



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, March 8, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[23-0232](#) Safety & Licensing Committee minutes from 3/1/2023

Attachments: [S&L Minutes 3-1-23.pdf](#)

4. **Public Hearings/Apearances**

[23-0236](#) The Dirty Leprechaun - Demerit Point Violation Appearance

5. **Action Items**

[23-0201](#) License Transfer of the Class "B" Beer and "Class B" Liquor License for Grand Meridian Inc d/b/a Grand Meridian, Christopher M Vandeyacht, Agent, located at 2621 N Oneida St, contingent upon approval from the Finance, Fire and Inspections departments.

Attachments: [License Transfer - Grand Meridian.pdf](#)

6. **Information Items**

[23-0176](#) Emergency Operations Plan Updates

Attachments: [Appleton EOP Revisions Tracking.pdf](#)
[Basic Plan - 2023.pdf](#)

[23-0226](#) 2022 Appleton Fire Department Annual Report

Attachments: [2022 AFD Annual Report.pdf](#)

[23-0227](#)

Director's Reports

1. City Clerk
 - Spring Election Reminders
2. Fire Chief
 - Hiring Update
3. Police Chief
 - Women in Public Safety Academy Update

[23-0237](#)

Special Events:

Early Voting Awareness, Houdini Plaza, March 11, 2023

St Patty's Day Pub Crawl, Downtown Appleton, March 18, 2023

ADI Mini Golf on the Town, Downtown Appleton, April 8, 2023

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, March 1, 2023

6:30 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

The meeting was called to order by Vice Chair Schultz at 6:35 p.m.

2. Roll call of membership

Present: 3 - Schultz, Hartzheim and Wolff

Excused: 2 - Croatt and Alfheim

3. Approval of minutes from previous meeting

[23-0166](#)

Approval of minutes from the February 1st, 2023 meeting.

Attachments: [S&L Minutes 2-1-23 Special.pdf](#)

**Hartzheim moved, seconded by Wolff, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Schultz, Hartzheim and Wolff

Excused: 2 - Croatt and Alfheim

4. **Public Hearings/Appearances**

[23-0167](#)

Chadwick's Bar- Demerit Point Violation Appearance

Attachments: [Staff memo re Chadwick's S&L.pdf](#)

[Chadwicks' Bar Handouts.pdf](#)

Jen Thomas & Phil Carroll represented Chadwick's Bar and addressed the Committee.

5. **Action Items**

[23-0098](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for McGregors LLC d/b/a The Dirty Leprechaun, Sara J Hoks, New Agent, located at 343 W College Ave.

Attachments: [Sara J Hoks S&L.pdf](#)

Hartzheim moved, Wolff seconded to recommend approval of the action items on the agenda.

Roll Call. Motion Carried:

Aye: 3 - Schultz, Hartzheim and Wolff

Excused: 2 - Croatt and Alfheim

[23-0202](#)

Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #123, Dennis Elliott, New Agent, located at 2700 N Ballard Rd, contingent upon approval from the Police department.

Attachments: [Dennis Elliott S&L.pdf](#)

This Report Action Item was recommended for approval

[23-0147](#)

Temporary Class "B" Beer License application for St. Thomas More Fish Fry Committee, Curt Simon, Person in Charge, located at 1810 N McDonald St, on March 3, March 17 and March 31, 2023.

Attachments: [St. Thomas More Fish Fry Days S&L.pdf](#)

This Report Action Item was approved

6. Information Items

[23-0176](#)

Emergency Operations Plan Updates

Attachments: [Appleton EOP Revisions Tracking.pdf](#)

[Basic Plan - 2023.pdf](#)

This item will appear on next week's Safety & Licensing Committee meeting.

[23-0168](#)

Director Reports

1. City Clerk
 - Staffing Update
2. Fire Chief
3. Police Chief

[23-0171](#)

Special Events

1. Ruby's Pantry- Appleton Pop Up Food Distribution
2. MMIW Vigil- Standing Tall, Standing Together

7. Adjournment

Aldersperson Hartzheim moved, Aldersperson Wolff seconded, to adjourn the meeting at 6:57 p.m.

Roll Call. Motion Carried:

Aye: 3 - Schultz, Hartzheim and Wolff

Excused: 2 - Croatt and Alfheim

Retail License Transfer – Person to Person

Application for transfer of license under Section 125.04(12)(b), Wis. Stats., for the sale of fermented malt beverages or intoxicating liquor or both from one person to another during the license year only, under the following circumstances:

- ①. Death of licensee
2. Formal bankruptcy (Chapter 7)
3. Assignment for the benefit of creditors
4. Foreclosure

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

To the City Council
 Village Board of Appleton County of Outagamie, Wisconsin.
 Town Board

A request is being filed applying for the transfer of the Class B license from

Kenneth G. Vandeyacht
(Name of Licensee)

To the: 1. Michelle M. Vandeyacht, P.R.
(Personal Representative or Surviving Spouse)

2. _____
(Trustee in Bankruptcy)

3. _____
(Receiver – Benefit of Creditors)

4. _____
(Receiver – Court Appointed – Foreclosure)

on or about 02/11/2023
(Date)

a. Address of premises 7621 N Oneida St Appleton, WI 54911

b. Trade name of establishment The Grand Meridian, Inc

The municipal clerk must amend the license or issue a new one to reflect the transfer. The municipality may require completion of Forms AT-106 and AT-103 by the transferee.

SALE OR ASSIGNMENT BY TRANSFEREE:

If the business is sold or assigned, the license may be transferred to the successor owner or assignee at no charge if the person is qualified to hold a license and is acceptable to the governing body. In this case, an original alcohol beverage license application should be completed.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2022 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-0002260947-03</u>	
FEIN Number <u>02-0726780</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Grand Meridian, Inc.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Vandeyacht</u>	(First) <u>Michelle</u>	(Middle Name) <u>Marie</u>	Home Address (Street, City or Post Office, & Zip Code) <u>206 Edwards St. combined Locks WI 54113</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Vandeyacht</u>	(First) <u>Christopher</u>	(Middle Name) <u>Michael</u>	Home Address (Street, City or Post Office, & Zip Code) <u>830 W. Water St #222, Sheboygan WI 53081</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Grand Meridian Business Phone Number (920) 968-2621
 2. Address of Premises 2621 N. Omeida Street Post Office & Zip Code 54911

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
see attached

4. Legal description (omit if street address is given above): See attached

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? Kenneth Vandeyacht

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
Christopher Vandeyacht, proposed new agent, is actively completing the course.
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 2005 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Vandeyacht Christopher M</u>	Title/Member <u>Agent</u>	Date <u>02/11/2023</u>
Signature- <u>[Signature]</u>	Phone Number <u>(920) 284-1335</u>	Email Address <u>CVandeyacht@Jonsenville.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>02/16/2023</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Question 3. Description of the building, and areas of the building, where alcoholic beverages will be sold and stored

The facility which is located at 2621 North Oneida Street is 100' wide and 134' 8" long. It is 13,400 sq. ft. and consists of a 20' x 100 ft kitchen on the west end of the building. Alcohol will be used and stored in the kitchen. To the west of the kitchen there is a walk in cooler where alcohol will be stored.

There is 1 large banquet hall that can be transformed into 2 smaller ones, adjacent and to the east of the kitchen, the overall dimensions of the banquet room are 100' x 77' 7" .. There is one bar that can be converted into 2 separate bars when the room is transformed into 2. alcohol will be stored & served and consumed in this room.

To the east of the banquet room is a corridor area measuring approximately 7' wide by 100' long. It is divided in the middle by a walk in cooler measuring 7' wide by 8' long. This cooler is an area where alcohol will be stored. Alcohol will also be consumed in this corridor area.

East of the corridor is a common foyer and public entrance to the facility. It also consists of two women's bathrooms, 2 men's bathrooms and a coat room. The overall dimensions of this area are 25' 6" wide by 100' long. This foyer area is an area where alcohol will be consumed.

Above the corridor is a mezzanine with an office area which will be used for storage of alcohol and records.

On the south side of the building adjacent to the kitchen is a cater staging & storage area. With an outside patio connected to the east. The storage area will be an area that alcohol will be stored and served to the guests who are using the patio. The patio is an area where alcohol will be served and consumed.

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Appleton County of Outagamie

The undersigned duly authorized officer/member/manager of Grand Meridian, Inc.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as The Grand Meridian, Inc
(Trade Name)

located at 2621 ~~#2~~ N. Oneida ST, Appleton, WI 54911

appoints Christopher M Vandevacht
(Name of Appointed Agent)
830 N Water ST #32 Sheboygan, WI 53081
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 7 years

Place of residence last year 830 N Water ST Apt 322 Sheboygan, WI 53081

For: The Grand Meridian
(Name of Corporation / Organization / Limited Liability Company)

By: Susan D. James
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Christopher M Vandevacht, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Chris Vandevacht 02/11/2023 Agent's age 37
(Signature of Agent) (Date)
830 N Water ST, Apt 322, Sheboygan, WI 53081 Date of birth 06/04/1985
(Home Address of Agent)

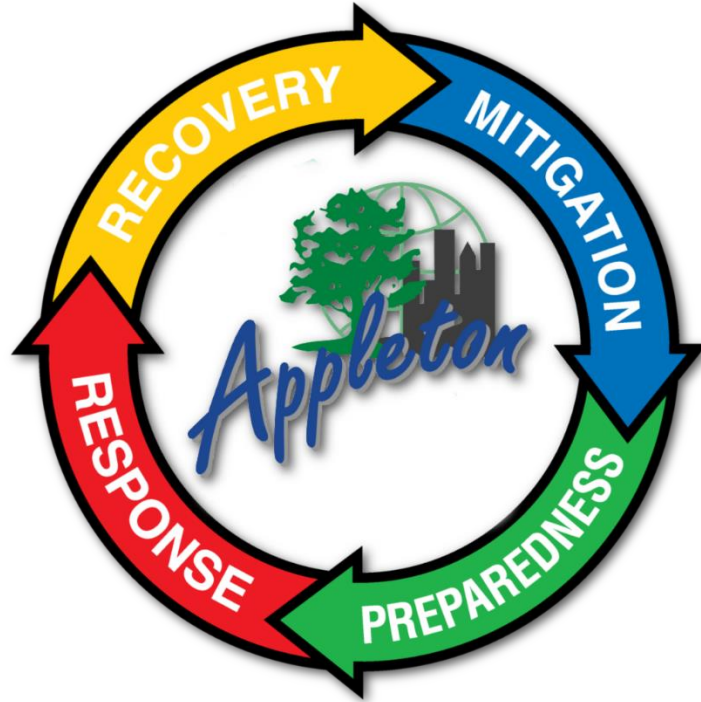
APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Appleton Emergency Operations Plan

Revision Tracking

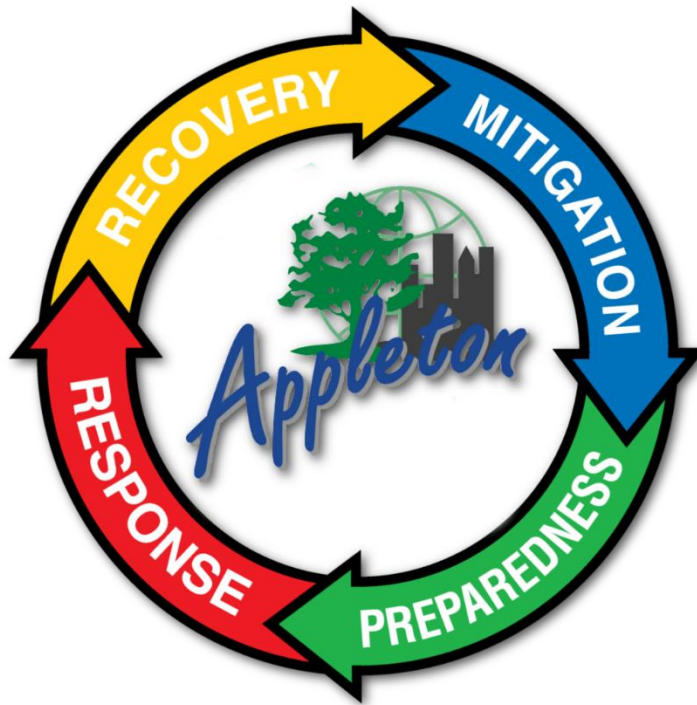


Annex	Revision
Entire Emergency Operations Plan	<ul style="list-style-type: none"> • Reformatted • Added table of contents to the beginning of each annex with bookmarks throughout the documents for easier navigation • Updated with new logo
Legal Basis	<ul style="list-style-type: none"> • Updated with current language from State Statute 323 • Updated proclamation templates from the Mayor's office • Removed the city logo from the proclamations and inserted the City Seal
Basic Plan	<ul style="list-style-type: none"> • Removed definitions • Moved the Acronyms to the attachment section • Updated the distribution list
Annex A	<ul style="list-style-type: none"> • Clarified roles • Grammatical corrections • Removed Gold Cross Ambulance Mass Casualty Plan • Removed EOC diagrams • Removed written policy and updated with a link to location of the document
Annex B	<ul style="list-style-type: none"> • Removed outdated resources/services and inserted links to current resources as necessary • Updated Attachment 1 with current warning systems and the associated capabilities • Removed the NAWAS Map • Removed the image of the MOU and replaced with link directly to the document
Annex C	<ul style="list-style-type: none"> • Grammatical corrections • Removed information from Attachment 1 and created a separate spreadsheet. A link was inserted to the spreadsheet. • Updated Attachment 3 with current system in place

Annex E	<ul style="list-style-type: none"> • Clarified county vs city roles. • Updated Attachment 2
Annex F	<ul style="list-style-type: none"> • Removed names and updated with positions or agency
Annex G	<ul style="list-style-type: none"> • Updated Attachment 1 with link to the location. • Updated Attachment 2 with reference to the location. • Inserted the Water Utility EOP
Annex H	<ul style="list-style-type: none"> • Updated Attachment 1 • Updated Attachments 2 & 4 with a reference to the document.
Annex J	<ul style="list-style-type: none"> • Restructured to follow the layout of all the annexes. • Removed some outdated information. • Moved some information from the body of the annex to the attachment section. • Updated current contacts where necessary.
Annex L	<ul style="list-style-type: none"> • Updated to current organizational structure. • Updated Attachments 1, 2, & 3. • Removed the image of the UDSR and inserted a link to the document.

Emergency Operations Plan (EOP)

City of Appleton



Revision Date: April 7, 2009; November 2021; August 2022; January 2023;

Review Dates: April 1, 2010; April 4, 2011; April 2, 2012; April 1, 2013; May 19, 2014; October 2017;

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Attachment – 4	Declaration of State of Emergency Curfew

Basic Plan

Purpose

Situation and Assumptions
Concept of Operations
Organization of Emergency Operations Plan
Plan Development and Maintenance

Attachment – 1	City Map
Attachment – 2	Supporting Operations Plans and Documents
Attachment – 3	EOP Organizational Chart by Agency
Attachment – 4	Distribution List
Attachment – 5	Acronyms
Attachment – 6	Approval Signature Sheet

Annex A – Direction and Control

Purpose
Concept of Operations
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Attachment – 2	Siren Locations within the City of Appleton
Attachment – 3	County Emergency Management Action Checklist
Attachment – 4	ARES MOU with the City of Appleton
Attachment – 5	Approval Signature Sheet

Annex C – Resource Coordination

Purpose

Concept of Operations

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Attachment – 2

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Resource List

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Approval Signature Sheet

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Purpose

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Annex E – Evacuation and Sheltering

Purpose

Concept of Operations

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Approval Signature Sheet

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Purpose

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Annex G – Public Works and Engineering

Purpose

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Purpose

Concept of Operations

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Purpose

Concept of Operations

Responsibilities and Tasks

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Annex T – Terrorism Crisis and Consequence Management

Purpose

Concept of Operations

Responsibilities and Tasks

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Basic Plan



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I. Purpose**a. Purpose of the City of Appleton Emergency Operations Plan (EOP):**

- i.** Facilitate the protection of lives, property, and the environment in major disasters of any nature.
- ii.** Coordinate response to disasters, assess damages, identify mitigation opportunities, and implement recovery efforts.
- iii.** Describe the city's relationship in support of other local units of governments during response and recovery.
- iv.** Serve as a coordinating document for supporting Internal Agency Plans (i.e., SOP/SOGs).
- v.** Reflect information collected, decisions made, and procedures developed in the planning process and during response.

b. Purpose of the Basic Plan:

- i.** Provide a general overview for municipal emergency response personnel during response to disasters.

II. Situations and Assumptions**a.** Per Wisconsin State Statute Chapter 323, county and municipal governments will appoint an emergency management director, develop and update emergency plans, and participate in training and exercising. In accordance with Chapter 5 City of Appleton Municipal Code the City will develop an Emergency Operation Plan to prepare for both natural and manmade emergencies. The Mayor will appoint, and the Common Council confirm an Emergency Management Coordinator, who will coordinate the planning process:

- i.** Hazard specific planning documents may need to be used in conjunction with the EOP. These documents are listed in Attachment 2, Supporting Operations Plans and Documents.
- ii.** City departments are responsible for identifying emergency personnel, developing, and updating Standard Operating Procedures (SOPs/SOGs and IAPs) and providing maps of the city (Attachment 1).
- iii.** Emergency Management in Wisconsin operates utilizing an all-hazards planning approach which includes mitigation, preparedness, response, and recovery from major incidents.
- iv.** Several hazards pose a threat, significant in frequency, magnitude or both, to the lives, property, and/or environment in the city. These hazards include:
 - 1.** Tornadoes
 - 2.** Downbursts and other violent storms
 - 3.** Floods
 - 4.** Ice storms
 - 5.** Drought
 - 6.** Fires
 - 7.** Hazardous materials releases to the air, ground, or water during transportation or at fixed locations, aircraft crashes
 - 8.** Civil disturbances
 - 9.** Communicable disease outbreaks
 - 10.** Terrorism
 - 11.** Other scenarios not readily identifiable may pose significant threats to the city as well.
- v.** Consequences of disasters could include, but are not limited to:
 - 1.** Mass casualties
 - 2.** Disruption of power, fuel, communications, water, and other vital services

3. Damage and destruction of homes, facilities, vehicles, and other property
 4. Damage to infrastructure
 5. Contamination of people, food, water, property, or the environment
 6. Looting and other disruption of law and order
 7. Disruption of government functions and economic and financial disruption
- vi. Governments have the legal and moral duty to protect the lives, property, and environment within their jurisdictions.
- vii. Local jurisdictions respond first to disaster through implementing municipal plans and can quickly exhaust resources, making outside assistance necessary. When such assistance is provided, local elected officials still retain control over the response (s.59). Outside assistance, whether from county, state, federal government, or private sector, is delivered to support the local effort.
- viii. The county is responsible for requesting state disaster assistance for local governments. The state will request federal assistance if needed.
- ix. The National Incident Management System (NIMS) incorporating the Incident Command System (ICS) will be used in disaster response by all responding agencies. Unified command will be used in situations which affect multiple jurisdictions, multiple agencies within a jurisdiction and/or which require response by multiple levels of government. These command and control systems require the participation of the chief elected officials.

III. Concept of Operations

a. Response

- i. The City of Appleton has primary responsibility for supporting the response activities for emergencies within the city by:
 1. Providing initial response resources and draw additional resources (i.e., mutual aid agreements) from within and outside the city when city resources are exhausted (ss. 323.14 (2)).
 2. Notifying the county of the incident where statutes require and request assistance as needed.
 3. Providing a line of succession of key government officials.
 4. Maintaining accurate records of disaster-related activities and expenses.
 5. Compiling damage assessment figures reported by damage assessment teams and local unites of government.
- ii. County government supports the City by providing Emergency Management functions when requested by:
 1. Activating the County Emergency Operations Center (EOC) when necessary.
 2. Supplementing resources when they are exhausted or need specialized services not available at the local level. Services may be provided by private contractors or through various mutual aid agreements.
 3. Keeping informed and maintaining accurate records of disaster-related activities and expenses.
 4. Compiling information collected through the damage assessment process and requesting assistance from appropriate federal agencies.
- iii. State government provides support upon county request in disaster response by:
 1. Activating the State Emergency Operations Center (EOC) when necessary.

2. Supplementing resources when they are exhausted or need specialized services not available at the county level. Services may be provided by private contractors or through various mutual aid agreements.
 3. Keeping informed and maintaining accurate records of disaster-related activities and expenses.
 4. Compiling information collected through the damage assessment process and requesting assistance from appropriate federal agencies.
 5. Requesting National Guard support.
- iv. Federal government provides support upon state request in disaster response by:
1. Providing assistance through the Federal Response Framework.
 2. Providing disaster assistance under that Stafford Act and other federal authorities.
- b. Recovery
- i. City priorities for recovery priorities and implementation strategies such as:
 1. Restoring essential services to the community.
 2. Assigning personnel, obtaining additional assistance and managing volunteers and donated resources.
 3. Coordinating access to the disaster area.
 4. Coordinating restoration activities (i.e., re-entry).
 5. Identifying and implementing mitigation opportunities where feasible.
 6. Addressing the long-term economic impacts of the disaster.
 7. Continuing with the damage assessment process.
 - ii. County government priorities for recovery include but are not limited to:
 1. Assisting the city with submitting disaster assistance applications.
 2. Supporting city restoration activities by providing basic guidance, conflict resolution (such as billing disputes), providing specialized resources and requesting additional resources from state and federal government/private contractors.
 3. Assisting city government with the damage assessment process.
 4. Supporting the city government with identifying and addressing short- and long-term impacts (e.g., health, mental health, scene mitigation and economic recovery).
 - iii. State government priorities for recovery include but are not limited to:
 1. Supporting city and county restoration activities by providing basic guidance, conflict resolution (such as billing disputes), providing specialized resources and requesting additional resources from federal government/private contractors.
 2. Assisting the city/county government with the damage assessment process.
 3. Supporting the city and county government with identifying and addressing short- and long-term impacts (i.e., health, mental health, scene mitigation and economic recovery).
 4. Coordinating with the federal government to deliver disaster assistance under the Stafford Act and other federal authorities.
 - iv. Federal government priorities for recovery include but are not limited to:
 1. Coordinating federal assistance under the Stafford Act and other federal authorities.
 2. Providing specialized resources not previously available in accordance with state policy through the Emergency Support Function (ESF) of the Federal Response Framework (FRP).
 3. Supporting county/local and state long-term recovery efforts.

IV. Organization of Emergency Operations Plan

- a. The City of Appleton EOP establishes the following annexes that contain the emergency assignments and responsibilities for each of the functional annexes as detailed below:
- b. During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.
 - i. Annex A, Direction and Control
 1. Response
 - a. Alert and communicate the incident information to the appropriate agencies and levels of government.
 - b. Assess the incident (See the [State of Wisconsin Guidelines for Assessing and Documenting Disaster Damage](#)).
 - c. Provide capabilities and procedures using ICS for the command and coordination of multi-agency, multi-jurisdictional operations including continuity of government.
 - d. Activate the city EOC and/or other necessary emergency coordinating facilities.
 - e. Request mutual aid or county support for response, protective actions, and public information activities.
 - f. Implement emergency protective actions (e.g., evacuation, curfew).
 - g. Release appropriate public information.
 2. Recovery
 - a. Develop and implement a recovery plan.
 - b. Assist with the dispersal of state and federal disaster relief resources.
 - c. Reconsider resource needs as appropriate
 - ii. Annex B, Communications and Warning
 1. Response
 - a. Provide citywide, continuous 24-hour communications and warning capabilities and procedures as needed.
 - b. Receive and disseminate reports and warnings of incidents to the public and emergency response personnel.
 - c. Disseminate and initiate warnings.
 - d. Support the Direction and Control function by linking agencies, jurisdictions, field sites, and command facilities.
 - e. Disseminate initial warning to alert individuals with special needs (i.e., mobility, visually, hearing impaired, or non-English speaking).
 - iii. Annex C, Resource Management
 1. Response
 - a. Identify and coordinate public and donated resources (i.e., personnel, facilities, equipment, supplies) in support of local operations.
 - b. Track resources used during operations.
 - c. Coordinate volunteer agency activities.
 - d. Identify facilities where resource management activities are based.
 - e. Identify and obligate transportation resources.
 - f. Consider increase in city issued credit card limits.
 2. Recovery
 - a. Identify and release resources from service when no longer needed.
 - b. Coordinate returning to pre-disaster status and replenish resources.

- iv. Annex D, Law Enforcement**
 - 1. Response**
 - a. Maintain security and control access to the site of the disaster, EOCs and other facilities. Assist with controlling traffic and crowds.
 - b. Coordinate with other agencies for the establishment of a perimeter around the evacuated area and a pass system for emergency response personnel and resources. (see attached PASS system SOG)
 - c. Assist with public warning, evacuations, search and rescue, identification of victims and shelter operations.
 - d. Obtain special resources and services (e.g., bomb squad, Civil Support Team, hostage negotiators, Victim Crises Responders, laboratory facilities).
 - 2. Recovery**
 - a. Coordinate re-entry activities.
 - b. Demobilize and return resources to a state of readiness.
- v. Annex E, Evacuation and Sheltering**
 - 1. Response**
 - a. Assess the incident and the need to evacuate or shelter in-place.
 - b. Coordinate with law enforcement to implement procedures for public warning, traffic re-routing, evacuation, and shelter operations.
 - c. Coordinate with Human Services for evacuating and sheltering those persons with special needs as necessary.
 - d. Identify and request special resources needed for evacuation and sheltering operations.
 - e. Disseminate public information announcements and warnings regarding evacuation and sheltering, including pet and livestock issues.
 - f. Coordinate the activities of volunteer agencies regarding evacuation and shelter functions (e.g., mass feeding, shelter operations)
 - 2. Recovery**
 - a. Determine the appropriateness of re-entry and implement re-entry activities.
 - b. Address long-term housing needs.
- vi. Annex F, Human Services**
 - 1. See Annex H (Health, Human Services, and Medical/EMS)**
- vii. Annex G, Public Works and Engineering**
 - 1. Response**
 - a. Assess and report the damage to infrastructure.
 - b. Coordinate the restoration and maintenance of essential services (i.e., electricity, fuel, water, gas, sewage disposal) to the affected area.
 - c. Clear or barricade roads, repair water and sewer systems and provide potable water supply as needed.
 - d. Coordinate with Wisconsin Department of Natural Resources for debris removal and disposal.
 - e. Procure services from mutual aid providers and private contractors and coordinate their operations with the county and/or public works department(s), the Incident Commander and the EOC.
 - 2. Recovery**
 - a. Reassign or dismiss resources as necessary.

viii. Annex H, Health, Human Services, and Medical/EMS**1. Response**

- a.** Provide emergency and non-emergency medical treatment, including mortuary services, to victims.
- b.** Coordinate the recording and registration of victims.
- c.** Procure medical/health equipment and personnel from mutual aid resources as needed.
- d.** Ensure the adequate sanitary facilities are provided in emergency shelters and for response personnel.
- e.** Request advice and assistance regarding hazardous chemicals, infectious disease, and animal health issues. (Refer to County Department of Agriculture for animal health issues)
- f.** Coordinate service with County Health and Human Services and the Wisconsin Department of Health and Family Services.
- g.** Issue health and medical advisories to the public.
- h.** Isolate, decontaminate, and treat victims of hazardous chemicals or infectious disease.
- i.** Coordinate the activities of volunteer agencies regarding public health functions (e.g., first aid, vaccination).
- j.** Identify and address the requirement of all individuals involved including those with special needs.
- k.** Register victims and families during shelter operations and make lists available to county emergency management upon request.
- l.** Provide essential human services, including financial aid, to those impacted by the disaster.
- m.** Implement appropriate mental health programs (e.g., crisis counseling, post-incident stress debriefings, Critical Incident Stress Management) to address the short- and long-term needs of victims and responders.
- n.** Coordinate the activities of volunteer agencies regarding evacuation, shelter (see Annex E) and human services functions (e.g., emergency financial aid, mental health support).

2. Recovery

- a.** Identify and implement appropriate protective actions and studies to address the long-term health effects.
- b.** Coordinate the disposal of contaminated food and deceased animals.

ix. Annex I, Radiological Incidents – Ingestion

- 1.** This Annex has been deleted from the EOP as per direction from Wisconsin Emergency Management.

x. Annex J, Public Information**1. Response**

- a.** Convene emergency public information staff; coordinate information between officials and the news media and implement rumor control.
- b.** Obtain information and when authorized, release information to the news media through the proper channels (e.g., local media, EBS, newspapers).
- c.** Establish and maintain a joint public information center (JIC) to ensure coordinated public information during emergency operations.

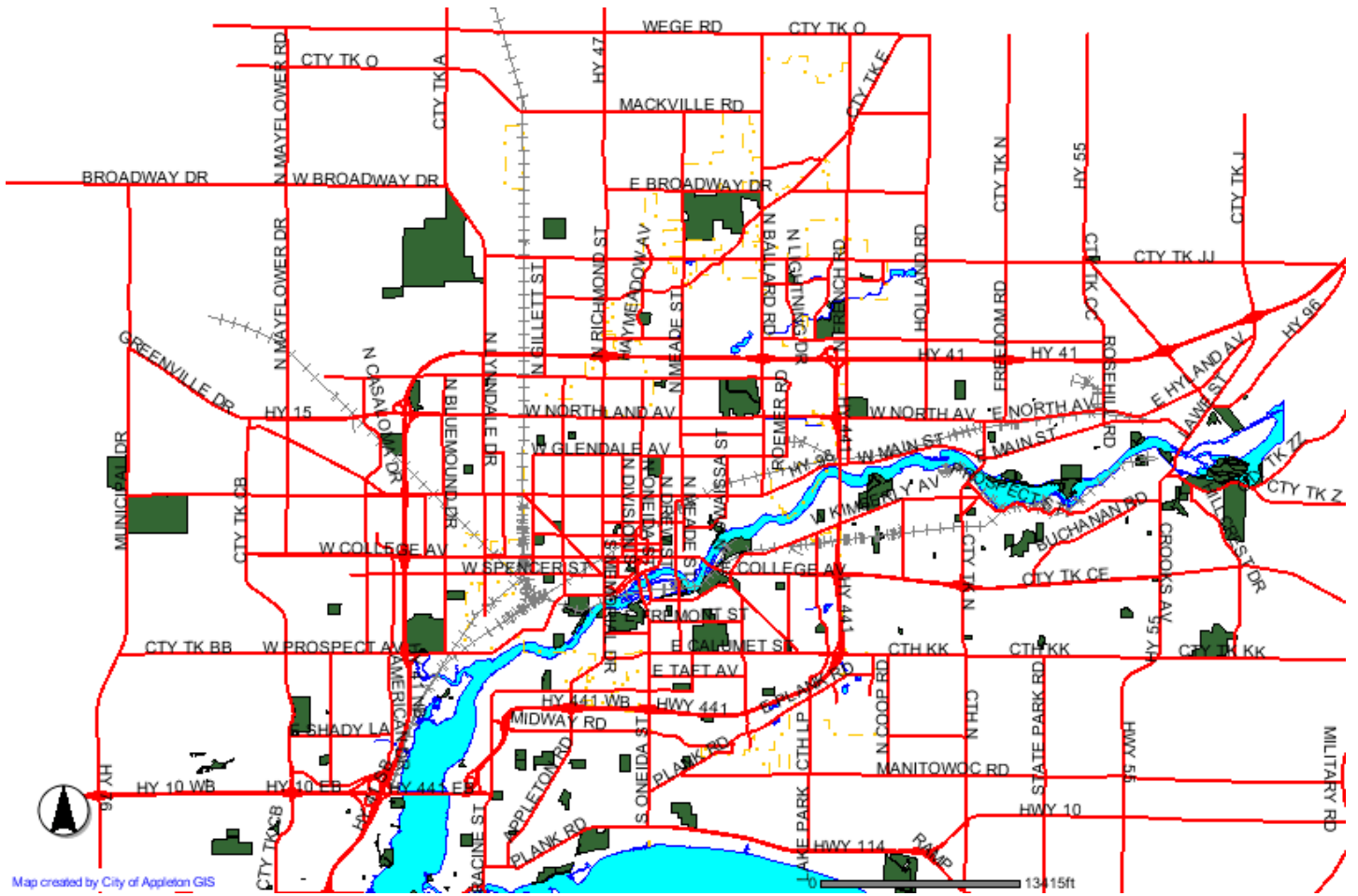
- d. Disseminate instructions to the public regarding protective action recommendations.
 - e. Provide consumer protection information to the public.
 - f. Assess the public affairs implications and support public officials with the dissemination of emergency protective actions.
 - 2. Recovery
 - a. Release information regarding timelines for restoration of services, on-going travel restrictions, and available assistance programs as necessary.
- xi. Annex K, Fire and Rescue
 - 1. Response
 - a. Initiate and participate in the ICS (see Annex A – Attachment 2).
 - b. Mobilize and coordinate resources.
 - c. Support hazardous materials monitoring teams (e.g., chemical, radiological) and response.
 - d. Provide advice and assistance regarding fire, search and rescue issues.
 - 2. Recovery
 - a. Ensure documentation of resources expended and costs.
 - b. Assist with the damage assessment process as requested.
- xii. Annex L, Disaster Assessment
 - 1. Response
 - a. Activate the city disaster assessment teams or process.
 - b. Report the extent of involvement, estimate damages, and gather information regarding the disaster’s impact on the public and private sectors.
 - c. Submit Uniform Disaster Situation Report (UDSR) to WEM within 48 hours and update as needed.
 - d. Receive and disseminate information to decision makers to prioritize recovery efforts and determine the need for state or federal assistance.
 - e. Collaborate with appropriate agencies to address any unmet needs.
 - 2. Recovery
 - a. Assist with the Preliminary Damage Assessment and disaster declaration processes as requested.
 - b. Identification and recommendation of mitigation projects based on departmental needs.
- xiii. Annex T, Terrorism
 - 1. Response
 - a. Alert appropriate county, state, and federal agencies.
 - b. Attempt to prevent event from occurring or escalating.
 - c. Notify the public of the threat and actions to be taken.
 - d. Activate City EOC.
 - e. Establish Command and communications systems.
 - f. Maintain records.
 - 2. Recovery
 - a. Maintain protective actions.
 - b. Determine priority of restoration for essential facilities and services.
 - c. Restore scene to a safe condition.
 - d. Continue to monitor area.

e. Implement Financial assistance programs.

V. Plan Development and Maintenance

- a. The City Emergency Management Coordinator will work with County Emergency Management Office in the development of the City Emergency Operations Plan. The Mayor in accordance with Section 3, City of Appleton Municipal Code, will appoint a head of emergency government services, (Emergency Management Coordinator) subject to the confirmation of the City of Appleton Common Council.
- b. The Emergency Management Coordinator will:
 - i. Coordinate the City Emergency Management Organization.
 - ii. Develop, promulgate and integrate into the county plan, emergency management plans for the operating services of the city.
 - iii. Coordinate participation of the city in such emergency management training programs and exercises as may be required on the county or state level.
 - iv. Coordinate the city emergency management training programs and exercises.
 - v. Perform such other duties relating to emergency management as may be required by the Organization for Emergency Management.
- c. The duties of the Emergency Management Coordinator shall parallel those of the County Director of Emergency Management services and they shall coordinate with the appropriate County Director of Emergency Management for the proper operations of the program within the appropriate county jurisdiction.
- d. In carrying out these responsibilities, the Emergency Management Coordinator will develop a primary core planning team composed of representatives from the following city departments that have been selected as the primary agencies as outlined within the City EOP (e.g., Police, Fire, Public Works, Health, Technology Services, Assessors, Human Resources, and Facilities). The Emergency Management Coordinator will review the City EOP with the County Emergency Management Directors for approval. This plan should be developed and maintained to work with the County and State EOP. (See Attachment – 2).
- e. The plan will be reviewed, updated, and distributed by the Emergency Management Coordinator annually. The update will include reference to all supporting documents and will be amended to reflect statutory and policy changes. Amendments may also be made to reflect lessons learned through drills, exercises, and actual disasters.
- f. The Mayor, the Emergency Management Coordinator, and the respective or designated department heads will sign and date the City EOP to certify completeness, currency, and accuracy. Revisions to the plan are distributed by the Emergency Management Coordinator, to all parties that hold copies of the plan. They acknowledge receipt of the revised plan by returning the signature page to the Emergency Management Coordinator.
- g. Copies of the City EOP shall be distributed to all plan holders. (see Attachment – 4)

Attachment – 1, City Map



Attachment – 2, Supporting Operations Plans and Documents**City Plans**

Department Operational Procedures	City Departments
Continuity of Operations Plan (COOP)	City Departments
City Hazard Analysis	City Emergency Management
Emergency Action Plan – Kensington Dam	Department of Public Works
Emergency Action Plan – Holland Pond Dam	Department of Public Works
Emergency Action Plan – Ballard Pond Dam	Department of Public Works
Public Health Emergency Plan	Appleton Health Department

County Plans

County Emergency Operations Procedures Manual	County Emergency Management
County Hazard Analysis	County Emergency Management
County-wide/Strategic Plan	County Emergency Management
Farm Site Plan	County Emergency Management
County Airport Response Plan	County Airport Administration
Radiological Plan – ingestion County	State Emergency Management

State Plans

State Emergency Operations Plan	WI Emergency Management
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Federal Plans

The Federal Response Framework	Department of Homeland Security
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Attachment – 3, EOP Organizational Chart by Involved Agencies

Annex	Agencies
Basic Plan	<ul style="list-style-type: none"> • All Departments
Annex A, Direction and Control	<ul style="list-style-type: none"> • All Departments
Annex B, Communications & Warning	<ul style="list-style-type: none"> • Emergency Management • Police • ARES/RACES • Mayor's Office • Fire • Media • PIO
Annex C, Resources Management	<ul style="list-style-type: none"> • All Departments
Annex D, Law Enforcement	<ul style="list-style-type: none"> • Police • Emergency Management
Annex E, Evacuation & Shelter	<ul style="list-style-type: none"> • Police • American Red Cross • Health • ARES/RACES • Fire • EMS • CEDD
Annex F, Human Services	<ul style="list-style-type: none"> • See Annex H
Annex G, Public Works	<ul style="list-style-type: none"> • Public Works • Utilities • Emergency Management
Annex H, Health, Human Services, Medical/EMS	<ul style="list-style-type: none"> • EMS • Emergency Management • Coroner • Health • American Red Cross
Annex J, Public Information	<ul style="list-style-type: none"> • PIO • Emergency Management • Media • American Red Cross • All Departments PIO List • Mayor's Office • ARES/RACES
Annex K, Fire	<ul style="list-style-type: none"> • Fire • Emergency Management • EMS
Annex L, Damage Assessment & Recovery	<ul style="list-style-type: none"> • Emergency Management • Mayor's Office • Public Works • American Red Cross • City Clerk • Finance • Facilities • CEDD
Annex T, Terrorism	<ul style="list-style-type: none"> • Health • Emergency Management • Utilities • Police • Fire • Public Works
Annex W, Water Utility	<ul style="list-style-type: none"> • Utilities • Public Works • PIO • Emergency Management • Mayor's Office

Attachment – 4, Distribution List**City Emergency Operations Plan Distribution List**County Agencies:

- County Emergency Management Offices [Calumet, Outagamie, Winnebago] (3)
- Outagamie Department of Health and Human Services [HHS Director] (1)

City Departments

- Mayor’s Office [Mayor and City Attorney] (2)
- Common Council [Council President] (1)
- Emergency Management [EMC, Deputy EMCs] (3)
- Electronic Copy – stored on the city shared drive for all departments to access.
 - Hard Copies can be requested from Emergency Management

Other Agencies

- ThedaCare
- Ascension, St Elizabeth Hospital

Attachment – 5, AcronymsAcronyms

ARC	American Red Cross
ARES	Amateur Radio emergency Services
CAMEO	Computer-Aided Management of Emergency Operations
CAP	Civil Air Patrol
CAS	Chemical Abstract Service
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act of 1980
CFR	Code of Federal Regulations
CHEMNET	Chemical Network of Chemical Manufacturers Association
CHEMTREC	Chemical Transportation Emergency Center
CHLOREP	Chlorine Emergency Plan of the Chlorine Institute
CHRIS	Chemical Hazards Response Information System
CISD	Critical Incident Stress Debriefing
CISMT	Critical Incident Stress Management Team
CMA	Chemical Manufacturers Association
COE	Corps of Engineers
CPR	Cardio-Pulmonary Resuscitation
DAC	Disaster Application Center
DATCP	Department of Agriculture, Trade & Consumer Protection
DFO	Disaster Field Office
DHHS	Department of Health & Human Services
DMA	Department of Military Affairs
DNR	Department of Natural Resources
DO	Duty Officer
DOA	Department of Administration
DOD	Department of Defense
DOJ	Department of Justice
DOT	Department of Transportation
DPI	Department of Public Instruction
DPW	Department of Public Works
EAS	Emergency Alert System
EBS	Emergency Broadcast System
EHS	Extremely Hazardous Substance
EM	Emergency Management
EMAC	Emergency Management Assistance Compact
EMI	Emergency Management Institute
EMPG	Emergency Management Program Grant
EMS	Emergency Medical Services
EOC	Emergency Operating Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
EPS	Emergency Police Services
ERA	Emergency Response Agency
ERP	Emergency Response Plan
ERT	Emergency Response Team
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation

FE	Functional Exercise
FEMA	Federal Emergency Management Agency
FRA	Federal Railroad Administration
FRP	Federal Response Plan
FS	Full-Scale Exercise
GIS	Geographic Information System
HAZMAT	Hazardous Materials
HMIS	Hazardous Materials Identification System
HMIX	Hazardous Materials Information Exchange
HMR	Hazardous Materials Regulations
IC	Incident Command
ICP	Incident Command Post
ICS	Incident Command System
IDLH	Immediately Dangerous to Life and Health
I&G	Information and Guidance
IEMS	Integrated Emergency Management System
IFGP	Individual & Family Grant Program
JPIC	Joint Public Information Center
LEL	Lower Explosive Limit
LEPC	Local Emergency Planning Committee
LOC	Level of Concern
LOS	Line of Succession
LZ	Landing Zone
MAA	Mutual Aid Agreement
MCC	Mobile Command Center
MOU	Memorandum of Understanding
MSDS	Material Data Safety Sheet
MSHA	Mine Safety and Health Administration
NAWAS	National Warning System
NCCEM	National Coordinating Council on Emergency Management
NIOSH	National Institute for Occupational Safety and Health
NFA	National Fire Academy
NFIP	National Flood Insurance Program
NFPA	National Fire Protection Association
NOAA	National Oceanic and Atmospheric Administration
NRC	National Response Center
NRT	National Response Team
NTSB	National Transportation Safety Board
NWS	National Weather Service
PDA	Preliminary Damage Assessment
PEL	Permissible Exposure Limit
PIO/PI	Public Information Officer/Public Information
PL	Public Law
PPE	Personal Protective Equipment
PSA	Public Service Announcement
PSC	Public Service Commission
PWR	Pressurized Water Reactor
RACES	Radio Amateur Civil Emergency Services
RAP	Radiological Assistance Program
RCRA	Resource Conservation and Recovery Act of 1976

REACT	Radio Emergency Associates Communication Team
REL	Recommended Exposure Limit
REP	Radiological Emergency Preparedness
RO	Radiological Officer
RPS	Radiation Protection Section
RQ	Reportable Quantity
RRT	Regional Response Team
Rx	Receive Frequency
SAR	Search and Rescue
SARA	Superfund Amendments and Reauthorization Act of 1986
SBA	Small Business Administration
SCBA	Self-Contained Breathing Apparatus
SEOC	State Emergency Operations Center
SEOP	State Emergency Operations Plan
SIC	Standard Industrial Classification Code
SOG	Standard Operating Guide
SOP	Standard Operating Procedure
TIER II	Inventory Reporting Form for Hazardous Materials
TIME	Transaction Information for Management of Enforcement (Law Enforcement Teletype System)
TLV	Threshold Limit Value
TPQ	Threshold Planning Quantity
TRI	Toxic Release Inventory
TT	Tabletop Exercise
Tx	Transmit Frequency
UDSR	Uniform Disaster Situation Report
UEL	Upper Explosive Limit
UHF	Ultra High Frequency
USCG	United States Coast Guard
USDA	United States Department of Agriculture
VHF	Very High Frequency
VOAD	Volunteer Organizations Active in Disasters
VULZONE	Vulnerability Zone
VTAE	Vocational, Technical and Adult Education
WEM	Wisconsin Emergency Management
WEMA	Wisconsin Emergency Management Association
WISPERN	Wisconsin Police Emergency Radio Network
WISP	Wisconsin State Police

Attachment – 6, Approval Signature Sheet

The undersigned have hereby reviewed and approved Annex – A of the City of Appleton Emergency Operating Plan.

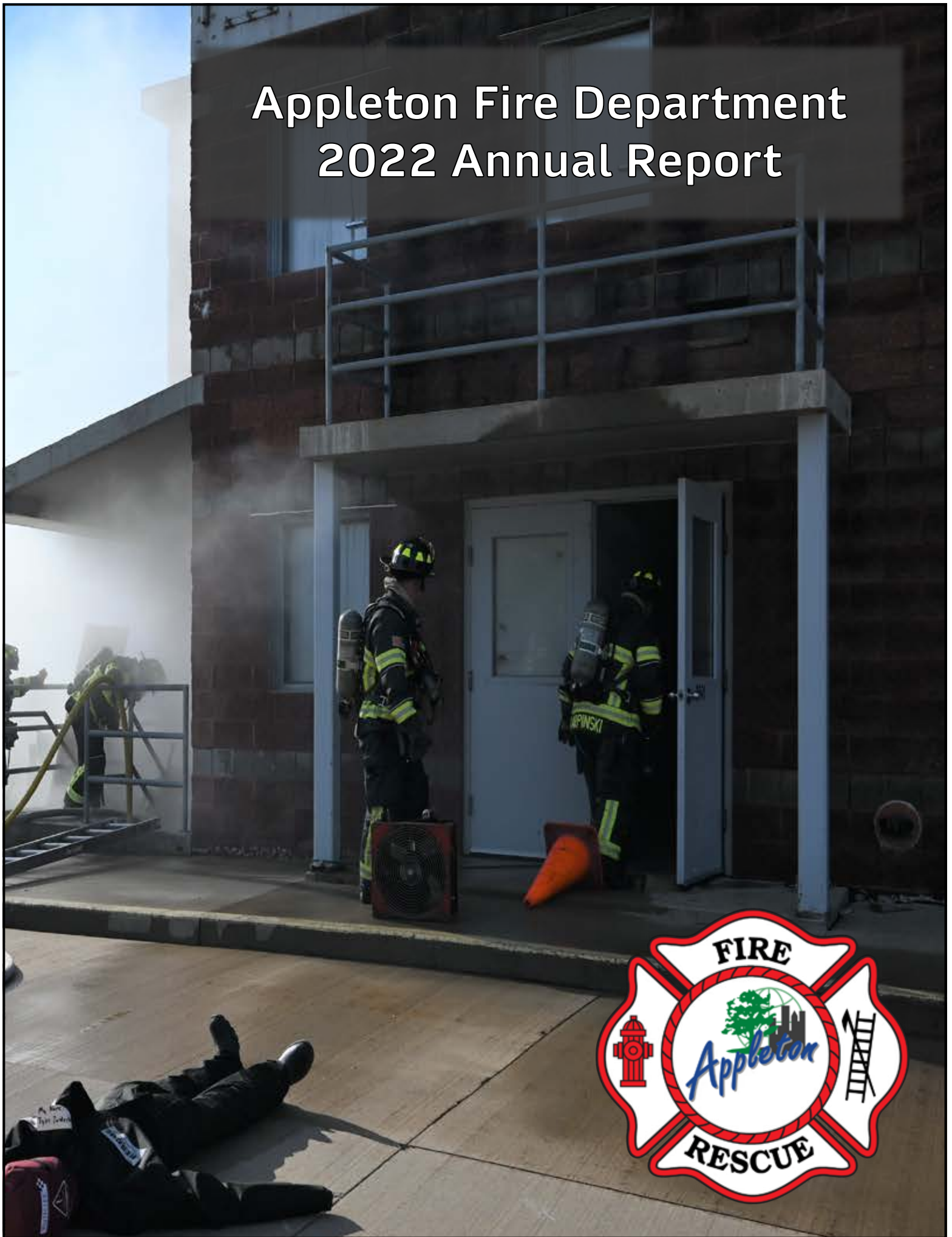
Mayor

Date

Emergency Management Coordinator

Date

Appleton Fire Department 2022 Annual Report



Contents

Message From The Fire Chief	2
Mission Statement, Vision, Core Values	3
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Resource Development	12
Prevention and Public Education	14
Awards & Recognition	15
Department Staff	17

A special *Thank You* goes out to our community partners!

Outagamie County Community Emergency Response Team

Outagamie County Communications Center

Neenah-Menasha Fire Rescue

Grand Chute Fire Department

Gold Cross Ambulance

American Red Cross

Message From Fire Chief Hansen

It is my pleasure to present the Appleton Fire Department's 2022 Annual Report. This report provides the history, activities, and the resulting statistical data for the year. This data is continuously examined throughout the year and is utilized to enhance our service delivery to the community. We are privileged to serve each citizen and visitor in our community, and we are exceptionally proud to provide the highest level of fire, emergency medical, hazardous materials, water rescue, and technical rescue emergency response. In conjunction with our fire inspection, prevention, and public education programming, we strive each day to meet our mission of protecting the community with exceptional service.



The men and women of the Fire Department responded to 7,185 calls for service. In 2022, a total of 5,167 were for medical emergencies. Emergency medical services response accounts for 72% of the fire department's calls for service. Between 2018 and 2022, there was a 31% increase in total call volume, which includes a 35% increase in medical emergencies. As our community continues to grow and our environment changes, our responsibility to provide the highest level of service is unyielding. The Appleton Fire Department and the services we provide, will continue to adapt, and improve to effectively meet the challenges found within our community.

A handwritten signature in black ink, appearing to read 'J. Hansen', written over a faint background image of a firefighter in gear.

Jeremy J. Hansen
Fire Chief



Mission

*With other partners,
the Appleton Fire
Department protects
the community with
exceptional service.*

Vision

*Pursuing excellence and
enhancing quality of life in
Appleton and our regional
community.*

Core Values

Partnership

Respect

Integrity

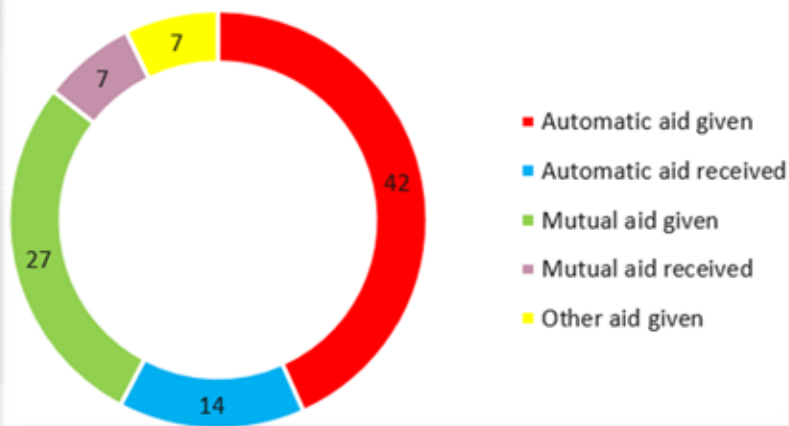
Diversity

Excellence



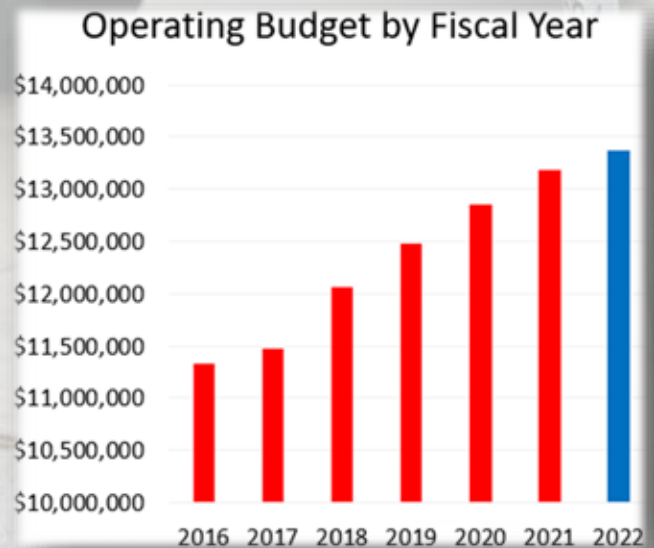


Mutual & Auto-Aid



Fire Department Information

Total Calls	7,185	Total False Alarms	625
Total Fires	98	Malicious False Alarms	26
Structure Fires	61	System Malfunctions	169
Vehicle Fires	16	Unintentional False Alarms	372
Brush/Grass Fires	2	Other False Alarms	58
Other Fires	19	Total Severe Weather/ Natural Disaster	1
Overpressure/Overheat	43	Total Special Incident Type	8
Total EMS and Rescue Calls	5,386		
EMS Calls	5,167		
Vehicle Accident with Injuries	144		
Other Medical Incidents	75		
Total Hazardous Conditions	333		
Total Service Calls	370		
Total Good Intent Calls	321		



Program Area	Cost (\$)	% of Budget
Fire Suppression	\$9,926,758	74.23%
Fire Prevention	\$1,247,001	9.32%
Emergency Medical Services	\$740,417	5.54%
Administration	\$585,881	4.38%
Technical Services	\$433,122	3.24%
Resource Development	\$259,057	1.94%
Special Operations	\$181,255	1.36%
Total	\$13,373,491	100%

Significant Events

2331 East Lourdes Drive (August)

Estimated \$2,500,000 loss.

Assembly structure fire, no injuries, extensive damage to building and contents.

1622 East Capitol Drive (January)

Considered total loss, \$300,000.

Residential structure fire, no injuries, one pet fatality, extensive damage to building and contents.

1008 East Florida Avenue (April)

Estimated \$246,800 loss.

Residential structure fire, no injuries, extensive damage to building and garage contents.

1635 West Spencer Street (December)

Estimated \$200,000 machinery loss.

Industrial structure fire, machine fire, one patient evaluated on scene for minor smoke inhalation.

2606 South Kernan Avenue (March)

Estimated \$150,000 loss.

Residential structure fire, no injuries, one pet rescued, extensive damage to building and contents.

208 East Wentworth Lane (October)

Estimated \$150,000 loss.

Residential structure fire, no injuries, extensive damage to building.

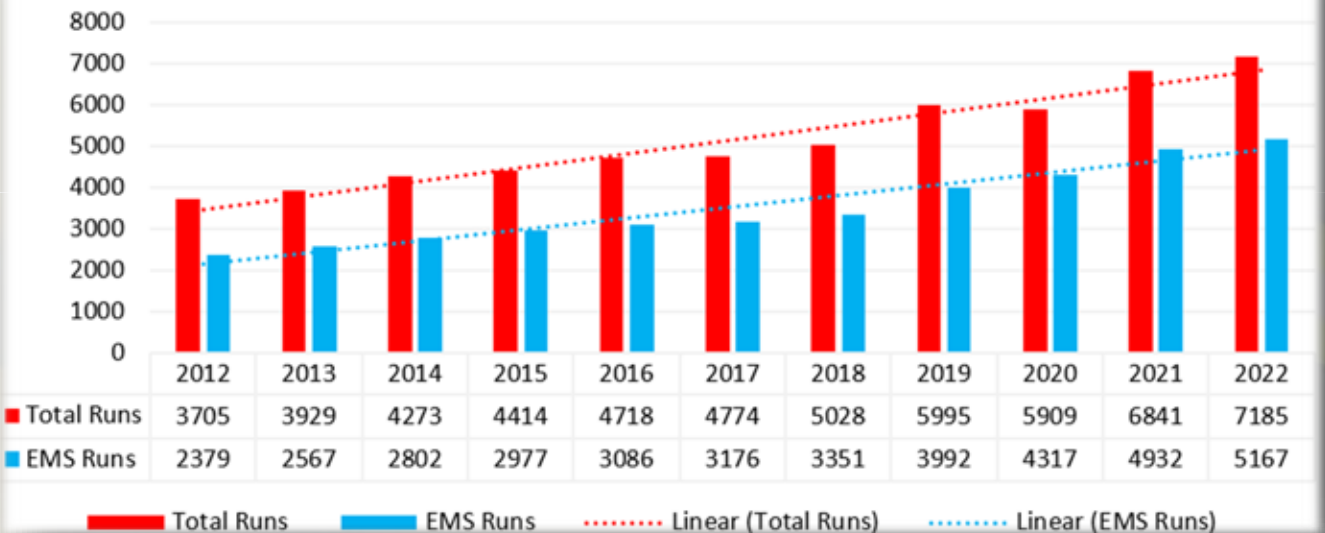
Fire Suppression Division



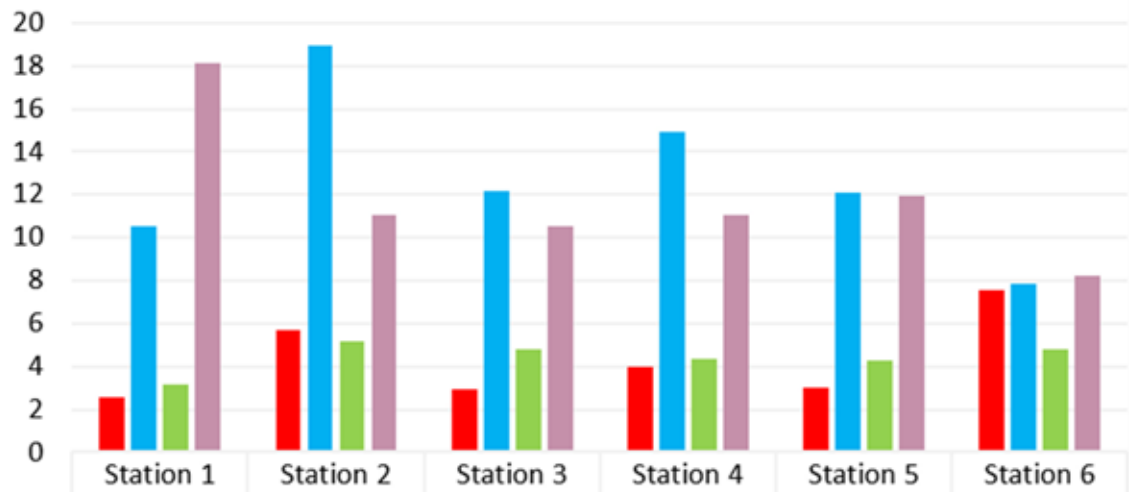
Ryan Weyers
Deputy Chief

The Appleton Fire Department Suppression Division provides 24/7/365 emergency service to the City of Appleton residents along with regional partnerships for automatic aid for fire response with Grand Chute Fire Department and Neenah-Menasha Fire Rescue and mutual aid with agencies in Outagamie, Winnebago, and Calumet Counties. The Fire Suppression Division of the Appleton Fire Department is the largest division of the department and is under the direct supervision of Deputy Fire Chief Ryan Weyers. This division is charged with enhancing the quality of life to our community by providing a safe and healthy environment through our response. The Appleton Fire Department operates out of six strategically located fire stations throughout the city. Each of these stations has a designated fire district. The department is organized into five engine companies, one ladder company, one quint company, and one command vehicle. Trained personnel also cross-staff a technical rescue unit, two water rescue boats, a rapid response light rescue unit, and a regional hazardous materials unit. The Appleton Fire Department also utilizes management staff to serve additional command roles during emergency incidents.

10 Year Call Volume



Fire District Information



	Station 1	Station 2	Station 3	Station 4	Station 5	Station 6
Area (sq. miles)	2.54	5.71	2.93	3.94	3.02	7.58
Population (x1000)	10.566	18.915	12.19	14.912	12.085	7.876
90% Travel Time (m.s)	3.13	5.20	4.78	4.37	4.30	4.82
Responses (x100)	18.1	11.04	10.54	11.06	11.92	8.23

The Fire Suppression Division placed orders for four new support vehicles that will be utilized for command staff, maintenance, and water rescue response. The new vehicles will be located at Station 1 and Station 6. These vehicles will help provide much needed support response throughout the community. The Fire Department responded to 7,185 calls in 2022, which was an increase from 2021.

The Appleton Fire Department utilizes Outagamie County Sheriff's Department for dispatching of all calls. Appleton Fire Department along with 18 other fire departments in Outagamie County applied for the Assistance to Firefighter's Grant to fund new portable radio equipment. The grant was awarded to the Appleton Fire Department for allocation in the sum of \$1,984,000 to cover the cost of 248 new portable radios. All the new portable radios will be interoperable amongst all the agencies in the county in conjunction with the Outagamie County Dispatch Center's communications.

Special Operations

Battalion Chief Doug Vrechek oversees the Special Operations, Emergency Medical Services, and the Training and Resource Development divisions. This year saw the standing up of the State of Wisconsin Urban Search and Rescue Team that was idle for almost three years due to state budget constraints. The Appleton Fire Department has 12 members on this team. They respond to major disasters across the state and have even deployed to hurricanes. The experience that they receive all comes back to the Appleton Fire Department. Our Hazardous Materials Team grew this year, adding several members. Some of our members were able to attend schools throughout the country on various hazardous materials topics and brought that knowledge back to the team. We added a vehicle and improved our ability to transport and deploy floating booms for spills on open water. We were also able to train with our regional partners, Green Bay and Oshkosh Fire Departments on several hazardous material topics. Finally, we were able to outfit all swift water rescue technicians with their own personal protective gear. This has been a goal for several years as fitted gear is crucial to safety in fast moving water.



Doug Vrechek
Battalion Chief

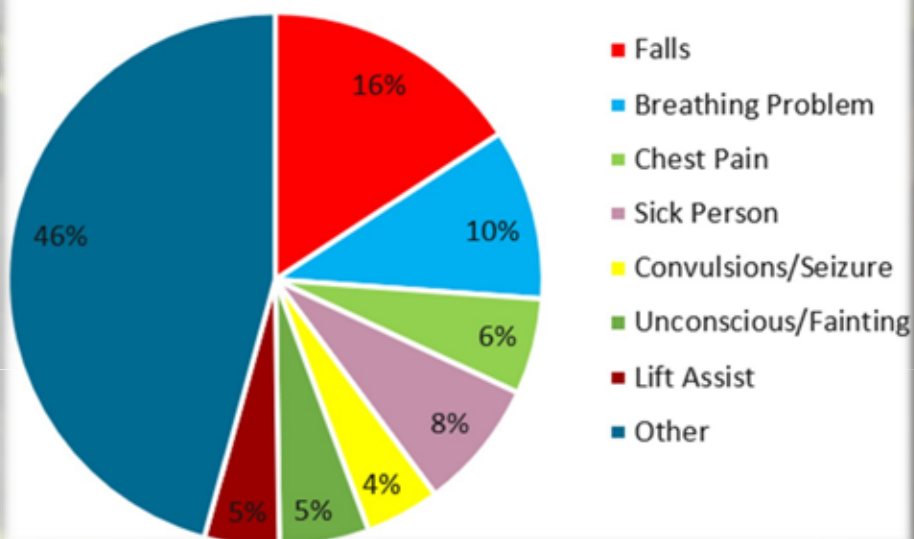


Emergency Medical Services

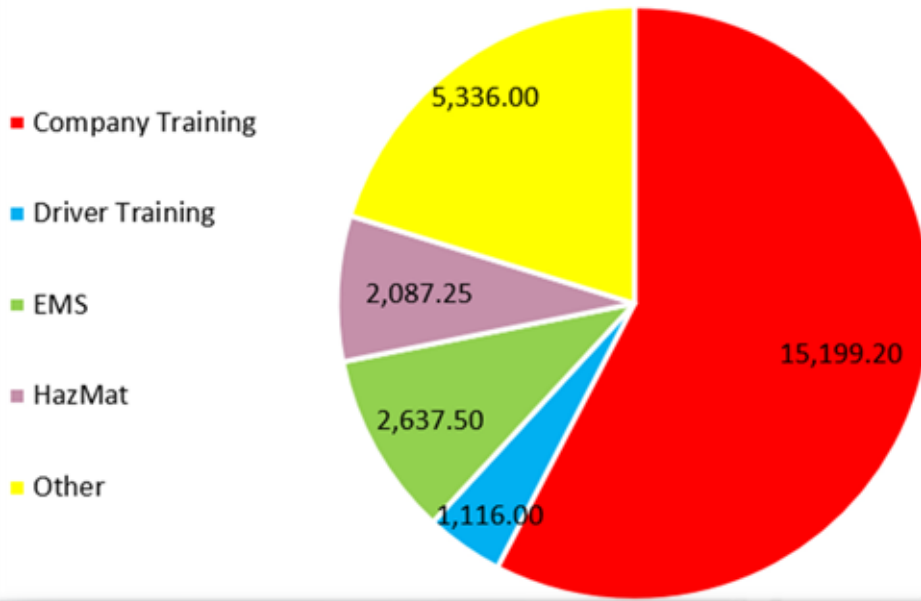
Every year our calls for service continue to rise and the demand for this service continues to increase. We added several new protocols to our service, giving us more treatment options in the field. We continue to work towards building our Emergency Medical Service to a higher level of care and are actively planning for providing paramedic-level service to our community in the future.

We secured a significant grant from the Department of Health Services in 2022, which provided our department with thousands of dollars' worth of medical supplies and much needed equipment. This included a utility terrain vehicle (UTV) for patient transport in difficult to access areas. The UTV will also provide Emergency Medical Service support to events like Oktoberfest, where our normal vehicles cannot maneuver easily.

Emergency Medical Dispatch Reasons



Training Hours by Category

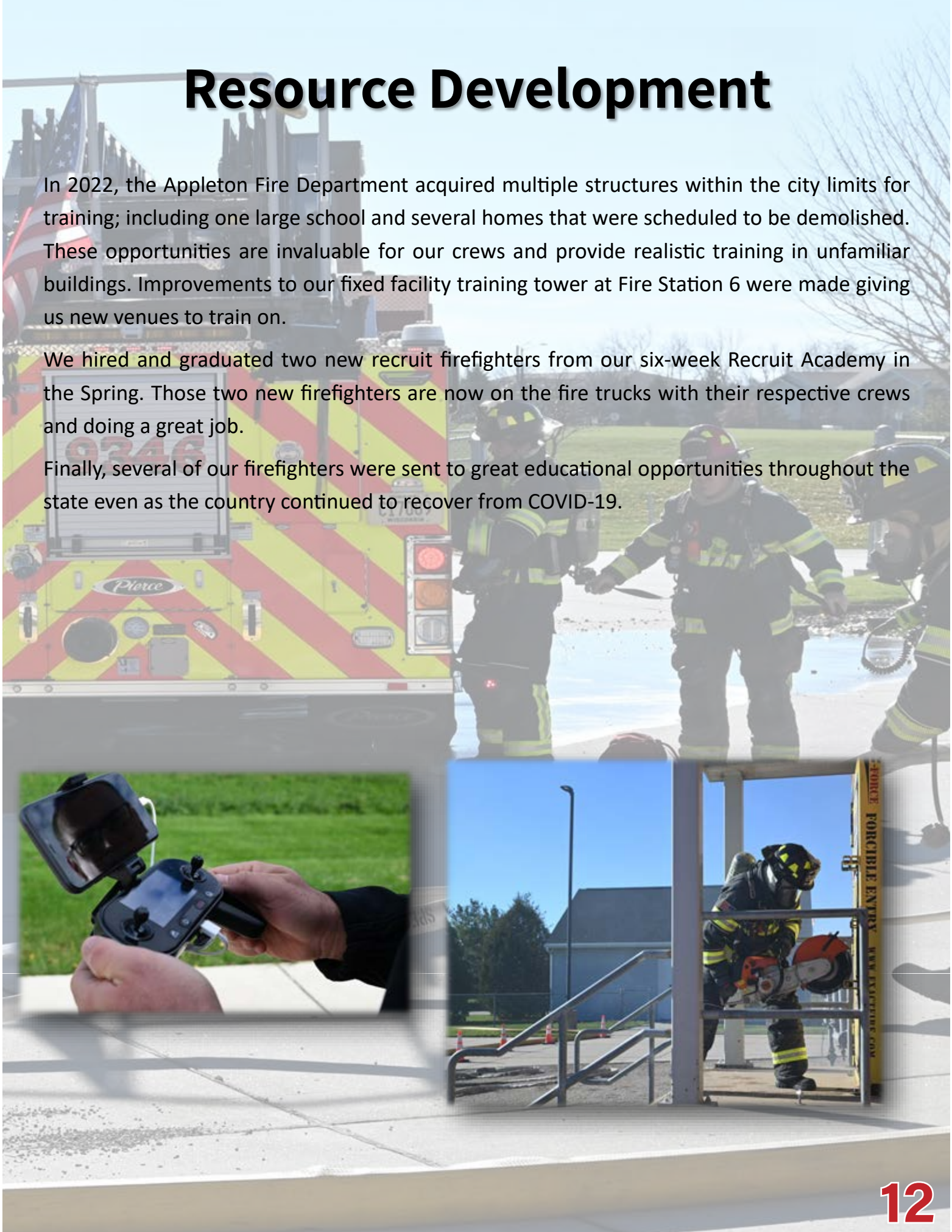


Resource Development

In 2022, the Appleton Fire Department acquired multiple structures within the city limits for training; including one large school and several homes that were scheduled to be demolished. These opportunities are invaluable for our crews and provide realistic training in unfamiliar buildings. Improvements to our fixed facility training tower at Fire Station 6 were made giving us new venues to train on.

We hired and graduated two new recruit firefighters from our six-week Recruit Academy in the Spring. Those two new firefighters are now on the fire trucks with their respective crews and doing a great job.

Finally, several of our firefighters were sent to great educational opportunities throughout the state even as the country continued to recover from COVID-19.





Prevention & Public Education



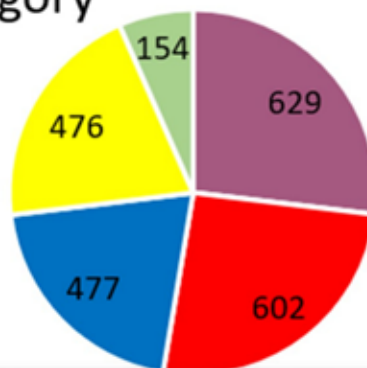
Derek Henson
Battalion Chief

The Fire Prevention Division had an excellent year in 2022. Public education events returned to pre-COVID levels, which allowed Appleton Fire Department to better interface with the community. Inspections were again a huge success with 2,338 violations found and 75% corrected within 30 days. Prevention staff was again tasked with being generous with time to correct violations without allowing unsafe conditions to continue unabated. Work continued on a community risk assessment. As training opportunities arose throughout the state, Prevention staff were able to attend several trainings in 2022. This provided great opportunities to network with staff from different jurisdictions and to sharpen their investigation and inspection skills. Shift inspectors investigated 35 fires in 2022.



Violations by Category

- Fire Protection Systems
- Exits and Egress/Lighting
- Other
- Fire Extinguishers
- Electrical



Awards & Recognition

Distinguished Service Award

Adam Hansen
Riley Kubisiak
Eric Winger



EMS Lifesaving Award

Jeremy Hotynski
Troy Kinley
Bryce Sternhagen
Ty Davis (Intern)



Recognition Award

Matt Dercks

2022 Interns

Ty Davis
Griffin Kintopf
Doug Jacobs
Alex Zabel
Taite Baier
Benjamin Springob





New Hires

Lucas VandenHeuvel
Jason Karpinski

Promotions

Driver/Engineer Chad Johnson
Driver/Engineer Troy Kinley
Lieutenant Michael Hietpas
Lieutenant Matthew Gerrits
Captain Jeffrey Nelessen
Captain Jacob Kirchner



Retirements

Captain Michael Woodzicka
Captain Michael Mueller
Fire Protection Engineer Steven Patterson
Clerical Assistant Sally Dickinson



In Memoriam

Firefighter Leroy Behm
Driver/Engineer Stanley Holtger
Assistant Chief Robert Otis
Assistant Chief Mark Recker

Fire Department Staff

Fire Chief:

Deputy Chief:

Assistant to the Fire Chief:

Support Staff:

Training & Resource Development Specialist

Fire Inspector

Public Education Specialist & Fire Inspector

Administrative Assistant

Clerical Assistant

Central Equipment Agency Mechanic

Jeremy Hansen

Ryan Weyers

Sharon Brochtrup

Ed King

Jose Saldivar

Alex Quintana

Nancy Wilcox

Natasha Eversen

Jeremy Rycerz

Battalion Chiefs:

Shannon Young

Ethan Kroll

Jeff Felauer

Doug Vrechek

Derek Henson

Captains:

Joe Scott

Rick James

Jason Lee

Scott Pelkin

Jeff Nelessen

Jake Kirchner

Lieutenants:

Chad Rucynski

Jeremy Hotynski

Michelle Bialas

Bill Calaway

Todd Bean

Greg Cullen

Jerry Borski

Corby Henkel

Tim Meyer

Steve Unruh

Michael Becker

Adam Galica

Justin Brown

Matt Gerrits

Michael Hietpas

Driver Engineers:

Darrin Butry

Bryan Knauer

Brian Cook

Scott Karpinski

Michelle Neeck-Lappen

Kraig Kasten

Gary Awe

Ben Lee

Dave Reigles

Andy Patz

Mark Deslauriers

Brad Brautigam

Adam Hansen

Ryan Lee

Tyler Zunker

Kelly Lynch

Andrew Dobbe

Andrew Lane

Andrew Webb

Chad Johnson

Troy Kinley

Firefighter/Inspectors:

Jeremiah Detert
Nate Milhans
Tim Damrow
Keegan Murphy
Bart Rakun
Eric Winger

Firefighters:

Tim Lutz
Todd Hendricks
Mike Wiese
Matt Dercks
Adam Paiser
Joe Kozikowski

Chris Britzke
Casey Kostechka
Michael Wirtz
Tyler Mickelson
Riley Kubisiak
Steve Jahr
Jordan Ross
David Hammer
Chad Donnay
Travis Nate
Matt Gloudemans
Cody Welsh
Bryce Sternhagen
Kyle Zuleger
Cody Peabody

Alex Smith
Tim Verstegen
Tyler Linehan
Cole Nelson
Tyler Rusch
Lukas Syrjamaki
Jake Laack
Ryan Monaghan
Sam Felauer
Cory Asimus
Jordan Augsburger
Troy Carpenter
Devin Halbach
Lucas Vanden Heuvel
Jason Karpinski

2022 Staffing Levels

