



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Utilities Committee

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Wednesday, May 18, 2022

6:45 PM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-0625](#) Approval of the April 26, 2022 Utilities Committee Meeting Minutes.

**Attachments:** [April 26, 2022 Utilities Committee Meeting Minutes.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0627](#) Adopt Governmental Responsibility Resolution for Urban Nonpoint Source and Stormwater Grants.

**Attachments:** [RESPONSIBILITY RESOLUTION May 2022.pdf](#)

6. **Information Items**

7. **Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.*



# City of Appleton

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## Meeting Minutes - Final Utilities Committee

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Tuesday, April 26, 2022

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.*

2. Roll call of membership

*Aldersperson Schultz arrived at 5:03 p.m.*

**Present:** 4 - Meltzer, Doran, Jones and Schultz

**Excused:** 1 - Firkus

3. Approval of minutes from previous meeting

[22-0504](#)

Approval of the April 12, 2022 Utilities Committee Meeting Minutes.

**Attachments:** [April 12, 2022 Utilities Committee Meeting Minutes.pdf](#)

*The approval of the minutes was done following the two Action Items.*

**Doran moved, seconded by Schultz, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Doran, Jones and Schultz

**Excused:** 1 - Firkus

4. Public Hearings/Apearances

5. Action Items

[22-0556](#)

Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program Grant of \$505,000 for replacement of private lead service lines in Appleton.

**Doran moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Doran and Jones

**Excused:** 2 - Firkus and Schultz

[22-0538](#)

Elect a Vice-Chair for the Utilities Committee.

*Aldersperson Doran was nominated and approved as Vice-Chair by unanimous consent.*

**Jones moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Doran and Jones

**Excused:** 2 - Firkus and Schultz

## 6. Information Items

[22-0539](#)

Confirm Meeting Date and Time for the Utilities Committee to meet.

*The Utilities Committee will meet at 4:30 p.m. on the Tuesday following the Common Council meeting.*

[22-0541](#)

Designate a Contact Person who can answer specific questions about agenda items for the Utilities Committee.

*Directors Shaw and Vandehey will continue to be contact people to answer questions regarding agenda items.*

[22-0543](#)

2021 GTLC Annual Report

**Attachments:** [2021 GTLC Annual Report.pdf](#)

*This report was presented.*

[22-0505](#)

Monthly Reports for January, February, and March 2022:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

**Attachments:** [2022 QTR 1 Wastewater Synopsis REVISED.pdf](#)

[2022 QTR 1 Water Synopsis.pdf](#)

[Water Main Breaks - March 2022.pdf](#)

*The reports were reviewed.*

## 7. Adjournment

**Schultz moved, seconded by Doran, that the Utilities Committee be adjourned at 5:11 p.m. . Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Doran, Jones and Schultz

**Excused:** 1 - Firkus

**GOVERNMENTAL RESPONSIBILITY RESOLUTION  
FOR URBAN NONPOINT SOURCE AND STORMWATER GRANTS**

WHEREAS, the City of Appleton has received a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 154 and 155); and

WHEREAS, a cost-sharing grant is required to carry out the project to Update the Citywide Stormwater Management Plan,

THEREFORE, BE IT RESOLVED, that THEREFORE: the City of Appleton HEREBY AUTHORIZES the City Engineer in the Department of Public Works to act on behalf of the City of Appleton to:

- Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the Department of Natural Resources;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Appleton shall comply with all State and Federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

I hereby certify that the foregoing resolution was duly adopted by \_\_\_\_\_ at a legal meeting on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

(Signature of the governmental unit's executive officer, e.g., Village President, City Mayor, County Board Chair, etc.)