



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, April 5, 2023

6:30 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[23-0288](#) Safety & Licensing Committee Minutes from 3/8/2023
Attachments: [S&L Minutes 3-8-23.pdf](#)
4. **Public Hearings/Appearances**
5. **Action Items**
[23-0289](#) Request to Apply for Capital Credit Union's Elevate Communities Grant
Attachments: [Capital Credit Union Elevate Communities Program Grant Tracking Form.pdf](#)
[23-0251](#) Class "A" Beer and "Class A" Liquor License application for Tiffani's Bridal & Consignment d/b/a Tiffani's Bridal, Tiffani Ebben, Agent, located at 210 W College Ave 2nd Floor, contingent upon approval from the Community Development, Health and Inspections departments.
Attachments: [Tiffani's Bridal.pdf](#)
[23-0247](#) Class "B" Beer and "Class B" Liquor License Permanent Premise Amendment application for Stone Arch Brewpub Inc, Steven Lonsway, Agent, located at 1004 S Olde Oneida St, contingent upon approval from the Community Development and Inspections departments.
Attachments: [Stone Arch Brewpub.pdf](#)
[23-0214](#) Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S Memorial Dr, on May 5, 2023, contingent upon approval from the Finance department.
Attachments: [Sangrias Mexican Grill S&L.pdf](#)

[23-0327](#) Class "B" Beer and "Class B" Liquor License Change of Premise application for Calaveras Fine Fusion LLC d/b/a Calaveras Fine Fusion, Rebekka Garcia, Agent, New location at 511 W College Ave, contingent upon approval from all departments.

Attachments: [Calaveras Fine Fusion.pdf](#)

[23-0284](#) Secondhand Mall/Flea License renewal application for Ye Old Goat, Meghan Keller, applicant, located at 1919 E Calumet St.

Attachments: [Ye Old Goat S&L.pdf](#)

6. Information Items

[23-0315](#) 2022 Police Department Annual Report

Attachments: [2022APDAnnualReport.pdf](#)

[23-0287](#) Special Events:
Early Voting Awareness, Houdini Plaza, March 11, 2023
St Patty's Pub Crawl, Downtown Appleton, March 18, 2023
Appleton Downtown Appleton, Mini Golf on the Town, Downtown Appleton, April 8, 2023
Run Away to the Bay, April 15, 2023
Earth Day Rally, Houdini Plaza, April 22, 2023
5K for MMIW, Erb Park, May 6, 2023
American Cancer Society Sole Burner 5k Walk/Run, City Park, May 13, 2023

[23-0290](#) Director's Reports

1. City Clerk
2. Fire Chief
3. Police Chief

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, March 8, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Croatt at 5:31 p.m.

2. Roll call of membership

Present: 4 - Schultz, Hartzheim, Croatt and Wolff

Excused: 1 - Alfheim

3. Approval of minutes from previous meeting

[23-0232](#)

Safety & Licensing Committee minutes from 3/1/2023

Attachments: [S&L Minutes 3-1-23.pdf](#)

Hartzheim moved, seconded by Schultz, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Hartzheim, Croatt and Wolff

Excused: 1 - Alfheim

4. **Public Hearings/Appearances**

[23-0236](#)

The Durty Leprechaun - Demerit Point Violation Appearance

Attachments: [Demerit Point Notification Letter 2023 - Durty Leprechaun.pdf](#)
[Police Report of Incident-DL 1-2023.pdf](#)

Jonathon Kuehn was present and addressed the Committee regarding the demerit point violation.

5. **Action Items**

[23-0201](#)

License Transfer of the Class "B" Beer and "Class B" Liquor License for Grand Meridian Inc d/b/a Grand Meridian, Christopher M Vandeyacht, Agent, located at 2621 N Oneida St, contingent upon approval from the Finance, Fire and Inspections departments.

Attachments: [License Transfer - Grand Meridian.pdf](#)

Hartzheim moved, seconded by Schultz, that the License Transfer be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Hartzheim, Croatt and Wolff

Excused: 1 - Alfheim

6. Information Items

[23-0176](#)

Emergency Operations Plan Updates

Attachments: [Appleton EOP Revisions Tracking.pdf](#)
[Basic Plan - 2023.pdf](#)

This Item was presented by Emergency Management Coordinator, Cassidy Walsh.

[23-0226](#)

2022 Appleton Fire Department Annual Report

Attachments: [2022 AFD Annual Report.pdf](#)

The Report was presented by Chief Hansen.

[23-0227](#)

Director's Reports

1. City Clerk
 - Spring Election Reminders
2. Fire Chief
 - Hiring Update
3. Police Chief
 - Women in Public Safety Academy Update

[23-0237](#)

Special Events:

Early Voting Awareness, Houdini Plaza, March 11, 2023
St Patty's Day Pub Crawl, Downtown Appleton, March 18, 2023
ADI Mini Golf on the Town, Downtown Appleton, April 8, 2023

7. Adjournment

Hartzheim moved, seconded by Schultz, that the meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Hartzheim, Croatt and Wolff

Excused: 1 - Alfheim

GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to jeri.ohman@appleton.org)

APPLICANT DEPARTMENT: Appleton Fire Department

DATE: 03/16/2023

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Doug Vrechek/Battalion Chief

COMMITTEE OF JURISDICTION: Safety & Licensing Committee

NAME OF GRANT/FUNDING SOURCE: Capital Credit Union Elevate Communities Program

AMOUNT OF GRANT REQUEST: \$13,000

LOCAL MATCH REQUIREMENT: N/A

SOURCE OF MATCH: General Fund Non-General Fund Not Applicable

TIMEFRAME OF GRANT: 03/31/2023 through 12/31/2023

TYPE OF GRANT REQUEST: Monetary Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): This grant will allow the fire department to acquire a methane gas detector to quantify risk and hazard areas in emergencies.

How does the grant meet City/Department/Program goals? The grant will improve the department's ability to mitigate hazards while keeping firefighters a safe proximity from the hazard.

What are the personnel requirements (include both existing and new staff) of the grant? There are no additional requirements of personnel.

DEPARTMENT HEAD SIGNATURE: _____

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to jeri.ohman@appleton.org)

AMOUNT OF GRANT AWARD: \$ _____

FEDERAL/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$ _____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

<i>PART</i>	<i>TO:</i>	<i>DATE:</i>	<i>TO:</i>	<i>DATE:</i>	<i>TO:</i>	<i>DATE:</i>
#1: Request to Apply	Finance Dept		COJ – Info/Action		FAC – Info/Action	
#2: Request to Accept	Finance Dept		COJ – Action		FAC – Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7/1/22 ending: 6/30/23
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
~~Ebben, Tiffani Rose~~ Tiffani's Bridal & Consignment

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Ebben</u>	<u>Tiffani</u>	<u>Rose</u>	<u>10734 School Rd Greenville, WI 54942</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Ebben</u>	<u>Tiffani</u>	<u>Rose</u>	<u>10734 School Rd Greenville, WI 54942</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Tiffani's Bridal Business Phone Number 920-221-3023
 2. Address of Premises 210 W College Ave 2nd floor Post Office & Zip Code Appleton, 54914

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Our space is the whole (7,500 sq. ft) of second floor of our building. Samples of Champagne will be served to guests in a designated (north west corner) area. Storage of Champagne will be in our employee kitchen refrigerator and overflow will be stored in the cabinet directly next to it. Please reference attached blue print.

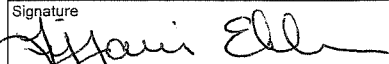

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
Course completion date 2/20/23
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 3/16/2015 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Edben, Tiffani R</u>	Title/Member <u>Owner</u>	Date <u>1/26/23</u>
Signature 	Phone Number 	Email Address <u>tiffanisbridal@yahoo.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>02-27-2023</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

EXHIBIT B (continued)

Premises

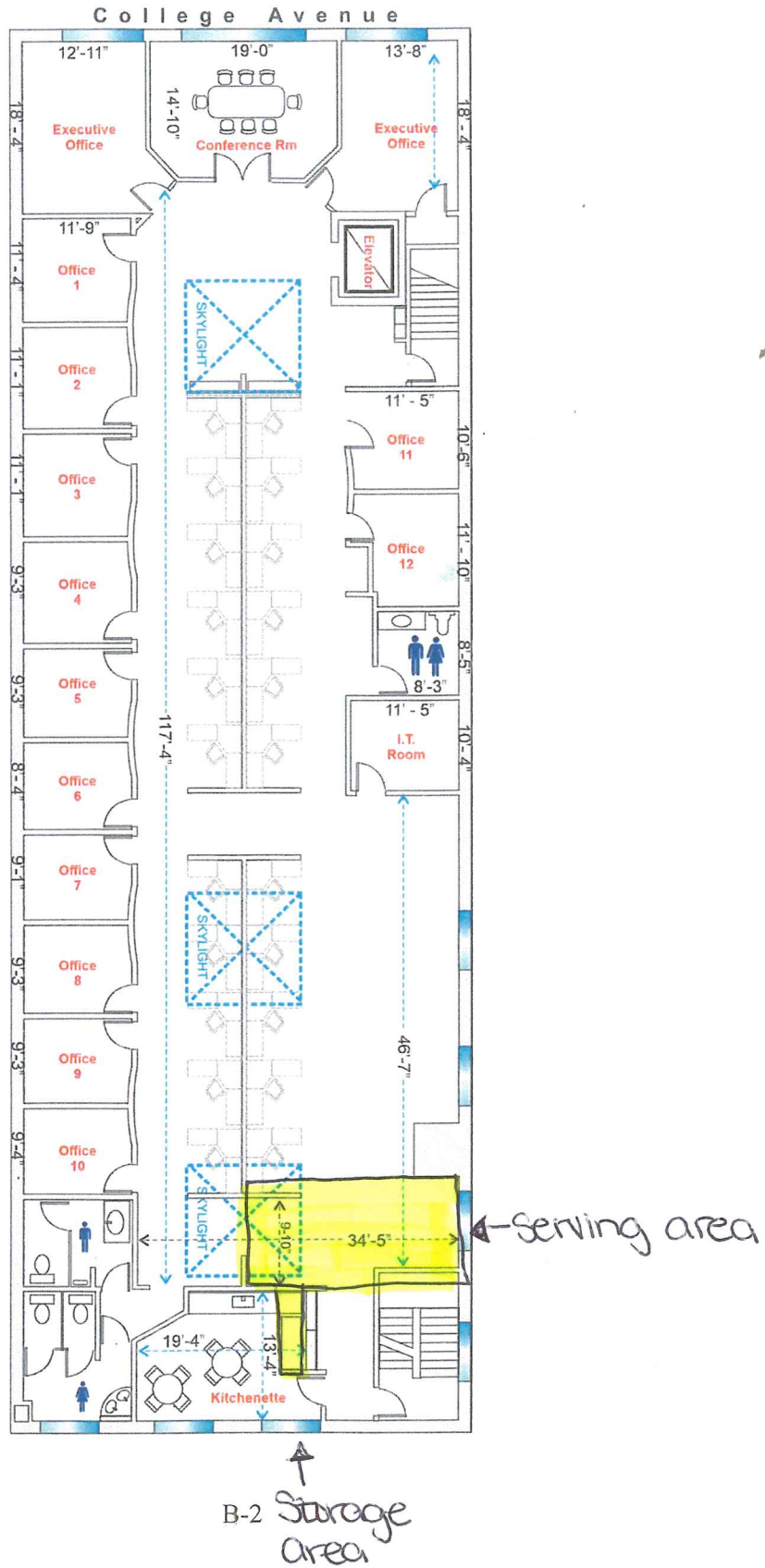


EXHIBIT B

Building



Second Floor



City of Appleton

Alcohol License Questionnaire

1. Name of Applicant: Tiffani Ebben

2. Name of Business: Tiffani's Bridal

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) Bridal Store

3. Address of Business: 210 W. College Ave. 2nd floor Appleton, WI 54914

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Tiffani</u>	<u>R.</u>	<u>Ebben</u>	<u>●</u>	<u>●</u>	<u>●●</u>
First name	M.I.	Last name	Date of Birth	/	/
First name	M.I.	Last name	Date of Birth	/	/
First name	M.I.	Last name	Date of Birth	/	/
First name	M.I.	Last name	Date of Birth	/	/

6. Name of person/corporation you are buying the premise and equipment from?

Name: _____
 First name Middle Initial Last name

Address: _____
 City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: The Weidert Group

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
 Tavern/Night Club/Wine Bar
 Microbrewery/Brewpub
 Painting/Craft Studio
 Other (describe) IT company

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

 months ago.

10. Seating capacity: Inside Outside N/A

11. Operating hours (Inside the building): Mon-Thurs: 11-7 Fri: 11-5 Sat: 10-4 Sun: 10-3
Operating hours (Outdoor seating areas): N/A

12. Employees/Staff

Number of floor personnel 5 Number of door checkers 0

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: 7,500 square feet.

b. Gross outdoor seating areas of the premises to be licensed: X square feet.

c. Below, identify the operational details of the proposed establishment:

We are a bridal store who sells wedding dresses, Mothers, bridesmaids totes and accessories. We serve Champagne to our customers who purchase their bridal gown from us.

[Signature]
Signature

1/26/23
Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of APPLETON County of Outagamie
 City

The undersigned duly authorized officer/member/manager of Tiffani's Bridal & Consignment
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Tiffani's Bridal
(Trade Name)

located at 210 W. College Ave. Second level, Appleton, WI 54914

appoints Tiffani Eloben
(Name of Appointed Agent)

W7234 School Rd., Greenville, WI 54942
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 34 years

Place of residence last year W7234 School Rd. Greenville, WI 54942

For: Tiffani's Bridal
(Name of Corporation / Organization / Limited Liability Company)

By: Tiffani Eloben
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Tiffani Eloben, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Tiffani Eloben 11/27/23
(Signature of Agent) (Date)

Agent's age 34

W7234 School Rd. Greenville, WI 54942
(Home Address of Agent)

Date of birth 01/01/1989

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



"meeting community needs
.....enhancing quality of life"

REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>3/2/23</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>4708-1</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>STONE ARCH BREWPUB, INC.</u>	
Address of Establishment <u>1004 S. OLDE ONEIDA ST.</u>	
Name of Agent <u>STEVEN LONSWAY</u>	Phone Number <u>920 735-0507</u>

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application

2 MEETING ROOMS ON THE THIRD FLOOR OF THE BUILDING. WITH A VESTIBULE AND HALLWAY
APPROX. 3000 SQ. FT.

Is this change Permanent? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If this is temporary please specify the reason for the amendment:
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

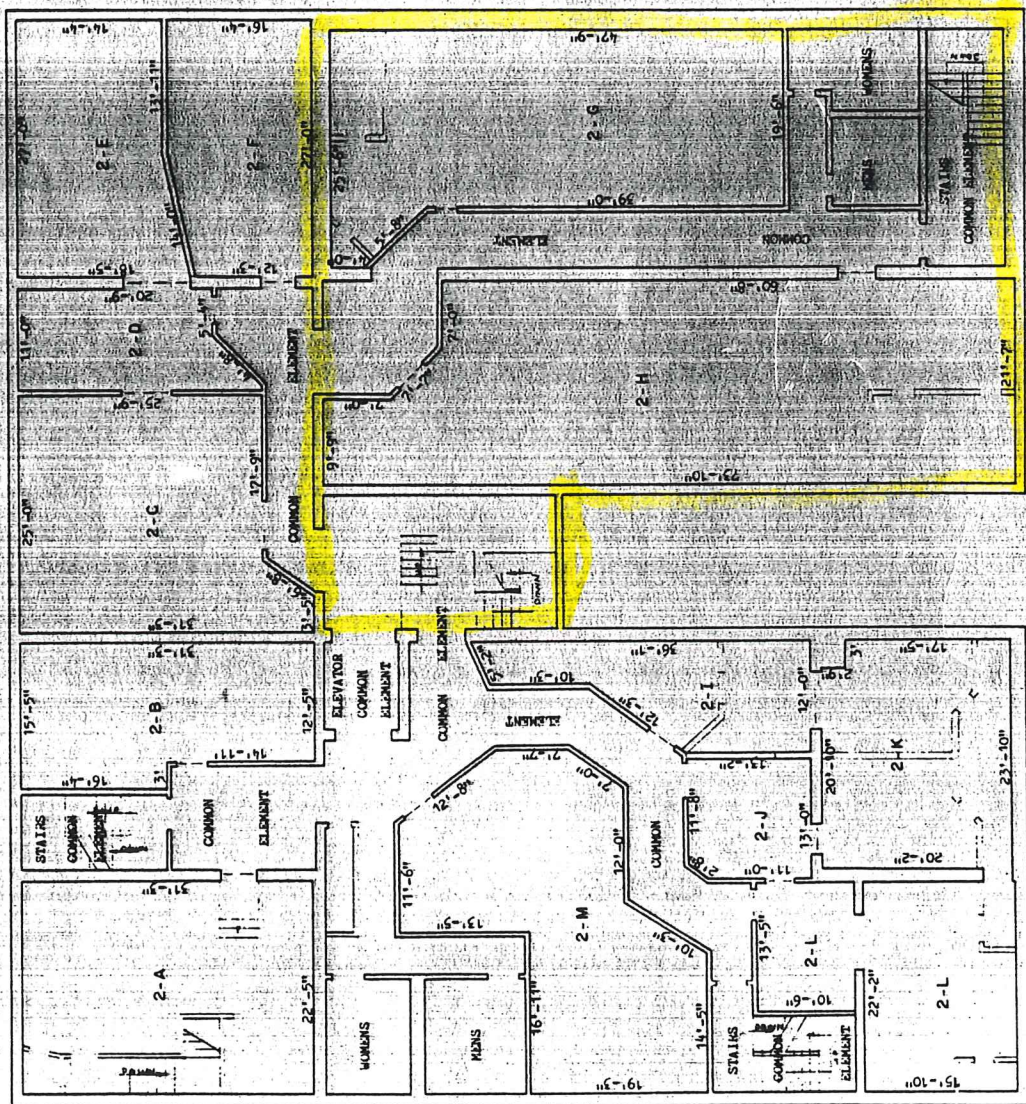
Signature of Applicant: St. Lonsway, President

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L <u>3-22-23</u>	Council <u>4-5-23</u>	Date Issued	Exp. Date	License Number

BETWEEN THE LOCKS CONDOMINIUM

CITY OF APPLING, OUTAGATE COUNTY, MICHIGAN



SECOND FLOOR

11'-20"

UNIT AREA	SQUARE FEET
2-A	627
2-B	669
2-C	669
2-D	669
2-E	669
2-F	669
2-G	669
2-H	669
2-I	669
2-J	669
2-K	669
2-L	669
2-M	669

NOTES: 1. ALL UNITS MUST HAVE ACCESS THROUGH THE STAIRS TO THE UNIT 2-F
 2. ALL UNITS MUST HAVE ACCESS THROUGH THE STAIRS TO THE UNIT 2-G



"meeting community needs
.....enhancing quality of life"

REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>2/24/23</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>4681-1</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment	<u>Sangria's Mexican Grill</u>	
Address of Establishment	<u>215 S Memorial Appleton, WI 54911</u>	
Name of Agent	<u>Sarah Gregory</u>	Phone Number

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
-closing off 3 stalls of the front parking lot for outdoor food & drinks

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>annual cinco de mayo celebration</u>
--	--

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
May 5th, 2023 11am-10pm

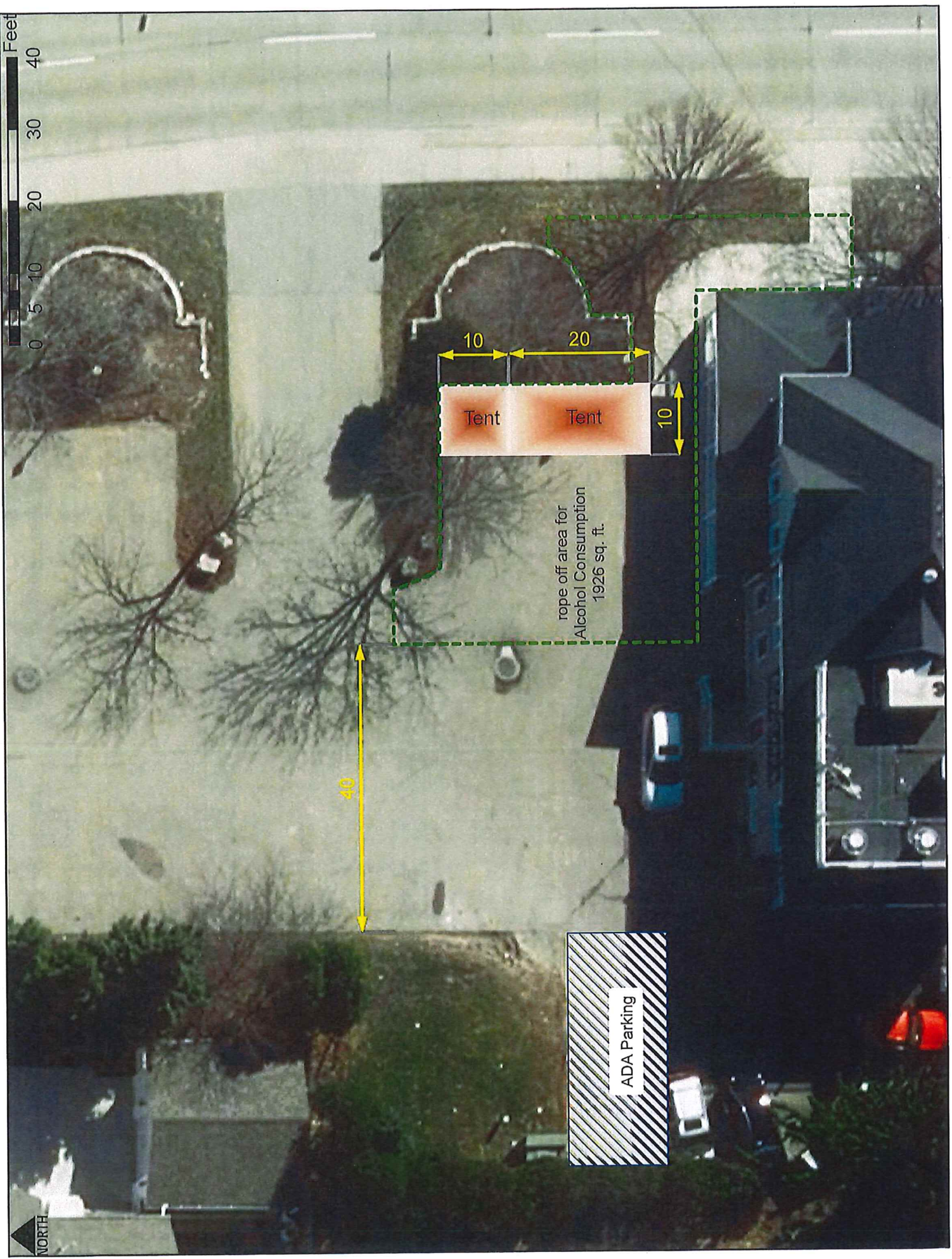
SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Sarah Gregory

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L <u>3-22-23</u>	Council <u>4-5-23</u>	Date Issued	Exp. Date	License Number



40

10 20

Tent

Tent

10

rope off area for
Alcohol Consumption
1926 sq. ft.

ADA Parking

Application for Transfer of Retail Licenses for Sale of Fermented Malt Beverages and/or Intoxicating Liquor From One Premises to Another

FEE \$ 10

Appleton, Wisconsin
march 15, 2023

To the governing body of the City Village Town of Appleton
County of Outagamie Wisconsin.

Class "B" Beer & "Class B" Liquor

The undersigned hereby applies for a transfer of Class _____ license from _____

528 W College Ave to 511 W College Ave
(Present Location) (Proposed Location)
on or about 05/01/2023
(Date)

1. APPLICANT: (print name and address plainly)

- (a) Full name of applicant Rebekka L Garcia
(b) Address 1033 madison street Little Chute WI 54140

2. LOCATION AND DESCRIPTION OF PREMISES TO WHICH APPLICATION FOR TRANSFER IS MADE:
Describe building or buildings where alcohol beverages are to be sold, served, consumed, and stored.

- (a) Street number 511 W College Ave
(b) Trade name of establishment Calaveras Fine Fusions LLC
(c) Physical description of building, buildings and/or land area comprising licensed premises.
building is roughly 6000 sq feet including use of the main level. upstairs for storage, and no basement use or access
(d) Legal description (omit if street address is given above.) _____
(e) Is any other business conducted on same premises? Yes No If so, what?

(f) Was this location licensed for beer or liquor during the past year? Yes No
(g) Give name and address of previous licensee. Slackers Bar
Steve Van Fossen

(h) Will the previous licensee surrender its license? Yes No

ALL APPLICANTS FOR TRANSFER OF CLASS B LICENSES MUST ANSWER THE FOLLOWING:

3. If granted, state any interest, directly or indirectly, that any brewer, bottler, wholesaler, manufacturer, or rectifier will hold in the premises for which you are applying
N/A There will be brewer, bottler, wholesaler, or manufacturer
4. If you do not own the fixtures, state the manner, terms and conditions under which said fixtures are held
All fixtures are in proper working condition to be used as functioning restaurant & bar

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Bekki Garcia
(Signature)

CLASS OF BUSINESS

Name Calaveras Fine Fusion

Original Location 526 W. College Ave

Ward _____

Proposed Location 511 W College Ave

Ward _____

License No. _____

Treasurer's Receipt No. 4770-13

Filed 3-17-23

Submitted to Council or Board

Approved _____ Date _____

Denied _____ Date _____

7. What was the previous name and primary nature of the business operating at this location?

Name: Slackers / Fress

(Check Applicable Box(es) to identify primary business activity)

- Restaurant
 Tavern/Night Club/Wine Bar
 Microbrewery/Brewpub
 Painting/Craft Studio
 Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes X If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

13 months ago.

10. Seating capacity: Inside 299 Outside N/A

11. Operating hours (Inside the building): ~~THURS~~ Wednesday - Saturday 5pm - 2am
Operating hours (Outdoor seating areas): N/A

12. Employees/Staff

Number of floor personnel 10 Number of door checkers 2

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: 6000 square feet.

b. Gross outdoor seating areas of the premises to be licensed: N/A square feet.

c. Below, identify the operational details of the proposed establishment:

Looking to move our current bar/resturant
to this space with an actual functioning kitchen
to serve food. After kitchen hours will remain
a cocktail lounge

Rebecca Garcia
Signature

3.15.23
Date



LICENSE APPLICATION

for
 PAWNBROKER
 SECONDHAND ARTICLE DEALER
 SECONDHAND JEWELRY DEALER
 SECONDHAND ARTICLE DEALER MALL/FLEA MARKET

FEES ARE NON-REFUNDABLE		Date Recv'd <u>3/10/23</u>
<input type="checkbox"/> Pawnbroker	\$217.00	Acct. CLLPWN
<input type="checkbox"/> Secondhand Article	\$97.00 /\$82.00	orig/rnw (see below)
<input type="checkbox"/> Secondhand Jewelry	\$97.00 /\$82.00	orig/rnw (see below)
<input checked="" type="checkbox"/> Secondhand Mall/Flea	\$172.00	Acct. CLLSMF
		Receipt # <u>4739-13</u>

<input type="checkbox"/> Original Application	Acct Code: CLLSJW
<input checked="" type="checkbox"/> Renewal	Acct Code: CLLSJR

Please allow 4 weeks for processing

Instructions: Individual license – Complete Sections 1, 2, 3 and 6
 Partnership license – Complete Sections 1, 2, 3, 4, and 6
 Corporate license – Complete Sections 1, 2, 3, 5, and 6

Return application and required fees to:
 OFFICE OF THE CITY CLERK, 100 N. APPLETON STREET
 APPLETON, WI 54911

SECTION 1 – APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Keller, Meghan, M</u>		Sex <u>F</u>	Race <u>W</u>	Date of Birth <u>●●-●●-●●</u>	Place of Birth (City & State) <u>Oshkosh, WI</u>
Street Address <u>1919 E Calumet</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54915</u>	Home Telephone Number <u>●●●-●●●-●●</u>	

SECTION 2 – CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:

A felony within the last ten (10) years? YES NO

Within the last ten (10) years of:

A misdemeanor? YES NO

A statutory violation punishable by forfeiture? YES NO

A county or municipal ordinance violation? YES NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information: _____

SECTION 3 – BUSINESS INFORMATION

Business Name <u>Ye Old Goat</u>	Street Address <u>1919 E Calumet</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54915</u>	Telephone Number <u>920-243-4014</u>
Owner's Name <u>Meghan Keller</u>	Street Address <u>8355 Mud Creek Rd</u>	City <u>Larsen</u>	State <u>WI</u>	Zip <u>54947</u>	Telephone Number <u>●●●-●●●-●●</u>
Business Manager's name	Street Address	City	State	Zip	Telephone Number
Building Owner's Name	Street Address	City	State	Zip	Telephone Number

SECTION 4 – PARTNERSHIP INFORMATION

Partnership Name: Ye Old Goat LLC


List name, address, sex, race and date of birth of all partners. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

SECTION 5 – CORPORATE INFORMATION

Corporation Name: Ye Old Goat LLC State of Incorp. WI

List name, address, sex, race and date of birth of all partners. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip
<u>Keller, Meghan, M</u>	<u>F</u>	<u>W</u>		<u>8355 mud creek Rd</u>	<u>LAWSON</u>	<u>WI</u>	<u>54947</u>

SECTION 6 – PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statements contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant:  Date 3/7/23

FOR OFFICE USE ONLY

Dept	Approve	Deny	By	Reason
POLICE				
FIRE				
COM DEVELOPMENT				
CITY SEALER				

Safety and Licensing <u>03/22/23</u>	Common Council <u>04/05/23</u>	Date Issued ____/____/____	Expiration Date ____/____/____	License Number
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APPLETON POLICE DEPARTMENT





NOTE FROM CHIEF OLSON

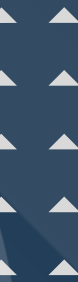
Thank you for reading our 2022 Annual Report.

Our staff has been extremely busy and I am very proud of their excellent service. They have lived up to the long-standing rich traditions and high standards of the Appleton Police Department – and continue to raise that bar higher. Within the pages of this report you will see a glimpse into some of these fine efforts:

- Chief Todd Thomas announced his retirement for the first week of January, 2023, which led the Police & Fire Commission to their extensive search for a new Chief of Police – which they found right within our Department. I was thrilled to be selected to lead this incredible Department – building on a firm foundation as we go forth into the future!
- Staffing shortages led us to create a recruitment team. The team came up with and implemented many creative ideas to assist in recruitment efforts, resulting in hiring eleven new officers, five new Community Service Officers and two civilian employees in 2022, and doing the legwork to have eight new officers sworn in the first two weeks of 2023.
- Officers partnered in the Kiwanis ‘n Cops ‘n Kids program, reading books to children throughout the community. Additionally, they participated in many more community events like Lights of Christmas, National Night Out, Neighborhood Watch, Citizens’ Public Safety Academy, Fraud Squad, Special Olympics and Fox Cities Kidz Expo.
- We held our first Women in Public Safety community outreach program, giving young women an opportunity to explore careers in public safety – now an annual event!
- With the hire of K9 Handler Officer Joshua Rieth, we also acquired a fully trained law enforcement K9 named Onyx. They are a great addition to our K9 Unit and team in patrol.
- The entire staff of our Administrative Services Unit has been cross trained, which has created many efficiencies and streamlined processing records.

The year ahead holds great promise, as we look forward to full staffing, a greater emphasis on partnerships within the community, focus on traffic safety and the reduction of drug-involved crime and nuisance properties.

Chief Polly Olson
Appleton Police Department



PROMOTIONS



 CONGRATULATIONS
LT. RYAN PETERSON



 CONGRATULATIONS
LT. NIC MEYER



AWARDS (2021)



AWARDS (2021)



- Bill Wetzel - Civilian Community Service
- Shelby Ludwikowski - Civilian Community Service
- Danny Ludwikowski - Civilian Medal of Gallantry
- Sara Froeming - Volunteer of the Year
- LCSO Matt Fillebrown - Civilian Employee of the Year
- Lt. Ty West, Off. Cole Kantner, Off. Tony Jenkins, Off. Jack Doemel, Off. Ben Goodin, Off. Skylar Corbett, Off. Calvin Manuel, Off. Blake Herbert - Team Award
- Off. Dylan Grier-Welch, Off. Taylor Justice, Off. Casey Spencer - Meritorious Service
- Sgt. Carrie Peters - Humanitarian Award
- Off. Payne Hughes - Life Saving Medal
- Ret. Sgt. Arnie Nettekoven - Sgt. arnie Nettekoven Lifetime Service Award



AWARDS (2021)



Sgt. Matthew Kuether - Investigator of the Year

In 2021, Sgt. Matthew Kuether worked tirelessly on numerous complex and challenging investigations. He has always handled his assignments with the utmost attention to detail, a positive attitude, and an unparalleled strong work ethic. Additionally, Sgt. Kuether consistently mentors patrol officers and new investigators and is always willing to help when called upon. A few examples of the complex investigations Sgt. Kuether worked were a fatal vehicular crash at Oneida and Calumet Street (being operated by an individual under the influence of controlled substances), a drug-related shooting at a residence, a shooting at a downtown night club, and a fatal shooting inside of a residence, later determined to be legal self-defense. He was able to successfully investigate these situations to resolution.



Officer Taylor Warmbier - Patrol Officer of the Year

Officer Taylor Warmbier consistently exhibits a strong work ethic and a high level of investigative ability. He spent much of his downtime in 2021 focusing on proactive policing through interdiction stops. Officer Warmbier's fine efforts often resulted in felony arrests. These investigations produced criminal charges such as possession with intent to deliver methamphetamine, possession with intent to deliver cocaine, and felon in possession of a firearm. Additionally, Officer Warmbier recovered a stolen vehicle and multiple fraudulent checks. Officer Warmbier's dedication in 2021 most certainly prevented countless other crimes from occurring and he continues to exceed the standards set forth.

AWARDS (2022)



AWARDS (2022)



- Dennis Davey - Civilian Community Service
- Chelsey Simoni - Civilian Community Service
- Lea Seefeldt - Volunteer of the Year
- Sara Derks - Civilian Employee of the Year
- LT Tyrell West, SGT Lori Duven, Officer Cole Kantner, Officer Skylar Corbett, Officer Benjamin McMillan, Officer Blake Herbert - Team Award
- SGT Chad Riddle - Meritorious Service
- SGT Mike Medina - Meritorious Service
- SGT Pat Tooley - Meritorious Service
- Officer Samuel Gueli - Meritorious Service
- SGT Chad Probst - Distinguished Service Medal
- SGT Mark Moderson - Distinguished Service Medal
- Officer Nate Franzke (NEPD) - Life Saving Medal
- Officer Bryce Rudebeck, Officer Anthony Shuman, Officer Anthony Jenkins - Police Star Medal
- Officer Brandon Schnese - Investigator of the Year
- SGT Brandon Edwards - Patrol Officer of the Year



AWARDS (2022)



Officer Brandon Schnese-Investigator of the Year

In 2022, Officer Brandon Schnese's consistency not only in his casework but within the schools is deserving of this award. As an informal leader of the SRO unit, he is respected by his peers not only for his knowledge, but for his work, drive, and ability to effectively communicate his empathy when working with others. He has also been recognized by outside entities for his representation of our agency including by hospital staff and county personnel. His compassion and empathy for victims of sensitive crimes and those in crisis have been regularly noticed. In 2022, Officer Schnese had multiple significant cases where he was able to demonstrate his ability to investigate challenging situations and put forth extra effort. These cases have led to significant charges. Furthermore, his assistance with SIU during the summer produced significant drug and felony arrests.



Sergeant Brandon Edwards-Patrol Officer of the Year

Sergeant Brandon Edwards is a selfless hard worker. He is a true steward of how people view police officers within our community. In 2022, Sergeant Brandon Edwards had numerous people reach out to give thanks for how they were treated by him. His professional approach and compassion are regularly recognized by his peers, supervisors, and the community. With his calm presence, he has an amazing capability to de-escalate situations and find a resolution. Additionally, his work goes beyond his interactions with the community. He thoroughly documents his work and produces above-standard reports. It is no surprise that with his positive work ethic, he is a primary field training officer for our department.



Lt. Adam Nagel graduated from the FBI National Academy in Quantico, VA, Session # 284. He is the 11th officer in the history of the Appleton Police Department to graduate from this prestigious program.



Lt. Meghan Cash was selected as a Future 15 winner by the Fox Cities Chamber of Commerce and Pulse Young Professionals Network along with other emerging leaders from throughout the Fox Cities.





ADMINISTRATIVE SERVICES UNIT

The Administrative Services Unit is comprised of a Records Unit and the Front Desk Unit. The **APD Records Unit** processes thousands of police field reports, including incident reports, traffic citations, ordinance tickets, warnings, accident reports and warrants. In 2022, they became completely cross-trained within the unit and began working in a number-based assignment system which greatly streamlined efficiencies. They also field numerous inquiries from the public and process open records requests. The **Front Desk Unit** is comprised of Police Communications Specialists who field tens of thousands of incoming phone calls, issue animal licenses and do a myriad of additional work duties. They also handle walk-in traffic into the lobby and answer the non-emergency phone calls.

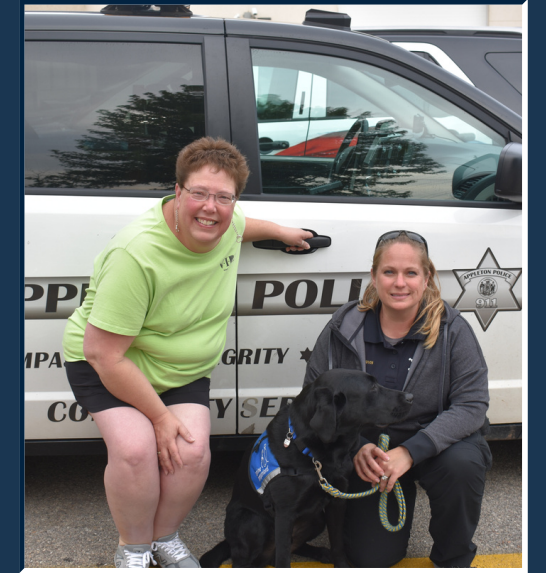
Fiscal Resources oversees the \$19 million budget for the Department with 95% allocated to personnel. Over \$186,000 was received through federal and state grants to support initiatives for traffic and drug enforcement, bulletproof vests and specialized equipment. In addition, donations to the K9 Program supported the purchase/training of K9 Faro and travel/equipment to welcome Canine Companion Edison.



APD VOLUNTEERS

The Appleton Police Department's volunteer program was formalized in 1995 and currently has over 50 volunteers. These volunteers donated in excess of 4,500 hours in 2022, handling tasks like digitizing police reports, clerical assignments, filing, documenting our Department's rich history, giving guided tours, donning the McGruff costume, helping with community events, shredding documents and countless other projects. Their involvement at the Department enriches our days, gives us unique perspectives and allows us to accomplish more than we otherwise could. They share their talents and time so freely and we are most fortunate to have these volunteers as part of our APD team!

www.appletonpd.org



2022 ANNUAL REPORT

INVESTIGATIVE & SUPPORT SERVICES UNITS



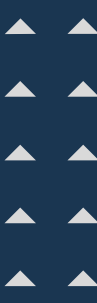
www.appletonpd.org



MAJOR CASES



- February 13th, 2022 we investigated a shooting in the 1300 block of W. College Ave. Several rounds were discharged and one individual suffered gunshot wounds after a disturbance at a bar. The SU in the shooting was a resident of MN and was arrested, convicted, and sentenced for his role in the shooting.
- June 6th, 2022 investigators were called in to investigate the deaths of two individuals in the 600 block of W. Third St. The incident involved a 35-year-old female and a 32-year-old male. The incident was found to be a murder/suicide.
- On November 15th, 2022 a 31-year-old male was found deceased from a gunshot wound in the 700 block of W. Summer St. A 54-year-old male was arrested for 1st-degree intentional homicide after an extensive investigation. That case is currently in the court system.



SPECIAL INVESTIGATIONS UNIT - SIU

The Special Investigations Unit is a partnership between the Appleton Police Department and the Outagamie County Sheriff's Department. Some of the statistics from their 2022 accomplishments are:

Search Warrants/USMS Searches/ACT
79/Consent

92

Felony Warrant Arrests

88

Felony Probable Cause Arrests

80

Firearms Seized

37

The Special Investigations Unit participated in "Operation Honey Badger" with the US Marshal Service, focusing on apprehending violent fugitives in the Eastern District of Wisconsin. Additionally, this Unit created and/or assisted on cases run by the Lake Winnebago MEG Unit, holding dozens of drug traffickers accountable for their participation in the sale of controlled substances.

INVESTIGATIVE SERVICES UNIT - ISU >>>>

The Investigative Services Unit is comprised of investigators with specialized training and years of experience working complex cases. They investigate major felonies, such as homicides, sexual assaults, burglaries and robberies. Investigators work closely with patrol officers to identify witnesses, preserve crime scenes, gather critical information and develop leads. Rapidly changing technology has increased the burden to provide and maintain certain types of evidence. Some investigators specialize in computer forensics, pulling evidence from computers and cell phones.



SCHOOL RESOURCE OFFICERS - SRO



The School Resource Officers Unit is possible through a cooperative agreement with the Appleton Area School district. The partnership between the AASD and the APD has been in place for more than forty years. We currently have twelve officers providing services to over 16,000 AASD students. The SRO Unit also provides services for the private schools in the City of Appleton on an as-needed basis. The officers working with the schools investigate criminal issues but more importantly are there as a resource to students, families, and staff. The SRO Unit continues to ensure the welfare and safety of the students we serve.



Officer Brandon Schnese traveled to Alexandria, VA, on September 12th and 13th for meetings held by the National Criminal Justice Training Center. They discussed missing/runaway and child exploitation cases. The goal was to garnish field information from the following areas:

- Promising practices and/or gaps in response for missing and runaways;
- Identification of specific skills and knowledge needed to connect missing persons' investigations to investigation involving violent and exploitive crimes identification of core components of endangered missing cases;
- Use of harm reduction models;
- Use of a collaborative MDT resources.

The information collected serves as a basis for development of a training program aimed at improving the response to Endangered and Missing Children.



SUPPORT SERVICES UNIT - SSU

NEW HIRES

Officers:

Charles Allen
Mason Ballweg
William Berens
Robert DiFrancesco
Benjamin Howard
Noah Manser
Benjamin McMillan
Joshua Rieth
Yeeleng Thor
Michael Turner
Samuel VanDinter

Records:

Brooke Schmidt

CSOs:

Landen Christen
Blake Derge
Allan Garcia
Owen Halls
Justin Lamers
Dylan Olson
Tyler Piton
Hayden Stelter

Communication Specialists:

Lyric Arneson
Morgan Kroll

The Appleton Police Department holds the highest standards for hiring, training, and retraining its personnel. We are grateful for the ability to accommodate in-house training. The Department actively seeks to recruit quality candidates to maintain authorized staffing levels of 114 sworn officers and 27 civilians.





The majority of Appleton's sworn police officers (79) are assigned to the Operations Unit and they serve as the department's most visible component: the uniformed police officer. For the most effective and efficient delivery of police services, the Operations Unit consists of three geographic patrol districts – Northern, Downtown and Southern. Under the direction of a supervisory team, each district group is tasked with developing strategies and practices primarily designed to:

- Respond to, investigate and prevent crime
- Address public safety problems brought to their attention, like traffic safety issues and entertainment district order maintenance
- Prevent and deter quality of life problems through collaboration with other government departments, human service agencies, schools, and advocacy groups

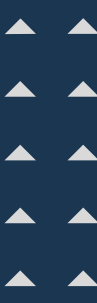


Nearly all incidents and investigations in which the APD is involved begin with the uniformed police officer. We are proud of our uniformed officers' versatile skills which are the hallmark of our agency.

OPERATIONS

CALLS FOR SERVICE

FULL YEAR	2018	2019	2020	2021	2022
Sex Crimes	71	67	70	78	66
Robbery	19	25	19	18	10
Assault/Intimidation	678	786	754	786	731
Burglary	144	111	135	120	117
Thefts/Auto Thefts	590	677	858	673	734
Frauds	419	414	528	582	449
Damage to Property	520	520	605	572	633
Weapons	24	49	39	62	56



APPLETON POLICE DEPARTMENT'S K9 UNIT



2022 K9 Unit Overall Deployment Statistics

Narcotics	194	Explosives Detection	28
Patrol	38	Parcel Sniff	1
Article Search	1	Deployments	268
Track	6	Arrests	54

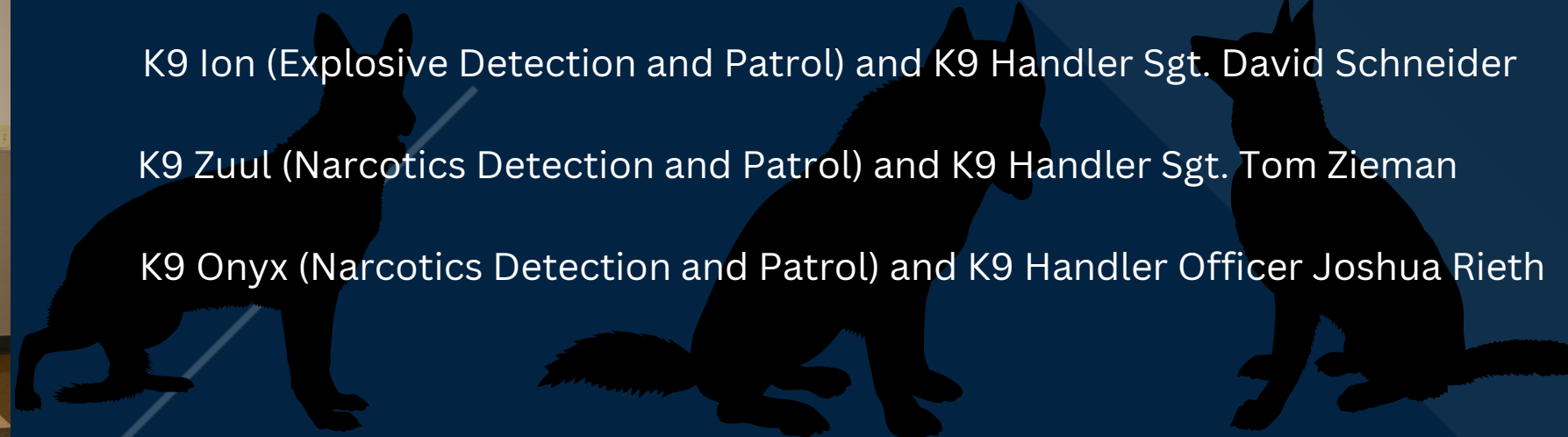


K9 Faro (Narcotics Detection and Patrol) and K9 Handler Sgt. Craig Rohm

K9 Ion (Explosive Detection and Patrol) and K9 Handler Sgt. David Schneider

K9 Zuul (Narcotics Detection and Patrol) and K9 Handler Sgt. Tom Ziemann

K9 Onyx (Narcotics Detection and Patrol) and K9 Handler Officer Joshua Rieth





APPLETON POLICE TRAFFIC SAFETY UNIT

Traffic complaints are frequently the most reported complaints made to the Police Department and City Alderpersons. The Appleton Police Department is committed to the safe travels of all motorists, pedestrians and bicyclists.

The Traffic Safety Unit was created with the goal of increasing traffic enforcement, reducing traffic crashes, reducing property damage and preventing injury and death on Appleton's roadways. The Traffic Safety Unit uses a data driven approach for traffic enforcement. Data analytics from crash data, citizen complaints and speed studies are used to identify traffic emphasis area.

2022 Traffic Safety Officer Statistics

Traffic Stops	881	OWI Arrests	15
Accident Investigations	114	Warnings Issued	721
Citations Issued	354		

COMMUNITY RESOURCE UNIT

The mission of The Appleton Police Department's Community Resource Unit is to enhance the trust built and collaboration fostered by all APD staff between our department and our community. We strive to create a safe and open environment in which our residents can work with us to ensure a safe and secure community. Through combined efforts, we build strong relationships between our police department and the community, improve crime prevention and safety, and increase the efficiency of our services. We are committed to providing accurate, timely, and meaningful information about our services and resources to the public. The Community Resource Unit is comprised of the Victim Services Officer, Facility K9, Behavioral Health Officer, Threat Assessment Officer, Community Liasion Officer, Operations Coordinator, Public Information Officer, and a Clinical Social Worker.





VICTIM SERVICE OFFICER

Sgt. Lori Duven

The Appleton Police Department strives to treat victims of violent crimes with dignity, respect, compassion, and fairness. Sergeant Lori Duven serves as Appleton's Victim Services Officer, working as the liaison between survivors of violent crimes and the criminal justice system. Sgt. Duven is the direct point of contact for both survivors and service organizations, providing case status updates, follow-up investigations, and information or support resources for victims of violent crimes.

Understanding that many incidents go unreported, Sgt. Duven strives to reach out to those targeted or affected to connect them with support resources available in our community by coordinating with numerous community-based groups related to victim services.



FACILITY K9

Edison

Edison, an expertly trained facility dog provided by Canine Companions. He assists handler Sergeant Lori Duven during her work as the Victim Services Officer, by utilizing some of the 40 commands he knows. Edison's skills are used to motivate and increase confidence in children and assist crime victims, and other vulnerable populations we serve. During his time at APD, Edison has supported victims and witnesses during interviews and is present during some court procedures.



BEHAVIORAL HEALTH OFFICER

Ofc. Dylan Grier- Welch

“As the new Behavior Health Officer, I have been actively involved in responding to mental health and AODA related calls for service. Many of the calls for service have included utilizing our embedded clinical therapist, Sarah Peterson. On these types of calls, I have been able to establish connections with the community members in crisis and assist them with getting the immediate and appropriate help they need for a wide variety of concerns. A main reason for my ability to do this is the strong working relationships our police department has with community partners that serve as a excellent resource for the individual’s needs.”

–Dylan Grier Welch



THREAT ASSESSMENT OFFICER

Sgt. Dane Coonen

The Appleton Threat Assessment Officer (TAO) serves as the lead facilitator for the Department and the community for directing resources toward impacting violent threats involving firearms, dangerous weapons, and the threat of other forms of violence which may lead to death or great bodily harm. Sgt. Coonen ultimately identifies, assesses, and responds to identifiable community or individual threat(s) by internal and external referrals, utilizing threat assessment techniques, and intelligence-based policing strategies.

He assesses information that may develop into possible future violent crime, such as reports of workplace violence, stalking, bullying, long-developing disputes and conflicts, by using threat assessment analysis and techniques. The TAO coordinates with the Appleton Area School District on issues related to the Threat Assessment Team, Positive Behavioral Intervention and Support (PBIS), Safe School Committee, school lockdown protocols, school security equipment upgrade and maintenance recommendations, and educating school staff, students, and the community on topics effecting school safety and security.

Sgt. Coonen collaborates with other members of the Community Resource Unit and other specialized units to conduct community/business security assessments along with having a working relationship with, State and Federal agencies to include: FBI, ATF, DEA, and DCI.



COMMUNITY LIASON OFFICER

Sgt. Christopher Biese

The Appleton Police Department strives to reduce crime and improve quality of life in partnership with the community we serve. Sgt. Biese serves as the Community Liaison Officer. Our CLO delivers and supports ever-evolving prevention and safety programs, and maintains close partnerships with organizations, agencies, and community members. The CLO employs strategies ranging from personal safety to CPTED (Crime Prevention Through Environmental Design) and coordinates resources to combat current crime trends and future threats. Where you see Neighborhood Watch, Crime Free Multi-Housing, or safety and prevention presentations, know the Appleton Police Department is close at hand and ready to assist.



OPERATIONS COORDINATOR

Sgt. John Ostermeier

The Operations Coordinator is responsible for planning and coordinating the police department's role in special events, including representing the police department on the Appleton Parade Committee, the Octoberfest Committee, and the Appleton Special Event Committee. This position manages various grants, overtime assignments, special event staffing, and contract work for off-duty police services. The Operations Coordinator investigates violations of the Appleton Tow Ordinance and manages the next-up towing call list. In addition to these functions, the Operations Coordinator works closely with the Community Service Officers and covers patrol assignments as needed.



PUBLIC INFORMATION OFFICER

Lt. Meghan Cash

The public information officer (PIO) is responsible for communicating information to the public on behalf of the Appleton Police Department. These duties typically include writing and distributing press releases, responding to media inquiries, managing social media accounts, and organizing public events. The ultimate goal of the PIO is to ensure accurate and timely information is disseminated to the public and to enhance relationships with community partners.



CLINICAL SOCIAL WORKER

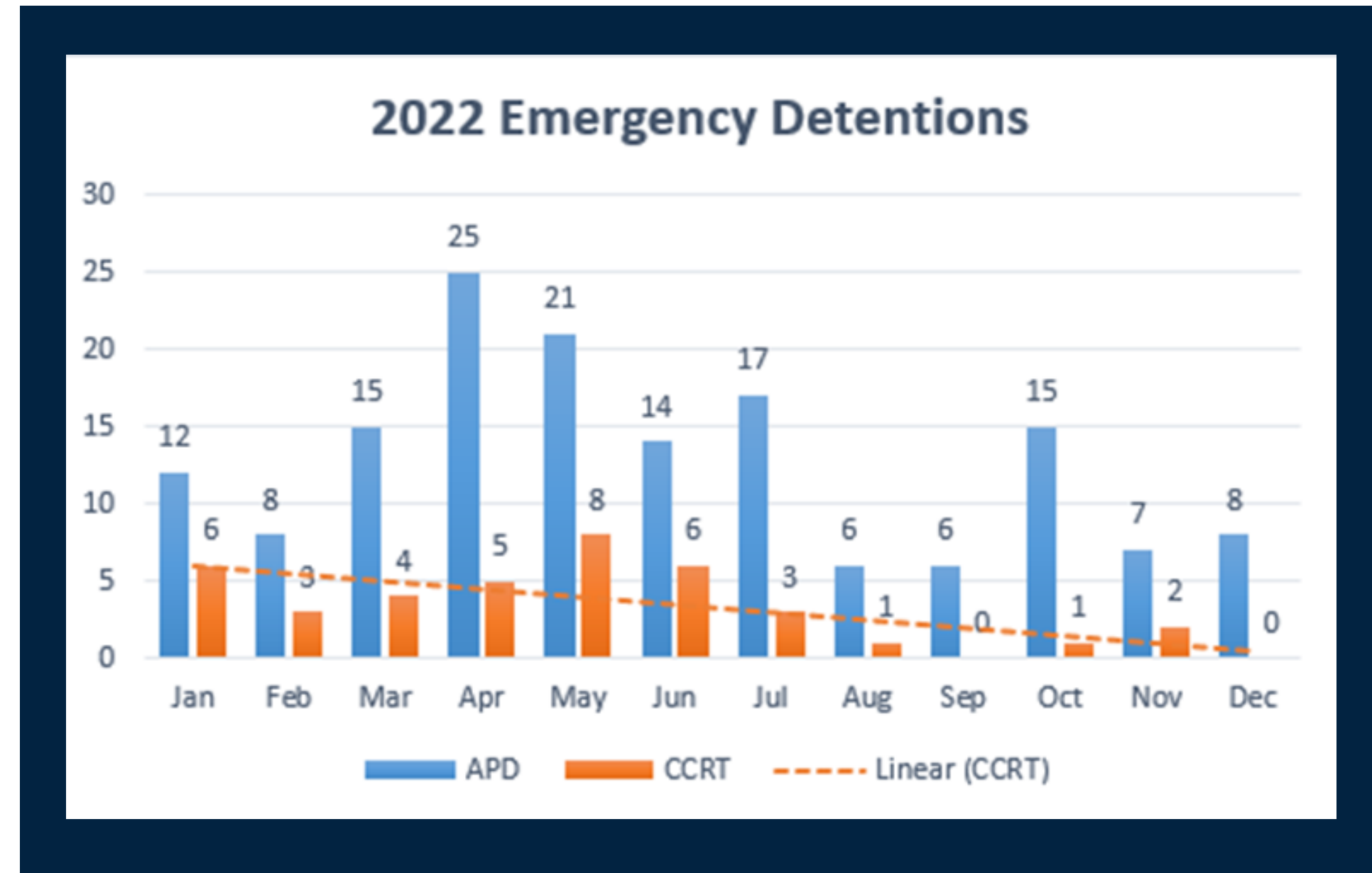
Sarah Peterson, MSW, LCSW

Sarah Peterson is a Licensed Clinical Social Worker with Outagamie County Crisis. When asked about her work with the Appleton Police Department Sarah said, “I absolutely love my job because every day is different, I am able to meet and work with a wide variety of people. I am very excited for the opportunity to work with law enforcement as a part of the CCRT. Officers are typically the first responders for mental health crisis and this position gives mental health professionals the opportunity to intervene at the beginning of a crisis rather than at the end.”



Through community problem solving and collaboration, supported by the NEW Mental Health Connection, as well as the financial support of the City of Appleton, Outagamie County, and local funders- United Way Fox Cities and the Bright Ideas Fund at the Community Foundation for the Fox Valley Region, the Appleton Police Department launched the Community Crisis Response Team in January of 2022 along with the addition of a clinical therapist.

Sarah Peterson, MSW, LCSW, an Outagamie County Clinical Therapist was embedded in the Appleton Police Department to expand and bolster efforts to provide excellent service to the community. Peterson’s position was the first of its kind at the department and has improved the way providers can deliver critical services to a person in crisis. Utilizing a multidisciplinary approach, Sarah responds with patrol officers as part of the Community Crisis Response Team on the second shift in 2022. During the first year of the pilot the Appleton Police Department has seen a reduction in the number of emergency detentions when the CCRT is involved in calls for service and the team has enhanced the response for community members in crisis. The Co-Responder Team hours of operation are 3 PM – 11 PM, Monday-Friday.



Initial Assessment of the CCRT Program

- Reduction in Re-Traumatization
- Increased Continuity of Care Across Providers
- Increased Safety Plans which have led to a reduction in Emergency Detentions
- Enhanced working Relationships Between LE and Mental Health Clinician

COMMUNITY OUTREACH

The Citizen's Public Safety Academy we hold along with the Appleton Fire Department continues to be a popular event each year. The academy runs weekly for three months and provides an inside glimpse at law enforcement and fire rescue through tours, presentations, and interactive activities. Each year it provides a more in depth working knowlege of policies, procedures and the personnel of our Police and Fire Departments.



COMMUNITY OUTREACH





In March of 2022, the Appleton Police Department hosted its first Women in Public Safety Day. The one-day event gave participants a first-hand account of careers in public safety. Young women, ages 15 to 20 had hands-on experience led by local women in the professions of police, fire/EMT, corrections, dispatch, and legal services. The event was a success and the second annual event took place in early 2023, with plans for a third in 2024.



SOCIAL MEDIA REACH

- 53,267 Followers 
- 8,170 Followers 
- 600 Followers 
- 168 Subscribers 
- 2,678 Followers 



Many Faces. One Mission.

Appleton Police Department
222 S. Walnut Street
Appleton, WI 54911

920-832-5500
www.appletonpd.org