



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Monday, July 10, 2023

6:15 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-0807](#) Minutes of the June 12, 2023 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 6-12-23 Meeting.pdf](#)

5. **Public Hearing/Appealances**

6. **Action Items**

[23-0809](#) Action: Adopt the Proposed Revised Reid Golf Course and Appleton Memorial Park Stormwater Utility Agreements for Stormwater Ponds

Attachments: [AMP and Reid Stormwater Pond Utility Agreements.pdf](#)

[23-0811](#) Request Approval of the Final Design - Sexual Assault Survivors Monument - Placed Within Ellen Kort Peace Park

Attachments: [Park&RecMemo_SexualAssaultSurvivorsMonument_FinalDesign.pdf](#)

7. **Information Items**

[23-0810](#) Reid Golf Course-June, 2023 Participation, Revenue and Expense Report

Attachments: [Reid-June, 2023 Revenue and Expense Report.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



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Meeting Minutes - Final Parks and Recreation Committee

Monday, June 12, 2023

6:15 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:15 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Others: Dean Gazza, Parks, Recreation & Facilities Management; Attorney Chris Behrens, Legal Services; Alderpersons Fenton, Croatt, Hartzheim and Firkus

Present: 4 - Siebers, Alfheim, Hayden and Wolff

Absent: 1 - Schultz

4. Approval of minutes from previous meeting

[23-0647](#)

Minutes of the May 8, 2023 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 5-8-23 Parks & Recreation Committee Meeting.pdf](#)

Aldersperson Hayden moved, seconded by Aldersperson Wolff, that the Minutes of the May 8, 2023 Parks & Recreation Committee be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Siebers, Alfheim, Hayden and Wolff

Absent: 1 - Schultz

5. **Public Hearing/Appearances**

None

6. **Action Items**

[23-0662](#)

Resolution #5-R-23, Joining the Wisconsin Local Government Climate Coalition

Attachments: [#5-R-23 WLGCC Resolution.pdf](#)
[#5-R-23 WLGCC Resolution - AMENDED.pdf](#)

Amend to strike all Whereas clauses after the third Whereas clause. Amendment failed 2/2

Alderson Wolff moved, seconded by Alderson Hayden to amend the Resolution. Roll Call. Motion failed by the following vote:

Aye: 2 - Hayden and Wolff

Nay: 2 - Siebers and Alfheim

Absent: 1 - Schultz

Amended to strike all Whereas clauses except the third clause, and to strike "in their efforts" from the Now Therefore clause.

Alderson Alfheim moved, seconded by Alderson Siebers to amend the Resolution. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Alfheim and Wolff

Nay: 1 - Hayden

Absent: 1 - Schultz

Alderson Alfheim moved, seconded by Alderson Wolff that the Resolution be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Alfheim, Hayden and Wolff

Absent: 1 - Schultz

[23-0456](#)

Resolution #4-R-23 To Support Pollinator & Wildlife Habitats in Ellen Kort Peace Park

Attachments: [#4-R-23 Ellen Kort Park Now Mow Resolution.pdf](#)

The author has withdrawn this resolution with no objection.

7. Information Items

[23-0676](#)

Reid Golf Course-May, 2023 Revenue and Participation Report

Attachments: [Reid Golf Course-May, 2023 Revenue & Expense Report.pdf](#)

This item was presented

[23-0648](#)

Recreation Summer Update

Park Projects Update

This item was presented

8. Adjournment

The meeting was adjourned at 7:13 p.m.

Aldersperson Alfheim moved, seconded by Aldersperson Hayden, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Alfheim, Hayden and Wolff

Absent: 1 - Schultz



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: July 10, 2023

RE: Action: Adopt the Proposed Revised Reid Golf Course and Appleton Memorial Park Stormwater Utility Agreements for Stormwater Ponds

The Stormwater Utility provides payment for stormwater ponds located at Reid Golf Course and Appleton Memorial Park. The Utility is responsible for the operations that oversee the collection, distribution, treatment, and dissipation of stormwater that accumulates within the City of Appleton.

There are currently two ponds within Appleton Memorial Park and one pond at Reid Golf Course. The Appleton Memorial Park agreement was developed in 2010 with an annual payment of \$40,000 and the Reid Golf Course agreement was developed in 2014 with an annual payment of \$15,210.

Land market values and rates of return have been reviewed by city staff and are recommending the following increases to the stormwater pond agreements.

Appleton Memorial Park	\$41,769
Reid Golf Course	\$21,060

Approval of the revised stormwater utility agreements is contingent upon approval by both the Parks and Recreation Committee and the Utilities Committee.

Our department requests approval of the revised Reid Golf Course and Appleton Memorial Park stormwater utility agreements for stormwater.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

AGREEMENT FOR STORMWATER PONDS AT MEMORIAL PARK

I. PARTIES

- 1.1 **City of Appleton’s Parks, Recreation, and Facilities Management Department**, with its principal place of business at 100 N. Appleton Street, Appleton WI 54911 (hereinafter “City”).
- 1.2 The **Stormwater Utility**, with its principal place of business at 100 N. Appleton Street, Appleton WI 54911 (hereinafter the “the Utility”).
- 1.3 Together, the City and the Utility may be referred to as “the parties”.

II. RECITALS

WHEREAS,

- 2.1 The Utility is responsible for the operations that oversee the collection, distribution, treatment, and dissipation of stormwater that accumulates within the City of Appleton; and
- 2.2 The Utility has previously erected two stormwater ponds at Memorial Park; and
- 2.3 The Parties desire to continue to work together to allow the operation of stormwater ponds within Memorial Park; and
- 2.4 The Parties desire to have the Common Council’s approval of an arrangement whereby the Utility reimburses PRFM for continued use of said stormwater ponds.

III. THE AGREEMENT

NOW, THEREFORE, in consideration of the fulfillment of the obligations of the parties hereinafter set forth and for other good and valuable consideration, the receipt of which is hereby acknowledged, IT IS MUTUALLY AGREED AND PROMISED, by and between the City and the Utility, as follows:

- 3.1 The Utility will provide payment to the City for the annual use of the Appleton Memorial Park North Pond in the amount of \$21,294.
- 3.2 The Utility will provide payment to the City for the annual use of the Appleton Memorial Park South Pond in the amount of \$20,475.

- 3.3 The Parties agree that market values and rates of return will be reviewed prior to June 1st to determine the applicable rent. This value (herein “annual rent”) shall be documented via an addendum to this Agreement and approved by Common Council.
- 3.4 The annual rent shall be paid by the Stormwater Utility by October 1st of each year.
- 3.5 This Agreement shall remain in effect until Common Council modifies the Agreement. Any amendments or addendums shall be memorialized in writing.
- 3.6 This Agreement became effective on _____, the date of approval by the Common Council, as set forth within the attached meeting minutes.

CityLaw A22-0821aka

REID GOLF COURSE AND STORMWATER UTILITY AGREEMENT FOR STORMWATER POND

I. PARTIES

- 1.1 **Reid Golf Course**, a City of Appleton municipal golf course with its principal place of business at 1100 E Fremont Street, Appleton, WI 54915 (hereinafter “Reid”).
- 1.2 The **Stormwater Utility**, a Wisconsin municipal utility with its principal place of business at 100 N. Appleton Street, Appleton WI 54911 (hereinafter the “the Utility”).
- 1.3 Together, Reid and the Utility may be referred to as “the parties”.

II. RECITALS

WHEREAS,

- 2.1 The Utility is responsible for the operations that oversee the collection, distribution, treatment, and dissipation of stormwater that accumulates within the City of Appleton; and
- 2.2 The Utility has previously erected a stormwater pond at Reid; and
- 2.3 The Parties desire to continue to work together to allow the operation of a stormwater pond within Reid; and
- 2.4 The Parties desire to have the Common Council’s approval of an arrangement whereby the Utility annually reimburses Reid Golf Course for continued use of the stormwater pond.

III. THE AGREEMENT

NOW, THEREFORE, in consideration of the fulfillment of the obligations of the parties hereinafter set forth and for other good and valuable consideration, the receipt of which is hereby acknowledged, IT IS MUTUALLY AGREED AND PROMISED, by and between Reid and the Utility, as follows:

- 3.1 The Utility will provide payment to Reid for the annual use of the stormwater pond in the amount of \$21,060.

- 3.2 The Parties agree that market values and rates of return will be reviewed prior to June 1st to determine the applicable rent. This value (herein “annual rent”) shall be documented via an addendum to this Agreement and approved by Common Council.
- 3.3 The annual rent shall be paid by the Stormwater Utility by October 1st of each year.
- 3.4 This Agreement shall remain in effect until Common Council modifies the Agreement. Any amendments or addendums shall be memorialized in writing.
- 3.5 This Agreement became effective on _____, the date of approval by the Common Council, as set forth within the attached meeting minutes.

CityLaw A22-0820aka



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Dean Gazza, Director of Parks, Rec, Facilities and Grounds

FROM: Jessica Titel, Principal Planner

DATE: June 20, 2023

RE: Final Design – Sexual Assault Survivors Monument – Placed Within Ellen Kort Peace Park

The Appleton Public Arts Committee met on June 20, 2023 and recommended approval of the final design of the proposed Sexual Assault Survivors Monument to be located within Ellen Kort Peace Park **as shown on the attached plans and subject to the following conditions.**

1. Agreement between the applicant and the City will be prepared by the City’s Legal Services Department and shall be executed prior to installation. This agreement will memorialize the expectations of the parties including the location of the art, installation and insurance requirements, maintenance, liability, indemnification, and the like.
2. Applicant shall create an endowment fund for ongoing maintenance of the monument. Details shall be included in the Public Art Agreement.
3. Upon completion of the installation, a structural/professional engineer shall provide certification that the artwork was installed according to specifications and meets required structural standards.
4. Applicant and/or contractor shall contact Digger’s Hotline for underground utility locates prior to any site work commencing.
5. Per the Art in Public Places Policy, any artwork signage shall meet the parameters set forth in Zoning Code Section 23-531(e), which allows each artwork one plaque/sign not to exceed nine square feet in size.
6. Applicant and/or any contractors shall provide proof of minimum liability insurance to meet City requirements, prior to installation.

Per the Art in Public Places Policy, the recommendation from the Appleton Public Arts Committee is forwarded to the committee of jurisdiction, in this case, the Parks and Recreation Committee. Please place this item on the next agenda of the Parks and Rec Committee. Their recommendation would then be forwarded to the Common Council for final consideration on July 19, 2023.

The memo prepared for the Public Arts Committee, as well as the previous staff report pertaining to the conceptual design that was approved in 2020 by the Parks and Recreation Committee and Common Council, is attached as reference.



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Appleton Public Arts Committee (APAC)

FROM: Jessica Titel, Principal Planner

DATE: June 20, 2023

RE: Final Design - Sexual Assault Survivors Monument

On September 10, 2020, the Appleton Public Arts Committee recommended approval of the conceptual design and placement within Ellen Kort Peace Park of the proposed Sexual Assault Survivors Monument. The Parks and Recreation Committee and the Common Council also approved the proposal on September 21, 2020 and October 7, 2020, respectively.

Since the monument was in its very early design phase and the applicant wanted assurance that the monument was supported prior to fundraising efforts, the monument was conceptually reviewed and approved. Upon securing adequate funding and the final design, the monument was to come back to Committee and Council for final approval. The initial staff report is attached for reference and the following conditions were attached to the conceptual approval:

1. Upon approval of the final design and location, an agreement between the applicant and the City will be prepared by the City’s Legal Services Department and shall be executed prior to installation. This agreement will memorialize the expectations of the parties including the location of the art, installation and insurance requirements, maintenance, liability, indemnification, and the like.

Status: The Public Art Agreement will be executed after approval and prior to construction of the monument. This condition will be included with the recommendation.

2. The final design, construction details and structural engineering shall be provided to Staff no later than December 31, 2021. The final design will be presented to the Public Art Committee, Parks and Recreation Committee and Common Council for final review and action before the monument installation. The monument shall not be considered “approved” until this step is complete.

Status: Final design, location and structural engineering documents have been provided to staff. Fundraising took longer than anticipated; however, the applicant has secured the

funding needed to complete the design and the installation. The action and review requested with this report will satisfy this condition.

3. Proof of funding (or significant progress towards funding) for the monument shall be provided to Staff by December 31, 2021.

Status: Fundraising took longer than anticipated; however, the applicant has secured the funding needed to complete the design and the installation. Final design, location and structural engineering documents have been provided to staff indicating the funding is adequate to complete the project.

4. Approval of the monument will be contingent on both parties (City and Sexual Assault Survivors Monument Corporation) mutually agreeing on the final design.

Status: Parks, Recreation and Facilities Management have been working with the applicant on the final design and placement of the monument. The action and review requested with this report will satisfy this condition.

5. Applicant shall create an endowment fund for ongoing maintenance of the monument.

Status: The applicant has committed to creating an endowment fund to cover ongoing maintenance of the monument. The details will be included in the Public Art Agreement. This condition is satisfied.

The applicant has completed the fundraising, design and engineering of the monument. She has also worked closely with Parks, Recreation and Facilities Management regarding the location and design of the monument. The applicant is now requesting final approval of the monument and plans to begin construction this summer.

APPLETON PUBLIC ARTS COMMITTEE ACTION:

Based upon the guidelines outlined in the Art in Public Places Policy, staff recommends that the final design of the proposed Sexual Assault Survivors Monument to be located within Ellen Kort Peace Park, as shown on the attached plans, **BE APPROVED** subject to the following conditions:

1. Agreement between the applicant and the City will be prepared by the City's Legal Services Department and shall be executed prior to installation. This agreement will memorialize the expectations of the parties including the location of the art, installation and insurance requirements, maintenance, liability, indemnification, and the like.
2. Applicant shall create an endowment fund for ongoing maintenance of the monument. Details shall be included in the Public Art Agreement.
3. Upon completion of the installation, a structural/professional engineer shall provide certification that the artwork was installed according to specifications and meets required structural standards.

4. Applicant and/or contractor shall contact Digger's Hotline for underground utility locates prior to any site work commencing.
5. Per the Art in Public Places Policy, any artwork signage shall meet the parameters set forth in Zoning Code Section 23-531(e), which allows each artwork one plaque/sign not to exceed nine square feet in size.
6. Applicant and/or any contractors shall provide proof of minimum liability insurance to meet City requirements, prior to installation.

Monument SASM

Ellen Kort Peace Park - W Water Street, Appleton, WI 54911



DRAWING SYMBOLS LEGEND:

ROOM 100A	ROOM NAME AND NUMBER	(A100A) 1-HR	DOOR TAG - REFER TO DOOR SCHEDULE FIRE RATING
	INTERIOR ELEVATION		WINDOW TAG
	SECTION OR DETAIL NUMBER	(A1A)	WALL TAG - INTERIOR
	SHEET ON WHICH SECTION OR DETAIL IS DRAWN	(E2EM)	WALL TAG - EXTERIOR
	PLAN OR DETAIL NUMBER	(TA-18)	TOILET ACCESSORY TAG
	SHEET ON WHICH PLAN OR DETAIL IS DRAWN		REVISION TAG - ADDENDUM/ CONSTRUCTION BULLETIN
	EXISTING ELEVATION		SPOT ELEVATION
	NEW ELEVATION		WORK POINT
			SURVEY POINT
			DEMOLITION NOTE
			PLAN NOTE

GENERAL NOTES:

- ALL WORK OF ALL TRADES SHALL BE COMPLETED IN ACCORDANCE WITH ALL GOVERNING CODES AND ORDINANCES. IF ANY CONTRACTOR OBSERVES THAT ANY OF THE CONTRACT DOCUMENTS ARE AT VARIANCE WITH APPLICABLE LAWS, STATUTES, BUILDING CODES, OR ORDINANCES, THEY SHALL PROMPTLY NOTIFY HOFFMAN.
- EACH CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT THE SITE; NEITHER THE OWNER NOR HOFFMAN ASSUMES RESPONSIBILITY FOR CONDITIONS OR DIMENSIONS SHOWN AS EXISTING.
- NOTIFY HOFFMAN IMMEDIATELY IF ANY HAZARDOUS MATERIALS ARE ENCOUNTERED DURING DEMOLITION, REMODELING, OR EXCAVATION, AND STOP WORK IN THE IMMEDIATE AREA UNTIL A COURSE OF ACTION IS DETERMINED. DO NOT ABATE.
- CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONTRACT DOCUMENTS FOR WORK PERTAINING TO THEIR SCOPE, INCLUDING CODE AND REFERENCE SHEETS. KEYNOTE LIST ON INDIVIDUAL SHEETS MAY NOT INCLUDE ALL KEYNOTES ON THAT SHEET.
- PLAN NOTES ARE GLOBAL; INDIVIDUAL PLAN NOTES MAY NOT BE PRESENT ON EVERY PLAN SHEET.
- NEITHER HOFFMAN NOR THE OWNER ARE RESPONSIBLE FOR ERRORS IN SCALING DUE TO PRINTING, REPRODUCTION, OR ELECTRONIC FILE CREATION. SCALE AT YOUR OWN RISK.

CONSULTANTS:

FABRICATOR:
URBAN EVOLUTIONS
2401 W COLLEVE AVENUE
APPLETON, WISCONSIN 54914
(920) 380-4149

FABRICATOR:
MATHFAB
101 W SNELL ROAD
OSHKOSH, WISCONSIN 54901
(920) 231-6060

FABRICATOR:
A&P FABRICATING SOLUTIONS
5007 N WREN DRIVE
APPLETON, WISCONSIN 54913
(920) 716-7531

CONTRACTOR:
MIRON CONSTRUCTION
1471 MCMAHON DRIVE
NEENAH, WISCONSIN 54956
(920) 969-7000

ELECTRICAL:
ABSTRACT ELECTRIC
116 N. 12TH STREET
HILBERT, WISCONSIN 54129
(920) 871-4014

STRUCTURAL:
LARSON ENGINEERING
2801 E. ENTERPRISE AVENUE SUITE 200
APPLETON, WISCONSIN 54913
(920) 734-9867

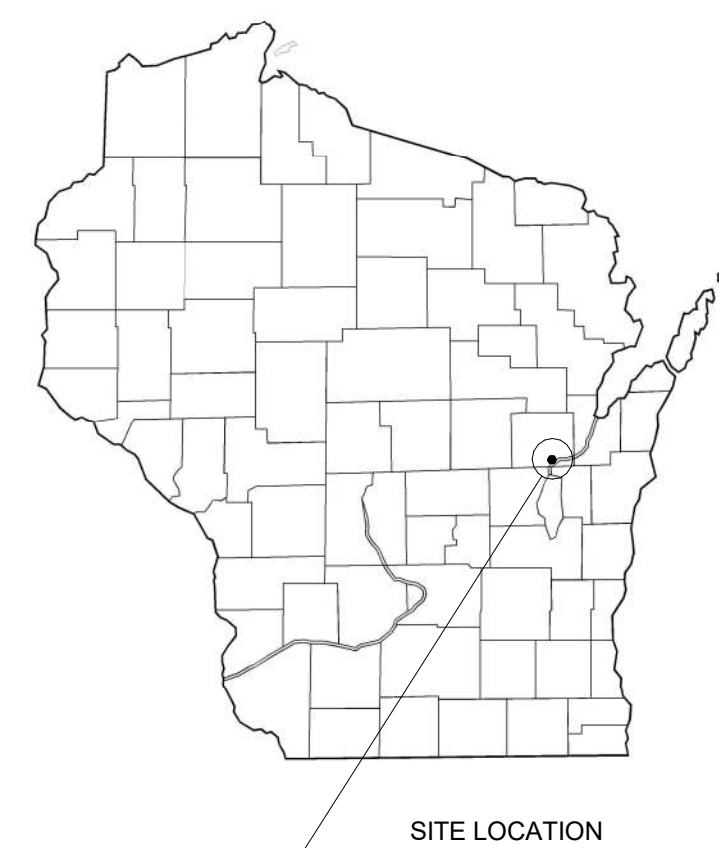
EQUIPMENT:
EAGLE PERFORMANCE PLASTICS
2929 W EVERGREEN DRIVE
APPLETON, WISCONSIN 54913
(920) 739-8841

DRAWING INDEX:

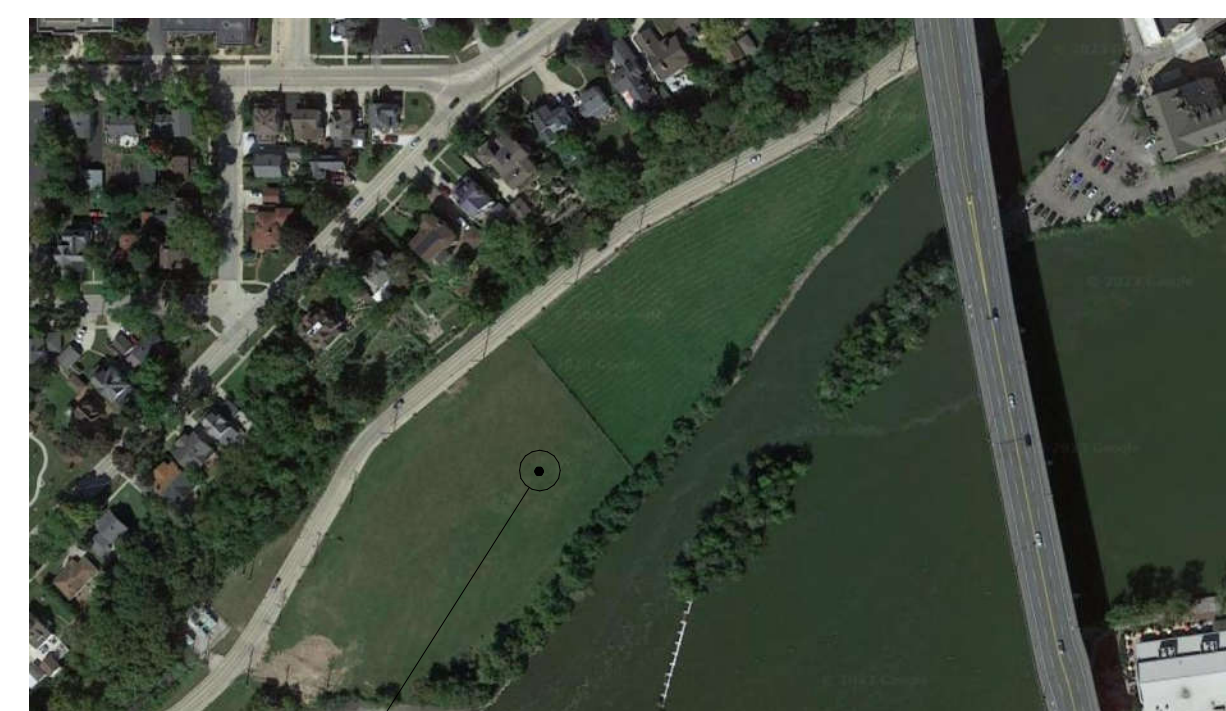
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GI-000 COVER SHEET	
GI-101 CODE PLAN	
CIVIL	
STRUCTURAL	
ARCHITECTURAL	
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AE-202 ENLARGED COLUMN ELEVATIONS	
AE-301 BUILDING SECTIONS	

OWNER:

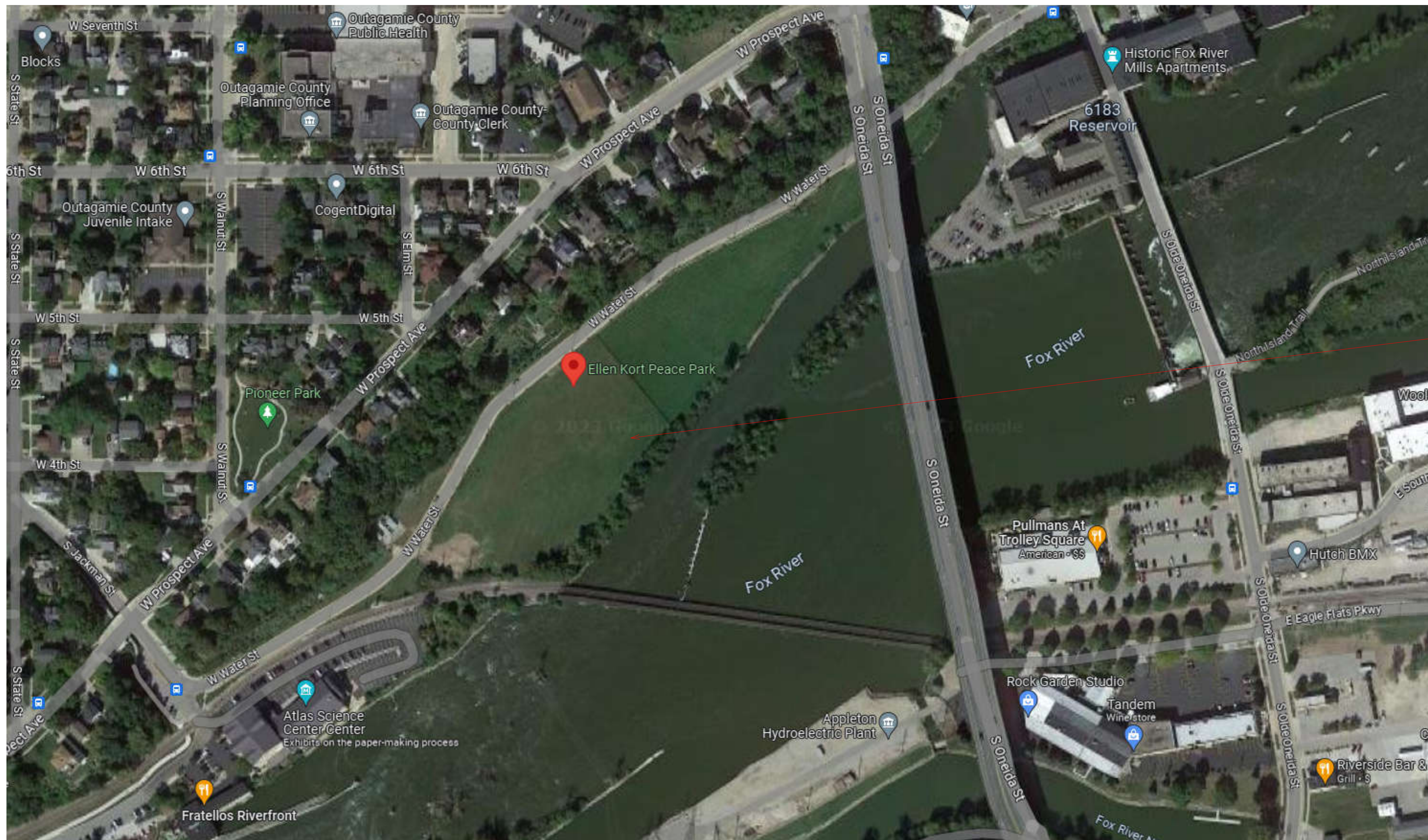
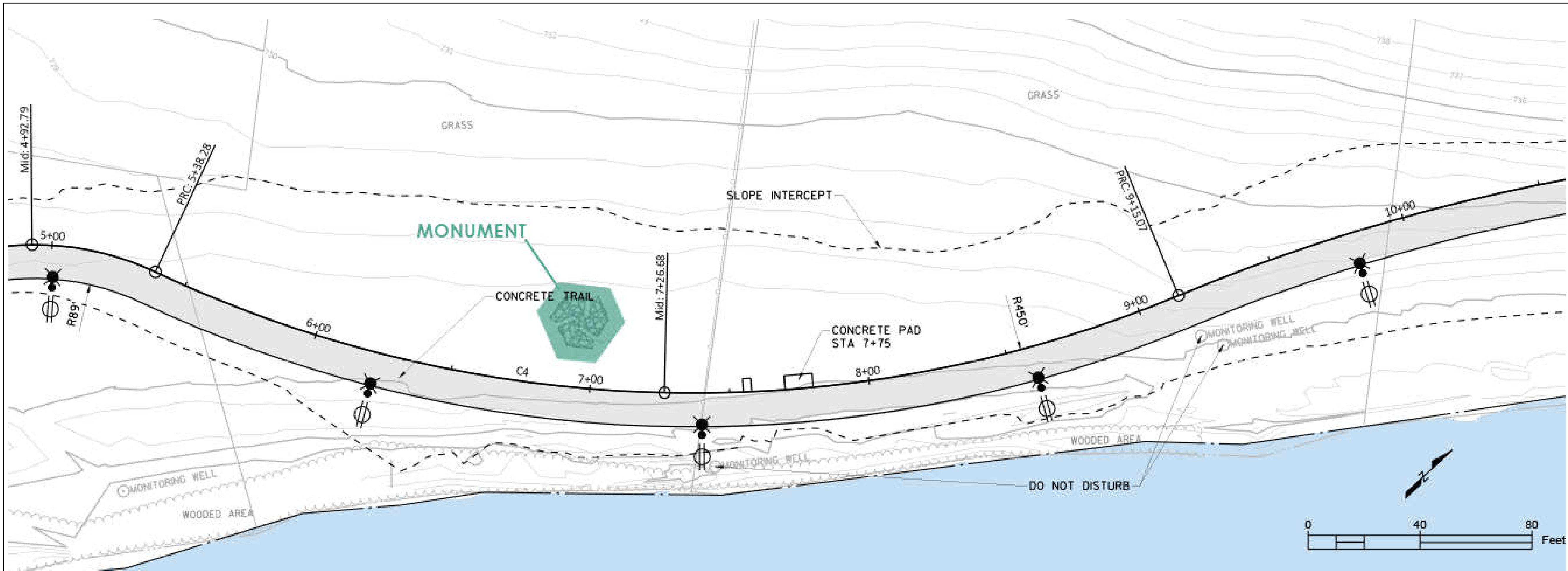
Sexual Assault Survivors Monument Corporation
W2162 Daisy Ln * Brillion, WI * 54110



SITE LOCATION
STATE LOCATION



SITE LOCATION
LOCATION MAP



APPROXIMATE
SITE LOCATION

CONSULTANT:

Monument
SASM
Ellen Kort Peace Park - W Water Street, Appleton, WI
54911

MARK	DATE
ISSUED:	Issue Date
PROJECT NO:	
DRAWN BY:	Author
CHECKED BY:	Checker

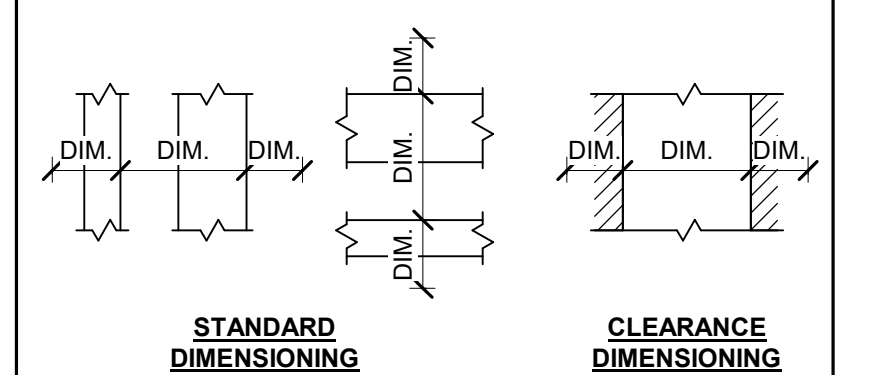
SITE PLAN

AE-001

PRELIMINARY
NOT FOR CONSTRUCTION

WALL DIMENSION KEY

NOTE: ALL WALLS ARE DIMENSIONED TO FACE OF STUD OR FACE OF MASONRY. CLEARANCE DIMENSIONS ARE FROM FACE OF STUDS OR FACE OF MASONRY.



KEYNOTE LEGEND

KEY NO.	KEYNOTE TEXT
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PLAN NOTES KEY

NO.	DESCRIPTION
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CONSULTANT:

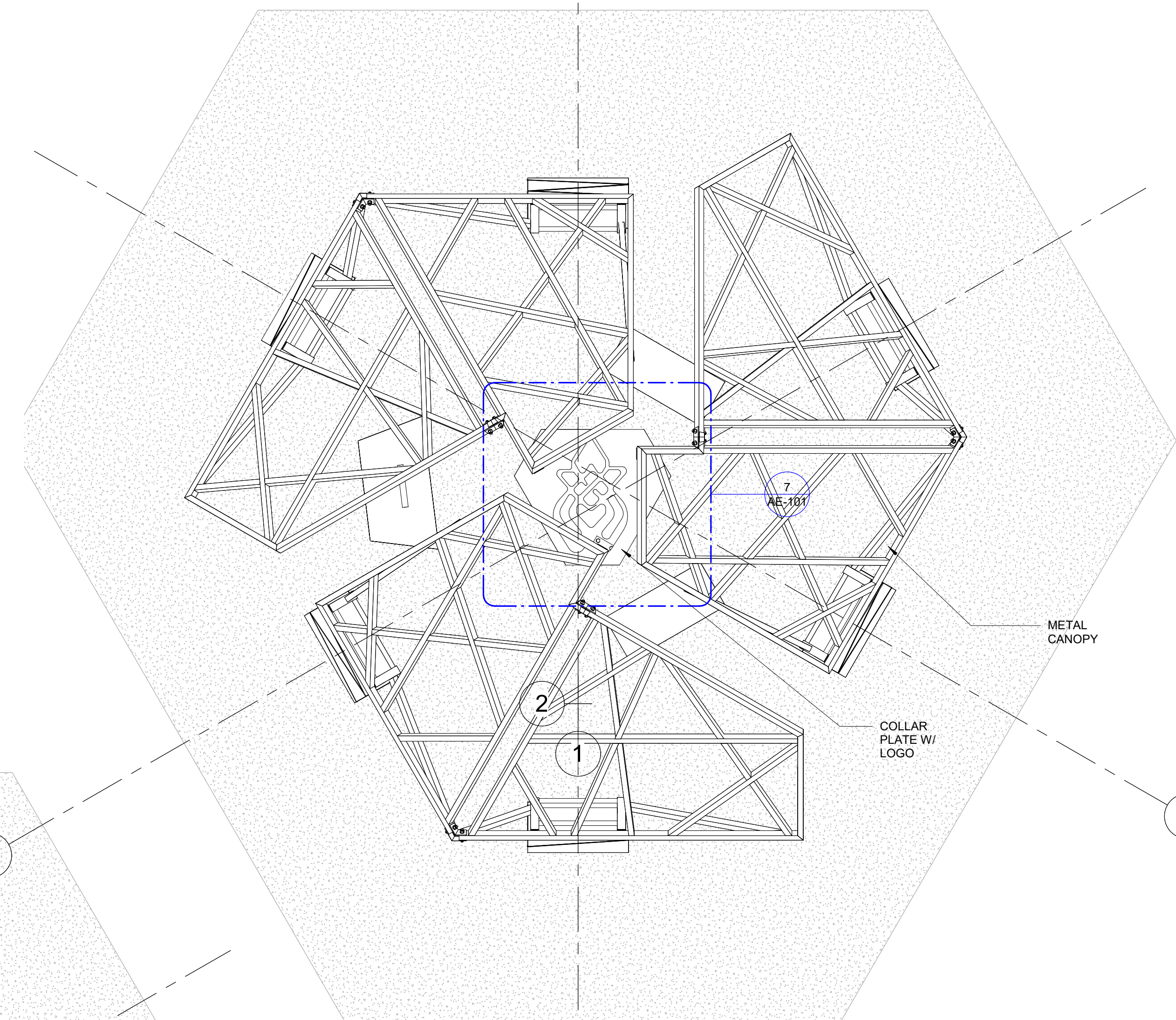
Monument
SASM
 Ellen Kort Peace Park - W Water Street, Appleton, WI
 54911

MARK	DATE
ISSUED:	Issue Date
PROJECT NO:	
DRAWN BY:	Author
CHECKED BY:	Checker

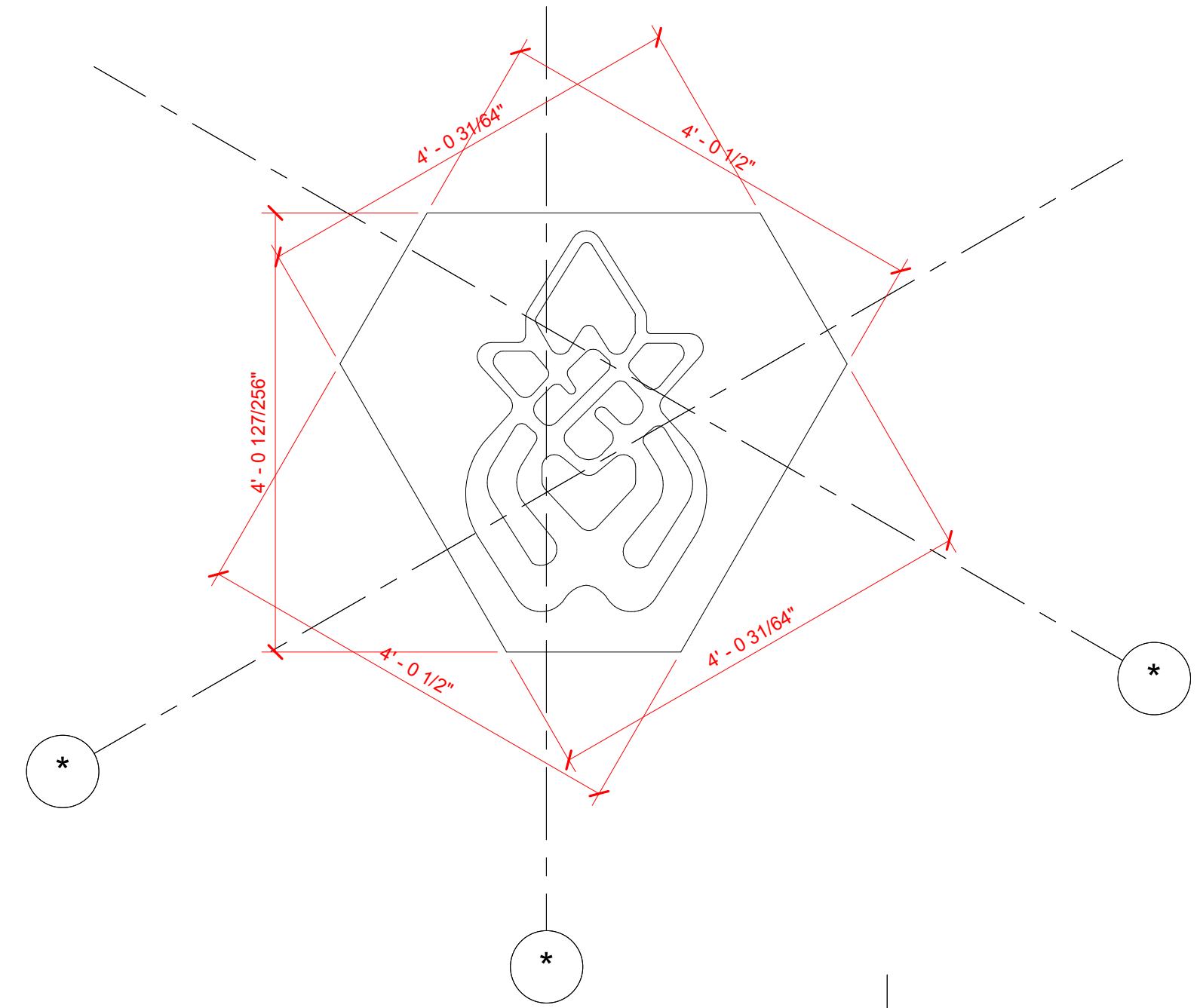
OVERALL/ENLARGED
 ROOF AND
 FLOOR PLANS

AE-101

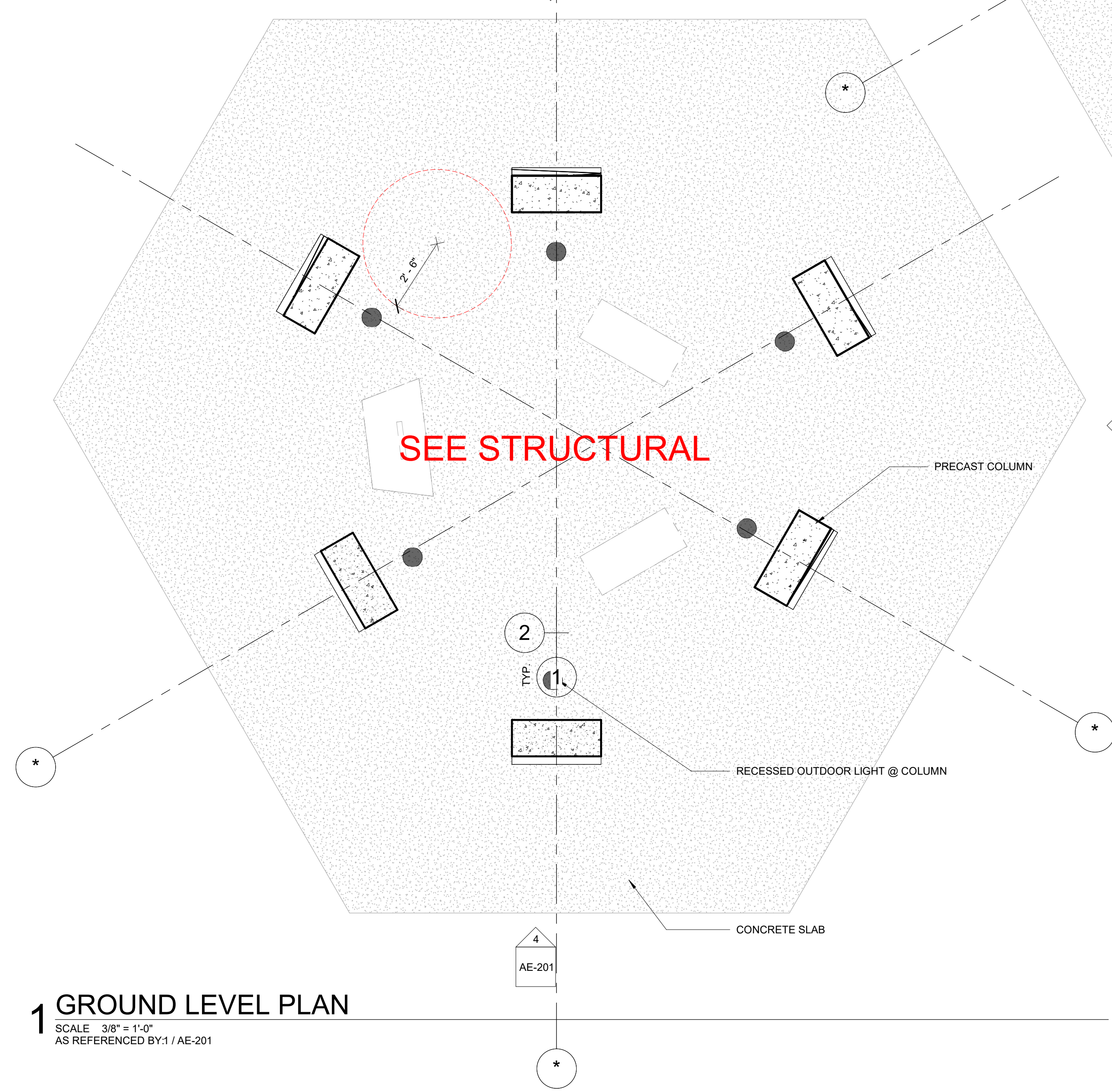
PRELIMINARY
 NOT FOR CONSTRUCTION



6 CANOPY PLAN
 SCALE 3/8" = 1'-0"
 AS REFERENCED BY: 1 / AE-201



7 COLLAR PLATE PLAN
 SCALE 3/4" = 1'-0"
 AS REFERENCED BY: 6 / AE-101



1 GROUND LEVEL PLAN
 SCALE 3/8" = 1'-0"
 AS REFERENCED BY: 1 / AE-201

SEE STRUCTURAL

CONSULTANT:

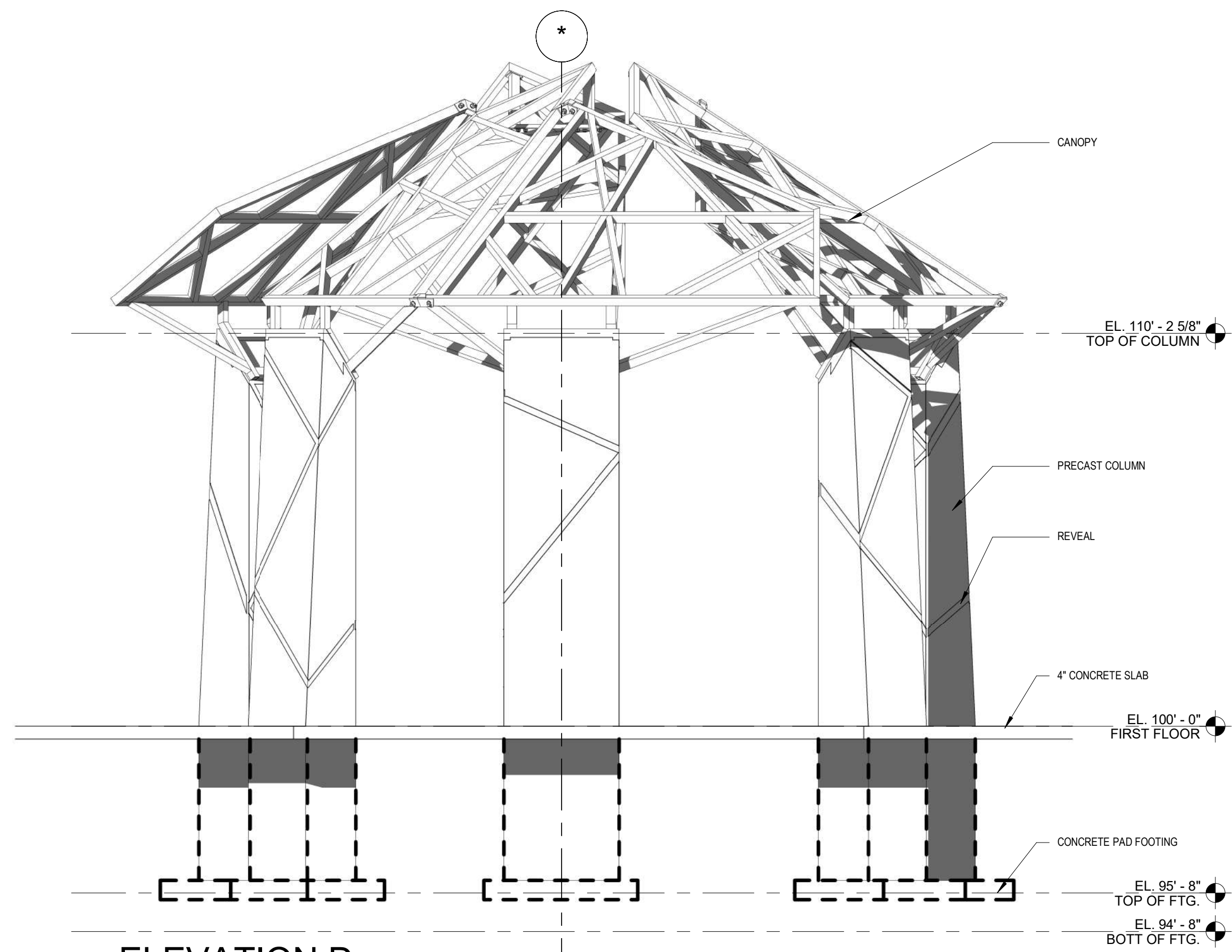
Monument
SASM
 Ellen Kort Peace Park - W Water Street, Appleton, WI
 54911

MARK	DATE
ISSUED:	Issue Date
PROJECT NO:	
DRAWN BY:	Author
CHECKED BY:	Checker
COPYRIGHT © 2020: HOFFMAN PLANNING, DESIGN & CONSTRUCTION, INC.	

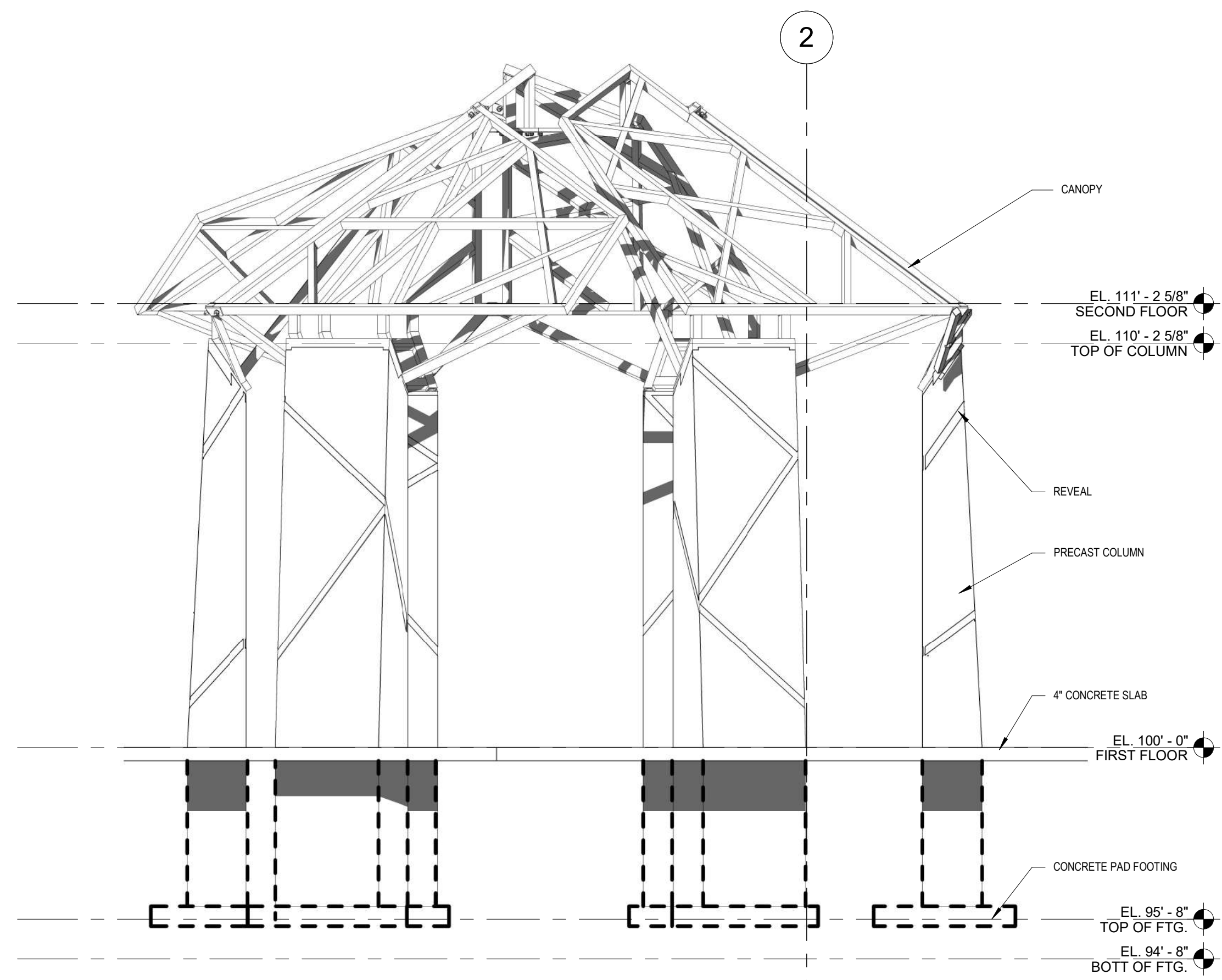
EXTERIOR
 ELEVATIONS

AE-201

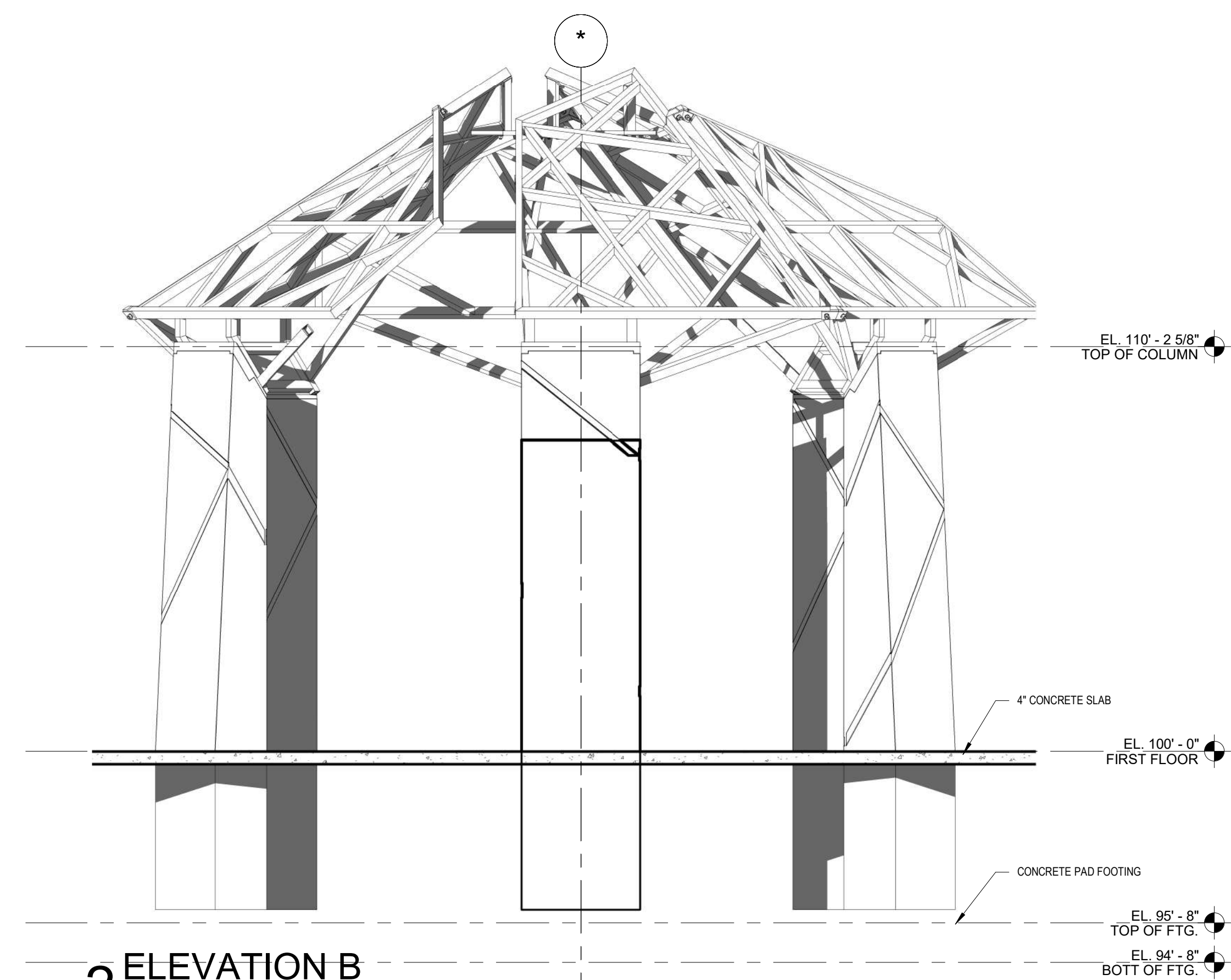
**PRELIMINARY
 NOT FOR CONSTRUCTION**



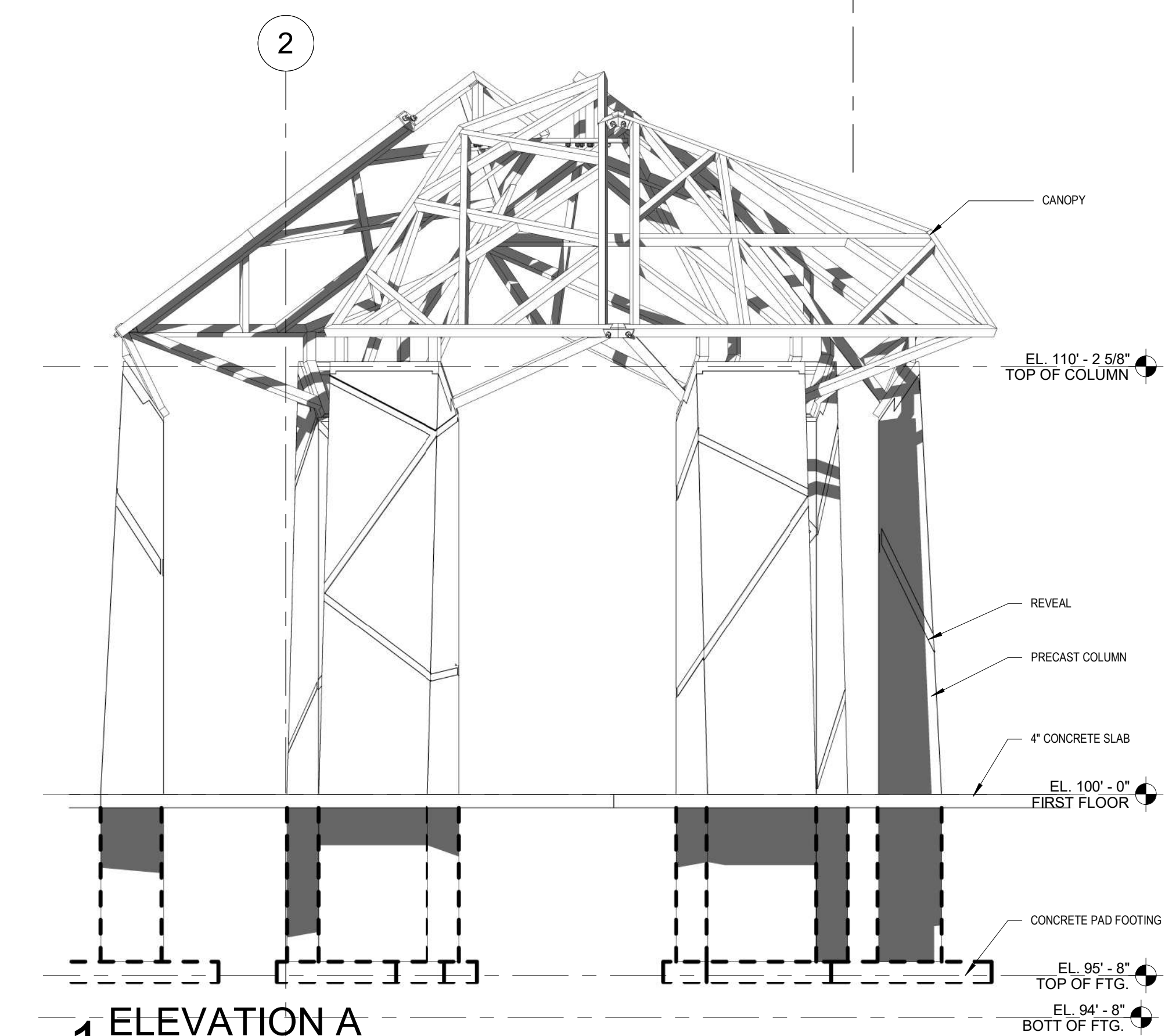
4 ELEVATION D
 SCALE 3/8" = 1'-0"
 AS REFERENCED BY:1 / AE-101



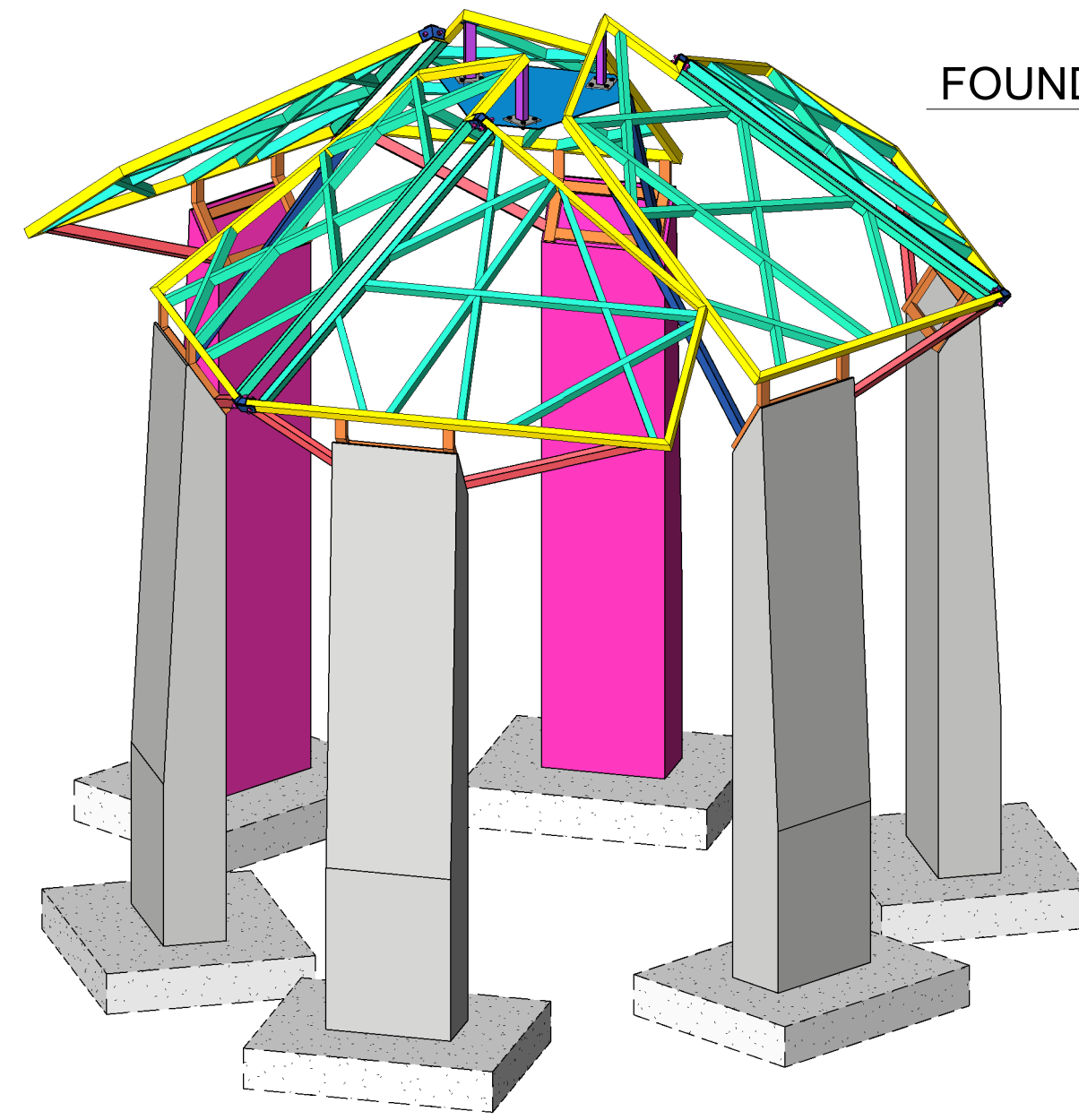
3 ELEVATION C
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 AS REFERENCED BY:1 / AE-101



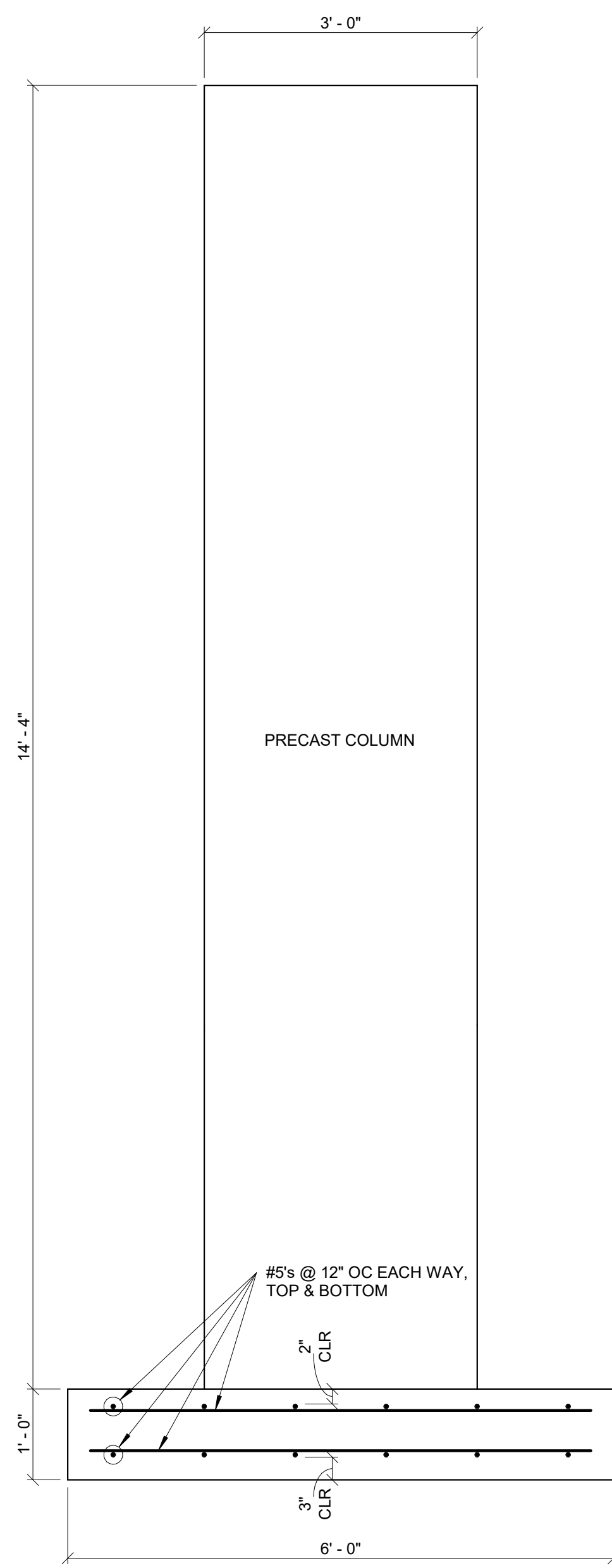
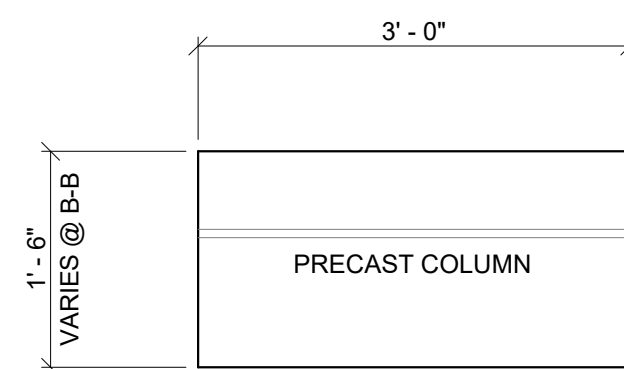
2 ELEVATION B
 SCALE 3/8" = 1'-0"
 AS REFERENCED BY:1 / AE-101



1 ELEVATION A
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 AS REFERENCED BY:1 / AE-101

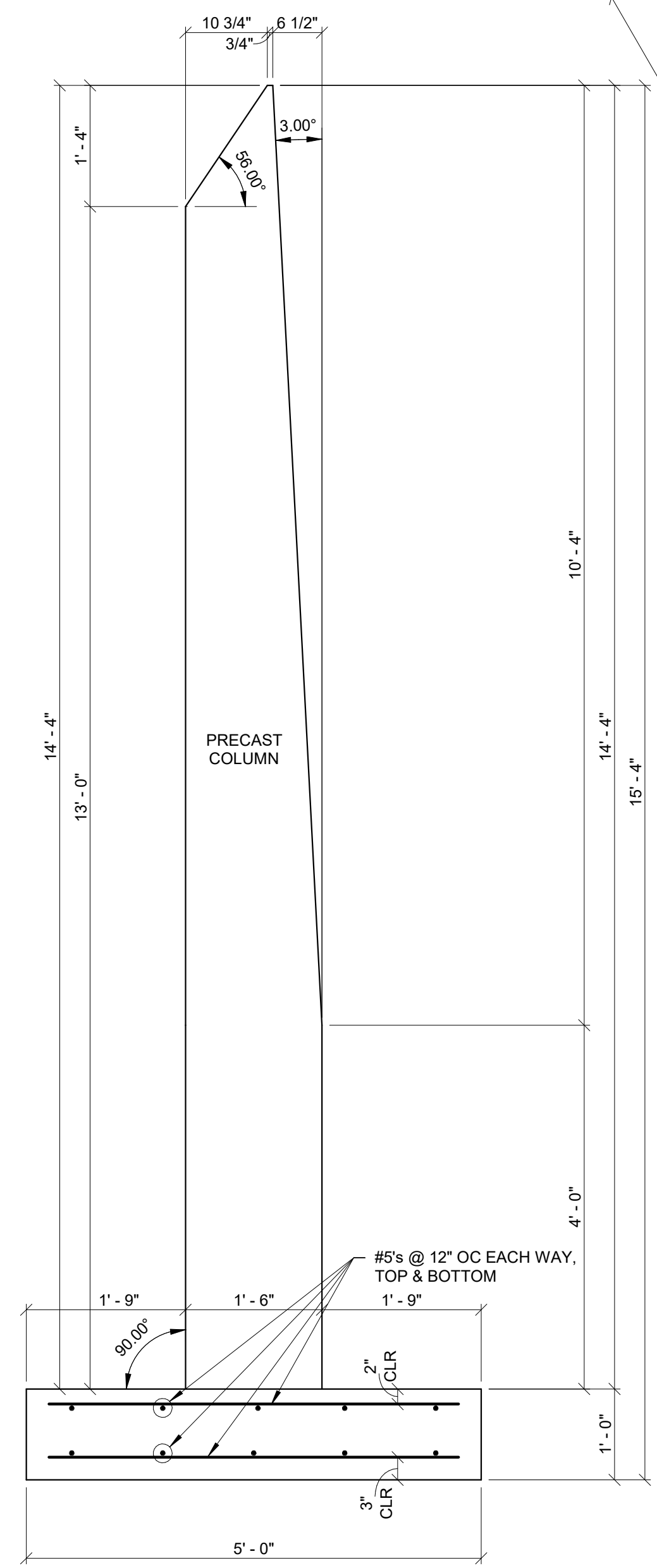


FOUNDATION & FRAMING ISOMETRIC



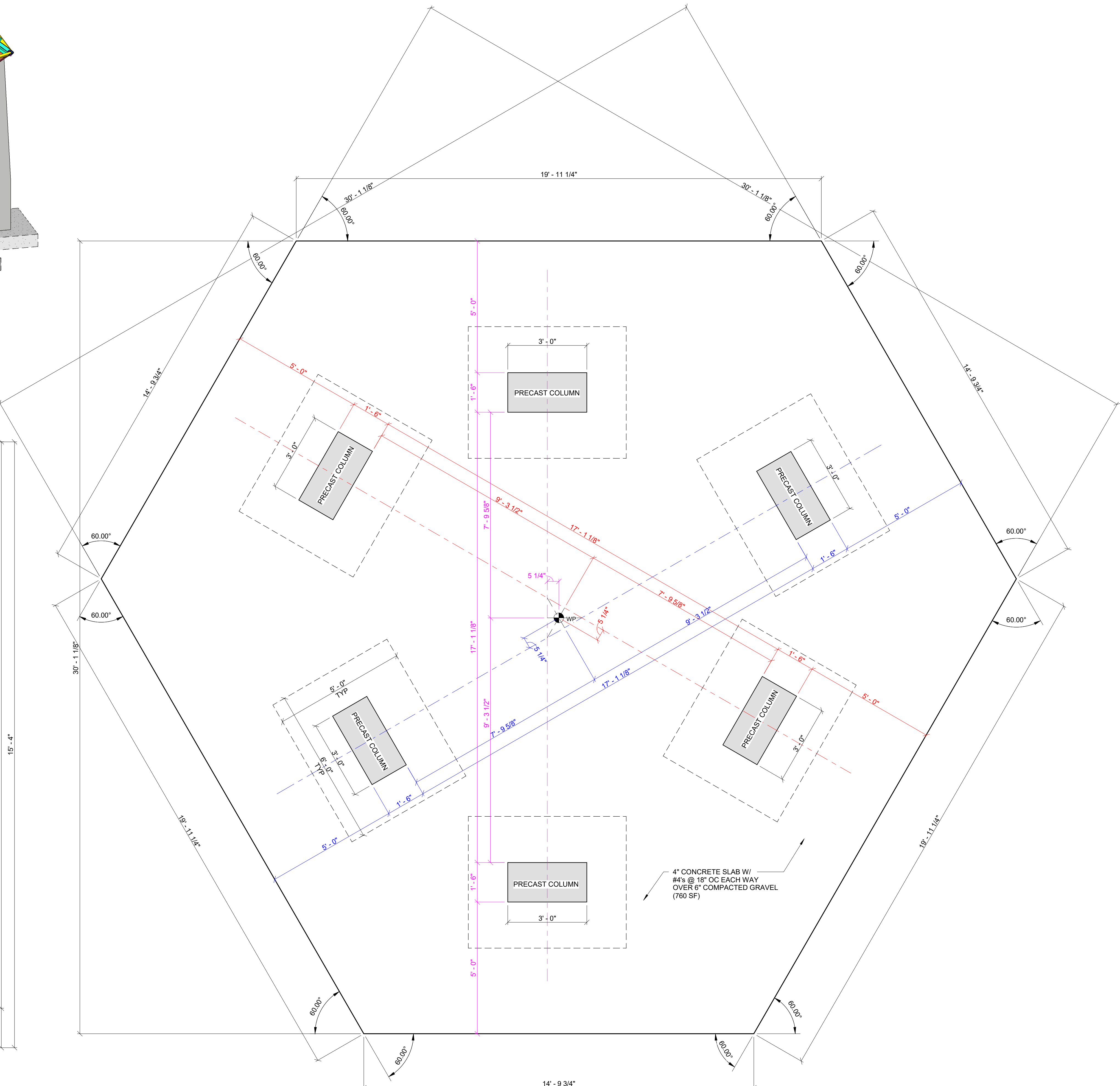
FOUNDATION DETAIL

3/4" = 1'-0"



FOUNDATION / LAYOUT PLAN

1/2" = 1'-0"



4" CONCRETE SLAB W/
#4's @ 18" OC EACH WAY
OVER 6" COMPACTED GRAVEL
(760 SF)

MARK	DATE
ISSUED:	06/09/23
PROJECT NO:	
DRAWN BY:	BJR
CHECKED BY:	CAR

FOUNDATION & PRECAST COLUMN PLAN

S2.0



REPORT TO PUBLIC ARTS COMMITTEE

Appleton Public Arts Committee Meeting Date: September 10, 2020

Parks and Recreation Committee Date: September 21, 2020

Common Council Meeting Date: October 7, 2020

Item: Sexual Assault Survivors Monument – Conceptual Review

Case Manager: Jessica Titel

GENERAL INFORMATION

Applicant: Chelsea Bongert – Sexual Assault Survivors Monument Corporation

Address/Parcel: W. Water Street – Ellen Kort Peace Park

Applicant's Request: Applicant is requesting approval of the conceptual design and placement of the Sexual Assault Survivors Monument within the future development of Ellen Kort Peace Park.

PROJECT DETAILS

Brief Description of Project and Location: The monument will be located in the future development of Ellen Kort Peace Park. The design of the park is planned for 2022. This proposal will be reviewed in two steps. First, is this approval of the conceptual design of the monument and the placement within Ellen Kort Peace Park. The applicant will then know if the monument has support and if it will have a place in the park. Assuming it is approved, the applicant can move forward with fundraising, design details and structural engineering with assurance of a location within the park and the City can continue with the design of the park taking into consideration the final placement of the monument. Since the park planning and design will occur in 2022, the City will need to have the final monument design ahead of that so the monument can be incorporated into the park layout. Due to the complexities of the proposed design and significant cost of this project, the applicant requested some level of review and approval prior to embarking on major fundraising efforts.

The second step for this project will include presenting the final detailed design, specifications and structural engineering to the Public Art Committee, Parks and Recreation Committee and Common Council for final review and action. A more narrowed down location within the park would also be presented with the next submittal.

The applicant has provided a detailed project narrative that is attached to this report. The work would comprise of gazebo-like monument with a concrete base and six stone pillars. There will be two curved benches on either side of the monument and a curved wall in the back middle of the gazebo with a firerose design in the front. Renaissance School of the Arts students worked for a semester in a monument design class with designing this monument being their culminating project, so many of these design ideas and parts came from the Renaissance students. Please note, parts of the design are subject to change as the project moves into the detailed design phase.

Sexual Assault Survivors Monument

September 1, 2020

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Attached to this report are the following supporting documents:

- Detailed project proposal/summary
- Conceptual monument design prepared by Renaissance School of the Arts Students
- Revised 3D monument rendering eliminating the fountain feature (based upon City feedback)
- Conceptual Ellen Kort Peace Park layout

Reason for Choosing the Proposed Location: Ellen Kort Peace Park will be designed as a passive park and is intended for people to visit, reflect and enjoy nature. This monument could fit well with the intended use and vision for this future park.

Description of How the Work is Installed/Anchored/Attached: Final design and structural engineering details will come at a later date and will be presented to the Public Art Committee, Parks and Recreation Committee and Common Council for final review and action prior to park design in 2022.

Timeline and Duration of Installation: The park design is planned for 2022 with construction tentatively scheduled to begin in 2023, subject to final budget approval. The monument will be a permanent structure within the park.

Maintenance and Cost: Due to the early stage of this project maintenance costs are unknown. The applicant will be providing those with the final design. The Sexual Assault Survivors Monument Corporation Nonprofit (501.c3) will plan to set up an endowment fund to cover maintenance costs of the monument.

Associated Signage: There will be a sign in front of the monument as you enter with the mission statement, a brief history, reason for the monument, and the community involvement for the monument. Within the monument there will be plaques on each pillar that describe the meaning/symbolism of the pieces within the monument. The stones on the walkway will also have sponsors engraved on them as well.

Appleton Comprehensive Plan 2010-2030: The City of Appleton *Comprehensive Plan 2010-2030* illustrates the importance of the arts community to Appleton and encourages the expansion and promotion of placemaking and arts in the City. The proposed public art project is consistent with the following goals and objectives of the *Comprehensive Plan 2010-2030*.

Chapter 3 – Community Vision #12: Creative place making and public art enhance the public realm and contribute to a vibrant economy.

Goal 7 – Agricultural, Natural, and Cultural Resources

Appleton will continue to protect and enhance its environmental quality and important natural resources, preserve historic sites, and support cultural opportunities for community residents.

Chapter 14 – Downtown Plan

- *Community Priorities: Ellen Kort Peace Park – This newly designated park is envisioned as a place which celebrates cultural diversity and various forms of public art.*
- *Strategy 1.4 Install sculpture, murals, and other art in public locations throughout the downtown*
- *Strategy 2.1 Maintain and strengthen the vitality of the arts and entertainment niche*
- *Strategy 2.6 Create more Fox River to Downtown tourism opportunities and connections*

Sexual Assault Survivors Monument

September 1, 2020

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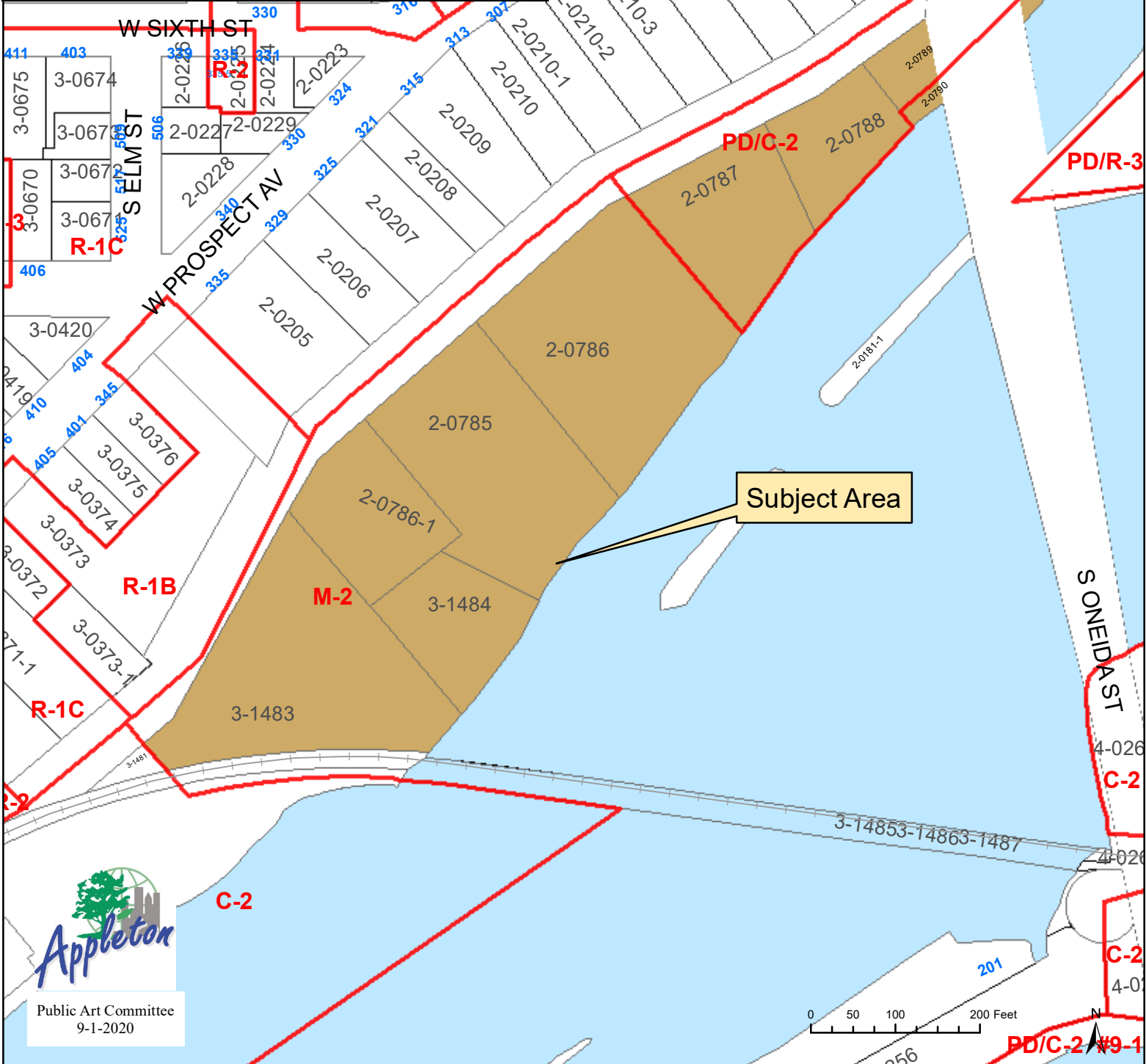
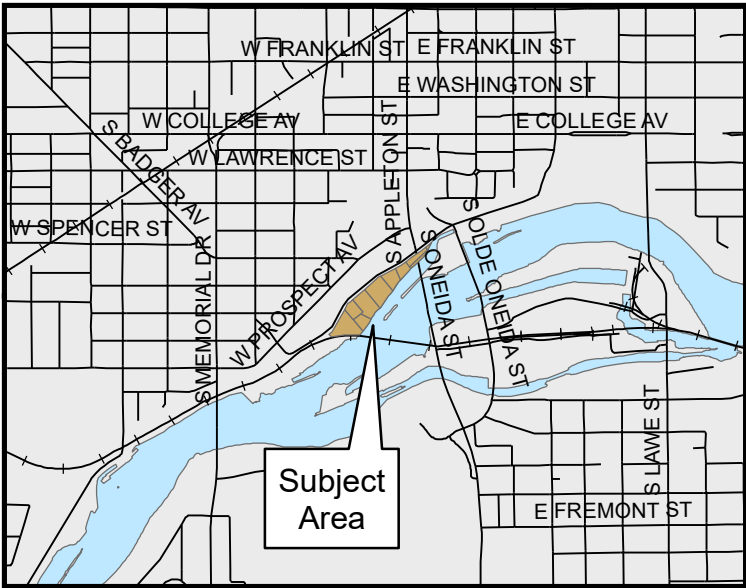
- *Strategy 7.4 Plan, design, and construct improvements to Jones Park and Ellen Kort Peace Park: It is anticipated that Ellen Kort Peace Park will emphasize nature, art, and culture over active play areas or highly formal programming.*

RECOMMENDATION

Based upon the guidelines outlined in the Art in Public Places Policy, staff recommends that the conceptual design of the proposed Sexual Assault Survivors Monument be located within the future Ellen Kort Peace Park, as shown on the attached conceptual plans, **BE APPROVED** subject to the following conditions:

1. Upon approval of the final design and location, an agreement between the applicant and the City will be prepared by the City's Legal Services Department and shall be executed prior to installation. This agreement will memorialize the expectations of the parties including the location of the art, installation and insurance requirements, maintenance, liability, indemnification, and the like.
2. The final design, construction details and structural engineering shall be provided to Staff no later than December 31, 2021. The final design will be presented to the Public Art Committee, Parks and Recreation Committee and Common Council for final review and action before the monument installation. The monument shall not be considered "approved" until this step is complete.
3. Proof of funding (or significant progress towards funding) for the monument shall be provided to Staff by December 31, 2021.
4. Approval of the monument will be contingent on both parties (City and Sexual Assault Survivors Monument Corporation) mutually agreeing on the final design.
5. Applicant shall create an endowment fund for ongoing maintenance of the monument.

Public Art Committee Sexual Assault Survivors Monument Ellen Kort Peace Park Zoning Map



Ellen Kort Peace Park

City of Appleton, WI



Master Plan

- A - Crosswalk
- B - Jones Park Connector
- C - Park Gateway
- D - Poet's Garden
- E - Nature's Gazebo
- F - River's Edge Lawn
- G - Circle Gathering Lawns
- H - Sculptures
- I - Circular Hill
- J - Butterfly Garden
- K - Peace Ring
- L - Path at River's Edge
- M - Pile Supported Walk
- N - Birding Island
- O - Peace Pole
- P - Parking
- Q - Quilt Gardens
- R - Rain Gardens/Retention
- S - Pavilion/Restroom
- T - Future Trail Extension
- U - Steps to Pioneers Park
- V - Overlook

SCALE 0' 20' 40' 80'

N

LUNDE WILLIAMS



Sexual Assault Survivors Monument Corporation

Appleton Park Art Application

Submittal Requirements:

1. Brief description of the proposed artwork

The piece will be a gazebo-like monument that brings a voice to sexual assault awareness. It will have two baby trees on either side of the stone walkway up to the monument. The trees will be sponsored each year by area companies with a plaque that accompanies them stating the year, company, and Sexual Assault Survivors Monument and the following year the trees will be replanted at the companies (with the plaque) to symbolize the spreading growth and awareness as a community. The stone path will have rounded stones with sponsor names on them as you walk up to the monument. The monument itself will be ground level with a concrete base and 6 pillars. As planned now, the front two pillars will say "You Matter" and "Be A Voice". The other pillars will have plaques on them that explain the meaning/symbolism of each piece of the monument. Two curved benches will be on either side of the gazebo with colorful mosaic tiles, each coming from an event where area survivors can pick a tile to represent them, or someone they know, who has been affected by sexual assault; therefore involving the community and allowing the topic to hit home. Metal teal ribbon backs will be attached to the benches, as the teal ribbon is for sexual assault awareness. There will then be a curved wall in the back middle of the gazebo with a firerose design in the front and cubby holes on either side. Within each cubby will be a plastic bottle where survivors and community members can leave messages of hope and encouragement, their own story and healing, and words of comfort. Visitors to the monument can then read these, take a message to keep and refill the bottle with their own message, or just write a message to leave in a bottle. It will make the monument a "living" space. Please note, parts of this plan are subject to change and open to change as well, but this is the best description of the design we have today. Renaissance School of the Arts students actually worked for a semester in a monument design class with designing this monument being their culminating project, so many of these design ideas and parts came from the Renaissance students.

2. Photos/sketches of the proposed artwork (see attached images)

In the attached images, you will see a sketch I have done (keeping in mind that the fountain in my sketch has been discussed and changed to a curved wall in

the back, so no fountain will be planned). The other design is a 3D graphic rendering of the monument

3. Site plan/location map showing location of proposed work

Ellen Kort Peace Park - actual location within to be determined once park design is planned

4. Reason for choosing the proposed location

I cannot think of a better location for a monument like this; one that is built for reflection, healing, and hope. The Ellen Kort Peace Park is designed for just that purpose. I did not know Ellen Kort personally, but I do know she was a teacher, as I am also, with a passion to make a difference and be a voice with her work and writings. She actually taught at Renaissance School of the Arts years back, and now present students from Renaissance are the ones that designed this monument for the community. Both of those details of teaching and Renaissance really brings a part of her life back to the park. Ellen was an amazing woman, going beyond her classroom and into the community to bring hope and change. Her words were powerful, as was her mission and love. As many of you know, she took her workshops everywhere - into schools, to at-risk teens, grieving parents, domestic abuse survivors, and women in prison. She had a heart for those who knew pain in their lives and reached out to them. Her words were a beacon of hope, and that is what this monument would be as well. Therefore, it would be an honor to have the Sexual Assault Survivors Monument call Ellen Kort Peace Park its home. It fits the mission of the park and has details that reflect Ellen Kort's life.

5. Description of how the work is installed/anchored/attached

Our plan at the moment is the base of the monument will be concrete and the structure will be built on top of that and secured onto the concrete base. So, wedge anchors will be put in place to hold the gazebo frame in place and the legs can then be bolted directly into place. That is my understanding at the moment.

6. Installation specifications provided by a structural engineer

We have met and plan to work with Hoffman Planning, Design, and Construction and had an initial meeting with them. They would like to know we have a spot secured in the park before moving forward and charging us money without that guarantee. Once that is guaranteed we will be more than happy to share specifics about installation. The dimensions we have discussed are 10 ft

diameter, and about 12 to 14 feet tall. The columns will be made of either cement or fiberglass outside with a steel rod running down the center. Both would be easy to maintain. The roof is planned to be metal, with the top roof being colored teal metal roofing, and the windows around the top roof would be plexiglass. Again, the roofing material would be easy to maintain. The benches would be concrete with a metal teal ribbon as the backs, and the curved survivor wall would also be made of concrete with the firerose colored and stamped in.

7. Timeline and duration of installation

Again, our plan is to install it in Ellen Kort Peace Park after the park is done being built, or if possible, while it is in the final stages - that decision is up to the Board. The specific amount of time this would take is unknown to me at this time, but again I am more than willing to share that information with you the moment we have it.

8. How the artwork will be maintained (including any costs associated with the maintenance and who will be responsible for those costs)

We, as the Sexual Assault Survivors Monument Corporation Nonprofit (501.c3) plan to set up an endowment fund as we fundraise for this exact purpose and plan to cover maintenance costs of the monument.

9. Description of any associated signage

There will be a sign in front of the monument as you enter, giving our mission statement (see letter), a brief history, reason for the monument, and the community involvement put into the monument (such as Renaissance students for example). Within the monument there will be plaques on each pillar that describe the meaning/symbolism of pieces within the monument. The stones on the walkway will also have sponsors engraved on them as well.

***Please note that these are the plans and ideas as of right now and that they may be subject to change as we are in the early phases of this project. So please understand some of this may evolve over time.

Thank you for your time taken to read this application and for your dedicated consideration for this monument to be placed in Ellen Kort Peace Park. I look forward to working with each of you in the future as we move forward.

Chelsea Bongert - Founder, Speaker, Advocate, Teacher
Sexual Assault Survivors Monument Corporation





Sexual Assault Survivors Monument Corporation

W2162 Daisy Ln * Brillion, WI * 54110

Dear Appleton Park and Recreation Committee,

My name is Chelsea Bongert and I am a teacher in the Appleton Area School District, teaching 8th grade math. I am also a speaker, advocate, and survivor of sexual assault. This will be my 10th year speaking to schools in the Fox Cities area. I started speaking during my first year at Wilson Middle School. I remember asking my administration what was done for sexual assault awareness and if I could hold an all school assembly on the topic, and they said yes. I shared my personal story of multiple rapes and assaults - the pain, the emotions, the hope and healing that comes, and what actions we can take together to make a change in the community and our own thinking. Now, 9 years later, I am joined by a panel of experts from Catalpa Health, Sexual Assault Crisis Center, Reach Counseling, Harbor House, and Center for Suicide Awareness-Hopeline, and we hold annual assemblies at every middle school in Appleton, and other schools in the Fox Cities, speaking on sexual assault awareness. I have also spoken at the Appleton Voices of Men annual events, business events, lead staff developments, and spoke for 3 days in LaCrosse at middle schools and community events. Each year I have multiple students and staff come to me after events in tears - telling me their personal story of sexual assault. I have heard stories of indescribable pain come from area 8th grade students, and seen tears roll down the faces of veteran teachers saying "I have never told anyone in 30 years..." I have held survivors as they cried, finally knowing it is not their fault and they are not alone. Every year I continue to speak and spread awareness, but always ask myself, "What more can I do?" If only I could raise bigger community awareness, and also give hope to victims and survivors - letting them know they are not alone.

Because of these experiences in the last 10 years, I started the nonprofit Sexual Assault Survivors Monument Corporation. We are a recognized 501.c3 and I am happy to share that paperwork with you as well. Our nonprofit's mission is: **To be a beacon of hope and strength to victims and survivors - reminding them they matter - and educating the community so we can use our voices together to create change.**

As part of this mission to bring awareness, we would like to create a monument in Appleton. We have already started fundraising and collaborated with the students from Renaissance School of the Arts in Appleton to create a design. The teachers created a class this past semester solely focused on monument design and the final project was



Sexual Assault Survivors Monument Corporation

W2162 Daisy Ln * Brillion, WI * 54110

to design the Sexual Assault Survivors Monument. The students presented to our Board in groups and did a phenomenal job. We have now taken their ideas and designs and created a final monument, incorporating ideas from each student group. It is very important to us that the members of the community feel they own and take part in this monument. That was one of the reasons it was important to us to have the design done by the youth of Appleton. The final design has been very carefully thought out, with symbolism and community involvement, and we are proud of what it is.

As a survivor myself, and someone who has heard so many stories of pain and heartbreak from our own in Appleton, this project is very dear to my heart. I feel I owe it to victims still struggling and feeling alone, to my students, past and present, who have cried in my classroom after school as they shared their story of assault with me, to all the survivors in our community. This monument will be a stand as the message to survivors "You Matter" and to the community it will say "Be educated, be aware - then have determination to make a positive difference." It will be a symbol of our continued efforts to end sexual violence, and also create a safe place of reflection and conversation.

This is the point where I humbly come to you, as the Appleton Park and Recreation Committee, asking for authorization to move forward with, and raise money for, the Sexual Assault Survivors Monument, and if I do, then the City of Appleton would authorize the monument with the intent of it being placed in Ellen Kort Korte Peace Park. I cannot think of a better location for a monument like this; one that is built for reflection, healing, and hope. I did not know Ellen Kort personally, but I do know she was a teacher with a passion to make a difference and be a voice with her work and writings. She actually taught at Renaissance School of the Arts years back, and now present students from Renaissance are the ones that designed this monument for the community. Ellen was an amazing woman, going beyond her classroom and into the community to bring hope and change. Her words were powerful, as was her mission and love. As many of you know, she took her workshops everywhere - into schools, to at-risk teens, grieving parents, domestic abuse survivors, and women in prison. She had a heart for those who knew pain in their lives and reached out to them. She believed in her mission enough to carry around glow in the dark chalk just to write messages on the sidewalks. Her words were a beacon of hope, and that is what this monument would be as well. Therefore, it would be an honor to have the Sexual Assault Survivors Monument call Ellen Kort Korte Peace Park its home.



Sexual Assault Survivors Monument Corporation

W2162 Daisy Ln * Brillion, WI * 54110

My plan is to, with your authorization, spend the next couple years raising 100% of the funds for the Sexual Assault Survivors Monument, with the agreement that it would then stand in Ellen Kort Korte Peace Park in Appleton. I truly appreciate you taking the time to consider this and read my letter of request. Please know I, and my Board, am more than willing to sit with each of you and have a discussion and answer any questions you may have. Thank you again, and I look forward to talking with you in the near future.

Best regards,

Chelsea Bongert
President, Sexual Assault Survivors Monument Corp
(920) 915 - 7211
bongertchelsea@asds.k12.wi.us
chelseabongert@gmail.com



SEXUAL ASSAULT SURVIVORS MONUMENT

YOU MATTER

STRENGTH

SIGN EXPLAIN MONUMENT







City of Appleton - Reid Golf Course
Revenues - June 30, 2023

	2022		2023	
Green Fees	2022 Y-T-D Rounds	Total Revenue	2023 Y-T-D Rounds	Total Revenue
Weekday-18 Holes	1,538	\$26,794.69	1,857	\$31,372.08
Weekday-9 Holes	5,532	\$83,467.79	6,680	\$98,284.96
Weekend - 18-Holes	1,204	\$28,106.86	1,512	\$36,828.00
Weekend - 9 Holes	1,131	\$18,555.96	1,361	\$21,800.79
Twilight Golf	1,119	\$12,296.89	1,415	\$17,086.65
Passholder Rounds	4,321		4,786	
Team Rounds	745		775	
Sub-Totals	15,590	\$169,222.19	18,386	\$205,372.48
Pass/Coupon/Discount Card Sales	2022 Y-T-D Sales	Total Revenues	2023 Y-T-D Sales	Total Revenues
Pass Sales	175	\$68,675.43	214	\$95,353.94
Corporate Pass Sales	11	\$31,279.60	13	\$34,123.20
Discount Cards	156	\$4,588.00	250	\$4,770.00
Cart Revenue	2022 Y-T-D Cart Sales	Total Revenues	2023 Y-T-D Cart Sales	Total Revenues
Cart Fee	8,674	\$71,481.25	9,640	\$96,507.24
Annual Cart Passes	23	\$11,720.19	64	\$15,659.78
Practice Range	2022 Y-T-D Sales	Total Revenues	2023 Y-T-D Sales	Total Revenues
Driving Range	4,080	\$11,348.61	2,670	\$20,214.59
Annual Range Pass	15	\$3,895.72	23	\$6,383.86
Golf Shop Merchandise	2022 Y-T-D Sales	Total Revenues	2023 Y-T-D Sales	Total Revenues
Balls/Assessories/Apparel/Misc.	1,362	\$14,768.53	1,446	\$15,629.42
Gift Cards	141	\$10,047.99	161	\$11,141.00
Lessons*	152	\$7,055.00	173	\$7,825.00
Other Rentals**	323	\$2,060.39	324	\$3,478.61
Food and Beverage	2022 Y-T-D Sales	Total Revenues	2023 Y-T-D Sales	Total Revenues
Food		\$7,218.18		\$9,466.14
Beverage		\$9,563.81		\$12,257.07
Catering/Banquet		\$521.29		\$674.78
Alcohol Sales		\$35,514.39		\$43,761.62
Total Revenue (All Categories)		\$458,960.57		\$582,618.73

*Lessons include private, group and juniors

**Other rentals include additional revenue club rentals, pull carts & locker rentals.

Reid Golf Course Budget June 30th Expense Report

Description	Budget	End of June Expenses	Available
Regular Salaries	\$205,872	-\$86,392.00	\$119,480
Overtime	\$595	\$0.00	\$595
Part-Time	\$135,696	-\$62,837.00	\$72,859
Fringes	\$88,141	-\$36,667.00	\$51,474
Training/Conferences	\$750.00	-\$118.00	\$632
Office Supplies	\$500.00	-\$78.00	\$422
Memberships & Licenses	\$1,760.00	-\$1,346.00	\$414
Building Maint./Janitorial	\$1,500.00	-\$635.00	\$865
Food & Provisions	\$50.00	\$0.00	\$50
Landscape Supplies	\$41,800.00	-\$31,040.00	\$10,760
Concession/Merchandise Supplies	\$60,400.00	-\$50,363.00	\$10,037
Other Misc. Supplies	\$3,500.00	-\$2,058.00	\$1,442
City Copy Charges	\$0.00	\$0.00	\$0
Outside Printing	\$4,000.00	-\$2,460.00	\$1,540
Uniforms	\$500.00	-\$247.00	\$253
Gas Purchases	\$20,770.00	-\$8,519.00	\$12,251
Miscellaneous Equipment	\$39,110.00	-\$11,399.00	\$27,711
Accounting/Audit Fees	\$2,160.00	\$0.00	\$2,160
Bank Service Fees	\$19,000.00	-\$4,730.00	\$14,270
Consulting Services	\$500.00	\$0.00	\$500
Solid Waste/Recycling Pickup	\$2,460.00	-\$1,193.00	\$1,267
Contractor Fees	\$1,000.00	-\$600.00	\$400
Advertising	\$6,000.00	-\$3,732.00	\$2,268
Electric	\$22,725.00	-\$9,560.00	\$13,165
Gas	\$4,300.00	-\$3,662.00	\$638
Water	\$2,100.00	-\$517.00	\$1,583
Sewer	\$676.00	-\$150.00	\$526
Stormwater	\$13,160.00	-\$6,624.00	\$6,536
Telephone	\$3,000.00	-\$447.00	\$2,553
Cellular Phones	\$1,000.00	-\$244.00	\$756
Cable Services	\$2,150.00	-\$681.00	\$1,469
Equip Repairs & Maint	\$5,000.00	-\$5,296.00	(\$296)
Facilities Charges	\$34,837.00	-\$20,220.00	\$14,617
Software Support	\$1,944.00	\$0.00	\$1,944
CEA Operations/Maint.	\$48,150.00	-\$28,885.00	\$19,265
CEA Depreciation/Replace.	\$71,548.00	-\$32,860.00	\$38,688
Grounds Repair & Maintenance	\$27,000.00	-\$34,902.00	(\$7,902)
Insurance	\$7,540.00	-\$3,768.00	\$3,772
Equipment Rent	\$33,500.00	-\$12,995.00	\$20,505
Depreciation Expense	\$61,000.00	-\$32,712.00	\$28,288
Interest Payments	\$3,975.00	-\$1,986.00	\$1,989
Transfer Out - General Fund	\$17,900.00	-\$8,950.00	\$8,950
Expense Total	\$997,569.00	(\$508,873)	\$488,696