



**Monday, March 13, 2023
Board of Education Meeting**

**APPLETON AREA SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Scullen Leadership Center
131 E. Washington Street, Suite 1A
Appleton, WI 54911**

Time: CLOSED SESSION AT 5:30 PM, REGULAR BOARD MEETING AT 6:00 PM

****PLEASE NOTE: THE MEETING LIVE STREAM WILL BEGIN UPON THE RETURN TO OPEN SESSION AT 6:00 PM****

The Board of Education will be meeting in the Scullen Leadership Center, 131 E. Washington Street, Suite 1A. Some individuals may be joining via remote technology and the meeting will be livestreamed on YouTube. Members of the media or general public may continue to access meetings in person or via a live stream broadcast on the Appleton Area School District YouTube Channel:

<https://www.youtube.com/channel/UChO-I09YGgt4uKnCWYvt8Pw>

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Members of the public wishing to address the Board may speak during public input in accordance with the procedures posted on the District's website (http://www.aasd.k12.wi.us/district/board_of_education/public_input) and state law. The Wisconsin Open Meetings Law allows only brief discussion of topics that are not listed on the agenda. Therefore, the Board may not be able to fully address comments made during public input. When appropriate the Board may request the administration to reach out to a citizen regarding a concern they may have.

Any special needs or any requests for accommodations related to accessing the meeting should be sent to Kayla Malott, at malottkayla@asd.k12.wi.us or (920) 832-6126, at least 24-hours in advance of the meeting.

1. Meeting Opening

Subject	A. Roll Call
Meeting	Mar 13, 2023 - Board of Education Meeting
Category	1. Meeting Opening
Type	Procedural

Subject	B. Pledge of Allegiance
Meeting	Mar 13, 2023 - Board of Education Meeting
Category	1. Meeting Opening
Type	Procedural

2. Closed Session

Subject	A. Motion to go into Closed Session
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Meeting Mar 13, 2023 - Board of Education Meeting

Category 2. Closed Session

Type Action, Discussion

Subject B. Wisconsin State Statute 19.85 (1)(c)(f) for the purpose of Individual Professional Staff Contract Matters

Meeting Mar 13, 2023 - Board of Education Meeting

Category 2. Closed Session

Type Discussion, Information

Subject C. Motion to return to Open Session

Meeting Mar 13, 2023 - Board of Education Meeting

Category 2. Closed Session

Type Action, Procedural

3. Possible Recess / Reconvene at 6:00 PM

Subject A. **PLEASE NOTE**** The regular open session business portion of the meeting will begin at 6:00 PM or upon the conclusion of the closed session, whichever is later. If the closed session concludes prior to 6:00 PM, the Board will recess until 6:00 PM.**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 3. Possible Recess / Reconvene at 6:00 PM

Type Procedural

4. Approval of Agenda (GC-2: Governing Commitments)

Subject A. Board Member Request to Remove Consent Agenda Item(s) for Separate Consideration

Meeting Mar 13, 2023 - Board of Education Meeting

Category 4. Approval of Agenda (GC-2: Governing Commitments)

Type Procedural

Subject B. Approval of Agenda

Meeting Mar 13, 2023 - Board of Education Meeting

Category 4. Approval of Agenda (GC-2: Governing Commitments)

Type Action, Procedural

5. Special Presentation

Subject A. Classical Band Student Performance

Meeting Mar 13, 2023 - Board of Education Meeting

Category 5. Special Presentation

Type Presentation, Recognition

Julie Brown and the students from Classical School will be performing a few songs for the Board.

File Attachments

[School Board Performance - March 13, 2023.pdf \(106 KB\)](#)

Subject B. Student School Board Representative Report

Meeting Mar 13, 2023 - Board of Education Meeting

Category 5. Special Presentation

Type Information, Recognition, Report

Student School Board Representative Natalie Sheridan will provide updates from Appleton North High School.

6. Public Input (GC-3.3: Initiate and maintain effective communication with the citizens.)

Subject A. Public Input

Meeting Mar 13, 2023 - Board of Education Meeting

Category 6. Public Input (GC-3.3: Initiate and maintain effective communication with the citizens.)

Type Procedural

Public Input:

Members of the public wishing to address the Board may speak during public input in accordance with the procedures posted on the District's website and state law. The Wisconsin Open Meetings Law requires that Board of Education members do not discuss topics or respond to questions that are not listed on the agenda. The practice of the Board is to not respond to public comments during the meeting; however, when appropriate the Board may request the administration to reach out to a citizen regarding a concern they may have. Speakers will be bound by the guidelines and responsibilities outlined on the District's [website](#) and established in policy. The Board reserves the right to terminate remarks of any individual who does not adhere to established rules, whose comments are unduly repetitive of previous comments, who makes comments that are obscene, threatening, harassing, or defamatory, or whose conduct is otherwise disorderly. Comments that introduce complaints or concerns that are directed toward and that identify individual staff members or individual students are not permissible.

The Board reserves the right to amend and adjust processes and procedures relating to public input as necessary to accomplish the business of the Board, which includes the ability of the Board to limit (in a viewpoint-neutral manner) the total time allotted for public input or the amount of time allotted to individual topics.

Policy References:

[Board Policy and Rule 187 - Public Input at School Board and Board Subcommittee Meetings](#)

7. Board Development (GC-2.2: The Board will assure that its members are provided with training and professional support necessary to govern effectively.)

Subject A. None

Meeting Mar 13, 2023 - Board of Education Meeting

Category 7. Board Development (GC-2.2: The Board will assure that its members are provided with training and professional support necessary to govern effectively.)

Type Discussion, Information, Presentation

8. Information for Board Decision Preparation (OE-8.4: Assure that the Board has adequate information from a variety of internal and external viewpoints to assure informed Board decisions.)

Subject A. Business Services Update(s): AP Check Register-February 2023; 2022-2023 Grants

Meeting Mar 13, 2023 - Board of Education Meeting

Category 8. Information for Board Decision Preparation (OE-8.4: Assure that the Board has adequate information from a variety of internal and external viewpoints to assure informed Board decisions.)

Type Discussion, Information, Report

Executive Director of Finance, Holly Burr will report on Business Services items for consideration.

File Attachments

[March Grants 2023.pdf \(60 KB\)](#)

Subject B. School/Student Services Update(s): None

Meeting Mar 13, 2023 - Board of Education Meeting

Category 8. Information for Board Decision Preparation (OE-8.4: Assure that the Board has adequate information from a variety of internal and external viewpoints to assure informed Board decisions.)

Type Discussion, Information, Report

Subject C. Personnel Services Update(s): Professional Educator New Hire(s), Resignation(s), Contracts 23/24, Contract Change(s), Contract Change(s) Based on Professional Growth, and Preliminary Notice of Non-renewal(s); Administrative Hire

Meeting Mar 13, 2023 - Board of Education Meeting

Category 8. Information for Board Decision Preparation (OE-8.4: Assure that the Board has adequate information from a variety of internal and external viewpoints to assure informed Board decisions.)

Type Discussion, Information, Report

Chief Human Resources Officer, Julie King will report on Personnel Services items for consideration.

9. Board's Consent Agenda (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)

Subject A. Board Meeting Minutes from February 27, 2023

Meeting Mar 13, 2023 - Board of Education Meeting

Category 9. Board's Consent Agenda (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)

Type Action, Minutes

Minutes aren't official until they are approved at the Board meeting.

Subject B. Expulsion Hearing Minutes 2-22-23

Meeting Mar 13, 2023 - Board of Education Meeting

Category 9. Board's Consent Agenda (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)

Type Action

Subject C. Expulsion Hearing Minutes 2-27-23

Meeting Mar 13, 2023 - Board of Education Meeting

Category 9. Board's Consent Agenda (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)

Type Action

Subject D. Expulsion Hearing Minutes 3-1-23

Meeting Mar 13, 2023 - Board of Education Meeting

Category 9. Board's Consent Agenda (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)

Type Action

10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Subject A. AP Check Register -February 2023

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

Fiscal Impact Yes

Subject **B. 2022-2023 Grants**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

Fiscal Impact Yes

File Attachments
[March Grants 2023.pdf \(60 KB\)](#)

Subject **C. Professional Educator New Hire(s)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments
[IFC Professional Educator New Hires 3-13-23.pdf \(202 KB\)](#)

Subject **D. Professional Educator Contracts 2023-2024**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments
[IFC Professional Educator Contract List 2023-2024 3-13-23.pdf \(6 KB\)](#)

Subject **E. Professional Educator Contract Change(s)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments
[IFC Professional Educator Contract Change 3-13-23.pdf \(7 KB\)](#)

Subject **F. Professional Educator Contract Change(s)- (Based on Professional Growth)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments

[IFC-Professional Educator Contract Change\(s\)_\(Based on Professional Growth\).pdf \(64 KB\)](#)

Subject **G. Professional Educator Preliminary Notice of Non-renewal(s)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments

[IFC Professional Educator Preliminary Notices of Non-Renewal 3-13-23.pdf \(7 KB\)](#)

Subject **H. Professional Educator Resignation(s)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments

[IFC Professional Educator Resignations 3-13-23.pdf \(114 KB\)](#)

Subject **I. Administrative Hire(s)**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 10. Superintendent's Consent Agenda (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)

Type Action

File Attachments

[IFC-Administrative Hire\(s\).pdf \(122 KB\)](#)

11. Reports (OE-8.2: Provide for the Board, in a timely manner, information about trends, facts and other information relevant to the Board's work.)

Subject **A. Business Services Report: None**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 11. Reports (OE-8.2: Provide for the Board, in a timely manner, information about trends, facts and other information relevant to the Board's work.)

Type Discussion, Information, Presentation, Report

Subject **B. School Services Report: Wellness Policy Evaluation Tool; action for healthy kids school health index report**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 11. Reports (OE-8.2: Provide for the Board, in a timely manner, information about trends, facts and other information relevant to the Board's work.)

Type Discussion, Information, Presentation, Report

Thai Ziong and Mikki Duran will present to the Board on the School Wellness Policy Evaluation Tool: Action for Healthy Kids School Health Index Report.

File Attachments
[Item of Information - School Wellness Policy Evaluation Tool Action for Healthy Kids School Health Index Report 2021-22.pdf \(73 KB\)](#)
[AASD AFHK SHI 2021-22 Report.pdf \(1,081 KB\)](#)
[School Wellness Policy Evaluation Tool Action for Healthy Kids School Health Index Report KWKT.pdf \(97 KB\)](#)
[AASD Annual Wellness Report 2021-22 \(1\).pdf \(180 KB\)](#)

Subject **C. Personnel Services Report: None**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 11. Reports (OE-8.2: Provide for the Board, in a timely manner, information about trends, facts and other information relevant to the Board's work.)

Type Discussion, Information, Presentation, Report

12. Board Business

Subject **A. Board of Education Work Session Calendar Changes**

Meeting Mar 13, 2023 - Board of Education Meeting

Category 12. Board Business

Type Action, Discussion, Information

File Attachments
[2022-23 Board Work Sessions - Sheet1.pdf \(28 KB\)](#)

Subject **B. Consent Agenda Item(s) Removed for Separate Consideration**

Meeting Mar 13, 2023 - Board of Education Meeting
Category 12. Board Business
Type Action, Discussion

13. Items of Information

Subject A. None
Meeting Mar 13, 2023 - Board of Education Meeting
Category 13. Items of Information
Type Information

14. Future Meetings

Subject A. Board Work Session: March 15, 2023, 7:30 AM
Meeting Mar 13, 2023 - Board of Education Meeting
Category 14. Future Meetings
Type

Subject B. Board Meeting: March 27, 2023, 7:00 PM
Meeting Mar 13, 2023 - Board of Education Meeting
Category 14. Future Meetings
Type Information

15. Adjourn

Subject A. Motion to Adjourn the Meeting
Meeting Mar 13, 2023 - Board of Education Meeting
Category 15. Adjourn
Type Action, Procedural

**Classical School Band
AASD School Board Performance
Monday, March 13, 2023**

A-Rovin'

Jim Engerbretsen

Owen Schmitz, euphonium

Geetha Revu, euphonium

Sebastian Brown, tuba

Allegro

Keith Snell

Alix Plass, trumpet

Sebastian Brown, tuba

And So It Goes

Billy Joel

Alix Plass, trumpet

Mitchell McConnell, trumpet

Mrs. Brown, trumpet

Camden Huck, trombone

Owen Schmitz, euphonium

Geetha Revu, euphonium

Sebastian Brown, tuba



ITEMS FOR CONSIDERATION

Topic: 2022-2023 Grants

Background Information:

The Appleton Area School District has been awarded various grants for the 22-23 fiscal year. The name and amount of each grant is listed below:

Fund 11

Project Pre-Action Grant	\$	18,260.00
AODA Student Mini-Grant	\$	2,900.00

Fund 50

Fresh Fruit and Vegetable Program Part B	\$	189,198.00
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Administrative Recommendation: Approval

Project Pre-Action - Through Outagamie County, the District has received continued funding in the amount of 18,260 for Project Pre-Action for the period of January 1-December 31 of 2023.

AODA (Alcohol and Other Drug Abuse) Mini-Grant – This grant is offered to support education, prevention, and intervention programs designed by the students, targeting alcohol and other drug abuse and youth risk behaviors. A primary funding priority of the mini-grant program is the involvement of youth in the planning and implementation of the project.

Fresh Fruit and Vegetable Program – The Department of Public Instruction has awarded Part B of the Fresh Fruit and Vegetable Program funding in the amount of \$189,198 to the Appleton Area School District. These funds permit the purchase of allowable food, supplies and labor for the period of January 30, 2023 – June 30, 2023.

Contact: Holly Burr, Executive Director of Finance
920-997-1399 ext. 2034

Board Action: March 13, 2023

ITEMS FOR CONSIDERATION

Topic: 2022-2023 Grants

Background Information:

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Contact: Holly Burr, Executive Director of Finance
920-997-1399 ext. 2034

Board Action: March 13, 2023

ITEM FOR CONSIDERATION

TOPIC: Professional Educator New Hire(s)

BACKGROUND INFORMATION: The Professional Educators listed below are recommended for contractual positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date:</u>
Stephanie A. O'Connell	Speech & Language	TBD	100%	\$52,450	8/28/23
Jordan L. Schneider	Occupational Therapist	TBD	100%	\$51,400	8/28/23

Stephanie A. O'Connell will receive her Master of Communication Sciences and Disorders degree from UW-Eau Claire with a major in Speech & Language Pathology. Most recently, she completed her clinical placement with the District at Berry Elementary School.

Jordan L. Schneider received her Master of Science degree from Grand Valley State University with a major in Occupational Therapy. Most recently, she served Creative Hands Occupational Therapy Inc. as an Occupational Therapist.

FISCAL NOTE: As indicated above

ADMINISTRATIVE RECOMMENDATION: Approval

INSTRUCTIONAL IMPACT: The candidates listed above have been recommended by the administrator to whom they will report as the best candidates for the positions.

CONTACT PERSON: Julie King, (920) 997-1399 (ext. 2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contracts (2023-2024 School Year)

BACKGROUND INFORMATION: The recommended professional educator contract list for the 2023-2024 school year will be shared as a separate document at the meeting. Individual contracts will be distributed to all professional educators as indicated on the list. These contracts must be signed and returned or rejected by the individual professional educators no later than April 17, 2023. Employment of these staff members provides for the continued education of the total student population for the 2023-2024 school year.

ADMINISTRATIVE RECOMMENDATION: Approval

CONTACT PERSON: Julie King, 920-997-1399 (ext. 2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contract Change(s)

BACKGROUND INFORMATION: A contract change for the following individual is recommended for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>
Amy L. McAloon	English Language Arts	eSchool	100% to 120%	1/23/23-6/5/23

FISCAL NOTE: As indicated above

ADMINISTRATIVE RECOMMENDATION: Approval

INSTRUCTIONAL IMPACT: This assignment will meet the needs of students.

CONTACT PERSON: Julie King, (920) 997-1399 (ext. 2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contract Change(s) (Based on Professional Growth)

BACKGROUND INFORMATION: The District recognizes the importance of continued professional development which directly affects student success. Through a Master's program coursework, educators learn new strategies and best practices to incorporate in their classrooms. In addition, they have the opportunity to collaborate with other professionals to connect theory, practice, and student outcomes. As a result, educators gain knowledge and experience to enhance their teaching skills and provide high quality educational experiences for students.

The Employee Handbook (p. 72) outlines additional compensation for educators who have completed a pre-approved Master's degree program. Below is the summary of the number of educators who are eligible for the increase:

2022-23 Semester II Contract Changes

Number of Educators Receiving a Contract Change: 3

FISCAL NOTE: The total cost to the budget for this fiscal year is \$7,800.

ADMINISTRATIVE RECOMMENDATION: Approval

INSTRUCTIONAL IMPACT: None

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contract(s) - Preliminary Notice of Non-renewal(s)

BACKGROUND INFORMATION: Wisconsin Statute §118.22 required teachers not receiving contracts for the upcoming school year to receive both a preliminary notice of non-renewal and a final notice of non-renewal by specific dates.

The Board of Education is required to provide teachers with written notice of renewal or non-renewal on or before May 15. Per Statute, at least 15 days prior to giving written notice of refusal to renew a teacher's contract for the ensuing school year, the employing board shall inform the teacher by preliminary notice in writing that the board is considering nonrenewal of the teacher's contract and that, if the teacher files a request therefor with the board within 5 days after receiving the preliminary notice, the teacher has the right to a private conference with the board prior to being given written notice of refusal to renew the teacher's contract.

FISCAL NOTE: None

ADMINISTRATIVE RECOMMENDATION: Approval

INSTRUCTIONAL IMPACT: None

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Resignation(s)

BACKGROUND INFORMATION: The following Professional Educators have submitted a letter of resignation at the end of the 2022-2023 school year, unless otherwise noted.

Kristen M. Blom has been with the District for twenty-two years, most recently as Math Advisor at Valley New School.

Stephanie J. Kapsa has been with the District for eleven years, most recently as a Music Teacher at Berry Elementary School. Ms. Kapsa's resignation is effective at the end of the Friday, March 3, 2023 workday.

Melissa M. Sanders has been with the District for eleven years, most recently as an Instructional Coach at Madison Middle School. Ms. Sander's resignation is effective at the end of the Friday, March 17, 2023 workday.

Kaitlyn A. Tassi has been with the District for nine years, most recently as Grade 5 Teacher at Classical School.

Angela C. Zeman has been with the District for six years, most recently as a World Language Spanish Teacher at East High School. Ms. Zeman's resignation is effective at the end of the Wednesday, March 1, 2023 workday.

FISCAL NOTE: Dependent upon replacements

ADMINISTRATIVE RECOMMENDATION: Approval

INSTRUCTIONAL IMPACT: Qualified replacements will be procured

CONTACT PERSON: Julie King, 920-997-1399 (ext. 2042)

3/13/23

ITEM FOR CONSIDERATION

TOPIC: Administrative Hire(s)

BACKGROUND INFORMATION: The individuals listed below have been recommended for a contractual position for the 2023-2024 school year under 261 days contracts effective July 1, 2023:

Melissa M. Chrisman is recommended for the Principal position at Jefferson Elementary and Fox River Academy. Mrs. Chrisman most recently served as the District Administrator and Elementary Principal at the School District of Laona.

Jared M. Stanley is recommended for the Associate Principal position at Wilson Middle School. Mr. Stanley is currently a Dean of Students at Appleton West High. School.

Poyee V. Xiong is being recommended for the Associate Principal at Madison Middle School. Ms. Xiong is currently an AASD Multi-Level Systems of Support Behavioral Coach.

FISCAL NOTE: Salaries will be commensurate with education and experience.

ADMINISTRATIVE RECOMMENDATION: It is recommended that these individuals are approved to receive an administrative contract for the 2023-2024 school year.

INSTRUCTIONAL IMPACT: The quality candidates listed above will support the continuation of high-quality instruction.

CONTACT PERSON: Julie King, 920-997-1399 (ext. 2042)

3/13/23

ITEM OF INFORMATION

Topic: School Wellness Policy Evaluation Tool: Action for Healthy Kids School Health Index Report

**Background
Information:**

In order to be compliant with the [Healthy Hunger Free Kids Act](#) Public Law 111-296, the district is required to evaluate the wellness policy implementation and compliance at each site (early childhood - high school). Per [School Wellness Policy 458](#), each site must complete an assessment tool (Action for Healthy Kids) based on the School Health Index (SHI) that generates a school wellness report on the status of the site's level of compliance and implementation. The purpose of the assessment is for schools to identify the strengths and weaknesses of their health and safety policies and programs, and to develop action plans for improving student health. The results from the SHI report were analyzed into a school wellness report and the school wellness report was shared with the AASD School Wellness Committee and Superintendent Greg Hartjes. The purpose of this item of information is to provide an update of the school wellness report to the school board.

**Instructional
Impact:**

By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of children. Improved health optimizes student performance potential. Promoting healthy and safe behaviors among students is providing young people with the knowledge and skills they need to become healthy and productive adults. The SHI score indicates if a school provides an environment where students are healthy, active and ready to learn. Improving student health and safety can:

- Increase students' capacity to learn
- Reduce absenteeism
- Improve physical fitness and mental alertness

Contact

Person(s): Thai Xiong, Director of STEM and H/HP, 832-6157 x2176, xionghai@asds.k12.wi.us
Steve Harrison, Assistant Superintendent of AC&I, 832-6157 x2177,
harrisonstepha@asds.k12.wi.us

BOE: 3/13/23

Wellness Policy Evaluation Tool: Action for Healthy Kids School Health Index Report 2021-22

Thai Xiong, Ph.D

Director of STEM (7-12) and Health & Human Performance (K-12)



Why is this important?

WHY is
this
important?

In order to be compliant with the [Healthy Hunger Free Kids Act](#) Public Law 111-296, the district is required to evaluate their wellness policy implementation and compliance at each site (early childhood-high school). Per our [School Wellness Policy 458](#), each site will need to complete an assessment tool (Action for Healthy Kids) based on the School Health Index (SHI) that will give a school wellness report on the status of compliance and implementation at each site which will be reported back to district administration and the board. The purpose of the assessment is for schools to identify the strengths and weaknesses of their health and safety policies and programs, and develop action plans for improving student health.

Who will the report be provided to?

WHO will the report be provided to?

The school wellness report will be reported back to the following people as identified in the School Wellness Policy: (1) AASD School Wellness Committee, (2) Superintendent, (3) School Board, (4) School Personnel, (5) Parents, (6) Students, and (7) Community Members.

What is the report?

WHAT is the report?

The Action for Healthy Kids Wellness Assessment examined several aspects of the school wellness environment. The SHI report provided an overall score that highlights what percentage of health-promoting practices a school has in place as well as “Opportunities for Growth.” The 9 reporting categories included:

- 1) School Health and Physical Environment
- 2) Nutrition Environment and Services
- 3) Health Education
- 4) Physical Education and Physical Activity
- 5) Social and Emotional Climate
- 6) School Health Services
- 7) Staff Wellness
- 8) Family Involvement
- 9) Community Involvement

The score was determined based on responses (*3 = Fully in Place, 2 = Partially in Place, 1 = Under Development, 0 = Not in Place*) to specific school health index questions that measure key nutritional and physical activity best practices. The report compared the school’s score to other AFHK schools in the district and state. The report also identified opportunities for growth in categories where the school scored a 0 or 1.

What is the School Health Index?

The *School Health Index (SHI)* is an online self-evaluation and planning tool for schools. The SHI is built on CDC's research-based guidelines for school health programs that identify the policies and practices most likely to be effective in reducing youth health risk behaviors. The SHI is easy to use and is completely confidential.

The SHI (and related materials) is available as an interactive, customizable online tool or downloadable, printable version. The SHI aligns with the Whole School, Whole Community, Whole Child (WSCC) model.

How Can Schools Use the SHI?

CDC developed the SHI in partnership with school administrators and staff, school health experts, parents, and national non governmental health and education agencies to:

- Enable schools to identify strengths and weaknesses of health and safety policies and programs.
- Enable schools to develop an action plan for improving student health that can be incorporated into the School Improvement Plan.
- Engage teachers, parents, students, and the community in promoting health-enhancing behaviors and better health.

AFHK Framework to Building a Healthier School

Celebrate Success

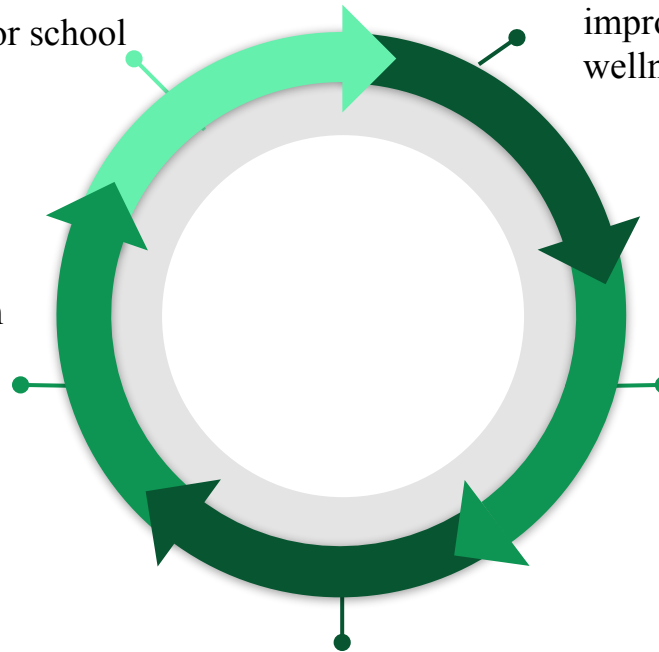
Recognizing your accomplishments can help your school maintain momentum and support for school and student health.

Assess & Track Progress

Evaluate the health of your school's environment to identify strengths and areas of improvement for your current health and wellness programming.

Engage Families & Communities

Engage parents, caregivers and community members in school health activities to have a bigger impact on kids' lives. Recruit and manage volunteers, increase involvement and maximize partnerships.



Create & Execute an Action Plan

Outline priorities and goals to accomplish, then start making healthy changes in your school, one step at a time.

Explore Activities

Search Game On Activity Library for over 140+ healthy eating and physical activities to match your school's unique needs. Engage every kid with inclusive tips and adaptable programming

How will the report support student success?

<p>HOW will the report support student success?</p>	<p>Promoting healthy and safe behaviors among students is providing young people with the knowledge and skills they need to become healthy and productive adults. The SHI score indicates the degree to which a school provides an environment where students are healthy, active and ready to learn. Improving student health and safety can:</p> <ul style="list-style-type: none">● Increase students' capacity to learn● Reduce absenteeism● Improve physical fitness and mental alertness
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How did we do?

School Health Index Score: ES

AASD	Score	Rating
Appleton Public Montessori	90.35	Excellent
Badger Elementary School	96.49	Excellent
Classical Charter School	75.00	Good
Columbus Elementary School	95.18	Excellent
Edison Elementary School	97.37	Excellent
Edna Ferber Elementary School	95.61	Excellent
Franklin Elementary School	89.04	Excellent
Highlands Elementary School/Odyssey Magnet	89.91	Excellent
Horizons Elementary School	96.05	Excellent
Houdini Elementary School	96.49	Excellent
Huntley Elementary School	96.49	Excellent
Janet Berry Elementary School	95.61	Excellent
Jefferson Elementary School/Fox River Academy	96.08	Excellent
Johnston Elementary School	95.61	Excellent
McKinley Elementary School	96.93	Excellent
Richmond Elementary School	96.93	Excellent
Ronald C. Dunlap Elementary School	93.42	Excellent
Stephen Foster Elementary Charter School	96.49	Excellent
Elementary Average Score	93.84	Excellent

School Health Index = 93.84%
+2.35% (91.49%)

ES Participation = 100%

Overall Score	
Accountability Ratings	Score
Excellent	76-100
Good	51-75
Fair	26-50
Needs Improvement	0-25

How did we do?

School Health Index Score: Secondary

AASD	Score	Rating
Appleton Central High School	84.39	Excellent
Appleton East High School/Tesla	91.14	Excellent
Appleton North High School/FCLA	79.32	Excellent
Appleton West High School/A-Tech/Renaissance	90.72	Excellent
Einstein Middle School	71.31	Good
Kaleidoscope Academy	80.59	Excellent
Madison Middle School	82.28	Excellent
Valley New School	81.86	Excellent
Wilson Middle School/Magellan Magnet School	60.34	Good
Secondary Average Score	80.22	Excellent

Overall Score	
Accountability Ratings	Score
Excellent	76-100
Good	51-75
Fair	26-50
Needs Improvement	0-25

School Health Index = 80.22%, **-5.08%** (85.30%)

MS/HS Participation = 100%

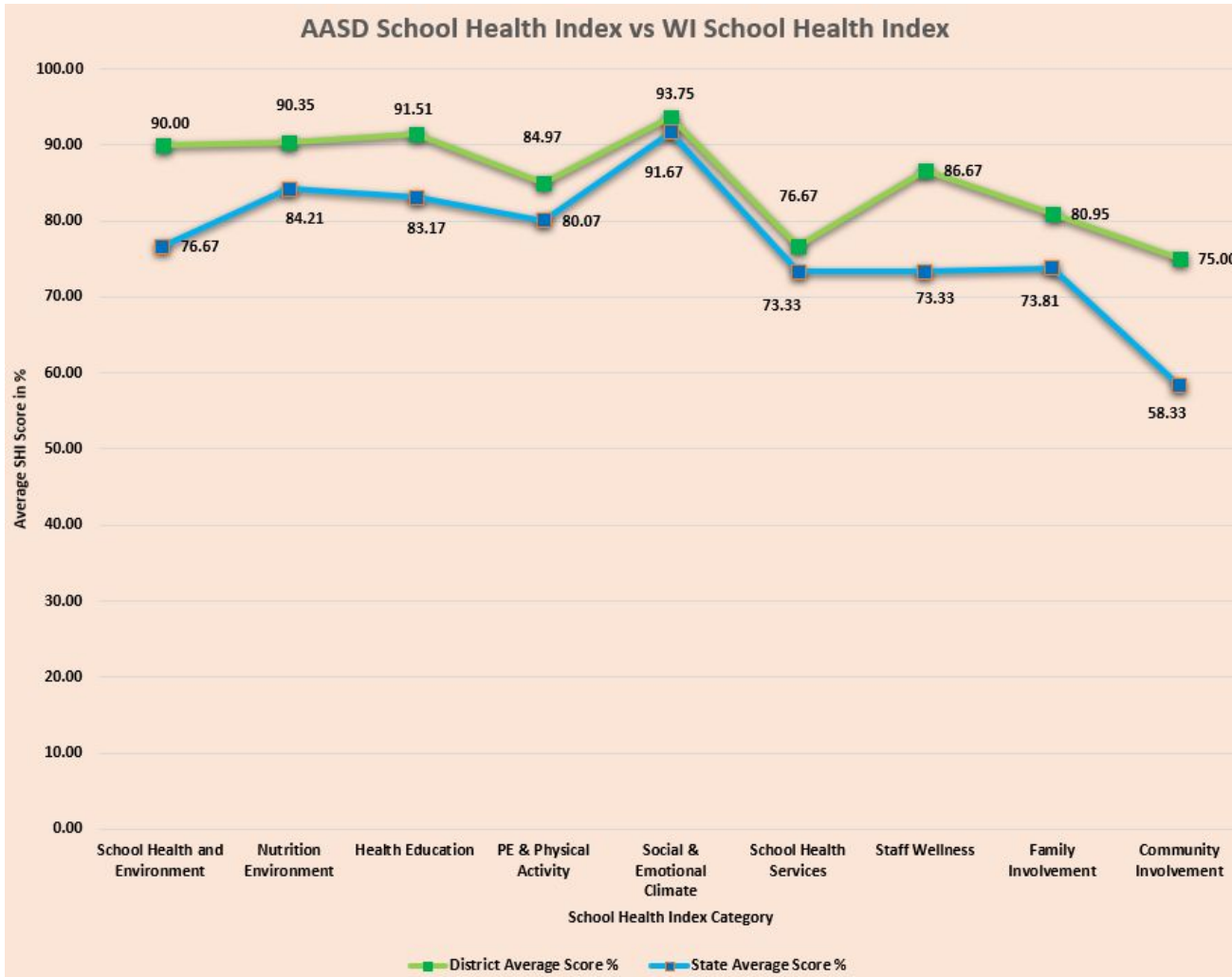
School Health Index Score: AASD

School Health Index = 89.30%, -0.27% (89.57%) = Excellent in providing an environment where students are healthy, active and ready to learn

Based on schools' responses to specific School Health Index questions that measure key nutrition and physical activity best practices.

AASD	Score	Rating
Appleton Central High School	84.39	Excellent
Appleton East High School/Tesla	91.14	Excellent
Appleton North High School/FCLA	79.32	Excellent
Appleton Public Montessori	90.35	Excellent
Appleton West High School/A-Tech/Renaissance	90.72	Excellent
Badger Elementary School	96.49	Excellent
Classical Charter School	75.00	Good
Columbus Elementary School	95.18	Excellent
Edison Elementary School	97.37	Excellent
Edna Ferber Elementary School	95.61	Excellent
Einstein Middle School	71.31	Good
Franklin Elementary School	89.04	Excellent
Highlands Elementary School/Odyssey Magnet	89.91	Excellent
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Houdini Elementary School	95.08	Excellent
Huntley Elementary School	96.49	Excellent
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Johnston Elementary School	95.61	Excellent
Kaleidoscope Academy	80.59	Excellent
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Madison Middle School	82.28	Excellent
McKinley Elementary School	96.93	Excellent
Richmond Elementary School	96.93	Excellent
Stephen Foster Elementary Charter School	96.49	Excellent
Valley New School	81.86	Excellent
Wilson Middle School/Magellan Magnet School	60.34	Good
District Average Score	89.30	Excellent

AASD vs WI



**AASD
exceeded the
STATE in all 9
Categories**

**AASD scored
EXCELLENT
in 9 of 9 SHI
Categories**

Elementary

3 Strengths

- 1) Social & Emotional Climate: 98.38%
- 2) Health Education: 97.45%
- 3) School Health and Environment: 96.30%

3 Opportunities

- 1) School Health Services: 81.48%
- 2) Family Involvement: 91.80%
- 3) Staff Wellness (91.85%)

Secondary

3 Strengths

- 1) Social and Emotional Climate: 95.31%
- 2) Staff Wellness: 87.50%
- 3) Health Education: 86.22%

3 Opportunities

- 1) Community Involvement: 54.17%
- 2) Family Involvement: 65.48%
- 3) School Health Services: 69.17%

AASD

3 Strengths

- 1) Social & Emotional Climate: 97.53%
- 2) Health Education: 93.36%
- 3) School Health & Environment: 91.60%

3 Opportunities

- 1) School Health Services: 77.78%
- 2) Community Involvement: 81.48%
- 3) Family Involvement: 83.42%

Top Priorities for School Health Services

Elementary

- 1) 59. Health services provided by a full-time school nurse
- 2) 61. Counseling, psychological, and social services provided by a full-time counselor, social worker, and psychologist
- 3) 60. School nurse collaborates with other school staff members
62. School counselor collaborates with other school staff members
58. Collaboration between school nutrition services staff members and teachers

Secondary

- 1) 62. Health services provided by a full-time school nurse
- 2) 61. Collaboration between school nutrition services staff members and teachers
- 3) 64. Counseling, psychological, and social services provided by a full-time counselor, social worker, and psychologist

Top Priorities for Community Involvement

Elementary

- 1) 76. Community involvement in school health initiatives
- 2) 75. Community involvement in school decision making

Secondary

- 1) 79. Community involvement in school health initiatives

Top Priorities for Family Involvement

Elementary

- 1) 74. Regular updates about student health
- 2) 71. Professional development on family engagement strategies
- 3) 69. Family engagement in school decision making
- 4) 72. Student and family involvement in the school meal programs and other foods and beverages sold, served and offered on school campus
- 5) 73. Opportunities for learning reinforcement at home

Secondary

- 1) 73. Family volunteers
- 2) 74. Professional development on family engagement strategies
- 3) 72. Family engagement in school decision making
- 4) 75. Student and family involvement in the school meal programs and other foods and beverages sold, served and offered on school campus

Action for Healthy Kids School Health Index Historical Data

Schools	2018-19	2019-20	2020-21	2021-22
	Score	Score	Score	Score
Appleton Central High School		95.06	89.58	84.39
Appleton East High School/Tesla		95.06	91.67	91.14
Appleton North High School/FCLA	76.54	85.19	82.29	79.32
Appleton Public Montessori	80.46	91.95	68.63	90.35
Appleton West High School/A-Tech/Renaissance		86.42	87.50	90.72
Badger Elementary School	95.4	95.4	96.08	96.49
Classical Charter School	73.56	86.21	71.57	75.00
Columbus Elementary School	73.56	97.7	97.06	95.18
Edison Elementary School	96.55	90.8	97.06	97.37
Edna Ferber Elementary School	96.55	81.61	97.06	95.61
Einstein Middle School		69.14	83.33	71.31
Franklin Elementary School	96.55	96.55	95.10	89.04
Highlands Elementary School/Odyssey Magnet	82.76	95.4	95.10	89.91
Horizons Elementary School	91.95	97.7	98.04	96.05
Houdini Elementary School	93.1	95.08	95.08	95.08
Huntley Elementary School	88.51	96.55	97.06	96.49
Janet Berry Elementary School	96.55	90.8	72.55	95.61
Jefferson Elementary School/Fox River Academy	93.1	96.55	92.16	96.08
Johnston Elementary School	97.7	97.7	98.04	95.61
Kaleidoscope Academy	82.72	74.07	83.33	80.59
Ronald C. Dunlap Elementary School	87.36	89.66	89.22	93.42
Madison Middle School		79.01	81.25	82.28
McKinley Elementary School	97.7	93.1	96.08	96.93
Richmond Elementary School	91.95	95.4	91.18	96.93
Stephen Foster Elementary Charter School	91.95	97.7	98.04	96.49
Valley New School	81.48	74.07	87.50	81.86
Wilson Middle School/Magellan Magnet School		77.78	81.25	60.34
District Average Score	88.86	89.69	89.36	89.30
Change		0.83	-0.33	-0.07

AASD Historical Data

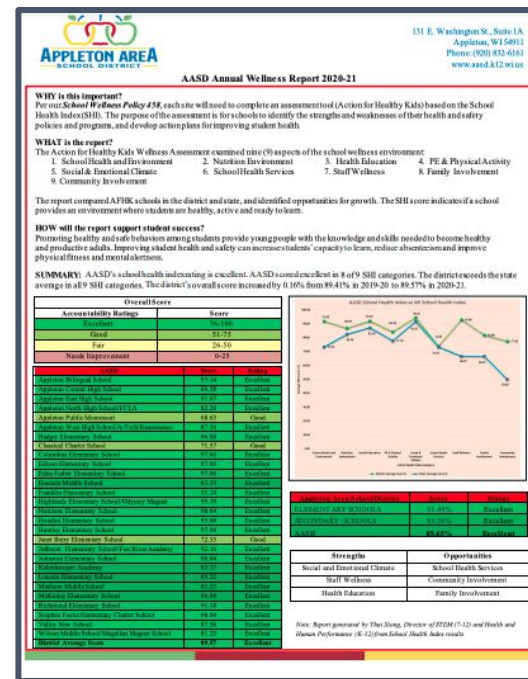
Appleton Area School District	School Health Index Score (%)			
	2018-19	2019-20	2020-21	2021-22
Elementary Schools	89.53	92.86	91.49	93.84
Middle Schools	82.72	74.81	82.29	73.63
High Schools	76.54	87.16	87.71	85.49
AASD	88.86	89.41	89.57	89.30



Reporting of Results

Data shared in this PowerPoint was compiled into a single document called [AASD Annual Wellness Report 2021-22](#). This document will be shared with:

- 1) School Wellness Committee
- 2) Superintendent
- 3) School Board
- 4) School Personnel
- 5) Parents and Students
- 6) Community Members



What do schools need to do with the results of the report?

WHAT do schools need to do with the results of the report?

The SHI scores enable schools to improve their overall school wellness environment by reviewing their SHI report:

- Review each reporting category to identify strengths and weaknesses of your health and safety policies and programs
- Review the “Opportunities for Growth” and identify 3 - 5 priorities that is feasible for your school to accomplish during the school year
- Use your SHI results to develop action plans for improving student health. The following template and activities are not required but can support in establishing your action plan:
 - [Action for Healthy Kids template action plan](#)
 - [Game On Activities](#) to support each topic area on the SHI
- Use your action plan to track the progress of your identified priorities
- Engage teachers, parents, students, and the community in promoting health-enhancing behaviors and better health in your school
- Revisit your action plan to update objectives and check off completed actions

Action for Healthy Kids Assessment

Based on the 2021-22 SHI result:

1. What bright spots do you see?
2. What questions do you have?
3. What comments can you offer?
4. What suggestions do you have as potential action steps to improve our scores for 2022-23?
5. Is there an action item that we need to focus on as a group?

AASD	Score	Rating
Appleton Central High School	84.39	Excellent
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Richmond Elementary School	96.93	Excellent
Stephen Foster Elementary Charter School	96.49	Excellent
Valley New School	81.86	Excellent
Wilson Middle School/Magellan Magnet School	60.34	Good
District Average Score	89.30	Excellent

School Wellness Policy Evaluation Tool: Action for Healthy Kids School Health Index Report

Key Word Key Time (KWKT)

<p>WHY is this important?</p>	<p>In order to be compliant with the Healthy Hunger Free Kids Act Public Law 111-296, the district is required to evaluate their wellness policy implementation and compliance at each site. Per our School Wellness Policy 458, each site will need to complete an assessment tool (Action for Healthy Kids) based on the School Health Index (SHI) that will give a school wellness report on the status of compliance and implementation at each site which will be reported back to district administration and the board. The purpose of the assessment is for schools to identify the strengths and weaknesses of their health and safety policies and programs, and develop action plans for improving student health.</p>
<p>WHO will the report be provided to?</p>	<p>The school wellness report will be reported back to the following people as identified in the School Wellness Policy: (1) AASD School Wellness Committee, (2) Superintendent, (3) School Board, (4) School Personnel, (5) Parents, (6) Students, and (7) Community Members.</p>
<p>WHAT is the report?</p>	<p>The Action for Healthy Kids Wellness Assessment examined several aspects of the school wellness environment. The SHI report provided an overall score that highlights what percentage of health-promoting practices a school has in place as well as “Opportunities for Growth.” The 9 reporting categories included:</p> <ol style="list-style-type: none"> 1) School Health and Physical Environment 2) Nutrition Environment and Services 3) Health Education 4) Physical Education and Physical Activity 5) Social and Emotional Climate 6) School Health Services 7) Staff Wellness 8) Family Involvement 9) Community Involvement <p>The score was determined based on responses (<i>3 = Fully in Place, 2 = Partially in Place, 1 = Under Development, 0 = Not in Place</i>) to specific school health index questions that measure key nutritional and physical activity best practices. The report compared the school’s score to other AFHK schools in the district and state. The report also identified opportunities for growth in categories where the school scored a 0 or 1.</p>
<p>HOW will the report support student success?</p>	<p>Promoting healthy and safe behaviors among students is providing young people with the knowledge and skills they need to become healthy and productive adults. The SHI score indicates the degree to which a school provides an environment where students are healthy, active and ready to learn. Improving student health and safety can:</p> <ul style="list-style-type: none"> ● Increase students’ capacity to learn ● Reduce absenteeism ● Improve physical fitness and mental alertness
<p>WHAT do schools need to do with the results of the report?</p>	<p>The SHI scores enable schools to improve their overall school wellness environment by reviewing their SHI report:</p> <ul style="list-style-type: none"> ● Review each reporting category to identify strengths and weaknesses of your health and safety policies and programs ● Review the “Opportunities for Growth” and identify 3 - 5 priorities that is feasible for your school to accomplish during the school year ● Use your SHI results to develop action plans for improving student health. The following template and activities are not required but can support in establishing your action plan: <ul style="list-style-type: none"> ■ Action for Healthy Kids template action plan ■ Game On Activities to support each topic area on the SHI ● Use your action plan to track the progress of your identified priorities ● Engage teachers, parents, students, and the community in promoting health-enhancing behaviors and better health in your school ● Revisit your action plan to update objectives and check off completed actions

AASD Annual Wellness Report 2021-22

WHY is this important?

Per our *School Wellness Policy 458*, each site will need to complete an assessment tool (Action for Healthy Kids) based on the School Health Index (SHI). The purpose of the assessment is for schools to identify the strengths and weaknesses of their health and safety policies and programs, and develop action plans for improving student health.

WHAT is the report?

The Action for Healthy Kids Wellness Assessment examined nine (9) aspects of the school wellness environment:

- | | | | |
|----------------------------------|---------------------------|---------------------|---------------------------|
| 1. School Health and Environment | 2. Nutrition Environment | 3. Health Education | 4. PE & Physical Activity |
| 5. Social & Emotional Climate | 6. School Health Services | 7. Staff Wellness | 8. Family Involvement |
| 9. Community Involvement | | | |

The report compared AFHK schools in the district and state, and identified opportunities for growth. The SHI score indicates if a school provides an environment where students are healthy, active and ready to learn.

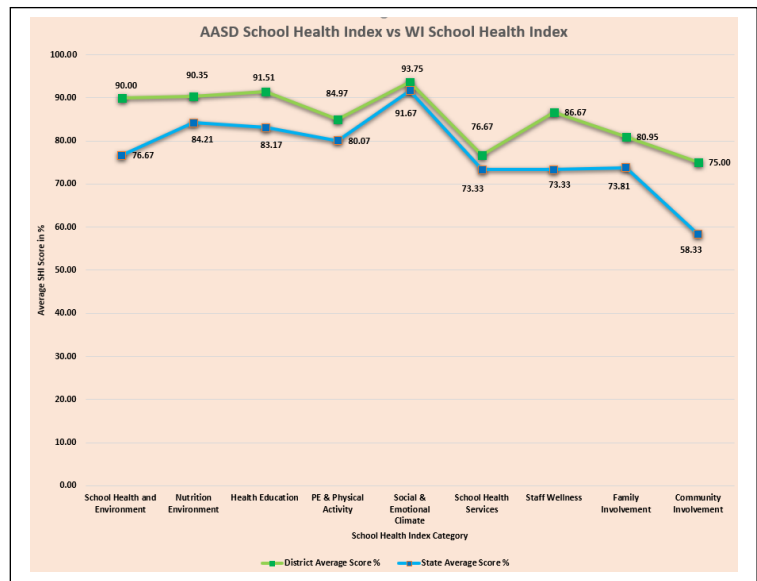
HOW will the report support student success?

Promoting healthy and safe behaviors among students provide young people with the knowledge and skills needed to become healthy and productive adults. Improving student health and safety can increase students' capacity to learn, reduce absenteeism and improve physical fitness and mental alertness.

SUMMARY: AASD's school health index rating is excellent. AASD scored excellent in 9 of 9 SHI categories. The district exceeds the state average in all 9 SHI categories. The district's overall score decreased by 0.27% from 89.57% in 2020-21 to 89.30% in 2021-22.

Overall Score	
Accountability Ratings	Score
Excellent	76-100
Good	51-75
Fair	26-50
Needs Improvement	0-25

AASD	Score	Rating
Appleton Central High School	84.39	Excellent
Appleton East High School/Tesla	91.14	Excellent
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Stephen Foster Elementary Charter School	96.49	Excellent
Valley New School	81.86	Excellent
Wilson Middle School/Magellan Magnet School	60.34	Good
District Average Score	89.30	Excellent



Appleton Area School District	Score	Status
ELEMENTARY SCHOOLS	93.84%	Excellent
SECONDARY SCHOOLS	80.22%	Excellent
AASD	89.30%	Excellent

Strengths	Opportunities
Social and Emotional Climate	School Health Services
Health Education	Community Involvement
School Health and Environment	Family Involvement

Note: Report generated from School Health Index Results by Thai Xiong, Ph.D, Director of STEM (7-12) and Health & Human Performance (K-12)

Work Session	Topic	Type	Time	Comments
Monday, July 25, 2022	OE Monitoring: 2-Emergency Succession & 3-Treatment of Stakeholders ; Employee Handbook Updates	Pre-Meeting	4:00 - 5:45 PM	
Monday, August 8, 2022	2022-2023 Employee Handbook	Pre-Meeting	4:00 - 5:45 PM	
Wednesday, August 17, 2022	Attendance	Stand-Alone	7:30 - 10:30 AM	
Monday, September 12, 2022	Seclusion and Restraint report OE Monitoring: 4-Personnel Administration	Pre-Meeting	4:00 - 5:45 PM	
Wednesday, September 21, 2022	Results Review/Update: 2.1.1 ELA & 2.1.2 Math (Move to October for 2023-24)	Stand-Alone	7:30 - 10:30 AM	
Monday, October 10, 2022	Results Review/Update: 2.1.3 Science & 2.1.4 Civics and SS	Pre-Meeting	4:00 - 5:45 PM	
Wednesday, October 19, 2022	OE Monitoring: 5-Financial Planning (Move to January for 2023-24)	Stand-Alone	7:30 - 10:30 AM	
Wednesday, November 16, 2022	Results Review/Update: 2.1.5 HHP, 2.1.6 Fine Arts & 2.1.7 World Languages	Stand-Alone	7:30 - 10:30 AM	Hmong American Immersion School (HAIS) Charter School Presentation
Wednesday, December 21, 2022	OE Monitoring: OE-12 Facilities Monitoring & OE-6 Financial Administration	Stand-Alone	7:30 - 10:30 AM	Academy for Black Excellence (ABLE) Charter School Presentation
Monday, January 9, 2023	ACP Yearly Communication	Pre-Meeting	5:00 - 5:45 PM	
Wednesday, February 15, 2023	OE Monitoring: 10-Learning Environment / Student Behavior AGR School Board Report	Stand-Alone	7:30 - 10:30 AM	

Wednesday, March 15, 2023	OE Monitoring: 7-Asset Protection and Human Resources Update to include Recruiting/Retaining Staff	Stand-Alone	7:30 - 10:30 AM	
Monday, April 10, 2023	Update on ELA Program Review and Literacy Audit	Pre-Meeting	4:00 - 5:45 PM	
Wednesday, April 19, 2023	Student attendance Update	Stand-Alone	7:30 - 10:30 AM	
Monday, May 8, 2023	OE Monitoring: 8-Communicating With and Support For the Board & 9-Communicating With the Public	Pre-Meeting	4:00 - 5:45 PM	My initial thought was we could probably cover these in a pre-meeting, but we can move to the stand-alone if you think we'll need more time.
Wednesday, May 17, 2023	OE Monitoring: 11-Instructional Program	Stand-Alone	7:30 - 10:30 AM	
Monday, June 12, 2023	AGR School Board Report Results Review/Update: 2.1.8 CTE & 2.1.9 Financial Literacy & R-3 Essential Life Skills	Pre-Meeting	4:00 - 5:45 PM	
Wednesday, 6/21/2023 - reschedule (6/28/2023)	Supt. Evaluation / Board Self-Reflection	Stand-Alone	7:30 - 10:30 AM	
Possible Topics:				
HR update to include attracting and retaining staff				
Safety and Security				
Refugees/EL Newcomers				
STEM planning				
Changes needed to Operational Expectations and Results Policies				
DEI department functions				
Expulsion/Withdrawal process				
*updated 3/2/23				