



MEMO

TO: Finance Committee

FROM: Paula Vandehey, Director of Public Works

DATE: February 1, 2022

SUBJECT: **The following 2022 Budget adjustment be approved to provide funding for contracted maintenance at the Mackville Landfill:**

Sanitation Fund Balance	- \$15,000
Sanitation – Landfill Maintenance (BU 2230)	+\$15,000

The City of Appleton is working to convert the gas extraction system at the closed Mackville Landfill from an active system to a passive system. Working toward this conversion requires quarterly surface emissions monitoring prior to submitting the permit application and, if the conversion is approved, will be an on-going requirement. To accomplish the surface emission monitoring, the site needs to be mowed twice a year instead of once a year. There is approximately 55 acres outside of the Valley Aero Modelers area that needs to be mowed. This includes the side slopes of the cap that have not historically needed mowing.

In addition to the mowing requirement, there is other maintenance that has been postponed due to staffing shortages that needs to be addressed in a timely manner including:

- Damage to the vegetative cap due to wet conditions
- Ruts in the gravel access road
- Removal of phragmites clogging the north ditch line

Therefore, we request a budget adjustment to use existing Sanitation Fund Balance to fund these maintenance activities in 2022.

C: Tony Saucerman, Finance Director
Lisa Lau, Managerial Accounting Coordinator