



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Monday, June 12, 2023

6:15 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-0647](#) Minutes of the May 8, 2023 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 5-8-23 Parks & Recreation Committee Meeting.pdf](#)

5. **Public Hearing/Appealances**

6. **Action Items**

[23-0662](#) Resolution #5-R-23, Joining the Wisconsin Local Government Climate Coalition

Attachments: [#5-R-23 WLGCC Resolution.pdf](#)

[23-0456](#) Resolution #4-R-23 To Support Pollinator & Wildlife Habitats in Ellen Kort Peace Park

Attachments: [#4-R-23 Ellen Kort Park Now Mow Resolution.pdf](#)

Legislative History

4/24/23 Parks and Recreation Committee held

This item is held until the May 8, 2023 Parks & Recreation Committee meeting

5/8/23 Parks and Recreation Committee held

Held to June 12, 2023 Meeting

7. **Information Items**

[23-0676](#) Reid Golf Course-May, 2023 Revenue and Participation Report

Attachments: [Reid Golf Course-May, 2023 Revenue & Expense Report.pdf](#)

[23-0648](#) Recreation Summer Update

Park Projects Update

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



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Meeting Minutes - Final Parks and Recreation Committee

Monday, May 8, 2023

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Others: Dean Gazza, Parks, Recreation & Facilities Management; Attorney Behrens, Legal Services; Alderperson Chad Doran, District 15; Alderperson Sheri Hartzheim, District 13

Present: 3 - Siebers, Schultz and Wolff

Excused: 2 - Alfheim and Hayden

4. Approval of minutes from previous meeting

[23-0490](#)

Minutes of the April 24, 2023 Parks & Recreation Committee Meeting

Attachments: [Minutes of the April 24, 2023 P & R Meeting.pdf](#)

Alderperson Schultz moved, seconded by Alderperson Wolff, that the Minutes of the April 24, 2023 Parks & Recreation Committee Meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Schultz and Wolff

Excused: 2 - Alfheim and Hayden

5. **Public Hearing/Appearances**

None

6. **Action Items**

[23-0479](#)

Approve the Committee Meeting Schedule modification of Parks & Recreation Committee beginning at 6:15 p.m.

Alderson Wolff moved, seconded by Alderson Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Schultz and Wolff

Excused: 2 - Alfheim and Hayden

[23-0456](#)

Resolution #4-R-23 To Support Pollinator & Wildlife Habitats in Ellen Kort Peace Park

Attachments: [#4-R-23 Ellen Kort Park Now Mow Resolution.pdf](#)

Held to June 12, 2023 Meeting

Alderson Wolff moved, seconded by Alderson Schultz, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Schultz and Wolff

Excused: 2 - Alfheim and Hayden

7. Information Items

None

8. Adjournment

Alderson Wolff moved, seconded by Alderson Schultz that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Siebers, Schultz and Wolff

Excused: 2 - Alfheim and Hayden

#5-R-23

Resolution Joining the Wisconsin Local Government Climate Coalition (WLGCC)

Submitted By: Alderpersons Brad Firkus - District 3, Kristin Alfheim - District 11, and Denise Fenton - District 6

Submitted Date: June 7, 2023

Referred To: Parks & Recreation Committee

WHEREAS, the Common Council of the City of Appleton on November 20, 2019, passed resolution 13-R-19 resolving that the City recognizes the overwhelming threats from climate change and human induced stressors to our environment, infrastructure, economy, and residents' health require that we take bold mitigation and adaptation measures to address these consequences of climate change; and

WHEREAS, the Common Council of the City of Appleton recognizes that efforts to reduce carbon emissions, adapt to climate change impacts and address issues of environmental pollution and waste will benefit Appleton residents through cost savings, stable energy prices, job opportunities and increased local revenues, social equity, improved air and water quality, and improved public health; and

WHEREAS, The City of Appleton Advisory Panel on Sustainability and Climate Resilience has recommended the City of Appleton join the Wisconsin Local Government Climate Coalition; and

WHEREAS, the State of Wisconsin has a goal of 100 percent carbon-free electricity by 2050 and local governments are important actors to help implement the State's goal and Clean Energy Plan;

WHEREAS, the City of Appleton has:

- A Mission Statement that includes meeting the community needs and enhancing the quality of life.
- In 2005, Established a 25% Energy Reduction Goal by 2025.
- In 2010, joined the Green Tier Legacy Community through the Wisconsin Department of Natural Resources.
- In 2019 passed Climate Change Resolution 13-R-19.
- In 2021, created a Master Plan to Move Appleton Towards Sustainability

WHEREAS, the Wisconsin Local Government Climate Coalition is a group of local governments who work together to seek low-carbon and clean energy solutions. Members recognize that climate change poses severe risks to our communities and that we cannot avoid the worst effects of climate change without effective state policy; and

WHEREAS, the Wisconsin Local Government Climate Coalition supports:

- Increased state and federal funding for energy efficiency, renewable energy, electrification of transportation and buildings, and advanced technology and research development solutions.

- State policies and laws that enable local governments and others to implement such actions to grow the clean energy workforce.
- State plan to retire coal plants no later than 2045.
- Choices and universal access to clean energy to reduce cost and participation barriers.
- Smart growth development policies and funding to reduce vehicle miles traveled, preserve natural resources, including agricultural, forestry, and recreational lands; and

WHEREAS, there is no cost to becoming a Wisconsin Local Government Climate Coalition member and the technical assistance provided to the City can result in additional savings and grant opportunities; and

WHEREAS, the City of Appleton shares the goals of the Wisconsin Local Government Climate Coalition;

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Appleton that the City of Appleton officially joins the Wisconsin Local Government Climate Coalition in their efforts.

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RESOLUTION #4-R-23

TO SUPPORT POLLINATOR AND WILDLIFE HABITATS IN ELLEN KORT PEACE PARK

Date: April 19, 2023

Submitted By: Alder Wolff – District 12, Alder Del Toro – District 4, Alder Schultz – District 9

Referred To: Parks & Recreation Committee

WHEREAS, May is a critical month for emergent pollinator populations which are supported by new growth and development of grasses, flowers and trees; and mowing during this period has been shown to have a negative impact on insect populations as well as the vast food web they support, and;

WHEREAS, the City of Appleton recognizes the importance of preserving and protecting the environment in which we live, permanently adopting the practice of NoMowMay in 2022 which encourages the growth of beneficial natural habitats for pollinators by allowing all citizens to voluntarily postpone the mowing of their emergent lawns, and;

WHEREAS, the City of Appleton is committed to supporting sustainable practices to preserve our natural resources and protect the environment for future generations and has been working to identify and implement No-Mow or Reduced-Mow zones in many localized areas of neighborhood and community parks, but to date has not showcased the good work it is doing in a significantly visible way, and;

WHEREAS, Ellen Kort Peace Park remains largely undeveloped presenting a unique and centralized opportunity to showcase the City's support of the NoMowMay initiative, and also to significantly support pollinator and wildlife habitats,

NOW THEREFORE BE IT RESOLVED, that the City of Appleton's Parks and Facilities Department shall suspend the mowing of the Ellen Kort Peace Park during the month of May to allow for the establishment and growth of natural habitats for pollinators, and;

BE IT FURTHER RESOLVED, that the Ellen Kort Peace Park shall be monitored for and conduct removal of any hazardous or noxious plants that could threaten the general public as well as conduct any trailside grooming through the Park as necessary to maintain a safe and walkable trail way.

City of Appleton - Reid Golf Course
Revenues - May 31, 2023

	2022		2023	
	2022 Y-T-D Rounds	Total Revenue	2023 Y-T-D Rounds	Total Revenue
<u>Green Fees</u>				
Weekday-18 Holes	842	\$13,404.40	1,058	\$18,532.98
Weekday-9 Holes	2,648	\$40,514.07	3,475	\$51,829.50
Weekend - 18-Holes	664	\$16,332.25	751	\$18,162.02
Weekend - 9 Holes	761	\$12,299.71	871	\$13,597.72
Twilight Golf	528	\$5,927.47	663	\$8,170.96
Passholder Rounds	2,246		2,733	
Team Rounds	745		739	
Sub-Totals	8,434	\$88,477.90	10,290	\$110,293.18
<u>Pass/Coupon/Discount Card Sales</u>				
Pass Sales	149	\$64,301.06	193	\$89,800.59
Corporate Pass Sales	11	\$31,279.60	12	\$34,123.20
Discount Cards	150	\$4,498.00	159	\$4,770.00
<u>Cart Revenue</u>				
Cart Fee	4,220	\$36,334.51	5,105	\$51,053.93
Annual Cart Passes	22	\$11,360.19	32	\$15,164.53
<u>Practice Range</u>				
Driving Range	1,224	\$6,329.80	1,598	\$12,484.05
Annual Range Pass	12	\$3,355.44	21	\$5,815.14
<u>Golf Shop Merchandise</u>				
Balls/Assessoris/Apparel/Misc.	761	\$8,688.10	852	\$8,965.66
Gift Cards	66	\$3,468.00	77	\$4,770.00
Lessons**	148	\$6,905.00	156	\$7,200.00
Other Rentals***	183	\$1,306.18	183	\$2,498.54
<u>Food and Beverage</u>				
Food	1,266	\$3,089.15	1,774	\$4,685.21
Beverage	1,760	\$4,159.47	2,275	\$5,536.83
Alcohol Sales	3,769	\$19,479.09	4,472	\$22,475.51
Catering/Banquet		\$0.00		\$70.87
Raincheck Redeemed		-\$78.16		-\$122.99
Total Revenue (All Categories)		\$292,953.33		\$379,584.25

*Misc. Promotional Rounds include Memorial Day & Mother's day free golf, Family Day, ValPak & Community Color Mailer specials, outing & tournament rounds

**Lessons include private, group and juniors

***Other rentals include additional revenue club rentals, pull carts & locker rentals

Reid Golf Course Budget May 31st Expense Report

Description	Budget	End of May Expenses	Available
Regular Salaries	\$205,872	(\$60,778)	\$145,094
Overtime	\$595	\$0	\$595
Part-Time	\$135,696	(\$22,788)	\$112,908
Fringes	\$88,141	(\$24,900)	\$63,241
Training/Conferences	\$750.00	(\$118)	\$632
Office Supplies	\$500.00	(\$78)	\$422
Memberships & Licenses	\$1,760.00	(\$1,346)	\$414
Building Maint./Janitorial	\$1,500.00	(\$611)	\$889
Food & Provisions	\$50.00	\$0	\$50
Landscape Supplies	\$41,800.00	(\$30,657)	\$11,143
Concession/Merchandise Supplies	\$60,400.00	(\$34,692)	\$25,708
Other Misc. Supplies	\$3,500.00	(\$2,058)	\$1,442
City Copy Charges	\$0.00	\$0	\$0
Outside Printing	\$4,000.00	(\$2,460)	\$1,540
Uniforms	\$500.00	(\$247)	\$253
Gas Purchases	\$20,770.00	(\$5,034)	\$15,736
Miscellaneous Equipment	\$39,110.00	(\$10,999)	\$28,111
Accounting/Audit Fees	\$2,160.00	\$0	\$2,160
Bank Service Fees	\$19,000.00	(\$2,223)	\$16,777
Consulting Services	\$500.00	\$0	\$500
Solid Waste/Recycling Pickup	\$2,460.00	(\$954)	\$1,506
Contractor Fees	\$1,000.00	(\$200)	\$800
Advertising	\$6,000.00	(\$2,808)	\$3,192
Electric	\$22,725.00	(\$7,096)	\$15,629
Gas	\$4,300.00	(\$3,662)	\$638
Water	\$2,100.00	(\$233)	\$1,867
Sewer	\$676.00	(\$69)	\$607
Stormwater	\$13,160.00	(\$3,475)	\$9,685
Telephone	\$3,000.00	(\$371)	\$2,629
Cellular Phones	\$1,000.00	(\$183)	\$817
Cable Services	\$2,150.00	(\$441)	\$1,709
Equip Repairs & Maint	\$5,000.00	(\$2,787)	\$2,213
Facilities Charges	\$34,837.00	(\$15,362)	\$19,475
Software Support	\$1,944.00	(\$189)	\$1,755
CEA Operations/Maint.	\$48,150.00	(\$16,791)	\$31,359
CEA Depreciation/Replace.	\$71,548.00	(\$32,860)	\$38,688
Grounds Repair & Maintenance	\$27,000.00	(\$34,903)	(\$7,903)
Insurance	\$7,540.00	(\$3,140)	\$4,400
Equipment Rent	\$33,500.00	(\$7,997)	\$25,503
Depreciation Expense	\$61,000.00	(\$27,260)	\$33,740
Interest Payments	\$3,975.00	(\$1,655)	\$2,320
Transfer Out - General Fund	\$17,900.00	(\$7,458)	\$10,442
Expense Total	\$997,569.00	(\$368,883)	\$628,686