



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, July 20, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [22-0816](#) Common Council Meeting Minutes of June 15, 2022
 - Attachments:** [CC Minutes 6-15-22.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [22-0907](#) Budget Process Overview
 - [22-0908](#) KPI Dashboard Presentation
 - [22-0909](#) Presentation of Flag Day Parade Awards
 - [22-0910](#) Proclamations:
 - Parks & Recreation Month
 - Children's Week
 - Attachments:** [Parks and Recreation Month Proclamation.pdf](#)
[Children's Week Proclamation.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. [22-0801](#) Request from Park Central/TLC Sign for a permanent street occupancy permit to install a 20' X 6'8" building mounted sign in the College Avenue right-of-way at 318 W. College Avenue.

Attachments: [Park Central-permanent street occ.pdf](#)

Legislative History

6/20/22 Municipal Services recommended for approval
 Committee

3. [22-0802](#) Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 6, 2022 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [ADI-Sidewalk Sale.pdf](#)

Legislative History

6/20/22 Municipal Services recommended for approval
 Committee

- [22-0803](#) Approve conversion of one metered stall to a handicap-accessible stall on the 300 block of N. Morrison Street.

Attachments: [300 Block of N. Morrison-handicap stall.pdf](#)
[Handicap-accessible stall 130 E Franklin St-email.pdf](#)

Legislative History

6/20/22 Municipal Services recommended for approval
 Committee

- [22-0804](#) Request to award Unit P-22 Pavement Marking Maintenance Contract (Epoxy) to Century Fence Company in an amount not to exceed \$75,376.05.

Attachments: [Unit PP Pavement Marking.pdf](#)

Legislative History

6/20/22 Municipal Services recommended for approval
 Committee

[22-0849](#) Award of contract for 2022 Parking Ramp Planning and Design Services to Desman Design Management in the amount of \$36,560.00 with a 9.4% contingency of \$3,440.00 for a project total not to exceed \$40,000.00

Attachments: [2022 Parking Ramp Planning.pdf](#)

Legislative History

7/11/22 Municipal Services recommended for approval
Committee

[22-0853](#) Approve Memorandum of Understanding between the City of Appleton and Fox Cities Chamber of Commerce for Amenity Peninsula Beautification at the Green Parking Ramp

Attachments: [Amenity Peninsula Beautification.pdf](#)

Legislative History

7/11/22 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0775](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Grand Meridian Inc d/b/a Grand Meridian, Ken Vandeyacht, Agent, located at 2621 N Oneida St, on August 11-13, 2022, contingent upon approval from the Finance, Health and Inspections departments.

Attachments: [Grand Meridian.pdf](#)

Legislative History

7/13/22 Safety and Licensing recommended for approval
Committee

[22-0778](#) Class "B" Beer and "Class C" Wine Permanent Premise Amendment application for Area 509 LLC d/b/a Area 509, Reginald Desamour, Agent, located at 1025 N Badger Ave, contingent upon approval from the Community Development, Health, Inspections and Police departments.

Attachments: [Area 509 S&L.pdf](#)

Legislative History

6/22/22 Safety and Licensing recommended for approval
Committee

[22-0787](#) Additional 2022-2023 Mechanical Amusement Device License renewal, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2nd Additional Amusement Device renewals 2022-23.pdf](#)

Legislative History

6/22/22 Safety and Licensing Committee recommended for approval

[22-0809](#)

Taxicab Company License Renewal Application for LIR Transportation, DBA Fox Valley Cab, Owner, Igor Leykin, 719 W Frances St.

Attachments: [Igor Leykin- LIR Transportation.pdf](#)

Legislative History

6/22/22 Safety and Licensing Committee recommended for approval

[22-0810](#)

Taxicab Driver License Application for Torrey Cronce.

Attachments: [Torrey Cronce.pdf](#)

[Memo Re Taxicab Drive Lic. 6-22-22.pdf](#)

[TorreyCronceDenial \(002\).docx](#)

Legislative History

6/22/22 Safety and Licensing Committee held

7/13/22 Safety and Licensing Committee recommended for denial

Mr. Cronce was not in attendance.

[22-0812](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for DDCT Inc d/b/a Jim's Place, Jay Plamann, Agent, located at 223 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

Attachments: [Jim's Place S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0813](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for Wooden Nickel Restaurant & Lounge Inc d/b/a Wooden Nickel Sports Bar & Grill, Anthony Mueller, Agent, located at 217 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

Attachments: [Wooden Nickel Restaurant S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

- [22-0814](#) Temporary Class "B" Beer and Reserve "Class B" Liquor License Premise Amendment for The 10th Frame LLC d/b/a The 10th Frame, Chad Van Daalwyk, Agent, located at 618 W Wisconsin Ave, on September 10, 2022, contingent upon approval from the Finance, Inspections and Police departments.
Attachments: [The 10th Frame S&L.pdf](#)
- Legislative History**
- | | | |
|---------|--------------------------------|--------------------------|
| 7/13/22 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|
- [22-0815](#) Temporary Class "B" Beer and Reserve "Class B" Liquor License application for The Trout Museum of Art Inc, Christina S Turner, Agent, located at 111 W College Ave, on August 26, 2022, contingent upon approval from the Inspections department.
Attachments: [Trout Museum of Art.pdf](#)
- Legislative History**
- | | | |
|---------|--------------------------------|--------------------------|
| 7/13/22 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|
- [22-0819](#) Temporary Class "B" Beer and Reserve "Class B" Liquor Premise Amendment application for the Fox Cities Performing Arts Center, Maria Van Laanen, Agent, located at 400 W College Ave, on August 16, 2022, contingent upon approval from the Fire and Health departments.
Attachments: [Fox Cities Performing Arts Center.pdf](#)
- Legislative History**
- | | | |
|---------|--------------------------------|--------------------------|
| 7/13/22 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|
- [22-0826](#) Class "A" Beer and "Class A" Liquor - Cider Only License Change of Agent application for Kwik Trip Inc d/b/a Kwik Trip #182, Isaac A Peterson, New Agent, located at 306 N Richmond St.
Attachments: [Isaac A Peterson S&L.pdf](#)
- Legislative History**
- | | | |
|---------|--------------------------------|--------------------------|
| 7/13/22 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|
- [22-0827](#) Cigarette and Tobacco Products Retail License application for James Holder d/b/a D8D Hemp, located at 2929 N Richmond Street Ste 1.
Attachments: [D8D Hemp S&L.pdf](#)
- Legislative History**
- | | | |
|---------|--------------------------------|--------------------------|
| 7/13/22 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|

[22-0828](#) Pet Store License renewal application for Petco #1656, located at 3829 E Calumet St, contingent upon approval from the Inspections department.

Attachments: [Petco #1656 S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0830](#) Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for TNE Inc, d/b/a Emmett's Bar & Grill, Sharon Reader, Agent, located at 139 N Richmond St, contingent upon approval from the Health department.

Attachments: [Emmetts Bar & Grill S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0831](#) Class "B" Beer and "Class B" Liquor License application for Appleton Nickel Inc d/b/a Glass Nickel Pizza Co, Stacy Knaack, Agent, located at 2120 W College Ave, contingent upon approval from the Community Development, Health and Public Works departments.

Attachments: [Glass Nickel Pizza Co.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0841](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #187, Lyndsey Lawrence, New Agent, located at 511 W Calumet St, contingent upon approval from the Police department.

Attachments: [Lyndsey Lawrence S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0847](#) Class "B" Beer License application for Mai's Deli LLC d/b/a Mai's Deli, Fong Lee, Agent, located at 104 S Memorial Dr, contingent upon approval from the Inspections and Public Works departments.

Attachments: [Mai's Deli.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0871](#) Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for Gregg Van Dinter d/b/a Riverside Bar & Grill, located at 906 S Olde Oneida St, on August 4-7, 2022, contingent upon approval from the Community Development, Health, Inspections and Police departments.

Attachments: [Riverside Bar & Grill.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0882](#) "Class B" Liquor License application for Bowl Ninety-One LLC d/b/a Bowl Ninety-One, Thong Vue, Agent, located at 100 E College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Bowl Ninety-One.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[22-0868](#) Request to approve Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_MidwesternWheels_SUP_For07-13-22.pdf](#)

Legislative History

7/13/22 City Plan Commission recommended for approval

[22-0869](#) Request to approve Certified Survey Map #21-22, which crosses a plat boundary, to combine four adjacent parcels (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00) into one new parcel as shown on the attached map and subject to the conditions in the attached staff report

Attachments: [StaffReport_1608EWisconsinAv_CrossingPlatBoundary_For07-13-22.pdf](#)

Legislative History

7/13/22 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[22-0834](#) Request to award contract to Commercial Appliance for Reid Golf Course Clubhouse walk-in freezer and cooler replacement in the amount of \$31,733.35

Attachments: [2022 Reid Golf Course Appliance Memo.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0835](#) Request to award the AWWTP V-3 Sludge Storage Building Addition Construction Project Base Bid to Miron Construction in the amount of \$5,330,989 with a 15% contingency of \$799,648 for a project total not to exceed \$6,130,637

Attachments: [SSB Construction Project Bid Award Miron.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0840](#) Request to approve the Relocation Order for construction of officially mapped Lightning Drive, future Providence Avenue, future Baldeagle Drive and the associated stormwater pond

Attachments: [Lightning Drive - 2022 - Relocation Order.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0851](#) Request to approve the following 2022 Budget amendment:

Water Utility

Corrosion Control Treatment Project	+\$ 190,000
Matthias Tower Pump Station Project	-\$ 190,000

to reallocate excess budget funds from the Matthias Tower Pump Station Project to the Corrosion Control Treatment Project (2/3 vote of Council required)

Attachments: [Budget Adjustment for OCCT Engineering in 2022.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0854](#) Request to approve Contract Amendment / Change Order No. 1 to contract 58-22, Unit D-22 Sidewalk Construction for added sidewalk and driveway replacement at Appleton Memorial Park and Fire Station No. 3 in the amount of \$50,000 resulting in no change to contract contingency. Overall contract increases from \$368,000 to \$418,000

Attachments: [Unit D-22 Change Order No. 1.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0855](#) Request to approve the following Budget amendment:

Water Utility

2022 Watermain Program	+\$2,900,000
Second Raw Water Line Improvements	- \$2,900,000

to reallocate funds from the Second Raw Water Line Improvements project to the 2022 Watermain replacement program (2/3 vote of Council required)

Attachments: [Second Raw Water Line Budget Transfer.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[22-0858](#) Award Unit N-22 Spot Repairs, Protruding Tap & Mineral Deposit Removal to Northern Pipe, Inc. in an amount not to exceed \$120,000.

Attachments: [Attachment -Utilities Committee - 07-12-22 - Award of Contract N-22.pdf](#)

Legislative History

7/12/22 Utilities Committee recommended for approval

[22-0859](#) Award Lawe Street Force Main Replacement Design Services contract to McMahon Associates, Inc. in an amount not to exceed \$100,000.

Attachments: [Attachment -Utilities Committee - 07-12-22 - Lawe Street Force Main Design Se](#)

Legislative History

7/12/22 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0817](#) Ordinances #45-22 to #51-22*Attachments:* [Ordinances to Council 7-20-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, June 15, 2022

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Meltzer

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 1 - Alderperson Maiyoua Thao

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented and the Library was excused.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0774](#)

Common Council Meeting Minutes of June 1, 2022

Attachments: [CC Minutes 6-1-22.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-0779](#) Library Board Appointments

Attachments: [Appointments Memo 6'15'2022.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the appointments be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

[22-0780](#) Aldersperson Committee Replacement Appointment

Attachments: [Alder Committee Replacement Memo.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Thyssen, that the Committee replacement be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

[22-0781](#) City Assessor Recommendation

Attachments: [City Assessor Recommendation to Council Memo.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Hartzheim, that the City Assessor recommendation be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

[22-0783](#)

Proclamations
- Make Music Day
- Dump the Pump Day

Attachments: [Make Music Day Proclamation.pdf](#)
[Dump the Pump Day Proclamation.pdf](#)

[22-0782](#)

Presentation from the League of Wisconsin Municipalities

H. PUBLIC PARTICIPATION

*The following spoke regarding Items #22-0613 & 22-0615 of City Plan Commission:
Aaron Soto, N1423 Fawn Ridge Dr
Mary Fuller, Providence Ave Condominium*

I. PUBLIC HEARINGS

[22-0603](#)

Public Hearing for Comprehensive Plan Map Amendment #2-22 Apostolic Truth Church from One and Two Family Residential and Multi-Family Land Use to Public Institutional Land Use

Attachments: [Public Hearing Notice Comp Plan Amend #2-22.pdf](#)

The public hearing was held, no one spoke during the hearing.

[22-0604](#)

Public Hearing for Rezoning #3-22 for Apostolic Truth Church from R-1A Single-Family District to P-I Public Institutional District

Attachments: [RZ #3 22 Notice of Public Hearing.pdf](#)

The public hearing was held, no one spoke during the hearing.

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[22-0613](#)

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-22 for the subject parcel located on N. French Road, bordered by E. Glory Lane, N. Providence Avenue, and E. Ashbury Drive (Tax Id #31-1-7400-00) from future One and Two-Family Residential land use designation and Multi-Family land use designation to Public Institutional land use designation as shown on the attached map and approve the attached Resolution

Attachments: [StaffReport_ApostolicChurch_CompPlan+Rezoning_For05-11-22.pdf](#)
[Paula Meyer Email.pdf](#)
[Neighborhood Brochure From Apostolic Truth Church.pdf](#)

Aldersperson Alfheim moved, seconded by Aldersperson Croatt, that the Comprehensive Plan Amendment be approved. Roll Call. Motion carried by the following vote:

Aye: 9 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 6 - Aldersperson Vered Meltzer, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Nate Wolff and Mayor Jake Woodford

[22-0615](#)

Request to approve Rezoning #3-22 for the subject parcel located on N. French Road, bordered by E. Glory Lane, N. Providence Avenue, and E. Ashbury Drive (Tax Id #31-1-7400-00), including the adjacent one-half (1/2) right-of-way, as shown on the attached maps, from R-1A Single-Family District to P-I Public Institutional District

Attachments: [StaffReport_ApostolicChurch_CompPlan+Rezoning_For05-11-22.pdf](#)
[Paula Meyer Email.pdf](#)
[Neighborhood Brochure From Apostolic Truth Church.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Alfheim, that the Rezoning be approved. Roll Call. Motion carried by the following vote:

Aye: 9 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 6 - Aldersperson Vered Meltzer, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Nate Wolff and Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Van Zeeland moved, Aldersperson Hartzheim seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0723](#)

Anticipated award for Unit Q-22 Pavement Marking Contract (Paint). Bids to be opened Monday, May 23, 2022.

Attachments: [Anticipated award for Unit Q-22 Pavement Marking Contract.pdf](#)

This Report Action Item was approved.

[22-0754](#)

Approve proposed parking changes on S. Driscoll Street (between Charles Street and the railroad tracks). Follow-up to six month trial period.

Attachments: [Parking change on S. Driscoll St.pdf](#)

This Report Action Item was approved.

[22-0755](#)

Possible 6-Month trial for parking changes on Pacific Street (Drew Street to Lawe Street).

Attachments: [Parking change on Pacific St..pdf](#)
[Emails -Pacific St-Drew St to Lawe St.pdf](#)

The Committee's recommendation to deny was approved.

[22-0756](#)

Approve proposed ordinance changes related to the A-22 Appleton Street Reconstruction Project.

Attachments: [A-22 Appleton Street Project.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0679](#)

Class "B" Beer and "Class B" Liquor License application for Dairyland Brew Pub LLC, Michele Preston, Agent, located at 1216 E Wisconsin Ave, contingent upon approval from the Finance and Health departments.

Attachments: [Dairyland Brew Pub LLC.pdf](#)

This Report Action Item was approved.

[22-0727](#)

"Class A" Liquor License application for Depu LLC d/b/a Northland Mobil, Chiranjibi Lamichhane, Agent, located at 105 W Northland Ave.

Attachments: [Northland Mobil.pdf](#)

This Report Action Item was approved.

[22-0728](#)

"Class A" Liquor License application for BSS Corporation d/b/a Richmond Mobil, Buddi Subedi, Agent, located at 3401 N Richmond St.

Attachments: [Richmond Mobil.pdf](#)

This Report Action Item was approved.

[22-0729](#)

"Class A" Liquor License application for Jaliyan Gas LLC d/b/a Wisconsin Avenue Pantry, Nilesh M Patel, Agent, located at 111 W Wisconsin Ave.

Attachments: [Wisconsin Avenue Pantry.pdf](#)

This Report Action Item was approved.

[22-0730](#)

"Class A" Liquor License application for Sai Krupa LLC d/b/a Richmond St Citgo, Nilesh Patel, Agent, located at 1601 N Richmond St.

Attachments: [Richmond St Citgo.pdf](#)

This Report Action Item was approved.

[22-0737](#)

Salvage Dealer License renewal application for Mach IV Motors LLC, Kara Tullberg, Applicant, located at 600 E Hancock St, contingent upon approval from the Inspections department.

Attachments: [Mach IV Motors S&L.pdf](#)

This Report Action Item was approved.

[22-0763](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for Lawrence University d/b/a Viking Room, Brittany M. Bell, New Agent, located at 615 E College Ave.

Attachments: [Brittany M Bell S&L.pdf](#)

This Report Action Item was approved.

[22-0767](#)

Additional 2022-2023 Mechanical Amusement Device License renewals, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [Additional Amusement Device renewals 2022-23.pdf](#)

This Report Action Item was approved.

[22-0768](#)

Additional 2022-2023 Cigarette and Tobacco Products License renewals.

Attachments: [Additional Cigarette renewals 2022-23.pdf](#)

This Report Action Item was approved.

[22-0770](#)

Additional 2022-2023 Alcohol License Renewal applications, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2022-23 Alcohol License Renewals-4th set.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[22-0749](#)

Request to approve Special Use Permit #6-22 for a car wash use located at 3200 E. Express Court (Tax Id #31-4-5568-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Peak Car Wash_SUP_For06-08-22.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**5. MINUTES OF THE FINANCE COMMITTEE****6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**[22-0786](#)

Request for a variance to the Deed Restrictions and Covenants to allow the transfer of Lots 30, 31, 32 and 33 in Southpoint Commerce Park Plat 3 and Lot 1 of CSM #3978 from F Street Appleton 2, LLC to F Street Appleton 3, LLC and to extend the requirement to commence construction of a building on these lots from the required 12 months from said transfer to 36 months; this waiver is not transferable, survivable, or assignable and the City's repurchase rights remain on the property

Attachments: [F Street 2 Variance Request Memo 6-15-22.pdf](#)
[Variance Request Email F Street 6-10-22.pdf](#)
[CSM 3978.pdf](#)
[570928 - Deed & Receipt.pdf](#)
[SPCP Deed Restrictions.pdf](#)

This Report Action Item was approved.

[22-0371](#)

Counter the Offer to Purchase from River Valley One, LLC and/or assigns to purchase Lot 1 of CSM 3549 in Southpoint Commerce Park (Tax Id #31-9-5712-40), consisting of approximately 7.22 acres

Attachments: [River Valley One Offer to Purchase Memo to CEDC 6-8-22.pdf](#)
[Offer to Purchase 9-5712-40 SPCP River Valley One LLC.pdf](#)
[SPCP Deed Restrictions.pdf](#)
[Subject Parcel 6 6 2022.pdf](#)

This Report Action Item was approved.

[22-0741](#)

Request to waive the City's repurchase rights for Tax Id #31-1-6510-18, Lot 18 in the Northeast Business Park Plat No. 2, the northeast corner of Enterprise Avenue and Intertech Court, allowing the transfer from Single Month LLC and/or assigns to Joe Neilitz and/or assigns; this waiver is not transferable, survivable, or assignable and the City's repurchase rights remain on the property

Attachments: [Memo Romenesko Waive Repurchase Request NEBP #1-6510-18 6-8-22.pdf](#)
[Variance Request Email Romenesko Development 3-2-22.pdf](#)
[Offer to Purchase Lot 18 NEBP Joe Neilitz.pdf](#)
[Covenants and Restrictions NEBP No. 2.pdf](#)
[Subject Parcel 1-6510-18.pdf](#)

This Report Action Item was approved.

[22-0743](#)

Request to approve the 2021 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

Attachments: [CAPER memo to CEDC 6-8-22.pdf](#)
[2021 CDBG CAPER Draft for Public Comment.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[22-0736](#)

Award 2022 AWWTP Preliminary Heat Exchanger and Blended Sludge Piping Replacement Project Engineering Services Amendment #1 increasing the McMahon total contract amount by \$3,800 from \$26,300 to \$30,100 and increase contingency from \$2,630 to \$4,000 for a Project Total not to exceed \$34,100.

Attachments: [Contract Amend #1 McMahon 2022 AWWTP Prelim HEX-Blended Sludge Piping.pdf](#)

This Report Action Item was approved.

[22-0738](#)

Amend 2022A Stormwater Management Plan Review Contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$67,500.

Attachments: [2022A SWM Plan Review BC Amendment Memo Util Cmte.pdf](#)

This Report Action Item was approved.

[22-0752](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2021 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the score of 3.73 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

Attachments: [2021 eCMAR Validated.pdf](#)

This Report Action Item was approved.

- 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
- 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
- 10. MINUTES OF THE BOARD OF HEALTH**
- M. CONSOLIDATED ACTION ITEMS**
- N. ITEMS HELD**

O. ORDINANCES

[22-0777](#)

Ordinances #43-22 and #44-22

Attachments: [Ordinances to Council 6-15-22.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

#7-R-22

Street Terrace Policy Modifications

Submitted By: Alderperson Del Toro, District 4

Date: June 15, 2022

Referred To: Department of Public Works

Whereas the city's current Street Terrace Policy prohibits planting: Plants in excess of 3 ft, Hedges, Vegetable gardens, plants within three feet of a hydrant, traffic hazards like loose stone, railroad ties, mulch and sand surfaces; and

Whereas the city's current Street Terrace Policy requires, that property owners comply with the city's weed ordinance, maintain an elevation flush with the sidewalk and that the city's restoration cost to the terrace is limited to the cost of a typical terrace; and

Whereas the city's current Street Terrace Policy requires, a \$40 annual permit and proof of insurance. And;

Whereas Street Terraces are currently occupied throughout the city without requesting formal permission, and;

Whereas Appleton's street terraces provide opportunities for communities to build gardens, beautify our streets, provide fresh food to homes in need, help control and reduce storm water runoff and provide good environmental resources for our city's biodiversity.

Therefore be it resolved that home owners who wish to develop these terraces may do so by registering the use of their terrace free of charge with the municipal department on a yearly basis. And must still be adhering to safety standards which include:

- Prohibiting planting any vegetation in excess of 48 inches in non-corner lots and 36 inches in corner lots,*
- Prohibiting plants within three feet of fire hydrants*
- Prohibiting traffic hazards like loose stone, or railroad ties.*
- Prohibiting the planting of trees not approved by the Forestry Department,*
- Prohibiting the planting of invasive and non-native species*
- If terraces remain unoccupied they must continue to adhere to the city's weed ordinance and registration is not required.*

Acceptable uses of terrace include the use of these spaces for

- vegetable gardens,*
- the use of mulch to maintain weeds in control,*
- planting native flora*

Failure to register the occupied terrace may result in a city fine. The city will first issue a warning to any reported terraces that are delinquent and the property manager will have 2 weeks from the date of issue of the notice to resolve or appeal. Fines will be strictly enforced every two weeks until the problem terrace is restored to acceptable conditions. Fines will be \$40 every two weeks until the problem is resolved. If the terrace is not remediated within 6 weeks the city will mow the terrace and restore it at the expense of the property owner.

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderson Hartzheim moved, seconded by Alderson Del Toro, that the meeting be adjourned at 7:49 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 1 - Alderson Maiyoua Thao

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk

PROCLAMATION



Office of the Mayor

WHEREAS, parks and recreation services are an integral part of communities throughout this country, including the City of Appleton, and are important for establishing and maintaining quality of life, ensuring the health of citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation services build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation for those with different abilities, and improve the mental and emotional health of all residents; and

WHEREAS, parks and recreation services increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and natural recreation areas are fundamental to the environmental well-being of communities as they improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, as the U.S. House of Representatives has designated July as Parks and Recreation Month, the City of Appleton also recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim the month of July 2022 as

Parks and Recreation Month

in Appleton and urge all citizens to join with other communities in recognizing that parks and recreation services are essential to the quality of life not only in July, but throughout the entire year.



Signed and sealed this 12th day of July 2022.

JACOB A. WOODFORD
MAYOR OF APPLETON

PROCLAMATION



Office of the Mayor

WHEREAS, childhood is a time to live, play, and learn; and

WHEREAS, it's important to build children's imagination, creativity, and confidence; and

WHEREAS, Children's Week is recognized in Appleton to show children how special they are to their families, how city government connects to their everyday lives, and how important they are to the future of our communities; and

WHEREAS, the City of Appleton demonstrates its appreciation of children and families in our communities by promoting a safe and healthy environment for our children; and

WHEREAS, all Children's Week activities are provided for little or no cost by City departments, community volunteers, and local business sponsors to thousands of children each year including swimming, sports activities, carnival games/amusements, Library events, Children's Parade, special events at parks, and much more; and

WHEREAS, Children's Week serves to reinforce the City's appreciation of volunteerism, educates children about relevant services, and connects children to City staff and local community members and volunteers.

NOW THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim July 24 – July 30, 2022, as

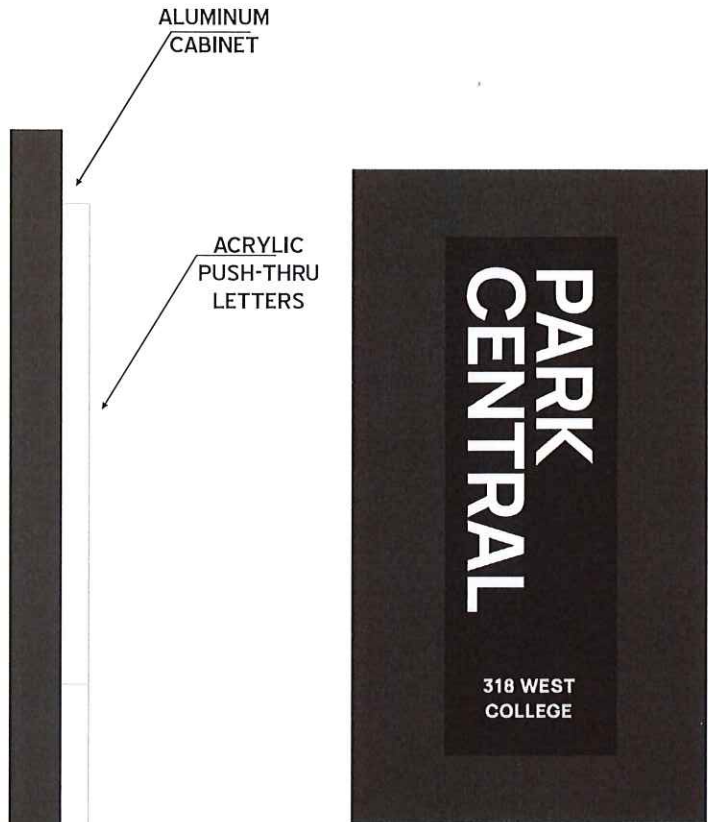
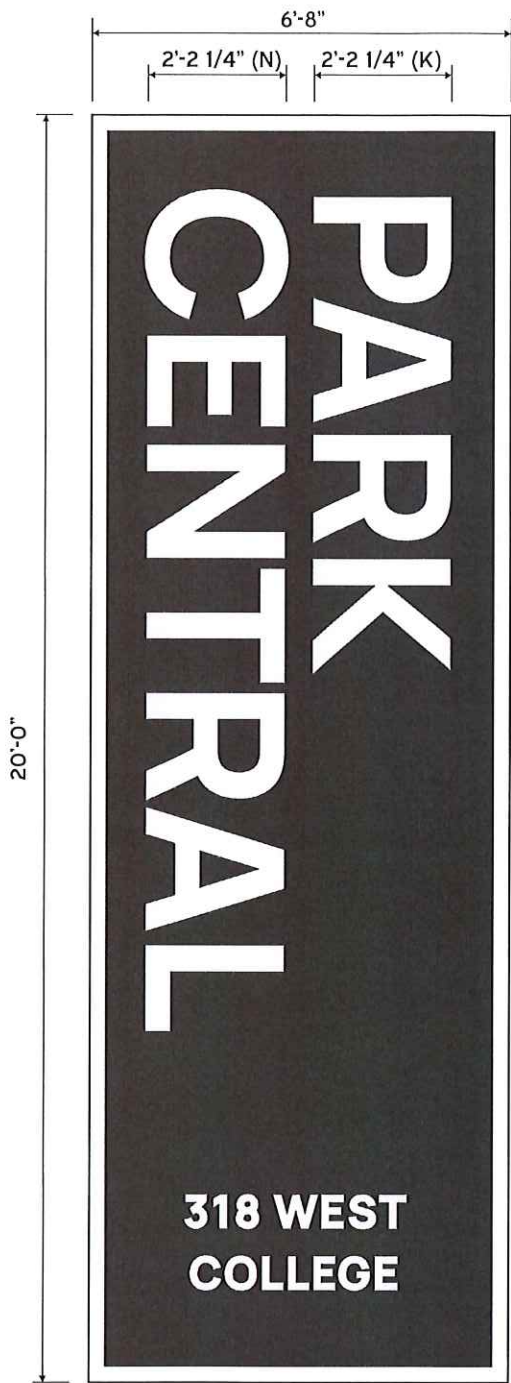
Children's Week

in Appleton and urge all citizens to support efforts and attend events to celebrate the children of our communities.

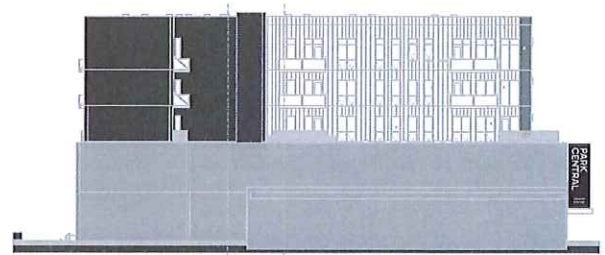
Signed and sealed this 12th day of July 2022.



JACOB A. WOODFORD
MAYOR OF APPLETON



NIGHT VIEW NTS



WEST ELEVATION PROPOSED SIGN LOCATION
SCALE 1:700

OPTION 1: ILLUMINATED BUILDING SIGN QTY: 1
 FABRICATED ALUMINUM CABINET (BLACK)
 WHITE PUSH-THRU LETTERS
 WHITE LED ILLUMINATION

END VIEW

June 14, 2022

Ross Buetow
City Of Appleton – Department of Public Works
100 N. Appleton Street
Appleton, WI 54911

Dear Ms. VandeHey,

At the request of Willems Marketing, Mile of Music and the downtown businesses; Appleton Downtown Inc.; along with Creative Downtown Appleton Inc. would like to host a Sidewalk Sale again this year, during Mile 9, on Saturday, August 6 from 10 a.m. to 6 p.m. The Sidewalk Sale would occur alongside the Downtown Appleton Farm Market.

We are requesting a Sidewalk Occupancy Permit to cover the amenity strip from the 600 W. College Avenue through 300 E. College Avenue.

Stores will set up in the amenity strip beginning at 10 a.m. and will remove goods and supplies shortly after 6 p.m. We will not require any street closures for the Sidewalk Sale.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Meghan Warner". The signature is written in a cursive, flowing style.

Meghan Warner
Community Partnership Director
Appleton Downtown Inc.



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Date: June 10, 2022
Re: Proposed accessible parking stall on the 300 block of N. Morrison Street

The Traffic Section received a request for the creation of an on-street handicapped-accessible (OSHA) stall on the 300 block of N. Morrison Street (the southernmost stall on the west side of the block). The request (copy attached) was reviewed by staff in conformance with the City's *Designated Handicapped Accessible Parking Within City Right-of-Way Policy* (copy attached).

Based on our review, the request meets the requirements set forth in the policy. As such, we are recommending approval. Letters were mailed to adjacent properties to advise them of this agenda item.

To accomplish this, the following ordinance changes are required:

1. ***Create:*** "Parking be restricted to vehicles displaying handicapped license plates or Wisconsin Handicapped permit only on the west side of Morrison Street from Franklin Street to a point 35 feet north of Franklin Street."



APPLICATION FOR ON-STREET HANDICAPPED ACCESSIBLE PARKING SPACE

APPLICANT: Megan Normansell	TELEPHONE: [REDACTED]
ADDRESS: [REDACTED]	REQUESTED LOCATION OF ACCESSIBLE PARKING SPACE: (i.e., street name and address, front or side of property, etc.) corner of Morrison + Franklin, right in front of 130 E. Franklin St building.
CITY: Appleton ZIP: 54911	
VEHICLE LICENSE PLATE NO. [REDACTED]	PARKING PLACARD NO. [REDACTED]

Please describe your need for on-street handicapped accessible parking: A new business has moved into the building I rent for my office, and parking has become disaster as a result. Myself and another worker who is also disabled can no longer find safe parking in front of our building.

Applicant's Signature: Megan Normansell Date: 5/23/22

Please answer the following questions to help us determine feasibility of your request:

- Can your driveway/parking lot be used for access by the physically challenged person's vehicle? If not, why?
There is no driveway and no parking lot that I can legally access.
- Can your driveway/parking lot be widened or modified to accommodate the need for an additional parking space? If not, why?
Does not exist.
- Is your request for the on-street handicapped accessible parking stall of a long-term nature?
Yes, I will be working here for many years to come.
- Is there on-street metered parking available in this area. If so, how frequently are these existing stalls currently occupied?
Yes - 90% of the time all of the close stalls are full.
- Is there an existing on-street handicapped accessible parking space in close proximity that you can use? If so, where is it located?
NO.



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DEPARTMENT OF PUBLIC WORKS
Engineering Division
100 North Appleton Street
Appleton, WI 54911
(920) 832-6474
FAX (920) 832-6489

July 29, 2004

**CITY OF APPLETON
DESIGNATED HANDICAPPED ACCESSIBLE PARKING
WITHIN CITY RIGHT-OF-WAY POLICY**

The objective of this policy is to accommodate the needs of the community for the installation of on-street handicapped-accessible (OSHA) spaces when no reasonable off-street parking options are available.

Requests for handicapped accessible parking within the public right-of-way within the City of Appleton will be evaluated based on the following:

1. The decision to install an OSHA parking stall shall be based on an evaluation of all other available options and the specific needs of the applicant. Parking for the handicapped shall be located off-street whenever feasible and appropriate.
2. OSHA parking stalls are not intended to reserve a private parking space for the applicant. Instead, OSHA parking stalls are available for use by anyone possessing a valid handicap placard issued by the Wisconsin Department of Transportation.
3. An OSHA parking stall must comply with any/all ADA requirements.
4. OSHA parking stalls shall not be located in such a way as to create a safety hazard or interfere with traffic or necessary sight lines at or near intersections.

PROCEDURE

All request submittals shall be evaluated by the office of the Traffic Engineer. Those requests which appear to meet the requirements set forth herein shall be acted upon by the Municipal Services Committee and the Common Council. Those request submittals which do not, in the opinion of the Traffic Engineer, meet the requirements shall be afforded the opportunity to appeal the decision through the Municipal Services Committee.

SUBMITTAL REQUIREMENTS

For staff analysis of the request, the following information is required to be submitted:

1. A completed application by applicant (individual, business, alderperson, etc.).
2. Proof of a handicapped parking placard from the applicant, (including number) or disabled license plate number.
3. Written justification from the applicant for requesting the installation of an OSHA parking space in-lieu of using the driveway or other off-street parking facilities.

ANNUAL REAPPLICATION

1. For an OSHA parking stall to remain, the applicant will be required to fill out and submit an annual reapplication form to the Traffic Section. This reapplication form will be mailed to all applicants with a previously approved space.
2. If no reapplication form is received within fifteen (15) working days, staff will attempt a second means of contact. This may include a second letter, a phone call, an e-mail or a personal visit by staff to the residence. Should no response be forthcoming from the applicant within a reasonable amount of response time, a service request may be processed for the space markings and sign to be removed.

REQUEST FOR REMOVAL

1. An OSHA parking stall can be removed following the submittal of a written application for removal.
2. If a party other than the person who requested the space installation submits the application for removal, the original applicant is contacted to determine if the space is still being used.

Eric Lom

From: City Attorney <CityAttorney@kaukauna-wi.org>
Sent: Monday, June 20, 2022 10:50 AM
To: Eric Lom
Subject: Request to modify parking restrictions adjacent to 130 E. Franklin Street

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Eric:

I am writing to express some concerns over the proposed OSHA parking stall for tenant of 130 E. Franklin Street. It is my understanding that adequate, safe, and ADA compliant parking is available off-street in the 130 E. Washington Street Garage/parking ramp.

With no parking available on either side of Franklin Street, and a large no parking zone on the east side of Morrison in front of St. Paul's, parking for patrons of the businesses within 130 E. Franklin Street is extremely limited as it is, with St. Paul's Church and daycare operations typically competing for the very few spaces on Morrison Street. My concern is that creating this convenience space for a tenant who works in the building will be detrimental to other businesses within the building. As clients/customers are unable to find parking they become frustrated with the experience and ultimately opt not to continue patronage.

I don't work in the building, but always ensure that prospective tenants are aware of the parking ramp option for those who will be working in the building.

If there is to be an OSHA handicap stall approved for this area, I would strongly recommend some additional language be added to avoid "meter-feeding" all-day occupancy of the space. While I recognize that the intent may be to ensure convenient access to the building for any disabled, the *de facto* result will be one tenant's reserved personal parking space, and less parking available for visitors and customers of the building's other tenants.

Kevin W. Davidson

City Attorney

City of Kaukauna

920.766.6318

cityattorney@kaukauna-wi.org

www.cityofkaukauna.com

NOTICE: THIS E MAIL TRANSMISSION IS INTENDED FOR THE PERSONAL AND CONFIDENTIAL USE OF THE RECIPIENT(S) NAMED ABOVE AND MAY BE A CONFIDENTIAL AND PRIVILEGED ATTORNEY CLIENT COMMUNICATION. IF YOU ARE NOT THE INTENDED RECIPIENT, YOUR REVIEW, DISTRIBUTION OR COPYING OF THIS MESSAGE IS PROHIBITED. IF YOU HAVE RECEIVED THIS EMAIL IN ERROR, PLEASE (i) DO NOT READ IT, (ii) NOTIFY THE SENDER IMMEDIATELY BY REPLY EMAIL (cityattorney@kaukauna-wi.org) OR BY TELEPHONE (920) 766-6318 AND (iii) DELETE AND/OR DESTROY THE MESSAGE AND ALL COPIES OF THE ORIGINAL EMAIL.

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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: June 17, 2022
Re: Recommended award of the *Unit P-22* Pavement Marking Maintenance Contract (Epoxy)

Quotes were opened for the *Unit P-22* Pavement Marking Maintenance Contract on June 16, 2022, as a means of establishing unit prices for this annual maintenance contract, which generally involves the installation and replacement of durable epoxy longitudinal and transverse pavement markings throughout the City.

Quotes were solicited from the only two contractors that provide this service in Wisconsin that we have had positive experiences with. Only one quote was received (the other contractor stated they were unable to take on any additional work this year). The only quoter, Century Fence Company, has performed this type of work directly for the City many times in the past, and always with excellent results.

Based on this, we recommend award of the contract to Century Fence Company in an amount not to exceed \$75,376.05 (the *Main Quote* only, plus \$5000 for unanticipated work). This dollar amount is based on the combination of available budgeted funds for pavement marking maintenance (17022) and pavement markings that will be completed for other city projects (17014, 4240, etc.).



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DEPARTMENT OF PUBLIC WORKS

Engineering Division
100 North Appleton Street
Appleton, WI 54911
TEL (920) 832-6474
FAX (920) 832-6489

MEMO

TO: Municipal Services Committee

FROM: Ross Buetow, Deputy Director of Public Works

SUBJECT: Award of Professional Services Contract for Parking Ramp Planning and Design

DATE: June 29, 2022

In February of 2021, the Common Council authorized a sole source professional services agreement with Desman Design Management ("Desman") for planning, design and administrative services related to the structural maintenance of the City's public parking ramps. This agreement was authorized for a five-year period, subject to continued satisfactory performance.

In 2019, prior to this agreement, Desman completed a comprehensive structural condition analysis of all three of the City's parking ramps, which included detailed descriptions of the structural condition of each ramp as well as general recommendations for short and long-term maintenance and repairs. Desman was selected to provide these services through a competitive RFP process and the quality of their final report was outstanding.

For 2022, we have asked Desman to provide a proposed scope of services and fee structure to update their 2019 condition report, including a physical inspection of all three of the city's ramps. This updated report will provide short and long term recommended maintenance activities for all ramps, along with estimated costs to assist in our budgeting process. Desman's proposed fee for these services is \$36,560.00

There is currently \$40,000 allocated in the approved 2022 Parking budget for consulting services.

Therefore, we recommend award of contract for 2022 Parking Ramp Planning and Design Services to Desman Design Management in the amount of \$36,560 with a 9.4% contingency of \$3,440.00 for a project total not to exceed \$40,000.00

Thank you for your consideration.

MEMORANDUM OF UNDERSTANDING

CITY OF APPLETON AND FOX CITIES CHAMBER OF COMMERCE AMMENITY PENINSULA BEAUTIFICATION

I. THE PARTIES

- 1.01 The City of Appleton, a Wisconsin municipal corporation, doing business at 100 North Appleton Street, Appleton, Wisconsin, 54911 (“City”).
- 1.02 Fox Cities Chamber of Commerce, a Wisconsin nonprofit corporation, doing business at 125 North Superior Street, Appleton, Wisconsin, 54911 (“Chamber”).

II. THE RECITALS

WHEREAS,

- 2.01 The City operates and maintains a parking ramp (“Green Ramp”) located at 315 West Washington Street in the City of Appleton, Wisconsin.
- 2.02 The south side of the Chamber’s property located at 125 North Superior Street in the City of Appleton, Wisconsin, borders the north side of the Green Ramp on North Superior Street.
- 2.03 On the north side of the Green Ramp, between the parking structure and the sidewalk, the City owns an “Amenity Peninsula.” The approximately 100 ft² Amenity Peninsula is immediately adjacent to the Green Ramp and curbed on the three sides to the east. See Exhibit A for photo depiction of the Amenity Peninsula.
- 2.04 At their own expense and risk, the Chamber wishes to beautify the Amenity Peninsula consistent with the landscaping on their property to the north of the Amenity Peninsula.
- 2.05 The City wishes to allow the Chamber to beautify the Amenity Peninsula at the Chamber’s own expense while maintaining all other property rights to the Amenity Peninsula.

III. THE AGREEMENT

NOW, THEREFORE, it is agreed between the parties as follows:

- 3.01 The City grants the Chamber permission to beautify the Amenity Peninsula, including professional landscaping services. Any beautification shall be done in a safe manner with appropriate materials and practices.
- 3.02 The Chamber is responsible for all costs of beautification and assumes all risk for the beautification of the Amenity Peninsula.
- 3.03 The City shall not be responsible for any damage caused to the beautification of the Amenity Peninsula, including any damage caused by snow removal and storage, any other maintenance of the public rights of way, or damage caused by any other party.

- 3.04 The Chamber shall provide the required insurance as set forth in Exhibit B, IR 2.1 Small Exposure Jobs, prior to commencing any work. The proof of insurance shall name the City, its officers, and employees as additional insured and shall be updated periodically as required.
- 3.05 The City reserves the right to terminate this agreement at any time for any reason with 30 days' notice to the Chamber.
- 3.06 The City reserves the right to terminate this agreement when necessary for the City to perform its services with reasonable notice to the Chamber. The period of time for reasonable notice will depend on the circumstances surrounding the necessity; the City will make all reasonable efforts to provide the Chamber with the maximum amount of notice when terminating for necessity.
- 3.07 This Agreement shall terminate on December 31, 2023 unless otherwise agreed to in writing by the parties.

IV. SEVERABILITY CLAUSE

- 4.01 In the event that any part of this agreement is found to be unenforceable for any reason, it shall be stricken from the Agreement and the Agreement interpreted as if that clause did not exist.

V. INDEMNIFICATION

- 5.01 **For good and valuable consideration described and bargained for within this agreement, the Chamber agrees to indemnify, defend and hold harmless the City and its officers, officials, employees and agents from and against any and all liability, loss, damage expense, costs (including attorney fees) arising out of this agreement, caused in whole or in part by Goodwill, its officers, officials, employees, agents, invitees or anyone for whose acts they may be liable, except where caused by the sole negligence or willful misconduct of the City.**

VI. AMENDMENTS

- 6.01 This agreement may only be amended in writing and any amendment shall only be effective after it is signed by both parties to the original agreement.

IN WITNESS WHEREOF, the parties have caused the foregoing instrument to be executed in three (3) original counterparts on this _____ day of June 2022.

EXHIBIT A



DRAFT

EXHIBIT B

IR 2.1 SMALL EXPOSURE JOBS

City of Appleton

Insurance Requirements

Project: Fox Cities Chamber of Commerce Beautification of Green Ramp Amenity Peninsula

The Chamber ("Contractor") shall not commence work on contract until proof of insurance required has been provided to the applicable department before the contract or purchase order is considered for approval by the City of Appleton.

It is hereby agreed and understood that the insurance required by the City of Appleton is primary coverage and that any insurance or self-insurance maintained by the City of Appleton, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing work and remain in force until the entire job is completed and the length of time that is specified, if any, in the contract or listed below whichever is longer.

1. INSURANCE REQUIREMENTS FOR CONTRACTOR

Commercial General Liability coverage at least as broad as Insurance Services Office Commercial General Liability Form, including coverage for Products Liability, Completed Operations, Contractual Liability, and Explosion, Collapse, Underground coverage with the following minimum limits and coverage:

- Each Occurrence limit\$1,000,000
- Personal and Advertising Injury limit\$1,000,000
- General aggregate limit (other than products/completed operations)
per project\$2,000,000
- products/completed operations aggregate.....\$2,000,000
- Fire Damage limit — any one fire.....\$50,000
- Medical Expense limit — any one person\$5,000
- Watercraft Liability, (protection and indemnity coverage) IF the project
work includes the use of, or operation of any watercraft\$1,000,000
NOTE: per occurrence for bodily injury and property damage
- Products/Completed Operations coverage must be carried for two years after acceptance
of completed work.

Automobile Liability coverage at least as broad as Insurance Services Office Business Automobile Form, with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol #1 – "Any Auto" basis.

Workers' Compensation as required by the State of Wisconsin, and employers liability insurance with sufficient limits to meet underlying umbrella liability insurance requirements. If applicable for the work coverage must include Maritime (Jones Act) or Longshoremen's and Harbor Workers Act coverage.

Builder's Risk/Installation Floater/Contractor's Equipment or Property (If applicable): The Contractor is responsible for loss and coverage for these exposures. City of Appleton will not assume responsibility for loss, including loss of use, for damage to property, materials, tools, equipment, and items of a similar nature which are being either used in the work being performed by the contractor or its subcontractors or are to be built, installed, or erected by the contractor or its subcontractors.

2. APPLICABLE TO CONTRACTORS/SUBCONTRACTORS

- **Builder's Risk/Installation Floater/Contractor's Equipment or Property:** The Contractor is responsible for loss and coverage for these exposures. The City of Appleton will not assume responsibility for loss, including loss of use, or damage to property, materials, tools, equipment and items of a similar nature which are being used in the work being performed by the Contractor or its subcontractors or are to be built, installed or erected by the Contractor or subcontractors.
- **Primary and Non-Contributory requirement:** All insurance must be primary and non-contributory to any insurance or self-insurance carried by City of Appleton.
- **Acceptability of Insurers:** Insurance is to be placed with insurers who have an *A.M. Best* rating of no less than A- and a Financial Size Category of no less than Class VI, and who are authorized as an admitted insurance company in the State of Wisconsin.
- **Additional Insured Requirements:** The following must be named as **additional insureds** on all liability policies for liability arising out of project work: **City of Appleton, and its officers, council members, agents, employees and authorized volunteers.** On the **Commercial General Liability Policy, the additional insured coverage must be ISO form CG 20 10 07 04 and also include Products – Completed Operations equivalent to ISO form CG 20 37 07 04 or their equivalents for a minimum of 2 years after acceptance of work. This does not apply to Workers Compensation policies.**
- Certificates of Insurance acceptable to the City of Appleton shall be submitted prior to commencement of the work to the applicable department. **In addition form CG 20 10 07 04 for ongoing work exposure and form CG 20 37 07 04 for products-completed operations exposure must also be provided or its equivalent.** These certificates shall contain a provision

that coverage afforded under the policies will not be canceled or non-renewed until at least 30 days' prior written notice has been given to the City of Appleton.

3. INSURANCE REQUIREMENTS FOR SUBCONTRACTOR

All subcontractors shall be required to obtain commercial general liability (if applicable watercraft liability), automobile liability, workers' compensation and employers liability, (if applicable aircraft liability) insurance. This insurance shall be as broad and with the same limits as those required per Contractor requirements, excluding umbrella liability, contained in Section 1 above.

The following additional coverages are required where the corresponding box is checked. In addition, Contractor shall be responsible for consulting with its insurance carrier to determine whether any of the other following coverages should be carried based upon the specific project:

- Bond Requirements**
- **Bid Bond:** The Contractor's Bid Bond equal to 5% of the contract shall accompany the bid for the project.
 - **Payment and Performance Bond:** If awarded the contract, the Contractor will provide to the Owner a Payment and Performance Bond in the amount of the contract price, covering faithful performance of the contract and payment of obligations arising thereunder, as stipulated in bidding requirements, or specifically required in the contract documents on the date of the contract's execution.
 - **Acceptability of Bonding Company:** The Bid, Payment and Performance Bonds shall be placed with a bonding company with an *A.M. Best* rating of no less than A- and a Financial Size Category of no less than Class VI.
 - **License and Permit Bond:** The Contractor will provide to the City a License and Permit Bond in the amount stipulated in Appleton's Municipal Code.
- Property Insurance Coverage** to be provided by the Contractor
- The property insurance must include engineering or architect fees and must equal the bid amount, plus any change orders.
 - Coverage includes property on the work site/s, property in transit and property stored off the work site/s.
 - Coverage will be on a **Replacement Cost basis**.
 - The City of Appleton, consultants, architects, architect consultants, engineers, engineer consultants, contractors and subcontractors will be added as named insureds to the policy.
 - Coverage must include collapse and be written on a "special perils" or "all risk" perils basis.

- Coverage must include water damage (including, but not limited to, flood, surface water, hydrostatic pressure) and earth movement.
- Coverage must include testing and start up.
- Coverage must include boiler and machinery if the exposure exists.
- Coverage must include engineers' and architects' fees.
- Coverage must include building ordinance or law coverage with a limit of 5% of the contract amount.
- The policy must cover/allow partial utilization by owner.
- Coverage must include a "waiver of subrogation" against any named insureds or additional insureds.
- Contractor is responsible for all deductibles and coinsurance penalties.

Pollution Liability – Contractors; Motor Vehicle/Automobile; Professional; Environmental Consultants/Engineers

- Definition of "Covered Operations" in the policy must include the type of work being done for the City of Appleton
- Limits of Liability:
 - \$500,000 each loss for bodily injury, property damage, environmental damage
 - \$1,000,000 Aggregate for bodily injury, property damage, environmental damage (environmental damage includes pollution and clean-up costs)
- Deductible must be paid by the Contractor, consultants/engineers
- The City of Appleton, its Council members and employees must be Additional Insureds
- The policy must also cover subcontractors
- Specify if "Wrongful Delivery" is covered
- Must cover motor vehicle loading and unloading and show on Certificate of Insurance
- Certificate of Insurance must state:
 - If the policy is an Occurrence or a Claims Made Form
 - If the defense costs reduce the limit of liability
 - If the policy covers motor vehicle loading and unloading claims
 - If there is an underground storage tank or a super fund exclusion
 - If there is a Contractual Liability Exclusion
 - If Bodily Injury includes mental anguish and emotional distress

- Aircraft Liability** insurance with a limit of \$3,000,000 per occurrence for bodily injury and property damage including passenger liability and slung cargo **IF** the project includes the use or operation of any aircraft, drone or helicopter.

- Unmanned Aircraft Liability** insurance with a limit of \$1,000,000 per occurrence for bodily injury, property damage liability, and invasion of privacy liability if the project includes the use of or operation of any unmanned aircraft.

- Watercraft liability protection and indemnity coverage** to be provided by the Contractor

DRAFT



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Alcohol License
Premise Amendment**

FEES ARE NON-REFUNDABLE		Date Recv'd <u>6/3/22</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>3689-4</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>Grand Meridian</u>	
Address of Establishment <u>2621 N Oneida ST</u>	
Name of Agent <u>Ken Vandeyacht</u>	Phone Number <u>920 968 2621</u>

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application
See Attachment A & map Provided.
The only change would be To include The Tent area.

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>The reason for the amendment is because our client is hosting a large wedding celebration, 300-400 guests will be eating socializing & celebrating in the main Tent. This includes Alcohol consumption.</u>
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
TENTS will be set up on Tuesday August 9th to be used on August 11, 9AM-11PM August 12, 9AM-11PM August 13 8AM-11AM

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.
Signature of Applicant: Ken Vandeyacht

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council	Date Issued	Exp. Date	License Number



Regarding the Patel Wedding celebration from August 11 to August 13 at The Grand Meridian, 2621 N. Oneida Street, Appleton, WI.

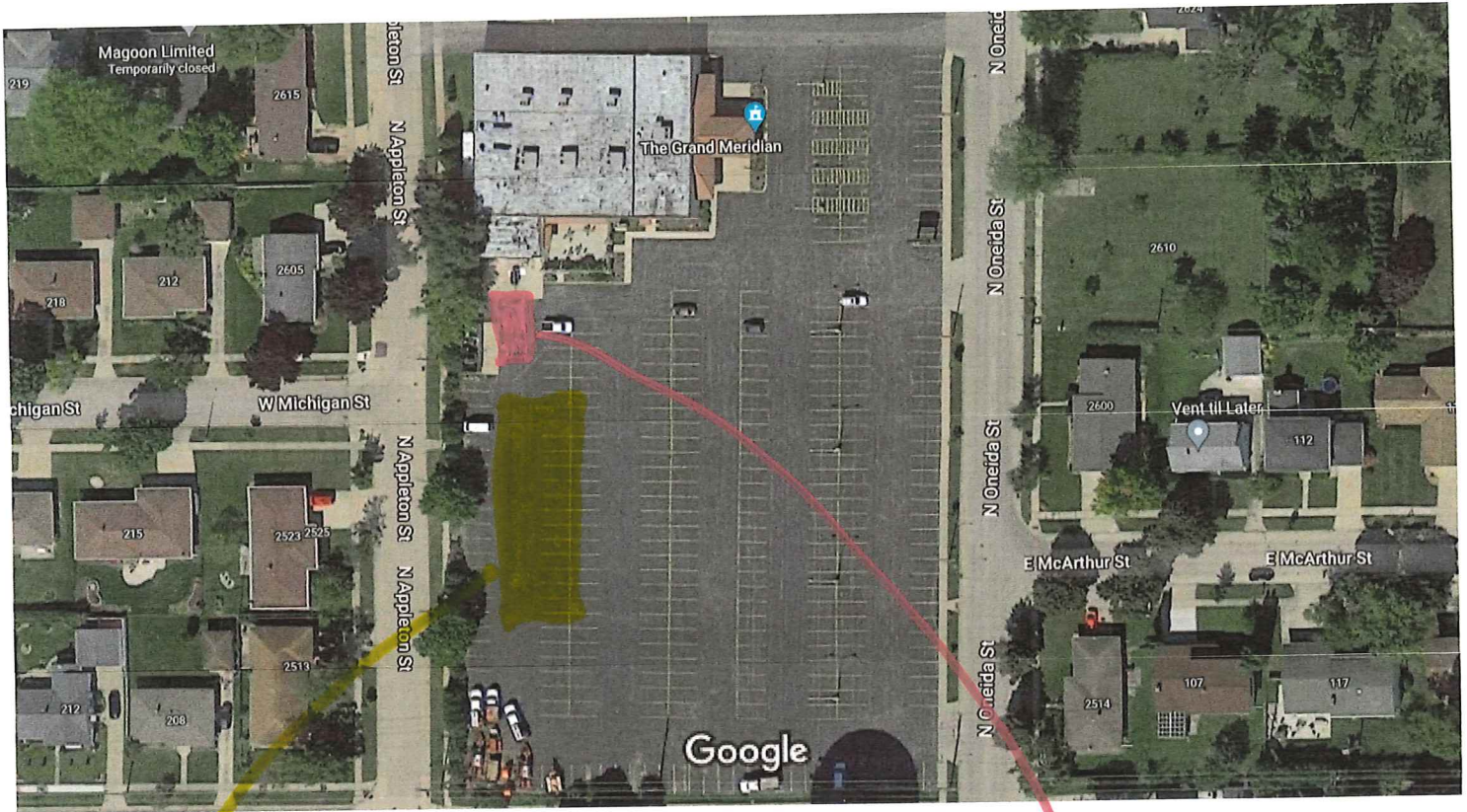
- 1) It is proposed that 2 tents will be set up in the parking lot of Grand Meridian. Tent set up is proposed to be as early as Tuesday, August 9, 2022 for use on Thursday, August 11 from 9am until 11pm, Friday, August 12 from 9am until 11pm and Saturday, August 13 from 8am until 11am.

Tent #1 - size 40ft x120ft will be used for guest dining and socializing. It is proposed that guests will obtain drinks and food inside of The Grand Meridian and be able to walk outside and seat in the large tent as desired. This tent will have tables, chairs and linens set under it.

Tent #2 – size 20ftx30ft will be used by the caterer as a cooking tent. Certificate of liability for caterer is attached

Both tents are being provided by Fox Valley Party Rentals. Certificate of liability is attached

- 2) Background music will be played using a Bluetooth speaker at a reasonable volume in the guest tent on Thursday, August 11 & and Friday, August 12. All outside music will cease by 11pm
- 3) It is proposed that guests will buy all alcohol from the fully-licensed bar inside of Grand Meridian but be allowed to carry these drinks out to the guest tent in the lot. See attached map.



Imagery ©2022 CNES / Airbus, Maxar Technologies, Map data ©2022 50 ft

 - Caterer's tent

 - Guest tent

parking lot

85'

Area to be extended for
liquor license

parking lot

parking lot

guest tent
40' x 120'

East

West

200'

parking lot

parking lot

parking lot

parking lot

parking lot

Cater tent

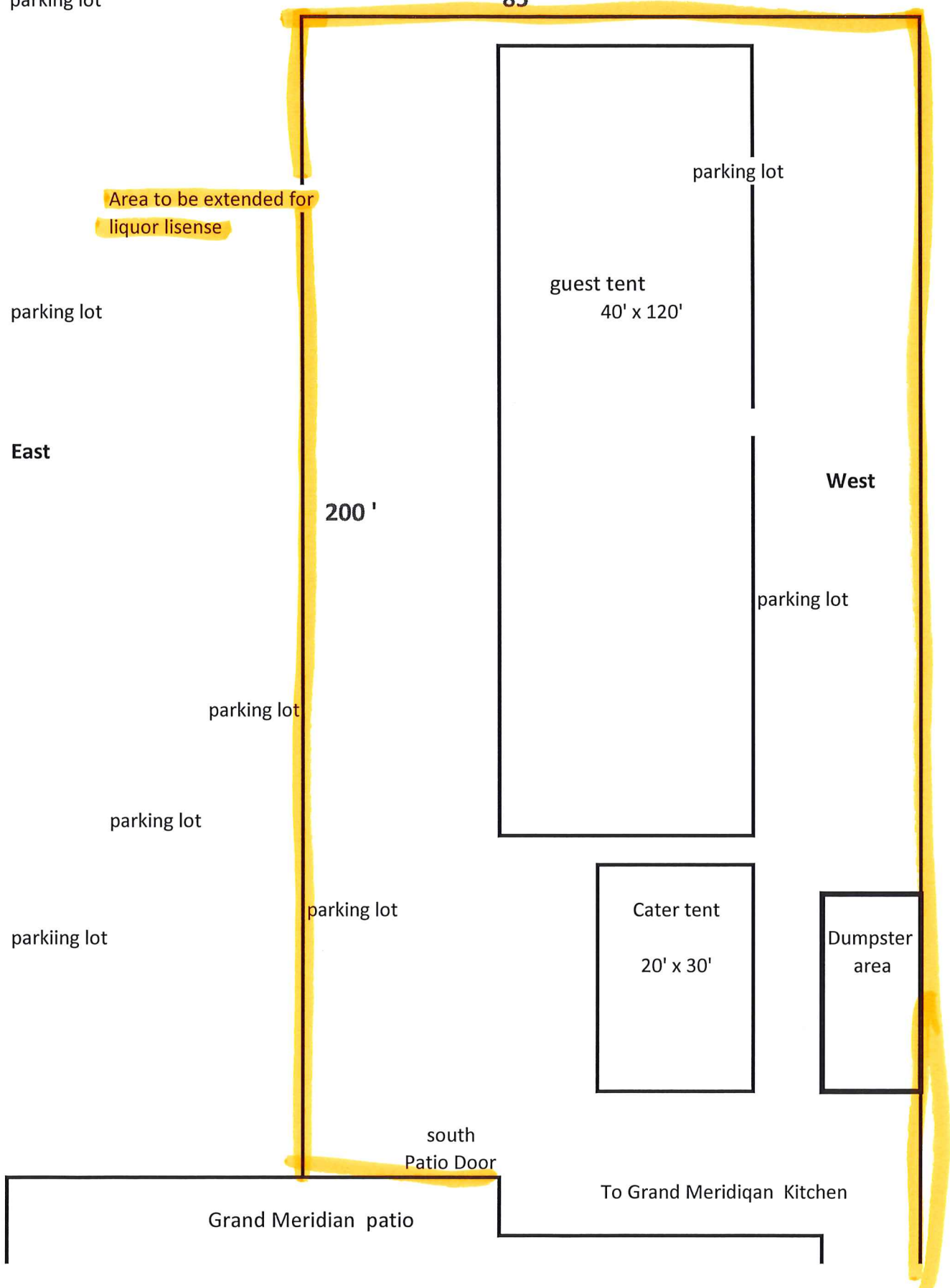
20' x 30'

Dumpster
area

south
Patio Door

To Grand Meridian Kitchen

Grand Meridian patio



Attachments A

Question 4, Description of the building, and areas of the building, where alcoholic beverages will be sold and stored

The facility which is located at 2621 North Oneida Street is 100' wide and 134' 8" long. It is 13,400 sq. ft. and consists of a 20' x 100 ft kitchen on the west end of the building. Alcohol will be used and stored in the kitchen. To the west of the kitchen there is a walk in cooler where alcohol will be stored.

There is 1 large banquet hall that can be transformed into 2 smaller ones, adjacent and to the east of the kitchen, the overall dimensions of the banquet room are 100' x 77' 7" .. There is one bar that can be converted into 2 separate bars when the room is transformed into 2. alcohol will be stored & served and consumed in this room.

To the east of the banquet room is a corridor area measuring approximately 7' wide by 100' long. It is divided in the middle by a walk in cooler measuring 7' wide by 8' long. This cooler is an area where alcohol will be stored. Alcohol will also be consumed in this corridor area.

East of the corridor is a common foyer and public entrance to the facility. It also consists of two women's bathrooms, 2 men's bathrooms and a coat room. The overall dimensions of this area are 25' 6" wide by 100' long. This foyer area is an area where alcohol will be consumed.

Above the corridor is a mezzanine with an office area which will be used for storage of alcohol and records.

On the south side of the building adjacent to the kitchen is a cater staging & storage area. With an outside patio connected to the east. The storage area will be an area that alcohol will be stored and served to the guests who are using the patio. The patio is an area where alcohol will be served and consumed.




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REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>6/6/2022</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	_____	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>Area509</u>	
Address of Establishment <u>1025 N Badger Ave, Appleton, WI 54914</u>	
Name of Agent <u>Reginald Desamour</u>	Phone Number 

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
 Addition of a shipping container along parking lot and existing licensed grassy area.

Is this change Permanent? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If this is temporary please specify the reason for the amendment:
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
 While Area509 is open for business. Wednesday - Sunday from 4p - 10p.

SECTION 3 – PENALTY NOTICE

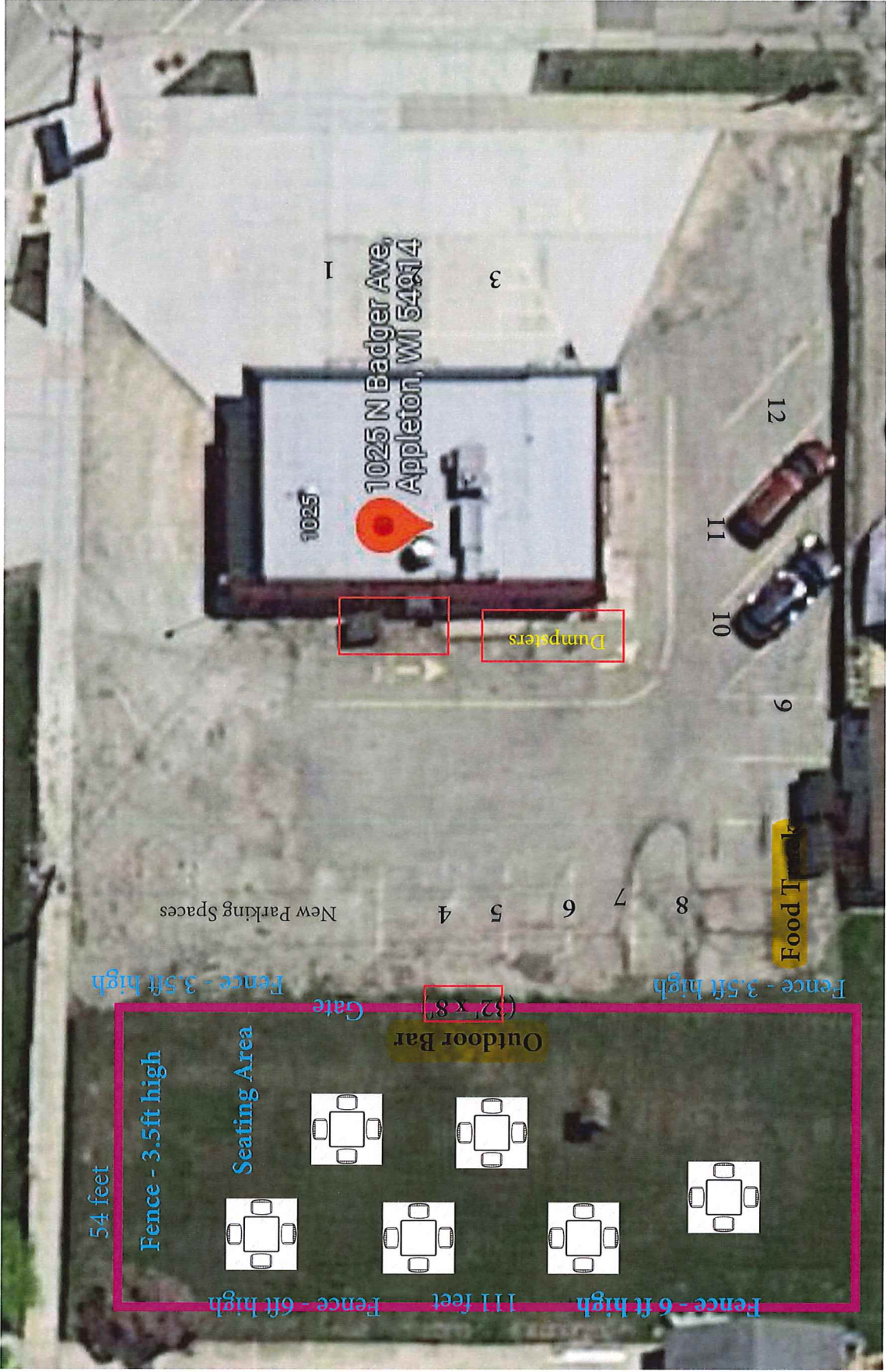
I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Reginald Desamour Digitally signed by Reginald Desamour
Date: 2022.06.05 14:54:49 -05'00'

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L	Council	Date Issued	Exp. Date	License Number
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1025 N Badger Ave,
Appleton, WI 54914

1025

Dumsters

Food Truck

Outdoor Bar

Gate (32' x 8')

Seating Area

Fence - 3.5ft high

54 feet

Fence - 6 ft high

111 feet

Fence - 3.5ft high

New Parking Spaces

1

3

12

11

10

9

8

7

6

5

4

2022-2023 Mechanical Amusement Device Renewals

TRADE NAME	COMPANY	ADDRESS
HIDEOUT BAR	HIDEOUT BAR LLC	2828 NORTH BALLARD ROAD

**FEES ARE NON-REFUNDABLE**

License fee EACH Vehicle \$30.00
 Investigation fee \$ 7.00
 Total fee paid \$ 577.00

Date Rec'd

6/7/22

Acct. CLLTSE

Acct. CLLPIF

Receipt

3697-8**LICENSE APPLICATION**

for

TAXICAB COMPANY AND LIMOUSINE SERVICE Original Application Renewal - License # 4-22**SECTION 1 - APPLICANT INFORMATION**

Name of Company
LIR TRANSPORTATION LLC dba FOX VALLEY CAB

Business Phone
920-734-4545

Business Street Address
719 W Frances St.

City
Appleton

State
WI

Zip
54914

Owner's Name
Igor Leykin

Date of Birth

●●●●●●

Individual
 Partnership
 Corporation

Owner's Name
Margarita Leykin

Date of Birth

●●●●●●

SECTION 2 - VEHICLES TO BE OPERATED

(Attach additional sheets if necessary)

Vehicle Number	Capacity	Make/Model	DOT License Plate Number
See Attached			

SECTION 3 - COMPANY HISTORY

Is the company currently licensed in any other municipality? YES NO If Yes, what municipality? New London, Oshkosh

Has the company ever been denied a license by any municipality? YES NO If Yes, please explain:

Have any of the owners ever been convicted of a crime? YES NO If Yes, please explain:

Describe the basic operations of the company: LIR Transportation LLC is now a multifaceted company concentrating primarily on transportation of people. On-Demand Taxi Transportation is a component of our operations accounting for about one third of our revenue.

If the business is located in the City limits, Municipal Code requires that off-street parking is provided for. If applicable, what provisions have been made for off street parking? FVC has own parking outdoor and indoor parking facility sufficient to accommodate our entire fleet.

SECTION 4 - INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier: FIRST CHICAGO INSURANCE COMPANY

Insurance Agent Name and Phone Number: McClure and Associates 630-241-4220

Policy Number: LVA123224

Policy Period: 04/21/2021 - 04/21/2022

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and

hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application, and all information and documentation provided therein, is true and accurate.

Applicant's Signature Agor Leykin

FOR OFFICE USE ONLY					Date sent : 6/8/22	COI on file? YES NO
Sealer	Approve	Deny	By	Reason	S&L Date	
Police					Common Council	
Fire					Date issued	
Inspection					Exp. date	

4/25/19

	<u>Vehicle No.</u>	<u>Make/Model</u>	<u>Capacity</u>	<u>License</u>	<u>VIN</u>
1	465	2011 Chrys T & C	6	286-ZNE	2A4RR5DG7BR697977
2	467	2008 Toyota Sequoia	6	299-ZNE	5TDBY68AX8S007001
3	470	2013 Dodge Grand Caravan	6	991-ZUJ	2C4RDGDG9DR726835
4	475	2014 Chrys T & C (Aloha)	7	492-VPC	2C4RC1CG0ER417841
5	477	2011 Hyudai Sonata	4	301GJB	5NPEB4AC1BH016181
6	479	2008 Toyota Sienna	7	ADD4212	5TDZK23C68S119327
7	480	2006 Toyota Sienna	7	ADD4605	5TDZA22C86S393081
8	481	2008 Toyota Sienna	7	ADL6102	5TDZK23C98S178484
9	484	2011 Toyota Sienna	7	AED1381	5TDYK3DC0BS010482
10	485	2012 Toyota Sienna	7	ADF4993	5TDKK3DC0CS255032
11	489	2014 Nissan Altima	4	AKD6097	1N4AL3AP6EC319164
12	497	2013 Chrysler Town and Country	7	AKZ4161	2C4RC1GG2DR681362
13	498	2014 Dodge Grand Caravan	7	AKZ4136	2C4RDGCG9ER320508
14	499	2010 Chrysler Town and Country	7	AKZ4113	2A4RR5D13AR450580
15	501	2010 Chrysler Town and Country	7	AKZ4125	2A4RR5D18AR266641
16	502	2008 Chrysler Town and Country	7	AKZ4105	2A8HR54P18R777228
17	503	2014 Dodge Grand Caravan	7	AMG1092	2C4RDGCG3ER127769
18	509	2008 Dodge Grand Carvan	6	APH5955	1D8HN44H888107925



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McClure & Associates 4951 Indiana Avenue Lisle IL 60532 630-241-4220 Phone 630-241-4259 Fax	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME:</td> </tr> <tr> <td>PHONE (A/C, No, Ext):</td> <td>FAX (A/C, No):</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS:</td> </tr> <tr> <td colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> </tr> <tr> <td colspan="2">INSURER A : First Chicago Insurance</td> </tr> <tr> <td colspan="2">INSURER B :</td> </tr> <tr> <td colspan="2">INSURER C :</td> </tr> <tr> <td colspan="2">INSURER D :</td> </tr> <tr> <td colspan="2">INSURER E :</td> </tr> <tr> <td colspan="2">INSURER F :</td> </tr> </table>	CONTACT NAME:		PHONE (A/C, No, Ext):	FAX (A/C, No):	E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE		INSURER A : First Chicago Insurance		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
CONTACT NAME:																					
PHONE (A/C, No, Ext):	FAX (A/C, No):																				
E-MAIL ADDRESS:																					
INSURER(S) AFFORDING COVERAGE																					
INSURER A : First Chicago Insurance																					
INSURER B :																					
INSURER C :																					
INSURER D :																					
INSURER E :																					
INSURER F :																					
INSURED LIR Transportation LLC dba Fox Valley Cab 719 W Frances St, Appleton WI, 54914.																					

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRE AUTOS ONLY <input checked="" type="checkbox"/> COMP/COLL \$1,000 DED <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			LVA123224	4/21/22	4/21/23	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/>		N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	OTHER UM/UIM			LVA123224	4/21/22	4/21/23	50,000/100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EFFECTIVE 4/21/2022 AUTO LIABILITY & COMP/COLL \$1,000 DED

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

AUTHORIZED REPRESENTATIVE



"...meeting community needs
.....enhancing the quality of life"

LICENSE APPLICATION for TAXICAB/LIMOUSINE DRIVER'S LICENSE

FEES ARE NON-REFUNDABLE		Date Recv'd <u>3/16/22</u>
License fee	\$50.00	ChrgCode: CLLTDL
Investigation fee	\$ 7.00	ChrgCode: CLCPIF
Total fee paid	\$ <u>57</u>	Receipt <u>3332-6</u>

Original Application
 Renewal - License # _____

SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First..MI) <u>Cranice Tamey J</u>		Maiden	
Street Address <u>819 S. West Ave</u>		City <u>Appleton</u>	State <u>WI</u>
Driver's License Number <u>[REDACTED]</u>		State License Issued In <u>WI</u>	Zip <u>54915</u>
Date of Birth <u>[REDACTED]</u>		Sex <u>M</u>	Home Phone Number <u>[REDACTED]</u>
Cell phone Number <u>[REDACTED]</u>		Are you a Citizen of the United States? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Previous address - if less than 2 years at present address: <u>1928 W. College Ave</u>		City <u>Appleton</u>	State <u>WI</u>
Company Employed by <u>Fox Valley Cab</u>		Date hired <u>3/15/2022</u>	Zip <u>54914</u>
		Number of years you held a D/L	

SECTION 2 - CONVICTION RECORD

Has your license EVER been revoked or suspended?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	If Yes, when and for what reason? <u>1997, for a traffic violation</u>
Is your present driver's license a restricted occupational license?	YES	<input checked="" type="radio"/> NO	If Yes, please explain:
Within the last 5 years have you been convicted of operating a motor vehicle while intoxicated?	YES	<input checked="" type="radio"/> NO	If Yes, please explain:
Have you been convicted of more than three moving violations in the past year?	YES	<input checked="" type="radio"/> NO	If Yes, please explain:
Have you had more than three traffic accidents in the past year regardless of fault?	YES	<input checked="" type="radio"/> NO	If Yes, please explain:
Have you held a driver's license in another state in the past 5 years?	YES	<input checked="" type="radio"/> NO	If Yes, please explain:
Have you EVER been convicted of a felony or misdemeanor?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	If Yes, please explain in detail: <u>Robbery/Had a contract Manipwoc County 2019 April 1</u>

SECTION 3 - PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.
 Applicant's Signature Jerry Cranice

FOR OFFICE USE ONLY

Date sent to APD: <u>3/17/22</u>	Approve	Deny	By	Reason
Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911	Date issued	Exp. date	License Number	

Appleton Police Department

INTEROFFICE MEMORANDUM



To: City of Appleton Safety and Licensing Committee
From: Captain Mike Frisch
Re: Action Item 22-0810
Date: June 22, 2022

Safety and Licensing Committee members,

The Appleton Police Department recommends that action item number 22-0810 Taxicab Driver License Application for Torrey Cronic be held till the next Safety & Licensing Committee meeting in order to allow for the completion of the background check of the applicant.

Captain Mike Frisch

City of Appleton Police Department



"...meeting community needs...enhancing quality of life."

TO: Safety and Licensing Committee
FROM: Lt. Adam Nagel
DATE: 06/30/22
RE: Denial of Torrey Cronce

Committee Members:

As designee for the police department, I am requesting that the Safety and Licensing Committee recommend to the Common Council to deny Torrey Cronce application for a Taxicab/Limousine Driver's license. In addition to his most recent criminal charges being substantially related to the ability to responsibly collect money or handle customer transactions, Torrey has not returned calls to complete his background investigation.

Torrey Cronce was convicted of Refuse to Take Test for Intoxication After Arrest on 05/02/22 Outagamie case number 2022TR003624. This case is related to an OWI for Torrey Cronce from 04/15/22. This OWI is still pending in court system. This conviction shows a lack of judgement and concerns for operating a motor vehicle while intoxicated.

He was convicted for misdemeanor Resisting or Obstructing an Officer on 01/19/22 Outagamie County case number 2021CM000889. During this incident Torrey started a bonfire in a city park. Officers contacted Torrey, and he provided officers with a fake name. Torrey was also highly intoxicated. He submitted to a PBT of 0.16. This demonstrates a lack of judgement that is necessary when dealing with customers.

He was found guilty of Felony Robbery with Threat of Force on 12/09/2019 Manitowoc County case number 2019CF000225. Torrey put in his application that it was something to do with a debt collection. I attempted approximately six phone calls with Torrey to discuss this incident further. I have not heard anything from Torrey. This conviction concerns the APD that Torrey would potentially pose a threat to customers.

Transporting customers to different locations in the city of Appleton requires the ability to drive appropriately and handle customers money/financial information responsibly. Torrey's history causes me concern that he would not be able to do that. Torrey has also been given the opportunity to contact me about his application. I am not able to complete my investigation without Torrey's cooperation. The Appleton Police Department feels Torrey Cronce has not demonstrated the necessary maturity and decision-making capacity to be allowed a

Taxicab/Limousine Driver's license in the City of Appleton.

Respectfully:

Lt. Adam Nagel #9191
Appleton Police Department



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**REQUEST for
Alcohol License
Premise Amendment**

FEES ARE NON-REFUNDABLE		Date Recv'd <u>6/16/22</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>3732-7</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment JIMS PLACE

Address of Establishment 223 E. COLLEGE AVE APPLETON 54911

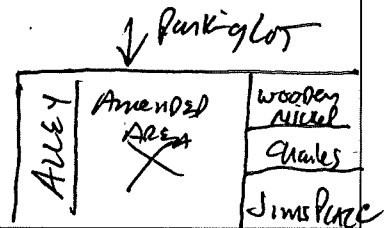
Name of Agent JAY PERMUTMAN Phone Number

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

A drawing/diagram of the proposed area must also be submitted with this application

PARKING LOTS OF WOODEN ALLEY, CHARLES HILL PLACEST
& JIMS PLACE FOR AUGUST 4TH - AUGUST 7TH



Is this change Permanent?

YES NO

If this is temporary please specify the reason for the amendment:

MUSIC OF MUSIC

Aug 4th 11:00 - 12:00 MIDWAY LT
5th 11:00 - 12:00 "
6th 11:00 - 12:00 "
7th 11:00 - 5:00

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

AUGUST 4, 2022 TO AUGUST 7, 2022

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant:

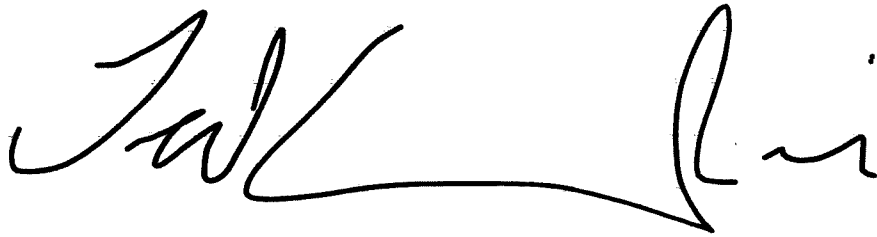
FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L 7-13-22 Council 7-20-22 Date Issued Exp. Date License Number

To whom it may concern,

I Theodore Cervelli am allowing Jim's Place (Jay) and wooden nickel (Tony) to use the parking lot in the back of the building of 219 E. College Ave. for the period of August 4 through August 7th 2022 thank you.

A handwritten signature in black ink, appearing to read 'Theodore Cervelli'. The signature is fluid and cursive, with a long horizontal stroke extending from the middle of the name.

6-10-22



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**REQUEST for
Alcohol License
Premise Amendment**

FEES ARE NON-REFUNDABLE	Date Recv'd <u>6/16/22</u>
License Fee \$10.00/event	Acct: CLCAGP
Receipt <u>3732-7</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>WOODEN NICKEL RESTAURANT & LOUNGE INC</u>	
Address of Establishment <u>217 E. COLLEGE AVE APPLETON, WI 54911</u>	
Name of Agent <u>ANTHONY A. MUELLER</u>	Phone Number <u>[REDACTED]</u>

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application

USING PARKING LOTS 217, 219, 223

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>Alley</u> <u>MILE OF MUSIC</u>
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

8/4 11-12 8/6 11-12
8/5 11-12 8/7 11-5

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Anthony Mueller

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L <u>7-13-22</u>	Council <u>7-20-22</u>	Date Issued	Exp. Date	License Number
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To whom it may concern,

I Theodore Cervelli am allowing Jim's Place (Jay) and wooden nickel (Tony) to use the parking lot in the back of the building of 219 E. College Ave. for the period of August 4 through August 7th 2022 thank you.

A handwritten signature in black ink, appearing to read 'Theodore Cervelli'. The signature is fluid and cursive, with a long horizontal stroke extending from the middle of the name.

6-18-22



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REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>5/11/22</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>10-3600-5</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>The 10th Frame</u>	
Address of Establishment <u>618 W. Wisconsin Ave</u>	
Name of Agent <u>Chad Van Doalwyk</u>	Phone Number <u>████████</u>

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
We will have a large tent in our parking lot for our 20 year anniversary party. We will have beer trailers, malt beverages and whatever else the city will allow us to sell.

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>This is temporary for a 20 year outdoor anniversary party open to the public outside in our parking lot.</u>
--	--

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
September 10, 2022 10am - 11pm

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council	Date Issued	Exp. Date	License Number

6TH WARD PLAT

Wisconsin Ave

The 10th Frame ↓

96

Street will be closed on east

Front entrance

Food stand
Food stand
Erb st.
Tables table

Street will be closed to east parking lot

porta potty's

Beer Trailer

TENT
6-0709
stage

Frame Parking lot

Insta print booth

6-0707

6-0747

Back parking lot

6-0752

7

6-0711

8

6TH W

3

170

2

1

5

60

113.05

71

66

6-0708

4

5

71

3

50



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REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE	Date Recv'd <u>5/17/22</u>
License Fee \$10.00/event	Acct: CLCAGP
Receipt <u>3631-1</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>Trout Museum of ART</u>	
Address of Establishment <u>111 W. College Ave. Appleton WI 54911</u>	
Name of Agent <u>CHRISTINA S. TURNER</u>	Phone Number <u>920-733-4089</u>

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
Outside bar service on our property. Guests may spill into Houdini Plaza with alcoholic beverages. No programming in Houdini Plaza, but would like to add as premise amendment.

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>Art exhibit opening.</u>
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Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
Aug 26, 2022 5p.- 8p.

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.
 Signature of Applicant:

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L 07/13/2022	Council 07/20/2022	Date Issued	Exp. Date	License Number



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REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE	Date Recv'd <u>6/22/22</u>
License Fee \$10.00/event	Acct: CLCAGP
Receipt <u>3755-1</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment	<u>Fox Cities Performing Arts Center</u>
Address of Establishment	<u>400 West College Ave. Appleton, WI 54911</u>
Name of Agent	<u>Nick Reising Maria Van Laanen</u>
Phone Number	<u>920-730-3785</u>

max Ver Voort
↳

SECTION 2 – PREMISE AMENDMENT

** contact max w/ questions*

Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application
 The Fox Cities P.A.C. will be hosting our annual cookout as a thank you to our Partners support this past year. The event will be taking place on Tuesday, August 16, 2022 from 5:30 PM -7:30 PM. We are planning to host a summer cookout, outdoors at the Center, on our Loading Dock. Traditional Wisconsin Cookout food will be served and a variety of beverages. To allow us to serve alcohol at this event we are requesting a one-day amendment to our liquor license. The space will be fenced in with stanchions and has a capacity of approximately 200 people. On site security will be present.

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: Although this event will be hosted on Center property, it is outside and we will need our liquor license amended for the day to extend outside to this space.
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Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
 The event will be Tuesday, August 16, 2022 from 5:30 PM - 7:30 PM

SECTION 3 – PENALTY NOTICE

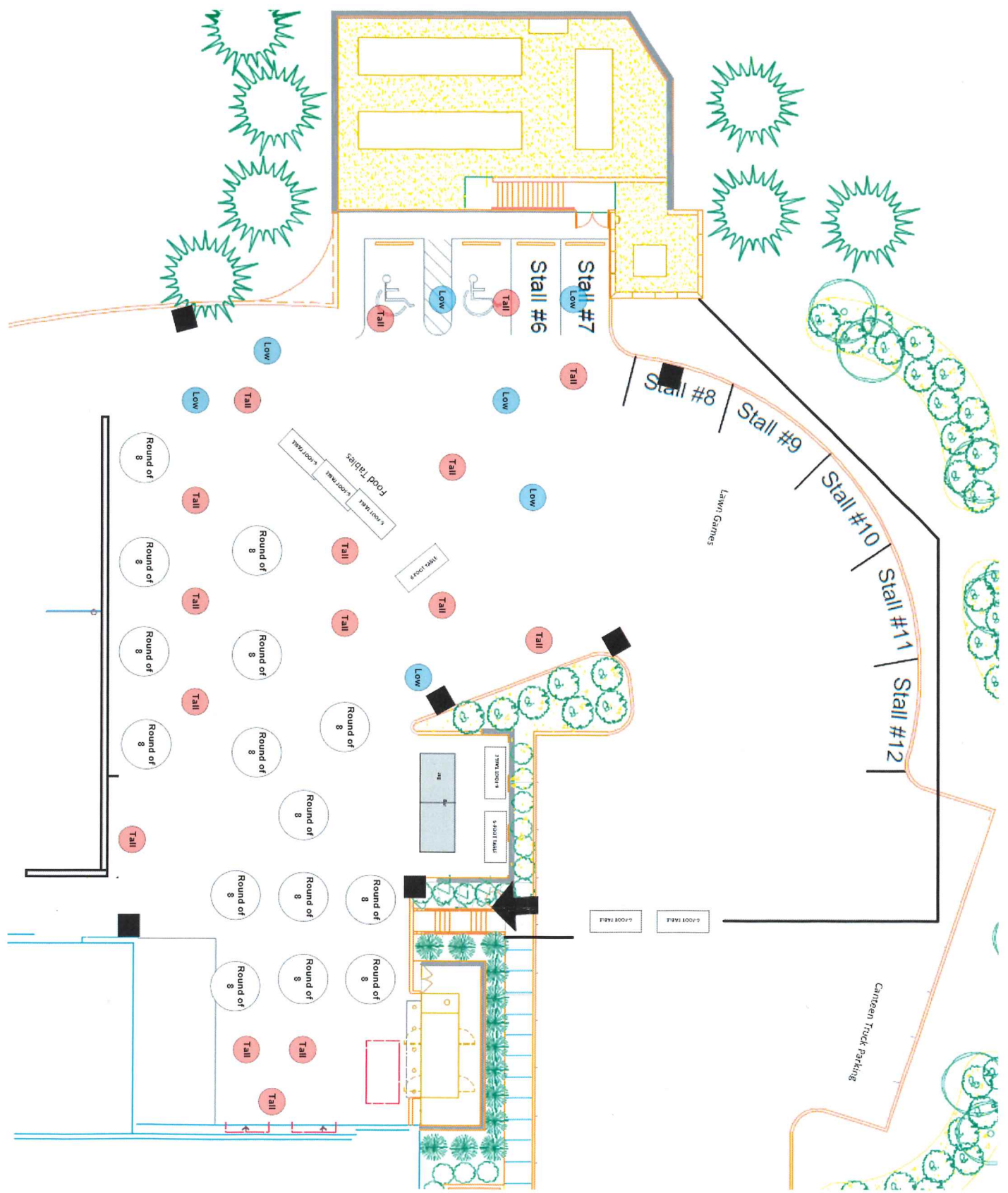
I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: *Nicholas J. Reising*

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L	<u>07-13-22</u>	Council	<u>07-20-22</u>	Date Issued		Exp. Date		License Number	
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FOX CITIES
PERFORMING
ARTS CENTER
Where the Arts Come Alive!

Max
Ver Voort

Event Coordinator

(920) 730-3785
mvervoort@foxcitiespac.com
foxcitiespac.com

Fox Cities Performing Arts Center
400 W. College Avenue
Appleton, WI 54911

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Appleton County of Outagamie

The undersigned duly authorized officer/member/manager of KWIK TRIP, INC.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Kwik Trip 182
(Trade Name)

located at 306 N. Richmond St., Appleton, WI 54911

appoints Isaac A. Peterson
(Name of Appointed Agent)

732 E. Harrison St., Appleton, WI 54915
(Home Address of Appointed Agent)


to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Agent of Kwik Trip 452, Town of Grand Chute, WI, until new agent appointment approved.

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? All my life

Place of residence last year 732 E. Harrison St., Appleton, WI 54915

For: KWIK TRIP, INC.
(Name of Corporation / Organization / Limited Liability Company)

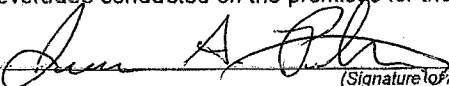
By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Isaac A. Peterson, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 X (Signature of Agent) X (Date) Agent's age
732 E. Harrison St., Appleton, WI 54915 X (Home Address of Agent) Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on by Title
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Peterson		(first name) Isaac		(middle name) Alan	
Home Address (street/route) 732 E. Harrison St.		Post Office Appleton	City	State WI	Zip Code 54915
Home Phone Number ●●●●●●●●		Age ●	Date of Birth ●/●/●●		Place of Birth Fond du Lac, WI

The above named individual provides the following information as a person who is (check one):

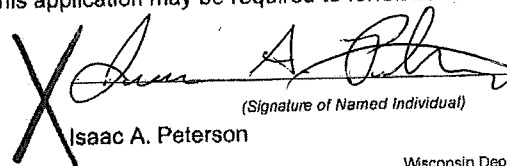
- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Agent of Kwik Trip, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Agent Kwik Trip 452, Town of Grand Chute, WI, until new agent approved.
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name Walgreen's	729 W. Northland Ave, Appleton, WI	Employed From 9/2007	To 11/2011
General Beverage Dist.	2855 Oregon St., Oshkosh, WI	Employed From 1/2005	To 9/2007

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Signature of Named Individual)
 Isaac A. Peterson

Rec 3767-8
6/27/22

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) <i>James Holder</i>		Federal Employer Identification No. (FEIN)
Trade or Business Name (if different than Legal Name) <i>D8DHMP</i>		Telephone Number
Business Address (License Location) <i>2929 N. Richmond St Ste 1</i>		Business Telephone <i>(920) 574-3984</i>
Municipality <i>Appleton</i>	State <i>WI</i>	Zip Code <i>54911</i>
Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town of: <i>Appleton</i>		County <i>Outagamie</i>
Mailing Address (if different than Business Address)		State <i>WI</i>
		Zip Code <i>54911</i>

Organization (check one)

- Sole Proprietor
- Wisconsin Corporation – Enter date incorporated: _____
- Partnership
- Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
- Other (describe) _____

- Yes No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dor/forms/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.



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.....enhancing quality of life"

APPLICATION for the Operation of a PET STORE/KENNEL

FEES ARE NON-REFUNDABLE		Date Rec'd <u>6/27/22</u>
See SECTION 5 for Fee Schedule		
License Fee - Initial	\$ _____	Acct. Code: CLPETK
License Fee - Renewal	\$ <u>75.00</u>	Acct. Code: CLPETK
Investigation Fee	+ \$ 7.00	Acct. Code: CLCPIF
Total Amount Paid	\$ <u>82.00</u>	Receipt <u>3767-9</u>
License period July 1 to June 30		

PLEASE ALLOW 4 WEEKS FOR PROCESSING

SECTION 1 – BUSINESS LOCATION – Answer all questions completely. Please PRINT clearly			
NOTE: The location of a Kennel or Pet Store is subject to applicable zoning and other regulations.			
Business Name <u>Petco # 1656</u>			
Business Street Address <u>3829 E Calumet Street</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54915</u>
Business Telephone Number <u>920-997-1543</u>			
SECTION 2 – APPLICANT INFORMATION			
Name <u>Petco Animal Supplies Stores, Inc.</u>			
Home Street Address <u>654 Richard Hills Drive % License Dept.</u>	City <u>San Antonio</u>	State <u>TX</u>	Zip <u>78245</u>
Date of Birth <u>●●●●●●●●</u>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Telephone Number _____
SECTION 3 – SERVICES TO BE PROVIDED			
Please check the type(s) of services your establishment will offer:			
<input checked="" type="checkbox"/> Live animals	<input checked="" type="checkbox"/> Pet Food		
<input checked="" type="checkbox"/> Pet Accessories	<input checked="" type="checkbox"/> Fish	<input type="checkbox"/> Other	
SECTION 4 – PENALTY NOTICE			
Having knowledge of all governmental laws, rules or regulations governing the keeping or protection of animals, I hereby certify that the information provided in this application is true and correct to the best of my knowledge and belief.			
Signature of Applicant: <u>Wendy Richards</u>			
SECTION 5 – FEE SCHEDULE			
Pet Store License	Initial Fee - \$90.00	Renewal Fee - \$75.00	
Kennel License	10 or less animals - \$55.00	25 or less animals - \$130.00	
	50 or less animals - \$255.00	More than 50 animals - \$5.00 per animal with a minimum of \$280.00	
FOR OFFICE USE ONLY			
Dept.	Approve	Deny	By
Police			
Fire			
City Sealer			
Inspection			
Community Development			
S&L <u>7-13-22</u>	Council <u>7-20-22</u>	Date Issued	Exp. Date
			License Number

09-24-19

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



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.....enhancing quality of life"

REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>6/28/22</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>3775-5</u>	

SECTION 1 – LICENSE INFORMATION

Name of Establishment	<u>Emmetts Bar & Grill</u>	
Address of Establishment	<u>139 N. Richmond St</u>	
Name of Agent	<u>Sharon Reader</u>	Phone Number

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application

See attached

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>Mile Of Music 2022</u>
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Please list the date(s) and time(s) that this temporary premise amendment will be utilized: 11a-11p Daily
Thurs Aug 4th through Sunday Aug 7th

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Sharon Reader

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				

S&L <u>7-13-22</u>	Council <u>7-20-22</u>	Date Issued	Exp. Date	License Number
--------------------	------------------------	-------------	-----------	----------------

May 5, 2022

To Whom It May Concern,

I would like to amend my liquor license to include my parking lot (approximate sq. footage = 175 x 175 sq ft) for the Mile of Music weekend. The dates are Thursday, August 4 through Sunday, August 7, 2022. We are planning to have live music and serve alcohol outside.

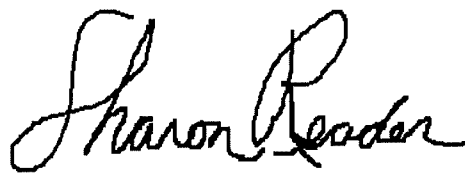
Like last year, we will have plenty of staff and security scheduled for this event. We plan to have this area fenced off. We will not be allowing anyone under the age of 21 into this area. We will have plenty of Port-a-Potties available.

I have gotten permission from my landlord and surrounding business and neighbors to hold the event outside.

I have to say that I was extremely pleased how my security staff handled this event each year.

If there is any more information you would need, please call me at 920-378-3697.

Sincerely,

A handwritten signature in black ink that reads "Sharon Reader". The signature is written in a cursive, flowing style.

Sharon Reader
Owner - Emmetts Bar & Grill

WASHINGTON STREET

Brown Bldg. | Dumpsters

→ Parking

Back lot

HANDICAPPED STALL

BEER TENT

PORTABLES

Artist Entrance

STAGE

MAIN ENTRANCE

EXIT

EXIT

Entrance

Liquor Tent

Food Vendor Area

Evergreen C. U.

Emmett's

Booster Mobile Taper

Vacant

Lindo Michoacan

Lindo Michoacan

Storage Units / Attic

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: July 1, 2022 ending: June 30th, 2023
(mm/dd/yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization
3 corp

Applicant's Wisconsin Seller's Permit Number ●●●●●●●●●●●●●●●●●●●●	
FEIN Number ●●●●●●●●●●●●●●●●●●●●	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>60</u>
TOTAL FEE	\$ <u>660</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
KNAACK, Stacy, Lynn - Appleton Nickel, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Stacy <u>KNAACK</u>	<u>Stacy</u>	<u>L</u>	<u>927 Caroline St Neenah WI 54956</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>KNAACK</u>	<u>Stacy</u>	<u>L</u>	<u>927 Caroline St, Neenah WI 54956</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)



1. Trade Name Glass Nickel Pizza Co Business Phone Number 920-734-4000
 2. Address of Premises 2120 W. College Ave Post Office & Zip Code Appleton WI 54914

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
2500 Sq. Ft. Including Dining room, Kitchen, Bar, Storage, and 700 Sq. Ft patio.

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? The Big Appleton

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain Yes No
Will be taking course before issued
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
 If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain Yes No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 6/24/22 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>KRANOR Stacy L</u>	Title/Member <u>owner</u>	Date <u>6/24/2022</u>
Signature <u>Stacy Kranor</u>	Phone Number 	Email Address 

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>06/28/2022</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton

Liquor License Questionnaire

1. Name of Applicant: Stacy KnAAEK

2. Name of Business: ~~XXXXXX~~ Appleton Nickel, Inc
 (Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 2120 W College Ave

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X
 AND/OR been convicted of a felony? Yes _____ No X
 If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

First name	M.I.	Last name	Date of Birth
<u>Stacy</u>	<u>L</u>	<u>KnAAEK</u>	<u>5-1-22</u>

6. Name of person/corporation you are buying the premise and equipment from?

Name: Douglas WASSMANN
 First name Middle Initial Last name

Address: 622 S. Lee St Appleton WI 54914
 City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: The big Appleton

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside 180 Outside 40

11. Operating hours (Inside the building): 5-10 mon-thurs 11-11 Fri + Sun
Operating hours (Outdoor seating areas): " "

12. Employees/Staff

Number of floor personnel 7 Number of door checkers 1

13. In general, state the size and operational details of the proposed establishment:

- a. Gross floor building area of the premises to be licensed: 4741 square feet.
- b. Gross outdoor seating areas of the premises to be licensed: 40 square feet.
- c. Below, identify the operational details of the proposed establishment:

Restaurant w/ bar Area

Stacy Knaack
Signature

6/24/22
Date

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Knaack		Stacy		L	
Home Address (street/route)		Post Office	City	State	Zip Code
927 Caroline St			Neenah	WI	54956
Home Phone Number			Age	Date of Birth	Place of Birth
[REDACTED]			[REDACTED]	[REDACTED]	Neenah

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
 - A member of a **partnership** which is making application for an alcohol beverage license.
 - owner/Agent of Appleton Nickel DBA Glass Nickel Pizza
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 49 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Glass Nickel Pizza	217 Washington St, Menasha	5-2017	Current
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Stacy Knaack
(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Appleton County of Ooutagamie
 City

The undersigned duly authorized officer/member/manager of Appleton Nickel
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
GLASS Nickel PIZZA Co
(Trade Name)

located at 2120 W. College Ave

appoints ~~Stacy Krauer~~ Stacy Krauer
(Name of Appointed Agent)

927 Caroline St Neenah WI 54956
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 49 yrs

Place of residence last year 927 Caroline St, Neenah WI 54956

For: Appleton Nickel, Inc
(Name of Corporation / Organization / Limited Liability Company)

By: Stacy Krauer
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Stacy Krauer
(Print / Type Agent's Name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Stacy Krauer 6/24/2002
(Signature of Agent) (Date) Agent's age

927 Caroline St Neenah WI 54956
(Home Address of Agent) Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Appleton County of Winnebago
 City

The undersigned duly authorized officer/member/manager of Ultimate Mart, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Pick 'n Save #187

located at 511 W Calumet St Appleton, WI 54915
(Trade Name)

appoints Lyndsey Lawrence
(Name of Appointed Agent)
2814 Villa Way, Menasha, WI, 54952
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 34 years

Place of residence last year 2814 Villa Way, Menasha, WI 54952

For: Ultimate Mart, LLC
Organization / Limited Liability Company

By: [Signature] 6/9/22
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Lyndsey Lawrence, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Lyndsey Lawrence 6/7/22 Agent's age ●●
(Signature of Agent) (Date)

2814 Villa Way, Menasha, WI, 54952 Date of birth ●/●/●●
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Lawrence		Lyndsey		Marie	
Home Address (street/route)		Post Office	City	State	Zip Code
2814 Villa Way		Menasha	Menasha	WI	54952
Home Phone Number			Age	Date of Birth	Place of Birth
●●●●●●●●			●●	●/●/●●	Brookfield, WI

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **Individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Agent** of **Ultimate Mart, LLC**

(Officer / Director / Member / Manager / Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 34 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licenses or Permits) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Roundys Supermarkets	875 E Wisconsin Ave MKE WI	10/31/2011	Current
American TV & Appliances	N/A	5/15/2010	10/30/2011

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

X Lyndsey Lawrence
(Signature of Named Individual)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2022 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number ●●●●●●●●●●●●●●●●●●●●	
FEIN Number ●●●●●●●●	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 60
TOTAL FEE	\$ 160

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Vang, Mai Mai's Deli LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Vang</u>	(First) <u>Mai</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>3518 S Barker Ln, Appleton, 54915</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Lee</u>	(First) <u>Fung</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>3518 S Barker Ln, Appleton, 54915</u>
Directors / Managers Last Name <u>Lee</u>	(First) <u>Lor</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>3518 S Barker Ln, Appleton, 54915</u>

1. Trade Name Mai's Deli Business Phone Number 920-733-7900
 2. Address of Premises 104 S Memorial Dr, Appleton Post Office & Zip Code 54911

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Alcohol is to be stored in the dry storage room.
Alcohol to be sold is refrigerated in the beverage cooler by the server station.

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Mai's Deli

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 2010 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Mai Vany</u>	Title/Member <u>Owner</u>	Date <u>6/29/22</u>
Signature <u>Mai Vany</u>	Phone Number <u>[REDACTED]</u>	Email Address <u>[REDACTED]</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>06/29/2022</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton Alcohol License Questionnaire

1. Name of Applicant: Mai Vang

2. Name of Business: Mai's Deli

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 104 S Memorial Drive

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No /

AND/OR been convicted of a felony? Yes _____ No /

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Mai</u>		<u>Vang</u>	<u> </u> / <u> </u> / <u> </u>
First name	M.I.	Last name	Date of Birth
<u>Fong</u>		<u>Lee</u>	<u> </u> / <u> </u> / <u> </u>
First name	M.I.	Last name	Date of Birth
<u>Lon</u>		<u>Lee</u>	<u> </u> / <u> </u> / <u> </u>
First name	M.I.	Last name	Date of Birth
First name	M.I.	Last name	Date of Birth

6. Name of person/corporation you are buying the premise and equipment from?

Name: N/A

First name Middle Initial Last name

Address: _____

City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Mai's Deli

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside 25 Outside 0

11. Operating hours (Inside the building): M-Sat 10AM-8PM
Operating hours (Outdoor seating areas): 0

12. Employees/Staff

Number of floor personnel 2 Number of door checkers 0

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: 1300 square feet.

b. Gross outdoor seating areas of the premises to be licensed: 0 square feet.

c. Below, identify the operational details of the proposed establishment:

Mai's Deli is a restaurant that serves malt beverages.

Fory Lee
Signature

6-29-22
Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Appleton County of Outagamie

The undersigned duly authorized officer/member/manager of Mai's Deli LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Mai's Deli
(Trade Name)

located at 104 S Memorial Dr, Appleton WI, 54911

appoints Fong Lee
(Name of Appointed Agent)

3518 S Barker Lane, Appleton WI, 54915
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Mai's Deli LLC

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 30 years

Place of residence last year 3518 S Barker Ln Appleton WI 54915

For: Mai's Deli LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Mai Van
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Fong Lee, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Fong Lee 6/29/2022
(Signature of Agent) (Date)

3518 S Barker Lane
(Home Address of Agent)

Agent's age
Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



"meeting community needs
.....enhancing quality of life"

REQUEST for Alcohol License Premise Amendment

FEES ARE NON-REFUNDABLE		Date Recv'd <u>7/5/2022</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>PAPEX RECEIPT 088018</u>	
3798 -7		

SECTION 1 – LICENSE INFORMATION

Name of Establishment <u>RUCESIDE BAR / Grill</u>	
Address of Establishment <u>906 S OWE ONIBOO st 54915</u>	
Name of Agent <u>Gregg Van Datta</u>	Phone Number <u>920-955-3808</u>

SECTION 2 – PREMISE AMENDMENT


Please describe the change in premises:
A drawing/diagram of the proposed area must also be submitted with this application

Is this change Permanent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If this is temporary please specify the reason for the amendment: <u>mile of music</u>
--	---

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
August 4, 2022 Thru August 7, 2022
9a-12a Daily

SECTION 3 – PENALTY NOTICE

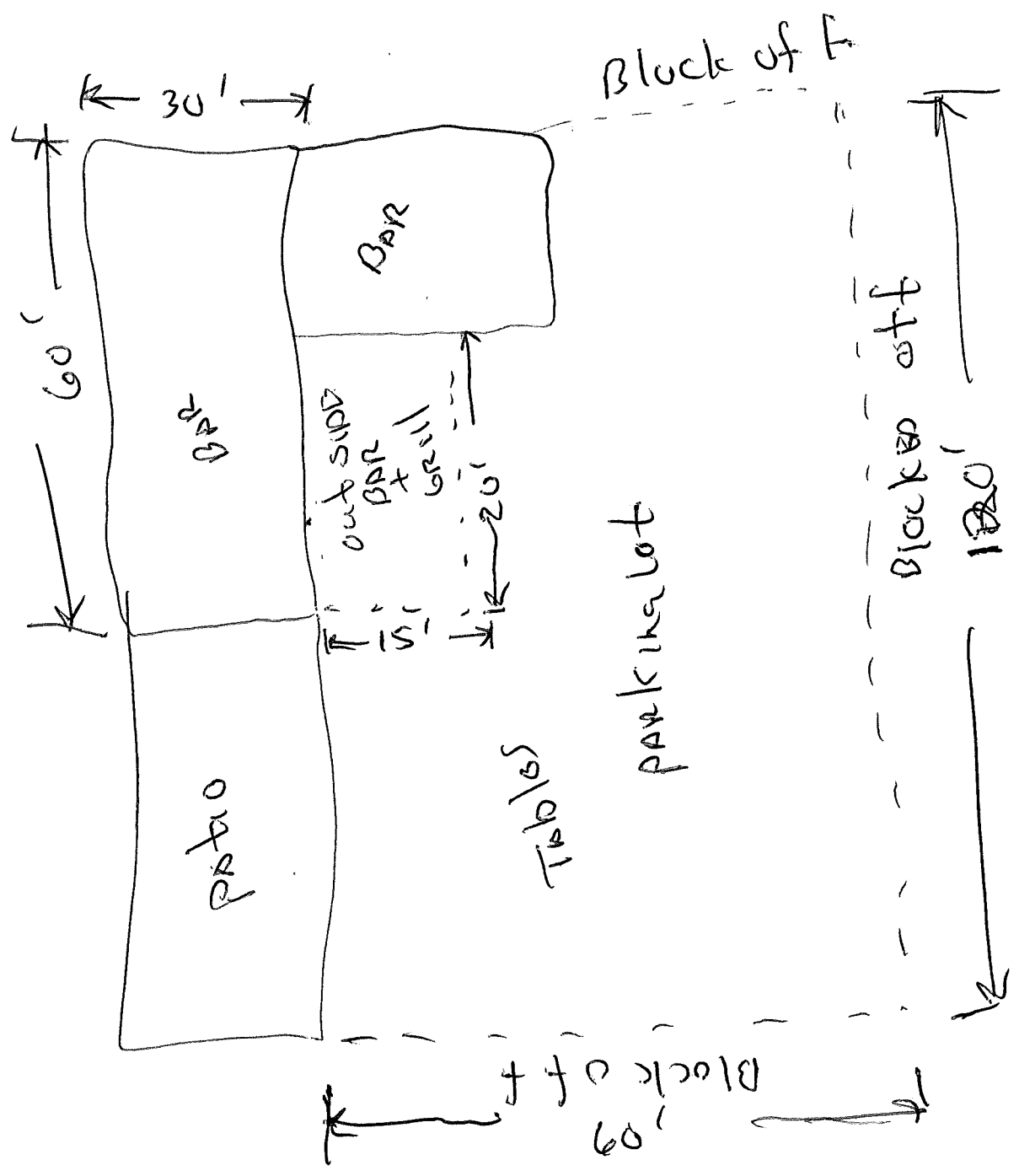
I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: 

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L 07/13/2022	Council 07/20/2022	Date Issued	Exp. Date	License Number

Riverside Bar & Grill



Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/1/22 ending: 6/30/23
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
(if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number ●●●●●●●●●●●●●●●●●●●●	
FEIN Number ●●●●●●●●●●●●●●●●●●●●	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>60</u>
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Bowl Ninety One LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>VUE</u>	(First) <u>THONG</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>2511 N Alexander St Appleton WI 54911</u>
Vice President / Member Last Name <u>VUE</u>	(First) <u>YEE</u>	(Middle Name) <u>LEE</u>	Home Address (Street, City or Post Office, & Zip Code) <u>2511 N Alexander St Appleton WI 54911</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>VUE</u>	(First) <u>THONG</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>2511 N Alexander St Appleton</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

- Trade Name Bowl Ninety One LLC Business Phone Number 920 815 3184
- Address of Premises 100 E College Ave Post Office & Zip Code 54911

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Serve in Dining Room, Storage in Basement Dry Storage Room. Storage in cooler up behind bar.

- Legal description (omit if street address is given above): _____
- (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Bowl Ninety One LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 1/4/2018 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No

Little Siam LLC

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Vue Thong</u>	Title/Member <u>Owner</u>	Date <u>6/29/22</u>
Signature <u>[Signature]</u>	Phone Number <u>[Redacted]</u>	Email Address <u>[Redacted]</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6-29-22</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton Liquor License Questionnaire

1. Name of Applicant: Bowl Ninety One

2. Name of Business: Bowl Ninety One LLC

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

3. Address of Business: 100 E College Ave Appleton WI 54911

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No

AND/OR been convicted of a felony? Yes _____ No

If yes to either question, please explain in detail below:

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>THONG</u>		<u>VUE</u>	●	/	●	/	●
First name	M.I.	Last name			Date of Birth		
<u>Yee Lee</u>		<u>VUE</u>	●	/	●	/	●
First name	M.I.	Last name			Date of Birth		
First name	M.I.	Last name			Date of Birth		
First name	M.I.	Last name			Date of Birth		

6. Name of person/corporation you are buying the premise and equipment from?

Name: N/A
First name Middle Initial Last name

Address: _____
City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Bowl Ninety One

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) _____

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No _____ If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

_____ months ago.

10. Seating capacity: Inside 99 Outside —

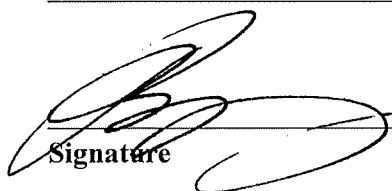
11. Operating hours (Inside the building): 11AM - 9PM
Operating hours (Outdoor seating areas): —

12. Employees/Staff
Number of floor personnel 5 Number of door checkers 0

13. In general, state the size and operational details of the proposed establishment:

- a. Gross floor building area of the premises to be licensed: 1,000 square feet.
- b. Gross outdoor seating areas of the premises to be licensed: — square feet.
- c. Below, identify the operational details of the proposed establishment:

Serve Food & Drink
Full Service with Servers & host


Signature

6/24/22
Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Appleton County of Outagamie
 City

The undersigned duly authorized officer/member/manager of Bowl Ninety One LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Bowl Ninety One
(Trade Name)

located at 100 E College Ave Appleton WI 54911

appoints THONG VUE
(Name of Appointed Agent)

2511 N Alexander ST Appleton WI 54911
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Little Siam

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20+ years

Place of residence last year 2511 N Alexander St Appleton WI 54911

For: Bowl Ninety One LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, THONG VUE, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 6/27/22 Agent's age 30
(Signature of Agent) (Date)
2511 N Alexander ST Appleton Date of birth 01/01/92
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



REPORT TO CITY PLAN COMMISSION

Plan Commission Public Hearing Date: July 13, 2022

Common Council Meeting Date: July 20, 2022

Item: Special Use Permit #7-22 to conform and expand an automobile sales and display lot

Case Manager: David Kress, Principal Planner

GENERAL INFORMATION

Owner/Applicant: Midwestern Wheels, Inc. c/o Bill Wallschaeger and Jeremiah Schwersenska

Address/Parcel #: 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00)

Petitioner's Request: The applicant is requesting a Special Use Permit to conform and expand an existing automobile sales and display lot.

BACKGROUND

The applicant already occupies parcels #31-1-2605-00 and #31-1-2609-00 on the subject site. According to the applicant, Midwestern Wheels, Inc. (doing business as Avis Car Sales & Rentals and Budget Car & Truck Rentals) has operated at this location for 45 years with automobile rental and sales. The existing operation predates the Special Use Permit requirement. In 2013, the applicant purchased parcels #31-1-2607-00 and #31-1-1962-00, which were previously used as a tavern. The tavern building was demolished in 2013. Before expanding the automobile sales and display lot onto parcels #31-1-2607-00 and #31-1-1962-00, the applicant must receive approval of a Special Use Permit.

A Certified Survey Map (CSM) was submitted in conjunction with the Special Use Permit request. The CSM would combine the subject parcels (#31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00) into one parcel. CSMs are typically administratively reviewed and approved by City staff, but because it crosses a plat boundary, the CSM must be approved by Plan Commission and Common Council. CSM #21-22 is also being presented at this July 13, 2022 Plan Commission meeting.

Site Plan #19-22 for the proposed expansion and reconstruction of an automobile sales and display lot on the subject area was submitted for review. Approval of the Special Use Permit and CSM is needed prior to Site Plan approval.

STAFF ANALYSIS

Project Summary: The applicant proposes to conform and expand an existing automobile sales and display lot on the subject site. As shown on the attached development plan, the applicant proposes to expand and reconstruct the paved area to be utilized for automobile and truck rental, automobile sales and display, and customer/employee parking. Based on the information supplied through Site Plan #19-22, the total paved area would be approximately 35,956 square feet in size. The existing building, which is approximately 2,770 square feet in size, would continue to provide office space and an area to clean the

Special Use Permit #7-22
July 13, 2022
Page 2

interior and exterior of vehicles (rental and for sale vehicles only). As part of the project, the applicant also proposes to extend a wooden fence along the north and west ends of the site, add perimeter landscaping along Wisconsin Avenue and Wayne Street, and reduce the number of curb cuts.

Operational Information: A plan of operation is attached to the staff report.

Existing Site Conditions: The 1.06-acre site is currently developed with an existing single-story building, which is approximately 2,770 square feet in size. The site also includes an existing automobile rental, sales, and display lot, as well as a paved/gravel area previously used for a tavern. Access is provided by curb cuts on East Wisconsin Avenue and North Wayne Street.

Current Zoning and Procedural Findings: The subject property has a zoning designation of C-2 General Commercial District. An automobile rental lot is a permitted use in the C-2 District. Per Section 23-113(e) of the Municipal Code, an automobile sales and display lot requires a Special Use Permit in the C-2 District. The Plan Commission makes a recommendation to the Common Council who will make the final decision on the Special Use Permit. A two-thirds vote of the Common Council is required for approval.

Surrounding Zoning and Land Uses: The surrounding area is under the jurisdiction of the City of Appleton (north, south, east, and west). The uses are generally commercial and residential in nature.

North: R-1B Single-Family District. The adjacent land uses to the north are currently single-family residential.

South: R-1B Single-Family District. The adjacent land to the south is currently vacant and owned by Appleton Cemetery Association.

East: C-2 General Commercial District. The adjacent land uses to the east are currently a mix of commercial uses.

West: C-2 General Commercial District and R-1B Single-Family District. The adjacent land uses to the west are currently a mix of commercial and single-family residential uses.

Appleton Comprehensive Plan 2010-2030: Community and Economic Development staff has reviewed this proposal and determined it is compatible with the Commercial designation shown on the City's *Comprehensive Plan 2010-2030* Future Land Use Map. Listed below are related excerpts from the City's *Comprehensive Plan 2010-2030*.

Goal 1 – Community Growth

Appleton will continue to provide opportunities for residential, commercial, and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.

Goal 8 – Economic Development

Appleton will pursue economic development that retains and attracts talented people, brings good jobs to the area, and supports the vitality of its industrial areas, downtown, and neighborhood business districts.

OBJECTIVE 9.4 Economic Development:

Ensure the continued vitality of downtown and the City's neighborhood commercial districts.

OBJECTIVE 10.5 Land Use:

Support the continued redevelopment and revitalization of land uses adjacent to Appleton's key transportation corridors and downtown.

Chapter 15: Wisconsin Avenue Corridor Plan, General Plan:

Encourage private renovation and redevelopment that addresses existing limitations of platting and land assembly, site planning issues such as parking and access, and aesthetics.

Technical Review Group (TRG) Report: This item appeared on the June 21, 2022 TRG agenda. No negative comments were received from participating departments.

Zoning Ordinance Requirements and Substantial Evidence: When reviewing an application for a Special Use Permit, the City must determine if the applicant's proposal satisfies Municipal Code requirements and conditions. Pursuant to Section 23-66(c)(5) of the Municipal Code, the Plan Commission and Common Council must provide substantial evidence supporting their decision to approve, approve with conditions, or deny the Special Use Permit. Substantial evidence means "facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a Special Use Permit and that reasonable persons would accept in support of a conclusion." Any requirements and conditions listed for approval must be reasonable, and to the extent practicable, measurable.

As part of the special regulations for an automobile sales and display lot, perimeter landscaping is required pursuant to Section 23-66(h)(5) of the Municipal Code. For the subject site, a minimum 5-foot wide landscape buffer is required in the front yards and the side yard abutting a commercially zoned district. A minimum 10-foot wide landscape buffer is required in the side and rear yards abutting a residentially zoned district, but this may be reduced by providing a 6-foot high board-on-board fence. Based on the attached development plan drawings, these dimensional requirements would be satisfied around the entire perimeter, except along neighboring parcel #31-1-2604-00. The reduced landscape buffer is an existing condition in this location, and the applicant proposes to install a 6-foot high wooden fence along this parcel. The planting materials shown on the development plan appear to comply with the requirements of Section 23-66(h)(5) of the Municipal Code; however, planting in the north landscape buffer is difficult due to the drainage swale, existing utilities, and fence.

Section 23-172(m) of the Municipal Code requires a minimum number of off-street parking spaces based on the use of a property. Based on the information supplied through Site Plan #19-22, a total of 15 parking spaces are required for the automobile rental, sales, and display lot use. There are 15 parking spaces identified on the development plan drawings. Final parking calculations and the location of customer/employee parking will be handled through the Site Plan review process. Site Plan #19-22 must be approved prior to the issuance of a paving permit by the Inspections Division.

Finding of Fact: This request was reviewed in accordance with the standards (proper zoning district, district regulations, special regulations, comprehensive plan and other plans, traffic, landscaping and screening, neighborhood compatibility, and impact on services) for granting a Special Use Permit under

Section 23-66(e)(1-8) of the Municipal Code, which were found in the affirmative, as long as all stipulations are satisfied.

RECOMMENDATION

Staff recommends, based on the above analysis, that Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00), as shown on the attached maps and per attached plan of operation, along with the attached resolution, **BE APPROVED** to run with the land, subject to the following conditions:

1. All applicable codes, ordinances, and regulations, including but not limited to Fire, Building, and Health Codes and the Noise Ordinance, shall be complied with.

Substantial Evidence: Standardized condition to ensure the applicant understands the City's Municipal Code and all applicable State and Federal laws must be followed.

2. The automobile sales and display lot use is limited to the proposed pavement area shown on the attached development plan drawings. Vehicles displayed for sale outdoors shall be kept within the broader pavement area, while maintaining adequate traffic circulation and the minimum off-street parking spaces required for customers/employees. Any future expansions or deviations from the approved development plan may require a major or minor amendment request to this Special Use Permit, pursuant to Section 23-66(g) of the Municipal Code.

Substantial Evidence: Standardized condition that establishes parameters for the current application and identifies the process for review of any future changes to the special use.

3. This Special Use Permit is needed for the automobile sales and display lot use. Compliance with the plan of operation is required at all times. Changes to the plan of operation, including any future changes to the agent/operator, shall be submitted to the Community and Economic Development Department for review and approval.

Substantial Evidence: Standardized condition that establishes parameters for the current application and identifies the process for review of any future changes to the special use.

4. The minimum standards for an automobile sales and display lot found in Section 23-66(h)(5) of the Municipal Code shall be complied with, as applicable.

Substantial Evidence: This condition provides notice to the applicant that they are required to comply with special regulations included in the Zoning Ordinance for this particular use.

5. Prior to displaying vehicles for sale in the expansion area, the operator shall provide the Inspections Supervisor with a valid copy of their State of Wisconsin Motor Vehicle Dealer License, if required.

Substantial Evidence: This condition provides notice to the applicant that a new or amended State license may also be needed prior to operating.

6. Prior to expanding the automobile sales and display lot on what are currently parcels #31-1-2607-00 and #31-1-1962-00, all four subject parcels shall be combined via Certified Survey Map.

Substantial Evidence: This condition provides notice to the applicant that a lot combination is needed when expanding a structure across lot lines. The CSM would eliminate interior lot lines. In order to satisfy the requirements of Chapter 236 of the Wisconsin State Statutes, the CSM needs to be approved in the same manner as a Final Plat, which includes Plan Commission and Common Council approval.

7. Site Plan review and approval is required, pursuant to Section 23-570 of the Municipal Code, prior to the issuance of a paving permit by the Inspections Division. Zoning Ordinance requirements, including the minimum off-street parking spaces required, and other departmental comments will be examined further during review of Site Plan #19-22.

Substantial Evidence: This condition provides notice to the applicant that Site Plan review is required for an expansion of the structure, as specified in the Zoning Ordinance.

**CITY OF APPLETON
RESOLUTION FOR SPECIAL USE PERMIT #7-22
AUTOMOBILE SALES AND DISPLAY LOT
1608 EAST WISCONSIN AVENUE**

WHEREAS, Midwestern Wheels, Inc. has applied for a Special Use Permit to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue, also identified as Parcel Numbers 31-1-2605-00, 31-1-2609-00, 31-1-2607-00, and 31-1-1962-00; and

WHEREAS, the location for the proposed automobile sales and display lot is located in the C-2 General Commercial District, and the proposed use may be permitted by Special Use Permit within this zoning district pursuant to Chapter 23 of the Municipal Code; and

WHEREAS, the City of Appleton Plan Commission held a public hearing on July 13, 2022 on Special Use Permit #7-22, at which all those wishing to be heard were allowed to speak or present written comments and other materials at the public hearing; and

WHEREAS, the City of Appleton Plan Commission has reviewed and considered the Community and Economic Development Department's staff report and recommendation, as well as other spoken and written evidence and testimony presented at the public hearing; and

WHEREAS, the City of Appleton Plan Commission reviewed the standards for granting a Special Use Permit under Sections 23-66(e)(1-8) of the Municipal Code; and

WHEREAS, the City of Appleton Plan Commission reviewed the standards for imposing conditions on the Special Use Permit under Section 23-66(c)(5) of the Municipal Code, and forwarded Special Use Permit #7-22 to the City of Appleton Common Council with a favorable conditional or not favorable (CIRCLE ONE) recommendation; and

WHEREAS, the City of Appleton Common Council has reviewed the report and recommendation of the City of Appleton Plan Commission at their meeting on July 20, 2022.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Common Council, based on Community and Economic Development Department's staff report and recommendation, as well as other spoken and written evidence and testimony presented at the public hearing and Common Council meeting, and having considered the recommendation of the City Plan Commission, that the Common Council:

1. Determines all standards listed under Sections 23-66(e)(1-8) of the Municipal Code are found in the affirmative YES or NO (CIRCLE ONE)
2. If NO, the City of Appleton Common Council hereby denies Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue, also identified as Parcel Numbers 31-1-2605-00, 31-1-2609-00, 31-1-2607-00, and 31-1-1962-00, based upon the following standards and determinations: (List reason(s) why the Special Use Permit was denied)
3. If YES, the City of Appleton Common Council hereby approves Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue, also identified as Parcel Numbers 31-1-2605-00, 31-1-2609-00, 31-1-2607-00, and 31-1-1962-00, subject to the following conditions

as they are related to the purpose of the City of Appleton Municipal Code and based on substantial evidence:

CONDITIONS OF APPROVAL FOR SPECIAL USE PERMIT #7-22

- A. All applicable codes, ordinances, and regulations, including but not limited to Fire, Building, and Health Codes and the Noise Ordinance, shall be complied with.
 - B. The automobile sales and display lot use is limited to the proposed pavement area shown on the attached development plan drawings. Vehicles displayed for sale outdoors shall be kept within the broader pavement area, while maintaining adequate traffic circulation and the minimum off-street parking spaces required for customers/employees. Any future expansions or deviations from the approved development plan may require a major or minor amendment request to this Special Use Permit, pursuant to Section 23-66(g) of the Municipal Code.
 - C. This Special Use Permit is needed for the automobile sales and display lot use. Compliance with the plan of operation is required at all times. Changes to the plan of operation, including any future changes to the agent/operator, shall be submitted to the Community and Economic Development Department for review and approval.
 - D. The minimum standards for an automobile sales and display lot found in Section 23-66(h)(5) of the Municipal Code shall be complied with, as applicable.
 - E. Prior to displaying vehicles for sale in the expansion area, the operator shall provide the Inspections Supervisor with a valid copy of their State of Wisconsin Motor Vehicle Dealer License, if required.
 - F. Prior to expanding the automobile sales and display lot on what are currently parcels #31-1-2607-00 and #31-1-1962-00, all four subject parcels shall be combined via Certified Survey Map.
 - G. Site Plan review and approval is required, pursuant to Section 23-570 of the Municipal Code, prior to the issuance of a paving permit by the Inspections Division. Zoning Ordinance requirements, including the minimum off-street parking spaces required, and other departmental comments will be examined further during review of Site Plan #19-22.
4. The City Clerk’s Office is hereby directed to give a copy of this resolution to the owner/applicant, Community and Economic Development Department, Inspections Division, and any other interested party.

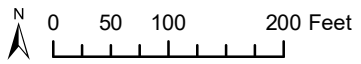
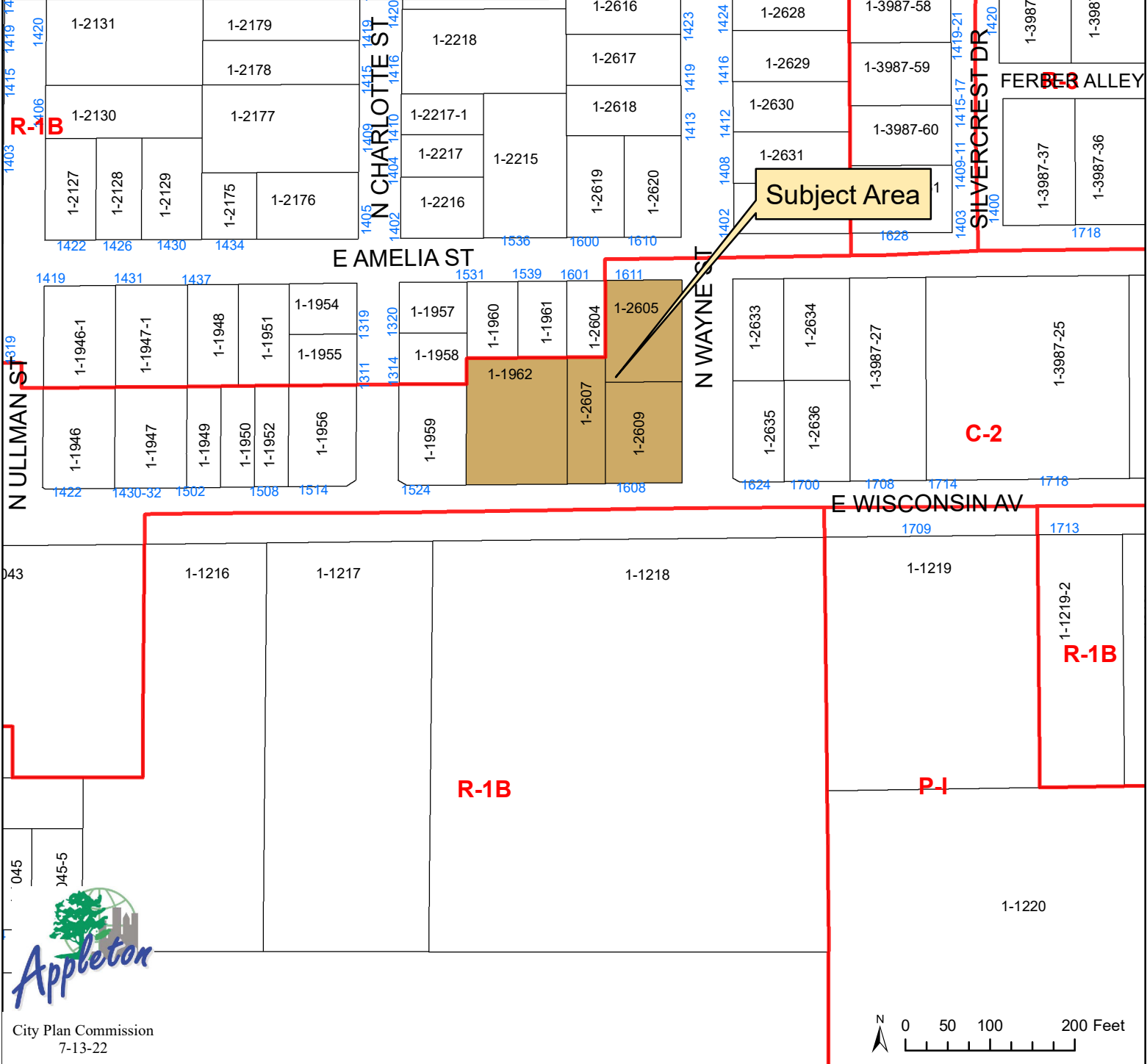
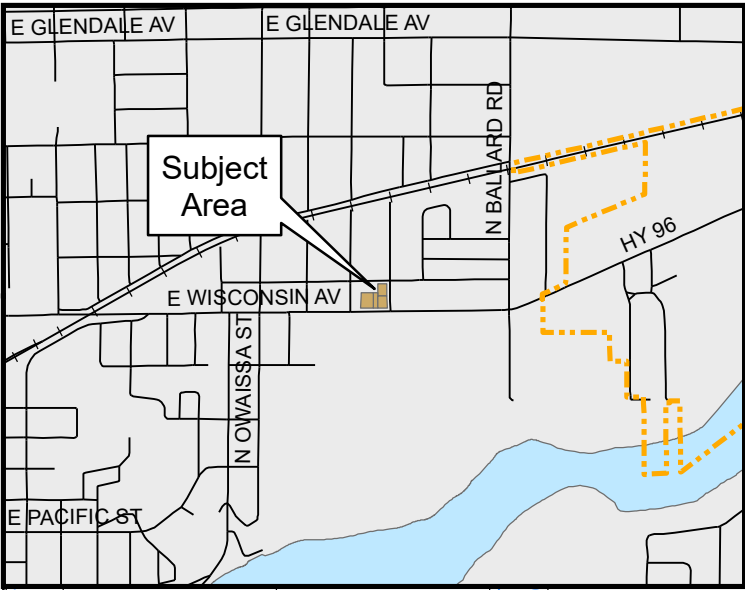
Adopted this _____ day of _____, 2022.

Jacob A. Woodford, Mayor

ATTEST:

Kami Lynch, City Clerk

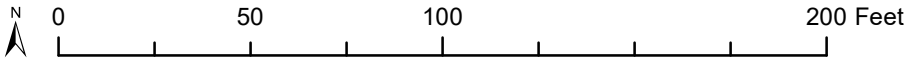
1608 East Wisconsin Avenue
 Special Use Permit
 Automobile Sales and Display Lot
 Zoning Map



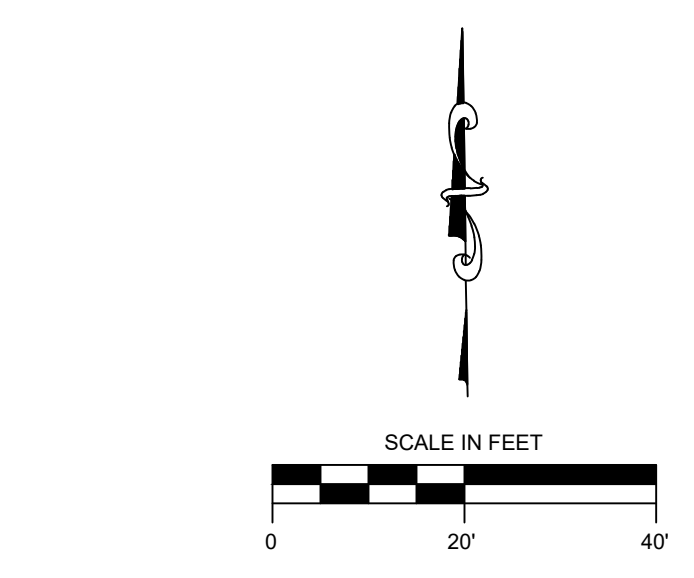
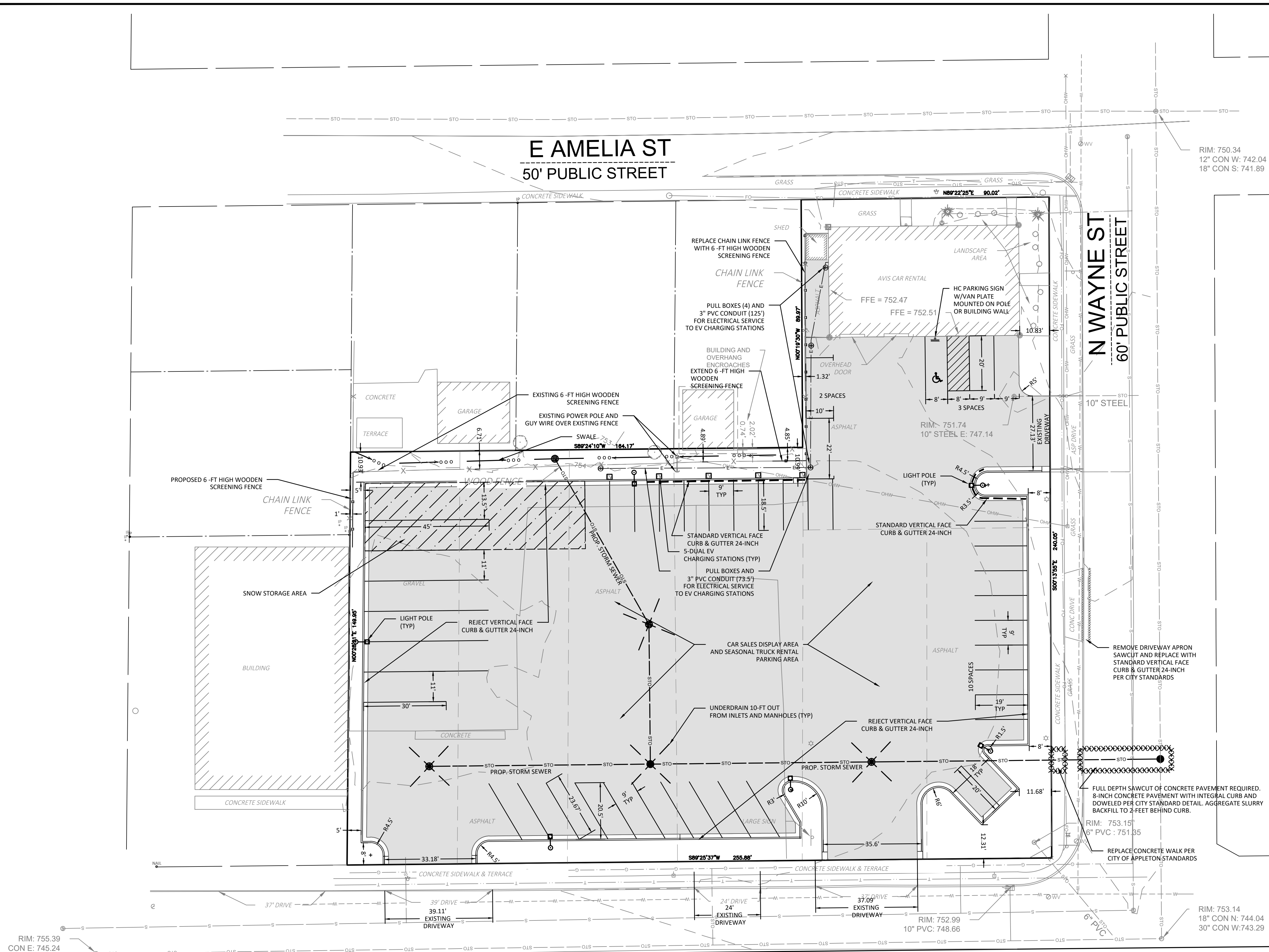
1608 East Wisconsin Avenue
Special Use Permit
Automobile Sales and Display Lot
Aerial Map



Subject Area



Jun 07, 2022 - 11:39am
 S:\Design & Construction Services\080-C3D\Midwestern Wheels\030-Sheets\Plan\Site Plan.dwg



LINETYPE LEGEND

---	EXISTING GAS LINE
---	EXISTING ELECTRIC UNDERGROUND
---	EXISTING TELEPHONE UNDERGROUND
---	EXISTING FIBER OPTIC UNDERGROUND
---	EXISTING WATER LINE
---	MAJOR CONTOUR
---	MINOR CONTOUR
---	LANDSCAPE EDGING
---	EXISTING STORM SEWER LINE
---	EXISTING SANITARY SEWER
---	EXISTING FENCE
---	PROPERTY LINE
---	RIGHT-OF-WAY
---	EXISTING BUILDING

PROPOSED LEGEND

---	4" ASPHALT PAVEMENT
---	SNOW STORAGE AREA
---	6' HIGH WOODEN SCREENING FENCE
---	SIGN
---	HANDICAP PARKING
---	PROPOSED LIGHT POLES
---	PROPOSED ELECTRICAL PULL BOX
---	PROPOSED EV CHARGING STATION
---	SWALE
---	STORM SEWER
---	MANHOLE
---	INLET
---	STANDARD VERTICAL FACE CURB & GUTTER

TOPO SYMBOLS

○	BOLLARD/LIGHTED
○	BUSH
○	CATV PEDESTAL
○	SIGN COLUMN
○	CLEANOUT
○	DOWN SPOUT
○	ELECTRIC PEDESTAL
○	FIBER OPTIC MARKER
○	FIRE HYDRANT
○	FLOOD LIGHT
○	GAS VALVE
○	GUY WIRES
○	HANDICAP PARKING
○	HOSE BIB
○	INLET, CURB
○	INLET, ROUND
○	FOUND IRON PIPE
○	FOUND IRON ROD
○	LIGHT POLE
○	MAILBOX
○	BOUNDARY MANHOLE
○	SIGN
○	SOIL BORING
○	STORM MANHOLE
○	TELEPHONE PEDESTAL
○	TREE
○	UTILITY POLE
○	WV WATER VALVE

SITE DATA
 ZONING - C-2 GENERAL COMMERCIAL
 PARCEL: 31-1-1962-00, 31-1-2607-00, 31-1-2605-00, 31-1-2609-00

LOT AREA	= 46,331 SF, 1.064 ACRES
EXISTING IMPERVIOUS AREA	= 44,034 SF, 1.011 ACRES, 95.04%
PROPOSED IMPERVIOUS AREA	= 38,726 SF, 0.889 ACRES, 83.59%
EXISTING GREENSPACE	= 2,297 SF, 1.288 AC, 4.96%
PROPOSED GREENSPACE	= 7,605 SF, 0.175 AC, 16.41%

DISTURBED AREA = 42,062 SF, 0.965 AC

EXISTING PARKING SPACES: NO SPACES MARKED
 PROPOSED PARKING SPACES: 5 SPACES (1 HC SPACES, WITH VAN PLATE)

BICYCLE PARKING WILL BE INSIDE THE GARAGE.

PROPERTY OWNER:
 BILL WALLSCHLAEGER/JEREMIAH SCHWERSSENSKA
 MIDWESTERN WHEELS
 2350 N CASALOMA DRIVE, SUITE 202
 APPLETON, WI 54912
 PHONE: 920-931-6200 / 920-931-0623
 JEREMIAH.SCHWERSSENSKA@MIDWESTERNWHEELS.COM

PLAN PREPARER: PAYNE & DOLAN
 STEVE KOLAR
 W6380 DESIGN DRIVE
 GREENVILLE, WI 54942
 920-757-7561
 SKOLAR@WALBECGROUP.COM

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THE LOCATIONS OF EXISTING UTILITY INSTALLATIONS AS SHOWN ON THIS PLAN ARE APPROXIMATE. THERE MAY BE OTHER UNDERGROUND UTILITY INSTALLATIONS WITHIN THE PROJECT AREA THAT ARE NOT SHOWN. CONTRACTORS SHALL MAKE THEIR OWN DETERMINATION AND VERIFY THE LOCATION OF UNDERGROUND UTILITIES.

THE CLIENT AND/OR OTHER RECIPIENTS AGREE TO THE FULLEST EXTENT PERMITTED BY LAW TO INDEMNIFY AND HOLD PAYNE AND DOLAN HARMLESS FOR ANY REUSE OF OR FROM CHANGES MADE TO THE ORIGINAL DRAWING OR DATA WITHOUT PRIOR WRITTEN CONSENT BY PAYNE AND DOLAN.

DIGGERS HOTLINE
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 Milwaukee Area (414) 259-1181
 Hearing Impaired TDD (800) 542-2289
 www.DiggersHotline.com

DATE	
REVISION DESCRIPTION	
NO	

Payne + Dolan
 A WALBEC COMPANY
 www.walbecgroup.com
 (920) 757-7561

PROJECT: **LOT RECONSTRUCTION**
 1608 E WISCONSIN AVENUE
 APPLETON, WI

CLIENT: **MIDWESTERN WHEELS INC.**
 2350 N CASALOMA DRIVE, SUITE 200
 APPLETON, WI 54912

PROFESSIONAL ENGINEER
 STEVEN KOLAR
 E-35047
 GREENVILLE, WIS.

SITE PLAN

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Drawing Scale: 1" = 20'
 Drawn: 04/27/2022
 Checked:
 P&D Project No: 490576
 Sheet No: **C1**



WISCONSIN'S LARGEST TREE TRANSPLANTERS



STATE STREET MAPLE



ROYAL RED MAPLE



SPRING SNOW CRABAPPLE



SEA GREEN JUNIPER



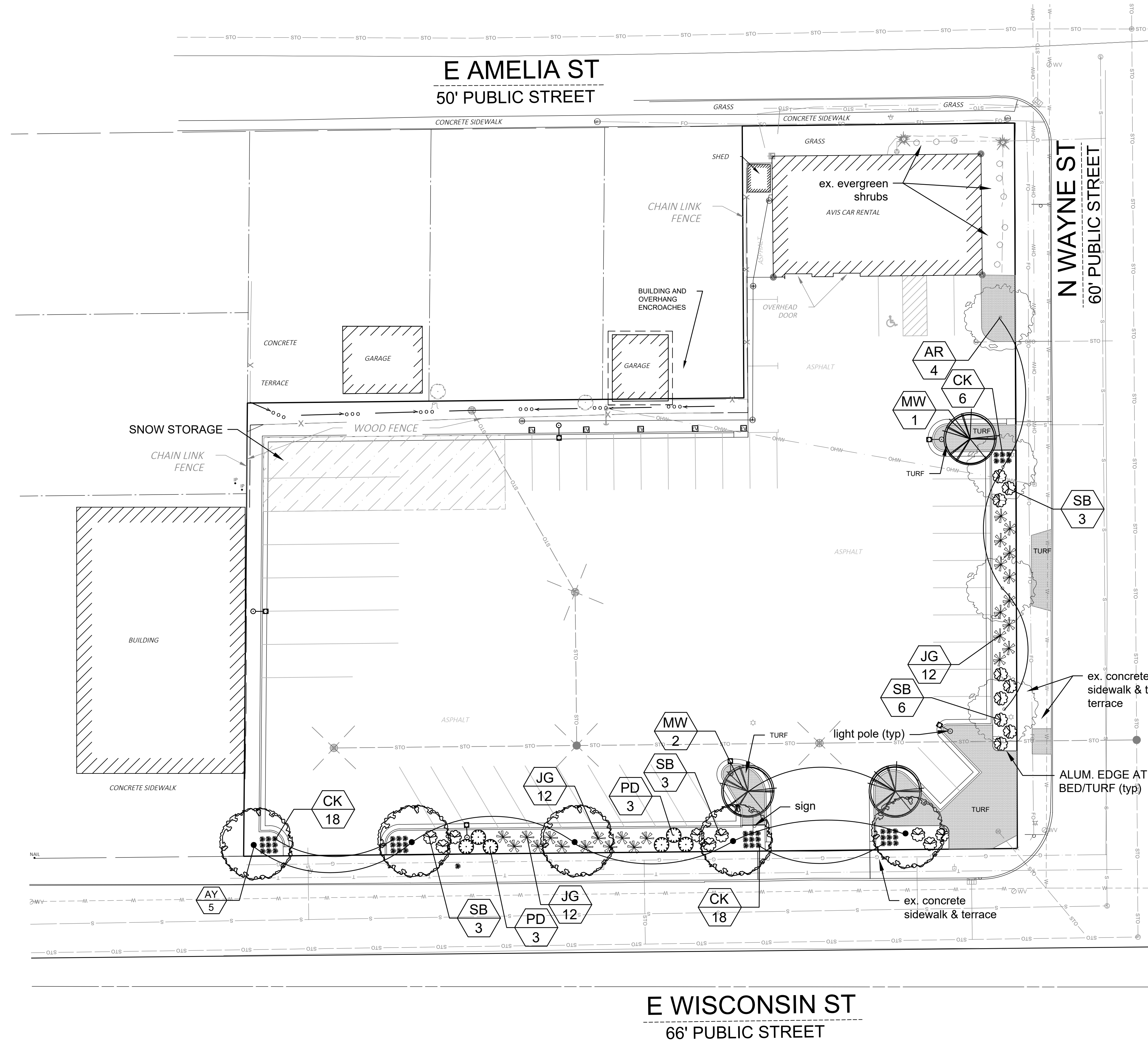
ANTHONY WATERER SPIREA



LITTLE DEVIL NINEBARK



KARL FOERSTER REED GRASS



Key	Botanical Name	Common Name	Qty.	Size	Root	Spacing
SHADE TREES						
AY	Acer miyabei 'Morton' State Street	State Street Maple	5	2.5" Cal.	B&B	as shown
AR	Acer platanoides 'Royal Red'	Royal Red Maple	4	2.5" Cal.	B&B	as shown
ORNAMENTAL TREES						
MW	Malus 'Spring Snow'	Spring Snow Crab	3	1.5 - 2" Cal.	B&B	as shown
DECIDUOUS SHRUBS						
PD	Physocarpus opulifolius 'Donna May'	Little Devil Ninebark	6	18" High	Container	48" o.c.
SB	Spiraea x bumalda 'Anthony Waterer'	Anthony Waterer Spirea	18	18" High	Container	48" o.c.
EVERGREEN SHRUBS						
JG	Juniperus chinensis 'Sea Green'	Sea Green Juniper	24	24" spread	Container	5' o.c.
PERENNIALS/GRASSES						
CK	Calamagrostis acutiflora 'Karl Foerster'	Karl Foerster Reed Grass	42	1 Gal.	Container	20" o.c.



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Hearing Impaired TDD (800) 542-2289
www.DiggersHotline.com

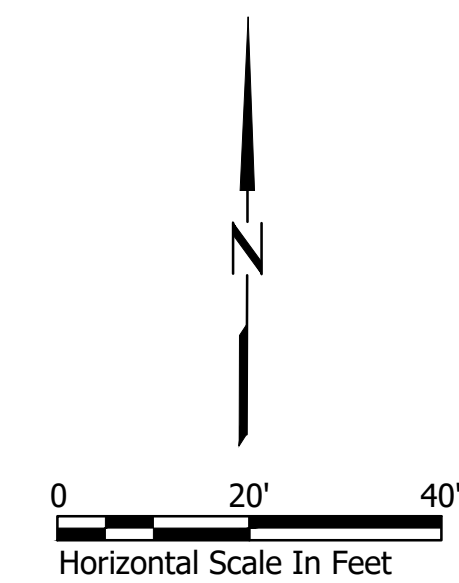


PLANTINGS, STRUCTURES AND OTHER REPRESENTATIONS SHOWN ON THIS PLAN ARE FOR THE PURPOSE OF CONVEYING LANDSCAPE DESIGN FEATURES. REFER TO PREPARED CONTRACT DOCUMENTS FOR SPECIFIC ITEMS INCLUDED IN ANY PARTICULAR PHASE OF LANDSCAPE CONSTRUCTION.



Gerard A. Revolinski

LANDSCAPE PLAN



Premier Landscapes

LANDSCAPE DEVELOPMENT FOR
MIDWESTERN WHEELS-LOT RECONSTRUCTION
1608 EAST WISCONSIN AVE.
APPLETON, WISCONSIN

LANDSCAPE ARCHITECTURE

DESIGN BY: GAR
DRAWN BY: GAR
DATE: 5/23/2022
REVISED:
SCALE: 1"=20'-0"
SHEET: L100

TREES ON THE MOVE

5611 S. Calhoun Road
New Berlin, WI 53151
Phone: (262) 679-5200
treesonthemove.com

PLAN OF OPERATION AND LOCATIONAL INFORMATION

NEW/USED AUTOMOBILE SALES (more than 5 vehicles each year)

Trade Name: Midwestern Wheels, Inc.

Building Address: 1608 E Wisconsin Ave

Years in Operation: 45+ years

Type of proposed establishment (detailed explanation of business):

Car and truck rental and used retail car sales

Dealer Type (check applicable boxes):

- Retail dealer of new and/or used automobiles and trucks to the general public.
- Retail dealer of new and/or used mopeds to the general public.
- Retail dealer of new and/or used motorcycles to the general public.
- Retail dealer of new and/or used boats to the general public.
- Retail dealer of new and/or used recreational vehicles to the general public.
- Wholesale auction dealer in which you hold auctions in which you display and sell automobiles and trucks owned by someone other than licensed dealers, or in which you display and auction off vehicles to the general public.
- Wholesale dealer in which you purchase and resell used vehicles to licensed dealers only, never to the public.

Indoor Building Uses (check applicable boxes):

- Office Space. Please identify the area of this space: 1855 square feet.
- Vehicle Display Area (Retail to general public). Please identify the area of this space: _____ square feet.
- Service Department (check applicable services).
 - General Maintenance Repairs (exhaust system, transmission, brakes, tires repair/installation, electrical, engine repair/tune up)
 - Painting
 - Body Work

Please describe other services provided within Service Department space: Clean interior and exterior of vehicles. Not for hire for internal use only

Other. If other, please describe other indoor use activities: _____

Building Capacity and Storage Areas:

Maximum number of persons permitted to occupy the building or tenant space as determined by the International Building Code (IBC) or the International Fire Code (IFC), whichever is more restrictive: _____ persons

Gross floor area of the existing building(s): 2770.

Gross floor area of the proposed building(s): 0.

Employees:

Number of existing employees: 2.

Number of proposed employees: 2.

Number of employees scheduled to work on the largest shift: 3.

Proposed Business Hours of Operation:

Day	From	To
Monday - Friday	0800 - 1700	0800 - 1700
Saturday	0800 - 1300	0800 - 1300
Sunday	Closed	Closed

Outdoor Uses (check applicable boxes):

Vehicle Sales and Display Lot is proposed. Please identify the area of this space: 6168 square feet.

Vehicle Sales and Display Lot is not proposed.

Other. If other, please describe other outdoor areas: Truck parking along West side of lot

Retail vehicle display along South and East, Car rental and employee parking in North stalls

Outdoor Display Lot Screening/Landscaping:

Type and height of screening with plantings/fencing/gating: 6ft screening fence,

plantings per the landscape plan

Outdoor Music/Speakers:

Are there plans for outdoor music/speakers? Yes _____ No X

If yes, describe type how will the noise be controlled: _____

Outdoor lighting:

Type: Pole Mounted LED lighting

Location: Location as shown on the site plan

Off-street parking:

Number of customer spaces existing: 3

Number of customer spaces proposed: 3

Number of employee spaces existing: 2

Number of employee spaces proposed: 2

Street Access:

Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

No improvements needed

Describe any potential noise emanating from the proposed use:

A. Describe the noise levels anticipated from all the proposed use: None

B. How will the noise be controlled? Not Applicable

Identify location, number, capacity and flammable liquid materials stored on site:

No Flammable liquids stored on site

Describe any potential smoke, odors emanating from the proposed use and plans to control them:

No smoke or odors



REPORT TO CITY PLAN COMMISSION

Plan Commission Meeting Date: July 13, 2022

Common Council Meeting Date: July 20, 2022

Item: Certified Survey Map #21-22

Case Manager: David Kress, Principal Planner

GENERAL INFORMATION

Owner: Midwestern Wheels, Inc. c/o Bill Wallschaeger

Applicant: Payne & Dolan, Inc. c/o Peter Nielson

Address/Parcel: 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00)

Petitioner's Request: The applicant is requesting approval of a Certified Survey Map (CSM) that crosses a plat boundary. The CSM would combine four adjacent properties into one lot.

BACKGROUND

Typically, CSMs are administratively reviewed and approved by City staff. However, the subject properties were originally platted in different plats. Parcels #31-1-2605-00, #31-1-2609-00, and #31-1-2607-00 were included in the Chas Besch Subdivision Plat (recorded in 1948), and parcel #31-1-1962-00 was included in the Ullman's Addition Plat (recorded in 1916). In order to satisfy the requirements of Chapter 236 of the Wisconsin State Statutes, the proposed CSM must be approved in the same manner as a Final Plat, which includes Plan Commission and Common Council approval.

Special Use Permit #7-22, to conform and expand an automobile sales and display lot on the subject property, is also being presented at this July 13, 2022 Plan Commission meeting. Site Plan #19-22, for the proposed expansion and reconstruction of the automobile sales and display lot, has also been submitted for administrative review. The proposed expansion of the structure would cross existing lot lines. Therefore, all four subject parcels must be combined via CSM prior to expanding the automobile sales and display lot.

STAFF ANALYSIS

Existing Conditions: Currently, parcels #31-1-2605-00 and #31-1-2609-00 are developed with an existing automobile/truck rental business and automobile sales and display lot, which includes an existing office/service building that is approximately 2,770 square feet in size. Parcels #31-1-2607-00 and #31-1-1962-00 feature a paved/gravel area that was previously used for a tavern. The former tavern building was demolished in 2013. All parcels have a zoning designation of C-2 General Commercial District. If combined, proposed Lot 1 would be approximately 1.06 acres in size.

Subdivision Ordinance Requirements: Per Section 17-26(b)(1) of the Municipal Code, widths and areas of lots shall not be less than that provided in the City's Zoning Ordinance. For the C-2 General

Certified Survey Map #21-22
July 13, 2022
Page 2

Commercial District, the minimum lot width is 60 feet and the minimum lot area is 14,000 square feet, per Section 23-113(h) of the Municipal Code. Proposed Lot 1 satisfies these lot development standards.

Surrounding Zoning and Land Uses: The surrounding area is under the jurisdiction of the City of Appleton (north, south, east, and west). The uses are generally commercial and residential in nature.

North: R-1B Single-Family District. The adjacent land uses to the north are currently single-family residential.

South: R-1B Single-Family District. The adjacent land to the south is currently vacant and owned by Appleton Cemetery Association.

East: C-2 General Commercial District. The adjacent land uses to the east are currently a mix of commercial uses.

West: C-2 General Commercial District and R-1B Single-Family District. The adjacent land uses to the west are currently a mix of commercial and single-family residential uses.

Appleton Comprehensive Plan 2010-2030: Community & Economic Development staff has reviewed this proposal and determined it is compatible with the Commercial uses shown on the City's *Comprehensive Plan 2010-2030* Future Land Use Map.

Technical Review Group (TRG) Report: This item appeared on the June 21, 2022 TRG agenda. Comments were received from participating departments and captured in the stipulations found below.

RECOMMENDATION

Based on the above, staff recommends that Certified Survey Map #21-22, as shown on the attached map, **BE APPROVED** subject to the following conditions:

1. On sheet 1, the name of the owner is incorrectly listed as "Appleton Property Ventures d/b/a Midwest Paper Group." Revise as necessary.
2. Under the notes on sheet 1, there should be an additional deed document listed (Document No. 948894 for parcel #31-1-2609-00).
3. Under the Surveyor's Certificate on sheet 2, there is a typo for the total square footage. Revise to match the information listed on sheet 1. It should be 46,332 square feet, not 146,332 square feet.
4. Under the Surveyor's Certificate on sheet 2, there is an incorrect reference to West Wisconsin Avenue. It should be East Wisconsin Avenue.
5. The final installment payment on all four parcels will need to be paid for Finance Department approval.

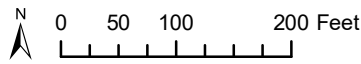
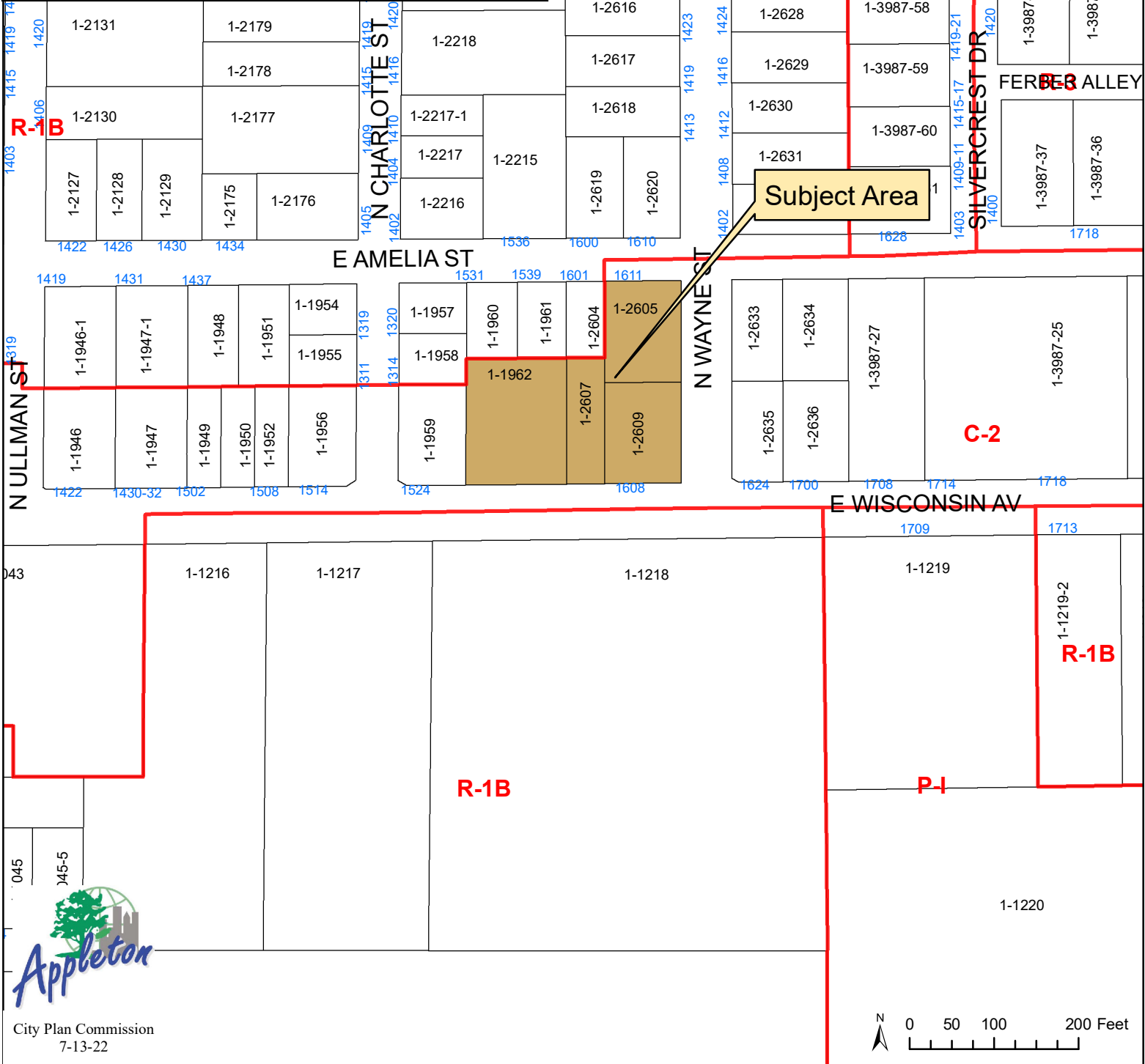
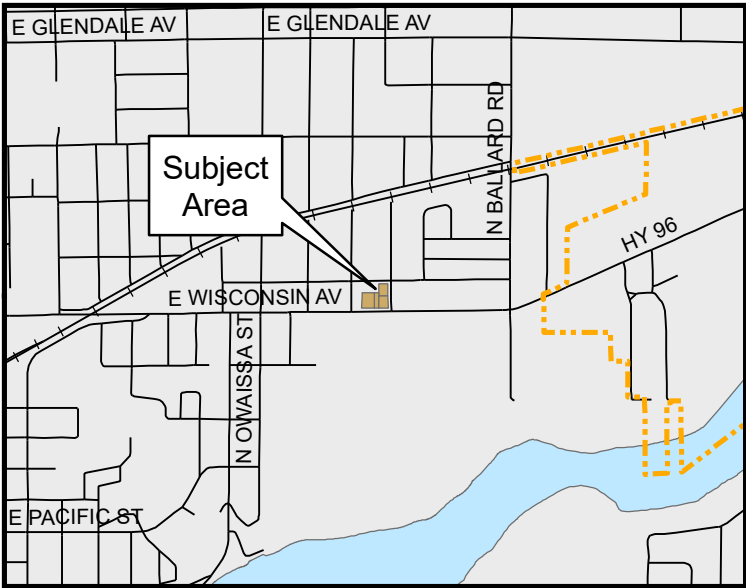
Certified Survey Map #21-22

July 13, 2022

Page 3

6. The Drainage Plan requirement for this CSM will be deferred and incorporated into the site plan review process.
7. Spell check "thje" in the legal description on top of sheet 2.
8. The bearing reference note shown in sheet 1 does not match the bearing shown between the section corners, revise as necessary.
9. Minimum length for set monuments per city ordinance is 24", revise as necessary.
10. Provide offset distances to the exterior boundary for the building shown on the CSM.
11. This CSM crosses the exterior boundary of a Plat, revise the CSM to meet the minimum requirements of §236.34(1)(dm) of the Wisconsin Statutes.
12. Provide the diameter of found iron pipe monuments (i.d. or o.d.).

1608 E. Wisconsin Avenue
 Certified Survey Map #21-22
 Crosses Plat Boundary
 Zoning Map



1608 E. Wisconsin Avenue
Certified Survey Map #21-22 -- Crosses Plat Boundary
Aerial Map



1-2216

1-1957

1-1960

1-1961

1-2605

1-2604

1-1958

1-1962

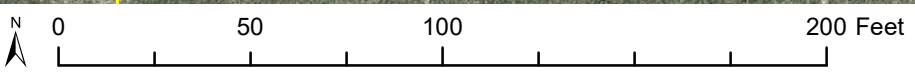
Subject Area

1-1959

1-2607

1-2609

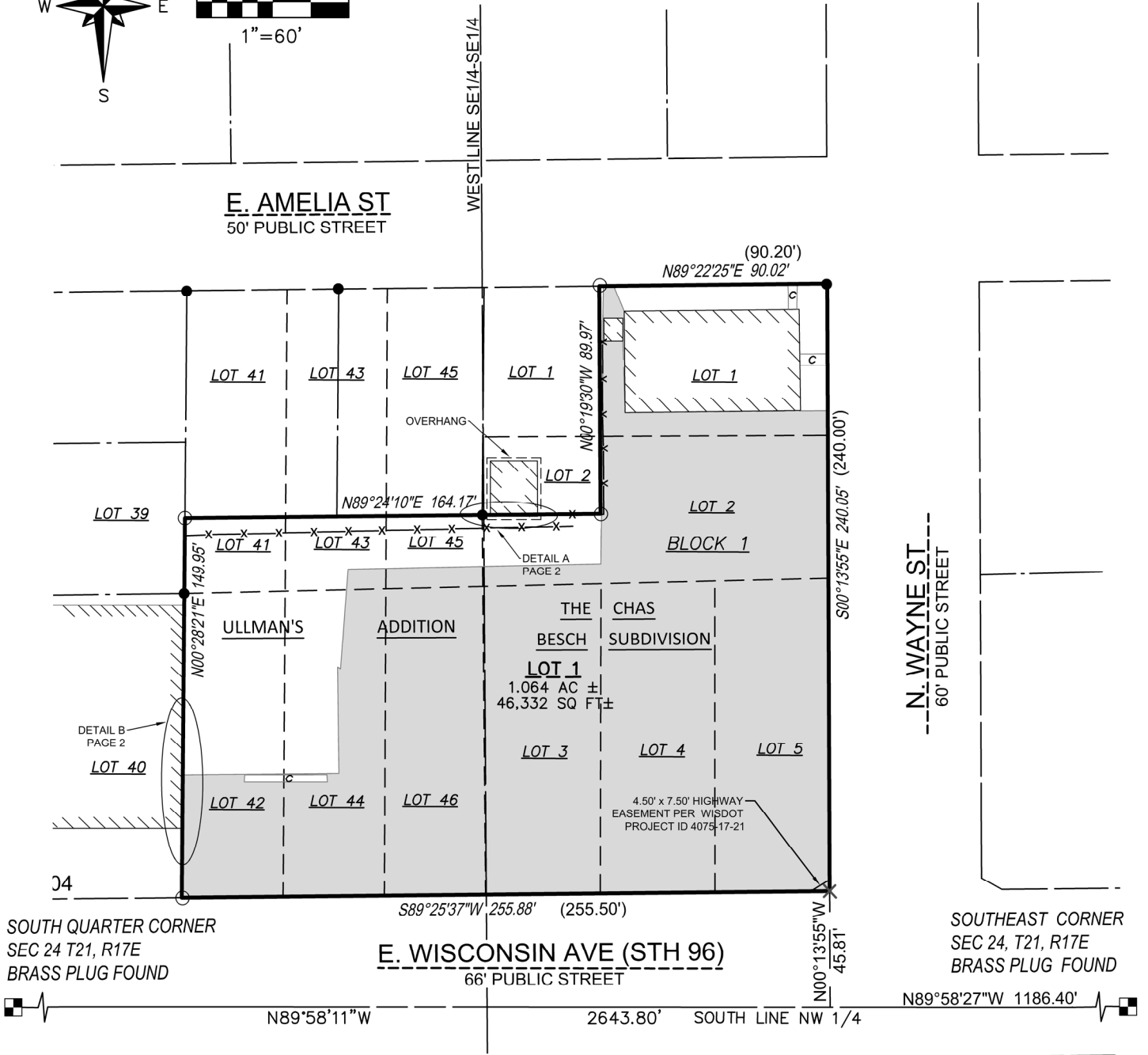
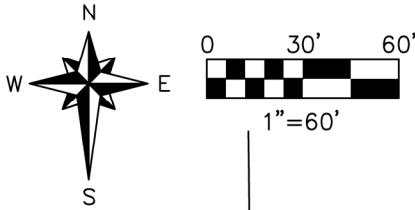
1-1218



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CERTIFIED SURVEY MAP NO - _____

PART OF LOTS 1, 2, ALL OF LOTS 3, 4, 5, BLOCK 1, THE CHAS BESCH SUBDIVISION, ALL OF LOTS 42, 44, 46 AND PART OF LOTS 41, 43, 45 ULLMAN'S ADDITION, BEING A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, SECTION 24, T21N, R17E, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN



- NOTES:**
- 1) There are 1.011 Acres (44,034 Sq. Ft.) of impervious surface being 95.04% of the parcel area
 - 2) This CSM is all of Tax Parcel No's 311260500, 311260700, 311260900, 311196200, with Midwestern Wheels Inc. as owners with Document No's 721277 & 1977411 as title of record.

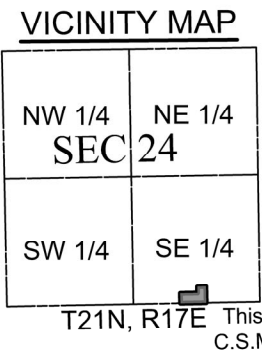
BEARING REFERENCE: Bearings are referenced to the Wisconsin County County System (Outagamie County) NAD 83 (1991) which the South line of the Southeast Quarter, Section 24 T21N, R17E, assumed to bears S89°58'27"W.

SURVEYOR:
 PAYNE & DOLAN INC.
 W6380 DESIGN DRIVE
 GREENVILLE, WI. 54945

OWNER:
 Appleton Property Ventures
 d/b/a Midwest Paper Group



- LEGEND**
- IRON REBAR SET (#6 REBAR X 18", 1.50lbs./LIN. FT.)
 - IRON PIPE FOUND
 - ✕ CROSS CUT FOUND
 - PLSS MONUMENT FOUND
 - () RECORDED AS
 - x- EXISTING FENCE
 - ▨ EXISTING BUILDING
 - c EXISTING CONCRETE
 - EXISTING ASPHALT



Peter J. Nielson, PLS 2527
 DATED MAY 12, 2022

CERTIFIED SURVEY MAP NO - _____

PART OF LOTS 1, 2, ALL OF LOTS 3, 4, 5, BLOCK 1, THE CHAS BESCH SUBDIVISION, ALL OF LOTS 42, 44, 46 AND PART OF LOTS 41, 43, 45 ULLMANS ADDITION, BEING A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND SOUTHWEST QUARTER OF THJE SOUTHEAST QUARTER, SECTION 24, T21N, R17E, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
:SS
OUTAGAMIE COUNTY)

I, Peter J. Nielson, Professional Land Surveyor, certify:

THAT I have surveyed, mapped and combined part of Lots 1, 2, all of Lots 3, 4, 5, Block 1, The Chas Besch Subdivision, all of Lots 42, 44, 46 and part of Lots 41, 43, 45 Ullman's Addition, being a part of the Southeast Quarter of the Southeast Quarter and Southwest Quarter of the Southeast Quarter, Section 24, T21N, R17E, City of Appleton, Outagamie County, Wisconsin, which is bounded and described as follows.

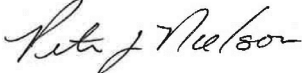
Commencing at the Southeast Corner of Section 24, thence N89°58'11"W along the South line of the Southeast Quarter of Section 24 a distance of 1186.40 feet; thence N00°13'55"W a distance of 45.81 feet to the Southeast Corner of Block 1, The Chas Besch Subdivison also being the point of beginning.

Thence S89°25'37"W along the North right-of-way line of West Wisconsin Avenue a distance of 255.88 feet; thence N00°28'21"E along West line of Lots 41 and 42, Ullman's Addition a distance of 149.95 feet; thence N89°24'10"E a distance of 164.17 feet; thence N00°19'30"W a distance of 89.97 feet; thence N89°22'25"E along the South right-of-way line of East Amelia Street a distance of 90.02 feet; thence S00°13'55"E along the West right-of-way line of North Wayne Street a distance of 240.05 feet to the point of beginning, containing 1.064 acres more or less (146,332 square feet more of less) and subject to all easements and restrictions of record.

THAT I have made the survey, land division and map by the direction of the owner, and that the map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

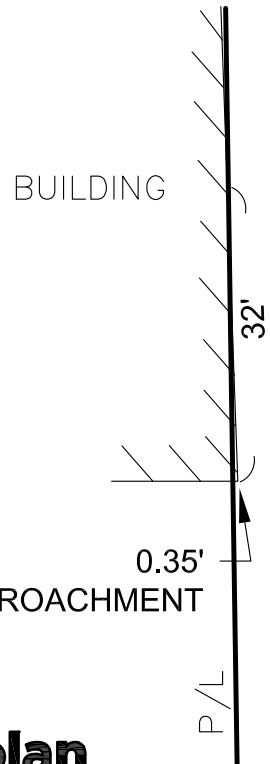
THAT I have complied with Chapter 236 of the Wisconsin Statutes and City of Appleton in surveying, mapping and combined of same. Per Wis. Stats. 236.21 (1), this certificate has the same force and effect as an affidavit.

Date: May 12, 2022

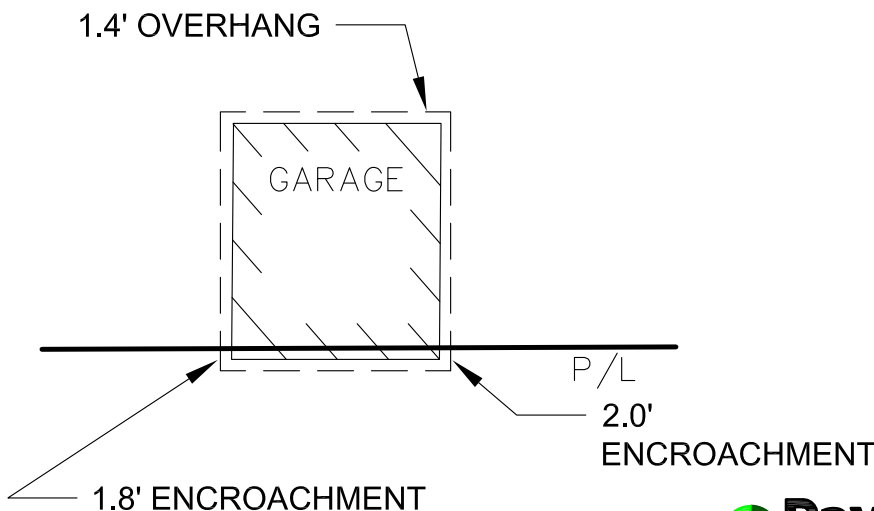

PETER J. NIELSON
PROFESSIONAL LAND SURVEYOR S-2527



DETAIL B
N.T.S.



DETAIL A
N.T.S.



CERTIFIED SURVEY MAP NO - _____

PART OF LOTS 1, 2, ALL OF LOTS 3, 4, 5, BLOCK 1, THE CHAS BESCH SUBDIVISION, ALL OF LOTS 42, 44, 46 AND PART OF LOTS 41, 43, 45 ULLMANS ADDITION, BEING A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND SOUTHWEST QUARTER OF SOUTHEAST QUARTER SECTION 24, T21N, R17E, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN

OWNER'S CERTIFICATE

Midwestern Wheels Inc., as owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided, mapped and combined as represented on the plat. We also certify this plat is required by s. 236.10 and s. 236.12 to be submitted to the following for approval or objection: City of Appleton.

In Witness Where thereof that Midwestern Wheels, Inc., has caused these presents to be signed

this _____ day of _____, 2022.

STATE OF WISCONSIN}

:SS

OUTAGAMIE COUNTY}

Personally came before me this _____ day of _____, 2022, _____, to me known to be the person executed the foregoing instrument, and to me known

[Seal]

Notary Public, State of Wisconsin

My commission expires on _____

TREASURER'S CERTIFICATE

I, being duly elected, qualified and acting treasurer, do hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included in this Certified Survey Map as of:

City Treasurer Date

County Treasurer Date

CITY OF APPLETON APPROVAL

This Certified Survey Map is approved by the City of Appleton on this _____ Day of _____, 2022.

Jacob A. Woodford, Mayor Date

Kami Lynch, City Clerk Date



www.walbecgroup.com
(920) 757-7559



Peter J. Nielson

Peter J. Nielson, PLS 2527
DATED: May 12, 2022



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 6/20/2022

RE: Action: Award contract to Commercial Appliance for Reid Golf Course Clubhouse walk-in freezer and cooler replacement in the amount of \$31,733.35.

Reid Golf Course has an existing walk-in cooler and freezer which have served Clubhouse operations and have reached their useful life. The average life for this equipment is 20 years, the equipment at Reid has been in place for over 20 years. In recent years, both pieces of equipment have experienced repairs. The replacements will create extra storage space for operations.

Quotes for replacing the existing walk-in freezer and cooler were received from multiple suppliers. Pricing includes removing existing equipment, supplying and installing new equipment.

Commercial Appliance	\$31,733.35
Hiawatha Chef Supply, Inc.	\$33,600.00
Engels Commercial Appliance	No Response

Reid Golf Course has budgeted to replace the existing walk-in freezer and walk-in cooler by carrying over revenue from the 2021 golf season approved during the March 7, 2022 Finance Committee meeting.

The new equipment will be installed in 2022 after Reid Golf Course closes for the year.

To assure reliability of equipment and maintain Clubhouse operations, the Parks, Recreation & Facilities Management Department recommends awarding a contract to Commercial Appliance to replace the walk-in freezer and walk-in cooler in the amount of \$31,733.35.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



..meeting community needs...enhancing quality of life."

Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915-3128
920-832-5945 tel.
920-832-5949 fax

TO: Chairperson Brad Firkus and Members of the Finance Committee

FROM: Utilities Deputy Director, Chris Stempa

DATE: June 15, 2022

RE: *Finance Committee Action: Award "AWWTP V-3 Sludge Storage Building Addition Construction Project" Base Bid to Miron Construction in the amount of \$5,330,989 with 15% contingency of 799,648 for a project total not to exceed \$6,130,637*

BACKGROUND:

The total biosolids storage capacity at the Appleton Wastewater Treatment Plant (AWWTP) is equivalent to approximately 9,000 wet tons. Since 2010, the annual biosolids production rates have exceeded the 180-day storage requirement specified within Wisconsin Administrative Code NR 204. This deficiency has triggered the need for Appleton City Council resolutions to investigate options to address the deficiency and comply with the requirement. In 2021, Applied Technologies, Inc. (ATI) provided three project alternatives analysis from which the Utilities Department staff selected one that expanded the existing sludge storage building east by 8,260 ft². The addition will add enough additional storage to comply with NR 204 based on sewer service area growth projections through 2040.

BIDS:

On Tuesday June 14th, 2022 the City opened and reviewed the bids from three contractors which are summarized in the Table 1 below. Each bid met the submittal requirements. Miron Construction was the least cost responsible bidder and have successfully completed project work for the Department of Utilities in the recent past. A Bid Evaluation letter completed by ATI is attached to this memorandum for reference.

Table 1: Bid Tab Summary

Company	Miron Construction	Staab Construction Corporation	Frank O. Zeise Construction Co.
Base Bid	\$5,330,989	\$5,703,000	\$6,020,000

RECOMMENDATION:

I am requesting award of the AWWTP V-3 Sludge Storage Building Addition Construction Project Base Bid to Miron Construction in the amount of \$5,330,989 with 15% contingency of \$799,648 for a project total not to exceed \$6,130,637.

If you have any questions or require additional information regarding this project please contact Chris Stempa at 920-832-5945.

Attachment:

Applied Technologies Inc, June 14, 2022 Bid Evaluation Letter

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;

2. That the City of Appleton hereby determines that it is necessary and of public purpose to construct the streets officially mapped as Lightning Drive, future Providence Avenue and future Baldeagle Drive, construct the associated stormwater pond, and acquire the corresponding storm sewer easements, bridge easements, and temporary limited grading easements to serve the area at or near the city of Appleton, Wisconsin.

3. That said roadways and associated stormwater pond will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and incorporated herein;

4. That the legal descriptions for the acquisition of property necessary for this project are contained in Exhibits "B", "C", and "D" under the heading "Legal Description for Acquisition", which are also incorporated herein;

5. That the City of Appleton will also acquire Storm Sewer Easements for the areas described in the "Legal Description for Storm Sewer Easement" in Exhibits "E", "F", "G", "H", "I", and "J", which are also incorporated herein.

6. That the City of Appleton will also acquire Bridge Easements for the areas described in the "Legal Description for Bridge Easement" in Exhibits "K" and "L", which are also incorporated herein.

7. That the City of Appleton will also acquire Grading Temporary Limited Easements for the areas described in the "Legal Description for Grading Temporary Limited Easement" in Exhibits "M", "N", "O", "P", "Q", "R" and "S", which are also incorporated herein.

Passed and approved this _____ day of _____, 2022.

I hereby certify that on this _____ day of _____, 2022, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key Nos. 101 158 200, 101 157 800, 101 157 000,
31-1-8301-10

SIGNATURES APPEAR ON THE FOLLOWING PAGE

APPROVED:

ATTEST:

Jacob A. Woodford, Mayor

Kami Lynch, City Clerk

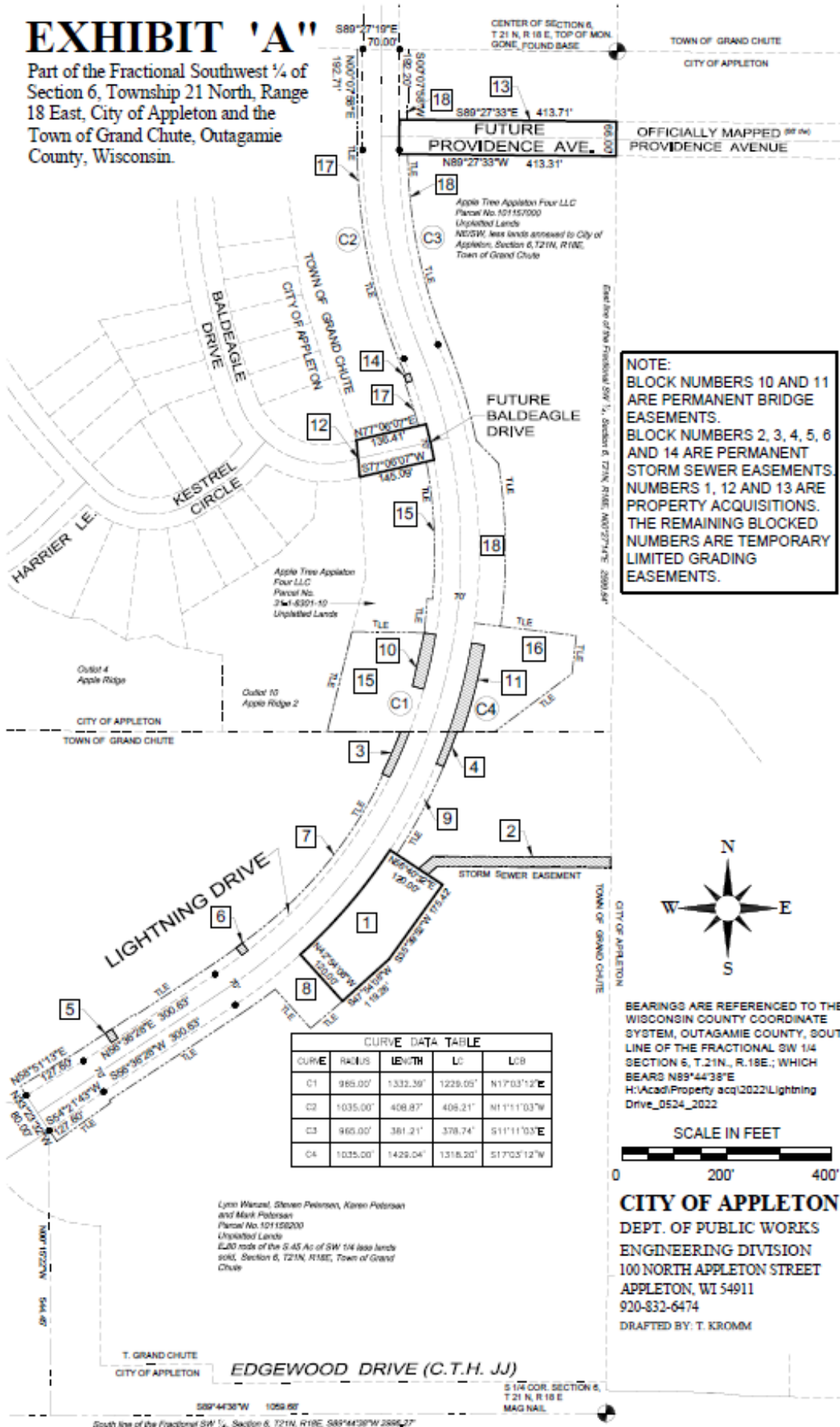
Subscribed and sworn to before me
this ____ day of _____, 2022.

Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2025

This instrument was drafted by:
Christopher R. Behrens, City Attorney
City Law: A22-0

EXHIBIT 'A'

Part of the Fractional Southwest 1/4 of Section 6, Township 21 North, Range 18 East, City of Appleton and the Town of Grand Chute, Outagamie County, Wisconsin.



NOTE:
 BLOCK NUMBERS 10 AND 11 ARE PERMANENT BRIDGE EASEMENTS.
 BLOCK NUMBERS 2, 3, 4, 5, 6 AND 14 ARE PERMANENT STORM SEWER EASEMENTS.
 NUMBERS 1, 12 AND 13 ARE PROPERTY ACQUISITIONS.
 THE REMAINING BLOCKED NUMBERS ARE TEMPORARY LIMITED GRADING EASEMENTS.

CURVE DATA TABLE				
CURVE	RADIUS	LEN TH	L ¹	L ²
C1	985.00'	1332.39'	1228.05'	N17°03'12"E
C2	1035.00'	408.87'	408.21'	N11°11'03"W
C3	965.00'	381.21'	378.74'	S11°11'03"E
C4	1035.00'	1428.04'	1318.20'	S17°03'12"W

BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY, SOUTH LINE OF THE FRACTIONAL SW 1/4 SECTION 6, T.21N., R.18E.; WHICH BEARS N89°44'38"E
 H:\Acad\Property acq\2022\Lightning Drive_0524_2022



CITY OF APPLETON
 DEPT. OF PUBLIC WORKS
 ENGINEERING DIVISION
 100 NORTH APPLETON STREET
 APPLETON, WI 54911
 920-832-6474
 DRAFTED BY: T. KROMM

Lynn Marzol, Steven Peterson, Karen Peterson and Mark Peterson
 Parcel No. 101159200
 Unplatted Lands
 E20 rods of the S 45 Ac of SW 1/4 less lands sold, Section 6, T21N, R18E, Town of Grand Chute

EDGEWOOD DRIVE (C.T.H. JJ)

509°44'36"W 1059.68'
 South line of the Fractional SW 1/4, Section 6, T21N, R18E, S89°44'38"W 2895.27'

EXHIBIT B

Legal Description for Acquisition (Pond) Petersen Children's Farm LLC

Exhibit A, Corresponding 1

PARCEL: 101 158 200

Fee Simple Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 33,825 Square Feet (0.7765 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $54^{\circ}21'43''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 157.26 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears North $52^{\circ}15'18''$ East 157.10 feet to the point of beginning;

Thence continue Northeasterly 263.34 feet along the arc of a curve to the left having a radius of 1035.00 feet and the chord of which bears North $40^{\circ}36'48''$ East 262.63 feet;

Thence South $56^{\circ}40'32''$ East 120.00 feet;

Thence South $35^{\circ}39'52''$ West 175.42 feet;

Thence South $47^{\circ}54'08''$ West 119.28 feet;

Thence North $42^{\circ}05'52''$ West 120.00 feet to the point of beginning.

EXHIBIT C

Legal Description for Acquisition (Baldeagle right-of-way) Apple Tree Appleton Four LLC

Exhibit A, Corresponding 12

PARCEL: 101 157 000

Fee Simple Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 9,882 Square Feet (0.2269 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 1130.48 feet along the arc of curve to the left having a radius of 965.00 feet and the chord of which bears North $23^{\circ}02'50''$ East 1066.94 feet to the point of beginning;

Thence South $77^{\circ}06'07''$ West 145.09 feet to the Southeast end of Baldeagle Drive according to Apple Ridge 2;

Thence North $03^{\circ}30'35''$ West 0.06 feet coincident with the East line of Apple Ridge 2;

Thence North $05^{\circ}31'46''$ West 70.52 feet coincident with the East line of Apple Ridge 2 to the Northeast end of Baldeagle Drive;

Thence North $77^{\circ}06'07''$ East 136.41 feet;

Thence Southerly 70.02 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $12^{\circ}35'31''$ East 70.00 feet to the point of beginning.

EXHIBIT D

Legal Description for Acquisition (Providence Avenue right-of-way) Apple Tree Appleton Four LLC

Exhibit A, Corresponding 13

PARCEL: 101 157 000

Fee Simple Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 27,293 Square Feet (0.6266 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northerly 1429.04 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $17^{\circ}03'12''$ East 1318.20 feet;

Thence Northerly 373.38 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears North $11^{\circ}25'01''$ West 371.05 feet to the point of beginning;

Thence continue Northerly 7.83 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears North $00^{\circ}05'59''$ West 7.83 feet;

Thence North $00^{\circ}07'58''$ East 58.17 feet;

Thence South $89^{\circ}27'33''$ East 413.71 feet to the East line of the Fractional Southwest $\frac{1}{4}$ of said Section 6;

Thence South $00^{\circ}27'14''$ West 66.00 feet coincident with the East line of the Fractional Southwest $\frac{1}{4}$ of said Section 6;

Thence North $89^{\circ}27'33''$ West 413.31 feet to the point of beginning.

EXHIBIT E

Legal Description for Storm Sewer Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 2

PARCEL: 101 158 200

Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 7,296 Square Feet (0.1675 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence North $00^{\circ}27'14''$ East 1041.85 feet along the East line of the Fractional SW $\frac{1}{4}$ of said Section 6 to the point of beginning;

Thence North $89^{\circ}47'39''$ West 331.43 feet;

Thence South $49^{\circ}00'13''$ West 23.01 feet;

Thence North $56^{\circ}40'32''$ West 20.77 feet;

Thence North $49^{\circ}00'13''$ East 36.14 feet;

Thence South $89^{\circ}47'39''$ East 339.03 feet;

Thence South $00^{\circ}27'14''$ West 20.00 feet to the point of beginning.

EXHIBIT F

Legal Description for Storm Sewer Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 3

PARCEL: 101 158 200

Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest ¼ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 1,453 Square Feet (0.0334 Acres) of land and being further described as follows:

Commencing at the South ¼ corner of said Section 6;

Thence South 89°44'38" West 1059.68 feet along the South line of the Fractional SW ¼ of said Section 6;

Thence North 00°15'22" West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North 33°23'32" West 80.00 feet;

Thence North 58°51'13" East 127.60 feet;

Thence North 56°36'28" East 300.63 feet;

Thence Northeasterly 508.25 feet along the arc of curve to the left having a radius of 965.00 feet and the chord of which bears North 41°31'09" East 502.40 feet to the point of beginning;

Thence North 63°34'09" West 16.00 feet;

Thence Northeasterly 86.99 feet along the arc of a curve to the left having a radius of 949.00 feet and the chord of which bears North 23°48'17" East 86.96 feet to the North line of lands described in Document No.1975547;

Thence South 89°51'14" East 17.12 feet coincident with the North line of lands described in Document No.1975547;

Thence Southwesterly 94.60 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South 23°37'20" West 94.57 feet to the point of beginning.

EXHIBIT G

Legal Description for Storm Sewer Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 4

PARCEL: 101 158 200

Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 1,013 Square Feet (0.0233 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $54^{\circ}21'43''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 608.17 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears North $39^{\circ}46'27''$ East 599.45 feet to the point of beginning;

Thence continue Northerly 64.71 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $21^{\circ}08'59''$ East 64.70 feet to the North line of lands described in Document No.1975547;

Thence South $89^{\circ}51'14''$ East 16.02 feet coincident with the North line of lands described in Document No.1975547;

Thence South $20^{\circ}14'55''$ West 34.79 feet;

Thence South $21^{\circ}57'31''$ West 36.26 feet;

Thence North $66^{\circ}33'50''$ West 15.00 feet to the point of beginning.

EXHIBIT H

Legal Description for Storm Sewer Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 5

PARCEL: 101 158 200

Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 315 Square Feet (0.0072 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 63.70 feet to the point of beginning;

Thence North $33^{\circ}23'32''$ West 21.00 feet;

Thence North $56^{\circ}36'28''$ East 15.00 feet;

Thence South $33^{\circ}23'32''$ East 21.00 feet;

Thence South $56^{\circ}36'28''$ West 15.00 feet to the point of beginning.

EXHIBIT I

Legal Description for Storm Sewer Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 6

PARCEL: 101 158 200

Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 270 Square Feet (0.0062 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 62.75 feet along the arc of curve to the left having a radius of 965.00 feet and the chord of which bears North $54^{\circ}44'42''$ East 62.74 feet to the point of beginning;

Thence North $37^{\circ}38'05''$ West 18.00 feet;

Thence North $52^{\circ}26'18''$ East 15.00 feet;

Thence South $37^{\circ}38'05''$ East 18.00 feet;

Thence Southwesterly 15.00 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $52^{\circ}26'13''$ West 15.00 feet to the point of beginning.

EXHIBIT J

Legal Description for Storm Sewer Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 14

PARCEL: 101 157 000

Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 179 Square Feet (0.0041 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 1287.53 feet along the arc of curve to the left having a radius of 965.00 feet and the chord of which bears North $18^{\circ}23'06''$ East 1194.13 feet to the point of beginning;

Thence South $68^{\circ}41'35''$ West 11.91 feet;

Thence North $20^{\circ}16'41''$ West 15.00 feet;

Thence North $68^{\circ}41'35''$ East 11.91 feet;

Thence Southerly 15.00 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $20^{\circ}16'59''$ East 15.00 feet to the point of beginning.

EXHIBIT K

Legal Description for Bridge Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 10

PARCEL: 31-1-8301-10

[Bridge] Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, City of Appleton, Outagamie County, Wisconsin, containing 2,435 Square Feet (0.0559 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-OG-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet coincident with a Northeast line of said Transportation Project Plat No: 0000-OG-17-4.02;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 688.56 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears North $36^{\circ}09'59''$ East 674.05 feet to the point of beginning;

Thence North $74^{\circ}16'30''$ West 22.15 feet;

Thence North $12^{\circ}33'15''$ East 104.14 feet;

Thence South $80^{\circ}36'23''$ East 22.16 feet;

Thence Southerly 106.64 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $12^{\circ}33'33''$ West 106.59 feet to the point of beginning.

EXHIBIT L

Legal Description for Bridge Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 11

PARCEL: 101 157 000

[Bridge] Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 4,334 Square Feet (0.0995 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 672.87 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $37^{\circ}59'00''$ East 661.09 feet to the North line of lands described in Document No.1975547 and being the point of beginning;

Thence continue Northerly 175.59 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $14^{\circ}29'55''$ East 175.38 feet;

Thence South $80^{\circ}21'42''$ East 25.00 feet;

Thence Southerly 171.13 feet along the arc of a curve to the right having a radius of 1,060.00 feet and the chord of which bears South $14^{\circ}15'48''$ West 170.94 feet;

Thence North $89^{\circ}51'21''$ West 26.44 feet to the point of beginning.

EXHIBIT M

Legal Description for Grading Temporary Limited Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 7

PARCEL: 101 158 200

Temporary Limited Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 15,013 Square Feet (0.3446 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South 89°44'38" West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North 00°15'22" West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North 33°23'32" West 80.00 feet to the point of beginning;

Thence North 31°08'47" West 21.00 feet;

Thence North 58°51'13" East 127.19 feet;

Thence North 56°36'28" East 130.61 feet;

Thence South 33°23'32" East 3.00 feet;

Thence North 56°36'28" East 169.60 feet;

Thence Northeasterly 61.42 feet along the arc of curve to the left having a radius of 947.00 feet and the chord of which bears North 54°44'59" East 61.40 feet;

Thence North 52°26'18" East 15.00 feet;

Thence Northeasterly 396.33 feet along the arc of a curve to the left having a radius of 840.00 feet and the chord of which bears North 40°50'26" East 392.66 feet;

Thence North 23°50'08" East 28.21 feet;

Thence South 63°34'09" East 14.19 feet;

Thence Southwesterly 508.25 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South 41°31'09" West 502.40 feet;

Thence South 56°36'28" West 300.63 feet;

Thence South 58°51'13" West 127.60 feet to the point of beginning. Less and excepting all that area included within Storm Sewer Easement Areas 5 and 6.

EXHIBIT N

Legal Description for Grading Temporary Limited Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 8

PARCEL: 101 158 200

Temporary Limited Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 20,351 Square Feet (0.4672 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office to the point of beginning;

Thence North $54^{\circ}21'43''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 157.26 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears North $52^{\circ}15'18''$ East 157.10 feet;

Thence South $42^{\circ}05'52''$ East 120.00 feet;

Thence South $49^{\circ}33'48''$ West 80.01 feet;

Thence North $42^{\circ}05'52''$ West 100.72 feet;

Thence Southwesterly 80.24 feet along the arc of a curve to the right having a radius of 1,055.00 feet and the chord of which bears South $54^{\circ}25'44''$ West 80.22 feet;

Thence South $56^{\circ}36'28''$ West 300.63 feet;

Thence South $35^{\circ}38'17''$ East 5.02 feet;

Thence South $54^{\circ}21'43''$ West 126.81 feet;

Thence North $35^{\circ}38'17''$ West 25.00 feet to the point of beginning.

EXHIBIT O

Legal Description for Grading Temporary Limited Easement Petersen Children's Farm LLC

Exhibit A, Corresponding 9

PARCEL: 101 158 200

Temporary Limited Easement Interest:

A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 2,833 Square Feet (0.0650 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $54^{\circ}21'43''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.63 feet;

Thence Northeasterly 420.59 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears North $44^{\circ}57'58''$ East 417.71 feet to the point of beginning;

Thence continue Northeasterly 187.57 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears North $28^{\circ}07'57''$ East 187.32 feet;

Thence South $66^{\circ}33'50''$ East 15.00 feet;

Thence Southwesterly 190.16 feet along the arc of a curve to the right having a radius of 1,050.00 feet and the chord of which bears South $28^{\circ}08'10''$ West 189.90 feet;

Thence North $56^{\circ}40'32''$ West 15.00 feet to the point of beginning.

EXHIBIT P

Legal Description for Grading Temporary Limited Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 15

PARCEL: 31-1-8301-10

Temporary Limited Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, City of Appleton, Outagamie County, Wisconsin, containing 33,894 Square Feet (0.7781 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-OG-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet coincident with a Northeast line of said Transportation Project Plat No: 0000-OG-17-4.02;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 602.86 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of

which bears North $38^{\circ}42'39''$ East 593.10 feet to the North line of lands described in Document No.1975547 and being the point of beginning;

Thence North $89^{\circ}51'14''$ West 156.83 feet;

Thence North $13^{\circ}52'54''$ East 196.55 feet;

Thence South $89^{\circ}05'10''$ East 137.87 feet;

Thence North $04^{\circ}54'43''$ East 65.13 feet;

Thence South $84^{\circ}34'04''$ East 10.00 feet;

Thence Northerly 263.77 feet along the arc of a curve to the left having a radius of 950.00 feet and the chord of which bears North $02^{\circ}31'18''$ West 262.92 feet;

Thence North $77^{\circ}06'07''$ East 15.01 feet;

Thence Southerly 527.63 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $05^{\circ}09'01''$ West 521.08 feet to the point of beginning.

Less and excepting all that area included within Bridge Easement Area 10.

EXHIBIT Q

Legal Description for Grading Temporary Limited Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 16

PARCEL: 101 157 000

Temporary Limited Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 28,592 Square Feet (0.6564 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 848.16 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $33^{\circ}07'23''$ East 824.90 feet to the point of beginning;

Thence continue Northerly 38.33 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $08^{\circ}34'39''$ East 38.33 feet;

Thence South $82^{\circ}58'03''$ East 195.54 feet;

Thence South $06^{\circ}29'18''$ West 72.97 feet;

Thence South $53^{\circ}00'58''$ West 185.30 feet;

Thence North $89^{\circ}51'21''$ West 60.99 feet;

Thence Northerly 171.13 feet along the arc of a curve to the left having a radius of 1,060.00 feet and the chord of which bears North $14^{\circ}15'48''$ East 170.94 feet;

Thence North $80^{\circ}21'42''$ West 25.00 feet to the point of beginning.

EXHIBIT R

Legal Description for Grading Temporary Limited Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 17

PARCEL: 101 157 000

Temporary Limited Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 7,655 Square Feet (0.1757 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-OG-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $33^{\circ}23'32''$ West 80.00 feet coincident with a Northeast line of said Transportation Project Plat No: 0000-OG-17-4.02;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 1200.50 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears North $20^{\circ}58'07''$ East 1124.57 feet to the point of beginning;

Thence South $77^{\circ}06'07''$ West 15.01 feet;

Thence Northerly 84.83 feet along the arc of a curve to the left having a radius of 950.00 feet and the chord of which bears North $17^{\circ}15'24''$ West 84.80 feet;

Thence North $68^{\circ}41'35''$ East 3.09 feet;

Thence North $20^{\circ}16'41''$ West 15.00 feet;

Thence North $68^{\circ}41'35''$ East 2.76 feet;

Thence North $16^{\circ}23'39''$ West 7.93 feet;

Thence North $25^{\circ}43'42''$ West 21.81 feet;

Thence Northerly 414.10 feet along the arc of a curve to the right having a radius of 1,050.62 feet and the chord of which bears North $11^{\circ}10'46''$ West 411.43 feet;

Thence North $00^{\circ}07'58''$ East 191.50 feet;

Thence South $89^{\circ}27'19''$ East 10.22 feet;

Thence South $00^{\circ}07'58''$ West 192.71 feet;

Thence Southerly 408.87 feet along the arc of curve to the left having a radius of 1,035.00 feet and the chord of which bears South $11^{\circ}11'03''$ East 406.21 feet;

Thence Southerly 131.89 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears South $18^{\circ}35'09''$ East 131.79 feet to the point of beginning.

Less and excepting all that area included within Storm Sewer Easement Area 15.

EXHIBIT S

Legal Description for Grading Temporary Limited Easement Apple Tree Appleton Four LLC

Exhibit A, Corresponding 18

PARCEL: 101 157 000

Temporary Limited Easement Interest:

A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 28,090 Square Feet (0.6448 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northeasterly 886.79 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $32^{\circ}03'44''$ East 859.91 feet to the point of beginning;

Thence continue Northerly 542.25 feet along the arc of a curve to the left having a radius of 1,035.00 feet and the chord of which bears North $07^{\circ}29'32''$ West 536.07 feet;

Thence Northerly 381.21 feet along the arc of a curve to the right having a radius of 965.00 feet and the chord of which bears North $11^{\circ}11'03''$ West 378.74 feet;

Thence North $00^{\circ}07'58''$ East 192.20 feet;

Thence South $89^{\circ}27'19''$ East 16.00 feet;

Thence South $00^{\circ}07'58''$ West 192.09 feet;

Thence Southerly 374.89 feet along the arc of curve to the left having a radius of 949.00 feet and the chord of which bears South $11^{\circ}11'03''$ East 372.46 feet;

Thence Southerly 198.14 feet along the arc of a curve to the right having a radius of 1,051.00 feet and the chord of which bears South $17^{\circ}06'02''$ East 197.85 feet;

Thence South $44^{\circ}06'05''$ East 61.16 feet;

Thence Southerly 311.82 feet along the arc of a curve to the right having a radius of 1,085.00 feet and the chord of which bears South $00^{\circ}44'20''$ East 310.75 feet;

Thence North $82^{\circ}58'03''$ West 50.00 feet to the point of beginning.

Less and excepting all that area included within Providence Avenue right of way (Area 13).



..meeting community needs...enhancing quality of life."

Department of Utilities
Water Treatment Facility
2281 Manitowoc Road
Menasha, WI 54952
920-832-5945 tel.
920-832-5949 fax

TO: Chairperson Brad Firkus and Members of the Finance Committee

FROM: Utilities Director Chris Shaw

DATE: June 24, 2022

RE: *Request to approve: Budget transfer \$190,000 from the Matthias Tower Pump Station Project to new 2022 Corrosion Control Treatment Project.*

BACKGROUND:

In December of 2021 the Appleton Water Treatment Facility (AWTF) completed a regulatory required research project on corrosivity within the city's water distribution system. The results of that project are the basis of this budget adjustment. The project research concluded that the AWTF will need to transition from the current addition of the orthophosphate/phosphate blend to phosphoric acid (orthophosphate). Additionally, the delivery rate will also change. As a result of these changes the existing 22-year-old system will not be retrofitted.

The Wisconsin Department of Natural Resources requires that the new chemical delivery project be completed, and the system be operational by May 24, 2024. Due to unknowns with equipment delays and manufacturing schedules the staff would like to begin this project as soon as possible.

In order to advance the project an engineering agreement will need to be executed. The engineering will provide a design, bidding documents, construction management, and contract administration for the construction project. The current engineering estimate is \$190,000.

Construction costs will be included in the 2023 budget. The current construction estimate is \$960,000.

RECOMMENDATION:

Authorize the transfer of \$190,000 from the Matthias Tower Pump Station Project to the new 2022 Corrosion Control Treatment Project. If you have any questions or require additional information regarding this project please contact Chris Shaw at 920-832-5945.

CONTRACT AMENDMENT AND CHANGE ORDER

Change Order No. 1

Date 07/11/22

Contract No. 58-22 for the following public work: Unit D-22 Sidewalk Construction

between Al Dix Concrete Inc. , 401 Gertrude Street Kaukauna, WI 54130
 (Contractor Name) (Contractor Address)

and the City of Appleton dated: 5/6/2020 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	<u>4010.680902</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$10,000.00</u>	<u>\$0.00</u>
2	<u>17015.680902</u>	<u>\$358,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$358,000.00</u>	<u>\$0.00</u>
3	<u>Facilities, ParkADA, Infrastruc (AMP)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$25,000.00</u>		<u>\$25,000.00</u>	<u>\$0.00</u>
4	<u>Hardscape, Infrastruc (Fire</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$25,000.00</u>		<u>\$25,000.00</u>	<u>\$0.00</u>
5							
6							
7							
8							
	Total	<u>\$368,000.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$418,000.00</u>	<u>\$0.00</u>

Reason for Change: Addition of \$25,000 of Facilities/Construction Management Funds for sidewalk replacement at Memorial Park.

Addition of \$25,000 of Facilities/Construction Management Funds for sidewalk and driveway panel replacement at Fire Station No. 3.

The Contract Time will be (increased / decreased / unchanged) by this Change Order: 15 Days

The Date of Completion as of the date of this Change Order therefore is: 08/05/22

Finance Committee Agenda Date: 07/11/22

Date approved by Council: 07/20/22



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

Engineering Division
100 North Appleton Street
Appleton, WI 54911
TEL (920) 832-6474
FAX (920) 832-6489

MEMO

TO: Finance Committee

FROM: Ross Buetow, Deputy Director/City Engineer

SUBJECT: Request to approve budget transfer of \$2,900,000 from Second Raw Water Line Improvements to 2022 Watermain Program

DATE: July 11, 2022

Included in the 2022 Water Utility budget (funds carried over from 2021) is \$8,280,000 for the construction of a second/redundant raw water line between the Lake Winnebago pumping station and the City's water filtration plant. Bids for this construction project were opened in May of 2022 and a construction contract with PTS Contractors in the total amount of \$5,375,000 was approved by the Common Council on June 1, 2022. As a result of the favorable bids, there is approximately \$2.9 million of available budget within the Water CIP Second Raw Water Line Improvements project.

Department of Public Works staff sees this as an excellent opportunity to utilize the excess budget amount to supplement our current 2022 water main replacement program. The 2019 Water System Master Plan prepared by AECOM provided a lengthy list of recommended system improvements, some of which could be addressed through the utilization of these funds. These recommended improvements include replacement of mains due to inadequate size/pressure/flow, poor condition, high break history or lack of redundancy/looping.

If the use of these funds is approved by Committee and Council, DPW staff will immediately begin to review and prioritize potential water main relay projects. Many factors beyond just pipe size and condition will need to be considered throughout the prioritization process. Our goal would be to prepare a final project list by fall of 2022 and develop a bid package to be awarded in late 2022 for construction in 2023.

Therefore, the Department of Public Works requests the following budget amendment and subsequent spending authority for additions to our 2022 water main replacement program:

Second Raw Water Line Improvements	-\$2,900,000
Watermain Program	+\$2,900,000

Please feel free to contact me if you have any questions regarding this request. Thank you for your consideration.

c: Jeri Ohman, Finance Director
Danielle Block, Director of Public Works

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: Finance Committee
 Municipal Services Committee
 Utilities Committee

cc: City Clerk
Contract File

SUBJECT: Anticipated Award and/or Award of Contract

ANTICIPATED AWARD

The Department of Public Works is planning to award _____

Committee Date: _____

Council Date: _____

***** AND / OR *****

AWARD OF CONTRACT

The Department of Public Works recommends that _____ Unit N-22, Spot Repairs, Protruding Tap & Mineral Deposit Removal

Be awarded to: Name: Northern Pipe, Inc.

Address: 2094 County Rd. QQ

Green Bay, WI 54311

In the amount of _____ with a contingency of _____ \$0.00

** OR ** in the amount Not To Exceed \$120,000.00

Budget: \$120,000.00

Estimate: \$180,000.00

Committee Date: 7/12/22

Council Date: 7/20/22

N-22 Sewer spot repairs, protruding tap and mineral deposit removal (#8219307)

Owner: Appleton WI, City of

Solicitor: Appleton WI, City of

06/13/2022 01:45 PM CDT

Section	Titl	Line Item	Item Code	Item Description	UofM	Quantity	Northern Pipe, Inc.	
							Unit Price	Extension
								\$164,355.00
		1	1	Linwood Av	each	1	\$2,950.00	\$2,950.00
		2	2	Bennett St	each	1	\$2,650.00	\$2,650.00
		3	3	Comercial St	each	1	\$1,900.00	\$1,900.00
		4	4	Fifth St	each	1	\$1,900.00	\$1,900.00
		5	5	Locust St	each	1	\$2,050.00	\$2,050.00
		6	6	Fairview St	each	1	\$2,450.00	\$2,450.00
		7	7	State St	each	1	\$2,150.00	\$2,150.00
		8	8	State St	each	1	\$1,900.00	\$1,900.00
		9	9	Atlantic St	each	1	\$2,650.00	\$2,650.00
		10	10	Jackson St	each	1	\$2,150.00	\$2,150.00
		11	11	Jackson St	each	1	\$1,900.00	\$1,900.00
		12	12	Wilson Av	each	1	\$825.00	\$825.00
		13	13	Barker La	each	1	\$2,450.00	\$2,450.00
		14	14	College Av	each	1	\$1,900.00	\$1,900.00
		15	15	Lee St	each	1	\$2,450.00	\$2,450.00
		16	16	Fidelis St	each	1	\$6,500.00	\$6,500.00
		17	17	Pershing St	each	1	\$4,830.00	\$4,830.00
		18	18	Birchwood Av	each	1	\$4,830.00	\$4,830.00
		19	19	Sharon St	each	1	\$6,720.00	\$6,720.00
		20	20	Haskell St	each	1	\$4,830.00	\$4,830.00
		21	21	Harrison St	each	1	\$4,830.00	\$4,830.00
		22	22	Owaissa St	each	1	\$4,830.00	\$4,830.00
		23	23	Buchanan St	each	1	\$4,830.00	\$4,830.00
		24	24	Fidelis St	each	1	\$4,830.00	\$4,830.00
		25	25	Eugene St	each	1	\$750.00	\$750.00
		26	26	Pershing St	each	1	\$995.00	\$995.00
		27	27	Spencer St	each	1	\$850.00	\$850.00
		28	28	Pine St	each	1	\$1,150.00	\$1,150.00
		29	29	Commercial St	each	1	\$700.00	\$700.00
		30	30	Winnebago St	each	1	\$825.00	\$825.00
		31	31	Eighth St	each	1	\$750.00	\$750.00
		32	32	Eighth St	each	1	\$825.00	\$825.00
		33	33	Roosevelt St	each	1	\$750.00	\$750.00
		34	34	South River St	each	1	\$750.00	\$750.00
		35	35	Wilson Av	each	1	\$825.00	\$825.00
		36	36	Gladys Av	each	1	\$750.00	\$750.00
		37	37	Sylvan St	each	1	\$1,350.00	\$1,350.00
		38	38	Sylvan St	each	1	\$1,350.00	\$1,350.00
		39	39	Sylvan St	each	1	\$825.00	\$825.00
		40	40	Ballard Rd	each	1	\$825.00	\$825.00
		41	41	Roemer Rd	each	1	\$1,250.00	\$1,250.00
		42	42	Northland Av	each	1	\$750.00	\$750.00
		43	43	Esmnt w/o Crestview 50' s/o Lynn	each	1	\$1,995.00	\$1,995.00
		44	44	Buchanan St	each	1	\$1,350.00	\$1,350.00
		45	45	Midpark Dr	each	1	\$1,500.00	\$1,500.00
		46	46	John St	each	1	\$750.00	\$750.00

47	47	Winslow Av	each	1	\$750.00	\$750.00
48	48	Capital Dr	each	1	\$825.00	\$825.00
49	49	Crestview Dr	each	1	\$750.00	\$750.00
50	50	Cambridge Dr	each	1	\$750.00	\$750.00
51	51	Esmnt Mason & Outagamie St	each	1	\$250.00	\$250.00
52	52	Jefferson St	each	1	\$950.00	\$950.00
53	53	Esmnt e/o Olde Paltzer La	each	1	\$3,995.00	\$3,995.00
54	54	Greenbrier Dr	each	1	\$2,750.00	\$2,750.00
55	55	Pershing St	each	1	\$2,750.00	\$2,750.00
56	56	Glendale Av	each	1	\$3,995.00	\$3,995.00
57	57	Esmnt Green Bay Rd	each	1	\$3,750.00	\$3,750.00
58	58	Rankin St	each	1	\$2,995.00	\$2,995.00
59	59	Fiesta Ct, E	each	1	\$3,995.00	\$3,995.00
60	60	Witzke Bl	each	1	\$2,450.00	\$2,450.00
61	61	Bay St	each	1	\$3,995.00	\$3,995.00
62	62	Pershing St	each	1	\$2,995.00	\$2,995.00
63	63	Pershing St	each	1	\$2,750.00	\$2,750.00
64	64	Longview Dr	each	1	\$3,450.00	\$3,450.00
65	65	Owaissa St	each	1	\$2,750.00	\$2,750.00
66	66	Bellaire Ct	each	1	\$750.00	\$750.00
67	67	Owaissa St	each	1	\$750.00	\$750.00
68	68	Telulah Av	each	1	\$1,995.00	\$1,995.00
69	69	Telulah Av	each	1	\$1,995.00	\$1,995.00
70	70	Aquamarine Av	each	1	\$850.00	\$850.00
71	89	Joint Sealing Grout	gallons	300	\$14.50	\$4,350.00
72	90	Extra Hours	each	20	\$280.00	\$5,600.00

Base Bid Total:

\$164,355.00



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS - Engineering Division
MEMO

TO: Members of the Utilities Committee

FROM: Chad Weyenberg, Project Engineer

SUBJECT: Award of Contract: Lawe Street Force Main Replacement to McMahon, Inc. in an amount not to exceed \$100,000.00

DATE: July 12, 2022

In response to a request for proposals issued by our office, we received three responses for the Lawe Street Force Main Replacement. The proposal deadline was Monday, May 23, 2022. Below is a summary of the proposed fees for each firm:

McMahon Associates, Inc.	-	\$100,044
Applied Technologies, Inc.	-	\$116,444
Donohue & Associates, Inc.	-	\$128,540

The requested scope of services includes a sanitary sewer assessment, force main size & location alternatives report, preparation of bidding documents and construction engineering. The city will utilize the information from the force main size & location alternatives report and the preparation of bidding documents to budget for a 2024 construction project.

A team consisting of staff from the Department of Public Works and Utilities Department reviewed the proposals and unanimously selected McMahon Associates, Inc. It should be noted that all of the responding firms demonstrated the technical ability and previous experience to complete all of the requested services.

When considering the overall content of the proposals received, including project understanding, relevant experience, project approach, timeline and proposed fee, we recommend award in an amount not to exceed \$100,000.00 to McMahon Associates, Inc. Our approved budget for this project is \$100,000. Thank you for your consideration.

45-22

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Parking be prohibited from December 1st to April 1st on the east side of Driscoll Street from Charles Street to a point 725 feet north of Charles Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

46-22

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Parking be prohibited on Harris Street from Appleton Street to a point 23 feet east of Harris Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

47-22

AN ORDINANCE AMENDING SECTION 19-43 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO NO LEFT TURN INTERSECTIONS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-43 of Chapter 19 of the Municipal Code of the City of Appleton, relating to no left turn intersections, is hereby amended to read as follows:

Sec. 19-42. No left turn intersections.

No operator of a vehicle shall turn left on the following streets:

College Avenue at Rankin Street, eastbound traffic.

College Avenue at Rankin Street, westbound traffic.

East approach of Commercial Street at Mason Street.

~~Eastbound alley (between College Avenue and Washington Street) at Appleton Street.~~

Eastbound College Avenue at private the driveway located on the north side of College Avenue approximately 250 feet west of Badger Avenue.

Front Street at South Memorial Drive, eastbound traffic.

~~Northbound Appleton Street at the alley located between College Avenue and Washington Street.~~

Northbound traffic entering Calumet Street from the private driveway located on the south side of Calumet Street (approximately 705 feet west of Kensington Drive).

Northbound traffic entering College Avenue from the driveway located on the south side of at College Avenue, approximately 200 feet east of Badger Avenue.

Northbound traffic entering College Avenue from the driveway located on the south side of College Avenue, approximately 250 feet east of Linwood Avenue.

Northbound traffic entering Lake Park Road from the driveway located on the west side of Lake Park Road, at a location 110 feet south of Calumet Street.

South Badger Avenue at Memorial Drive, southbound traffic.

South Memorial Drive at Front Street, northbound traffic.

South Memorial Drive at Prospect Avenue, southbound traffic.

Southbound traffic entering College Avenue from the driveway located on the north side of at College Avenue (approximately 250 feet west of Badger Avenue).

Southbound traffic entering Edgewood Drive (CTH “JJ”) from the driveway located 650 feet east of Ballard Road (CTH “E”).

Southbound traffic entering Edgewood Drive (CTH “JJ”) from the driveway located 300 feet east of Ballard Road (CTH “E”).

State Street at the West College Avenue south alley, southbound traffic, from 10:00 p.m. to 3:00 a.m., except for police vehicles.

Westbound Calumet Street at private the driveway located on the south side of Calumet Street approximately 705 feet west of Kensington Drive.

~~Westbound City Center Street at Appleton Street.~~

Westbound traffic entering Kensington Drive from the private driveway located on the east side of Kensington Drive, at a location 180 feet south of Calumet Street.

*~~Stricken~~ text is to be removed.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication.

48-22

AN ORDINANCE AMENDING SECTION 19-5 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO THE ERECTION OF OFFICIAL TRAFFIC SIGNS AND SIGNALS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-5 of Chapter 19 of the Municipal Code of the City of Appleton, relating to the erection of official traffic signs and signals, is hereby created as follows:

REMOVE STOP SIGN:

For Westbound Pacific Street at Appleton Street

Section 2: This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to erect and maintain the appropriate standard traffic signs, signals and markings, giving notice of the provisions of this Ordinance.

49-22

AN ORDINANCE AMENDING SECTION 19-5 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO THE ERECTION OF OFFICIAL TRAFFIC SIGNS AND SIGNALS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-5 of Chapter 19 of the Municipal Code of the City of Appleton, relating to the erection of official traffic signs and signals, is hereby created as follows:

REPLACE YIELD SIGN WITH A STOP SIGN:

For Southbound Appleton Street at the Appleton Street/Pacific Street curve

Section 2: This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to erect and maintain the appropriate standard traffic signs, signals and markings, giving notice of the provisions of this Ordinance.

50-22

AN ORDINANCE AMENDING SECTION 19-5 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO THE ERECTION OF OFFICIAL TRAFFIC SIGNS AND SIGNALS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-5 of Chapter 19 of the Municipal Code of the City of Appleton, relating to the erection of official traffic signs and signals, is hereby created as follows:

REPLACE YIELD SIGN WITH A STOP SIGN:

For Northbound Oneida Street at the Oneida Street/Pacific Street curve

Section 2: This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to erect and maintain the appropriate standard traffic signs, signals and markings, giving notice of the provisions of this Ordinance.

51-22

AN ORDINANCE AMENDING SECTION 19-42 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO ONE-WAY STREETS.

(Municipal Services Committee 6/15/2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-42 of Chapter 19 of the Municipal Code of the City of Appleton, relating to one-way streets, is hereby amended as follows:

Designate the following as a one-way street: Appleton Street from Pacific Street to the Appleton Street/Pacific Street curve (one-way southbound).

Section 2: This ordinance shall be in full force and effect from and after its passage and publication.