



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Municipal Services Committee

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Monday, August 8, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[22-1023](#) Minutes from July 25, 2022

**Attachments:** [Minutes from July 25, 2022.pdf](#)

#### 4. Public Hearings/Apearances

#### 5. Action Items

[22-0954](#) Request from Michael Rumans, 725 W. Packard Street, for a variance to Municipal Code Section 19-91 (f) for a driveway widened more than 4 feet into the front yard.

**Attachments:** [725 W Packard St-variance.pdf](#)

**Legislative History**

7/25/22 Municipal Services held  
Committee

*Item #22-0954 be held until August 8th meeting*

[22-1033](#) Approve Contract Amendment / Change Order No. 1 to Olde Oneida Street Bridge over the power canal Design Services Contract with the WI Department of Transportation for additional environmental requirements related to geotechnical sampling in the amount of \$20,000.00 resulting in no change to contract contingency. Overall contract increases from \$87,673.00 to \$107,673.00.

**Attachments:** [Olde Oneida St Bridge.pdf](#)

#### 6. Information Items

[22-1024](#) Inspection Division Permit Summary Comparison Report for July, 2022.

**Attachments:** [Inspection Div. Report-July.pdf](#)

[22-1025](#) BIRD E-Scooter Monthly Report for July, 2022

**Attachments:** [BIRD E Scooter Report for July, 2022.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



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## Meeting Minutes - Final Municipal Services Committee

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Monday, July 25, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

3. Approval of minutes from previous meeting

[22-0946](#)

Minutes from July 11, 2022

**Attachments:** [Minutes from July 11, 2022.pdf](#)

Van Zeeland moved, seconded by Thyssen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

4. **Public Hearings/Appealances**

5. **Action Items**

[22-0953](#)

Request from Positive Ventures, LLC to have their street snow removal assessments totaling \$397.25 for properties at 1200 & 1216 S. Oneida Street waived.

**Attachments:** [Positive Ventures LLC- Snow assessments.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

**Aye:** 1 - Siebers

**Nay:** 4 - Firkus, Doran, Thyssen and Van Zeeland

*Recommendation for approval motion failed  
Recommendation for denial passed*

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Thyssen and Van Zeeland

Nay: 1 - Siebers

[22-0954](#)

Request from Michael Rumans, 725 W. Packard Street, for a variance to Municipal Code Section 19-91 (f) for a driveway widened more than 4 feet into the front yard.

**Attachments:** [725 W Packard St-variance.pdf](#)

*Item #22-0954 be held until August 8th meeting*

**Firkus moved, seconded by Van Zeeland, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[22-0950](#)

Apple Fields Subdivision traffic control

**Attachments:** [Apple Fields Subdivision traffic control.pdf](#)

**Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[22-0952](#)

APS Evaluation-Meade St/Wisconsin Av Traffic Signal. Follow-Up to a One-Year Period

**Attachments:** [Meade St-Wisconsin Ave.pdf](#)

**Siebers moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[22-0951](#)

Change to intersection traffic control at the Cedar Ridge Dr/Woodendale Way intersection. Follow up to Six-Month Trial Period

**Attachments:** [Cedar Ridge-Woodendale Way.pdf](#)

**Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[22-0965](#)

Request from AT&T for a permanent Street Occupancy Permit to install a 54" x 54" utility cabinet at the end of Kernan Avenue near 3201 S Kernan Avenue.

*Attachments:* [3201 S Kernan Ave-Perm St Occ.pdf](#)

Van Zeeland moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

**6. Information Items**

[22-0955](#) 2022 Mid-Year Performance Report

*Attachments:* [Mid-Year Performance Report.pdf](#)

[22-0947](#) BIRD E-Scooter Monthly Report for June, 2022.

*Attachments:* [BIRD E-Scooter report June, 2022.pdf](#)

[22-0948](#) Parking Utility Monthly Revenue update for May & June, 2022.

*Attachments:* [Parking Utility Revenue-May & June, 2022.pdf](#)

[22-0949](#) Inspection Division Permit Summary Comparison Report for June, 2022.

*Attachments:* [Inspection Div. Report-June, 2022.pdf](#)

**7. Adjournment**

Van Zeeland moved, seconded by Thyssen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

CITY OF APPLETON  
INSPECTION DEPARTMENT  
NOTICE OF NONCOMPLIANCE

TAX KEY: 31-5-0657-00 725 W PACKARD ST

PAGE: 1

FILE NO: 2022.0344 BUILDING NOTICE DATE: 7/13/22  
COMPLIANCE DATE BY: July 27, 2022 INSPECTOR: KURT CRAANEN

SENT TO: MICHAEL RUMANS COPIES TO:  
725 W PACKARD ST  
APPLETON WI 54914

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<u>ORDER#</u>	<u>CODE SECTION</u>	
1.0	Municipal Code Section 19-91(e)	Correction: Obtain a permit for a driveway extension.
2.0	Municipal Code Section 19-91(f)	Correction: A driveway may not be widened more than four (4) feet into the front yard. Either remove the extension or apply for a variance through the Municipal Services Committee.

CITY OF APPLETON  
INSPECTION DEPARTMENT  
NOTICE OF NONCOMPLIANCE

TAX KEY: 31-5-0657-00 725 W PACKARD ST

PAGE: 2

FILE NO: 2022.0344

BUILDING

NOTICE DATE: 7/13/22

COMPLIANCE DATE BY: July 27, 2022

INSPECTOR: KURT CRAANEN

SENT TO: MICHAEL RUMANS  
725 W PACKARD ST  
APPLETON WI

54914

COPIES TO:

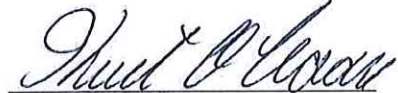
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All cited violations shall be corrected by July 27, 2022 unless an extension of time is granted in writing by the Inspector. Each day that the violation continues after the date for compliance shall constitute a separate offense subject to remedies and penalties by the authority having jurisdiction.

AVOID DELAY.

REPORT CORRECTIONS TO THE INSPECTION DIVISION AS SOON AS COMPLETED.

Inspector:



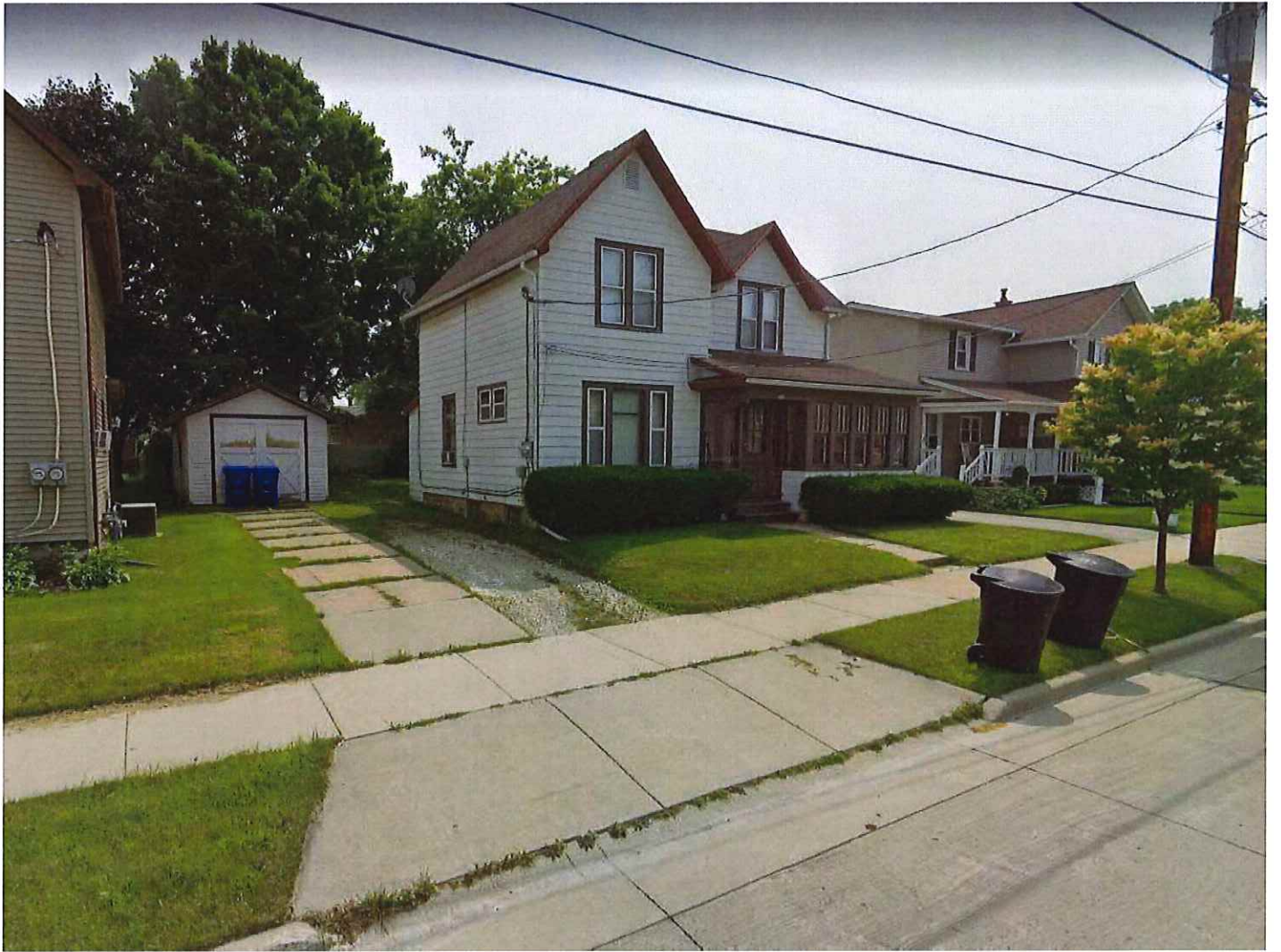
KURT CRAANEN  
Inspection Department  
100 N. Appleton St.  
Appleton, WI 54911-4799  
Telephone: (920) 832-6411

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OFFICE USE ONLY

Date of Distribution: 7/13/22

Date of Completion: \_\_\_\_\_







**CONTRACT AMENDMENT & CHANGE ORDER**

Change Order No. 1

Date 08/04/22

Contract No. N/A for the following public work : Olde Oneida Street Bridge over the Power Canal Design

between WI Department of Transportation - Financial Operations Section PO Box 7366, Madison, WI 83707-7366  
 (Contractor Name) (Contractor Address)

and the City of Appleton dated: 08/17/20 is hereby changed in the following particular wit:

Item No.	Account No.	Current		C.O. Amount (+/-)	Contingency (+/-)		New Contract Total	New Contingency Total
		Contract Amount	Contingency					
1	4240.6809.99.3510	\$87,673.00	\$0.00	\$20,000.00	\$0.00	\$107,673.00	\$0.00	
2						\$0.00	\$0.00	
3						\$0.00	\$0.00	
4						\$0.00	\$0.00	
5						\$0.00	\$0.00	
6						\$0.00	\$0.00	
7						\$0.00	\$0.00	
8						\$0.00	\$0.00	
9						\$0.00	\$0.00	
10						\$0.00	\$0.00	
	Total	\$87,673.00	\$0.00	\$20,000.00	\$0.00	\$107,673.00	\$0.00	

Reason for Change: Geotechnical sampling of the bedrock requires DNR mandated hazmat control for handling, testing, hauling, and disposal of the drilling fluids. Precautions are also required incase potential contamination occurs in the water, therefore, spill contamination booms will be set up. Additional design scope changes are for adding a barrier separating the sidewalk from the roadway, and a historical investigation due to a wider structure.

The Contract Time will be increased by this Change Order: 0 Days

The Date of Completion as of the date of this Change Order therefore is: 12/31/2025

Municipal Services Committee Agenda Date: 08/08/22

Date approved by Council: 08/17/22

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/22 Thru 07/31/22

Report Date: 8/3/2022



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2021	768	106,812,103	231,321.61
	2022	695	100,733,568	387,347.32
		-9.51 %	-5.69 %	67.45 %
DISPLAY SIGN	2021	49	421,585	2,080.00
	2022	91	743,921	3,720.00
		85.71 %	76.46 %	78.85 %
ELECTRICAL	2021	434	16,459,536	113,212.12
	2022	503	8,124,387	82,318.59
		15.90 %	-50.64 %	-27.29 %
EROSION CNTL	2021	32		3,841.00
	2022	31		4,110.00
		-3.13 %	%	7.00 %
HEATING	2021	656	23,176,270	59,653.20
	2022	639	9,704,346	55,178.19
		-2.59 %	-58.13 %	-7.50 %
PLAN REVIEW	2021	67		22,015.00
	2022	79		24,852.50
		17.91 %	%	12.89 %
PLUMBING	2021	357	8,856,547	33,188.00
	2022	507	5,692,527	30,463.00
		42.02 %	-35.73 %	-8.21 %
SEWER	2021	155	885,504	16,323.99
	2022	224	2,861,131	25,232.00
		44.52 %	223.11 %	54.57 %
WELL	2021	5		200.00
	2022	2		80.00
		-60.00 %	%	-60.00 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

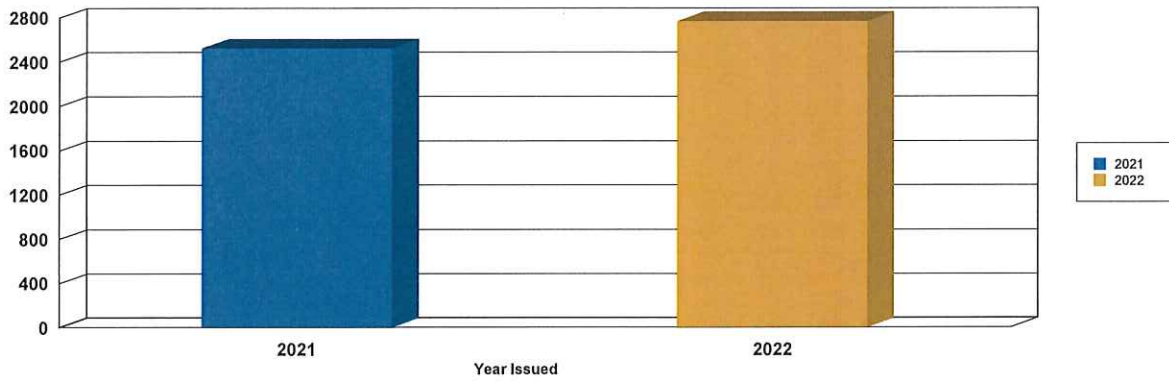
01/01/22 Thru 07/31/22

Report Date: 8/3/2022

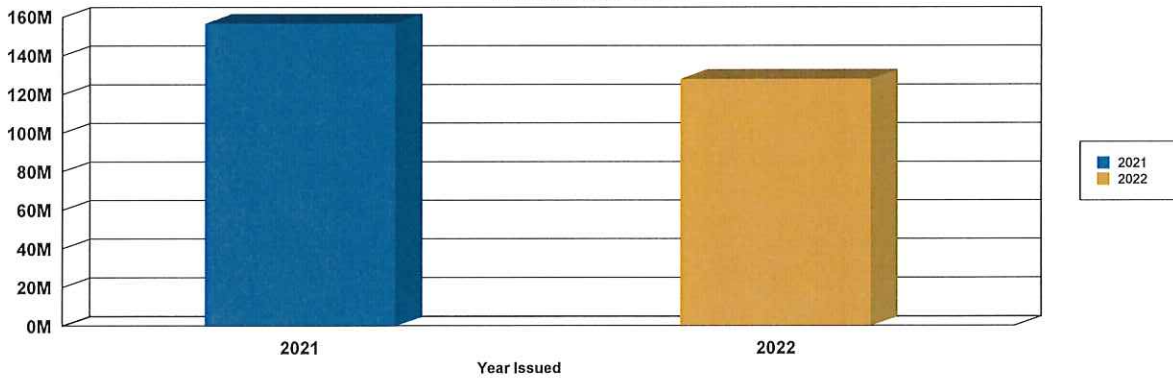


	2021	2022
<b>Permits</b>	<b>2523</b>	<b>2771</b>
<b>Estimated Cost</b>	<b>156,611,545.00</b>	<b>127,859,880.00</b>
<b>Receipt Amount</b>	<b>481,834.92</b>	<b>613,301.60</b>

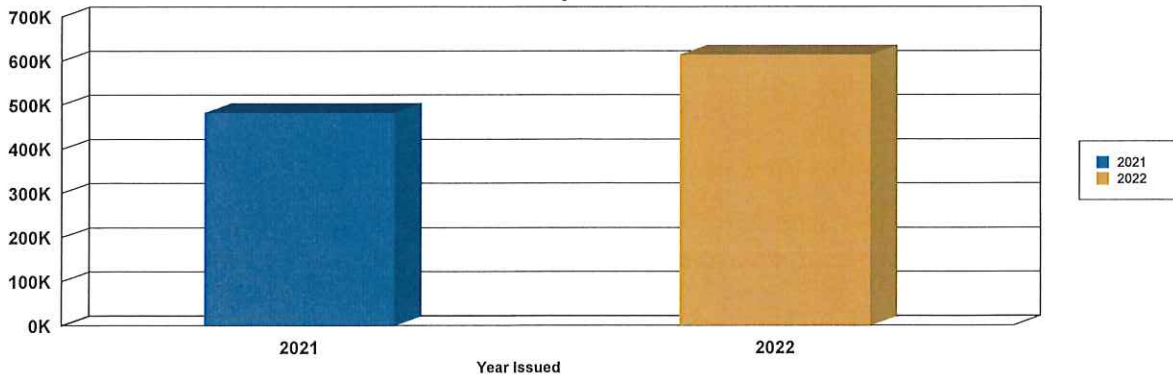
Number of Permits



Estimated Cost



Receipt Amount



City of Appleton  
 BIRD E-Scooter Pilot Community Feedback  
 Month of July 2022

**COMPLAINTS RECEIVED BY CITY**

	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Improper Parking	2	1	1	1					
Improper Street Riding	1	2	1	0					
Scooters are Unsafe	2	4	2	4					
Scooters are Unsightly	0	0	1	0					
Sidewalk Riding on College	3	4	0	0					
Other	1	3	2	1					
<b>TOTAL</b>	<b>9</b>	<b>17</b>	<b>7</b>	<b>6</b>					

**REPORTED ACCIDENTS**

	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Accidents	1	3	2	4					