Appleton Area School District
Operational Expectations Interpretation & Indicators Document
OE-11 Instructional Program

SUPERINTENDENT CERTIFICATION:

With respect to Operational Expectations Policy 11, Instructional Program, I certify the proceeding interpretations and indicators to be accurate and complete and reasonable.

Executive Summary/Analysis:

The interpretations and indicators, as submitted below, will provide evidence to the Board that

Signed: _____ Date: _____
　　　　　　　　　　Superintendent

_____

BOARD ACTION:

With respect to Operational Expectations Policy 11, Instructional Program, the Board:

_____ **Accepts the Superintendent's interpretation and indicators as reasonable**

_____ **Accepts the Superintendent's interpretation and indicators as reasonable, with noted exceptions**

_____ **Finds the Superintendent's interpretation and indicators to be not reasonable**

Commendations and/or Recommendations, if any:

_____

_____

_____

Signed: _____ Date: _____
　　　　　　　　　　Board President

Document submitted: _____

Re-submitted: _____

OE - 11: Instructional Program	Superintendent	
The Superintendent shall provide a guaranteed and viable curricular program that offers challenging and relevant opportunities for all students to achieve the outcomes defined in the Board's *Results* policies.	In Compliance	Not In Compliance

SUPERINTENDENT Interpretation:
The Board of Education values all students having access to programs that are rigorous and designed to ensure high levels of achievement as measured by the Board's Academic Achievement Results policies.

- **Guaranteed** shall mean that every student is provided the opportunity to learn a core curriculum which provides them with the probability of success in school.

- **Viable curricular program** shall mean that the necessary time is available and protected so students will be able to learn the guaranteed curriculum.

- **Challenging** shall mean that students are provided with rigorous coursework that pushes individuals to meet and/or exceed course standards.

- **Relevant opportunities** shall mean the courses offered to students are meaningful to their lives and desired in the current and future economies.

- The Board's **Results** policies shall mean AASD Coherent Governance Policies R-1 (Mega Result), R-2 (Academic Achievement), and R-3 (Essential Life Skills).

OE – 11.1 The Superintendent will assure that instructional programs are culturally responsive and accommodate the different needs, abilities, interests and personal goals of individual students.	In Compliance	Not In Compliance

SUPERINTENDENT Interpretation:
The Board of Education values instructional programs that are designed to be responsive to the individual needs, abilities, interests, and personal goals of all learners. The Board of Education values a culturally responsive school experience that supports success for each student in achieving their goals.

- **Instructional programs** shall mean new and existing courses, instructional resources, and digital as well as non-digital programs used to differentiate and enhance student learning.

- **Culturally responsive** shall mean to validate and affirm the home (indigenous) culture and language of students for the purposes of

building and bridging students to success in the culture of academia and mainstream society.

- **Accommodate** shall mean to proactively adjust either curriculum, teaching methods, resources, learning activities, or student products to address the needs, abilities, interests and personal goals of individual students and/or small groups of students in order to maximize the learning opportunities for each student in the classroom.

SUPERINTENDENT Indicators of Compliance:

We will know we are compliant when:

- 100% of students identified as having disabilities will have an Individualized Educational Plan (IEP) that is updated at least annually based upon current present levels of performance.

- 80% of all students will be achieving at or above grade level standards during universal instruction as documented by the percentage of students receiving tier 2 and tier 3 interventions within eduCLIMBER.

- A minimum of 10% of English Language (EL) students will exit the EL Program each year as evidenced by the ACCESS test.

- Increase the number of students who score favorably (3, 4, 5) in the area of Sense of Belonging within the Panorama Student Survey.
  - Elementary 64% to 67%
  - Secondary 40% to 44%

- Baseline data will be collected during the spring of 2022 in order to draft a future indicator relating to the following Panorama questions:

  - **"I see people who are different than me** in the books/materials used in my classroom."

Board Comments:

	In Compliance	Not In Compliance
OE – 11.2 The Superintendent will assure that all curricular programs are aligned to district-adopted learning standards and are effective in assisting all students to meet or exceed performance expectations as defined by Results policies.		

SUPERINTENDENT Interpretation:
The Board of Education values course curriculum for each grade and/or class being based upon district-adopted standards.

- **Effective in assisting** shall mean to demonstrate a positive impact on student outcomes relating to student performance on AASD's Academic Standards.

- **All students** shall mean every student who is enrolled in the Appleton Area School District and participates in the Wisconsin State Accountability System (WSAS) assessments.

- **Curricular programs** shall mean the Appleton Area School District's (AASD) entire instructional program, including resources, programs, assessments, and assessment practices.

- **District-adopted learning standards** shall mean the common understanding of what students are expected to know, understand, and be able to do based upon the AASD's Academic Standards and any other modifications approved by the AASD's Board of Education.

- **Meet or exceed performance expectations** shall mean proficient/advanced, on/above grade level, ready/exceeding, or competent/mastery as outlined within the various AASD R-2 policies.

SUPERINTENDENT Indicators of Compliance:

We will know we are compliant when:
- All (100%) curriculum documents are directly aligned to district-adopted standards and are posted for teacher and public accessibility, as determined by a review of the scope and sequence through the Assessment, Curriculum & Instruction (ACI) Department.

	In Compliance	Not In Compliance
● All (100%) academic subject area curriculum documents have resources that are aligned to district-adopted standards embedded into the curriculum, as determined by a review of the scope and sequence through the Assessment, Curriculum & Instruction (ACI) Department.		
Board Comments:		

	In Compliance	Not In Compliance
OE – 11.3 The Superintendent will effectively assess each student's academic performance, identifying and appropriately addressing significant inequities and gaps in achievement outcomes.		

SUPERINTENDENT Interpretation: The School Board values assessing student achievement with reliability and validity to measure progress toward meeting or surpassing identified standards. ● **Effectively assess each student's academic performance** shall mean to use reliable and valid assessment tools, common across all schools by level, to determine students' progress in achieving the Board's Results policies. ● **Appropriately addressing** shall mean meeting targets in reducing inequities and gaps as outlined in the Board's Academic Achievement Results Policies. ● **Significant inequities and gaps** shall mean significant and persistent disparity in academic performance or educational attainment between different groups of students as evident within the Board's Academic Achievement Results Policies.		
SUPERINTENDENT Indicators of Compliance: We will know we are compliant when: ● 100% of the progress monitoring assessments used within Board's Academic Achievement Policies are reliable and valid assessments of academic competency as determined by the technical assistance manuals for each assessment used. ● 100% of the district common assessments are calibrated minimally once per year within district professional learning		

	In Compliance	Not In Compliance
communities as evidenced by documentation of annual program reviews.		
Board Comments:		

	In Compliance	Not In Compliance
OE – 11.4 The Superintendent will assure that the instructional program includes opportunities for all students to develop talents and interests in their specialized areas of interest.		

SUPERINTENDENT Interpretation:

The Board of Education values students being offered, as part of the school day, an opportunity to pursue and excel in specialized areas of interest or talent.

- **Instructional programs** shall mean new and existing courses, instructional resources, and digital as well as non-digital programs used to differentiate and enhance student learning.

- **Opportunities for all students** shall mean course offerings in the elective areas at both elementary and secondary levels.

- **Develop talents and interests in their specialized areas of interest** shall mean that students have the opportunity to enroll and participate in specials at the elementary level or in elective areas at the secondary level.

SUPERINTENDENT Indicators of Compliance:

We will know we are compliant when:

- A course guide outlining academic opportunities will be distributed or made available online to all students and families at the secondary level.

- An academic and career planning process is utilized for all students in grades 6-12.

	In Compliance	Not In Compliance
• 100% of students are provided access to and participate in Art, PE, and music programs at 100% of elementary schools or in accordance with their Individualized Education Plan (IEP). • The District provides students with opportunities for Dual Enrollment and Post-secondary options. • The District offers electives in a variety of areas at the secondary level that provide opportunities for students to fulfill their graduation requirements in the non-core academic areas.		
Board Comments:		
OE – 11.5 The Superintendent will regularly evaluate and modify instructional programs for continuing effectiveness and encourage new and innovative approaches as necessary to achieve *Results*.	In Compliance	Not In Compliance

SUPERINTENDENT Interpretation:
The Board of Education values the encouragement of new and innovative programs that align with the Board's Academic Achievement policies and to evaluate the effectiveness of all programs.

- **Regularly evaluate and modify** shall mean mean a comprehensive review scheduled no less than every three years to:
  - o   compare student performance data results from district, state, and national assessments.
  - o   determine the effectiveness of the academic resources and services implemented.
  - o   aid the delivery of content or to improve instruction.
  - o   make recommendations based on student data results

- **Instructional programs** shall mean new and existing courses, instructional resources, and digital as well as non-digital programs used to differentiate and enhance student learning.

- **Encourage** shall mean that the district values and expects teachers to look for new and effective ways to meet the values for student achievement in the Results policies.

- **New and Innovative approaches** shall mean programs in existing schools that are district-approved and aligned to the Board's Academic Achievement Results policies and provide alternatives to traditional school structures and models.

● **Results** shall mean AASD Coherent Governance Policies R-1 (Mega Result), R-2 (Academic Achievement), and R-3 (Essential Life Skills).		

SUPERINTENDENT Indicators of Compliance:
 	
We will know we are compliant when:
 	
● The Assessment, Curriculum & Instruction Department conducts a program evaluation of all programs minimally every three years as evidenced by the department's published report and identified action steps.
 	
● The District adopts new and innovative programs as appropriate to address identified needs as evidenced by:
   ○ reports published by the department's published report.
   ○ solicited input from professional educators and administrators.
   ○ Plan Do Study Act (PDSA) inquiry cycles in partnership with professional educators and administrators		

Board Comments:		

	In Compliance	Not In Compliance
OE – 11.6 The Superintendent will monitor and control student use of technology and provide adequate student access to technology.		

SUPERINTENDENT Interpretation: The Board of Education values utilization of the Technology Use Agreement for all students to use electronic information and curriculum, and to install and monitor appropriate filters and mechanisms to assure no students gain access to dangerous or confidential information. ● **Monitor** shall mean staff will supervise students while using electronic devices during instruction. ● **Control** shall mean students will have age-appropriate restrictions on their district email and internet access while on the school district network.		

	In Compliance	Not In Compliance
● **Student use of technology** shall mean use of the internet, electronic devices, or software/applications issued by the district for instruction. ● **Adequate student access** shall mean ensuring all students who are required to use a device or software/application to engage in learning are able to do so.		
SUPERINTENDENT Indicators of Compliance: We will know we are compliant when: ● 100% of district-owned and student-brought devices and used within the district network are protected using reliable safety measures and the firewall security and content filter are Children's Internet Protection Act (CIPA) compliant. ● 100% of identified internet sites and information attempted to be accessed by students, on district-owned devices, were flagged and blocked by the district's filters. ● 100% of students receive access to district-provided devices per the current established ratio for their grade level.		
Board Comments:		
OE – 11.7 The Superintendent will protect the instructional time provided for all students during the academic day by prohibiting unnecessary interruptions or intrusions.	In Compliance	Not In Compliance
SUPERINTENDENT Interpretation: The Board of Education values maximum time being used for student instruction by setting expectations for practices that minimize interruptions of classroom teaching. The School Board also expects all reasonable efforts to be made to minimize teachers being pulled away from their teaching responsibilities. ● **Instructional time** shall mean the time devoted to instruction in classrooms from the beginning to the end of the school day.		

	In Compliance	Not In Compliance

- **Academic day** shall mean days in which school is scheduled to be in session.

- **Unnecessary interruptions or intrusions** shall mean activities unrelated to the social, emotional, or academic needs of students, including field trips and assemblies unrelated to curricular content.

SUPERINTENDENT Indicators of Compliance:

We will know we are compliant when:

- 90% of staff development activities or building activities are limited to non-student contact time and 90% of instructional time is reserved entirely for instruction as evidenced by review of building calendars and schedules.

- 100% of elementary schools implement (at minimum) a daily 20-minute (5K-2) and 30-minute (grades 3-6) uninterrupted reading block as part of the overall 120-minute (5K) and 130-minute (grades 1-6) ELA instructional block as evidenced by review of building calendars and schedules.

- 100% of elementary schools implement at minimum a daily 75-minute uninterrupted math block as evidenced by review of building calendars and schedules.

- 100% of secondary schools implement at minimum a daily 47-minute uninterrupted core academic instructional block for (Reading/Language Arts/English, Math, Science, and Social Studies) as evidenced by review building calendars and schedules.

Board Comments:

	In Compliance	Not In Compliance
OE – 11.8 The Superintendent will NOT change or alter the District's graduation requirements.		

SUPERINTENDENT Interpretation:
The Board of Education values the obtaining of Board approval for any alteration or reconfiguration of graduation requirements.

	In Compliance	Not In Compliance
● **District's graduation requirements** shall mean the requirements established within Policy 345.6 (AASD Graduation Requirements).		
SUPERINTENDENT Indicators of Compliance: We will know we are compliant when: ● Every change in graduation requirements will be based on a Board vote for approval as documented in the Board minutes.		
Board Comments:		
OE – 11.9 The Superintendent will NOT realign attendance boundaries.	In Compliance	Not In Compliance
SUPERINTENDENT Interpretation: The Board of Education values the obtaining of Board approval for any alteration or reconfiguration of lines drawn for school attendance boundaries. ● **Attendance boundaries** shall mean geographical map lines that delineate a section of the district and that define a student's home school assignment.		
SUPERINTENDENT Indicators of Compliance: We will know we are compliant when: ● Every school attendance boundary change will be based on a Board vote for approval as documented in board minutes.		
Board Comments:		