

**Item 23-0421: Request to apply for Emergency Housing Homeless (EHH) funding and approve the City serving as the lead agency and fiscal agency on behalf of the Fox Cities Housing Coalition**

**Community & Economic Development Committee**

Wed, Apr 26, 2023 4:30PM

**Alderson Denise Fenton (District 6) 01:20**

We have no public hearings or appearances, so we will move to our action items. The first is 23-0421 request to apply for emergency housing homeless EHH funding and approve the city serving as the lead agency and fiscal agency on behalf of the Fox City's Housing Coalition. Can I get a motion?

**Alderson Nate Wolff (District 12) 01:44**

Motion to approve.

**Alderson Joss Thyssen (District 8) 01:45**

Second.

**Alderson Denise Fenton (District 6) 01:46**

Okay, we have a motion and a second. Director Homan, do you want to?

**Director Kara Homan (Community And Economic Development) 01:50**

I'm actually going to have Deputy Director...

**Alderson Denise Fenton (District 6) 01:51**

Deputy Director Kress will be talking to us about this.

**Deputy Director David Kress (Community and Economic Development) 01:55**

Chair, just give you a very quick overview here. Last week, the Fox Cities Housing Coalition took a vote to approve City of Appleton continuing to serve as lead agent and fiscal agent on behalf of the Coalition. That has been the structure, the situation, since 2014, but we're asking for a recommendation from CEDC and ultimately approval from Council for that arrangement to continue. Eventually that will lead to the City applying for and functioning as the fiscal agent on behalf of the Coalition for the EHH, the emergency housing and homelessness, funding. The exact amount is to be determined; still waiting on available amount. You can see in a memo that it's ranged between \$200,000 and roughly \$300,000. The last five years, the city does set aside a certain amount of that funding for administrative purposes to oversee the awards which then are allocated out to sub recipients like Pillars, ADVOCAP, and Harbor House. Staff is recommending approval.

**Alderson Denise Fenton (District 6) 03:03**

Thank you. Any questions? Comments? I have one question. Can you refresh—Deputy Director Kress, can you just refresh us on what the percentage that the city usually takes over the administrative fee?

**Deputy Director David Kress (Community and Economic Development) 03:17**

Sure. So last year, the overall award was just over \$300,000, and roughly 10% of that was set aside for administrative purposes, both for staff time and also to help facilitate a data entry system for the coordinated entry process.

**Alderson Denise Fenton (District 6) 03:35**

Okay.

**Deputy Director David Kress (Community and Economic Development) 03:36**

So roughly 10% last year for example purposes.

**Alderson Denise Fenton (District 6) 03:39**

And can either of you—has that historically covered our costs for doing the administration?

**Director Kara Homan (Community And Economic Development) 03:44**

For this particular grant?

**Alderson Denise Fenton (District 6) 03:46**

And I know I'm asking people who are new.

**Director Kara Homan (Community And Economic Development) 03:49**

Yes.

**Alderson Denise Fenton (District 6) 03:50**

Okay.

**Director Kara Homan (Community And Economic Development) 03:50**

Yeah. So, the administration—that is the peer administration piece out of this budget is done by the position that also administers the CDBG, the Community Development Block Grant. So, we can very effectively administer this and several other housing programs with that position.

**Alderson Denise Fenton (District 6) 04:09**

Alright, thank you very much. And I thought Alder Hartzheim had a question.

**Alderson Sheri Hartzheim (District 13) 04:13**

Thank you, Chair. You asked the questions I was going to.

**Alderson Denise Fenton (District 6) 04:15**

Okay, thank you. Okay, um, our next item number 23-0435. Yes?

**Darrin Glad (Assistant City Attorney) 04:27**

I don't think you took a good vote.

**Alderson Denise Fenton (District 6) 04:28**

Oh, I am so—thank you. I was so nervous about the other one, I didn't vote. Okay. All those in favor, please signify by saying aye. Chair votes aye. And that passes three zero with much gratitude for Attorney Glad as usual for keeping me in line.