

All Action Items

Parks and Recreation Committee

Mon, Feb 12, 2024 6:15PM

Alderson William Siebers (District 1) 01:21

There's no public hearing or appearances so we'll go to the action items. 24-0162 request to award contract to AECOM for phase two design and construction management services for Lutz Park shoreline redevelopment and trail in the amount of \$88,400 with a design contingency of \$5,000 for a total contract not to exceed \$93,400. Do I hear a motion?

Alderson Alex Schultz (District 9) 01:51

So moved.

Alderson Nate Wolff (District 12) 01:52

Second.

Alderson William Siebers (District 1) 01:53

Motion has been made in second. Alderson Hartzheim.

Alderson Sheri Hartzheim (District 13) 01:59

Thank you, Chair. I'm wondering if Deputy Director Flick could answer this question. This looks like it's about 10% of the whole total for just design. I understand that it's pretty complicated and pretty technical. Are we really getting what we're looking for with this particular bid? Are we—is 10% too high, 10% of the total project? Level of confidence.

Deputy Director Tom Flick (Parks and Rec) 02:26

So, we shoot for 8 to 10%. So, this is definitely on the higher end of what we'd like to see for engineering design. We also put in permitting in this contract. There is some challenges with the shoreline redevelopment with the Corps of Engineers, the DNR, etc. So, if you really looked at the contract that was included in the agenda, we had to put a contingency in there because the consultant is concerned with how many back and forths there's going to be between those agencies to get the project permitted. So, it is one of our probably more challenging projects that we've had in a while along the river. So, we're—that's why we're, we're okay with the 10%.

Alderson Sheri Hartzheim (District 13) 03:09

Thank you.

Alderson William Siebers (District 1) 03:11

Any other questions? Alderson Schultz.

Alderson Alex Schultz (District 9) 03:16

Thank you, Chair. Did we run into a very similar process and situation with approval the last time the Lutz was developed with the pier and all the other improvements that were done was less than a decade ago? Is it the same situation? Or is this something new that we're running into with...?

Deputy Director Tom Flick (Parks and Rec) 03:34

Something new? Sorry?

Alderson Alex Schultz (District 9) 03:36

Did we see the same issues with permitting with the DNR the last time we improved the park with the pier and the bridge over to the sort of the overlook? Or is it something that goes beyond the scope and scale of what we have there existing?

Deputy Director Tom Flick (Parks and Rec) 03:49

Good question. I was not here when all that work was done, but I do have experiences with boat launches and when all that was permitted at Lutz Park. This is by far more challenging than putting a boat launch in the river from the—just on the Corps of Engineers end, you know, they don't like to see a rock put in the river because you're taking away capacity. And we are proposing to put riprap along the shoreline with some natural vegetation, etc. So, this is definitely more challenging than other projects that we've had permitted.

Alderson Alex Schultz (District 9) 04:20

Okay.

Deputy Director Tom Flick (Parks and Rec) 04:22

Did I answer—is that what you're looking for?

Alderson Alex Schultz (District 9) 04:24

I—because you don't have the history of that last—

Deputy Director Tom Flick (Parks and Rec) 04:26

Yeah.

Alderson Alex Schultz (District 9) 04:27

—it's hard to have a conversation and maybe understand. But I can talk to—

Deputy Director Tom Flick (Parks and Rec) 04:30

How the, you know, the seawall that was put in, I don't have the history or knowledge on that. But we're not touching the seawall. But we are doing some major changes to the observation deck and the access that goes out into the river. So that's another tedious process to get through with the DNR.

Alderson Alex Schultz (District 9) 04:48

Yeah, I guess that's what I was referring to is the last time we did this I'm sure we must have had a very similar situation then.

Deputy Director Tom Flick (Parks and Rec) 04:54

Apologies. I don't have the historic

Alderson Alex Schultz (District 9) 04:55

That's okay. Appreciate it.

Alderson William Siebers (District 1) 04:58

Any other questions? No other questions? All in favor signify by saying Aye. All those opposed? Chair votes aye.

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Alderson William Siebers (District 1) 05:10

24-0099 Award the city of Appleton's 2024 green meadows Park playground equipment project contract to Lee recreation in an amount not to exceed \$85,000. Do I hear a motion?

Alderson Alex Schultz (District 9) 05:24

Motion to approve.

Alderson Patrick Hayden (District 7) 05:25

Second.

Alderson William Siebers (District 1) 05:26

Motion has been made and seconded to approve. Any questions? Comments? All in favor signify by saying aye. All those opposed? Chair votes aye. Four zero.

Alderson William Siebers (District 1) 05:41

24-0163 request approval of aquatic program fees and charges policy. Can I hear a motion?

Alderson Patrick Hayden (District 7) 05:49

Move to approve.

Alderson Alex Schultz (District 9) 05:51

Second.

Alderson William Siebers (District 1) 05:51

Motion's been moved and seconded to approve. You're on.

Deputy Director Tom Flick (Parks and Rec) 05:56

Thank you, Chair. If there are any questions, I'll turn that over to our Recreation Manager Nikki Wendt.

Alderson William Siebers (District 1) 06:02

Well, could Nikki give us a brief statement? Number five. Did it light up?

Recreation Manager Niki Wendt (Parks And Recreation) 06:16

It just did. Yes, thank you. So basically, for all the policies, we just have some verbiage that we are changing. The major change for this one is that we have added a new tot swimming time. This was based on some survey results that we received and also an opening in some of our Friday morning programming that we had. So, we are listening to the public for them wanting to have a time, that's just for ages six and under. So, we added that, and then—so they'll pay the Twilight swim fee, which is a 50% reduction, because it's not the full open swim time that they would get. And then we are proposing to increase the youth summer pool pass. We proposed this back in December of 2022, and Council voted not to adjust the youth. All of the other passes that were in the rate system were adjusted. We're only proposing a \$5 increase. That's basically based on some staff wages and some other increases that we've received—I guess had to endure to reflect inflation. So those are the major changes.

Alderson William Siebers (District 1) 07:21

Okay. Yes, sir.

Alderson Patrick Hayden (District 7) 07:25

Do you know how often you'll be having the tot swim time? And what times like are you looking at? Or is it too early to even have those questions?

Recreation Manager Niki Wendt (Parks And Recreation) 07:32

Nope, it'll be once a week on Friday mornings is when we'll be able to do it because we're adjusting some of our swim lesson time. So that's opening a window between when we do swim teams and open swim.

Alderson Patrick Hayden (District 7) 07:43

Okay. And I didn't see the family punch card on here. Is that being done away with?

Recreation Manager Niki Wendt (Parks And Recreation) 07:50

That is actually under the fee waiver policy. And that is—

Alderson Patrick Hayden (District 7) 07:53

We'll come to that.

Alderson William Siebers (District 1) 07:57

Any other questions? Comments? All right. All in favor signify by saying aye. All those opposed? Chair votes aye. Four zero.

Alderson William Siebers (District 1) 08:10

24-0164 request approval of recreation program fee waiver policy. Do I hear a motion?

Alderson Alex Schultz (District 9) 08:18

Move to approve.

Alderson Patrick Hayden (District 7) 08:19

Second.

Alderson William Siebers (District 1) 08:20

Motion has been made and seconded to approve. Any questions? Alderson Hayden.

Alderson Patrick Hayden (District 7) 08:27

Can we talk about the family punch card? Why would we be looking at getting rid of that?

Recreation Manager Niki Wendt (Parks And Recreation) 08:34

Are you guys on the fee waiver one or the pool rental?

Alderson Patrick Hayden (District 7) 08:38

We're on 164, Fee Waiver.

Recreation Manager Niki Wendt (Parks And Recreation) 08:40

Oh, the fee waiver. Okay, thank you. So, a couple of reasons why we're doing away with it. So previously, way back in the day when I first started here, it was that everyone just could receive a pool pass if you applied for the fee waiver program, which we found was pretty extreme. And we understood the reason to want to get families there. So, then we transition into the family punch card which with the staff and I talking about this, being that the policy is solely based on youth in the community we wanted to do away with that and use our resources and

marketing to now enable them to get a youth pool pass as part of their stipend. So that wasn't included. So, we're sort of swapping that out. We're also finding it hard to manage those family pool coupons because they would get the 15 punches. But sometimes they'd bring friends, some time—it wasn't working in the way that we wanted it to be where it encouraged families to come together.

Alderson Patrick Hayden (District 7) 09:36

Thank you.

Alderson William Siebers (District 1) 09:38

Additional questions? Comments? All right, all those in favor signify by saying aye. All those opposed? Chair votes aye. Four zero.

Alderson William Siebers (District 1) 09:53

24-0165 request approval a pool rental reservation and general use policy. Do I hear a motion?

Alderson Patrick Hayden (District 7) 10:04

Motion to approve.

Alderson Alex Schultz (District 9) 10:05

Second.

Alderson William Siebers (District 1) 10:06

Motion's been made and second to approve. Anybody from staff like to comment on this?

Recreation Manager Niki Wendt (Parks And Recreation) 10:14

Sure, I can comment again. Similar to the last aquatics one, we changed some verbiage so it matched more of our rules and regulations that we post at the pools and on our website. As you'll see in the memo, kind of one of the main things that we decided to change was we added a party package rental option for Twilight swim. Now we've implemented Twilight's within the last couple of years. And that's for the last couple hours of the evening. So, Monday, Wednesday, Friday at Erb pool, and then Tuesday, Thursday at Mead pool, they'll be able to do a party package during that time. So previously, we didn't allow that. And so, we're going to be doing that. And again, the rate will just be, as you'll see in the spreadsheet that's attached to the policy, it's at a 50% rate for the package, since it's not, again, the full length of open swim.

Alderson William Siebers (District 1) 11:04

Alderson Hayden.

Alderson Patrick Hayden (District 7) 11:05

I guess I'm the only swimmer here on Council. Yeah, I just had a maybe a dumb question. Is it possible that there would ever be someone doing the party package in the afternoon and then someone doing the twilight package in the evening or is part of the pool hours just not conducive to that?

Recreation Manager Niki Wendt (Parks And Recreation) 11:23

No, they can. So, we have different party package rentals, especially let's say at Erb we have the Oasis room, which is kind of a private party rental. Then there's the cabana which is an outdoor rental space similar to what Mead has as a shade arbor. So those are rentable during open swim. So open swim and now Twilight swim, but you can rent after hours outside of open swim for private party rentals as well.

Alderson Patrick Hayden (District 7) 11:47

Okay. The only thing I was thinking about was, we'd had a party there like last year and I remember we had to do the cleaning ourselves afterwards. So, I was kind of—are there any contingencies if someone doesn't do that cleanup for and there is a rental in the twilight period, how you would kind of handle that? Because it always takes longer to clean up and you always expect.

Recreation Manager Niki Wendt (Parks And Recreation) 12:08

Thankfully, we have a built-in closing time from that 5:30 to—or five to six o'clock time slot now that we've built in. So open swim ends earlier and it gives us kind of a break in between when the rentals would be to have staff help out if need be.

Alderson Patrick Hayden (District 7) 12:22

Thank you.

Alderson William Siebers (District 1) 12:23

Any further questions. Thank you. All in favor signify by saying aye. All those opposed? Chair votes aye. Four zero.