



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, September 13, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-1056](#) Safety & Licensing Committee Minutes from 08/23/2023 and 09/06/2023.

Attachments: [S&L Minutes 8-23-23.pdf](#)

[S&L Minutes 9-6-23.pdf](#)

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1086](#) 2024 City Clerk's Office License Fee Changes

Attachments: [2024 City Clerk Fee Schedule Updates.pdf](#)

[23-1085](#) Appleton Municipal Code, Chapter 6 Revisions for the Fire Department
-09-07-23_Ch_6_Ordinance_Memo
-09-07-23_Ch_6_Fire_2023_Revisions
-09-07-23_AFD_Fee_Schedule

Attachments: [09-07-23_AFD_Fee_Schedule.pdf](#)

[09-07-23_Ch_6_Fire_2023_Revisions.pdf](#)

[09-07-23_Ch_6_Ordinance_Memo.pdf](#)

[23-1065](#) Class "B" Beer and "Class C" Wine License application for Off The Vine Woodfire Pizza Co LLC d/b/a Broken Tree Pizza, Keith Schreiner, Agent, located at 201 S Riverheath Way Suite 1100, contingent upon approval from the Police department.

Attachments: [Broken Tree Pizza 2023-2024.pdf](#)

[23-1082](#) Class "B" Beer and "Class C" Wine License application for A&V Custom Creations LLC d/b/a Board & Brush Creative Studio Appleton, Vanessa Schoen, Agent, located at 109 N Durkee St, contingent upon approval from Community Development, Health and Police departments.

Attachments: [Board and Brush Creative Studio Appleton.pdf](#)

[23-1068](#) Class "B" Beer and "Class B" Liquor License Permanent Premise Amendment for Two Bucks Only II LLC d/b/a Maritime Bar, Daniel Burton, Agent, located at 336 W Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Maritime Bar S&L.pdf](#)

7. Information Items

[23-1081](#) Special Events:

- Rise Together Day 10 Year Anniversary, Houdini Plaza, September 12th, 2023
- Irish Fest of the Fox Cities, Jones Park, Fox Cities Exhibition Center and McGuiness Irish Pub, September 15th-16th, 2023
- Foster Fun Run, Foster School Neighborhood, September 15th, 2023
- Community First Fox Cities Marathon, Approved Route, September 17th, 2023
- Appleton West Homecoming Parade, Approved Route, September 22nd, 2023
- Lawrence University, President's Welcome, Main Hall Green and Memorial Chapel, September 5th, 2023
- Unity of Appleton, International Day of Peace, Erb Park Pavilion, September 17th, 2023
- Casa Hispana Inc, LatinoFest, Pierce Park, September 9th, 2023
- 2023 ANHS Homecoming Parade, Approved Route, September 29th, 2023
- Downtown Appleton Christmas Parade, Approved Route, November 21st, 2023

[23-1069](#) Director's Reports:

- City Clerk
 - Alcohol Licensing Updates
- Police Chief
- Fire Chief
- EMS Battalion Chief Update

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, August 23, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

This meeting was called to order by Chair Croatt at 5:37 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

4. Approval of minutes from previous meeting

[23-0998](#)

Safety & Licensing Committee Minutes from 08/09/2023 and 08/16/2023

Attachments: [S&L Minutes 08-09-23.pdf](#)
[S&L Minutes 8-16-23.pdf](#)

**Siebers moved, seconded by Schultz, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0999](#)

Fire Department Request for Approval to Purchase Radio Equipment

Attachments: [08-23-23_Request_Approval_to_Purchase_Radio_Equipment.docx](#)

This item was moved to an action item without objection.

Croatt moved, seconded by Siebers, that the request be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

7. Information Items

[23-1024](#)

2023 Edward Byrne Memorial Justice Assistance Grant (JAG) application
-Allocation of \$24,843 is a shared grant with Outagamie County

[23-0997](#)

Special Events:
- Appleton Downtown Inc, Summer Beverage Stroll, Downtown Appleton, August 19th, 2023
-Sacred Heart Parish, Parish Fest, August 19th - 20th, 2023
-Outagamie County Republican Party, Corn Roast, Pierce Park, August 23rd, 2023
-Miller Electric LLC, Miller Electric Family Picnic, Pierce Park, August 11th-12th, 2023

[23-0996](#)

Directors Report
1. City Clerk
2. Fire Chief
-WE Energies Grant
-Battalion Chief of EMS Hiring
3. Police Chief
-Update on joint purchase of Command Post

8. Adjournment

Wolff moved, seconded by Van Zeeland, that the meeting be adjourned at 5:53 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, September 6, 2023

6:45 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order

The meeting was called to order by Vice-Chair Schultz at 6:47 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Aldersperson Van Zeeland arrived at 6:49 p.m.

Present: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

4. Approval of minutes from previous meeting

5. **Public Hearing/Appealances**

6. **Action Items**

[23-1028](#)

Reserve "Class B" Liquor License application for Dairyland Brewing Co LLC d/b/a Dairyland Brew Pub, Dorri Schmidt, Agent, located at 1216 E Wisconsin Ave, contingent upon approval from the Inspections department.

Attachments: [Dairyland Brew Pub-Reserve.pdf](#)

Siebers moved, seconded by Wolff, that the License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

[23-1029](#)

Temporary Class "B" Beer and "Class B" Wine License application for St. Joseph Catholic Church, Michael Pusnik, Person in Charge, located at 404 W Lawrence St, on September 9-10, 2023.

Attachments: [St Josephs Fall Festival S&L.pdf](#)

Siebers moved, seconded by Wolff, that the Temporary License be approved.

Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

7. Information Items

8. Adjournment

Wolff moved, seconded by Siebers, that the meeting be adjourned at 6:52 p.m.

Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt



LEGAL & ADMINISTRATIVE
SERVICES DEPARTMENT

Office of the City Clerk

Kami Lynch, Clerk

100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6443

September 6, 2023

To: Safety & Licensing Committee – Chris Croatt, Chair
Common Council

From: Kami Lynch, City Clerk *KL*

Re: City Clerk's Office Fee Proposals effective 2024

In conjunction with the 2024 budget process, a review of various license fees was conducted to ensure our fees are in line with comparable communities (both in size and geography), and to more accurately reflect the administrative costs incurred by the City in processing license applications. While the City will not be able to entirely recoup the administrative costs in processing license applications, this recommendation strikes an appropriate balance between cost recovery and being compatible with comparable communities.

License Type	Current Fee	Proposed Fee
Class "A" Beer	\$ 200.00	\$ 250.00
"Class A" Liquor	\$ 300.00	\$ 450.00
Operator	\$ 60.00	\$ 65.00
Amusement Device	\$ 15.00	\$ 25.00
Secondhand Article Dealer	\$ 90.00	\$ 100.00
Fireworks Sales	\$ 80.00	\$ 100.00
Mobile Home Park	\$ 100.00	\$ 125.00
Special Event	Varies	10% Overall

Details prompting the fee increases include:

- 1) Class "A" Beer, "Class A" Liquor, and Operator license fees are proposed based on the average of neighboring municipality fees and municipalities that are of a comparable size to Appleton. New Operator License software and related equipment has higher costs for ink and this fee increase will help to somewhat offset this.
- 2) Amusement Device license fees increase to get us closer to the average of the comparable communities while also accounting for additional time and procedures necessary in the application review process.
- 3) Secondhand Article license fees increase for the initial/new license to account for administrative processes related to the tracking/review of secondhand materials. The renewal fee of \$75 for this license will remain unchanged.

- 4) Licenses to sell fireworks will see a small fee increase, but there will also be forthcoming changes to the municipal code regarding what the fee covers in terms of duration and the number of employees included in the license. The proposed municipal code changes are to include two employees under the license instead of one employee. Therefore, the fee change is primarily to streamline the licensing procedure.
- 5) The Mobile Home Park license fee was compared with similar municipalities who set the license fee based upon the number of spaces in the park. Most charge \$100 for a park with 50 spaces. The Mobile Home Park in the City of Appleton has 79 spaces, hence the proposed fee of \$125.00.
- 6) The process surrounding administration and fees of Special Event Licenses is currently under evaluation and undergoing modifications. Substantial changes to the licensing process and fees are on the horizon for 2025. The last time special event fees were adjusted was in 2017. The 10% fee increase seeks to recover a minimal amount of the costs that the City devotes to services/planning related to special events in 2024, with anticipation that the entire fee structure will be modified for 2025.

Please do not hesitate to direct any questions concerning these proposals to me at 920-832-6443 or kami.lynch@appleton.org

Appleton Fire Department Fee Schedule

Plan Review Fees		
Area (Square Feet)	Fire Alarm System Plans	Fire Suppression System Plans
Less than 2,500	\$35 150	\$35 150
2,501-5,000	\$55 190	\$55 190
5,001-10,000	\$70 225	\$70 225
10,001-20,000	\$90 255	\$90 255
20,001-30,000	\$105 290	\$105 290
30,001-40,000	\$140 335	\$140 335
40,001-50,000	\$175 375	\$175 375
50,001-75,000	\$210 420	\$210 420
75,001-100,000	\$245 475	\$245 475
100,001-200,000	\$350 600	\$350 600
200,001-300,000	\$420 700	\$420 700
300,001-400,000	\$490 800	\$490 800
400,001-500,000	\$560 900	\$560 900
Over 500,000	\$700 1000	\$700 1000
Miscellaneous fee (see Chapter 6, 6-7168) \$50 250		
Multiple identical buildings fee (see Chapter 6, 6-71) 25% of first building. Contact Fire Department Fire Prevention Division for approval and fee.		
Shell buildings fees (see Chapter 6, 6-71) 50 % of normal fee for the gross area of the building. Contact Fire Department Fire Prevention Division for approval and fee. Remainder of fees due at build out.		
Fire doors/shutters fees (see Chapter 6, 6-7168) \$25 100 for first door and \$10 25 each additional door; minimum of \$100 25		
Re-submission fee (see Chapter 6, 6-7168) \$50 250		
Re-inspection fee (see Chapter 6, 6-7168) 25% of the original plan review fee; minimum of \$50 250.		
Fee for work without a permit (see Chapter 6, 6-7168) double triple the applicable plan review fee. Contact Fire Department Fire Prevention Division for approval and fee.		
Permit Fees (see Chapter 6, 6-43, 6-44, 6-46, and 6-48)		
Permit	Fees	
Floor finishing	\$25 100, per event	
Lumber yards	\$25 100, 1 st event or significant change	
Vehicle tire rebuilding	\$100 25, 1 st event or significant change	
Magnesium	\$100 25, 1 st event or significant change	
Cryogenic liquids	\$100 25, 1 st event or significant change	
Combustible fibers	\$100 25, 1 st event or significant change	
Dust explosion hazard	\$100 25, 1 st event or significant change	
Fumigation/thermal/insecticidal fogging	\$100 25, per event	
Flammable/combustible bulk storage	\$200 40, 1 st event or significant change	
Bonfires/brush/wildland burns	\$25 200, per event	
Open burning/outdoor fireplace/cooking fires (for recreational purposes)	Daily \$15 30 Annual \$40 30	
Tents/air supported structures/canopies	\$100 25 (Up to two tents at the same site.) \$50 250 (3 or more at same site)	

Commented [DJH1]: These increases cover the increased cost to provide plan reviews and inspections for fire protection systems.

Commented [DJH2]: This increase covers the requirement submit a burn plan for review, which increases the staff time necessary to approve this permit.

Appleton Fire Department Fee Schedule

Fireworks/pyrotechnic displays	\$100-1000 (Outdoor public displays) \$100-1000 (Indoor theatrical display setup) \$25 (per identical consecutive shows)
Blasting and explosives	\$250
Cellulose nitrate plastics	\$ 100 ²⁵ , 1 st event or significant change
Recyclables storage	\$ 100 ²⁵ , 1 st event or significant change
Combustible/flammable liquid storage tanks (installation or removal)	\$60
Combustible/flammable liquid storage tanks (upgrade or repair)	\$60
Failure to obtain a required permit	Triple the permit fee
Permit re-inspection fee	\$ 50 ¹⁰⁰
Temporary special permits	\$ 250 ¹⁰⁰
Storage Tanks	
• Removal	\$60
• Installation	\$60
• Plan Review	\$100
Other Inspection fees	
Routine and special re-inspection fees; Missed inspection appointments	\$ 50 ²⁵⁰
Smoke Detectors	
FD smoke detector installation	Time and materials*
False Alarm Fees	
First to fourth false alarm occurrence	\$ 50 ²⁰⁰
Fifth to seventh false alarm occurrence	\$ 100 ³⁰⁰
Eight to eleventh false alarm occurrence	\$ 200 ⁵⁰⁰
Twelfth and subsequent false alarm occurrence	\$ 300 ⁸⁰⁰
Fire Extinguisher Training	
Classroom and practical training	\$100 per class (minimum charge) or \$10 per student, whichever is highest plus the cost of materials. Maximum class size of 25.
Classroom only	\$50, Maximum class size of 25.
Hazardous Materials Incidents	
	Time and materials*
Extrication Incidents	
Fee is charged when registered vehicle owner is not a City of Appleton resident.	\$500
Vehicle Fires	
Fee is charged when registered vehicle owner is not a City of Appleton resident.	\$500

Commented [DJH3]: This increase covers the review of the permit and the staff time provided to inspect the display. Typically AFD provides two shift inspectors at each display to ensure safe practices are followed. I also removed the identical consecutive shows as each show requires an independent review and inspection.

Commented [DJH4]: Storage tanks are permitted and inspected by the State of Wisconsin.

Commented [DJH5]: These increases cover the increased cost of responding to false alarms. They also provide increased incentive for correcting a deficiency with a fire protection system.

* Vehicle rates are based on current Federal Emergency Management Agency (FEMA) rates which can be found at <http://www.fema.gov/government/grant/pa/eqrates.shtm>.

Reviewed: 04.19.2022

FIRE PREVENTION AND PROTECTION

2023 REVISIONS

Please use the Word 'Track Changes' Feature
Chapter 6

Fire Prevention and Protection

ARTICLE I. IN GENERAL

Intent of chapter 6-1
Fire equipment 6-2
Enforcement by Fire Chief 6-3
Police assistance 6-4
Right of entry 6-5
Removal of fire hazards 6-6
Vacation of buildings 6-7
Investigation of fires 6-8
Inspections generally 6-9
Fire inspection required before occupancy 6-10
Burning trash, rubbish, garbage, yard waste, etc. 6-11
Open outdoor fires, outdoor fireplaces, cooking fires and barbecue grills, kettles and outdoor hibachis 6-12
Careless smoking prohibited 6-13
~~Lock box~~ 6-14
Fire department signs 6-15
Fire alarms 6-16
Malls 6-17
Violations 6-18
Reserved 6-19 – 6-30

ARTICLE II. FIRE DEPARTMENT

Generally 6-31
Duties of Fire Chief 6-32
Wearing of name tag and badge 6-33
Reserved 6-34 – 6-42

ARTICLE III. PERMITS

Required 6-43
Permits are required for the following 6-43(b)
 Floor finishing 6-43(b)(1)
 Lumber yards 6-43(b)(2)
 Vehicle tire rebuilding plants 6-43(b)(3)
 Magnesium use 6-43(b)(4)
 Cryogenic liquids 6-43(b)(5)
 Combustible fibers 6-43(b)(6)
 Dust explosion hazard 6-43(b)(7)
 Fumigation and thermal insecticidal fogging 6-43(b)(8)
 Flammable and combustible bulk storage 6-43(b)(9)
 Open burning 6-43(b)(10)
 Tents, membrane structure, canopies 6-43(b)(11)
 Fireworks/pyrotechnic displays 6-43(b)(12)
 Explosives 6-43(b)(13)
 Cellulose nitrate plastics 6-43(b)(14)
 Recyclables storage 6-43(b)(15)
 Storage tanks 6-43(b)(16)
Temporary special permits 6-44
Application 6-45
Fees 6-46
Issuance and posting 6-47
Fee for failure to obtain permit 6-48

APPLETON CODE

Non-resident fees for Fire Department services 6-49
 Recovery of costs associated with technical rescue responses 6-50
 Technical rescue reimbursement for costs of emergency services response 6-50(a)
 Appeal 6-50(b)
 Reserved 6-51 – 6-55

ARTICLE IV. STANDARDS AND REQUIREMENTS

Adoption of codes and standards 6-56
 Automatic sprinkler systems 6-57
 Intent of section 6-57(a)
 Definitions 6-57(b)
 Buildings and areas where required 6-57(c)
 Application to existing buildings 6-57(d)
 System types and approval of plans 6-57(e)
 Alternative materials and methods 6-57(f)
 Inspections 6-57(g)
 Maintenance 6-57(h)
 Water 6-57(i)
~~Welding and cutting operations 6-58~~
 Outside storage of recyclables and building material 6-59
 Smoke alarms 6-60
 Definitions 6-60(a)
 Location and installation and smoke alarms 6-60(b)
 Approval 6-60(c)
 Department inspection and order 6-60(d)
 Conveyance of property 6-60(e)
 Discharge of hazardous materials 6-61
 Prohibited discharges 6-61(a)
 Spill notification 6-61(b)
 Responsibility for containment, cleanup and restoration 6-61(c)
 Reimbursement for costs of emergency services response 6-61(d)
 Site access 6-61(e)
 Public protection 6-61(f)
 Enforcement 6-61(g)
 Civil liability 6-61(h)
~~Miscellaneous standards 6-62~~
 Fireworks and pyrotechnic devices 6-63
 Posted occupant load 6-64
~~Fire apparatus access roads 6-65~~
~~Atrium furnishings 6-66~~
 Working plans of suppression/detection and control systems 6-67
 Plan review fee structure and requirements 6-68
 Miscellaneous fee 6-68(1)
 ~~Multiple identical buildings 6-68(2)~~
 ~~Shell buildings 6-68(3)~~
 Fire doors/shutters 6-68(4)
 Re-submission fee 6-68(5)
 Re-inspection fee 6-68(6)
 Fee for initiation without a permit 6-68(7)
 Maintenance, approval and registration of installed fire protection systems 6-69
 Maintenance 6-69(a)
 Approvals 6-69(b)
 Registration 6-69(c)
 Notification of special public assembly events 6-70
~~Fire division walls and occupancy separation wall identification 6-71~~
 Repeat violation rule 6-72

Editor's Note: Chapter 6, Fire Prevention and Protection, was repealed and recreated by Ord 23-09, adopted by the Common Council on January 7, 2009 and becoming effective January 13, 2009.

FIRE PREVENTION AND PROTECTION

Editor's Note: Chapter 6, Fire Prevention and Protection, was repealed and recreated by Ord 25-18, adopted by the Common Council on February 21, 2018 and becoming effective February 27, 2018.
State law reference(s)--Fires and fire protection, W.S.A. §§101.09, 101.14 et seq.

APPLETON CODE

ARTICLE I. IN GENERAL

Sec. 6-1. Intent of chapter.

It is the intent of this chapter to prescribe regulations consistent with the nationally recognized standard practice for the safeguarding, to a reasonable degree, of life and property from the hazards of fire and explosion arising from the storage, handling and use of hazardous substances, materials and devices, from conditions hazardous to life and property in the use or occupancy of buildings or premises, and the adequacy of exit systems. (Code 1965, §19.01; Ord 1-91, §1(19.01), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Sec. 6-2. Fire equipment.

(a) No person shall molest, tamper with, damage or otherwise disturb any apparatus, equipment or appurtenance belonging to or under the supervision and control of the Fire Department without authority from the Chief or his/her authorized representative.

(b) No person shall remove, tamper with or otherwise disturb any fire hydrant or fire appliance required to be installed or maintained under the provisions of this code, except for the purpose of extinguishing fires, training purposes, recharging or making necessary repairs or when permitted by the Fire Department. Whenever a fire appliance is removed as permitted herein, it shall be replaced or reinstalled as soon as the purpose for which it was removed has been accomplished. No person shall use or operate any hydrant or other valves installed on any water system intended for use by the Fire Chief for fire suppression purpose, and which is accessible to any public highway, alley or private way open to or generally used by the public, unless such person first secures permission from the Fire Department. This section does not apply to the use of a hydrant or other valves by a person employed by and authorized to make such use by the Water Department which supplies water to such hydrants or other valves.

(c) No person shall place or keep any post, fence, vehicle, growth, trash, storage or other material near any fire hydrant, Fire Department connection or fire protection system control valve that would prevent such equipment or hydrant from being immediately discernible or in any other manner deter or hinder the Fire Department from gaining immediate access to the equipment or hydrant. A minimum three- (3-) foot clear space shall be maintained around the circumference of the fire hydrants except as otherwise required or approved by the Fire Chief.

(d) Where on-site fire hydrants are required on private property, the City shall annually inspect, flush

and, if necessary, paint said hydrants for the fee per hydrant on file with the City Clerk's Office. The owner shall be notified of any repairs or maintenance necessary, and it shall be the owner's responsibility to see that any repair or maintenance is performed in accordance with the National Fire Protection Association Standard 25, the City Water Utility's standard operating procedures and the American Water Works Standards for fire hydrant maintenance. The property owner or agent must call between April 1 and October 1 of each year to schedule the annual flush and inspection.

(e) The property owner or agent shall keep and maintain records indicating when the hydrants are flushed, painted and maintained. These records shall be made available to the City upon request.

(Code 1965, §19.14; Ord 1-91, §1(19-14), 1-9-91; Ord 59-91, §1, 6-20-91, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 34-11, §1, 2-8-11, Ord 25-18, §1, 2-27-18)

Sec. 6-3. Enforcement by Fire Chief.

The Fire Chief shall be responsible for fire protection. This chapter shall be enforced by the Fire Chief, designated by the City and the State as the "authority having jurisdiction", in all matters concerning this chapter and related fire prevention activities. The Fire Chief may appoint a Fire Marshal or other designee who will act on the Chief's behalf in matters concerning fire prevention. (Code 1965, §19.03(1); Ord 1-91, §1(19.03), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Sec. 6-4. Police assistance.

Whenever requested to do so by the Fire Chief or his/her designee, the Chief of Police shall assign such available police officers as in his/her discretion may be necessary to assist the Fire Department in enforcing the provisions of this chapter.

(Code 1965, §19.03(5); Ord 1-91, § 1(19.03(5)), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Sec. 6-5. Right of entry.

(a) For purposes of this section, the authorized representative shall include all members of the Fire Prevention Program and all officers of the Fire Department.

(b) Whenever necessary to make an inspection to enforce any of the provisions of this chapter, or whenever the Fire Chief or his/her authorized representative has reasonable cause to believe that there exists in any building or upon any premises any condition which makes such building or premises unsafe, the Fire Chief or his/her authorized representative may enter such building or premises at all reasonable times to inspect the building or premises or to perform any duty imposed upon the Fire

FIRE PREVENTION AND PROTECTION

Chief by this chapter.

(c) If such building or premises is occupied, the Fire Chief or authorized representative shall first present proper credentials and demand entry. If such building or premises is unoccupied, he/she shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and demand entry. If such entry is refused, the Fire Chief or his/her authorized representative, shall have recourse to every remedy provided by law to secure entry.

(d) If the owner or occupant denies entry, the Fire Chief or his/her authorized representative shall obtain a proper inspection warrant or other remedy provided by law to secure entry. No owner or occupant or any other persons having charge, care or control of any building or premises, shall fail or neglect, after proper request is made as provided herein, to promptly permit entry therein by the Fire Chief or his/her authorized representative for the purpose of inspection and examination pursuant to this chapter.
(Code 1965, §19.03(5); Ord 1-91, §1(19.03(5)), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Sec. 6-6. Removal of fire hazards.

(a) Whenever an inspection by the Fire Chief reveals a fire hazard, the Fire Chief may provide a notice, in writing, upon the owner or occupant of the property giving the owner or occupant sufficient time in which to remove the hazard. If the fire hazard is not removed within the time prescribed, it shall be deemed a nuisance and the Fire Chief shall have the hazard removed by the City and the cost of removal reported to the Director of Finance and spread on the tax roll as a special charge against the property, as prescribed in §12-32 et seq.

(b) Within ninety (90) days after the removal of any flammable/combustible liquids tank, all barreled sludge or liquids must be removed from the property.
(Code 1965, §19.03(2); Ord 1-91, §1(19.03(2)), 1-9-91; Ord 4-93, §1, 1-6-93; Ord 6-95, §1, 2-1-95; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-7. Vacation of buildings.

(a) The Fire Chief is hereby empowered to close any building or structure, and order it vacated wherein violations of any regulations of this chapter are found and not abated within a reasonable time stipulated by him.

(b) Where the public is exposed to immediate danger, the Fire Chief is hereby empowered and directed to order the immediate closing and vacating of the building or structure.
(Code 1965, §19.03(4); Ord 1-91, §1(19.03(4)), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Cross reference(s)--Unsafe buildings, §4-181 et seq.

Sec. 6-8. Investigation of fires.

The Fire Department shall promptly investigate the origin, cause, and circumstances of all fires occurring in the jurisdiction of the City. If it appears that the cause of the fire may be the result of a criminal act, the Fire Department shall inform the Police Department and seek their assistance in determining the origin and cause of the fire.
(Code 1965, §19.03(6); Ord 1-91, §1(19.03(6)), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-9. Inspections generally.

The Fire Chief or his/her designee shall provide for the inspection of every public building and place of employment in accordance with W.S.A. §101.14 and shall comply with the provisions thereof. The Fire Chief shall, on a time schedule to be determined by the Common Council, report information regarding these inspections. Violations identified during inspections shall be recorded and kept on file in accordance with W.S.A. §101.14. Owners or occupants who do not show for a scheduled inspection appointment may be charged a fee. Repeated inspections or re-inspections resulting from continued non-compliance may subject an occupancy or property to a re-inspection fee and/or remedies as outlined in §6-75 "Repeat violation rule".
(Code 1965, §19.03(3); Ord 1-91, §1(19.03(3)), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Sec. 6-10. Fire inspection required before occupancy.

No person shall occupy or change the occupancy of a building or structure covered under Wisconsin Administrative Code, SPS Chapters 350-365 the Wisconsin Commercial Building Code, or the locally adopted International Fire Code used by or for public assembly, industrial, institutional, multifamily, office, or mercantile purposes until such building or structure has been inspected by the Fire Department.
(Ord 25-18, §1, 2-27-18)

Sec. 6-11. Burning trash, rubbish, garbage, yard waste, etc.

(a) No person shall build, maintain or allow to be operated or maintained on a premises controlled by him/her, any waste burner, refuse burner, trash burner or other similar appliance unless such device is permitted with the approval of the Inspections Supervisor and the Fire Chief, or his/her designee.

(b) No person shall operate an outside incinerator, burn garbage, or leaves within the City.
(Code 1965, §19.04; Ord 1-91, §1(19.04), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-12, §1, 3-7-12, Ord 25-18, §1, 2-

APPLETON CODE

27-18)

Sec. 6-12. Open outdoor fires, outdoor fireplaces, cooking fires and barbecue grills, kettles and outdoor hibachis.

(a) No open outdoor fires, including fires confined within outdoor fireplaces and outdoor cooking fires, with the exception of fires fueled by natural gas, propane or charcoal in commercially manufactured appliances or a non-commercially manufactured appliance approved by the Fire Chief or his/her designee, shall be started by any person unless a permit is first obtained from the Fire Department. No permit shall be granted for open burning for multifamily occupancies without separate private yards for each tenant, nor without the property owner's permission, in a public right-of-way, alley or other public thoroughfare.

- (1) Daily permits are available for bonfires, brush burns, wildland management burns, outdoor fireplaces and cooking fires.
- (2) Annual permits are available for recreational fires in outdoor fireplace appliances. (January 1 through December 31).
- (3) Annual and single day permits are valid 6:00 a.m. to 10:00 p.m. Sunday through Thursday, 6:00 a.m. to 12:00 a.m. Friday, Saturday, and any day/evening preceding a federal holiday.
- (4) No permit will be issued for any fire within ten (10) feet of any building, structure, fence, combustible material or property line.
- (5) Only those fuels and appliances approved by the Fire Chief or his/her designee shall be used.
- (6) Burning is to be attended at all times by a person at least eighteen (18) years of age, with an approved means of extinguishing the fire available for use at the location of the fire.

(b) Barbecue grills, kettles, outdoor hibachis.

(1) Charcoal burners and other open-flame devices shall not be operated on combustible balconies or within ten (10) feet of combustible construction in all dwellings. Exceptions:

- a. ~~Single One~~ and ~~Two~~ family dwellings.
- b. Permanently piped natural gas fired

barbecue grills, where dwellings, balconies, and decks are protected by automatic sprinkler system.

(2) Cylinders having water capacities greater than 2½ lb. (1 kg) [nominal 1 lb. (0.5 kg) LP-Gas capacity] shall not be located on balconies above the first floor that are attached to a multiple family dwelling of three (3) or more living units.

(c) No person shall install, use or maintain a woodfire furnace, stove or boiler that is not located within a building intended for habitation by humans within the City limits. This prohibition shall apply to furnaces, stoves or boilers installed after the effective date of this ordinance.

(d) The Fire Chief or his/her designee shall have the authority to prohibit any and all open burning when atmospheric conditions or local circumstances make such fire hazardous. No burning will be allowed if wind conditions will cause smoke, embers or other burning materials to be carried towards any building or other combustible material, nor anytime the wind is in excess of nine miles per hour (9 m.p.h.) as measured by the Outagamie County Emergency Communication Center. (Code 1965, §19.05(2); Ord 1-91, §1(19.05(2)), 1-9-91, Ord 136-01, §1, 8-20-01; Ord 135-05, §1, 11-22-05; Ord 23-09, §1, 1-13-09; Ord 55-16, §1, 8-9-16, Ord 25-18, §1, 2-27-18)

Sec. 6-13. Careless smoking prohibited.

(a) It is unlawful for any person, by reason of careless, willful or wanton conduct in smoking or in the use of lighters or matches in smoking to set fire to any bedding, carpet, curtains, draperies, furniture, household equipment or other goods or chattels or to any building.

(b) A plainly printed notice of the provisions of this section shall be posted in a conspicuous place in every sleeping room of every place renting rooms for the accommodations of the public. Such printed notices shall also be posted in any place of public assembly where smoking is permitted.

(Code 1965, §19.06(1), (2); Ord 1-91, §1(19.06(1), (2)), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

~~Sec. 6-14. Lock box.~~

~~(a) Every newly constructed building, except one and two unit family dwellings or additions to an existing building previously without a lock box, shall be equipped with a lock box consistent with the specifications set forth in (c) within this section.~~

~~(b) When access to or within a structure or an area is unduly difficult because of secured openings or where~~

Commented [DJH2]: Covered in section 506 of the IFC

Commented [DJH1]: This change brings consistency with the adopted IFC

FIRE PREVENTION AND PROTECTION

~~immediate access is necessary for life saving or firefighting purposes, the Fire Chief or his/her designee may require a lock box to be installed consistent with the specifications set forth in (c) within this section.~~

~~— (c) The lock box shall be a type approved by the Fire Department and shall contain keys to gain necessary access as required by the Fire Department. The lock box shall be installed by the property owner at a location approved by the Fire Department. The lock box shall be installed within an appropriate time, as determined by the Fire Chief or his/her designee.~~

~~(Ord 1-91, §1(19.21), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)~~

Sec. 6-15. Fire Department signs.

It shall be illegal for anyone to remove, mutilate or destroy any legally required sign posted by the Fire Department or required sign to be posted by the owner, manager or operator of any occupancy open to the public. (Ord 1-91, §1(19.22), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-16. Fire alarms.

(a) Every public building, dwelling or place of employment containing either a manual, sprinkler activated or fire detector activated alarm system shall comply with this section.

(b) New or upgraded fire alarm systems at large buildings or buildings with multiple occupancies shall provide outside strobe lights indicating the occupancy or area of fire alarm activation and if applicable, the location of the Fire Department connection. The location of these strobe lights is to be determined by the Fire Chief or designee.

(c) The Fire Department will be contacted immediately upon activation of an alarm by on-site personnel or a monitoring agency so not to cause a delay in alarm. Any monitoring agency shall be licensed or approved by either Factory Mutual (FM) or Underwriters Laboratories (U.L.). All systems shall be maintained in operable condition as specified in the International Fire Code. If the alarm or fire sprinkler system becomes inoperative for any reason, the Fire Department shall be notified and the provisions of the International Fire Code, Section 901.7 and subsequent revisions shall apply.

(d) False alarms and fees.

(1) Words and phrases defined in §12-121 are used in the same sense in this section unless a different definition is specifically provided.

(2) If the Fire Department responds to a false alarm, the party responsible for the false alarm shall pay the city a fee according to the schedule of fees kept on file with the City Clerk's Office.

(3) If the Fire Department is cancelled by the emergency communications center while responding to an alarm, the party responsible for causing the alarm may still be assessed the false alarm fee.

(4) Any fees payable to the City which are delinquent may be assessed against the property involved as a special charge for current service, without notice, pursuant to Wisconsin Statutes Annotated §66.0627.

(5) The party responsible or the alarm user may appeal the assessment of a false alarm fee by submitting written documentation to the Fire Chief or designee within ten (10) business days after notification of the assessment of a fee. The Chief or designee must inform the alarm user of the decision in writing. If the alarm user further contests the Chief or designee's decision, within ten (10) days of receiving the Chief or designee's decision, the alarm user may seek review by the Safety and Licensing Committee by submitting a written notification to the City Clerk's Office.

(Ord 1-91, §1(19.25), 1-9-91; Ord 7-95, §1, 2-1-95, Ord 65-99, §1, 9-19-99; Ord 117-06, §1, 1-1-07; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-17. Malls.

The mall manager or designee shall notify the Fire Department prior to any use of a mall common space for any intended use other than exiting. Examples of other uses would be trade shows, exhibitions, or public assemblies.

(Ord 1-91, §1(19.27), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-18. Violations.

It is unlawful for any person to violate any provision of this chapter or to fail to obey any rule, regulation or order of the Fire Chief or his/her designees.

(Ord 1-91, §1(19.28), 1-9-91; Ord 23-09, §1, 1-13-09, Ord 25-18, §1, 2-27-18)

Cross reference(s)--Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

Secs. 6-19 – 6-30. Reserved.

APPLETON CODE

ARTICLE II. FIRE DEPARTMENT

Sec. 6-31. Generally.

The Fire Department shall be a paid department, consisting of such officers and members as the Common Council may establish from time to time. The Department shall be charged with providing response to fires, hazardous material spills, medical emergencies, rescue of people in distress and other dangerous conditions. The Department shall also provide for fire investigation, prevention, inspection, code compliance, and other services designed to maintain fire and life safety within the community.

(Code 1965, §4.08; Ord 23-09, §1, 1-13-09)

Sec. 6-32. Duties of Fire Chief.

It shall be the duty of the Fire Chief to:

- (1) Direct the operation of the Fire Department subject to the rules and regulations which may be adopted by the Common Council or the Police and Fire Commission;
- (2) Issue and enforce such orders as in his/her judgment may be best for the protection of property and the extinguishing of fires;
- (3) Enforce all ordinances, rules and regulations of the Common Council governing the Fire Department;
- (4) Report the condition of the Fire Department at the end of each year and make further reports when ordered to do so by the Common Council or the Police and Fire Commission;
- (5) Report promptly to the Police and Fire Commission any member of the Fire Department who may have disobeyed his/her order or violated any of the laws or rules governing the Department;
- (6) Keep a record and report to the Police and Fire Commission the absence of any member of the Fire Department from fires, together with any dereliction of duty or violation of any of the rules and regulations of the Department.

In the absence or disability of the Fire Chief, the Deputy Chief shall perform his/her duties.

(Code 1965, §4.09, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

FIRE PREVENTION AND PROTECTION

Sec. 6-33. Wearing of name tag and badge.

The members of the Fire Department of the City, when on duty, shall wear the badge or insignia and name tag of the office on the outside of the outermost garment, conspicuously displaying the badge and name tag so the entire surface thereof may be seen, except when caution may dictate that the badge and name tag should not be exposed.

(Code 1965, §4.04; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Secs. 6-34 – 6-42. Reserved.

ARTICLE III. PERMITS

Sec. 6-43. Required.

(a) It shall be unlawful for any person to use a building or premises or engage in any activities for which a permit is required by this code, without first having obtained such permit.

(b) Permits are required for the following:

- (1) **Floor finishing** (required for floor finishing or surfacing operations exceeding three hundred fifty (350) square feet using Class I or Class II liquids).
- (2) **Lumber yards** (where more than one hundred thousand (100,000) board feet of lumber is to be stored or used inside of the facility);
- (3) **Vehicle tire rebuilding plants** (for any tire recapping or rebuilding operation);
- (4) **Magnesium use** (for the melting, casting, heat treating machining or grinding of more than ten (10) pounds of magnesium per working day);
- (5) **Cryogenic liquids** (for the production, storage or sale of cryogenic liquids);
- (6) **Combustible fibers** (for the storage and handling of combustible fibers in quantities in excess of one hundred (100) cubic feet);
- (7) **Dust explosion hazard** (for the operation of any grain elevator or bleacher, flour, starch or feed mill, malt house, wood flour manufacturing plant, or plant pulverizing aluminum, coal, cocoa magnesium, spices, sugar or other material producing dust which, if mixed with air in the proper portions becomes explosive and may be ignited by flame or spark);
- (8) **Fumigation and thermal insecticidal fogging** (this process is not to start without a permit);
- (9) **Flammable and combustible bulk storage** (storage in excess of fifty-five (55) gallons on permanent basis above or below ground);
- (10) **Open burning** (where permits are required by the State or this code, §6-12);
- (11) **Tents, membrane structure, canopies** (to operate or erect a tent or membrane structure or canopy in excess of two hundred (200)

APPLETON CODE

square feet unless it is used exclusively for camping or on the premises of a one- (1-) or two- (2-) family dwelling which is not covered under this Code);

(12) **Fireworks/pyrotechnic displays** (for the discharge of any fireworks as defined by W.S.A. §167.10. Such discharge shall conform to any state law or this code and any regulations);

(13) **Explosives**

- a. Any person conducting blasting operations in the City shall notify the Fire Department of the time and location of the blast. Notification shall be made on proper forms provided by the State. A permit shall be obtained after notification and prior to blasting;
- b. Any person storing explosive materials, as defined in Wisconsin Administrative Code, International Fire Code, Section 3302.1, in the city shall obtain a permit. Such explosives shall be stored in an approved manner;

(14) **Cellulose nitrate plastics:**

- a. All retailers, jobbers and wholesalers storing or handling more than twenty-five (25) pounds of cellulose nitrate plastics shall obtain a permit from the Fire Chief;
- b. A permit shall be obtained from the Fire Chief for the manufacture of articles of cellulose nitrate plastics, including the use of cellulose nitrate plastics in the manufacture or assembling of other articles;
- c. Cellulose nitrate motion picture film (a person may not store, handle, or keep on hand more than twenty-five (25) pounds without obtaining a permit. A person may not sell, lease or otherwise dispose of any cellulose nitrate film to any person not having a permit issued by the Fire Chief or his/her designee to handle, use or display the film);

(15) **Recyclables storage** (any outside storage area, or warehouse used for the bulk storage of paper for sale or recycling);

(16) **Storage tanks**

- a. Removal of underground storage tanks (UST) or above ground storage tanks (AST) in either commercial or residential properties as required by Wisconsin Administrative Code, SPS 310;
- b. Upgrades of underground storage tanks (UST) or above ground storage tanks (AST) flammable/combustible liquid storage systems;

(17) Installation, storage or use of liquid petroleum gases systems with a cumulative total of one hundred twenty-five (125) gallons or larger water capacity.

(Ord 17-90, 2-21-90; Ord 1-91, §1(19.26), 1-9-91; Ord 8-95, §1, 2-1-95; Ord 9-95, §§1, 2, 2-1-95, Ord 65-99, §1, 9-19-99, Ord 137-01, §1, 8-20-01; Ord 23-09, §1, 1-13-09; Ord 25-12, §1, 3-7-12; Ord 25-18, §1, 2-27-18)

Sec. 6-44. Temporary special permits.

When a temporary hazardous situation is anticipated for conditions not otherwise regulated by this code, the Fire Chief is authorized, based on applicable data, to issue a temporary special permit for the duration of the hazard.

(Ord 1-91, §1(19.26(2)), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-45. Application.

Applications for permits shall be made to the Fire Chief and shall include the applicant's answers in full to inquiries set forth on such forms. Applications for permits shall be accompanied by such data as required by the Fire Chief and fees as may be required by his/her jurisdiction.

(Ord 1-91, §1(19.26(3)), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-46. Fees.

Fees shall be established for the permits, certificates, approvals and other functions performed under this code and shall be payable to the City. Such fees shall accompany each application for such permit, approval, certificate or other fee-related code provision. The fee amount for the required permits, certificates, approvals and other functions performed under this Code shall be maintained on a schedule filed with the City Clerk.

(Ord 1-91, §1(19.26(6)), 1-9-91; Ord 108-92, §1, 10-7-92; Ord 10-95, §1, 2-1-95, Ord 65-99, §1, 9-19-99, Ord 138-01, §1, 8-20-01; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

FIRE PREVENTION AND PROTECTION

Sec. 6-47. Issuance and posting.

(a) The Fire Chief or his/her designee shall review all applications submitted and determine compliance with applicable provisions of this code and issue or revoke permits based on his/her findings as required.

(b) A copy of the permit shall be posted or otherwise readily accessible at each place of operation or carried by the permit holder as specified by the Fire Department. (Ord 1-91, §1(19.26(4), (5)), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

to appeal the assessment of charges for an emergency service response. Any person or property owner appealing the assessment of charges shall file a written objection with the Fire Chief within thirty (30) days of receiving the bill. Upon receipt of the written objection, the matter shall be placed on the Agenda for the Safety and Licensing Committee at its next regularly scheduled meeting. The Safety and Licensing Committee shall make a recommendation to the Common Council, which shall grant or deny the request. (Ord 142-11, §1, 6-7-11; Ord 25-18, §1, 2-27-18)

Secs. 6-51 – 6-55. Reserved.

Sec. 6-48. Fee for failure to obtain permit.

The fee for failure to obtain a permit required under §6-43 of this Code is triple the permit fee described in that section when a permit is obtained. Payment of any fee shall not relieve any person of the penalties that may be imposed for violation of this chapter. (Ord 11-95, §1, 2-1-95; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-49. Non-resident fees for Fire Department services.

When the Fire Department is called upon to extinguish a vehicle fire or extricate a person, and where the subject vehicle is registered to an owner with a permanent address located outside of the Appleton city limits, the registered owner shall pay a service fee to the City, the amount of which shall be on file with the City Clerk. (Ord 17-06, §1, 2-21-06; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-50. Recovery of costs associated with technical rescue responses.

(a) *Technical rescue reimbursement for costs of emergency services response.* A technical rescue response includes, but is not limited to, structural collapse, confined space, trench rescue, water rescue, ice rescue, or rope rescue. Emergency service response includes, but is not limited to, fire service, emergency medical service and law enforcement. Any person or property owner who necessitates a technical rescue response may be responsible for reimbursement to the responding agencies for the actual and necessary expenses incurred in carrying out their duties under this article. Actual and necessary expenses may include, but not be limited to, replacement of equipment, maintenance of the equipment specific to the incident, costs incurred in the procurement and use of specialized equipment specific to the incident, and charges associated with personnel and equipment necessary for the technical rescue response.

(b) *Appeal.* A person or property owner has the right

APPLETON CODE

ARTICLE IV. STANDARDS AND REQUIREMENTS

Sec. 6-56. Adoption of codes and standards.

(a) The state codes listed in this section are hereby adopted by reference and made a part of the City Fire Prevention Code. For the purposes of this section, these provisions are adopted to enable the Fire Department to note any violations of such codes and to report those violations to the appropriate community service inspectors. The Fire Inspectors shall have the authority to cite such violations on fire inspections.

- (1) General Hazard on Fire Prevention, Wisconsin Administrative Code, SPS chapter 314;
(2) General Orders on Existing Buildings, Wisconsin Administrative Code, SPS chapters 375 to 379;
(3) Wisconsin Administrative Code, Wisconsin State Electrical Code, SPS Chapter 316;
(4) Wisconsin Administrative Code, Wisconsin Commercial Building Code, SPS Chapters 361 - 366;
(5) Elevator Code, Wisconsin Administrative Code, SPS chapter 318;
(6) Existing Building Code, Wisconsin Administrative Code, SPS chapter 370;
(7) Flammable and Combustible Liquids Code, Wisconsin Administrative Code, SPS 310.

Overall enforcement responsibility is equally shared by the Building Inspection Division and the Fire Department. Primary responsibility for particular sections of the above provisions shall be as indicated in the Wisconsin Administrative Code.

(b) The International Fire Code 2018-2021 Edition, hereinafter "IFC" is hereby adopted as though fully set forth herein, with the following exceptions:

- (1) Chapter 1 and Chapter 57 are not included in the adoption of the 2018-2021 edition of the IFC.
(2) Appendices A, J, K, L, and M are not included as part of the adoption of the 2018-2021 IFC.

Delete this section (e) The following editions of the National Fire Protection Codes and

Standards are hereby adopted by reference and made part of the City Fire Prevention Code with the same force and effect as though set forth herein in full:

- NFPA 11, Low Expansion Foam, 2002 Edition;
NFPA 12, Carbon Dioxide Extinguishing Systems, 2000 Edition;
NFPA 12A, Halon 1301 Fire Extinguishing Systems, 2004 Edition;
NFPA 13, Installation of Sprinkler Systems, 2007 Edition;
NFPA 13D, Sprinkler Systems in One and Two Family Dwellings and Manufactured Homes, 2007 Edition;
NFPA 13R, Sprinkler Systems in Residential Occupancies up to and including Four Stories in Height, 2007 Edition;
NFPA 14, Standpipe Private Hydrant and Hose Systems, 2007 Edition;
NFPA 15, Water Spray Fixed Systems, 2007 Edition;
NFPA 16, Deluge Foam Water Sprinkler Systems and Foam Water Spray Systems, 2003 Edition;
NFPA 17, Dry Chemical Extinguishing Systems, 2002 Edition;
NFPA 17A, Wet Chemical Extinguishing Systems, 2002 Edition;
NFPA 20, Installation of Stationary Pumps, 2007 Edition;
NFPA 24, Private Fire Service Mains, 2007 Edition;
NFPA 25, Water Based Fire Protection Systems, 2002 Edition;
NFPA 30, Flammable and Combustible Liquids Code, 2003 Edition;
NFPA 30A, Motor Fuel Dispensing Facilities, 2003 Edition;
NFPA 30B, Aerosol Products, Manufacture and Storage, 2007 Edition;
NFPA 31, Installation of Oil Burning Equipment, 2006 Edition;
NFPA 33, Spray Application Using Flammable or Combustible Materials, 2007 Edition;
NFPA 34, Dipping and Coating Processes Using Flammable or Combustible Liquids, 2007 Edition;

Formatted: Body Text, Left, Tab stops: Not at 1" + 1.25" + 1.5" + 2.5"

Formatted: Body Text, Left, Indent: Left: 0", Tab stops: Not at 1" + 1.25" + 1.5" + 2.5"

Formatted: Body Text, Indent: Left: 0", Tab stops: 0.75", Left + Not at 1" + 2.5"

Formatted: Body Text, Left, Indent: Left: 0", Tab stops: Not at 1" + 1.5" + 2.5"

Formatted: Body Text, Indent: Left: 0", Tab stops: 0.75", Left + Not at 1" + 2.5"

Formatted: Body Text, Indent: Left: 0", Tab stops: 0.25", Left + 0.5", Left + 0.75", Left + Not at 1" + 2.5"

Commented [DJH3]: This section is outdated and redundant. The building code sets the edition of many of these standards, and others come from the IFC. So we either need to delete this section or update the editions to coincide with the adopted building or fire codes. If needed, we could also add language to (b) above stating "the International Fire Code 2021 edition is hereby adopted as though fully set forth herein including the referenced standards, with the following exceptions:"

FIRE PREVENTION AND PROTECTION

NFPA 50, Bulk Oxygen Systems at Consumer Sites, 2001 Edition;	NFPA 1962, Standard for the Inspection, Care, and Use of Fire Hose, Couplings and Nozzles; and the Service Testing of Fire Hose, 2003 Edition;
NFPA 50A, Gaseous Hydrogen Systems at Consumer Sites, 1999 Edition;	NFPA 1963, Fire Hose Connections, 2003 Edition;
NFPA 50B, Liquefied Hydrogen Systems at Consumer Sites, 1999 Edition;	NFPA 2001, Clean Agent Fire Extinguishing Systems, 2004 Edition;
NFPA 51B, Welding, Cutting, Other Hot Work, 2003 Edition;	(c) Any fire prevention issue not herein addressed by code or adopted standards will be addressed on the basis of current accepted National Fire Protection Association Standards. (Ord 1-91, §1(19.02), 1-9-91; Ord 12-95, §1, 2-1-95, Ord 65-99, §1, 9-19-99, Ord 181-01, §1, 10-22-01, Ord 96-02, §1, 6-25-02; Ord 23-09, §1, 1-13-09; Ord 124-11, §1, 4-26-11; Ord 25-12, §1, 3-7-12; Ord 25-18, §1, 2-27-18; Ord 70-18, §1, 8-7-18; Ord 12-21, §1, 4-21-21)
NFPA 54, National Fuel Gas Code, 2006 Edition;	Cross reference(s) – Buildings and building regulations, Chapter 4.
NFPA 55, Compressed and Liquefied Gases in Portable Cylinders, 2003 Edition;	
NFPA 69, Explosion Prevention Systems, 2002 Edition;	
NFPA 72, National Fire Alarm Code, 2002 Edition;	
NFPA 80, Fire Doors and Fire Windows, 2007 Edition;	Sec. 6-57. Automatic sprinkler systems.
NFPA 92A, Smoke Control Systems, 2006 Edition;	(a) Intent of section. The intent of this section is to provide a means for the automatic extinguishment of fires in buildings or parts of buildings which because of their size, construction or occupancy or lack of suitable protection equipment, constitute a special fire hazard to life or property and an excessive burden upon the fire extinguishing facilities of the Fire Department.
NFPA 96, Ventilation Control and Fire Protection of Commercial Cooking Operations, 2001 Edition;	(b) Definitions. For the purpose of this section, the following definitions shall be applicable:
NFPA 105, Standard for the Installation of Smoke Control Door Assemblies, 2007 Edition;	Approved shall mean that the material, workmanship and installation of the sprinkler system complies with the regulations as set down in the National Fire Protection Association standards for the installation of automatic sprinkler systems in effect at the date of installation and approved by Fire Chief.
NFPA 204, Smoke and Heat Venting, 2002 Edition;	Area shall mean the gross ground floor area of a building or when a building is divided by approved firewalls, each section so divided shall be considered an area.
NFPA 385, Tank Vehicles for Flammable and Combustible Liquids, 2000 Edition;	Authority having jurisdiction shall be the Fire Chief or whomever the Chief designates to enforce this chapter, the laws of the state pertaining to the prevention of fires and public safety and approving equipment, installation or procedure as outlined in National Fire Protection Association Codes and Standards.
NFPA 430, Liquid and Solid Oxidizers, 2000 Edition;	Automatic sprinkler equipment shall mean a system of water supply pipes and orifices to apply water to a fire when activated by an automatic, manual or remote control device.
NFPA 490, Storage of Ammonium Nitrate, 2002 Edition;	
NFPA 654, Prevention of Fire and Dust Explosions from Manufacturing Combustible Particulate Solids, 2006 Edition;	
NFPA 1123, Fireworks Display, 2006 Edition;	
NFPA 1124, Fireworks and Pyrotechnic Articles, 2006 Edition;	
NFPA 1126, Use of Pyrotechnics before a Proximate Audience, 2006 Edition;	
NFPA 1221, Communications, Emergency Services, 2007 Edition;	
NFPA 1961, Fire Hose, 2002 Edition;	

APPLETON CODE

Fire-resistive construction shall mean a building is of fire resistive construction if all the walls, partitions, piers, columns, floors, ceilings, roof and stairs are built of noncombustible materials as specified in Wisconsin Commercial Building Code.

Housing for the elderly shall mean a residential occupancy building where the occupancy is limited to primarily elderly people meeting specific age criteria as specified by the financing or owning agency.

Institutional buildings shall mean and include convents, monasteries, children's homes, homes for the aged, nursing homes, convalescent homes, asylums, mental hospitals and jails.

(c) **Buildings and areas where required.** Every building constructed or structurally altered shall have an approved automatic sprinkler system installed and maintained when occupied in whole or part for the following purposes:

- (1) Multifamily dwellings of three (3) units or more exceeding four thousand eight hundred (4,800) square feet per floor and dormitories, except housing for the elderly, shall include the protection of all areas within the building by an automatic fire sprinkler system complying with Standard 13 of the National Fire Protection Association and equipped with residential type sprinkler heads in the living units.
- (2) Educational Group E occupancies:
 - a. In basements, kitchens, shops and other spaces where combustibles are stored or handled.
 - b. In other than fire resistive buildings.
 1. Ten thousand (10,000) square feet or over.
 2. Two (2) stories and up exceeding six thousand (6,000) square feet in area.
 3. Three (3) stories and up in height.

(d) **Application to existing buildings.** Where the Fire Chief finds that by reason of construction or highly combustible occupancy, existing buildings constitute a severe fire hazard to its occupants or to adjoining property, the provisions of this section will apply.

(e) **System types and approval of plans.** Approved automatic sprinkler equipment shall be installed,

connected to an adequate water supply with sprinkler heads, valves and auxiliary equipment of standard types suitable for the individual building to be protected as determined by adopted Standard 13, of the National Fire Prevention Association. Automatic sprinkler systems shall be designed with a minimum five (5) psi water supply safety factor. No automatic sprinkler equipment shall be installed or altered in a building until plans have been submitted to fire prevention and reviewed. ~~Four (4) copies of plans shall be submitted approved plans stamped "Conditionally Approved" and three (3) copies shall be returned to owner and the other kept on file at the Fire Department.~~ Electronic plans, including specification sheets and calculations as necessary, shall be submitted in an approved format to the Fire Department for review. Once reviewed and conditionally approved, plans shall be electronically signed and returned to the requesting party.

(f) **Alternative materials and methods.**

- (1) The Fire Chief, on notice to the Inspections Supervisor, may approve any alternate material or method, provided he/she finds that the proposed design, use or operation satisfactorily complies with the intent of this code and that the material, method of work performance or operation is, for the purpose intended at least the equivalent of that prescribed in this section in quality, strength, effectiveness, fire resistance, durability and safety, provided, however, that any approval under the authority herein contained shall be subject to the approval of the building official whenever the alternate material or method involves matters regulated by the Wisconsin Administrative Code.
- (2) The Fire Chief may require tests as proof of compliance with the intent of this section, such tests to be made by an approved agency at the expense of the person requesting approval of the alternate material or method of construction.
- (3) If technical expertise is unavailable within the Department because of new technology, process, products, facilities, materials and uses attending the design, operation or use of a building or premises subject to the inspection of the Department, the Fire Chief may require the owner or the person in possession or control of the building or premises to provide without charge to the Department, a technical opinion and report. The opinion and report shall be prepared by a qualified engineer, specialist, laboratory or fire-safety organization acceptable to the Fire Chief and the owner and shall analyze the fire

Commented [DJH4]: This change coincides with our change to electronic plan review. We no longer accept 4 copies of paper plans and instead use electronic plan review software. This provides efficiency to the process and we have not had any negative feedback from the new process. This process took effect January 5, 2022.

FIRE PREVENTION AND PROTECTION

safety properties of the design, operation or use of the building or premises and the facilities and appurtenances situated thereon, and prescribe the necessary recommended changes.

(g) **Inspection.** Every automatic sprinkler system required under this section shall be tested and inspected upon installation, according to the National Fire Protection Association Standards in effect at time of installation.

(h) **Maintenance.**

(1) The owner or occupant of a building containing the required automatic sprinkler system shall maintain the system in an operative condition at all times. The occupant of the building shall notify the Fire Department prior to interrupting this system for any reason or at the time it is withdrawn or its service interrupted or curtailed. Testing and maintenance of such systems shall be performed according to Standard 25, of the National Fire Protection Association. Copies of all tests results shall be furnished to the Fire Chief of the Fire Department.

(i) **Water.** Where an automatic sprinkler system is required, the supply shall be from the city water supply. Testing of the water supply shall be conducted by using the two (2) hydrants closest to the property being sprinkled. Tests over two (2) years old will not be accepted unless approved by the Fire Chief after taking into consideration growth, size and changes in the general area. The sprinkler contractor will take all readings with the Director of Public Works approval and assistance in hydrant use. The Fire Chief will be informed of all testing twenty-four (24) hours in advance and be given an opportunity to observe testing.

(Code 1965, §19.10; Ord 1-91, §1(19.10), 1-9-91; Ord 176-93, §1, 10-19-93; Ord 13-95, §1, 2-1-95; Ord 14-95, §1, 2-1-95; Ord 120-96, §1, 12-18-96, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

~~Sec. 6-58. Welding and cutting operations.~~

~~— In addition to the International Fire Code, all welding and cutting operations shall also comply with this code.~~

~~— (a) Before welding or cutting operations have begun in areas not designed or approved for that purpose, specific authorization shall be obtained from the owner of the premises or his duly authorized agent.~~

~~— (b) When welding or cutting operations are performed above or within thirty five (35) feet of construction or material exposed to the operation or~~

~~within thirty five (35) feet of floor, ceiling or wall openings so exposed:~~

~~— (1) Such construction or combustible material shall be protected by noncombustible shields or covers from possible sparks, hot metal or oxide;~~

~~— (2) Such floor, ceiling or wall shall be protected by noncombustible shields or covers.~~

~~— (c) A firewatcher shall be provided to watch the fire, make use of portable fire extinguishers or fire hose and perform similar fire prevention and protection duties. The firewatcher shall remain on the job at least thirty (30) minutes after the welding or cutting operation has been completed to insure that no fire exists. A signed inspection report attesting to that fact shall be filed and available for inspection by the Fire Marshal.~~

~~— (d) One (1) or more portable fire extinguishers of approved type and size shall be kept at the location where welding or cutting is to be done.~~

~~— (e) Welding or cutting shall not be done in or near rooms or locations where flammable gases, liquids or vapors, lint, dust or loose combustible stocks are present when sparks or hot metal from the welding operation may cause ignition or explosion of such material.~~

~~— (f) Except as otherwise provided in this section, welding or cutting shall not be performed on containers and equipment which contain or have contained flammable liquids, gases or solids until these containers and equipment have been thoroughly cleaned or made inert or purged.~~

~~— (g) Hot tapping may be permitted on tanks or pipelines by the owner operator thereof.~~

~~— (h) Sprinkler protection shall not be shut off while welding or cutting work is being performed. When welding or cutting is being done close to automatic heads, sheet asbestos or damp cloth guards may be used to shield the individual heads but shall be removed when the work is completed.~~

~~(Code 1965, §19.08; Ord 1-91, §1(19.08), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)~~

~~Sec. 6-59. Outside storage of recyclables and building material.~~

~~— Scrap or old lumber and old building material shall not be stored or kept in a residential area. Storage of scrap lumber or other materials in other than residential areas shall be handled to conform to recognized safe practices for lumber yard storage of IFC. Recyclables stored outside~~

Commented [DJH5]: Welding and other hot work is covered in Chapter 35 of the International Fire Code, almost verbatim. That makes this section redundant and unnecessary.

APPLETON CODE

shall conform to IFC.
(Code 1965, §19.09; Ord 1-91, §1(19.09), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-60. Smoke alarms.

(a) **Definitions.** For purposes of this section, the following definitions shall apply:

Dwelling shall mean a structure or part of a structure providing complete, independent living facilities for one (1) or more persons, including permanent provisions for sleeping, eating, cooking and sanitation.

Sleeping area shall mean the area of the unit in which the bedrooms or sleeping rooms are located. Bedrooms or sleeping rooms separated by another use area such as a kitchen or living room are separate sleeping areas, but bedrooms or sleeping rooms separated by a bathroom are not separate sleeping areas.

Smoke alarm shall mean a device which detects particles or products of combustion other than heat.

(b) **Location and installation of smoke alarms.**

(1) Each dwelling unit shall be provided with a minimum of one (1) approved smoke alarm installed in a manner and location consistent with its listing. The Fire Department Fire Prevention Division can be contacted for recommendations when an owner is concerned about the installation and number of smoke alarms.

(2) All existing dwelling units must meet the requirement of the State of Wisconsin Uniform Dwelling Code, Wisconsin Administrative Code, SPS 321.09 and 328.01 Smoke Detectors. Each dwelling unit shall be provided with a minimum of one (1) approved, listed and labeled smoke alarm sensing visible or invisible particles of combustion, installed in a manner and location consistent with its listing.

(c) **Approval.** A smoke alarm or heat detector required under this section shall be approved by Underwriter's Laboratories, Factory Mutual or any other comparable testing firm.

(d) **Department inspection and order.** Inspection of new construction will be carried out by the Division of Inspections at its final inspection.

(e) **Conveyance of property.** No person shall convey any real property which includes a dwelling unit to another unless there are installed in the dwelling unit

approved smoke alarms in accordance with (d) above. Any purchaser of real property found not to be in compliance with this subsection may bring an action in circuit court for damages. A violation of the provisions of this subsection shall not affect the conveyance of title or possession to the affected property.

(Code 1965, §19.12; Ord 1-91, §1(19.12), 1-9-91; Ord 176-93, §1, 10-19-93; Ord 120-96, §1, 12-18-96, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-12, §1, 3-7-12; Ord 25-18, §1, 2-27-18)

Sec. 6-61. Discharge of hazardous materials.

(a) **Prohibited discharges.** No person shall discharge or cause to be discharged, leaked, leached or spilled upon any public or private street, alley, public or private property, or onto the ground, surface waters, subsurface waters, or aquifers, or within the city, except those areas specifically licensed for waste disposal or landfill activities and to receive such material, any explosive, flammable or combustible solid, liquid or gas, any radioactive material at or above Nuclear Regulatory Restriction levels, etiologic agents, or any solid, liquid or gas creating a hazard, potential hazard, or public nuisance or any solid, liquid or gas having a deleterious effect on the environment.

(b) **Spill notification.** Immediately upon discovery of a discharge involving any explosive, flammable or combustible solid, liquid or gas, any radioactive material at or above Nuclear Regulatory Restriction levels, etiologic agents, or any solid, liquid or gas creating a hazard, potential hazard, or public nuisance or any solid, liquid or gas having a deleterious effect on the environment the property owner, equipment operator, or discovering person shall notify the Appleton Fire Department of the discharge of a hazardous material.

(c) **Responsibility for containment, cleanup and restoration.** Any person in violation of (a) above shall, upon direction of any Fire Department officer, begin immediate actions to contain, cleanup and remove to an approved repository the offending material(s) and restore the site to its original condition, with the offending person being responsible for all expenses incurred. If any person fails to engage the necessary men and equipment to comply or to complete the requirements of this section, the office of the Fire Chief may order the required actions to be taken by public or private sources and allow the recovery of any and all costs incurred by the City as required by (d) below.

(d) **Reimbursement for costs of emergency services response.** Emergency service response includes, but is not limited to, fire service, emergency medical service and law enforcement. A person who possesses or controls a hazardous substance which is discharged or who causes the discharge of a hazardous substance shall be responsible for reimbursement to the responding agencies for the actual and necessary expenses incurred in carrying out their duties

Commented [DJH6]: Sec 6-59 is also covered in the International Fire Code in Chapter 3. This section is redundant and unnecessary.

FIRE PREVENTION AND PROTECTION

under this article. Actual and necessary expenses may include, but not be limited to, replacement of equipment damaged by the hazardous material, cleaning, decontamination and maintenance of the equipment specific to the incident, costs incurred in the procurement and use of specialized equipment specific to the incident, specific laboratory expenses incurred in the recognition and identification of hazardous substances in the evaluation of response, decontamination, cleanup and medical surveillance, and incurred costs in future medical surveillance of response personnel as required by the responding agency's medical advisor.

(e) **Site access.** Access to any site, public or private, where a prohibited discharge is indicated or suspected will be provided to Fire Department officers and staff and to Police Department personnel for the purpose of evaluating the threat to the public and monitoring containment, cleanup and restoration activities.

(f) **Public protection.** If any prohibited discharge occurs that threatens the life, safety or health of the public at, near or around the site of a prohibited discharge, and the situation is so critical that immediate steps must be taken to protect life and limb, the Fire Chief, his/her assistant or the senior police official on the scene of the emergency may order an evacuation of the area or take other appropriate steps for a period of time until the Common Council can take appropriate action.

(g) **Enforcement.** The Fire Chief, as well as the police officers, shall have authority to issue citations or complaints under this section.

(h) **Civil liability.** Any person in violation of this section shall be liable to the City for any expenses incurred by the City or loss or damage sustained by the City by reason of such violations.
(Code 1965, §19.13; Ord 1-91, §1(19.13), 1-9-91; Ord 34-92, §1, 3-18-92, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Cross reference(s)--Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

~~Sec. 6-62. Miscellaneous standards.~~

~~—(a) Interior finishes, decorative materials and furnishings shall comply with International Fire Code, Chapter 8.~~

~~—(b) Flame retardant solutions, processes and applicators must be approved by the Fire Chief.
(Ord 1-91, §1(Appendix), 1-9-91; Ord 16-95, §1, 2-1-95, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09)~~

Sec. 6-63. Fireworks and pyrotechnic devices.

(a) Definition: For the purpose of this section the following definition shall be applicable:

“Fireworks shall include all items under W.S.A. sec. 167.10(1) (intro), (e), (f), (i), (j), (k), (l), (m) and (n).”

(b) The provisions in this section shall apply to places where fireworks are stored or handled. Such premises shall be adequately equipped with fire extinguisher approved by the Fire Chief. Smoking is prohibited where fireworks are stored or handled.

(c) Every wholesaler, dealer or jobber keeping, storing, or handling fireworks of any description within the City shall notify the Fire Chief immediately upon receipt of such fireworks for the removal thereof from one (1) location to another and shall indicate the location where such fireworks are stored. No such fireworks shall be stored in any building used for dwelling purposes or in any building situated within fifty (50) feet of any building used for dwelling purposes, or in any place of public assemblage, or within fifty (50) feet of any gasoline pump, gasoline filling station, or gasoline bulk station, or in any building in which gasoline or flammable liquid is sold in quantities in excess of one (1) gallon. The storage buildings for fireworks shall conform to Standard 1124 of the National Fire Protection Association Standards and Codes.

(d) This section shall prohibit the use of any pyrotechnic device indoors of an occupancy without a permit from the Fire Chief. Such permits ~~will~~ shall not be issued for any event in an unsprinkled occupancy. Permit applications will be made in writing seven (7) days in advance of the date of the display.

(e) The use of the pyrotechnic device shall be handled by a competent adult operator and shall be of such composition, character and be located, discharged or fired as in the opinion of the Fire Chief shall not be hazardous to property or endanger any persons.

(f) The display, storage and discharge of fireworks shall be regulated by and comply with all IFC, NFPA, state and local codes and nationally recognized standards.

(g) The outdoor use of pyrotechnic devices shall be regulated by §10-5 of this Code and W.S.A. §167.10.
(Ord 1-91, §1(19.18), 1-9-91; Ord 34-92, §2, 3-18-92; Ord 17-95, §1, 2-1-95, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-64. Posted occupant load.

(a) Every room or space that is an assembly occupancy shall comply with International Fire Code.

(b) The number of persons in any building or portion thereof shall not exceed the amount determined as

Commented [DJH7]: Chapter 8 of the IFC is adopted and makes this section redundant.

APPLETON CODE

specified in the State building code, as surveyed by the Supervisor of Inspections, the Fire Chief, or his/her designee.

(c) No person shall permit overcrowding or admittance of any person beyond the approved capacity of any place of public assemblage as specified above. The Fire Chief, upon finding any overcrowding conditions or obstruction in aisles, passageways or other means of egress or upon finding any condition which constitutes a serious menace to life, shall cause the performance, presentation, spectacle or entertainment to be stopped with the assistance of the Police Department until such condition or obstruction is corrected. The manager or person in charge of the premises shall be responsible for preventing overcrowding.

(Ord 1-91, §1(19.19), 1-9-91; Ord 174-93, §1, 10-19-93; Ord 120-96, §1, 12-18-96, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

~~Sec. 6-65. Fire apparatus access roads.~~

~~(a) Definitions. For the purpose of this section, the following definitions shall be applicable:~~

~~Fire apparatus access road means a hard surface designated and maintained to support the imposed loads of fire apparatus and shall be maintained so as to provide all weather driving capabilities and have a minimum of thirteen (13) feet six (6) inches in vertical clearance.~~

~~Street means any legally established public thoroughfare or all weather hard surface area thirty (30) feet or more in width unless otherwise approved by the Fire Department, whether designated or not by name such as avenue, boulevard, circle, court, drive, lane, place, road or way within fifty (50) feet of the building and maintained so as to provide all weather driving capabilities and have a minimum of thirteen (13) feet six (6) inches in vertical clearance.~~

~~(b) Fire apparatus access roads shall be provided according to the International Fire Code and this ordinance.~~

~~(c) Multi family residential projects having more than fifty (50) dwelling units shall be provided with a minimum two (2) separate and approved streets or approved Fire Department access roads.~~

~~(d) When conditions prevent the installation of an approved fire apparatus access road, the Fire Chief may permit the installation of a fire protection system in lieu of a road, provided the system or systems are not otherwise required by this or any other code.~~

~~(Ord 1-91, §1(19.20), 1-9-91, Ord 65-99, §1, 9-19-99; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)~~

~~Sec. 6-66. Atrium furnishings.~~

~~(a) Atriums are defined as a floor opening two (2) or more stories that are covered at the top of the series of openings and is used for purposes other than an enclosed stairway, elevator hoist way or utility shaft used for plumbing, electrical, air conditioning or communication facilities.~~

~~(b) All decorative materials in atriums shall be noncombustible or shall be flame retardant treated and be so maintained. Devices generating an open flame shall be approved by the Fire Chief prior to use.~~

~~(Ord 1-91, §1(19.23), 1-9-91; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)~~

Sec. 6-67. Working plans of suppression/detection and control systems.

(a) Working plans of all fire suppression, detection and control systems shall be submitted to the Fire Department Prevention Division in duplicate, before an approved electronic format for review prior to any installation of new equipment or modification to existing equipment any equipment is installed or remodeled. Deviation from approved plans shall will require permission of the authority having jurisdiction.

(b) Fire protection system plans shall be drawn to an indicated scale of not less than 1/8" on sheets of uniform size with a plan of each floor or section. Plans must be easily duplicated and shall show all pertinent information as required by NFPA standards for plan submittals. (Ord 1-91, §1(19.24), 1-9-91; Ord 126-01, §1, 7-18-01; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-68. Plan review fee structure and requirements.

A schedule of plan review fees shall be maintained in the City Clerk's Office. This schedule specifies the fees for plan examination and approval for projects located within the city of Appleton.

Note: If the property is subject to state plan review, the additional fee required under Wisconsin Administrative Code, SPS Table 302.31-3 will be added to the appropriate municipal fee.

~~(1) (1) Miscellaneous fee.~~

~~The miscellaneous fee shall be assessed for submission of plans for non-water based fire extinguishing systems, spray booth fire suppression systems and standpipe and hose systems. The miscellaneous fee will apply to such systems that are submitted separately from the automatic fire sprinkler system and/or fire alarm system. Where the plans for the automatic fire sprinkler systems and/or~~

Commented [DJH9]: Covered in the adopted building and fire codes, this is redundant. Chapter 3 and 8 of the IFC and Chapter 4 of the IBC.

Commented [DJH8]: Chapter 5 and Appendix D, both adopted above, cover this topic in much greater detail. This section is redundant.

Commented [DJH10]: This change provides agreement with 6-57(e) above.

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

FIRE PREVENTION AND PROTECTION

~~fire alarm systems are submitted with, for example, the kitchen exhaust hood fire suppression system plans, the fees will be based on the square footage of the project and no miscellaneous fee will be charged for review of plans of non-water based extinguishing systems. The miscellaneous fee shall apply to any fire protection system that is not a fire sprinkler system as defined in section 903 of the International Fire Code or a fire alarm system as defined in section 907 of the International Fire Code. For standpipe systems as defined in section 905 of the International Fire Code, the miscellaneous fee shall not apply if the standpipe plans were submitted as part of a fire sprinkler system. The miscellaneous fee shall also apply to the following.~~

- ~~a. Fire protection systems that include a fire pump.~~
- ~~b. Fire protection systems for buildings that exceed five (5) stories in height, with an additional miscellaneous fee for every five (5) stories thereafter.~~

~~(2) Multiple identical buildings. In order to qualify for the multiple identical building fee, all buildings included in the project must be identical, and plans for such buildings must be submitted at the same time. The fee for submittal of plans for the first building shall be determined in accordance with the fee schedule on file with the City Clerk's Office. The fee for each remaining identical building shall be twenty-five percent (25%) of the appropriate fee.~~

~~(3) Shell buildings. When an application is submitted for a property where only the shell of the property has been completed, the fee will be calculated at fifty percent (50%) of the appropriate fee set forth in the fee schedule on file with the City Clerk's Office on the basis of the total gross area of the building. When an application is submitted for the construction of the interior of a building where the shell has been previously granted a permit, the fee for the interior construction shall be calculated at fifty percent (50%) of the total gross area as set forth in the fee schedule on file with the City Clerk's Office. Should the interior be completed in sections, the fee shall be calculated at the percentage of the area being completed, cumulative interior fee not to exceed fifty percent (50%) of the total gross~~

~~area as set forth in the fee schedule on file with the City Clerk's Office.~~

~~(4) Fire doors/shutters. Fire door/shutter plan review and inspection shall be assessed an initial minimum fee as indicated on the fee schedule for the first fire door/shutter and as indicated on the fee schedule for each additional door/shutter. This fee does not apply to fire doors/shutters already reviewed as part of an ongoing project.~~

~~(5) Re-submission fee. A fee shall be assessed for review of plans submitted following denial of plan approval.~~

~~(6) Re-inspection fee. The inspection of work performed under an approved plan is included in the fee for plan reviews. This fee does not include any re-inspections required because the inspected work failed to pass inspection. A re-inspection fee equaling twenty-five percent (25%) of the original plan review fee, ~~fifty-two-hundred and fifty dollars (\$5250.00)~~ minimum, shall be assessed due to system failure during the initial inspection.~~

~~(7) Fee for initiation without a permit. Penalty for failure to obtain a permit before starting work shall automatically ~~double~~ triple the applicable fees, and all work shall cease until the proper permits have been attained. (Ord 126-01, §1, 7-18-01; Ord 23-09, §1, 1-13-09; Ord 25-12, §1, 3-7-12; Ord 25-18, §1, 2-27-18)~~

Sec. 6-69. Maintenance, approval and registration of installed fire protection systems.

(a) **Maintenance.** All sprinkler systems, fire hydrant systems, standpipe systems, fire alarm systems, portable fire extinguishers, smoke and heat ventilators, smoke-removal systems and other fire protection or extinguishing systems or appliances shall be maintained in an operative condition at all times and shall be replaced or repaired where defective. Fire-protection or extinguishing systems coverage, spacing and specifications shall be maintained in accordance with recognized standards at all times. Such systems shall be extended, altered or augmented as necessary to maintain and continue protection whenever any building so equipped is altered, remodeled, added to or changes occupancy hazard. All additional, repairs, alterations and servicing shall be in accordance with recognized standards and copies of such work sent to Fire Prevention of the Fire Department.

(b) **Approvals.** All ~~fire extinguishing systems~~ fire protection systems, including automatic sprinkler systems, classes I, II, III combined stand pipes, Halon systems, and

Commented [DJH11]: This change reflects the complexity of alternative automatic extinguishing systems. Lumping them into sprinkler systems is not appropriate as these systems now warrant their own review independent of the sprinkler or fire alarm systems. The exception to this is standpipes that are often connected to sprinkler systems and can be easily reviewed together. I also included fire pumps as a miscellaneous fee. This covers the additional inspections and complexity these systems pose to the plan review and inspection process.

Formatted: Font: Not Bold

Formatted: Font: Not Italic

Commented [DJH14]: This increase covers the additional cost to the city for an inspector to make a return trip to a site for a re-inspection. It also provides more of an incentive for contractors to pre-test their work and ensure compliance on the first test/inspection.

Formatted: Indent: Left: 1.25", First line: 0"

Commented [DJH12]: Buildings are never truly identical. There are always nuances that differentiate buildings from one another. Water supply to the buildings is the biggest difference, even in buildings that are directly adjacent and otherwise identical. A full review is still necessary, so there should not be a discount.

Commented [DJH15]: This provides agreement with 6-48 above. I may be misreading this though, if the penalty is double the permit amount, plus the permit amount, the total fee would be triple. Maybe we can clean up this wording a little if that is the intent?

Commented [DJH13]: Plan reviews for shell buildings can be complex based on the unknown of what is to be stored. When the building is occupied, a full review is still required. This section provides unnecessary discounts when full reviews are required on both submittals.

APPLETON CODE

~~other special automatic extinguishing systems and basement pipe inlets, shall be tested and approved in accordance with §6-71 their respective National Fire Protection Association standards and shall be subject to periodic tests as may be required. A copy of all test results of the above systems must be provided to the Fire Chief or his/her designee upon completion of the testing. The location and size of all Fire Department hose connections shall be approved by the Fire Chief or his/her designee.~~

(c) (1) ~~Registration. All installers of fire protection components, including, but not limited to, agencies monitoring alarm integrity, shall register with the Fire Department pertinent contact information including, but not limited to, address, phone number and name of responsible person. Registry information shall be updated with AFD within ten (10) days of any change to information previously provided.~~

(2) A fee may be assessed to any registered installer and/or monitoring agent deemed responsible for causing a false alarm. Said fee will be billed to the responsible party, if not the alarm user, and will be that amount indicated in the false alarm fee schedule. Failure to pay fees could result in failure to obtain permit(s) for future work. An appeal of a false alarm assessment can be made by writing the Fire Chief or his/her designee within ten (10) business days after notification of the fee. Contesting the Chief's decision involves a review by the Safety and Licensing Committee by submitting a written notification to the City Clerk's Office.

(Ord 65-99, §1, 9-19-99, Ord 126-01, §1, 7-18-01; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-70. Notification of special public assembly events.

(a) For the purpose of this section, public assembly is defined as an event which exceeds one hundred (100) people.

(b) Except as provided in (d), notification must be provided to the Department within five (5) business days prior to the holding of special public assembly events which involves the use of buildings or spaces not approved for public assembly in accordance with the Wisconsin State Building Code and the IFC.

(c) Except as provided in (d), notification must be provided to the Department within five (5) business days prior to the holding of special public assembly events

which involves the placement of temporary seating in an area not otherwise approved for such seating.

(d) Notification is not required if a plan indicating occupancy capacity, seating arrangements, location and width of exit ways and aisles is submitted to the Fire Department and pre-approved by the Fire Chief or his/her designee.

Note: Building owners may pre-approve a building or space within the building for special events by submitting an approved plan. This exception allows for multiple special events.

(Ord 65-99, §1, 9-19-99, Ord 126-01, §1, 7-18-01; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-71. Fire division walls and occupancy separation wall identification.

~~Building owners shall identify fire division walls and occupancy separation walls in accordance with the Wisconsin Commercial Building Code.~~

(Ord 65-99, §1, 9-19-99, Ord 126-01, §1, 7-18-01; Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)

Sec. 6-72. Repeat violation rule.

Whenever the Fire Chief or his/her designee shall find in any building, upon inspections or re-inspections, a repeat violation involving a fire detection, life safety component, or suppression system which is defective, inoperative, improperly maintained or operated the Fire Chief or designee may order the following remedies and/or a re-inspection fee.

(a) If the system includes one (1) or more exit light(s) which have not been illuminated during inspections, it may be ordered that any or all of the exit lights in such premises be equipped with self-illuminating lights or light equipped with light emitting diodes (LEDs).

(b) If the system includes one (1) or more self-closing fire door(s), any of which have been found to have been held open with non-approved hold open devices during inspections, it may be ordered that any or all of the fire doors in such premises be equipped with an automatic closing device.

(c) If the system includes one (1) or more battery operated smoke detector(s) which have been found to be inoperative during inspections, it may be ordered that the premises be equipped with long life (5 – 10 year battery life) smoke detectors.

(1) If the same occupancy is subsequently found to have inoperative smoke detector(s) it may be ordered that the smoke detectors be hardwired into the electrical service of the

Commented [DJH16]: I am not sure what section this is referencing. I added tested and NFPA standards to clarify what the expectation is for approval of systems. I also removed the 'including' section and changed the wording to 'all fire protection systems' as it includes everything in chapter 9 of the IFC.

Commented [DJH18]: This is required in the state building code, and is redundant here.

Commented [DJH17]: We aren't maintaining a registry at this point, and haven't in a long time from what I can find. We are collecting this information when they submit for plan review.

FIRE PREVENTION AND PROTECTION

premises.

- (2) If the premise is found to have no operable smoke detectors, the Fire Department may install smoke detectors and may charge the owner for the actual cost of the detectors and installation.


(d) If the system includes emergency exit doors which, during hours of occupancy, have been found to be secured or locked with bolts, bars, chains, padlocks, or locking devices other than the primary locks, it may be ordered that such bolts, bars, chains, padlocks, or additional locking devices be immediately removed; and it may be further ordered that all emergency exit doors within the premises be equipped with panic door release hardware.


(e) This subsection shall not be construed as a limitation upon the powers of the Chief or his designee to issue orders for corrections of violations nor shall this subsection be construed as a limitation upon any of the powers of the Chief under any applicable provision of the City of Appleton Municipal Code, Wisconsin Administrative Code or the Wisconsin Statutes.
(Ord 23-09, §1, 1-13-09; Ord 25-18, §1, 2-27-18)


(The next page is 491.)

CITY OF APPLETON

FIRE DEPARTMENT

 700 N. Drew Street
Appleton, WI 54911

 (920) 832-5810

 (920) 832-5830

 jeremy.hansen@appleton.org

MEMORANDUM

September 7, 2023

To: Safety and Licensing Committee & Common Council

From: Jeremy Hansen, Fire Chief

Cc: Ryan Weyers, Deputy Fire Chief
Derek Henson, Battalion Chief of Fire Prevention and Public Education

Re: Appleton Municipal Code, Chapter 6 Revision

Chapter 6 of the Appleton Municipal Code is due for revision. This revision is necessary to keep current with emerging technologies, practices. These changes include adopting the 2021 edition of the International Fire Code, the revision or deletion of several sections, and a fee structure increase. There are also several sections that underwent minor revisions to better align them with industry best practices or other areas of the ordinances. The recommended effective date of these changes is January 1, 2024.

2021 International Fire Code

The fire service has the daunting task of maintaining fire and life safety across every industry. This is eased by adopting recent code editions that address these changes in operations and technology. The Appleton Fire Department is recommending adoption of the 2021 edition of the International Fire Code (IFC)

One of the fastest evolving segments of society is energy storage systems. These systems take power created from wind or photovoltaic systems and store it in battery style systems. This allows green energy systems that may produce peak power for only a few hours per day to distribute that power over the course of an entire day. These systems also include battery backup systems for buildings and battery-operated machines such as industrial lift trucks.

Energy storage systems are a topic that was introduced in the 2018 edition of the IFC in a limited fashion. The 2021 edition of the IFC provides a far wider scope for the safe operations of energy storage systems. These systems range from small portable systems to large building sized permanent systems. The concern from a fire perspective is that many of these systems feature an electrolyte that is highly flammable when vented from the system.

While the City of Appleton does not currently have a significant amount of these systems, the trend is that these systems are increasing in popularity. As energy costs continue to increase, these systems will continue to increase in demand. Staying ahead of these systems ensures that industry best practices are followed, ensuring fire and life safety.

Other changes from the new edition of the code include regulations for new indoor play structures in existing buildings and requirements for the distilling of spirits. Both sections provide similar requirements to what is currently being required. The major difference is in the old code, inferences must be made, and several code sections needed to be

used to establish the requirements. In the new edition of the code these requirements are codified in a singular location and specific to the respective situation.

There are also some requirements for existing buildings, but these are already addressed through the state fire prevention and building codes. An example of this is the new requirement for high-rise buildings to retroactively install fire sprinkler systems in the 2021 IFC. The State of Wisconsin already has a requirement for certain high-rise buildings to retrofit fire sprinklers. This requirement would not impact any buildings in Appleton. All new construction would continue to be under the purview of the Wisconsin Commercial Building Code.

A full listing of the changes between the 2018 and 2021 IFC editions can be found in the book *Significant Changes to the International Fire Code, 2021 Edition*. A copy of this book can be provided for review upon request.

Changes to Chapter 6

Several changes are proposed for Chapter 6, outside of the new edition of the International Fire Code (IFC). First, sections 6-14, 6-58, 6-62, 6-65, 6-66, and 6-71 are all being recommended for deletion based on being redundant with the adopted IFC, state fire prevention code, or Wisconsin Commercial Building Code. A potential conflict is eliminated by removing these sections and relying on the other adopted documents.

The second change proposed is in 6-12 (b) (1) (a). This section currently references single family dwelling as an exception for grills. The proposed change replaces the word single with 'one and two'. This change would provide agreement with both the adopted IFC and state fire prevention code.

The third proposed change is to section 6-56 (c). The recommendation is to delete this section as it is outdated and redundant. The adopted IFC and Wisconsin Commercial Building Code both provide codes and standards that are adopted by reference. Having them doubly listed in the ordinance provides conflict when there is not agreement between the listed editions. For example, in the ordinance, NFPA 13 is listed as the 2007 edition; however, the Wisconsin Commercial Building Code requires the use of the 2013 edition for NFPA 13.

The fourth change proposed is to sections 6-57 (e) and 6-67 (a). This proposed change modifies the requirement for plan submittal from paper plans to electronic plans for fire protection systems. Requiring electronic plans reduces the time it takes to process and review a plan. This change also provides for an approved format. Currently the Fire Department can accept a wide variety of formats, and not listing the specific format provides options to the contractor for how they submit their plans. Not requiring a specific format by ordinance also ensures that any future formats can easily be approved as they become available. The Fire Department has been using this method for the past 18 months as a trial and there have been zero complaints from contractors. This is the same process used by the Wisconsin Department of Safety and Professional Services plan review division.

The fifth proposed change is to section 6-68 (1). The miscellaneous fee was designed for alternative fire protection systems originally. The proposed change clarifies the intent of this section and adds two unique situations where it would be added to a plan review. The first situation is the use of a fire pump on a system. The inclusion of a fire pump on a system adds to the complexity of both the plan review and the inspection of the system. The plans must be reviewed to ensure the efficacy of the water supply and that the pump will produce the necessary pressure. The inclusion of a pump also requires a final acceptance test to be witnessed by a Fire Department representative. These tests can take over four hours alone and are in addition to the regularly required acceptance tests for the sprinkler and fire alarm. The second unique situation is when the building exceeds five stories in height, and for every five stories thereafter. This covers high-rise buildings that may be constructed or remodeled in the city. These buildings are complex and require a large time commitment to ensure compliance. The recent renovation of the 12 story Zuelke Building, a high-rise building with an included fire pump, required over 100 hours of review and inspection from a Fire Department representative. A change is also proposed to remove the clause that says this fee is not included if the

system is submitted as part of a sprinkler or alarm system submittal. The systems covered by the miscellaneous fee are both unique and complex. These characteristics require that these systems be a separate submittal with a separate fee.

The sixth change proposed is to section 6-69 (b). This proposed change clarifies that ‘all fire protection systems shall be tested and approved in accordance with their respective National Fire Protection Association standards’. This eliminates the specific reference to types of systems and simplifies the language.

The seventh and final proposed change is to section 6-69 (c)(1) and (2). This section requires a registration of all installers of fire protection system installers. This is not something that is occurring as written but is occurring through the plan review process. The recommendation is to remove this section and continue maintaining this information through the plan review process.

Fee Structure Increase

Research was conducted from similar sized departments within the State of Wisconsin. Responses were received from Green Bay, Janesville, Oshkosh, and Grand Chute. Two methodologies for determining permit price are used amongst the responses received. These methodologies are inspection based and per device based. The City of Appleton currently uses a fee structure based on the gross area of the building. Of the responses received, the City of Appleton is the only municipality that offers in house plan review. Janesville has delegation of authority to perform these reviews but has contracted E-Plan Exam to perform their plan reviews.

Due to the differing methodologies amongst the City of Appleton and the respondents to the research, example projects were compiled based on recent fire protection plan reviews conducted. A wide variety of small, medium, and large projects were used to compile the data presented below.

Project	Appleton Current	Appleton New	Green Bay	Janesville	Oshkosh	Grand Chute
12 Story High Rise	\$350	\$1,100	\$2,485	\$850	\$260	\$250
500k sq. ft. Warehouse	\$560	\$1,400	\$11,580	\$850	\$260	\$250
Small Office Remodel	\$35	\$150	\$30	\$50	\$38	\$150
Medium Residential	\$210	\$920	\$1,270	\$500	\$260	\$175
Medium Office	\$140	\$335	\$252.50	\$50	\$86	\$175

The proposed increase in fees provides a sizeable increase while maintaining competitiveness with other communities in the state. One benefit to the City of Appleton fees for fire protection systems is that these include plan review fees. The results of the research for Green Bay, Janesville and Oshkosh do not include any fees that are associated with reviewing plans. An applicant would need to file for plan review separately at additional cost.

Another proposed fee increase is for the miscellaneous fee. As discussed earlier, this fee covers alternative fire protection systems, fire pumps, and high-rise systems. The fee covers both the plan review and inspections for these complex systems. Staff time for review and inspections of these systems can easily exceed five hours in some cases, with a typical project taking three to four hours to review and inspect.

As part of the proposed fee structure change, two discounts for multiple identical buildings and shell buildings were removed. When multiple identical buildings are submitted, each building must still get a full review. Slight changes to elevation or water supply can make a large difference in the efficacy of the fire suppression system and must be fully vetted prior to acceptance. For shell buildings, a full review is completed when the shell is built, and then again when a tenant moves into the space. A full review is required to ensure the tenant fits within the occupancy hazard classification for which the building was designed. This also includes a full review of the modifications of the system that are necessary for the tenant.

Both the re-submission and re-inspection fees are proposed to be increased to \$250 for each occurrence. This increase provides additional incentive for contractors and designers to submit completed and compliant work on the first attempt. This would also include the fee for missing a scheduled appointment. Ensuring work is completed and compliant on the first submission or inspection, and that responsible parties make scheduled appointments, is paramount to ensuring efficient inspections and maximizing staff time. The fee for work without a permit was clarified that the intent is to triple the permit fee.

The fee for bonfires, brush and prescribed wildland burns is proposed to be increased to \$200 per event. This increase is due to the need for a burn plan for each event. This burn plan outlines atmospheric conditions where the burn is acceptable and contingency plans should an unplanned event occur. Further, these plans ensure the operators of the burn are competent and capable of performing the burn in a safe manner. These plans are reviewed by Fire Department staff prior to approving the permit for burning.

A significant increase is proposed for fireworks/pyrotechnic displays, with the proposed amount being \$1,000 per display. This change covers some of the cost of staff time for review and approval of the show, plus the subsequent inspection of the show during setup and firing. Currently, Fire Department staff reviews the application for approval. This includes ensuring all applicable National Fire Protection Association standards are followed. Then, during the setup and firing of the show, two Fire Department inspectors are present to ensure these same standards are followed. Staff time dedicated to a typical fireworks or pyrotechnic display is 15 hours (2 hours for review, 6.5 hours inspection with two inspectors).

The storage tank permit fees are proposed to be removed as these are now handled at the state level.

Finally, an increase is proposed in false alarm fees. These fees are charged when a business has a false fire alarm that is not due to an actual alarm activation. For example, if a child activates a manual pull station, a fee would not be charged as the activation was accidental and the pull station was operating as normal. Conversely, if the same manual pull station was defective and causing a fire alarm outside of normal operation, a fee would be charged. The fees are charged based on a table and the number of false alarms in a rolling twelve-month period. These fees provide incentive for businesses to remedy deficiencies with their fire alarm systems in a timely manner. This in turn reduces false alarms and ensures efficient use of Fire Department resources.

A comparative analysis was completed with other local departments for false alarm fees. The City of Green Bay and the Town of Grand Chute use a table for false alarm fees, while there are several others that bill actual cost for false alarms. For the departments that bill costs, the per unit cost is defined in their ordinances and typically based on the FEMA unit cost. Based on the wide variety of per unit charges and without knowing the response complement for each department, the results with per unit billing were excluded. Per unit billing, while an option for the City of Appleton, would raise fees for the first few false alarms but would decrease fees for higher numbers of alarms. The remaining results are outlined in the table below.

Number of False Alarms	City of Appleton Current	City of Appleton Proposed	Town of Grand Chute (First two are free)	City of Green Bay
1-4	\$50/alarm	\$200/alarm	\$75/alarm (3-5)	\$50 first alarm
5-7	\$100/alarm	\$300/alarm	\$150/alarm (6-8)	\$70 second alarm
8-11	\$200/alarm	\$500/alarm	\$300/alarm (9-11)	\$125 third alarm
12+	\$300/alarm	\$800/alarm	\$600/alarm (12+)	\$225 fourth alarm+

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you for your consideration.

Original Alcohol Beverage
License Application

FOR CLERKS ONLY	
Municipality	Appleton
License Period	7/1/23 - 6/30/24

License(s) Requested

- Class "A" Beer \$ _____ "Class A" Liquor \$ _____
 Class "B" Beer \$ 100 "Class B" Liquor \$ _____
 "Class C" Wine \$ 100 "Class A" Liquor (Cider Only) \$ _____
 Reserve "Class B" Liquor \$ _____ "Class B" (Wine Only) Winery \$ _____

License Fees	\$ <u>200</u>
Publication Fee	\$ <u>60</u>
Background Check	\$ <u>14</u>
Total Fees	\$ <u>274</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
off the vine Woodfire Pizza Co., LLC

2. Trade Name or DBA
Broken Tree Pizza

3. Premises Address
201 S. Riverheath Way Ste 1100

4. County Ottawa 5. Municipality Appleton 6. Aldermanic District _____

7. Mailing Address (if different from premises address)
629 Hansen St. Neenah WI 54956

8. FEIN
REDACTED

9. Wisconsin Seller's Permit Number
REDACTED

10. Premises Phone
920 257 4071

11. Premises Email
Keith@brokentreepizza.com

12. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Restaurant/Bar located at 201 S. Riverheath way, Ste 1100. There is a loft area, bar/dining area and patio where beverages will be sold + consumed. All alcoholic beverages will be stored in the walk-in cooler located behind bar on main floor.

Part B: Questions


1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. Yes No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? Yes No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only		
1. State of Registration WI	2. Date of Registration 2/14/2014	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company	FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name Schreiner	Agent's First Name Keith	Phone REDACTED

Part D: Individual Information
A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Schreiner	Keith	Member	REDACTED
Schreiner	Emily	Member	REDACTED

Part E: Attestation			
Who must sign this application? • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Signature 	Date 9/1/23		
Name (Last, First, M.I.) Schreiner Keith P			
Title Member	Email REDACTED	Phone REDACTED	

Part F: For Clerk Use Only		
Date application was filed with clerk 9-1-23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		



City of Appleton Alcohol License Questionnaire

1. Name of Applicant: Keith Schreiner

2. Name of Business: Off the Vine WoodFire Pizza Co., LLC
(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 201 S. RiverHeath Way ste 100

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

Keith	P	Schreiner	REDACTED
First name	M.I.	Last name	Date of Birth
Emily	M	Schreiner	REDACTED
First name	M.I.	Last name	Date of Birth
			/ /
First name	M.I.	Last name	Date of Birth
			/ /
First name	M.I.	Last name	Date of Birth

6. Name of person/corporation you are buying the premise and equipment from?

Name: RiverHeath LLC
First name Middle Initial Last name

Address: 161 S. RiverHeath Way ste 2000 Appleton WI 54915
City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Mr. Brews Taphouse

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

4 months ago.

10. Seating capacity: Inside 100 Outside 50

11. Operating hours (Inside the building): 11am - 12pm mon-sun
Operating hours (Outdoor seating areas): 11am - 9pm mon-sun

12. Employees/Staff

Number of floor personnel 6 Number of door checkers 0

13. In general, state the size and operational details of the proposed establishment:

- a. Gross floor building area of the premises to be licensed: 3200 square feet.
- b. Gross outdoor seating areas of the premises to be licensed: 1000 square feet.
- c. Below, identify the operational details of the proposed establishment:

Pizza restaurant serving pizza, salads, various appetizers, draft beer and wine.

Kurt Schum
Signature

4/17/23
Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of APPLETON County of Doutagamie
 City

The undersigned duly authorized officer/member/manager of Off the Vine Woodfire Pizza Co., LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Broken Tree Pizza
(Trade Name)

located at 201 S. RiverHeath Way Ste 1100 Appleton 54915

appoints Keith Schreiner
(Name of Appointed Agent)
629 Hansen St. Neenah WI 54956
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Off the Vine Woodfire Pizza Co., LLC Neenah, WI

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 years

Place of residence last year 629 Hansen St. Neenah WI 54956

For: Off the Vine Woodfire Pizza Co., LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Keith Schreiner
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Keith Schreiner, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Keith Schreiner 4/17/23 Agent's age REDACTED
(Signature of Agent) (Date)

629 Hansen St. Neenah WI 54956 Date of birth REDACTED
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	Appleton
License Period	7-1-23 thru 6-30-24

License(s) Requested

- | | |
|--|--|
| <input type="checkbox"/> Class "A" Beer \$ _____
<input checked="" type="checkbox"/> Class "B" Beer \$ <u>100</u>
<input checked="" type="checkbox"/> "Class C" Wine \$ <u>100</u>
<input type="checkbox"/> Reserve "Class B" Liquor \$ _____ | <input type="checkbox"/> "Class A" Liquor \$ _____
<input type="checkbox"/> "Class B" Liquor \$ _____
<input type="checkbox"/> "Class A" Liquor (Cider Only) \$ <u>0</u>
<input type="checkbox"/> "Class B" (Wine Only) Winery \$ _____ |
|--|--|

License Fees	\$ <u>200</u>
Publication Fee	\$ <u>60</u>
Background Check	\$ <u>7</u>
Total Fees	\$ <u>267</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) A & V Custom Creations LLC		
2. Trade Name or DBA Board & Brush Creative Studio Appleton		
3. Premises Address 109 Durkee St. Appleton, WI 54911		
4. County Outagamie	5. Municipality	6. Aldermanic District
7. Mailing Address (if different from premises address) 520 N New Franken Rd. New Franken, WI 54229		
8. FEIN REDACTED	9. Wisconsin Seller's Permit Number REDACTED	
10. Premises Phone REDACTED	11. Premises Email greenbay@boardandbrush.com	
12. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. The premises is located at 109 Durkee St., Appleton, WI 54911. Beverages to be stored in beverage coolers in our open DIY workshop of 1000 square feet. Extra stock to be stored on metal racks in our adjoining 105 square feet restaurant space.		

Part B: Questions

- | | |
|---|---|
| 1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?
If yes, please explain using the space below. Attach additional sheets if necessary. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration May 2021	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name Schoen		Agent's First Name Vanessa	Phone REDACTED

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Schoen	Vanessa	Agent	REDACTED

Part E: Attestation

Who must sign this application?

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Vanessa Schoen</i>		Date 8-31-23	
Name (Last, First, M.I.) Schoen, Vanessa, J			
Title Owner		Email greenbay@boardlandbrush.com	Phone REDACTED

Part F: For Clerk Use Only

Date application was filed with clerk 8-31-23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		



City of Appleton

Alcohol License Questionnaire

1. Name of Applicant: Vanessa Schoen

2. Name of Business: Board & Brush Creative Studio - Appleton
 (Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 109 N. Durkee St. Appleton, WI 54911

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Alexander</u>	<u>B</u>	<u>Wilde-Johnson</u>	<u>REDACTED</u>
First name	M.I.	Last name	Date of Birth
			/ /
First name	M.I.	Last name	Date of Birth
			/ /
First name	M.I.	Last name	Date of Birth
			/ /
First name	M.I.	Last name	Date of Birth

6. Name of person/corporation you are buying the premise and equipment from?

Name: Dawn Smith
 First name Middle Initial Last name

Address: 109 N. Durkee St. Appleton WI 54911
 City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Board & Brush Creative Studio / Dog Lover Dawn Designs LLC

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes X If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside 17 Outside 0

11. Operating hours (Inside the building): Monday-Sunday 9am-9pm (Hours Vary)
Operating hours (Outdoor seating areas): 0

12. Employees/Staff

Number of floor personnel 4 Number of door checkers 4

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: 1,000 + 105 square feet.

b. Gross outdoor seating areas of the premises to be licensed: 0 square feet.

c. Below, identify the operational details of the proposed establishment:

1,000 sq ft Studio space with adjoining 105 sq ft.
restaurant space.

Vanessa Schorn
Signature

8-31-23
Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Appleton County of Outagamie
 City

The undersigned duly authorized officer/member/manager of A & V Custom Creations LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Board & Brush Creative Studio Appleton
(Trade Name)

located at 109^N Durkee St. Appleton, WI 54911

appoints Vanessa Schoen
(Name of Appointed Agent)
520 N New Franken Rd. New Franken, WI 54229
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
A & V Custom Creations LLC DBA Board & Brush Green Bay in Green Bay, WI

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 32

Place of residence last year 520 N New Franken Rd. New Franken, WI 54229

For: A & V Custom Creations LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Vanessa Schoen
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Vanessa Schoen, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Vanessa Schoen 8-31-23 Agent's age REDACTED
(Signature of Agent) (Date)
520 N New Franken Rd. New Franken, WI 54229 Date of birth REDACTED
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Alcohol License
Premise Amendment**

FEES ARE NON-REFUNDABLE		Date Recv'd <u>9/1/23</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>5577-4</u>	


SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>MARITIME BAR</u>	
Address of Establishment <u>336 W. WISCONSIN AVE</u>	
Name of Agent <u>Dan Burton</u>	Phone Number REDACTED

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
A outdoor patio/sitting area

** see attached **



Is this change Permanent? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If this is temporary please specify the reason for the amendment:
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: *Dan Burton*

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L <u>9-13-23</u>	Council <u>9-20-23</u>	Date Issued	Exp. Date	License Number
--------------------	------------------------	-------------	-----------	----------------

SITE PLAN

OWNERS

236 HOLDINGS LLC
503 HOMESTEAD TRAIL
KIMBERLY, WI 54138

GENERAL CONTRACTOR

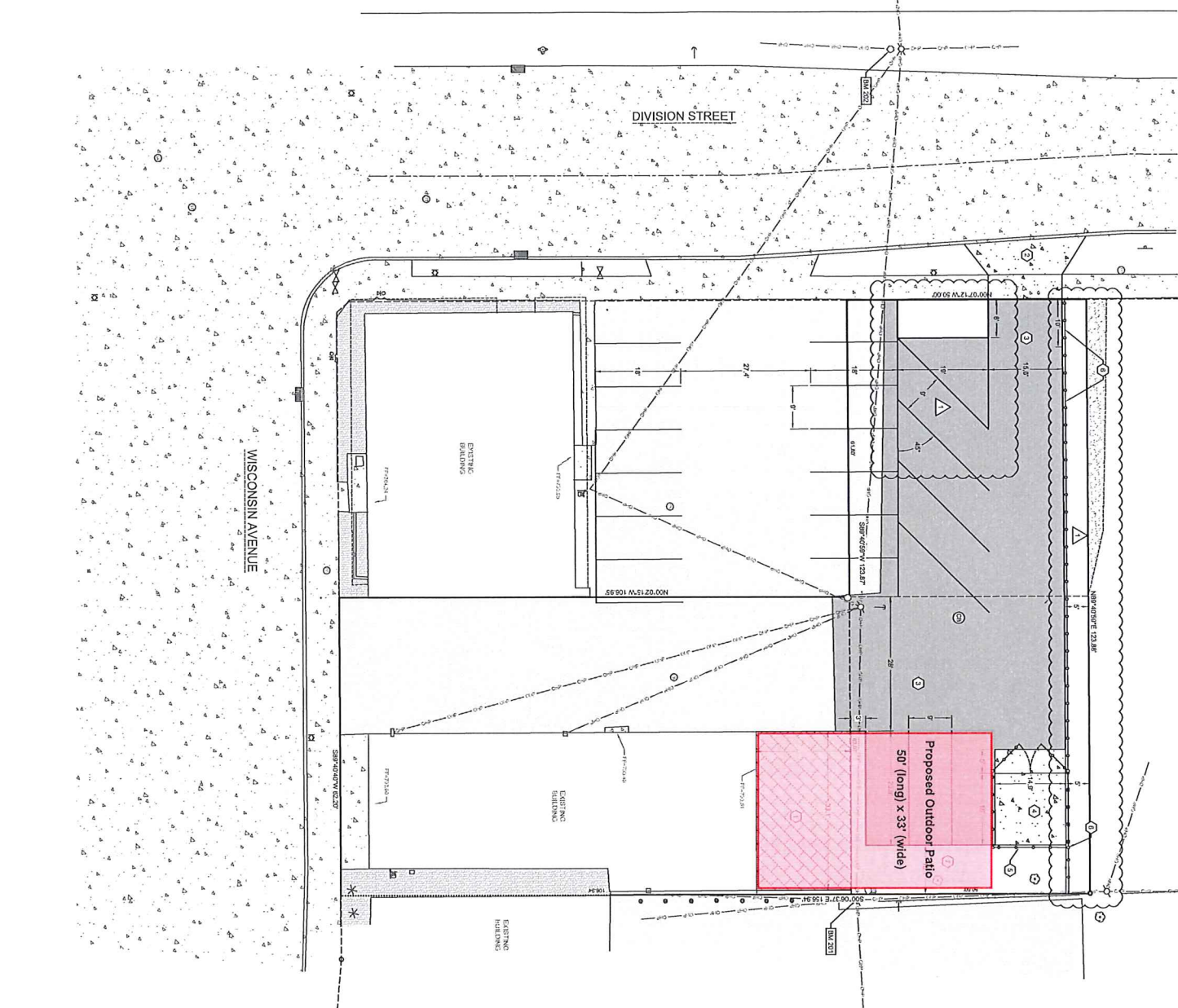
CR STRUCTURES GROUP, INC.
327 RANDOLPH DRIVE - SUITE A
APPLETON, WI 54913

SHEET KEY NOTES:

- 1 EXTERIOR PATIO
- 2 RELOCATED DRIVEWAY APRON, SEE DETAIL D SHEET 02
- 3 ASPHALT PAVEMENT, SEE DETAIL E SHEET 03
- 4 DRIVEWAY PAV. SEE DETAIL F SHEET 03
- 5 DRIVEWAY ENCLOSURE, TO BE 6' HIGH CHAIN LINK FENCE WITH 3" WAVE PUNCH BOLDS
- 6 6' BOARD ON BOARD FENCE, FENCE TO BE NO HIGHER THAN 7' WITHIN 10' OF THE RIGHT-OF-WAY
- 7 SNOW STORAGE

SITE STATISTICS

PROPOSED SITE	316 W. WISCONSIN AVENUE
PARCEL SIZE	12,428 SF
EXISTING SITE	31-44-000-000
GREEN SPACE AREA	6,001 SF
IMPERVIOUS AREA	2,444 SF
TOTAL IMPERVIOUS	6,001 SF
PROPOSED SITE	8,641 SF
TOTAL DISTURBED AREA	1,700 SF
GREEN SPACE REQUIRED (10%)	1,700 SF
IMPERVIOUS AREA	2,444 SF
PARKING SPACES PROVIDED	1,100 SF
PARKING SPACES REQUIRED	1,100 SF
RELOC AND CALCULATIONS	7' 0" x 17' 0" = 119 SF
	7' 0" x 17' 0" = 119 SF
	MINIMUM DISTANCE 3' OF 14' 0"



2280 Sandusker Court, Green Bay, WI 54313
PH: 920-588-7265, FAX: 920-588-5787
www.machiv.com
Project Number: 180201-21

MACHIV
ENGINEERING • SURVEYING • ENVIRONMENTAL

DATE: 02/20/2018
ARCH: J. SHREVE
D. BY: JHM
JOB: MARITIME TAVERN
REV: 1/24/18
KIMBERLY, WISCONSIN

GRAPHIC SCALE
0 10 20

<p>CR STRUCTURES Group, Inc. Skirting Construction Industry Permitted 327 RANDOLPH DRIVE - SUITE A APPLETON, WI 54913 TEL: 920-755-7505</p>	<p>PROPOSED PARKING LOT EXPANSION FOR, MARITIME TAVERN APPLETON, WISCONSIN</p>	
	<p>DATE: 02/20/2018 ARCH: J. SHREVE D. BY: JHM JOB: MARITIME TAVERN REV: 1/24/18 KIMBERLY, WISCONSIN</p>	