and finalized various agreements in relation to downtown development including Fox Commons/City Center access, the Dark Horse 'no build' easement, and a license agreement for the former Blue Ramp site along with the extension/amendment.
- Worked closely with staff and outside counsel to negotiate, finalize terms, and ultimately execute a development agreement with US Venture for the redevelopment of the 222 Building on College Avenue.
- Drafted or assisted in amending or creating more than 90 ordinances, including multiple department renaming ordinances.
- In just under the first six months of 2024, the Attorney's Office processed over 150 new agreements/contracts. This can include negotiation, preparation of the contract document, circulation for signatures, tracking, and distribution.
- Provided officers and staff of the Appleton Police Department with research results, written legal guidance as well as assisted APD officers to address legal questions on multiple occasions.

City Clerk's Office:

- Implemented numerous alcohol licensing changes that included modifications to alcohol license renewals and preparations for electronic delivery of alcohol renewal information.
- Implemented Chapter 125 alcohol law changes such as new forms, new license types, and regulations.
- Updated the alcohol license policy to address licensing activity and clarify regulations for applicants.
- Assisted the APD and DOR with enforcement of gambling devices in Class A establishments.
- Successfully administered the Spring Election during a severe winter storm with power outages to polling places.

- Modified and improved the Election Day Contingency Plans as a result of experiencing a major election incident.
- Completed a third round of redistricting and modified Ward plans as a result of state legislative district changes.
- Created instructions for the creation of Zoom meetings for virtual participation at Committee/Council meetings.

Areas of Primary Concentration for the remainder of 2024:

- We will continue working with other departments in the City to ensure that City projects run smoothly and there is no delay in project completions.
- The City Attorney’s Office will continue to vigorously defend the City of Appleton in actions filed against the City of Appleton.
- The City Clerk’s Office will work diligently to facilitate the August and November elections.
- The City Clerk’s Office will continue to review and update the Special Event Policy and related procedures.

Budget Performance Summary

ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	% USED
14510	Administration	\$399,742	\$404,742	\$183,758.94	45.40%
14521	Litigation	\$207,844	\$213,644	\$95,002.88	44.50%
14530	Recordkeeping	\$117,716	\$117,716	\$48,772.64	41.40%
14540	Licensing	-\$158,234	-\$158,234	-\$175,092.01	110.70%
14550	Elections	\$249,314	\$249,314	\$88,462.15	35.50%
14560	Mail/Copy Services	\$196,340	\$196,340	\$69,233.22	35.30%
	Revenue Total	-\$236,000	-\$236,000	-\$193,092.38	81.80%
	Expense Total	\$1,248,722	\$1,259,522	\$503,230.20	40.00%
	Grand Total	\$1,012,722	\$1,023,522	\$310,137.82	30.30%

Legal Services - Attorney's Office

The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments. The City Attorney's Office provides advice and direction to City staff along with the Common Council.

*The Agreements and Contracts chart is reflective of new agreements and contracts only. It does not include extensions, amendments, or task orders that fall under a master agreement.

**Averages are calculated using data from the years 2017-2023.

All 2024 numbers are reflective through June 30, 2024.

Average Number
of New Matters
Opened Annually

675

Yearly total as of 6/30/24: 332

Average Number
of Agreements and Contracts
Created Annually

245

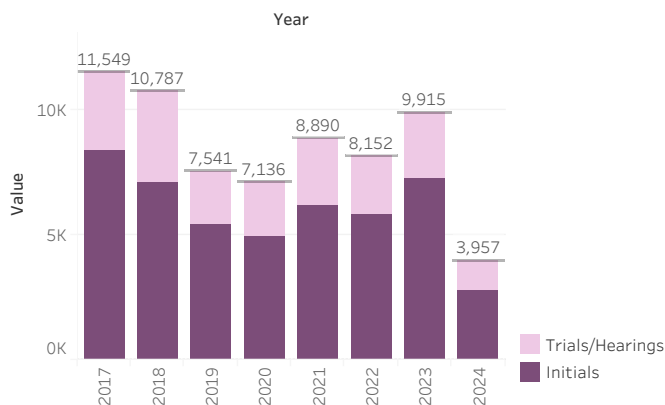
Yearly total as of 6/30/24: 158

Average Number
of Ordinances Adopted
or Published Annually

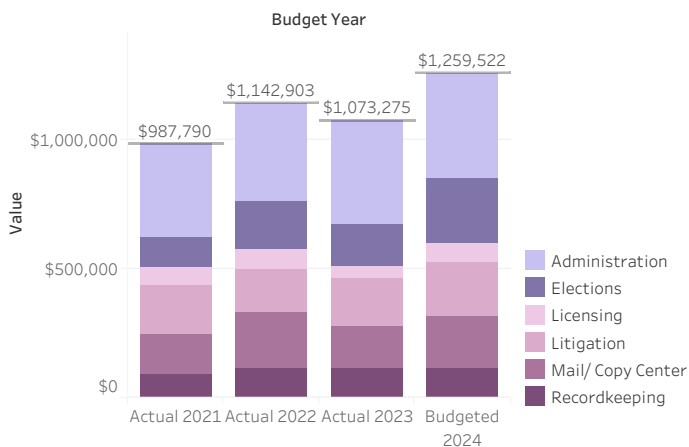
107

Yearly total as of 6/30/24: 95

Annual Initial Appearances and Annual Trials and Hearings



Department Budget Summary

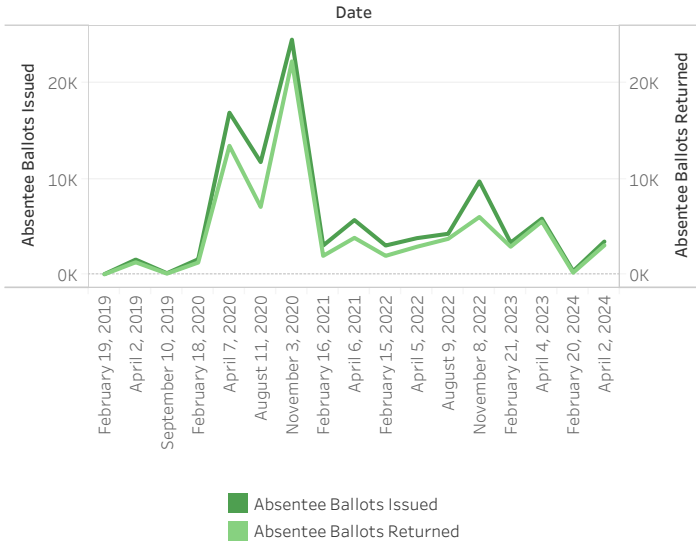


Legal and Administrative Services - City Clerk

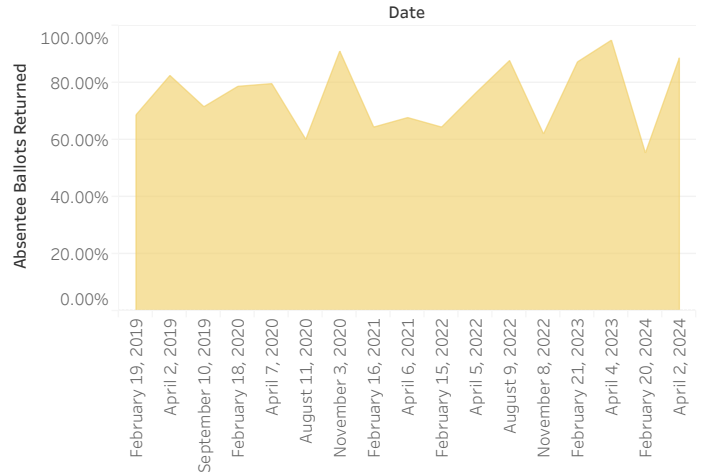
The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments.

All 2024 numbers are reflective through June 30, 2024.

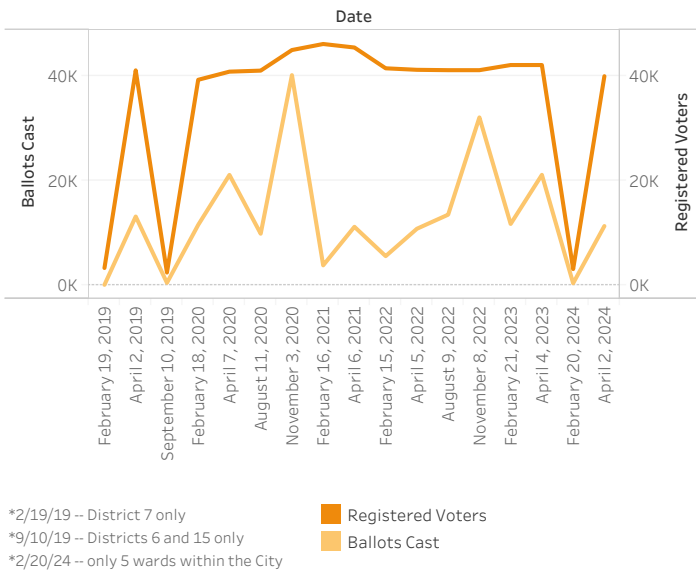
Absentee Ballots



Percent of Absentee Ballots Returned

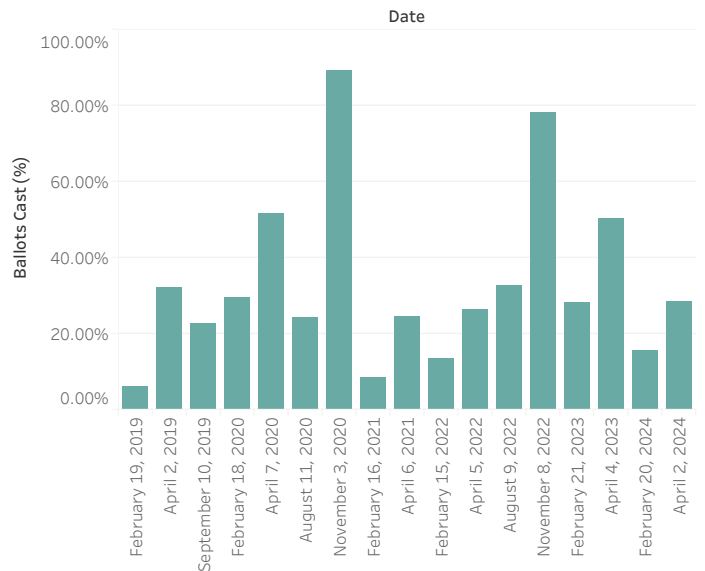


Ballots Cast and Registered Voters*

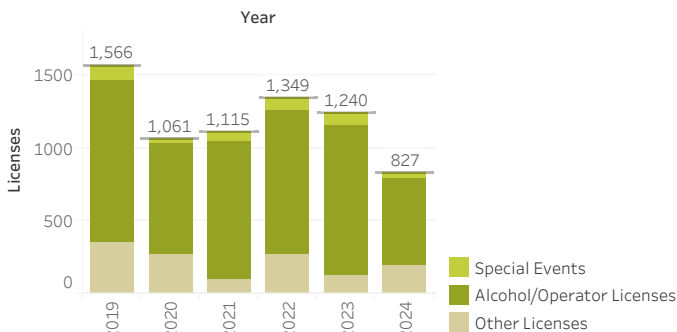


*2/19/19 -- District 7 only
 *9/10/19 -- Districts 6 and 15 only
 *2/20/24 -- only 5 wards within the City

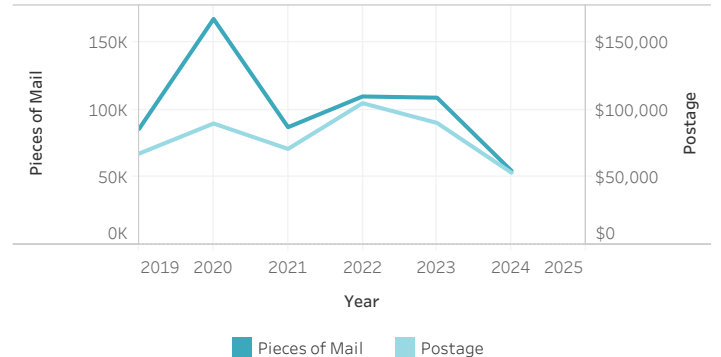
Voter Turnout



Licenses Issued



Pieces of Metered Mail and Postage Costs





"...meeting community needs...enhancing quality of life."

**APPLETON FIRE DEPARTMENT
MID-YEAR REVIEW
All figures through June 30, 2024**

Significant 2024 Events

In January, the department participated in a 2% Fire Dues Audit with the Wisconsin Department of Safety and Professional Services to confirm compliance with the state regulations for fire department dues entitlement. In 2023, the department received \$311,579 in fire insurance dues funding through this program for continued partial funding of public education and fire prevention programming.

The department received an Assistance to Firefighters Grant for \$192,000 to provide paramedic training for four Appleton Fire Department personnel. All four have successfully completed Paramedic school at Fox Valley Technical College and the national testing requirements needed to be licensed as a paramedic. The Appleton Fire Department is finalizing the work on a \$1.9 million regional radio grant through the Assistance to Firefighters Grant (AFG). The grant provided intrinsically safe portable radio components for eighteen fire and EMS agencies in Outagamie County. As host agency, the department coordinated agency purchases and distribution. The final step of programming the radios was the responsibility of the vendor. The department put the new radios into service this past June. The department also received approximately \$24,000 from Firehouse Sub Foundation to purchase eight video laryngoscopes, and \$8,200 from the Hazardous Materials Emergency Preparedness (HMEP) grant to host a 'Battery Emergencies' class focusing on transportation incidents. The department has a pending \$400,000 Assistance to Firefighter's Grant for cardiac monitors as another step toward paramedic engine companies.

Staff members from the Appleton Fire and Police Departments worked tirelessly along with state representatives to push forward legislation defining and formalizing the role of the armed Tactical Emergency Medical Services (TEMS) medic. In late March, Governor Tony Evers signed into law Senate Bill 829 at Fire Station #1 allowing a Tactical Emergency Medical Services (TEMS) professional to carry a firearm in prohibited areas. This bill adds an exception that mirrors the exception for law enforcement officers for a tactical emergency medical services professional who is certified as such by the Law Enforcement Standards Board and acting in the line of duty.

The Emergency Medical Services Division completed a significant amount of work to ensure the department's records management system is compliant with the current edition of the National Emergency Medical Services Information System (NEMSIS), which is the universal standard for how patient care information is collected. NEMSIS 3.5 was designed to increase the accuracy and efficiency of documentation, enhance health information exchange, and ultimately improve

patient care. In addition, this division is developing the framework for paramedic engine companies in 2025.

In the first half of 2024, the department had three retirements and a resignation. The positions included two Lieutenants, a Driver/Engineer, and a Firefighter. The positions were filled through internal promotions and a vacancy in the firefighter position. The department participated in the regional hiring process and hired a recruit firefighter in May. He joined the rank of the front-line operations staff after a six-week recruit academy in late June. Another internally managed hiring process is underway to fill the existing five firefighter vacancies. The department plans to hold an additional recruit academy in the fall for these positions. The department's Resource Development Division held an Acting Officer Academy in February which qualified two additional personnel to fill the role of company officer as needed due to vacations or other vacancies. In April, a two-week Driver's Academy was held utilizing fire department staff as instructors to qualify an additional six personnel to drive as needed.

During the first part of the year, our fire department's training focused on refining our search and rescue operations, specifically victim rescue tactics, in alignment with the latest guidelines from Underwriters Laboratories Fire Safety Research Institute (UL/FSRI). These tactical adjustments are designed to enhance our efficiency and effectiveness in locating and rescuing victims in fire situations. By integrating these evidence-based strategies, we aim to significantly increase the chances of survival for any individuals trapped in fires, ensuring our response is both swift and methodical. This proactive approach underscores our commitment to adopting the most advanced and proven methods to safeguard our community.

This May marked five years since Driver/Engineer Mitch Lundgaard was killed in the line of duty. Multiple remembrance events were held for the fire department as park construction continues to move forward. Fundraising efforts continue and construction of the park has begun. During this phase of the project, basketball and pickleball courts with lights and a sport court plaza with shade and seating were installed. In addition, a multi-use sport field and two playgrounds for various aged children has been constructed along with interior pathways connecting these amenities. In the next phase, the pavilion will be constructed in spring 2025, and additional paved trails will be installed. Representatives from the Appleton Fire Department, the Lundgaard family, and City staff are involved with this project.

A new fee schedule took effect on January 1, 2024. Due to this, the Fire Prevention Division has seen an increased awareness of false alarms by local businesses. Although it hasn't yet, this awareness should translate to reduced false alarm responses. Another part of the fee structure increase was an increase in fire protection plan review and permit fees. This increase has helped cover the cost to the city for performing this service.

ADMINISTRATION

Objectives

- Identify currently provided service levels and evaluate their effectiveness and customer value.
- Address service needs created by continued City growth.
- Plan and prepare operational and capital budgets.
- Maintain staffing levels as detailed in the table of organization and approved by the Common Council
- Continue the development of joint service opportunities and regional relationships with neighboring fire departments.
- Enhance internal and external communications and working relationships.
- Continue to implement the records management system (RMS) for improved reporting capabilities.

FIRE SUPPRESSION

Objectives

- Identify and develop pre-fire plans for new structures, update pre-fire plans for existing structures, and develop emergency response plans for special events which present potential risks within the community.
- Proactively pursue, with our regional partners, the enhancement of our current mutual aid agreements and automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy.
- Identify and develop employee safety programs, practices, and training for reducing the impact of lost time work-related injuries.

SPECIAL OPERATIONS

Objectives

- Provide for local hazardous materials response in jurisdictions as defined by contract.
- Seek grant opportunities for equipment and training available through local and State organizations.
- Maintain necessary equipment and skill levels for local incidents.
- Continue the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Metro Department)
- Provide specialized emergency response to include local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue

RESOURCE DEVELOPMENT

Objectives

- Maintain compliance with federal and State mandatory class requirements.
- Investigate and encourage attendance at specialized training to expand personal growth and development.
- Facilitate and coordinate the Safety Committee meetings for the department to promote health and safety among employees.
- Seek opportunities to provide leadership training, including command level training, through internal and/or external sources.
- Continuing to define our role as fire and EMS providers at active shooter incidents.

EMERGENCY MEDICAL SERVICES

Objectives

- Provide timely, state-of-the-art pre-hospital care to all people within our service area.
- Provide quality, consistent pre-hospital medical training to all employees of the Fire Department
- Maintain compliance with department, local and State codes, laws, guidelines, and regulations.
- Provide quality, consistent pre-hospital medical training to all employees of the Fire Department
- Ensure continuous program development and quality improvement.
- Work with our Medical Director to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.
- Participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises.

FIRE PREVENTION & PUBLIC EDUCATION

Objectives

- Perform all state-mandated fire and life safety inspections in all buildings, and all plan reviews of State and locally required fire protection systems.
- Review all license applications for compliance with the provisions of the Fire Prevention Code.
- Continue proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community.
- Continue pre-incident planning using a computer-aided drafting program.
- Develop, implement, coordinate, and evaluate risk reduction programs designed to meet the needs of our community's diverse populations.
- Provide public information at emergency incidents and throughout the year.
- Define media relationship strategy as method/vehicle to communicate prevention messages.
- Enhance fire and life safety awareness in the City of Appleton.

TECHNICAL SERVICES

Objectives

- Provide and track all preventive, scheduled, and emergency maintenance on all non-motorized equipment to meet applicable standards.
- Research, purchase, and distribute equipment needed by the department.
- Provide ongoing technical training for department personnel.

Areas of Primary Concentration in 2025

In 2025, the Appleton Fire Department will concentrate on the following:

- Continue the review of issues and potential solutions to the drop in response time performance within the city and to seek opportunities to increase effective use of existing resources.
- Recruit and train employees to fill vacant positions within the authorized table of organization.
- Continue work on implementation of the fire service records management system.
- Continue working with our automatic aid partners--the Town of Grand Chute, Villages of Fox Crossing, Kimberly and Combined Locks, and the Cities of Neenah and Menasha.

Budget Performance Summary

**City of Appleton Fire Department
Mid-Year Budget Report
For the Period Ending June 30, 2024**

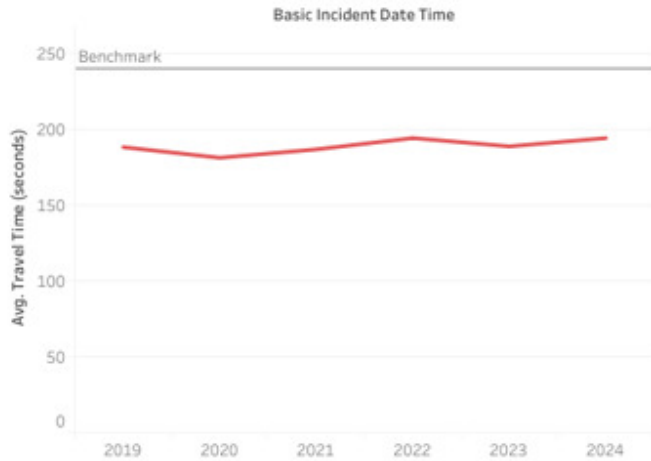
Description	Year-to-Date Expense	Full Year Amended Budget	Percent of Amended Budget
Administration	\$295,312	\$622,317	47.5%
Fire Suppression	\$5,391,272	\$10,755,470	50.3%
Special Operations	\$88,912	\$190,975	43.0%
Resource Development	\$88,765	\$187,938	47.2%
Emergency Medical Services	\$451,077	\$957,110	47.1%
Fire Prevention/Public Education	\$602,176	\$1,319,546	45.6%
Technical Services	\$222,105	\$456,322	48.7%
Fire Department Total	\$7,139,619	\$14,489,678	49.3%

Appleton Fire Department

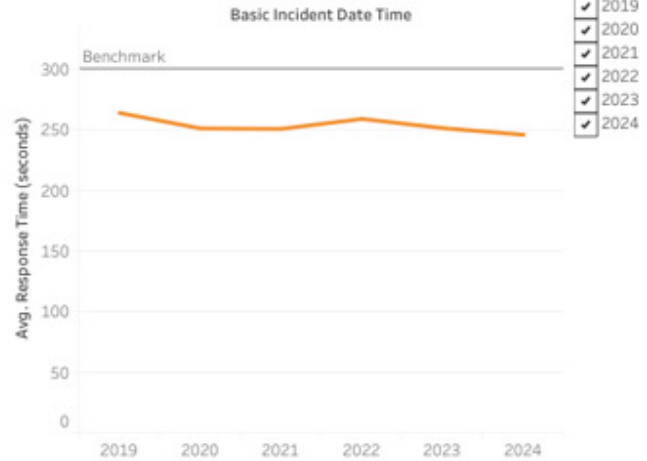
With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community. The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

All 2024 numbers are reflective through June 30, 2024.

Travel Time

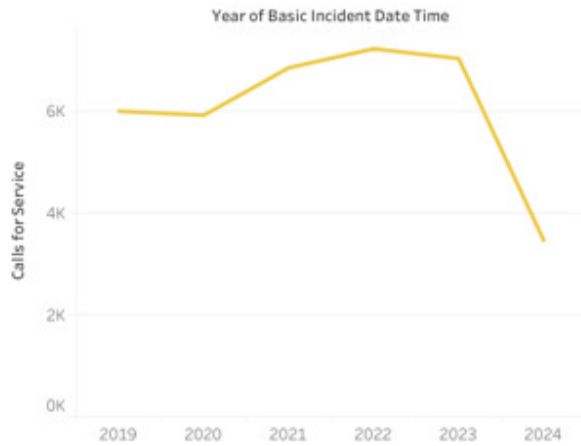


Response Time

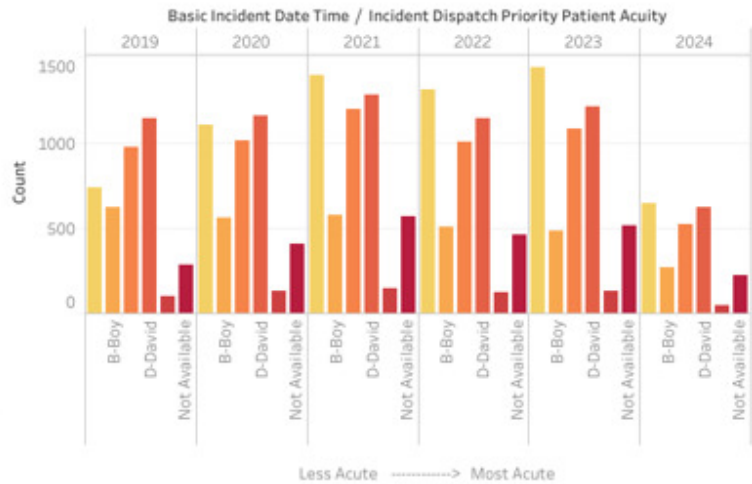


- Year
- Null
 - 2019
 - 2020
 - 2021
 - 2022
 - 2023
 - 2024

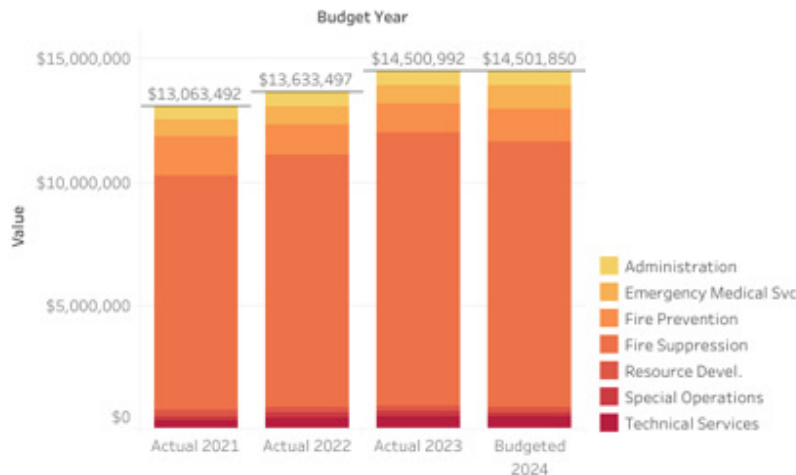
Total Calls for Service



Patient Acuity



Department Budget Summary



The electronic version of this dashboard includes a second page with charts illustrating

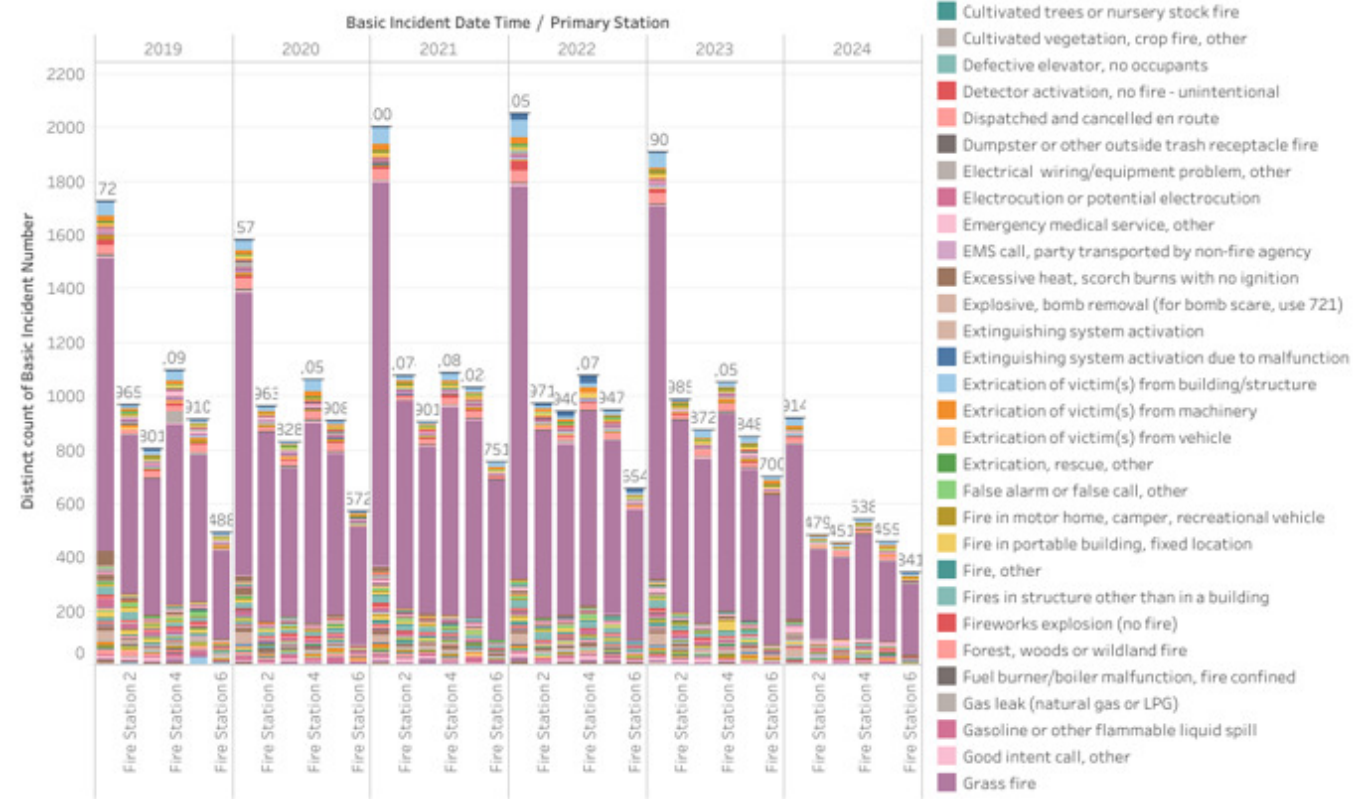
number of incidents categorized by type and incidents by station.

Appleton Fire Department Cont.

Incidents by Type



Incidents by Station



APPLETON POLICE DEPARTMENT



2024 Mid-Year Budget Report

Significant 2024 Events

The Police Department focused on collaborative efforts both internally and externally acknowledging our commitment to ensure public safety issues are effectively addressed and to enhance our community interactions. A high priority was the safe movement of pedestrian and vehicular traffic along with addressing other nuisance concerns, such as excessive vehicle noise. The Traffic Safety Unit (TSU) addresses complaints, educates the public, and identifies traffic enforcement initiatives. An analysis of traffic safety data highlighted the need to assign a second Traffic Safety Officer (TSO) to this unit. Due to an unexpected vacancy in Support Services, we had an opportunity to reassess our Table of Organization and reassign the Professional Development Administrative Assistant position to a sworn position to meet the need in TSU. The Traffic Safety Officers will continue to evaluate and refine traffic safety measures to create a positive safety culture in our community.

A collaborative effort between the Police Department, Public Health Department, and Community and Economic Development supports various community initiatives with funding through the American Rescue Plan Act (ARPA). Reducing homelessness coincides with providing solutions in reducing calls for service. To support this initiative two Health Department positions, the Coordinated Entry and Community Resource Navigator, were positioned within the Police Department for easier collaboration by sharing expertise and resources. Another strategic alliance was combining Neighborhood and Neighborhood Watch Programs to enhance community engagement initiatives creating a more resilient community. An approach to fostering an interactive community will encourage partnerships with businesses, schools, and other organizations to connect with the underserved through various projects. The outreach to individuals, families, and neighborhoods will engage our citizens in events and provide an exchange of information to strengthen the wellness of our community.

The K9 Unit remains an integral part of the Police Department providing support in the apprehension of suspects, locating missing persons, narcotics detection, and community Support. With our first K9 purchased in 2008 the program has expanded to four K9's through the support of the community. With the loss of K9 Faro and retirement of K9 Eon two new canines will be joining the K9 Unit after training is completed in New Mexico in the fall of 2024. With the expected retirement of K9 Zuul another canine will be acquired in early 2025. Another fundraising campaign is planned for 2024 to support the K9 Program through donations made to the *Appleton Police K9 Program Fund* at the Community Foundation of the Fox Valley Region.

Renovations in the police range included a new ventilation and target control system to ensure compliance with OSHA regulations. In addition, the reconstruction to widen an exterior door will allow a vehicle inside the range for High-Risk Vehicle Contact training. This was a new procedure implemented in 2023 by the Wisconsin Department of Justice, Training and Standards to increase officer safety during critical incident when positioned in and around a vehicle.

The contract with All City Management Services (ACMS) was renewed for another three years through the 2026-2027 school year. ACMS, a national company provides safety services for schools, has managed the Crossing Guard Program since 2018 providing safe crossing at selected crossing locations within the City of Appleton.

A five-year contract with TimeClock Plus (TCP) for our Aladtec Scheduling Program was negotiated to considerably reduce our annual cost over the five years. The Department has used Aladtec since 2016 but had recently explored other scheduling programs including demos of software used by other police agencies. A specific program feature that allows flexibility in managing schedules could not be replicated with other scheduling programs, therefore we opted to continue with TimeClock Plus Aladtec Scheduling Program.

The effectiveness of the Police Department's approach to recruitment was reflected by the ability to hire 7 new officers by mid-year. With a continual hiring process, we anticipate the remaining vacancies to be filled by end of year. A complete review of command structure was conducted to determine the most effective means of addressing and maximizing Police Lieutenants schedules. The result was a trial schedule modification effective July 1, 2024, to determine the effectiveness and efficiencies to accommodate their regular work schedule and additional responsibilities outside of their normal workday. The Department's organizational changes also included the reassignment of the Community Resource Unit under Investigative Services to bring greater efficiency working together on common issues and problems while enhancing the strong community partnership.

The police department maintains several social media outlets that have played an important role in keeping residents informed about their community. Because of the online presence this information medium has increased public awareness of their ability to help solve crimes.

We continue to pursue grants and other funding to support safety initiatives, such as alcohol, speed, pedestrian and bicycle, and drug enforcement while also engaging other law enforcement agencies participation in Crisis Intervention Team training. Through these initiatives we received over \$250,000 in grants and other funding to help us maintain a high level of public safety services.

PERFORMANCE INDICATORS

	Actual 2022	Actual 2023	Target 2024	Projection 2025
Mental Health / Behavioral Health				
# of behavioral health officer contacts	16	236	300	300
# of clinical therapist contacts	79	398	400	400
Special Investigative Unit				
# of arrests	36	42	50	50
# of citations	25	29	30	30
# of DA referrals	34	57	60	60
Traffic Data				
# of directed traffic enforcements	4,069	3,024	4,000	4,000
# of traffic stops	11,996	13,176	13,000	13,000
Crime Prevention By District				
# of Downtown District contacts	3,028	1,920	2,500	2,500
# of Northern District contacts	2,844	1,772	2,000	2,000
# of Southern District contacts	1,620	992	1,500	1,500

Areas of Primary Concentration for 2024-2025:

Prioritize traffic safety measures to enhance traffic safety in our community.

Strengthen community outreach with increased presence in neighborhoods and parks, and neighborhood programs.

Expand and use our communications platforms to educate the community on our successes and encourage active participation in public safety.

Secure grant funding that would allow us to purchase necessary equipment to provide excellent service to the community.

Promote the continued health and well-being of employees through wellness check-ins.

Provide ongoing opportunities for citizens to be educated in crime prevention and other police services through Neighborhood Watch, School Resource Program, media outreach and citizen contacts.