

## **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

# Meeting Agenda - Final City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Wednesday, October 12, 2022

3:30 PM

Council Chambers, 6th Floor

- Call meeting to order
- 2. Roll call of membership
- Approval of minutes from previous meeting

22-1245 City Plan Minutes from 9-28-22

Attachments: City Plan Minutes 9-28-22.pdf

### 4. Public Hearings/Appearances

22-1246

Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-1247)

<u>Attachments:</u> ClassIIPublicHearingNoticeNewspaper 2821NBallardRd SUP#11-22.pdf

PublicHearingNoticeNeighborhood 2821NBallardRd SUP#11-22.pdf

#### 5. Action Items

22-1247

Request to approve Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: StaffReport 2821NBallardRd SUP For10-12-22.pdf

<u>22-1133</u>

Request to approve the Trail View Estates South 3 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: StaffReport TrailViewEstatesSouth3 FinalPlat For10-12-22.pdf

#### 6. Information Items

## 7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



## **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

# Meeting Minutes - Final City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Wednesday, September 28, 2022

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Roll call of membership

Present: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Others present: Chip Gabbey, RS/MAX 24/7 Commercial

3. Approval of minutes from previous meeting

22-1194 City Plan Minutes from 9-14-22

Attachments: City Plan Minutes 9-14-22.pdf

Palm moved, seconded by Robins, that the Minutes be approved. Roll Call. Motion carried by the following vote:

motion carried by the following vote.

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

#### 4. Public Hearings/Appearances

#### 5. Action Items

22-1195

Request to approve Certified Survey Map #25-22, which crosses a plat boundary, for the F Street Phase III development located in Southpoint Commerce Park, west of S. Eisenhower Drive and south of E. Milis Drive (Tax Id #31-9-5714-00, 31-9-5714-01, 31-9-5714-02, 31-9-5712-30, 31-9-5712-31, 31-9-5712-32, and 31-9-5712-33) as shown on the attached map and subject to the conditions in the attached staff report

Attachments: StaffReport F Street Phase III CrossingPlatBoundary For09-28-22.pdf

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

#### 6. Information Items

22-1227 Appleton City Planning Centennial Month and related timeline document

<u>Attachments:</u> AppletonCityPlanningCentennialMonthProclamation.pdf

100YearsOfPlanningTimeline Infographic.pdf

This item was presented and discussed.

#### 7. Adjournment

Palm moved, seconded by Fenton, that the meeting be adjourned at 3:40 p.m. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

City of Appleton Page 2

#### CITY OF APPLETON

#### NOTICE OF PUBLIC HEARING

#### PROPOSED SPECIAL USE PERMIT

NOTICE IS HEREBY GIVEN of a Public Hearing to be held before the City Plan Commission on Wednesday, October 12, 2022, at 3:30 P.M., in Council Chambers, 6th Floor, City Hall, 100 North Appleton Street, or as soon thereafter as can be heard, for the purpose of considering a Special Use Permit.

Pursuant to Sections 23-66 and 23-113 of the Appleton Municipal Code, to consider a request by Athanea Hahn, applicant and owner, for property located at 2821 North Ballard Road (Tax Id #31-1-6536-00) to obtain a Special Use Permit for a restaurant with alcohol sales and consumption (FOME Food & Company). In the C-2 General Commercial District, a Special Use Permit is required for a restaurant with alcohol sales and consumption.

All persons interested are invited to attend this meeting and will be given an opportunity to be heard. Feedback can also be shared with Plan Commission members via written letter, email, or phone call. Any questions regarding this matter should be directed to Jessica Titel, Principal Planner, in the Community and Economic Development Department at (920) 832-6476 or by email at jessica.titel@appleton.org.

CITY PLAN COMMISSION APPLETON, WISCONSIN COMMUNITY & ECONOMIC DEVELOPMENT CITY HALL - 100 NORTH APPLETON STREET APPLETON, WISCONSIN 54911-4799 (920) 832-6468

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

RUN: September 27, 2022 October 4, 2022

#### NOTICE OF PUBLIC HEARING

#### OF THE

#### APPLETON CITY PLAN COMMISSION

Dear property owner(s):

The City of Appleton Plan Commission will conduct a Public Hearing on Wednesday, October 12, 2022, at 3:30 P.M., or as soon thereafter as can be heard, in Common Council Chambers, 6th Floor, City Hall, 100 North Appleton Street, for the purpose of considering the following proposed Special Use Permit:

- Pursuant to Sections 23-66 and 23-113 of the Appleton Municipal Code, to consider a request by Athanea Hahn, applicant and owner, for property located at 2821 North Ballard Road (Tax Id #31-1-6536-00) to obtain a Special Use Permit for a restaurant with alcohol sales and consumption (FOME Food & Company). In the C-2 General Commercial District, a Special Use Permit is required for a restaurant with alcohol sales and consumption.
- ALDERMANIC DISTRICT: 14 Alderperson Christopher Croatt

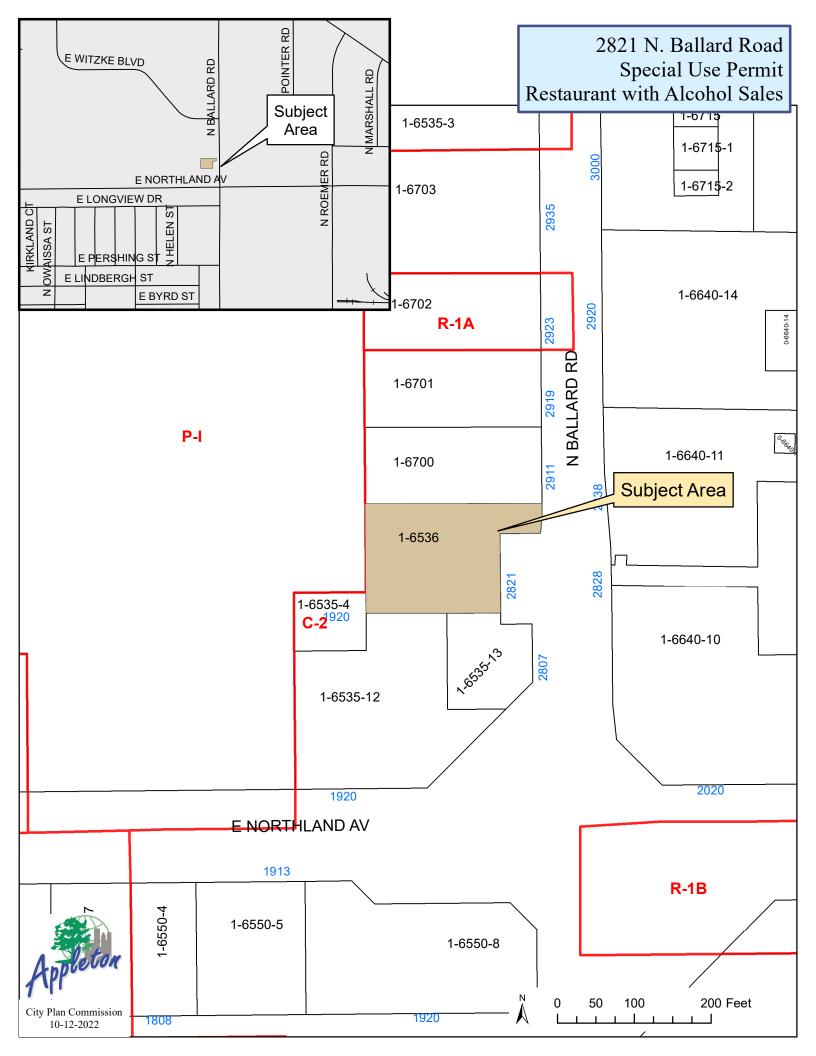
You are being notified as a policy of the City of Appleton Community and Economic Development Department. All persons interested are invited to attend this meeting and will be given an opportunity to be heard. Feedback can also be shared with Plan Commission members via written letter, email, or phone call. The Plan Commission makes a recommendation to the Common Council who makes the final decision on the matter.

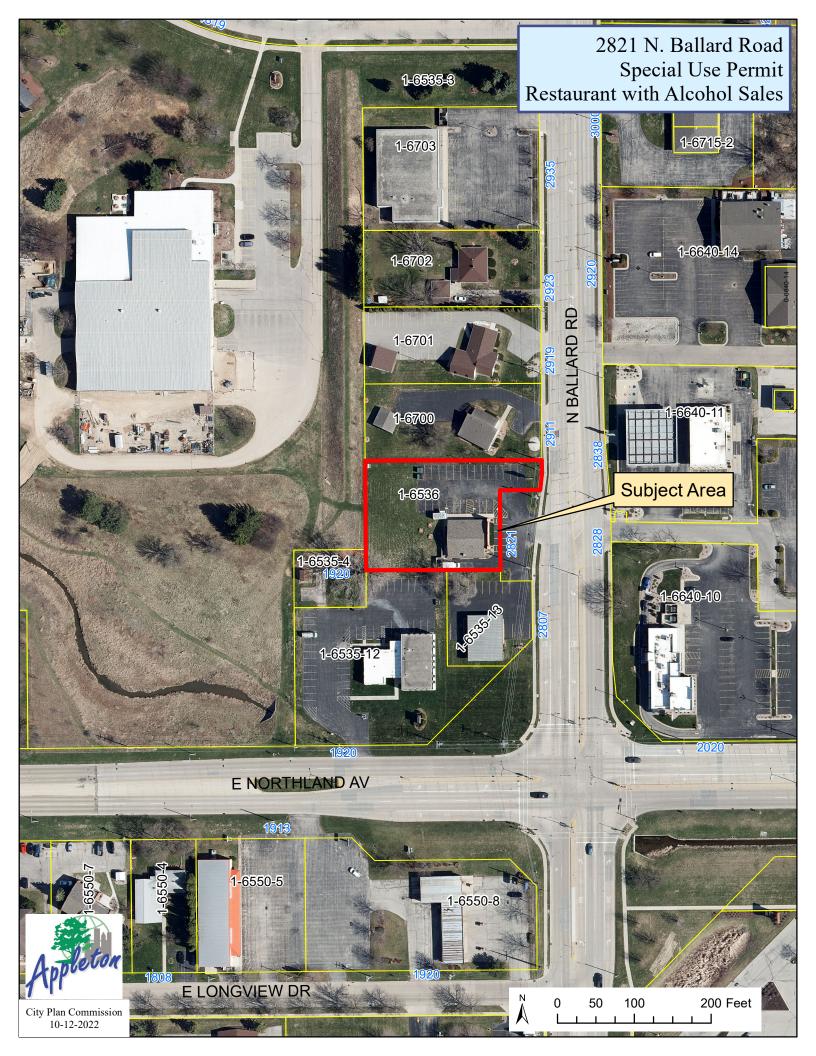
Any questions regarding this matter should be directed to Jessica Titel, Principal Planner, in the Community and Economic Development Department at 920-832-6476 or by email at jessica.titel@appleton.org.

CITY PLAN COMMISSION

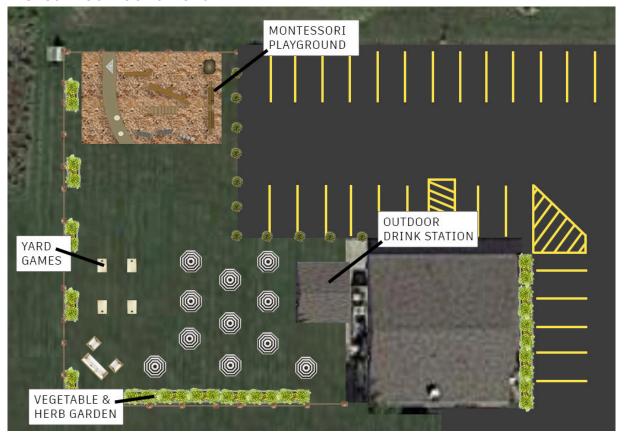
COMMUNITY & ECONOMIC DEVELOPMENT CITY HALL - 100 NORTH APPLETON STREET APPLETON, WISCONSIN 54911-4799 920-832-6468

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.





#### **PROPOSED OUTDOOR SPACE 3.1**



# EXISTING AND PROPROSED BUILDINGS + STRUCTURES

**OUTDOOR DRINK PAVILION:** 

- BUILDING USE: TO SERVE
   BEVERAGES AND PLACE ORDERS
- DIMENSIONS: TBD
- LOCATION:TBD, IN OUTDOOR SPACE

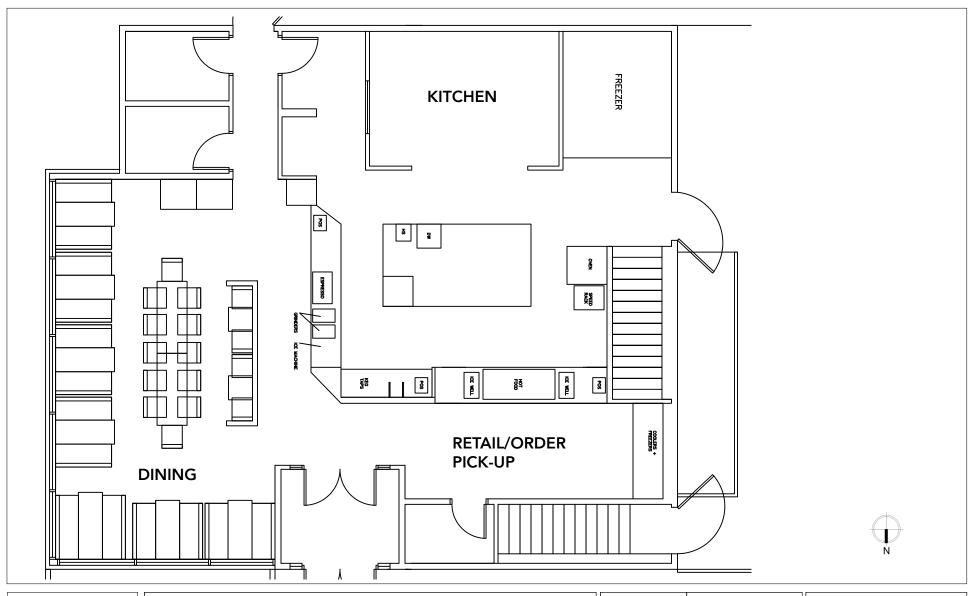


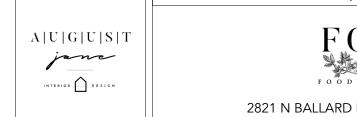
PLEASE NOTE: THIS OUTDOOR SPACE WILL NOT BE COMPLETED UNTIL THE SPRING/SUMMER OF 2023. NO FORMAL DRAWINGS HAVE BEEN CREATED AT THIS TIME. THIS IS TO SHOW THE CONCEPT OF THE SPACE. LOCATION AND DIMENSIONS OF DRINK THE PAVILION HAVE NOT BEEN FINALIZED.



PROJECT	
FOME	
2821 N BALLARD RD APPLETON, WI 54911	
	_

	DATE: 9.12.22	SCALE: NA	TITLE
	DRAWN BY: HSKAAR  PROJECT NO: 22-002		EXISTING AND PROPOSED BUILDINGS + STRUCTURES
			DRAWING NO.
	ACCEPTED BY:		3.1





PROJECT

DATE: 9.

DRAWN

PROJECT

ACCEPT

DATE: 9.

DRAWN

PROJECT

ACCEPT

DATE: —

DATE: 9.12.22   SCALE: 1/8"=1'-0"	TITLE
DRAWN BY: HSKAAR	PRELIMINARY ARCHIECTURAL PLANS
PROJECT NO: 22-002	DRAWING NO.
ACCEPTED BY:	11



### **REPORT TO CITY PLAN COMMISSION**

Plan Commission Public Hearing Date: October 12, 2022

Common Council Meeting Date: October 19, 2022

Item: Special Use Permit #11-22 for restaurant with alcohol sales and

service and associated outdoor seating area.

Case Manager: Jessica Titel, Principal Planner

#### GENERAL INFORMATION

Owner/Applicant: PNH Holdings, LLC / FOME Food & Company c/o Athanea Hahn

**Address/Parcel #:** 2821 N. Ballard Road (Tax Id #31-1-6536-00)

**Petitioner's Request:** The applicant is requesting a Special Use Permit for alcohol sales and service in conjunction with a restaurant and associated outdoor seating area.

#### BACKGROUND

The property currently consists of a single tenant commercial building and associated off-street parking lot. The existing building was previously used as a restaurant without alcohol sales. The applicant recently applied for a Liquor License that includes Class B beer and Class C wine.

#### **STAFF ANALYSIS**

**Project Summary:** The applicant proposes to establish a restaurant with alcohol sales and service on the subject site, which would occupy the existing building that is approximately 2,225 square feet in size. The applicant is also proposing an outdoor seating area.

**Operational Information:** A plan of operation is attached to the staff report.

**Outdoor Seating Area:** The outdoor seating area is approximately 13,500 square feet and will include a seating area, a playground, yard games, outdoor drink station and a garden. The applicant is proposing a fence around the outdoor area.

**Existing Site Conditions:** The existing single-story building totals approximately 2,225 square feet in size. The 27,025 square foot site also includes an off-street parking lot, with access from N. Ballard Road.

Current Zoning and Procedural Findings: The subject property has a zoning designation of C-2 General Commercial District. Per Section 23-113(e) of the Municipal Code, a restaurant with alcohol sales and service requires a Special Use Permit in the C-2 District. The Plan Commission makes a recommendation to the Common Council who will make the final decision on the Special Use Permit. A two-thirds vote of the Common Council is required for approval.

Special Use Permit #11-22 October 12, 2022 Page 2

**Surrounding Zoning and Land Uses:** The surrounding area is under the jurisdiction of the City of Appleton (north, south, east, and west). The uses are generally commercial and public/institutional in nature.

North: C-2 General Commercial District. The adjacent land use to the north is commercial.

South: C-2 General Commercial District. The adjacent land use to the south is commercial.

East: C-2 General Commercial District. The adjacent land uses to the east are commercial.

West: P-I Public Institutional District. The adjacent land uses to the west are currently City of Appleton public/institutional uses (Memorial Park and Park, Recreation and Facilities Management offices and garage).

**Appleton Comprehensive Plan 2010-2030:** Community and Economic Development staff has reviewed this proposal and determined it is compatible with the Commercial designation shown on the City's *Comprehensive Plan 2010-2030* Future Land Use Map. Listed below are related excerpts from the City's *Comprehensive Plan 2010-2030*.

#### *Goal 1 – Community Growth*

Appleton will continue to provide opportunities for residential, commercial, and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.

#### Goal 8 – Economic Development

Appleton will pursue economic development that retains and attracts talented people, brings good jobs to the area, and supports the vitality of its industrial areas, downtown, and neighborhood business districts.

#### OBJECTIVE 9.5 Economic Development:

Encourage new development and redevelopment activities that create vital and attractive neighborhoods and business districts.

#### OBJECTIVE 10.2 Land Use:

Encourage redevelopment to meet the demand for a significant share of future growth, and to enhance the quality of existing neighborhoods.

#### OBJECTIVE 10.5 Land Use:

Support the continued redevelopment and revitalization of land uses adjacent to Appleton's key transportation corridors and downtown.

**Technical Review Group (TRG) Report:** This item appeared on the September 20, 2022 TRG agenda. No negative comments were received from participating departments.

**Zoning Ordinance Requirements and Substantial Evidence:** When reviewing an application for a Special Use Permit, the City must determine if the applicant's proposal satisfies Municipal Code requirements and conditions. Pursuant to Section 23-66(c)(5) of the Municipal Code, the Plan Commission and Common Council must provide substantial evidence supporting their decision to

approve, approve with conditions, or deny the Special Use Permit. Substantial evidence means "facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a Special Use Permit and that reasonable persons would accept in support of a conclusion." Any requirements and conditions listed for approval must be reasonable, and to the extent practicable, measurable.

Section 23-47 of the Zoning Code regulates trash enclosures (location and materials). Trash enclosures are not allowed within the front yard. The applicant will need to relocate the proposed trash enclosure in compliance with Section 23-47. Staff will review the final trash enclosure location with the required building permits.

**Finding of Fact:** This request was reviewed in accordance with the standards (proper zoning district, district regulations, special regulations, comprehensive plan and other plans, traffic, landscaping and screening, neighborhood compatibility, and impact on services) for granting a Special Use Permit under Section 23-66(e)(1-8) of the Municipal Code, which were found in the affirmative, as long as all stipulations are satisfied.

#### RECOMMENDATION

Staff recommends, based on the above analysis, that Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached maps and per attached plan of operation, along with the attached resolution, **BE APPROVED** to run with the land, subject to the following conditions:

1. The applicant shall receive approval of a Liquor License from the City Clerk prior to serving alcohol on the premises.

Substantial Evidence: This condition provides notice to the applicant that a Liquor License is also needed prior to serving alcohol.

2. The use shall conform to the standards established in Chapter 9, Article III, Alcoholic Beverages, of the Appleton Municipal Code.

Substantial Evidence: This condition is one of the special regulations included in Section 23-66(h)(6) of the Zoning Ordinance for this particular use.

3. The site shall be kept free of litter and debris.

Substantial Evidence: This condition is one of the special regulations included in Section 23-66(h)(6) of the Zoning Ordinance for this particular use.

4. All Zoning, Building, Fire, Engineering, Utility and other Municipal Codes, and all applicable State and Federal laws shall be complied with.

Substantial Evidence: This condition is one of the special regulations included in Section 23-66(h)(6) of the Zoning Ordinance for this particular use.

#### Special Use Permit #11-22 October 12, 2022 Page 4

5. Any expansions of the special use, changes to the development plan(s), plan of operation or any conditions of approval may require a major or minor amendment request to this Special Use Permit pursuant to Section 23-66(g) of the Zoning Ordinance. Contact the Community and Economic Development Department to discuss any proposed changes.

Substantial Evidence: Standardized condition that establishes parameters for the current application and identifies the process for review of any future changes to the special use.

# CITY OF APPLETON RESOLUTION FOR SPECIAL USE PERMIT #11-22 RESTAURANT WITH ALCOHOL 2821 N. BALLARD ROAD

WHEREAS, Athanea Hahn, FOME Food & Company, has applied for a Special Use Permit for a restaurant with alcohol sales and service and associated outdoor seating area located at 2821 N. Ballard Road, also identified as Parcel Number 31-1-6536-00; and

**WHEREAS**, the location for the proposed restaurant with alcohol sales and service is located in the C-2 General Commercial District, and the proposed use may be permitted by Special Use Permit within this zoning district pursuant to Chapter 23 of the Municipal Code; and

**WHEREAS**, the City of Appleton Plan Commission held a public hearing on October 12, 2022 on Special Use Permit #11-22, at which all those wishing to be heard were allowed to speak or present written comments and other materials at the public hearing; and

**WHEREAS**, the City of Appleton Plan Commission has reviewed and considered the Community and Economic Development Department's staff report and recommendation, as well as other spoken and written evidence and testimony presented at the public hearing; and

**WHEREAS**, the City of Appleton Plan Commission reviewed the standards for granting a Special Use Permit under Sections 23-66(e)(1-8) of the Municipal Code; and

**WHEREAS**, the City of Appleton Plan Commission reviewed the standards for imposing conditions on the Special Use Permit under Section 23-66(c)(5) of the Municipal Code, and forwarded Special Use Permit #11-22 to the City of Appleton Common Council with a <u>favorable conditional</u> or <u>not favorable</u> (CIRCLE ONE) recommendation; and

**WHEREAS**, the City of Appleton Common Council has reviewed the report and recommendation of the City of Appleton Plan Commission at their meeting on October 19, 2022.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Common Council, based on Community and Economic Development Department's staff report and recommendation, as well as other spoken and written evidence and testimony presented at the public hearing and Common Council meeting, and having considered the recommendation of the City Plan Commission, that the Common Council:

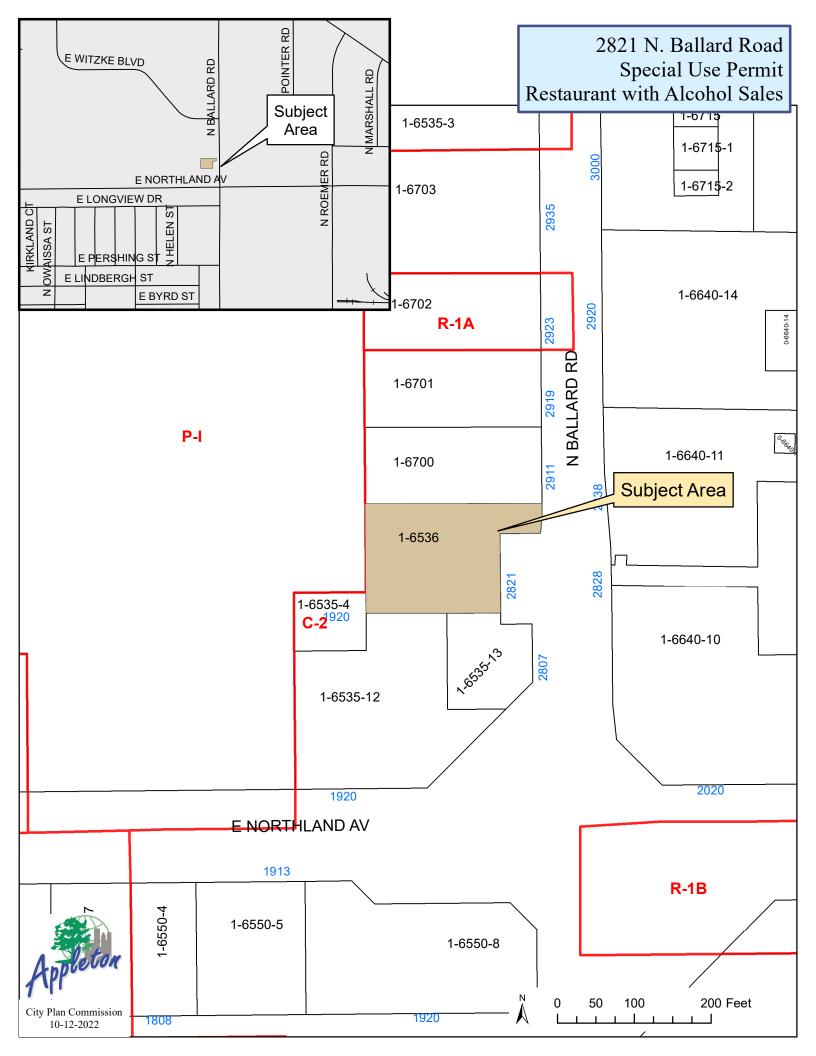
- 1. Determines all standards listed under Sections 23-66(e)(1-8) of the Municipal Code are found in the affirmative <u>YES</u> or <u>NO</u> (CIRCLE ONE)
- 2. If NO, the City of Appleton Common Council hereby denies Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor seating area located at 2821 N. Ballard Road, also identified as Parcel Number 31-1-6536-00, based upon the following standards and determinations: (List reason(s) why the Special Use Permit was denied)

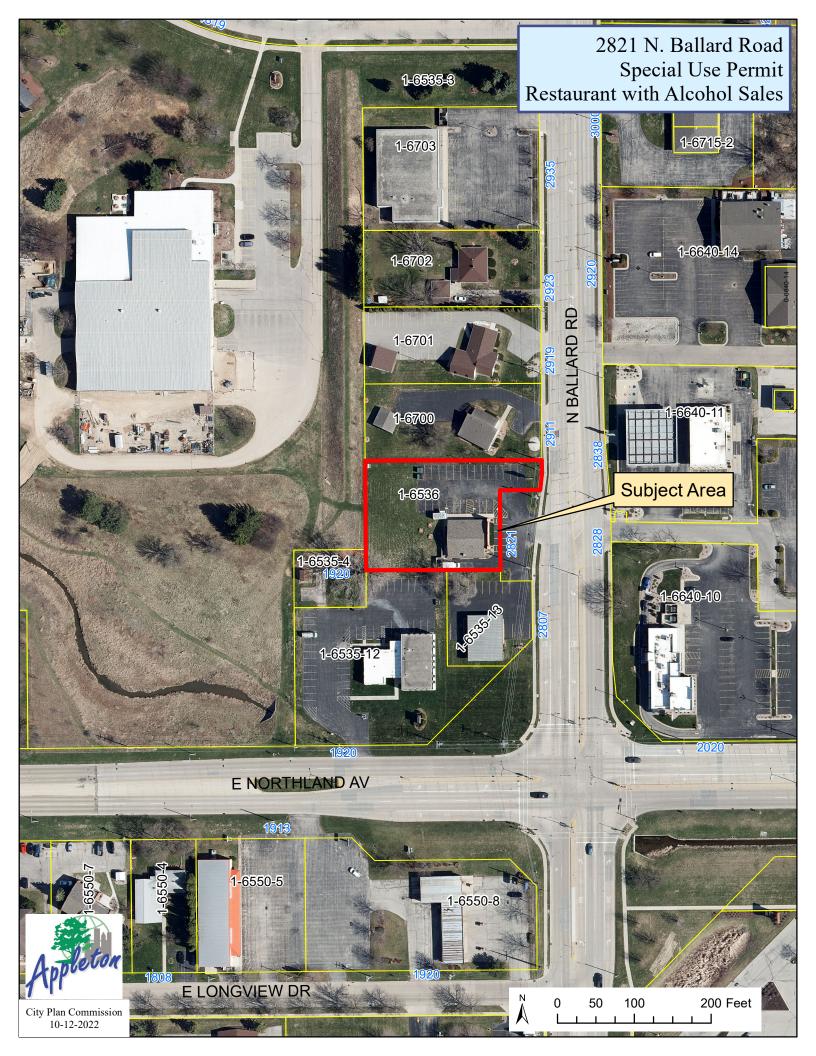
3. If YES, the City of Appleton Common Council hereby approves Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor seating area located at 2821 N. Ballard Road, also identified as Parcel Number 31-1-6536-00, subject to the following conditions as they are related to the purpose of the City of Appleton Municipal Code and based on substantial evidence:

#### CONDITIONS OF APPROVAL FOR SPECIAL USE PERMIT #11-22:

- A. The applicant shall receive approval of a Liquor License from the City Clerk prior to serving alcohol on the premises.
- B. The use shall conform to the standards established in Chapter 9, Article III, Alcoholic Beverages, of the Appleton Municipal Code.
- C. The site shall be kept free of litter and debris.
- D. All Zoning, Building, Fire, Engineering, Utility and other Municipal Codes, and all applicable State and Federal laws shall be complied with.
- E. Any expansions of the special use, changes to the development plan(s), plan of operation or any conditions of approval may require a major or minor amendment request to this Special Use Permit pursuant to Section 23-66(g) of the Zoning Ordinance. Contact the Community and Economic Development Department to discuss any proposed changes.
- 4. The City Clerk's Office is hereby directed to give a copy of this resolution to the owner/applicant, Community and Economic Development Department, Inspections Division, and any other interested party.

Adopted this day of	, 2022.	
ATTEST:	Jacob A. Woodford, Mayor	_
Kami Lynch, City Clerk		





### PLAN OF OPERATION AND LOCATIONAL INFORMATION

<b>Business Information:</b>	•	
Name of business:	Food & company	
(Check applicable proposed b space)	usiness activity(s) proposed fo	or the building or tenant
<ul><li>✓ Restaurant</li><li>□ Bar/Night Club</li><li>□ Wine Bar</li><li>□ Microbrewery</li><li>□ Other</li></ul>		
Years in operation:		
Percentage of business derive	ed from food service: 15%	6 25% coffee beer wine
	ent (detailed explanation of bus	NON WITO POLITO
FOME WIM he a br	eactast + lunch pla	ce for people to
take to-go or sit	and eat, maide as	d out. Food will be
0	and feature local	
will be available of	or purchase. WTM ho	st private/special events.
Proposed Hours of Operation		
Day	From	То
Week Days Monday thru Thursday	7:00 AM	3:00 PM *
Friday	7:00 AM	3:00 PM *
Saturday	7:00 Am	3:00 PM *
Sunday	7:00 Am	3:00 PM *
* FOME will be available to hose Building Capacity and Area	private/special events after hou	rs, 3:00 PM to 12:00 AM
determined by the Internation whichever is more restrictive:		nternational Fire Code (IFC),
Gross floor area of the existing	g building(s): 2,225	SQFT (MAIN FLOOR)
Gross floor area of the propos	sed building(s): 2,225	, SQFT

Describe Any Potential Noise Emanating From the Proposed Use:
Describe the noise levels anticipated from all equipment or other mechanical sources:
Noise levels will be minimal from all equipment &
other mechanical sources, it will not exceed (63 dB(A)
fran 7 Am- 10 PM, & 58 dB(A) from 10 PM- 7 AM
Describe how the crowd noise will be controlled inside and outside the building:  (for private creats only)
Butdoor: fence around property & closing by 12:00 Am.
Indoor: Keeping decibles between 60 dB(A) - 80 dB(A) with
butcher block counters, wall paper, where shades & sound absorbing hatchers,
If off-street parking is available for the business, describe how noise from the parking lot will be controlled:
No off-street parking is available, 30 parking appropriate
Graves on program. (7:00 AM-
7:00 Pm)
Outdoor Space Uses:
(Check applicable proposed area)

(Check applicable proposed area)
□ Patio □ Deck □ Sidewalk Café □ Other 13,500 © FT yard - Pimit twees □ None
Size: square feet.
Type of materials used and height of material to enclose the perimeter of the outdoor space:
is there any alcohol service incorporated within the outdoor space? Yes <a href="Yes">Yes</a> <a href="Yes">Ye</a>
Are there plans for outdoor music/entertainment? Yes V No
If yes, describe how the noise will be controlled:
· · · · · · · · · · · · · · · · · · ·

. /		
Is there any food service incorporated within the outdoor space? Yes No		
Proposed Hours of Operation	on for Outdoor Space:	
Day	From	То
Week Days: Monday thru Thursday	7:00 AM	3:00 PM *
Friday	7:00 AM	3:00 PM *
Saturday	7:06 Am	3:00 PM *
Sunday	7:00 AM	3:00 PM *
	t private/special events after hou for Outdoor Uses (Sidewalk	
*****Municipal Code Section	n 9-262(b)(4): The permit ho	lder can begin serving
	sidewalk café at 4:00 p.m. M   Sunday.  All alcoholic beve	
from the sidewalk café by 9		ragoo made bo romovoa
Off-Street Parking: (paw	ing lot)	
Number of spaces existing:	<u> </u>	
Number of spaces proposed: 30		
Other Licensed Premises:		
The number of licensed premises within the immediate geographic area of the proposed location will be considered in order to avoid an undue concentration that may have the potential of creating public safety problems or deterring neighborhood development.		
List nearby licensed premise	s:	
Hide out Bar UC, Ginge kootz Asian Gille,		
Moto Mars Gas Station, Super Bowl Farming		
Entertainment conter		
Number of Employees:		
Number of existing employees:		
Number of proposed employ	ees: <u>12 - 20</u>	
Number of employees scheduled to work on the largest shift:		



# Application for Special Use Permit Development Plan Checklist

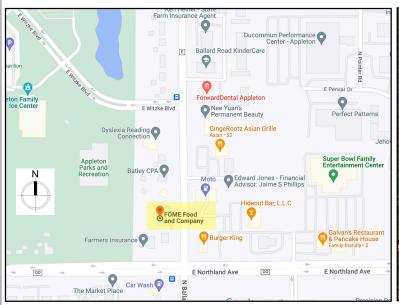
On-Site Sales and Consumption and/or Manufacturing of Liquor, Fermented Malt Beverages, and Wine

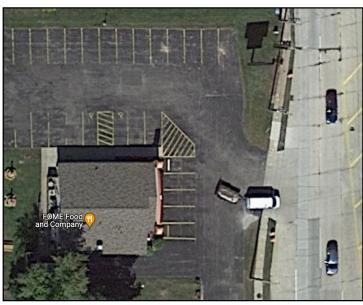
Community and Economic Development Department 100 N. Appleton St. Appleton, WI 54911

> 2821 N BALLARD ROAD APPLETON WI, 54911 ATHANEA HAHN: 920.915.3817

#### MAP OF AREA 1.1

#### VIEW OF PARKING LOT ENTRY 1.2





## ADJACENT SURROUNDING STREETS:

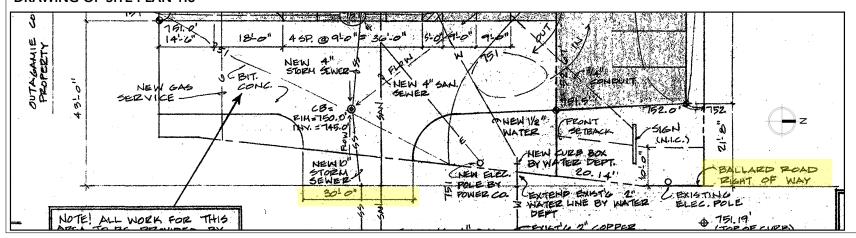
- E NORTHLAND AVE
- BALLARD RD
- E WITZKE BLVD

#### **RIGHT AWAY WIDTH(S):**

 30' DRIVEWAY ENTRY INTO PARKING LOT

NOTE: SITE PLAN CAN BE VIEWED IN FULL SCALE ON 18"X24" FROM 1993

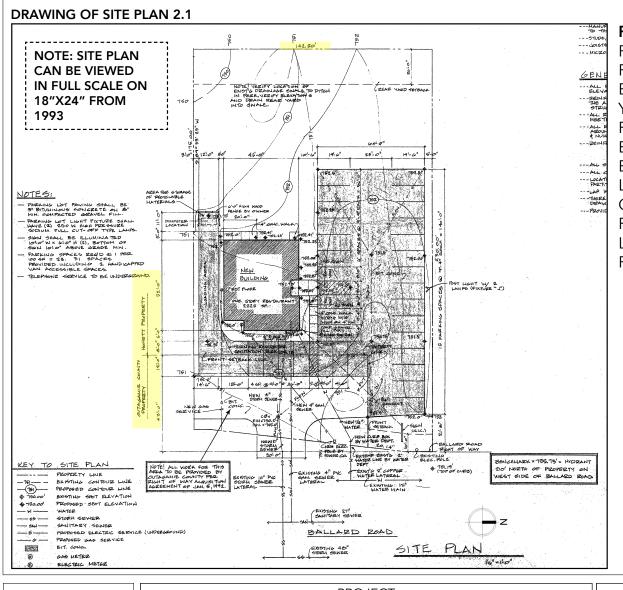
#### **DRAWING OF SITE PLAN 1.3**







	DATE: 9.12.22	SCALE: NA	TITLE
	DRAWN BY: HS	KAAR	ADJACENT OR SURROUNDING STREETS AND RIGHT-OF-WAY WIDTH(S)
	PROJECT NO: 22-002		DRAWING NO.
	ACCEPTED BY: DATE:		1
- 1			



#### **PROPERTY FACTS**

Property Type: Retail

Property Subtype: Restaurant

Building Class: C

Year Built/Renovated: 1993/2008

Percent Leased: 100% Building Height: 1 Story Building FAR: 0.08 Land Acres: 0.62 AC

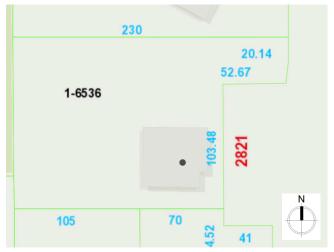
Opportunity Zone: No

Parking: 30 Spaces (13.5 Spaces per 1,000 SF

Leased)

Frontaged: 122 FT on North Ballard Road

## PROPERTY LINES VIA CITY OF APPLETON PROPERTY VIEWER







	DATE: 9.12.22	SCALE: NA	TITLE
	DRAWN BY: HS		RECORDED PROPERTY LINES AND THEIR DIMENSIONS
PROJECT NO: 22-002  ACCEPTED BY:  DATE:		22-002	DRAWING NO.
			2

#### **DRAWING OF SITE PLAN 2.1** --- 20161 **NOTE: SITE PLAN CAN BE VIEWED** GENE IN FULL SCALE ON CREAR YARD SETBACE THE A 18"X24" FROM 1993 AROUN --- ZEINF 191-61 --- Air --- LOCAT ---LAP ----THERE DEAV --- PRAVI PARKING LOT LIGHT FIXTURE SHALL -HAVE (2) 250 W HIGH PRESSURE SODIUM FULL CUT- OFF TYPE LAMPS. SIGN SHALL BE ILLUMINATED 100" W x 660" H (1), BOTTOM OF SIGN 100" ABOVE GRADE MIN. PARKING SPACES REGID & I PER-100 SF = 28. 31 SPACES PROVIDED INCLUDING 2 HANDICAPPED VAN ACCESSIBLE SPACES. TELEPHONE SERVICE TO BE UNDERGI BUILDING BENCHMARK = 755.73 = HYDRANT KEY TO SITE PLAN NOTE! ALL WORK FOR THIS AREA TO BE PROVIDED BY OUTAGAMIE COUNTY PER RIGHT OF WAY ACQUISITION AGREEMENT OF JAM, 5, 1992. 210' NORTH OF PROPERTY ON PROPERTY LINE EXISTING CONTOUR LINE CEXISTING 12" → 150.00° PROPOSED CONTOUR LINE EXISTING SPOT ELEVATION PROPOSED SPOT ELEVATION A 750.00 EXISTING 27" SANITARY SEWER --- 65 ----STORK SEWER SANITARY SEWER --- SAU ---BALLARD ROAD PROPOSED ELECTRIC SERVICE (UNDERGROUND) PROPOSED WAS SERVICE 888 BIT. CONG. SITE PLAN GAS HETER 160=1-0" ELECTRIC METER

# EXISTING AND PROPROSED BUILDINGS + STRUCTURES

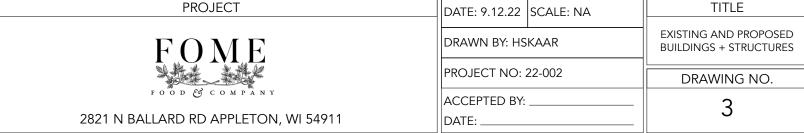
MAIN BUILDING:

BUILDING USE: RESTAURANT

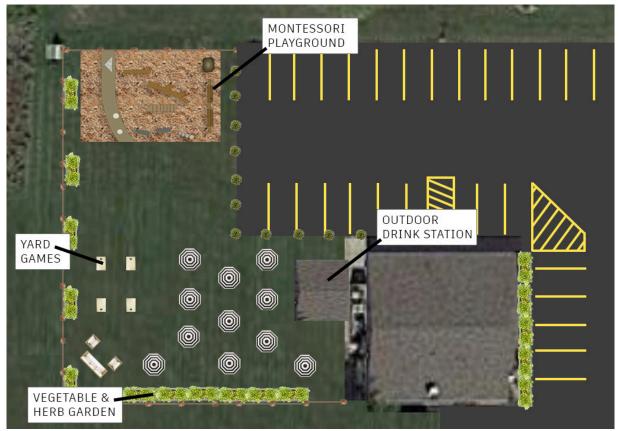
• DIMENSIONS: 45'X52'

• LOCATION: SEE SITE PLAN





#### **PROPOSED OUTDOOR SPACE 3.1**



# EXISTING AND PROPROSED BUILDINGS + STRUCTURES

**OUTDOOR DRINK PAVILION:** 

- BUILDING USE: TO SERVE
   BEVERAGES AND PLACE ORDERS
- DIMENSIONS: TBD
- LOCATION:TBD, IN OUTDOOR SPACE



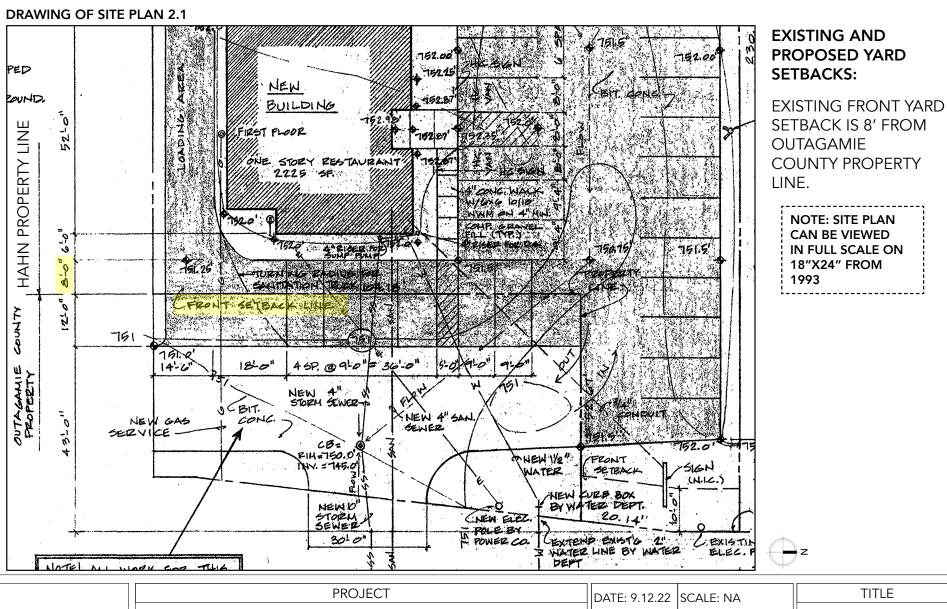
PLEASE NOTE: THIS OUTDOOR SPACE WILL NOT BE COMPLETED UNTIL THE SPRING/SUMMER OF 2023. NO FORMAL DRAWINGS HAVE BEEN CREATED AT THIS TIME. THIS IS TO SHOW THE CONCEPT OF THE SPACE. LOCATION AND DIMENSIONS OF DRINK THE PAVILION HAVE NOT BEEN FINALIZED.



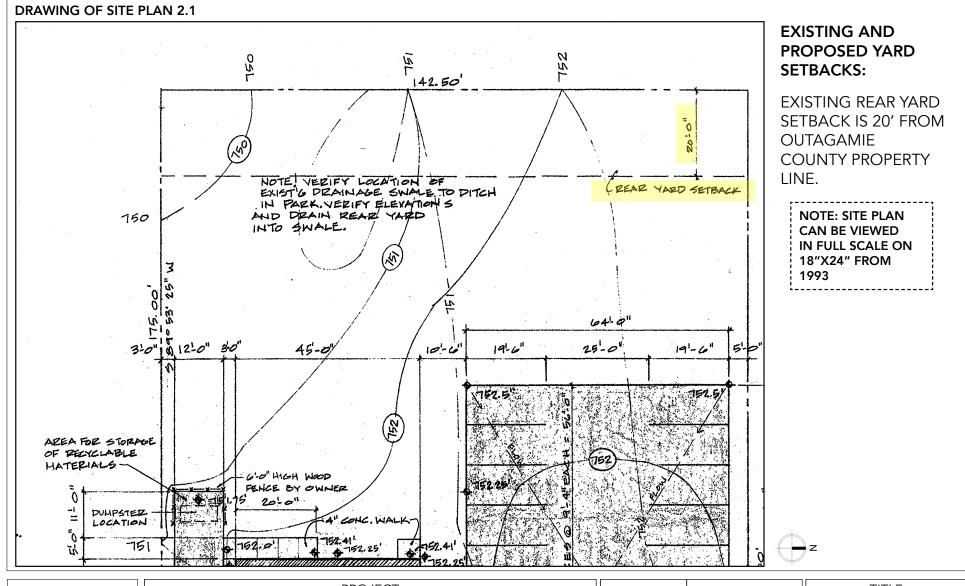
PROJECT	
FOME	
2821 N BALLARD RD APPLETON, WI 54911	

DDO IFOT

DATE: 9.12.22	SCALE: NA	TITLE
DRAWN BY: HS	KAAR	EXISTING AND PROPOSED BUILDINGS + STRUCTURES
PROJECT NO: 22-002		DRAWING NO.
ACCEPTED BY: DATE:		3.1



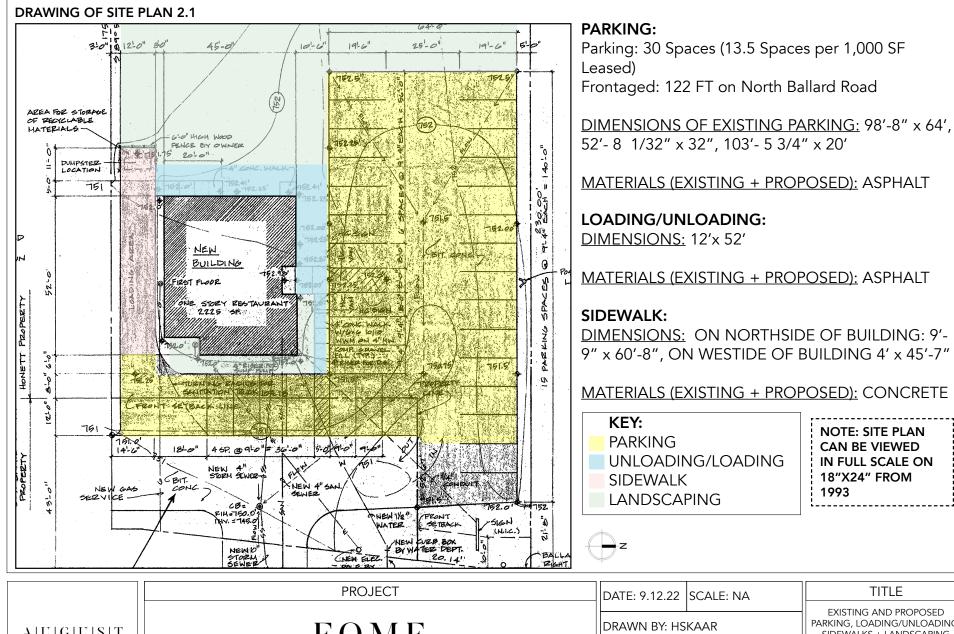








	DATE: 9.12.22	SCALE: NA	TITLE
	DRAWN BY: HSKAAR		EXISTING AND PROPOSED YARD SETBACKS
	PROJECT NO: 22-002		DRAWING NO.
	ACCEPTED BY:		4.1
- 1	DATE:		I .





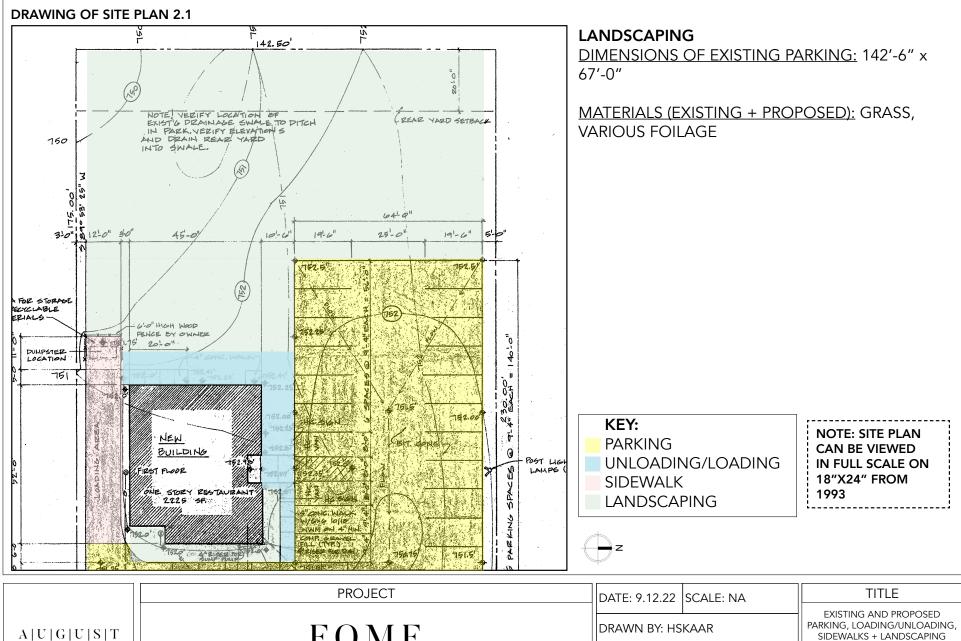
**NOTE: SITE PLAN** 

**CAN BE VIEWED** 

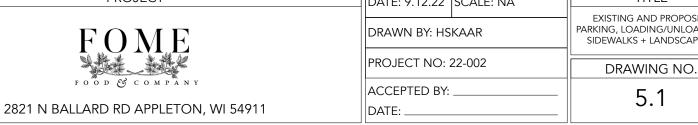
18"X24" FROM

1993

IN FULL SCALE ON







5.1



# PROPOSED LANDSCAPING:

GRASS, VARIOUS FOILAGE

OUTDOOR SEATING
WILL BE SURROUNDED
BY VEGETABLE + HERB
GARDENS, GRASSY
LOUNGING AREAS,
AND VARIOUS BUSHES
+ FLOWERS.

OPEN AREA FOR EVENTS

MONTESSORI PLAYGROUND TO BE ADDED

UPDATED BUSHES IN FRONT ON THE EAST SIDE OF THE BUILDING





FOME
FOOD & COMPANY

2821 N BALLARD RD APPLETON, WI 54911

**PROJECT** 

DATE: 9.12.22 SCALE: NA

DRAWN BY: HSKAAR

PROJECT NO: 22-002

ACCEPTED BY:
DATE:

DATE:

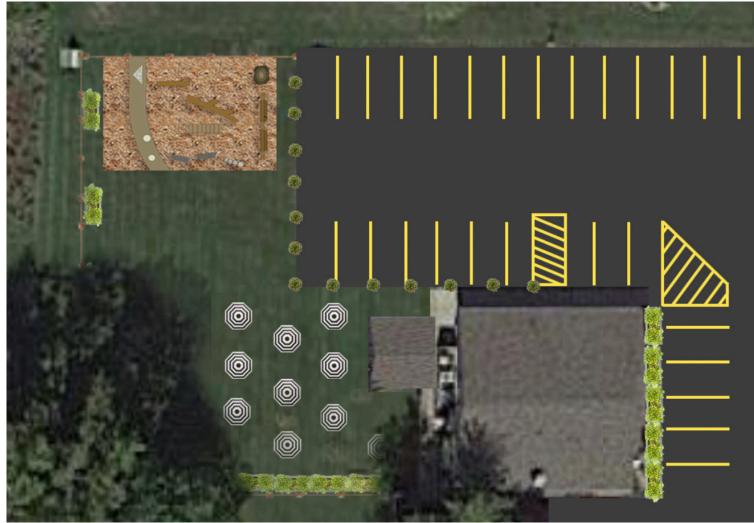
TITLE

LANDSCAPING
CONCEPT

DRAWING NO.

6

## **PROPOSED OUTDOOR SPACE 6.1**



**PROPOSED** LANDSCAPING: **EXISTING TREES WILL REMAIN** 





2821 N BALLARD RD APPLETON, WI 54911

**PROJECT** 

DATE: 9.12.22 | SCALE: NA

DRAWN BY: HSKAAR

PROJECT NO: 22-002

ACCEPTED BY: \_

DATE: \_

TITLE

**LANDSCAPING** CONCEPT

DRAWING NO.

6.1

#### **EXISTING FENCE AND TREES**



PROPOSED
LANDSCAPING:
EXISTING TREES FENCE
AND TREES WILL REMAIN.

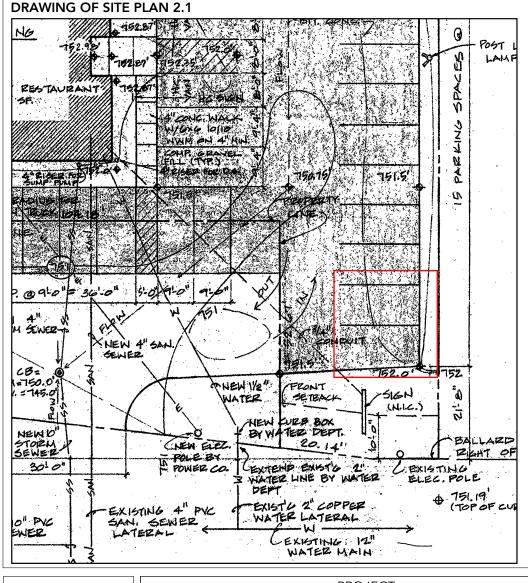


FOME
FOOD & COMPANY

2821 N BALLARD RD APPLETON, WI 54911

PROJECT

DATE: 9.12.22 SCALE: NA	TITLE
DRAWN BY: HSKAAR	LANDSCAPING CONCEPT
PROJECT NO: 22-002	DRAWING NO.
ACCEPTED BY:	6.2



# EXISTING/PROPOSED LOCATIONS OF REFUSE CONTAINERS

REFUSE CONTAINERS WERE LOCATED IN THE BACK CORNER OF THE PARKING LOT (NORTH-WEST CORNER) BUT WILL BE MOVED TO THE NORTH-EAST CORNER TO ENSURE AN ENJOYABLE ATMOSPHERE FOR OUR GUESTS OUTSIDE.

FENCE SURROUNDING REFUSE CONTAINERS WILL BE AT LEAST 6' TALL.

THE REFUSE CONTAINERS WILL BE ENCLOSED IN A SIMILAR GATE/FENCE AS SHOWN BELOW:

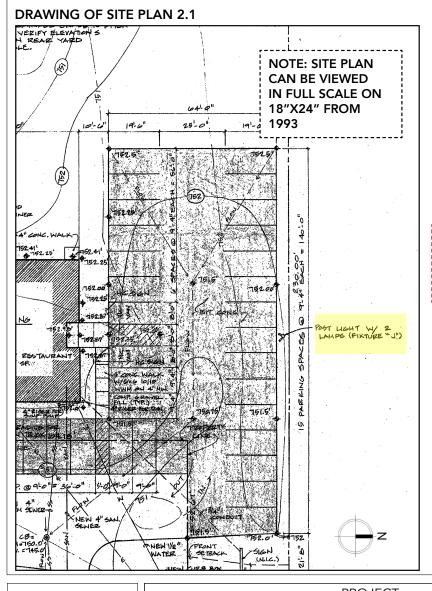








DATE: 9.12.22	SCALE: NA	TITLE
DRAWN BY: HSKAAR		LOCATION OF REFUSE CONTAINERS
PROJECT NO: 22-002		DRAWING NO.
ACCEPTED BY:		7

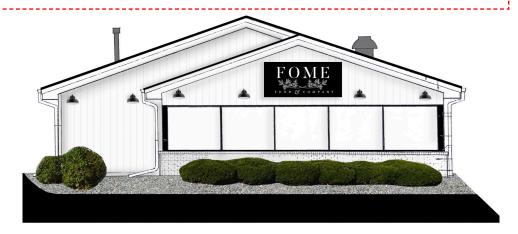


# EXISTING + PROPOSED LOCATIONS OF EXTERIOR LIGHT FXITURES

EXISTING LAMP POST IN PARKING LOT WILL REMAIN. MORE STREET LAMPS TO LIGHT PARKING LOT FROM NORTH BALLARD ROAD.

MORE EXTERIOR LIGHTING WILL BE ADDED WITH THE RENOVATION OF THE EXTERIOR IN SPRING/SUMMER 2023. BELOW IS AN EXAMPLE OF THE PROPOSED LIGHTING.

PLEASE NOTE: NO FORMAL DRAWINGS HAVE BEEN CREATED AT THIS TIME. THIS IS TO SHOW THE CONCEPT OF THE EXTERIOR.



**EAST ELEVATION** 





DATE: 9.12.22	SCALE: NA	TITLE
DRAWN BY: HSKAAR		LOCATION OF EXTERIOR LIGHT FIXTURES
PROJECT NO: 22-002		DRAWING NO.
ACCEPTED BY:		7



PROPOSED LOCATION, HEIGHT, + MATERIAL OF FENCE:

PROPOSED FENCE WILL FOLLOW THE SOUTH AND EAST PROPERTY LINES, AND PART OF THE NORTH PROPERTY LINE BY THE PARKING LOT.

THE FENCE WILL BE 6' TALL AND MADE OF ALUMINUM AND/OR COMPOSITE.

FINAL SELECTIONS HAVE NOT BEEN MADE. WILL BE CHOSEN IN SPRING/SUMMER 2023.

NO RETAINING WALLS ARE PRESENT ON THE PROPERTY.



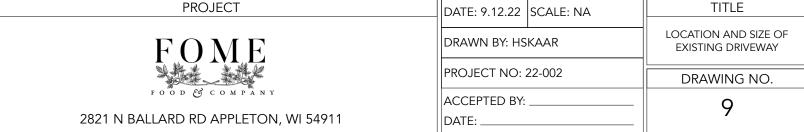
**PROJECT** TITLE DATE: 9.12.22 | SCALE: NA LOCATION, HEIGHT, The location, height DRAWN BY: HSKAAR + MATERIALS OF FENCE materials of all proposed PROJECT NO: 22-002 and existing fences or retaining DRAWING NO. FOOD & COMPAIN Y Walls. ACCEPTED BY: \_ 8 2821 N BALLARD RD APPLETON, WI 54911 DATE:

#### **DRAWING OF SITE PLAN 2.1** --- 40161 **NOTE: SITE PLAN CAN BE VIEWED** IN FULL SCALE ON CREAR YARD SETBACE 18"X24" FROM 1993 --- ZEINI 310 \$1210" 30" 19-6" 191-61 --- ALL --- ALL , --- LOCAT ------ PRAY PARKING LOT LIGHT FIXTURE SHALL HAVE (2) 250 W HIGH PRESSURE SODIUM FULL CUT- OFF TYPE LAMPS. SIGN SHALL BE ILLUMINATED 100" W x 610" H (1), BOTTOM OF SIGN 100" ABOVE GRADE MIN. PARKING SPACES REGID & I PER-100 SF = 28. 31 SPACES PROVIDED INCLUDING 2 HANDICAPPED VAN ACCESSIBLE SPACES. TELEPHONE SERVICE TO BE UNDERGROUND BUILDING BENCHMARK = 755.73 = HYDRANT KEY TO SITE PLAN NOTE! ALL WORK FOR THIS AREA TO BE PROVIDED BY OUTAGAMIE COUNTY PER RIGHT OF WAY ACQUISITION AGREEMENT OF JAN. 5, 1992. + TOP OF CURB) 210' NORTH OF PROPERTY ON PROPERTY LINE EXISTING CONTOUR LINE CEXISTING 12" → 150.00° PROPOSED CONTOUR LINE EXISTING SPOT ELEVATION PROPOSED SPOT ELEVATION A 750.00 EXISTING 27" SANITARY SEWER --- 65 ----STORK SEWER SANITARY SEWER --- SAU ---BALLARD ROAD PROPOSED ELECTRIC SERVICE (UNDERGROUND) PROPOSED WAS SERVICE 888 BIT. CONG. SITE PLAN GAS HETER 160=1-0" ELECTRIC METER

### LOCATION AND SIZE OF EXISTING DRIVEWAY

EXISTING DRIVEWAY FROM N BALLARD ROAD IS 30' WIDE. THIS DRIVEWAY WILL REMAIN.





#### VIEW OF AREA AROUND FOME FOOD & COMPANY 10.1



#### LOCATION AND USE OF BUILDINGS ON ADJOINING LAND: SOUTH OF NORTHLAND AVE

- "00" CAR WASH
- PICK'N SAVE: Grocery store
- COMMUNITY FIRST CREDIT UNION
- MJI BUILDING SERVICES:

Construction

#### LOCATION AND USE OF BUILDINGS ON ADJOINING LAND: NORTH OF NORTHLAND AVE

**PROJECT** 

2821 N BALLARD RD APPLETON, WI 54911

- APPLETON PARKS & RECREATION
- BATELY CPA: Certified public accounting firm
- ACUPUNCTURE & HERB CENTER: Traditional Chinese medicine, healthcare
- BUXTON O'NEIL INSURANCE AGENCY: Insurance
- FARMERS INSURANCE: Insurance
- BURGER KING: Restaurant/fast food

- GINGEROOTZ: Asian cusine
- BSI-BUILDING SERVICE: Office furniture
- MOTOMART: Gas station
- EDWARD JONES: Financial advisor
- HIDEOUT BAR
- CHASE BANK

DATE: 9.12.22 SCALE: NA



FOME

PROJECT NO: 22-002

ACCEPTED BY: \_\_\_\_\_

DATE: \_\_\_\_

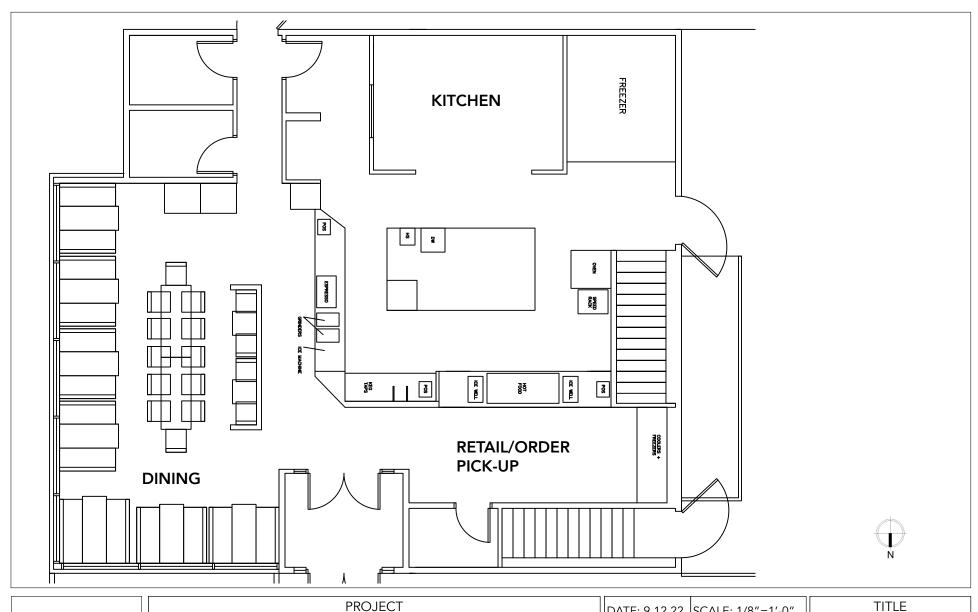
DRAWN BY: HSKAAR

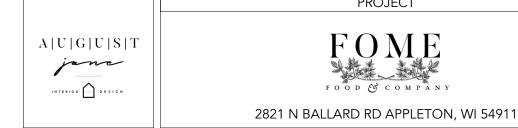
LOCATION AND USE OF BUILDINGS ON ADJOINING LAND

TITI F

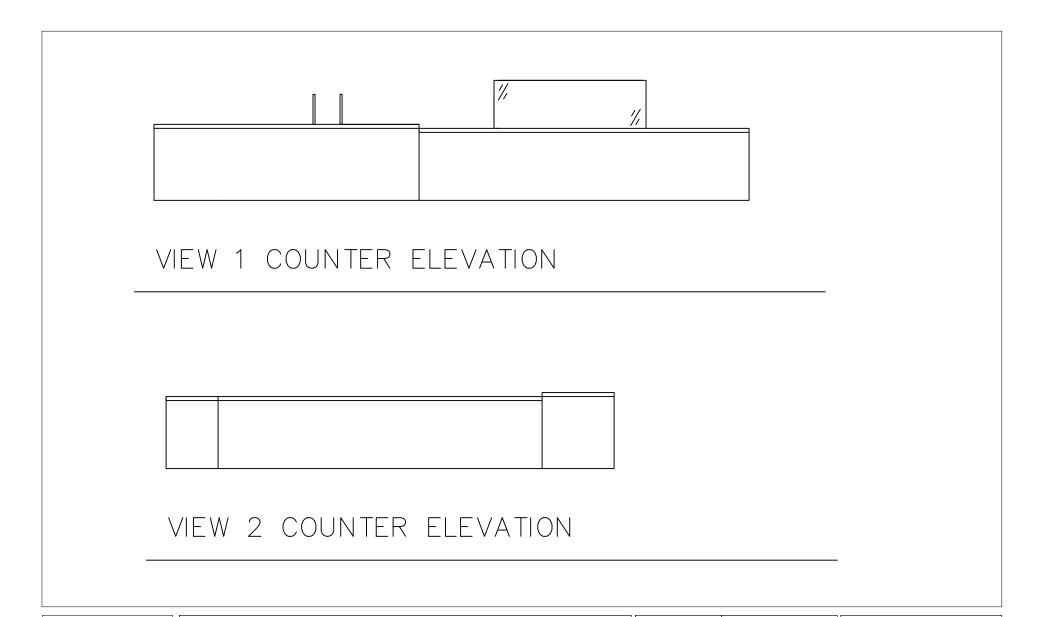
DRAWING NO.

10

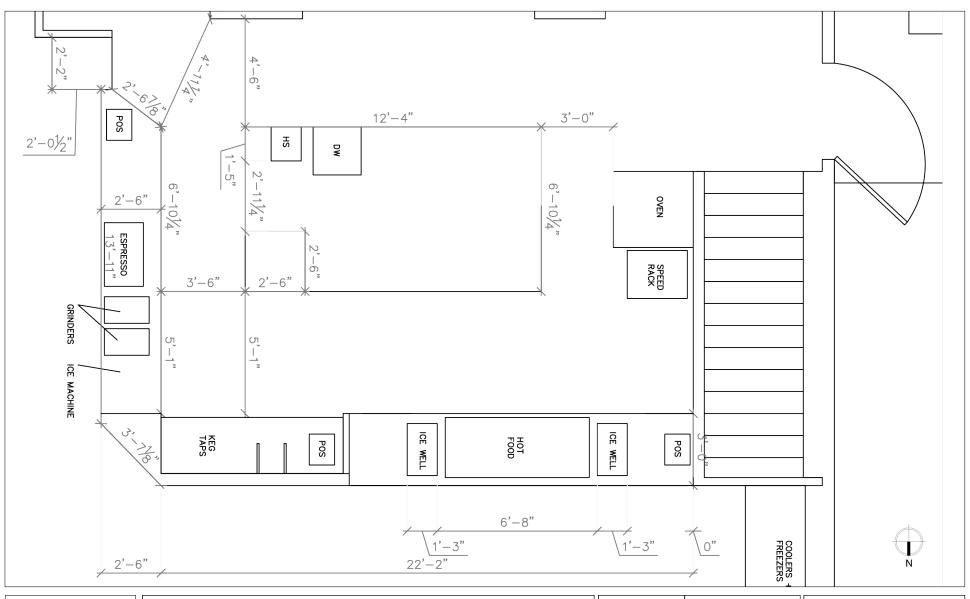




DATE: 9.12.22 | SCALE: 1/8"=1'-0" | TITLE |
PRELIMINARY | ARCHIECTURAL PLANS |
PROJECT NO: 22-002 | DRAWING NO. |
ACCEPTED BY: \_\_\_\_\_ | DATE: \_\_\_\_\_ | DATE: \_\_\_\_\_ | DATE: \_\_\_\_\_ |





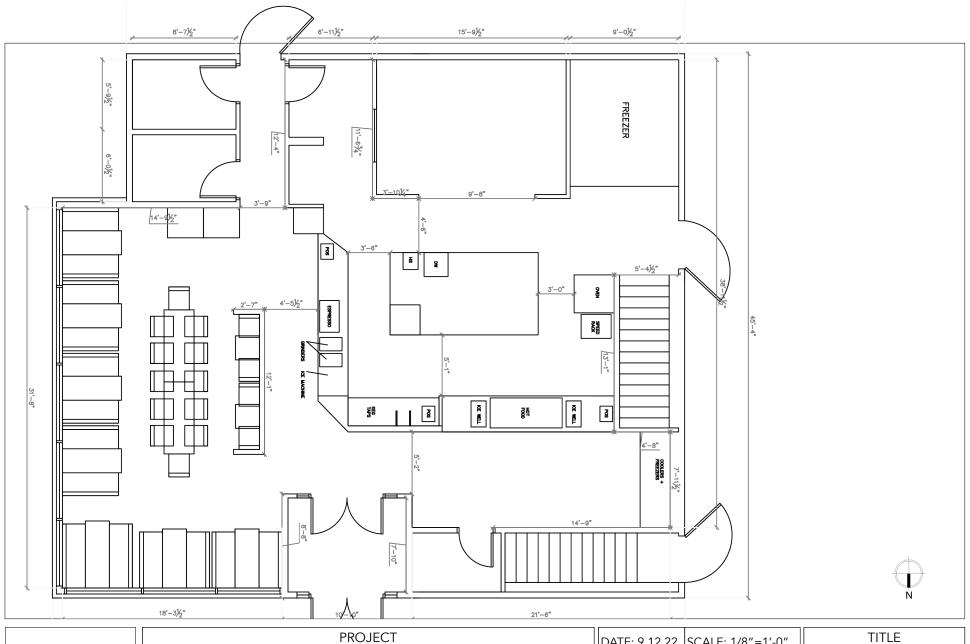




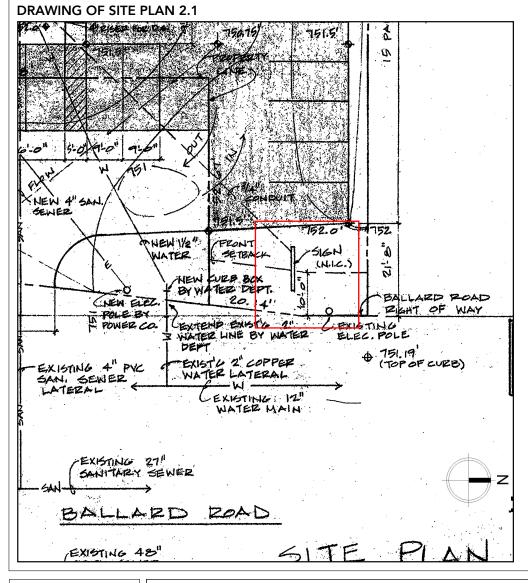


DATE: 9.12.22   SCALE: 1/4"=1'-0"	TITLE
DRAWN BY: HSKAAR	FLOOR PLAN OF THE BUILDING: COUNTER
PROJECT NO: 22-002	DRAWING NO.
ACCEPTED BY:	12

DATE:







#### EXISTING/PROPOSED LOCATIONS OF SIGNAGE

NEW SIGNAGE WILL BE ADDED TO THE EXTERIOR OF THE BUILDING AND THE EXISTING SIGNAGE FROM PARADISE ISLAND WILL BE REPLACED BY APPLETON SIGN. SEE SIGN PROPOSAL ON PAGE 13.1.

SEE LOCATION OF EXISTING SIGNAGE TO BE UPDATED ON SITE PLAN 2.1

PLEASE NOTE: NO FORMAL DRAWINGS HAVE BEEN CREATED AT THIS TIME. THIS IS TO SHOW THE CONCEPT OF THE EXTERIOR.

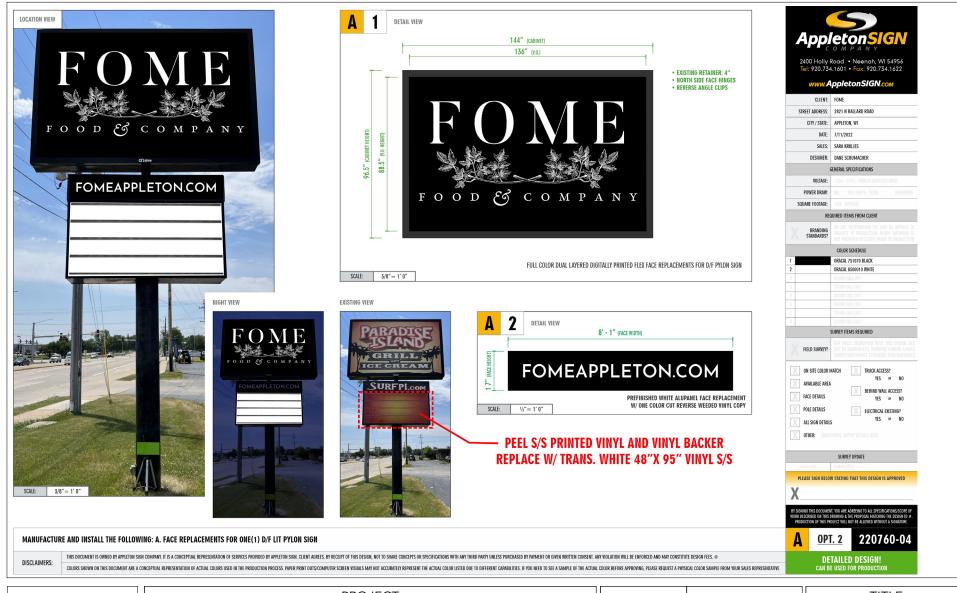


EAST ELEVATION





	DATE: 9.12.22 SCALE: NA		TITLE
	DRAWN BY: HSKAAR		LOCATION OF PROPOSED SIGNAGE
	PROJECT NO: 22-002  ACCEPTED BY:  DATE:		DRAWING NO.
			13







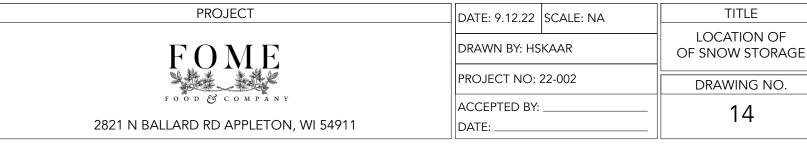
	DATE: 9.12.22	SCALE: NA	TITLE
DRAWN BY: HSKAAR			LOCATION OF PROPOSED SIGNAGE
	PROJECT NO: 22-002		DRAWING NO.
	ACCEPTED BY:		13.1

### **DRAWING OF SITE PLAN 2.1** 142.50 NOTE VERIFY LOCATION OF EXIST'S DRAINAGE SWALE TO DITCH IN PARK VERIFY ELEVATIONS AND DRAIN REAR YARD INTO SWALE. CREAR YARD SETBACK 3-0"10 12-0" 30" 25-0 191-6" FENCE BY OWNER NEW BUILDING POST LIGHT W/ 2 LAMPS (FIXTURE "J") ONE STORY RESTAURANT

#### **LOCATION OF SNOW STORAGE**

SNOW WILL BE REMOVED FROM THE PARKING LOT AND PUT TOWARDS THE WEST SIDE OF THE PROPERTY (HIGHLIGHTED IN YELLOW).





#### PROPOSED HOURS OF OPERATION

FOME FOOD & COMPANY WILL BE OPEN WEDNESDAY THROUGH SUNDAY 7:00 AM - 3:00 PM.

FOME WILL BE AVAILABLE TO HOST PRIVATE/SPECIAL EVENTS AFTER HOURS 3:00 PM - 12:00 AM.

TITLE

PROPOSED HOURS OF OPERATION +

NUMBER OF EMPLOYEES

DRAWING NO.

15

#### PROPOSED NUMBERS OF EMPLOYEES

FOME FOOD & COMPANY WILL HAVE 12-20 EMPLOYEES





#### **REPORT TO CITY PLAN COMMISSION**

Plan Commission Meeting Date: October 12, 2022

**Common Council Meeting Date:** October 19, 2022

**Item:** Final Plat – Trail View Estates South 3

Case Manager: David Kress, Principal Planner

#### **GENERAL INFORMATION**

Owner/Applicant: Emerald Valley Estates, LLC c/o Robert De Bruin

**Address/Parcel #:** Generally located between French Road and Cherryvale Avenue, south of the creek/trail corridor (Tax Id #31-1-6410-00, #31-1-6411-00, and #31-1-7513-00).

**Petitioner's Request:** The applicant is proposing to subdivide the property into 76 lots and one outlot for single-family residential development.

#### **BACKGROUND**

Parcel #31-1-7513-00 was annexed to the City in 1997 with the Northeast Annexation, parcel #31-1-6410-00 was annexed to the City in 2011 with the North French Road Annexation, and parcel #31-1-6411-00 was annexed in 2020 with the Trail View Estates South Annexation.

On September 2, 2020, Common Council approved Comprehensive Plan Amendment #1-20 and Rezoning #6-20. Comprehensive Plan Amendment #1-20 amended the City's Future Land Use Map from the Multi-Family Residential designation to the One and Two-Family Residential designation for parcels #31-1-6410-00 and #31-1-6411-00. Rezoning #6-20 rezoned parcels #31-1-6410-00, #31-1-7513-00, and #31-1-6411-00 from R-3 Multi-Family District, R-2 Two-Family District, and temporary AG Agricultural District to R-1B Single-Family District.

The Trail View Estates South Preliminary Plat, to subdivide all of parcels #31-1-6410-00, #31-1-7513-00, and #31-1-6411-00, was approved by Common Council on September 2, 2020.

On September 2, 2020, Common Council approved the Trail View South Development Agreement to set forth the City of Appleton, Village of Little Chute, and developer duties and responsibilities with respect to development of the subject land.

The Final Plat for Trail View Estates South, consisting of 25 lots, was approved by Common Council on November 4, 2020 for land located immediately east of the subject area (first phase of subdivision).

The Final Plat for Trail View Estates South 2, consisting of 26 lots, was approved by Common Council on September 1, 2021 for land located immediately east and south of the subject area (second phase of subdivision).

#### **STAFF ANALYSIS**

**Existing Conditions:** The subject property consists of vacant, undeveloped land. The area to be platted for single-family residential development totals approximately 18.5096 acres, which will be divided into 76 lots and one outlot.

Comparison between Final Plat and Preliminary Plat: The Preliminary Plat covered a larger area (32.0110 acres), whereas the Final Plat is for the remaining parts of Tax Id #31-1-6410-00, #31-1-6411-00, and #31-1-7513-00 (18.5096 acres). One noteworthy change is that Outlot 1 has been added since the Preliminary Plat, based upon language included in the Trail View South Development Agreement. However, the Final Plat is generally consistent with the Preliminary Plat layout in terms of the shape, size, and location of the lots. This is the third phase of lots for the broader subdivision development area.

**Zoning Ordinance Review Criteria:** The current lot development standards for the R-1B Single-Family District (Section 23-93 of the Municipal Code) are as follows.

- Minimum lot area: 6,000 square feet.
  - The proposed lots range in size from 2,160 square feet to 14,199 square feet. Outlot 1 (2,160 square feet) does not meet the lot area requirement. All other lots exceed this requirement.
- Minimum lot width: 50 feet.
  - The proposed lots range in width from 16 feet to approximately 177.37 feet. Outlot 1 (16 feet) does not meet the lot width requirement. All other lots exceed this requirement.
- Minimum front, side, and rear yard setbacks: 20 feet front yard (25 feet on arterial street), 6 feet side yard, and 25 feet rear yard.
  - Required front yard setback is shown on the Final Plat. Setbacks will be reviewed through the building permit review process.
- Maximum building height: 35 feet.
  - o This will be reviewed through the building permit review process.
- Maximum lot coverage: 50%.
  - This will be reviewed through the building permit review process.

**Compliance with the Appleton Subdivision Regulations**: This subdivision complies with the Appleton subdivision regulations, except as described below. The Trail View Estates South Preliminary Plat was approved by Common Council with conditions granting relief from certain requirements. The previously approved modification of regulations continues to apply to this Final Plat.

- Grant relief from the double frontage lot requirements for proposed Lots 62-64 (now identified as Lots 63-65).
- Grant relief from the minimum lot depth requirement for residential lots backing on arterials for proposed Lot 63 (now identified as Lot 64).
- Grant relief from the minimum right-of-way width requirement for a segment of proposed Gladiolus Place/Court.

#### Final Plat – Trail View Estates South 3 Page 3 October 12, 2022

One additional modification of regulations is needed for this Final Plat. As stated previously in the staff report, proposed Outlot 1 does not comply with the minimum lot area and minimum lot width requirements. Zoning and subdivision regulations are typically written to deal with buildable sites, not sites for incidental features like a trail. The lot area and lot width deviation request for Outlot 1 represents an effort to establish buildable lots while also accommodating trail access. Pursuant to Section 17-3(f) of the Municipal Code, when the Common Council finds that extraordinary hardship or injustice will result from strict compliance with this ordinance, it may vary the terms thereof to the extent deemed necessary and proper to grant relief, provided that the modification meets the following three standards:

- (1) The modification is due to physical features of the site or its location.
- (2) The modification is the least deviation from this ordinance which will mitigate the hardship.
- (3) The modification is not detrimental to the public interest and is in keeping with the general spirit and intent of this ordinance.

Based upon the above analysis, it would appear the standards established by Section 17-3(f) Modification of Regulations have been met.

Access and Traffic: Vehicular access to the subject lots is provided by extensions of existing Gladiolus Place, Tulip Trail, Golden Gate Drive, and Callalilly Lane. The street right-of-way for Gladiolus Place, Gladiolus Court, Tulip Trail, Golden Gate Drive, and Callalilly Lane will be dedicated to the public with the Final Plat. All streets are shown as 60-foot-wide right-of-way, except for the segments of Gladiolus Place and Gladiolus Court, which are shown as 50-foot-wide right-of-way. No new street names are introduced with this phase of the subdivision.

#### **Surrounding Zoning Classification and Land Uses:**

North: NC Nature Conservancy District and Town of Grand Chute. The adjacent land uses to the north are currently single-family residential and the Apple Creek corridor and recreational trail.

South: R-1B Single-Family District and Village of Little Chute. The adjacent land uses to the south are currently single-family residential.

East: R-1B Single-Family District. Previous phases of the subdivision, Trail View Estates South and Trail View Estates South 2, are located to the east and being developed with single-family residential.

West: P-I Public Institutional District and Town of Grand Chute. The adjacent land uses to the west are currently single-family residential and public open space uses, including the USA Youth Sports Complex.

**Appleton Comprehensive Plan 2010-2030:** Community and Economic Development staff has reviewed this proposal and determined it is compatible with the One and Two-Family Residential designation shown on the City's *Comprehensive Plan 2010-2030* Future Land Use Map. Listed below are related excerpts from the City's *Comprehensive Plan 2010-2030*.

#### *Goal 1 – Community Growth*

Appleton will continue to provide opportunities for residential, commercial, and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.

#### Final Plat – Trail View Estates South 3 Page 4 October 12, 2022

#### *Goal 3 – Housing Quality, Variety, and Affordability*

Appleton will provide a variety of rental and ownership housing choices in a range of prices affordable to community residents, and ensure that existing housing is adequately maintained in terms of physical quality and market viability.

#### OBJECTIVE 5.3 Housing and Neighborhoods:

Provide a range of housing options that meet the needs and appeal to all segments of the community and allows residents to age in place.

*Policy 5.3.3 Plan for a supply of developable land suitable for residential development.* 

#### OBJECTIVE 10.1 Land Use:

Provide an adequate supply of suitable land meeting the demand for development of various land uses.

#### OBJECTIVE 10.4 Land Use:

Plan for compact, efficient, and fiscally responsible growth of residential, commercial, and industrial development in new neighborhoods in order to implement the principles of smart growth.

Policy 10.4.1 Continue to guide residential growth to locations either contiguous to or within presently urbanized areas. As peripheral development occurs, it should be at a compact, urban density to ensure new neighborhoods can be efficiently served by public infrastructure.

**Parks and Open Space:** Section 17-29 of the Municipal Code requires parkland dedication or fee in lieu of dedication for residential subdivisions. As specified in the Trail View South Development Agreement, the developer shall provide a 16-foot wide outlot between lots 91 and 110 connecting Golden Gate Drive and the existing Apple Creek Trail to accommodate pedestrian access to the public trail. The City will be responsible for all costs to construct and maintain this trail access corridor. The Development Agreement also indicates that the developer shall pay required park fees. Park fees will be due prior to the City signing the Final Plat. For lots zoned R-1B Single-Family District, park fees are \$300 per lot.

**Technical Review Group (TRG) Report:** This item appeared on the August 23, 2022 TRG agenda. Comments were received from participating departments and captured in the stipulations found below.

#### RECOMMENDATION

The Trail View Estates South 3 Final Plat, as shown on the attached maps, **BE APPROVED** subject to the following conditions:

- 1. The Final Plat shall be recorded within 12 months from the approval date of the last approving authority and within 36 months from the approval date of the first approving authority. Failure to do so requires the subdivider to recommence the entire procedure for Final Plat approval.
- 2. For lots zoned R-1B Single-Family District, park fees are \$300 per lot. Park fees of \$22,800 shall be paid to the City of Appleton Finance Department prior to City signatures being affixed to the Final Plat.
- 3. Show or note an access control restriction along French Road.

#### Final Plat – Trail View Estates South 3 Page 5 October 12, 2022

- 4. Show the contour line lying a vertical distance of two feet above the elevation of the 100-year recurrence interval flood. Per Section 17-26(i)(1) of the Municipal Code, subdivided lots shall have at least 50% of the minimum required lot area, based upon the respective zoning district, at least two feet above the elevation of the 100-year recurrence interval flood.
- 5. Grant relief from the minimum lot width and minimum lot area requirements for Outlot 1, per Section 17-3(f) of the Municipal Code and as stated previously in the staff report.
- 6. There are several errors in the Surveyor's Certificate:
  - a. "... along the South line of Outlot 1 of said Certified Survey Map 7878, S88°59'37"E, 65.44 feet ..." should refer to the north line.
  - b. "... to the Northwest corner of Lot 19 of said Trail View Estates ..." should refer to Trail View Estates South.
  - c. "... along a East line of said Lot 39; S00°52'57"W, 110.00 feet ..." should refer to the west line.
- 7. Near Lots 97 and 98, the label for the 12' utility easement appears to be in the wrong location. Revise as necessary.
- 8. Provide a 15-foot-wide sanitary sewer easement centered on the Lot 56/57 property line to accommodate future sanitary sewer extension from Gladiolus Place to lands north of the plat.
- 9. On Sheet 2 of the plat, modify the callout for Outlot 1 to read as follows: Dedicated to the public for trail and water main purposes.
- 10. For all "Storm Sewer" Easements shown on the plat, revise the description to read "Storm Sewer and Drainage" Easement.
- 11. Provide a Storm Sewer and Drainage Easement between Lots 62 and 63.
- 12. On the south side of Lots 69 and 70, revise the description of the "20' Drainage Easement" to read "20' Storm Sewer and Drainage Easement," to accommodate the proposed storm sewers.
- 13. On the south side of Lot 117, revise the description of the "15' Drainage Easement" to read "15' Storm Sewer and Drainage Easement," to accommodate the proposed storm sewers.
- 14. On the South side of Lot 127, revise the 15' drainage easement to read 15' Storm Sewer and Drainage Easement, to accommodate the proposed storm sewer.
- 15. On the North side of Lot 103 and 104, revise the 15' drainage easement to read 15' Storm Sewer and Drainage Easement, to accommodate the proposed storm sewer.

- 16. The open circle symbol shown on the map portions of sheets 1 and 2 are missing from the corresponding legends, add a description for the open circle symbols to the legends.
- 17. The scale of some of the map symbols do not match the scale of the corresponding symbols shown in the legend, revise as necessary.
- 18. The exterior boundary map bearing/distance of N50°02'12"E 414.42' does not match the corresponding bearing/distance of N50°02'12"E 414.41' shown in the surveyor's certificate.
- 19. Any planned delay to set the plat monumentation should include an application for a monumentation waiver request.
- 20. A Stormwater Permit with Stormwater Management Plan (SWMP) was issued on 10/26/2020 based on the master SWMP developed per the overall Trail View South Preliminary Plat. The design engineer shall confirm whether any changes were made in relation to the Trail View Estates South 3 Final Plat that could impact the approved SWMP, and submit any required revisions to the SWMP to DPW for review and approval.
- 21. The Stormwater Permit and approved Stormwater Management Plan (SWMP) were issued based on DPW approval of the Engineering Plans, including the subdivision Drainage Plan, by Davel and Associates dated 11/30/2020. Please work with DPW Engineering to provide the following changes to the engineering drawings, and confirm whether any other changes were made in relation to the Trail View Estates South 3 Final Plat that could impact the approved Engineering Plans, and submit any required revisions to the SWMP to DPW for review and approval:
  - a. Provide an 8" water main stub within Outlot 1 from Golden Gate Drive to the north plat limits.
  - b. Provide an 8" sanitary sewer stub within the 15' sanitary sewer easement along lots 56/57 from Gladiolus Place to the north plat limits.
- 22. The following streets within the Final Plat are to be classified as follows:

a. Gladiolus Place: Local Street

b. Gladiolus Court: Local Street

c. Tulip Trail: Local Street

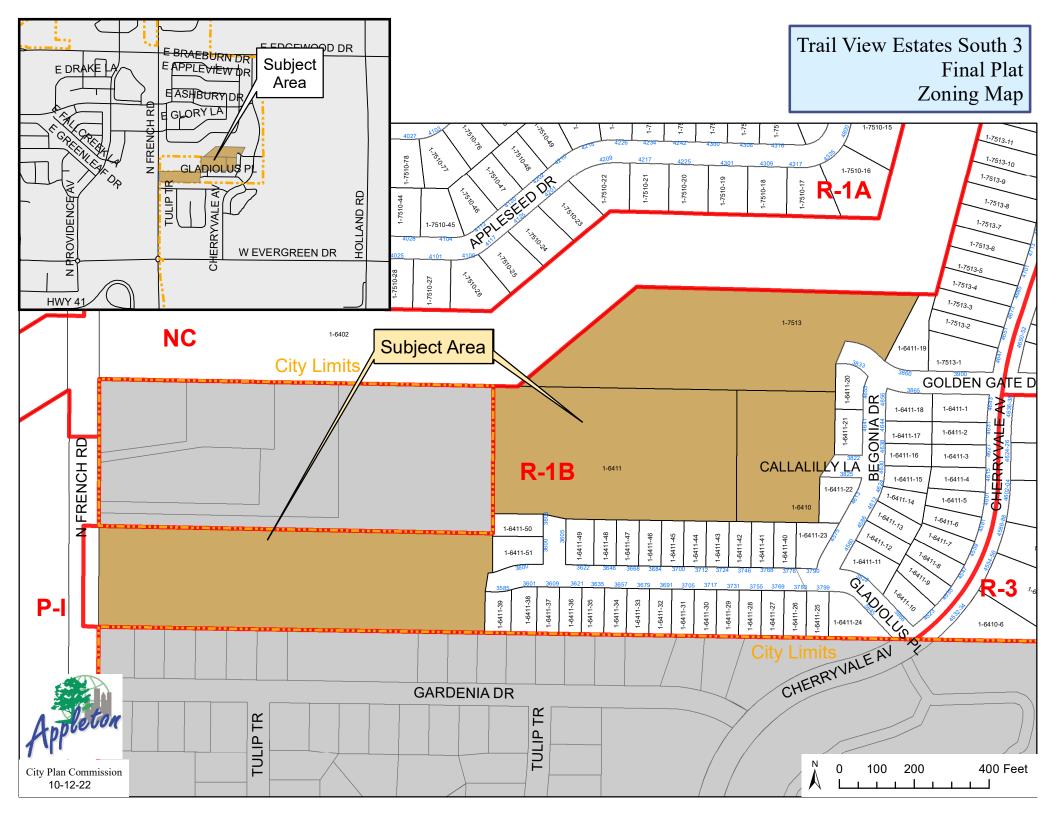
d. Golden Gate Drive: Local Street

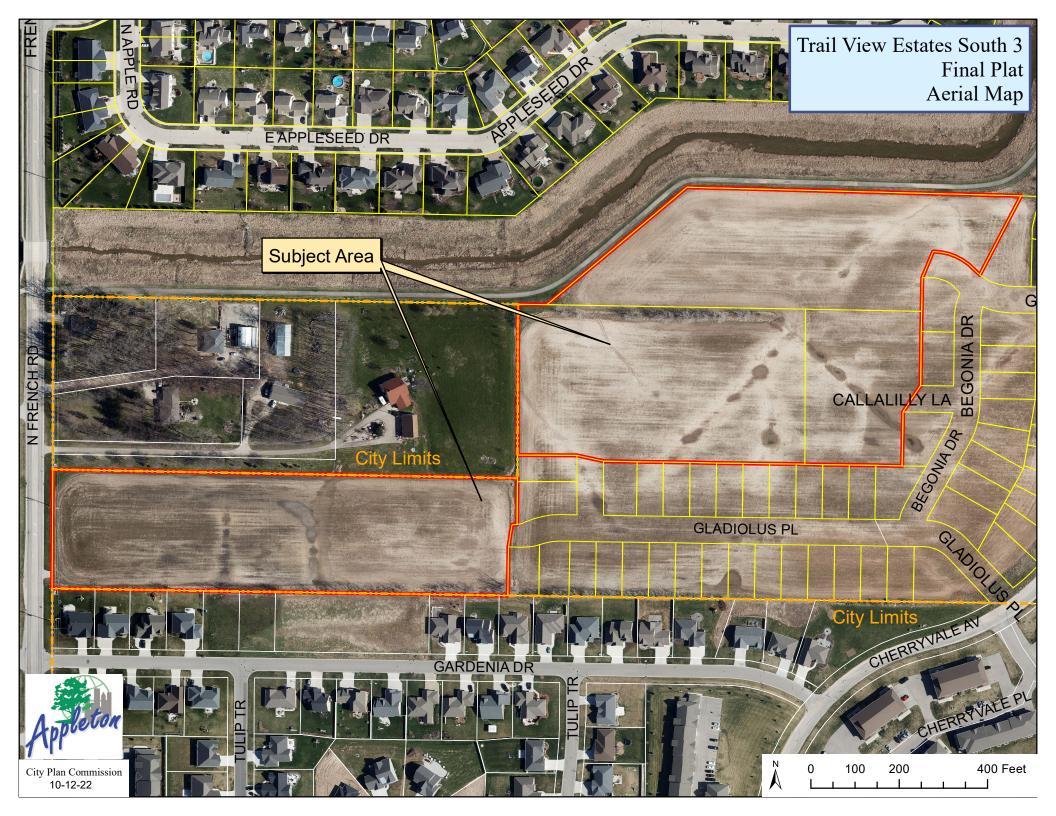
e. Callalilly Lane: Local Street

23. Development is subject to conditions of the Intergovernmental Cooperation Agreement between the Village of Little Chute and City of Appleton that was approved in 2013 and amended in 2020.

#### Final Plat – Trail View Estates South 3 Page 7 October 12, 2022

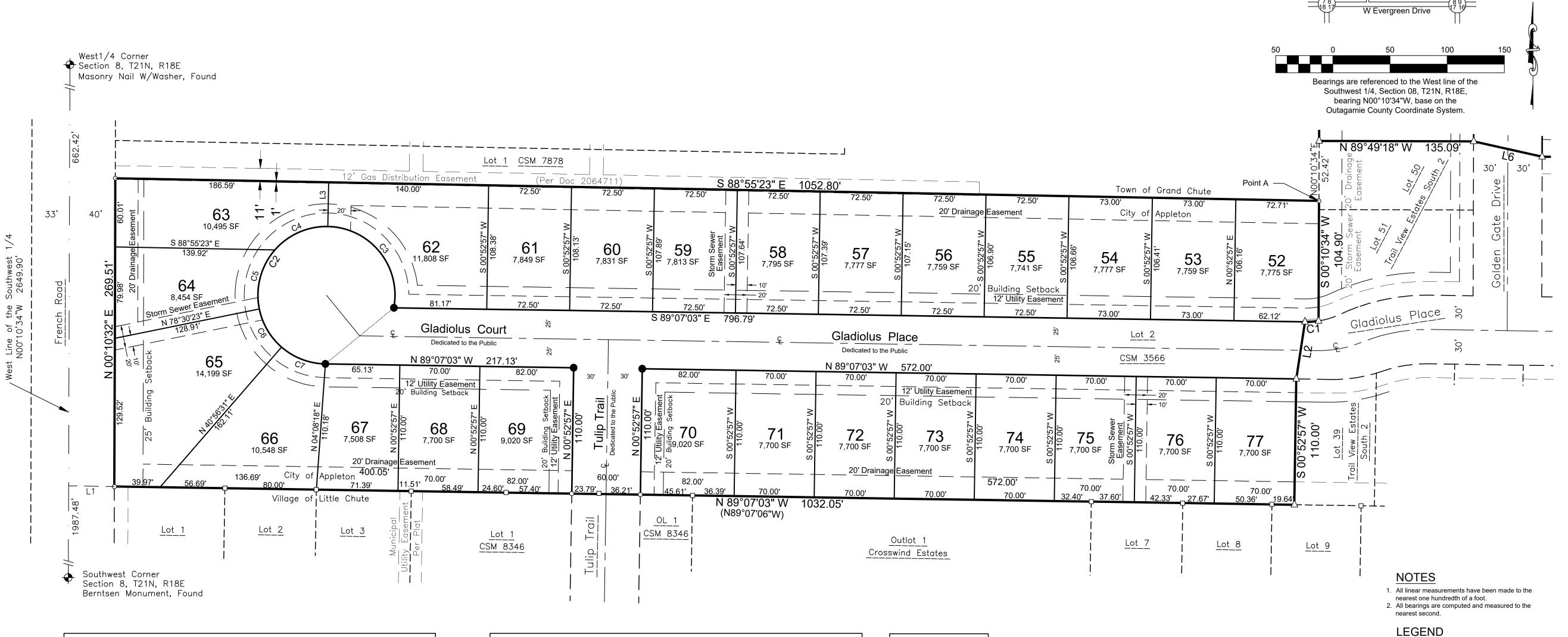
- 24. Development is subject to conditions of the Land Dedication Agreement between B&H Properties, Inc. and the City of Appleton that was approved by Common Council on June 5, 2013.
- 25. Development is subject to conditions of the Development Agreement between the City of Appleton, Village of Little Chute, and Emerald Valley Estates, LLC that was approved by Common Council on September 2, 2020.
- 26. All requirements from the City of Appleton Department of Public Works, Engineering Division shall be met to the satisfaction of the City Engineer prior to the City affixing signatures on the Final Plat.





# Trail View Estates South 3

Part of Outlot 1, Trail View Estates, being part of the Southwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4; and part of Lot 2, Certified Survey Map 3566 8 part of Outlot 1, Certified Survey Map 7878 both being located in part Northwest 1/4 of the Southwest 1/4 and part Northeast 1/4 of the Southwest 1/4, all located in Section 8, Township 21 North, Range 18 East, City of Appleton, Outagamie County, Wisconsin



CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	70.00'	S 85°59'38" W	11.93'	11.95'	9°46'38"	N 81°06'19" E	S 89°07'03" E
C2	60.00'	S 00°58'50" W	120.00'	188.70'	180°11'45"	S 88°55'18" E	N 89°07'03" W
C3	60.00'	N 39°13'21" W	91.52'	104.09'	99°23'54"	N 88°55'18" W	N 10°28'36" E
C4	60.00'	S 66°16'10" W	50.35'	51.96'	49°37'04"	S 41°27'38" W	N 88°55'18" W
C5	60.00'	S 14°59'01" W	53.50'	55.45'	52°57'15"	S 11°29'37" E	S 41°27'38" W
C6	60.00'	S 30°16'33" E	38.64'	39.34'	37°33'52"	S 49°03'29" E	S 11°29'37" E
C7	60.00'	S 69°05'16" E	41.10'	41.95'	40°03'34"	S 89°07'03" E	S 49°03'29" E
C8	120.00'	N 47°16'23" W	17.53'	17.54'	8°22'34"	S 51°27'40" E	S 43°05'06" E
C9	130.00'	N 66°06'05" W	101.66'	104.44'	46°01'57"	S 43°05'06" E	S 89°07'03" E
C10	130.00'	N 52°45'44" W	43.71'	43.91'	19°21'16"	N 62°26'22" W	N 43°05'06" W
C11	130.00'	N 73°30'32" W	49.92'	50.23'	22°08'20"	N 84°34'42" W	N 62°26'22" W
C12	130.00'	N 86°50'52" W	10.30'	10.30'	4°32'21"	N 89°07'03" W	N 84°34'42" W
C13	180.00'	N 70°27'34" E	125.62'	128.32'	40°50'45"	N 50°02'12" E	S 89°07'03" E
C14	180.00'	S 87°19'03" W	22.39'	22.40'	7°07'48"	S 83°45'09" W	N 89°07'03" W
C15	180.00'	S 75°19'25" W	52.77'	52.96'	16°51'29"	S 66°53'40" W	S 83°45'09" W
C16	180.00'	S 58°27'56" W	52.77'	52.96'	16°51'29"	S 50°02'12" W	S 66°53'40" W

CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C17	230.00'	N 25°06'27" E	193.89'	200.14'	49°51'30"	N 00°10'42" E	N 50°02'12" E
C18	230.00'	S 45°38'23" W	35.27'	35.30'	8°47'37"	S 41°14'35" W	S 50°02'12" W
C19	230.00'	S 34°32'08" W	53.73'	53.85'	13°24'53"	S 27°49'41" W	S 41°14'35" W
C20	230.00'	S 21°07'15" W	53.73'	53.85'	13°24'53"	S 14°24'48" W	S 27°49'41" W
C21	230.00'	S 07°44'49" W	53.40'	53.52'	13°19'57"	S 01°04'51" W	S 14°24'48" W
C22	230.00'	S 00°37'46" W	3.62'	3.62'	0°54'09"	S 00°10'42" W	S 01°04'51" W
C23	170.00'	N 42°32'57" E	44.31'	44.43'	14°58'31"	N 35°03'41" E	N 50°02'12" E
C24	120.00'	N 70°27'34" E	83.75'	85.55'	40°50'45"	N 50°02'12" E	S 89°07'03" E
C25	120.00'	N 67°15'25" E	71.05'	72.13'	34°26'26"	N 50°02'12" E	N 84°28'38" E
C26	120.00'	N 87°40'47" E	13.41'	13.42'	6°24'19"	N 84°28'38" E	S 89°07'03" E
C27	70.00'	N 77°06'37" W	29.13'	29.34'	24°00'53"	N 89°07'03" W	N 65°06'10" W
C28	170.00'	N 07°27'20" E	43.07'	43.18'	14°33'17"	N 00°10'42" E	N 14°43'59" E
C29	130.00'	S 77°06'37" E	54.09'	54.49'	24°00'53"	S 65°06'10" E	S 89°07'03" E
C30	130.00'	S 75°52'14" E	48.58'	48.86'	21°32'08"	S 65°06'10" E	S 86°38'18" E
C31	130.00'	S 87°52'40" E	5.62'	5.63'	2°28'45"	S 86°38'18" E	S 89°07'03" E

LINE TABLE				
Line	Bearing	Length		
L1	N 89°07'03" W	40.00'		
L2	S 08°39'16" W	50.46'		
L3	S 01°04'42" W	38.85'		
L4	S 22°41'34" W	64.63'		
L5	N 33°41'16" E	71.38'		
L6	S 77°23'19" E	61.44'		
L7	S 39°57'48" E	31.66'		

James R. Sehloff PLS 2692 Date

There are no ob	pjections to this plat with respect to
Secs. 236.15, 2	36.16, 236.20 and 236.21(1) and (2),
Wis. Stats. as p	rovided by s. 236.12, Wis. Stats.

Department of Administration

 $\Delta$  1  $\frac{1}{4}$ " Rebar Found

□ 1.3" OD Iron Pipe Found

All Other Corners

SF Lot Areas In Square Feet

( ) Recorded As

— — — Existing Lot Line

● 1<sup>1</sup>/<sub>4</sub>" x 30" Steel Rebar @ 4.30lbs/LF SET

3/4" x 24" Steel Rebar @ 1.50lbs/LF SET

**LOCATION MAP** 

SEC 8, T 21 N, R 18 E, CITY OF APPLETON OUTAGAMIE COUNTY, WI

E Edgewood Drive

Revision Date: Jun 28, 2022

File: 6025Final3.dwg Date: 06/28/2022 Drafted By: Jim Sheet: 1 of 3

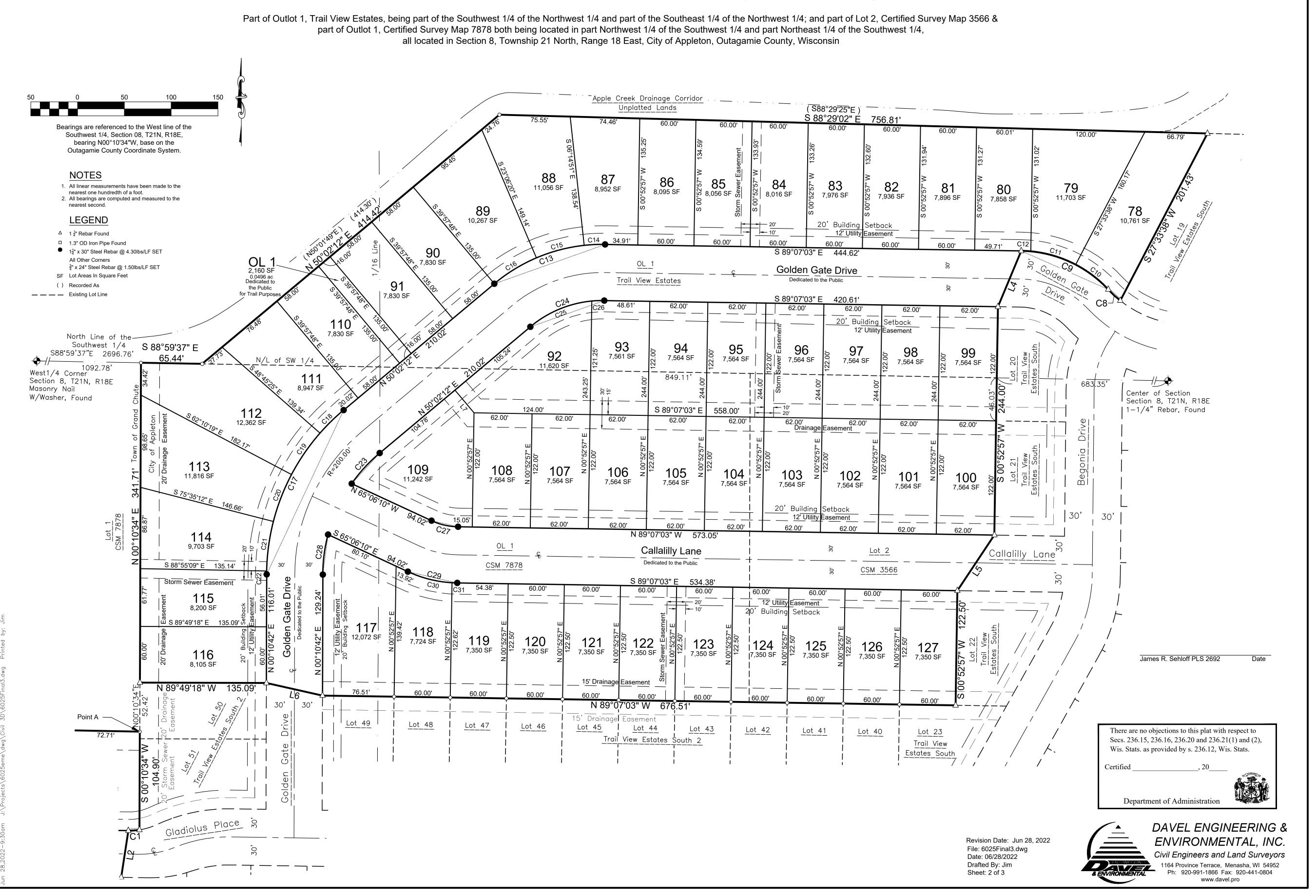


DAVEL ENGINEERING & ENVIRONMENTAL, INC.

Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

### Trail View Estates South 3



## Trail View Estates South 3

Part of Outlot 1, Trail View Estates, being part of the Southwest 1/4 of the Northwest 1/4 and part of the Southeast 1/4 of the Northwest 1/4; and part of Lot 2, Certified Survey Map 3566 & part of Outlot 1, Certified Survey Map 7878 both being located in part Northwest 1/4 of the Southwest 1/4 and part Northeast 1/4 of the Southwest 1/4, all located in Section 8, Township 21 North, Range 18 East, City of Appleton, Outagamie County, Wisconsin

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Appleton, and under the direction of Emerald Valley Estates, LLC, owner of said land, I have surveyed divided and mapped Trail View Estates South 3; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is part of Outlot 1, Trail View Estates, recorded as Document No 2133204, being part of the Southwest 1/4 of the Northwest 1/4 and part of the Southeast 1/4 of the Northwest 1/4; and part of Lot 2, Certified Survey Map 3566 recorded as Document No 1338412 and part of Outlot 1, Certified Survey Map 7878, recorded as Document No 2187534, both being located in part Northwest 1/4 of the Southwest 1/4 and part Northeast 1/4 of the Southwest 1/4, all located in Section 8, Township 21 North, Range 18 East, City of Appleton, Outagamie County, Wisconsin, containing 806,278 Square Feet (18.5096 Acres) of land more or less, described as follows:

Commencing at the Southwest 1/4 Corner of Section 8; thence, along the West line of the Southwest 1/4, N00°10'34"W, 1987.48 feet to the extension of the North line of Crosswinds Estates; thence, along said extension, S89°07'03"E, 40.00 feet to the Easterly right of way line of French Road said point also being the point of beginning; thence, along said East right of way line, N00°10'32"E 269.51 feet to the South line of Lot 1 Certified Survey Map 7878; thence, along said South line, S88°55'23"E 1052.80 feet to the Southeast corner said Lot 1; thence along the East line of said Lot 1, N00°10'34"E, 52.42 feet to the Northwest Corner of Trail View Estates South 2; thence, continuing along said East line of Certified Survey Map 7878, N00°10'34"E, 341.71 feet to the Northeast corner of said Lot 1; thence, along the South line of Outlot 1 of said Certified Survey Map 7878, S88°59'37"E, 65.44 feet to the Southwest corner of Outlot 1 Trail View Estates; thence, along the West line of said Outlot 1, N50°02'12"E, 414.41 feet to the Northwest Corner of said Outlot 1; thence, along the North line of said Outlot 1, S88°29'02"E, 756.81 feet to the Northwest corner of Lot 19 of said Trail View Estates; thence, along the West line of said Lot 19, S27°33'38"W, 201.43 feet to the Northerly right of way line of Golden Gate Drive; thence, along said Northerly right of way line, 17.54 feet, along the arc of a curve to the right with a radius of 120.00 feet and a chord of 17.53 feet which bears N47°16'23"W; thence, continuing along said Northerly right of way line, 104.44 feet, along the arc of a curve to the left with a radius of 130.00 feet and a chord of 101.66 feet which bears N66°06'05"W; thence, along a Westerly line of said Trail View Estates South, S22°41'34"W, 64.63 feet to the Northwest corner of Lot 20 Trail View Estates South; thence, along a Westerly line of said Trail View Estates South, S00°52'57"W, 244.00 feet to the Southwest corner of Lot 21 of said Trail View Estates South; thence, along a Westerly line of said Trail View Estates South, S33°41'16"W, 71.38 feet to the Northwest corner of Lot 22 of said Trail View Estates South; thence, along said Lot 22, S00°52'57"W, 122.50 feet to a point on the North line of Lot 23 of said Trail View Estates South; thence, along said North line of said Lot 23 and a North line of Trail View Estates South 2, N89°07'03"W, 676.51 feet to the Northwest corner of Lot 49 of said Trail View Estates South 2; thence, continuing along a North line of Trail View Estates South 2; N77°23'19"W, 61.44 feet to the Northeast corner of Lot 50 of said Trail View Estates South 2; thence, along the North line of said Lot 50, N89°49'18"W, 135.09 feet to said East line of Lot 1 of Certified Survey Map 7878; thence, along said East line, S00°10'34"W, 52.42 feet to said Southeast corner of said Lot 1; thence, along a West line of Trail View Estates South 2; S00°10'34"W, 104.90 feet to a point on the North right of way line of Gladiolus Place; thence, along said Northerly right of way line, 11.95 feet, along the arc of a curve to the right with a radius of 70.00 feet and a chord of 11.93 feet which bears S85°59'38"W; thence, along a West line of said Trail View Estates South 2; S08°39'16"W, 50.46 feet to the Northwest corner of Lot 39 of said Trail View Estates South 2; thence, along a East line of said Lot 39; S00°52'57"W, 110.00 feet; to the North line of Crosswind Estates as evidenced; thence, along said North line, N89°07'03"W, 1032.05 feet to the point of beginning, subject to all easements, and restrictions of record.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

Owner's Certificate			
Emerald Valley Estates, LLC, a limited lia of Wisconsin, as the property owner, doe to be surveyed, divided, mapped and de	es hereby certify that said limited	d liability company cau	
Emerald Valley Estates, LLC, does furthe approval or objection:	er certify this plat is required by	s.236.10 or s.236.12 t	o be submitted to the following for
City of Appleton Outagamie County Planning & Zonino Department of Administration	g Committee		
Dated this day of	, 20		
In the presence of: Emerald Valley Estat	tes, LLC		
Robert A. DeBruin, Managing Member			
State of Wisconsin)			
County) ss			
Personally came before me thisto me known to be the persons who exec	day of cuted the foregoing instrument a	, 20 and acknowledge the s	, the above the property owner(s
	My Commission Expires		
Notary Public, Wisconsin			

Utility	/ Easement Provisions
Othic	

An easement for electric, natural gas, and communications service is hereby granted by

Emerald Valley Estates, LLC, Grantor, to:

Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee, SBC, Grantee,

Time Warner Cable, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, theron, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This

restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Emerald Valley Estates, LLC	
Robert A. DeBruin, Managing Member	Date
Drainage Maintenance and Storm Sewer Easement F	Provisions

Brainage Maintenance and Sterm Cower Edgement | Totalena

An easement for Drainage and Storm Sewer is hereby granted by:

Emerald Valley Estates, LLC, Grantor, to:

THE CITY OF APPLETON, Grantee,

- 1. Purpose: The purpose of this easement is for the Grantee to access, install, regrade, replace, relocate, operate, maintain, resize storm sewer, drainage ditch/swale, and associated appurtenances. Grantee does hereby agree to compensate Grantor fully for any damage caused directly or indirectly from said maintenance, repair, replacement or relocation of said storm sewer, drainage ditch/swale and associated appurtenances that occur outside of the easement area. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with grantee's use of the easement area.
- 2. Access: Grantee or its agents shall have the right to enter the grantor's land for the purpose of exercising its rights in the easement area.
- 3. Buildings or Other Structures: Buildings or any other type of structure shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Drainage Easement" or "Storm Sewer & Drainage Easement".
- 4. Elevation: The grantor agrees that the elevation of the existing ground surface within the easement area will not be altered without the written consent of grantee.
- 5. Restoration: Grantee agrees that it will restore subsurface materials on grantor's land, as nearly as is reasonably possible, to the prior existing condition when conducting all future maintenance, resizing or repair activities. Grantor shall be responsible for all surface restoration. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, sidewalks, structures, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein.
- 6. Notification: Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work. Grantee and Grantor agree to cooperate in good faith to minimize interference or disruption to the normal facility operations. Grantee shall provide advance notice to Grantor (except in emergency situations, in which event notice shall be provided as soon as is practical) of any activity with a reasonable likelihood of interfering or disrupting the operation Grantor's facility, and to conduct such activities at mutually agreeable times.
- 7. Drainage Easements are conveyance paths for storm water. The placement of fill in a drainage easement, which interferes with the flow or changes to the shape of the drainage easement by the lot owner or his agent, is prohibited. Upon failure of lot owner's to maintain said drainage ways and easements as designed; the City of Appleton retains the right to perform maintenance and or repairs. The payment of said maintenance and or repairs shall be equally assessed to the adjacent lot owners.

This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Emerald Valley Estates, LLC

Robert A. DeBruin, Managing Member

Date

#### City of Appleton Approval

Resolved, that the plat of Trail View Estates South 3, in the City of Appleton, Outagamie County, Emerald Valley Estates, LLC, owners, is hereby approved by the Common Council of the City of Appleton.

Jacob A Woodford Mayor	Date

I hereby certify that the foregoing is a copy of a resolution adopted by the the Common Council of the City of

Kami Lynch, City Clerk	Date

#### Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurer's of the City of Appleton and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on any of the land included in this plat.

City Treasurer	Date
County Treasurer	 Date

This Final Plat is contained wholly within the property described in the following recorded instruments:

The property owner of record:
Emerald Valley Estates, LLC

Recording Information: Doc No. 2211550 Doc No. 2192218 Doc No. 2092715 Parcel Number(s): 311-6410-00 311-6411-00 311-7513-00

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

rtified \_\_\_\_\_\_\_, 20\_



File: 6025Final3.dwg

Date: 06/28/2022 Drafted By: Jim Sheet: 3 of 3 Revision Date: Jun 28, 2022

