



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, February 21, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[22-0190](#) Minutes from February 7, 2022

Attachments: [Minutes from February 7, 2022.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [22-0191](#) Approve Plan Review Services Contract for Large Projects to E-Plan Exam.

Attachments: [Plan Review Services for Large Projects.pdf](#)

- [22-0192](#) Approve proposed change to Municipal Code Section 19-112, Non-metered off-street parking.

Attachments: [Municipal Code Section 19-112.pdf](#)

- [22-0193](#) Approve modifications to the Downtown Parking Policy for City Employees.

Attachments: [Downtown Parking Policy-City Employees.pdf](#)

- [22-0194](#) Request to replace hotel signage on the College Avenue Skywalk with sign for Vince Lombardi's Steakhouse.

Attachments: [Vince Lombardi's.pdf](#)

- [22-0195](#) Request from Greenfire for a street occupancy permit for a crane and construction staging area to extend 30 feet into the Oneida Street right-of-way at 103 W. College Avenue through December 31, 2022.
- Attachments:* [Street Occupancy-103 W College Ave.pdf](#)
- [22-0200](#) Request from James Johnston to appeal his \$75 non-compliance fee for a tire collected at 1130 E. Sunset Avenue.
- Attachments:* [James Johnston-1130 Sunset Ave.pdf](#)
- [22-0201](#) Approve parking restriction change on the 800 block of W. Eighth Street (Badger Avenue to Pierce Avenue). Follow-up to six-month trial period.
- Attachments:* [800 Block of W. Eighth St.pdf](#)
- [22-0202](#) Approve parking restriction change on the 100 block of W. College Avenue adjacent to Houdini Plaza. Follow-up to six-month trial period.
- Attachments:* [100 Block of W. College Avenue.pdf](#)
- [22-0203](#) Approve installation of STOP signs on Locust Street at Oklahoma Street. Follow-up to six-month trial period.
- Attachments:* [Locust St-Oklahoma Street intersection.pdf](#)
- [22-0212](#) Preliminary Resolution 1-P-22 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.
- Attachments:* [Resolution 1-P-22.pdf](#)
- [22-0213](#) Resolution #3-R-22 regarding Municipal Code Chapter 12, Article III, Weeds and Wild Growth.
- Attachments:* [Resolution #3-R-22.pdf](#)
- 6. Information Items**
- [22-0204](#) Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.
- Attachments:* [Resolution #5-R-19.pdf](#)

[22-0210](#) Review Crosswalk Installation Evaluation Guidance Flowchart.

Attachments: [Crosswalk Installation Evaluation .pdf](#)

[22-0211](#) Update on Transportation Utility Funding Study.

Attachments: [Transportation Utility Funding Study.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, February 7, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[22-0093](#)

Minutes from January 24, 2022

Attachments: [Minutes from January 24, 2022.pdf](#)

Prohaska moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0094](#)

Approve Memorandum of Understanding with Bird Rides, Inc. to initiate a Dockless, Stand-up Electric Scooter Pilot Program for 2022.

Attachments: [Bird Rides.pdf](#)

Prohaska moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0096](#)

Request from Hilton Hotel for a permanent street occupancy permit to install a 12' X 4'7" blade sign in the College Avenue street right-of-way at 333 W. College Avenue.

Attachments: [Hilton Hotel sign permit.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

22-0097

Request from Matt Miller to bag nine (9) meters on Thursday, March 17, 2022 to create a drive-through lane. Meter bagging fee is \$9/stall/day plus tax.

Attachments: [Matt Miller meter bags.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

22-0098

Award Unit I-22 Bridge Deck Sealing to Radtke Contractors Inc. in an amount not to exceed \$100,000.

Attachments: [Unit I-22.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

22-0099

DPW Operational changes flier.

Attachments: [DPW Operational changes flier.pdf](#)

22-0100

Show educational video "Abby Learns About Leaf Collection."

22-0101

Update on Pedestrian Crosswalk Safety Enhancement Program.

Attachments: [Pedestrian Crosswalk Safety Program.pdf](#)

22-0105

Inspections Division Summary Comparison Report for January, 2022.

Attachments: [Inspection Permit Summary Jan 2022.pdf](#)

7. Adjournment

Siebers moved, seconded by Prohaska, that the meeting be adjourned at 5:09 pm. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers



"...meeting community needs...enhancing quality of life."

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Kurt Craanen, Inspections Supervisor *KMC*

DATE: February 15, 2022

SUBJECT: Plan Review Services for Large Projects.

Based on recent action, the City of Appleton now has delegation authority from the State of Wisconsin Department of Safety and Professional Services (DSPS) to review all commercial building plans, regardless of size. Historically, City staff has only conducted reviews for new buildings under 50,000 cubic feet and commercial alterations under 100,000 cubic feet. The Inspections Division has a plan review process and collects fees for the plan review. Plans reviewed by the City have an average turnaround time of seven (7) days.

Larger projects over the thresholds described above are currently reviewed by DSPS. The turnaround time for these projects is approximately 4 to 8 weeks.

Based on existing staff workloads, the Inspections Division does not anticipate adding in-house reviews of larger projects at this time. However, we feel a new process can be implemented to improve the turnaround time of plan reviews for these large projects in Appleton. To accomplish this, the Inspections Division has solicited proposals from two organizations to perform commercial plan review, rather than DSPS. McMahon Engineering and E-Plan Exam have submitted proposals to the Inspections Division and could take over the plan review services that the DSPS has been performing. These proposals have been reviewed by staff. Below is a brief comparison of the proposals:

Proposed Scope

- McMahon proposes to perform Building and HVAC plan review.
- E- Plan Exam proposes to perform Building, HVAC, plumbing, fire sprinkler and fire alarm plan review.

Proposed Turnaround Time

- McMahon proposes to attempt a five (5) business day turnaround.
- E-Plan Exam guarantees a fourteen (14) business day turnaround.

Fees

Neither firm is proposing that a fee be charged to the City. Rather, fees will be collected from the applicant by the selected firm. The City will not be charged for any plan review services.

- McMahon would collect all plan review fees directly from the applicant and would use the DSPS fee Schedule (per SPS 302.31).
- E-Plan Exam would collect all plan review fee directly from the applicant and would also use the DSPS fee schedule (per SPS 302.31). However, a separate fee schedule, created by E-Plan Exam, will be utilized for plumbing plans only. Ten percent (10%) of the fees collected will be sent back to the City of Appleton as revenue.

Recommendation

Based on the enhanced scope of services, the acceptable turnaround time, and fee schedule, the Department of Public Works recommends award of 2022 Plan Review Services to E-Plan.



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MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

DATE: February 17, 2022

SUBJECT: **Proposed changes to Municipal Code Section 19-112, Non-Metered Off-Street Parking.**

In order to ensure that there will be adequate short-term parking in the lower levels of the Yellow Ramp, we are recommending that overnight parking occur on levels 6 and 7. Because a majority of the customers that park overnight have monthly permits, we recommend that this change occurs effective January 1, 2023. This provides substantial notice to our overnight parking customers and creates the desired short-term parking opportunities well before the new Library opens in 2023.

Therefore, City staff is recommending that the following section of Municipal Code Section 19-112 be amended to add (d):

Yellow Ramp: Overnight parking in the Yellow Ramp is permitted only on levels 6 and 7.

Attachment

ADOPTED:
PUBLISHED:
Office of the City Clerk

XX-22

AN ORDINANCE AMENDING SECTION 19-112 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO NON-METERED OFF-STREET PARKING.

(Municipal Services Committee – XX-XX-2022)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-112 of Chapter 19 of the Municipal Code of the City of Appleton, relating to non-metered off-street parking, is hereby amended to read as follows:

Sec. 19-112. Non-metered off-street parking.

(a) The rates and regulations for non-metered off-street parking facilities owned by the City may be established by the Common Council and shall be on file in the office of the Department of Public Works.

(b) Any vehicle which has not been moved and/or is left unattended in any City-owned non-metered off-street parking facility for more than thirty (30) days shall be considered to be abandoned, and shall be dealt with pursuant to the provisions of Chapter 12, Article V of this Municipal Code.

(c) Jones Park Parking Lot: 5 a.m. – 11 p.m. 2-hour time limit. No parking 11 p.m. – 5 a.m.

(d) Yellow Ramp: Overnight parking in the Yellow Ramp is permitted only on levels 6 and 7.

Section 2: This ordinance shall be in full force and effect as of January 1, 2023.

Dated: _____, 2022

Jacob A. Woodford, Mayor

Kami Lynch, City Clerk



"...meeting community needs...enhancing quality of life."

Effective Date: ~~December 2018~~ April 2022

CITY OF APPLETON DOWNTOWN PARKING POLICY FOR CITY EMPLOYEES

A. CITY-OWNED VEHICLES

1. City-owned vehicles are allowed to park for up to two (2) hours free at on-street meters (except red meters and meters adjacent to City Center unless prior approval from Supervisor).
2. City-owned vehicles shall not park at red meters without paying. Vehicles at expired red meters will be cited at driver's expense.
3. Parking for more than two (2) hours shall be in the ~~south end of the Library Plaza Lot.~~
Yellow Ramp.
4. Overnight parking shall be in the secured basement of the Yellow Ramp.

B. CITY-OWNED LARGE VEHICLES

1. Large vehicles are allowed to park for up to two (2) hours free at on-street meters (except at red meters and meters adjacent to City Center unless prior approval from Supervisor).
2. Large vehicles shall not park at red meters (except in an emergency).
3. Parking for more than two (2) hours shall be in the ~~south end of the Library Plaza Lot.~~
At the 12-hour meters located north of Washington Street.

C. EMPLOYEE-OWNED VEHICLES

1. City employees who work at City Center have the option of a Yellow or Green Ramp permit. Employees must observe all posted parking restriction signs in both ramps. No personal vehicles shall be parked in the secured basement of the Yellow Ramp.
2. City employees who work at other sites or use their personal vehicle in-lieu of a city vehicle will be issued a special "Official Business" permit upon request and approval of the appropriate department head. A personal vehicle displaying this permit must follow the above guidelines for city-owned vehicles.

It should be noted that Ordinance Number 19-107 (d) prohibits the deposit of additional money to extend parking time beyond the limit of the meter. This ordinance will be enforced on all City vehicles. It should also be noted that City vehicles must follow all other City Ordinances and State Statutes relating to parking.

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p 920.954.9778 f 920.954.9356 e 467@fastsigns.com
fastsigns.com/267

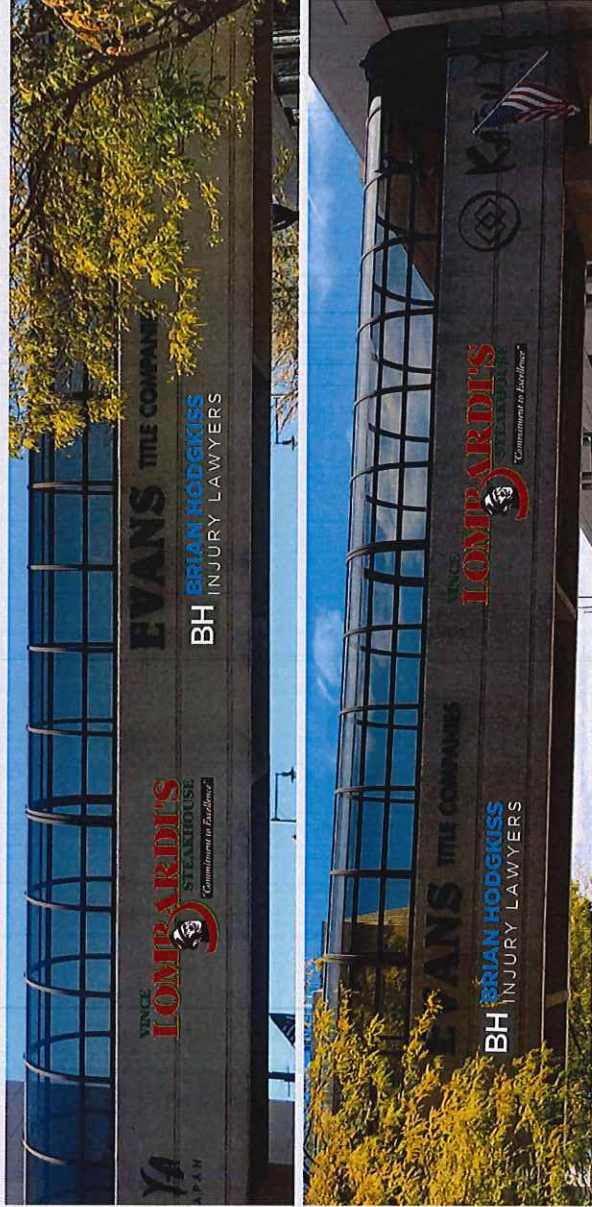
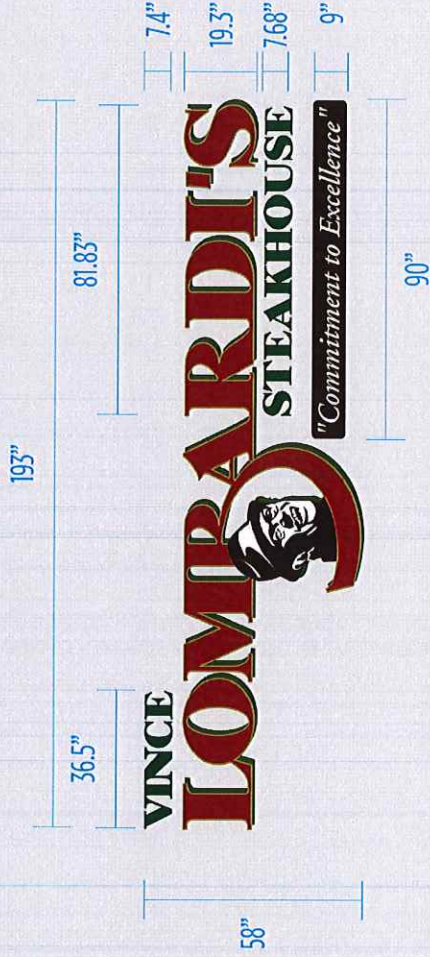
Client:	RED LION
Contact:	
Date:	2.7.22
Sales:	Chip Seidler
Designer:	Kate Brack
File:	Red Lion Walkway 3
Revision:	3

JOB SPECIFICATIONS

DIMENSIONAL LETTERS

Quantity
2

DIMENSIONAL LETTERS ON WALKWAY



Client signature for approval: X

Date: / /

By signing this release, you are approving production of the work as specified on this document. Please examine all proofs carefully for accuracy.

Job Spot Colors:
 PMS 1815C
 PMS 3455C
 PMS
 PMS
 PMS

Other requirements: Installation

Square Footage:

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PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: - -
Effective Date: 2/22/22
Expiration Date: 12/31/22
Fee: 40
Paid (yes or no): Paid 108779306

Rev. 04-10-15

Applicant Information

Name (print): CRAIG BAILEY
Address: 301 N 17TH AVE, STE 100 WAUSAU WI 54401
Company: GREENFIRE MANAGEMENT SERVICES
Telephone: 920.572.6096 FAX:
e-mail: CRAIG.BAILEY@GREENFIRE.COM
Applicant Signature: Craig Bailey/rp Date: 2/10/22

Occupancy Information

General Description: CRANE OPERATIONS FOR HISTORIC RENOVATION OF ZUELKE BUILDING.
CRANE PLACED WEST SIDE OF ONEIDA ST AT UNLOADING ZONE ACROSS FROM SOLDIERS SQUARE.
Street Address: 130 W COLLEGE AVE Tax Key No.: 31-2-0070-00
Street: From: 2/22/22 To: 12/31/22
Multiple Streets:

(Department use only)

Table with 3 columns: Occupancy Type, Sub-Type, Location. Includes checkboxes for Permanent, Temporary, Amenity, Blanket, Block Party, Sandwich Board, Tables/Chairs, Dumpster, POD/Container, Obstruction/Other, Sidewalk, Terrace, Roadway.

Additional Requirements

Plan/Sketch, Certificate of Insurance, Bond, Other: (checkboxes)

Traffic Control Requirements

Type of Street: Arterial/CBD, Collector, Local. Proposed Traffic Control: City Manual, State Manual, Other. Contact Traffic Division (832-2379) 1 business day prior to any lane closure...

This permit approval is subject to the following conditions:

- 1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
5.
6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them.

APPROVED BY: Mike Hardy 2/10/22 DATE:
(Department of Public Works)



Step 1: Select Payments Step 2: Review and Submit Step 3: Confirmation and Receipt

Step 3: Confirmation and Receipt

Result: Payment Authorized Confirmation Number: 108779306

Your payment has been authorized successfully and payment will be processed.

The City of Appleton Inspections thanks you for your payment. For questions about your account, please call 920-832-6413. Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Street Occupancy Permit payment of \$40.00 on Permit Description Permanent - \$40	\$40.00
Subtotal:	\$40.00
Convenience Fee:	\$1.50
Total Payment:	\$41.50

Customer Information

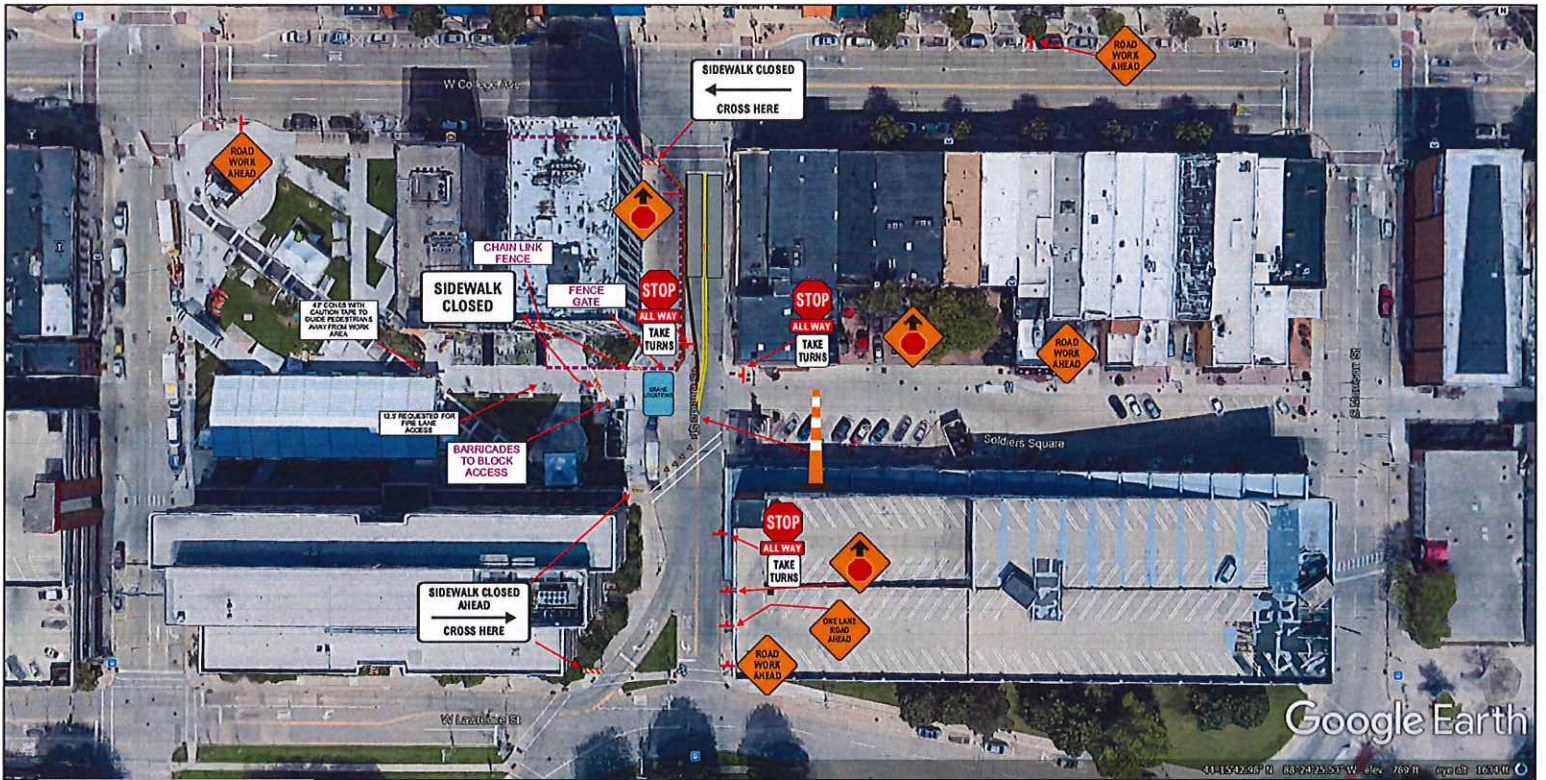
First Name: Craig
Last Name: Bailey
Address Line 1: 3215 W. State St.
Address Line 2: Suite 200
City: Milwaukee
State: Wisconsin
Zip Code: 53208
Phone Number: 9205726096
Email Address: craig.bailey@greenfire.com


Payment Information

Payment Date: 02/10/2022
Card Type: MasterCard
Card Number: *****9043

Print

Finished




 <p>Warning Lites TRAFFIC SAFETY & RALLY OF APPLETON, INC. 1-920-725-0757 "Safety Is Our Business" 920-725-0757 www.warninglites.com</p>	START DATE & TIME	<p>GENERAL NOTES: THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS. THE EXACT NUMBER, LOCATION AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.</p>	<p>LEGEND</p> <ul style="list-style-type: none"> ↑ SIGN SYMBOL ⊙ DRUM WITH/WITHOUT LIGHT ▬ TYPE III BARRICADE ⇨ DIRECTION OF TRAFFIC 	<p>Owner CITY OF APPLETON</p>
	DURATION:			<p>Project Name ZUEHLKE BUILDING RENOVATION</p> <p>Prime Contractor GREENFIRE</p> <p>Phone 920-725-0757</p> <p>Prepared By Lance G Mauel</p>



44.1542.01 N 88.2422.95 W elev. 807 ft. Proj. 01 1297 ft. C

Google Earth

 <p>Warning Lites TRAFFIC SAFETY & SUPPLY OF APPLETON, INC. 1-920-725-0757 "Safety is Our Business" 920-725-0757 www.warningliteswi.com</p>		<p>START DATE & TIME</p>		<p>OWNER CITY OF APPLETON</p>	
		<p>DURATION:</p>		<p>Project Name ZUEHLKE BUILDING RENOVATION</p> <p>Project Number</p>	
<p>GENERAL NOTES: THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.</p>		<p>LEGEND</p> <p>DRUM WITH/WITHOUT LIGHT</p> <p>TYPE III BARRICADE</p> <p>DIRECTION OF TRAFFIC</p>		<p>Prime Contractor GREENFIRE</p> <p>Traffic Control Contractor Warning Lites of Appleton, Inc.</p> <p>Phone 920-725-0757</p> <p>Sheet Number 2</p> <p>Date 07/28/2021</p> <p>Prepared By Lance G Mauel</p>	

Paula Vandehey

From: Paula Vandehey
Sent: Tuesday, February 15, 2022 7:44 AM
To: Paula Vandehey
Subject: RE: Non-compliance of refuse invoice # 8382

From: johnston549 <johnston549@gmail.com>
Sent: Monday, February 14, 2022 12:53 PM
To: Nathan Loper <Nathan.Loper@Appleton.org>
Subject: Non-compliance of refuse invoice # 8382

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I am writing to contest the \$75 fine I received for alleged excess non-compliant refuse. I allegedly received a notice of some sort prior to the City taking a tire which was in our yard. I never received a notice or i would have moved the tire, which was NOT set out for pickup. My wife and I were actually surprised it was missing and assumed it was taken, or stolen, by a random person.

Please advise as to the next step, as I am disputing this charge.

Thank you,

James Johnston
1130 E. Sunset Ave.
Appleton WI 54911

Sent from my Verizon, Samsung Galaxy smartphone

Attention: This message was sent from a source external to the City of Appleton. Please use caution when opening attachments or clicking links.





DATE _____

O O P S

DEPARTMENT OF PUBLIC WORKS

920-832-5580

The waste item(s) located at the curb are in violation of City Ordinance, Chapter 15 Solid Waste.
Any items still at the curb after 48 hours of this notification will be subject to a minimum \$75.00 collection charge.

Dear Appleton Resident:

- Extra garbage that could fit inside your empty City-provided cart will only be collected when it is inside your cart or has a special disposal sticker attached to it. Bagged garbage that does not fit in your cart must have a disposal sticker attached. Disposal options include:
 - Remove the garbage from the curb and purchase a \$4.00 sticker for each bag and place on the curb for next week's pickup. Sticker must be clearly visible to the driver. Please place bags 5 feet away from your cart.
 - Request a larger cart if your household is continually generating more garbage than your cart will hold.
 - Schedule a special garbage collection if you have a large amount of garbage.
 - Deliver to Outagamie County Recycling and Solid Waste, 1919 Holland Rd. For info and fees call 920-832-5277.
- Large items are collected every other week, opposite your recycling week. Items must be removed from the terrace until the night before your garbage day the week opposite recycling. Large items such as furniture (couch, chair, table, bookshelf, entertainment center, dresser, lamp, etc.), charcoal grill, gas grill (tank removed), bicycle, vacuum, lawnmower & snowblower (gas and oil removed). *Construction and home improvement materials, only if work is being done by the resident (not a contractor); toilet, tub, vanity, carpentry, carpet, lumber (nails removed or pounded over), are picked every other week at no charge. Carpet and lumber must be cut to 4-foot lengths and bundled not to exceed 45 lbs. Place items 5 feet away from your garbage cart the night before collection opposite your recycling week.
- The City does not collect electronics or hazardous materials. You may bring electronic devices to Outagamie County Recycling and Solid Waste for proper disposal. An appointment is required for hazardous waste. Please visit www.recyclemoreoutagamie.org or call for fees and information at 920-832-5277.
- Brush and yard waste are not collected curbside at this time. Deliver free of charge to the City yard waste site located at 2625 E. Glendale Ave. Operating hours are Friday, Saturday, Sunday and Monday 9AM to 4:45PM. Grass clippings are accepted at the sites for \$4.00 per 30-gallon bag. You may also deliver yard waste to Outagamie County at 1919 Holland Rd. Fees may apply. Hours are 7AM to 3:30PM Monday through Friday and Saturday 7AM to 12PM. Any items still at the curb after 48 hours of this notification will be removed for a minimum \$75.00 fee.
- Tires and major appliances require a pre-paid sticker. Tire stickers and appliance stickers can be purchased at City Hall (100 N. Appleton St.), Public Works Operations (2625 E. Glendale Ave.), Kitz & Pfeil, Northside Hardware, and Ace Hardware. Stickers must be visible to the driver. Please remove doors from refrigerators and freezers. The item will be picked on or after your garbage day. Please place 5 feet away from your cart the night before your garbage day.
- Waste items on your terrace are in violation of City Ordinance 24-17 section 15-33(a). You may deliver them to the Outagamie County Recycling and Solid Waste for a fee, 1919 Holland Rd, Monday – Friday 7AM-3:30PM or Saturday 7AM-12PM. 920-832-5277.



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Mike Hardy, Assistant Traffic Engineer
Date: February 7, 2022
Re: Parking restriction change on the 800 block of W. Eighth Street (Badger Avenue – Pierce Street)
Follow-Up to Six-Month Trial Period

The Traffic Section was contacted by a citizen requesting the 2-hour parking restriction on the block of 800 W. Eighth Street be removed, as it does not feel necessary anymore.

Our records show this restriction on the north side of the street originated in 1978. The business that precipitated the 2-hour restriction no longer resides at the building in the northwest corner of Badger Avenue and Eighth Street. Based on this, the decision was made to remove the restriction for a six-month trial.

We did not receive any feedback or complaints from the public during the six-month trial period. Based on this, we recommend making the changes permanent.

To accomplish this, the following ordinance action is required:

1. **Repeal Ordinance 63-78:** "Parking be restricted to two hours between the hours of 7:00 a.m. and 7:00 p.m., Sundays and Holidays excepted, on the north side of West Eighth Street from 210' west of the west right-of-way line of Badger Avenue extend."





DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: February 15, 2022
Re: Parking restriction change on the 100 block of W. College Avenue
Follow-Up to Six-Month Trial Period

DPW was contacted last year by several citizens regarding the *Commercial Truck Loading Zone* that was located on the south side of College Avenue, just east of Appleton Street. Parents were getting cited for using this loading zone to drop off their children at the Trout Museum of Art.

The three parking stalls in question (as shown in the image below) had previously been restricted to commercial truck use in an attempt to ensure the zone was available for larger trucks when needed. Based on the request, we reviewed the situation and determined that the proposed student loading/unloading was unlikely to negatively impact the loading/unloading of commercial trucks, due to the time of day in which each tended to occur.

Based on the various considerations, the decision was made to convert the loading zone to a “standard” loading zone for a six-month trial.

We believe the changes accomplished the goal of addressing the original issue. We did not receive any feedback or complaints from the public during the six-month trial period. Based on this, we recommend making the changes permanent.



To accomplish this, the following ordinance action is required:

1. **Create:** “No Parking/15-minute loading zone be established from 8 a.m. to 3 p.m., Monday through Friday, on the south side of College Avenue from a point 65 feet east of Appleton Street to a point 135 feet east of Appleton Street.”



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Mike Hardy, Assistant Traffic Engineer
Date: February 7, 2022
Re: Change to intersection traffic control at the Locust Street / Oklahoma Street intersection
Follow-Up to Six-Month Trial Period

Based on a request from a concerned citizen, the Traffic Section recently reviewed the traffic control at the intersection of Locust Street and Oklahoma Street, and subsequently initiated a six-month trial period to change from yield control to two-way stop control. This intersection is located one block west of Richmond Street and three blocks north of Packard Street. The land use in this area is primarily residential. Both streets are classified as *local*.

In a typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. In this case, the entering volume of this intersection is low, at approximately 490 vehicles per day. Traffic counts in 2021 indicated traffic counts of 96 vehicles per day (vpd) on Locust Street and 389 vpd on Oklahoma Street. A review of crash records indicated zero reportable crashes for the recent five-year period of 2016 through 2020. The critical approach speed for the intersection was found to be approximately 9 mph, due primarily to the home in the southeast quadrant of the intersection.

While this intersection does not meet the volume threshold for stop control, the critical approach speed is below the standard for yield control. As such, we recommend maintaining the two-way stop control that was implemented for the trial period.

To accomplish this, the following ordinance action is required:

1. **Create:** "Install Stop signs on Locust Street at Oklahoma Street."

CONCRETE PAVEMENT, DRIVEWAY APRONS, SIDEWALK CONSTRUCTION

RESOLUTION 1-P-22

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703 (7) (a), WISCONSIN STATUTES OF 2011-2012.

RESOLVED, by the Common Council of the City of Appleton, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following area.

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

- Amethyst Dr (Providence Ave to Bluetopaz Dr)
- Bluetopaz Dr (Providence Ave to Calmes Dr)
- Tiburon Lane (Applehill Blvd to Purdy Pkwy)

2. The total amount assessed against such property shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power and the amount assessed against each parcel shall be on a cost per front foot, area or unit cost basis.

3. The assessments against any parcel may be paid to the Finance Department on receipt of Special Assessment Notice by one of the following:

- a. In cash, or if entered on the Tax Roll;
- b. One installment, if the assessment is \$1000 or less;
- c. In five equal annual installments, if the assessment is greater than \$1000;

Deferred payments shall bear an interest at the prime rate plus 3% per annum on the unpaid balance.

4. The Finance Committee is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed street improvements.
- c. A schedule of proposed assessments showing the properties that are benefited by the work or improvements.

Upon completing such report, the Finance Committee is directed to file a copy thereof in the office of the City Clerk for public inspection.

5. Upon receiving the report of the Finance Committee, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703 (7) (a), Wisconsin Statutes. The hearing shall be held at the Council Chambers in the City Hall at a time set by the City Clerk in accordance with Section 66.0703 (7) (a), Wisconsin Statutes.

Jake Woodford (Mayor)

Adopted: March 2, 2022

Attest: Kami L. Lynch (City Clerk)

RESOLUTION #3-R-22

Modify Appleton Weed Ordinance to accommodate No Mow May best practices.

Date: February 16, 2022

Submitted By: Alderperson Meltzer-District 2, Alderperson Fenton-District 6, **Alderperson Schultz-District 9**, Alderperson Alheim-District 11, Alderperson Wolff-District 12

Referred To: Municipal Services Committee

WHEREAS; No Mow May Resolution #2-R-20, which established the pilot community-wide initiative to support emerging pollinator insects, including the delayed enforcement of the City's Weed Ordinance until June 1st, was approved by Common Council in May of 2020 and subsequently renewed for 2021, resulting in no substantial additional burden on city staff and resources; and,

WHEREAS; a study published by Professor Del Toro, et.al., of Lawrence University which analyzed the effects of No Mow May participation in Appleton in 2020, demonstrated that both delayed and reduced frequency mowing and use of pollinator-friendly alternatives to harmful chemical lawn applications dramatically improved bee population numbers and species diversity; and,

WHEREAS; No Mow May has been adopted by a majority of neighboring municipalities, many of which establish allowable lawn heights as 12" for both commercial and residential lots, and by adjusting Appleton's allowed residential height from 8" to 12" will clarify community participation and simplify enforcement, allowing residents to mow less frequently while still maintaining their yards which has many environmental benefits; and,

WHEREAS; the City of Appleton's Weed Commissioner maintains authority to address noxious weeds throughout the year, as authorized by Municipal Code sections 12-58 and 12-59; as well as control rank and unmanaged growth; now therefore,

THEREFORE BE IT RESOLVED; that the City of Appleton amend Municipal Code section 12-58c(3), striking (1) and (2), which define separate height categories for lot types, and amend c(3) to read "The Weed Commissioner shall destroy or cause to be destroyed noxious weeds, and is further empowered to enter upon public and private lands, **on or after June 1**, to cut or remove the accumulation or growth of weeds, grass, brush or otherrank or offensive vegetation which has grown to a height **greater than 12"** and amend Municipal Code section 12-59c(3), to read "Yards, including any area between the installed sidewalk and the curb, with a common stand of turf grass is higher than ~~eight (8)~~ **twelve (12)** inches is declared to be in a state of neglect and a public nuisance.

RESOLUTION #5-R-19 Amended on _____

Rededication and revitalization of Soldier's Square

WHEREAS; Monuments have long been used by civilizations as a way to commemorate a common history and to visualize a shared future, and have historically been incorporated into the fabric of civic life through the formation of public spaces which embrace them, just as they were on Market Street in Appleton from 1851 through 1937, and;

WHEREAS; For the bereaved, military comrades, and the public at large, public memorials function as virtual graves for those who often died far from home on foreign soil and serve as permanent reminders of the steep price our nation, and our City, has paid for the preservation of its security and freedoms and the events that have helped shape our common history, and;

WHEREAS; a one-block long plaza 80 feet in width between South Morrison and South Oneida streets, was deeded to Appleton in the 1850's by Boston philanthropist Amos Adams Lawrence, the namesake of Lawrence University, with the deed restriction that it continue to function as a "Public Highway", in perpetuity, lest it be returned to the Lawrence family, and;

WHEREAS; Market Street, as it was known from the early days of Appleton, was renamed in 1911 as 'Soldiers Square,' precipitated by the dedication of a monument erected to honor soldiers who fought in the Civil War, a monument created by Italian sculptor Chevalier Gaetano Trentanove and presented by Appleton industrialist A.W. Priest in memory of his brother, James Priest, who died in the Civil War, and;

WHEREAS; In 1915, in response to a national call to honor those who served in the Spanish-American War, the City of Appleton petitioned for and received one of the one thousand "Remember the USS Maine" memorial plaques cast from the salvaged metals of the infamous warship before it was permanently sunk off the shores of Havana Harbor, dedicating it, along with two Napoleon cannon from the same conflict, on the East end of Soldier's Square, and;

WHEREAS; In 1922, The City Planning Survey recognized the importance of Soldier's Square, its newly established memorial reflection space, as a primary element in its first attempt to create a bold new vision for downtown, and;

WHEREAS; In the late 30's, to make way for parking, the Spanish American War Memorial was relocated to Pierce Park where it was subjected to vandalism and the metal scrap drive of 1943 which resulted in the loss of the cannon and memorial plaque, and has since deteriorated beyond recognition while the Civil War memorial, which remains in Soldier's Square, has, over time, forfeited its prominence in the square, and;

WHEREAS; More recently, the veterans of the Middle East conflicts, but also including those who served in Viet Nam, Korea and others conflicts over the last half century, have NEVER been formerly recognized in the common public space of Soldier's Square or elsewhere in Appleton and are well-deserving of the same recognition and honor afforded all veterans of foreign wars, and;

WHEREAS; Soldier's Square, was meant to provide a place of solace and contemplation, where our memorials could be appreciated for their aesthetic and symbolic value beyond their intrinsic commemorative purpose, and complement the mission of the civic spaces in which they reside by connecting us and causing us to reflect on something larger than ourselves;

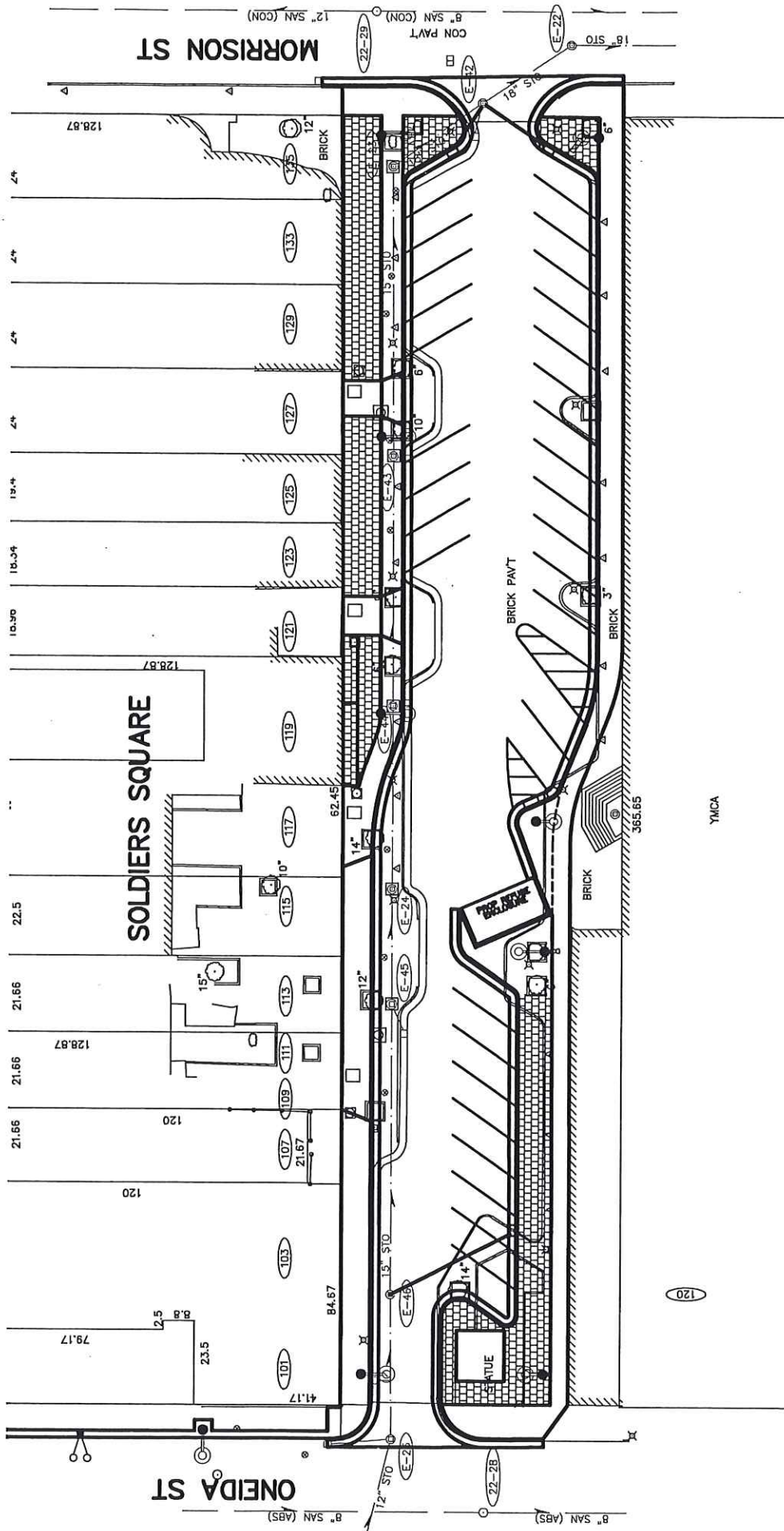
WHEREAS; the City of Appleton's updated Comprehensive Plan of 2016 included a concept for an expanded civic space, providing for intentional connectivity between Houdini Plaza and Soldier Square, prioritizing walkability and usability; and

NOW THEREFORE, BE IT RESOLVED;

That "Soldier's Square", for the purposes of this Resolution, shall be defined as that portion of right of way approximately 80' by 365' in size, bounded by the following: South of College Avenue, West of Morrison Street, North of Lawrence Street, and East of Oneida Street; and

BE IT FURTHER RESOLVED;

That the City of Appleton will commit to an effort to revitalize Soldier's Square and make an effort to recapture the former function of the space as a public highway without prohibiting any future ancillary development and **without unduly impacting parking and traffic movement**; and that the City accommodate the relocation and restoration of the Spanish-American War Memorial in any foreseeable future redevelopment plans of Soldier's Square and delay the proposed restorations of the Spanish-American War Memorial and Civil War Memorial, until a determination can be made to the relocation of the same, as well as afford the opportunity to have other recent conflicts memorials recognized without any direct cost to the City of Appleton.

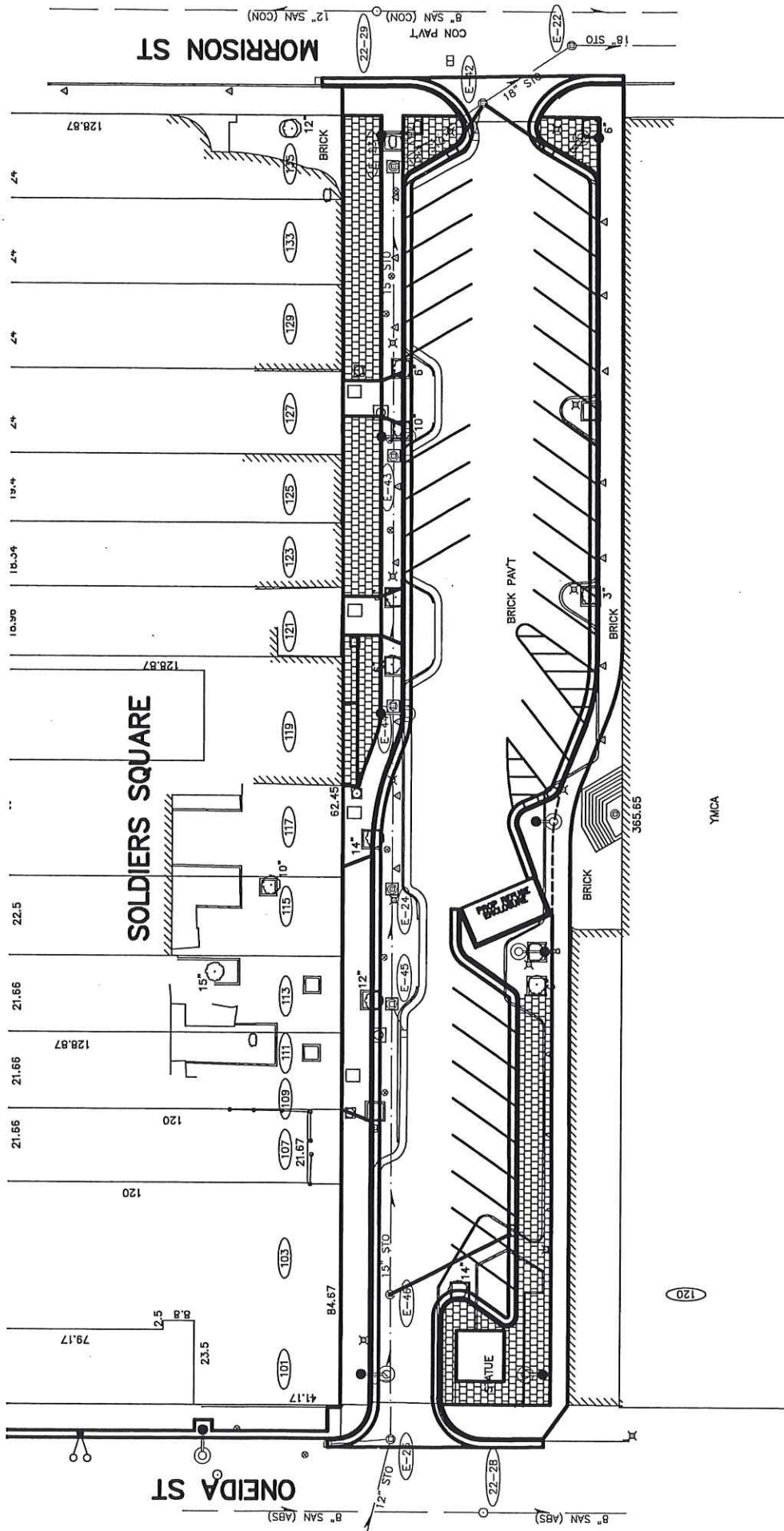


MORRISON ST

SOLDIERS SQUARE

ONIDA ST

YMCA



ONIDA ST

SOLDIERS SQUARE

YMCA

MORRISON ST



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

Approved by Council on 2/1/2017

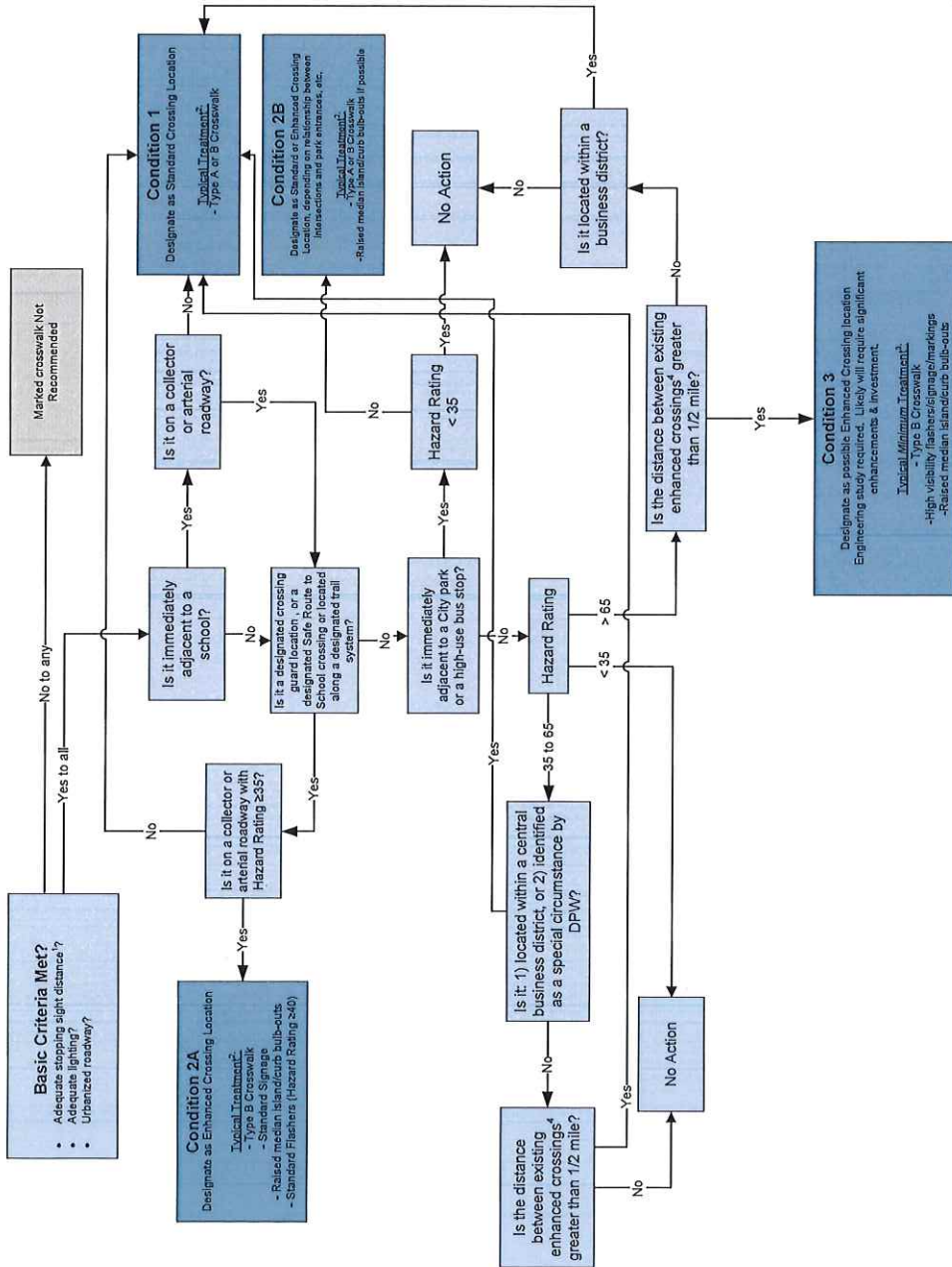
CROSSWALK MARKING/ENHANCEMENT POLICY
for
UNCONTROLLED CROSSINGS AT INTERSECTIONS

It shall be the standard practice of the City of Appleton to evaluate the appropriateness of marked crosswalks (and associated treatments) at intersections based on the guidance set forth herein and on the attached, utilizing the most current research conducted by the Federal Highway Administration (FHWA) and the National Cooperative Highway Research Program (NCHRP).

All requests to mark an intersection crosswalk will be reviewed by the Traffic Section. Any requests that are administratively denied may appeal the decision to the Common Council through the Municipal Services Committee. In all cases, intersection crosswalks shall be signed and marked in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) and the Wisconsin Supplement to the MUTCD.



Crosswalk Installation Evaluation Guidance for Uncontrolled crossings at Intersections



GENERAL:

This document is intended to provide guidance only. Each intersection under evaluation shall be reviewed by the Traffic Section on case-by-case basis to ensure context sensitivity and compliance with applicable regulations and design standards. Additionally:

- All crosswalks installed shall conform to the Wisconsin Manual on Uniform Traffic Devices (MUTCD)
- All marked crosswalks shall lead from one safe landing zone to another. A safe landing zone is considered as an area where a pedestrian is safe from vehicle conflict while waiting to cross or when finished crossing. This may include curb and gutter modifications and a concrete ramp installation meeting Proposed Right of Way Accessibility Guidelines (PROWAG) requirements.
- Crosswalks shall be placed in areas where there is sufficient stopping sight distance for the posted speed limit and be lighted for nighttime use on higher functional classification streets.

NOTES

- As defined by AASHTO
- Actual treatments to be determined by the Traffic Section on a case-by-case basis.
- Represents minimum treatments. Actual treatments to be determined by the Traffic Section on a case-by-case basis.
- Examples of "enhanced crossings" include: traffic signal, pedestrian hybrid beacon, pedestrian-actuated RRFB systems, and other substantial treatments, or combination of treatments.

Crosswalk Evaluation Hazard Ratings

Crossing	At	ADT		# of Auto Lanes		Crossing Width		Pedestrians/day (est)		Speed Limit		Other Points	Hazard Rating
		#	Points	#	Points	Feet	Points	#	Points	MPH	Points		
Wisconsin	Appvion	7,800	12.0	4	15	58	16.6	500	62.5	25	5	10	121.1
College	Lawrence University	15,500	23.8	4	15	48	13.7	500	62.5	25	5	0	120.1
Northland	Memorial Park	16,000	27.7	4	15	50	14.3	100	12.5	45	25	15	109.3
French	Apple Creek Trail (projected ADT)	15,500	23.8	2	5	40	11.4	150	16.8	35	15	10	84.0
Memorial	River	22,000	33.8	4	15	48	13.7	50	6.3	30	10	0	83.8
Memorial	Chain	18,600	30.2	5	20	50	14.3	25	3.1	35	15	0	82.6
Badger	Winneshago	6,900	10.6	2	5	36	10.3	330	41.3	30	10	5	82.2
Richmond	Ridgeview	17,000	26.2	5	20	60	17.1	30	3.8	35	15	0	82.0
Wisconsin	Bennett	16,500	25.4	5	20	58	16.6	75	9.4	30	10	0	81.3
Ballard	Milestone	15,600	24.0	5	20	60	17.1	25	3.1	35	15	0	79.3
Richmond	Winneshago	17,600	27.1	5	20	55	15.7	50	6.3	30	10	0	79.0
Midway	Whip-Poor-Will (projected ADT)	18,000	27.7	4	15	50	14.3	50	6.3	30	10	5	78.2
Midway	Hemlock (projected ADT)	18,000	27.7	4	15	50	14.3	50	6.3	30	10	5	78.2
Midway	Kernan (projected ADT)	18,000	27.7	4	15	50	14.3	50	6.3	30	10	5	78.2
College	Alton	18,700	28.8	4	15	48	13.7	75	9.4	30	10	0	76.9
College	Matthias	15,000	23.1	4	15	48	13.7	75	9.4	30	10	0	76.2
College	Matthias	15,000	23.1	4	15	50	14.3	62	7.8	30	10	5	75.1
Richmond	Parkway	18,800	28.9	4	15	51	14.6	50	6.3	30	10	0	74.7
Oneida	Foster	14,400	22.2	4	15	50	14.3	61	7.6	30	10	5	74.1
Meade	Florida	13,000	20.0	4	15	55	15.7	50	6.3	30	10	5	72.0
Calumet	Kernan	11,000	16.9	4	15	50	14.3	75	9.4	30	10	5	70.6
Meade	Apple Creek Trail Crossing	6,000	9.2	4	15	48	13.7	50	6.3	35	15	10	69.2
Meade	Grant	11,800	18.2	4	15	46	13.1	75	9.4	30	10	0	65.7
Providence	Apple Creek Trail	2,200	3.4	2	5	36	10.3	250	31.3	25	5	10	64.9
John	Emmers	7,800	11.7	3	10	48	13.7	75	9.4	30	10	10	64.8
Edgewood	Kwik Trip	4,000	6.2	3	10	37	11.1	100	12.5	35	15	0	62.8
Wisconsin	Owassa	6,900	10.6	4	15	51	14.6	50	6.3	35	15	0	61.4
Meade	Evergreen	6,000	9.2	4	15	50	14.3	50	6.3	35	15	0	59.8
Plank	Time Warner	6,000	9.2	2	5	44	12.6	50	6.3	35	15	10	58.1
Badger	Schneider	6,900	10.6	2	5	36	10.3	125	15.6	30	10	5	56.6
Kensington	Rail	6,500	10.0	4	15	48	13.7	50	6.3	25	5	5	55.0
Lawe	North	6,600	10.2	2	5	33	9.4	78	9.8	25	5	10	49.3
Franklin	Superior	4,500	6.9	3	10	48	13.7	100	12.5	25	5	0	48.1
Sioux	Walnut	5,500	8.5	2	5	38	10.9	150	18.8	25	5	0	48.1
Washington	Park	1,600	2.5	2	5	36	10.3	200	25.0	25	5	0	47.7
Taft	Clover	2,400	3.7	2	5	37	10.6	140	17.5	25	5	5	46.8
Glendale	Drew	3,900	6.0	2	5	39	11.1	113	14.1	25	5	5	46.3
Oneida	Marquette	7,800	12.0	2	5	37	10.6	66	8.3	25	5	5	45.8
Mason	Glendale	7,200	11.1	2	5	39	11.1	68	8.5	25	5	5	45.7
French	Ashbury	3,880	6.0	3	10	36	10.3	25	3.1	35	15	0	44.4
Valley	Schindler (E)	4,400	6.8	4	15	48	13.7	25	3.1	25	5	0	43.6
Prospect	Rodgers	7,126	11.0	2	5	36	10.3	57	7.1	25	5	5	43.4
Rankin	Eldorado	2,215	3.4	2	5	31	8.9	125	15.6	25	5	5	42.9
Prospect	Pierce	8,500	13.1	2	5	36	10.3	25	3.1	25	5	5	41.5
Walnut	Eighth	2,600	4.0	2	5	30	8.6	150	18.8	25	5	0	41.3
Glendale	Rosmar	2,900	4.5	2	5	40	11.4	50	6.3	35	15	0	41.2
Drew	Harris	3,900	6.0	2	5	36	10.3	75	9.4	25	5	5	40.7
Lawe	Pacific	6,250	9.6	2	5	33	9.4	50	6.3	25	5	5	40.3
Franklin	Parkway	3,400	5.2	2	5	36	10.3	75	9.4	25	5	5	39.9
Schaefer	Horizon	1,380	2.1	2	5	32	9.1	109	13.6	25	5	5	39.9
Taft	Carpenter	2,730	4.2	2	5	38	10.9	75	9.4	25	5	5	39.4
Carpenter	Coolidge	1,970	3.0	2	5	41	11.7	75	9.4	25	5	5	39.1
Spencer	Outagamie	3,000	4.6	2	5	45	12.9	50	6.3	25	5	5	38.7
Capitol	Witzke	4,500	6.9	2	5	36	10.3	50	6.3	25	5	5	38.5
Lawe	Vulkan St	4,500	6.9	2	5	36	10.3	50	6.3	25	5	5	38.5
Brewster	Mason	5,700	8.8	2	5	36	10.3	75	9.4	25	5	0	38.4
North	Bateman	2,900	4.5	2	5	36	10.3	75	9.4	25	5	5	38.2
Forest	Kensington	6,500	10.0	2	5	35	10.0	25	3.1	25	5	5	38.1
Prospect	Carver (Xavier)	6,300	9.7	2	5	36	10.3	25	3.1	25	5	5	38.1
Newberry	Teklah	4,800	7.4	2	5	41	11.7	25	3.1	25	5	5	37.2
South River	West	3,540	5.4	2	5	36	10.3	50	6.3	25	5	5	37.0
Pacific	Vine	2,515	3.9	2	5	41	11.7	50	6.3	25	5	5	36.8
Fremont	Madison	3,700	5.7	2	5	40	11.4	75	9.4	25	5	0	36.5
Telulah	Roeland	4,300	6.6	2	5	40	11.4	25	3.1	25	5	5	36.2
Washington	Linwood	4,850	7.5	2	5	37	10.6	25	3.1	25	5	5	36.2
Linwood	Packland	2,000	3.1	2	5	39	11.1	50	6.3	25	5	5	35.5
Florida	Durkee	1,900	2.9	2	5	38	10.9	50	6.3	25	5	5	35.0
Forest	Buchanan	2,200	3.4	2	5	36	10.3	50	6.3	25	5	5	34.9
Roeland	Jackson	2,200	3.4	2	5	36	10.3	50	6.3	25	5	5	34.8
Morrison	Parkway	1,000	1.5	2	5	42	12.0	50	6.3	25	5	5	34.8
Drew	Parkway	1,900	2.9	2	5	36	10.3	50	6.3	25	5	5	34.5
Oneida	Brewster	6,600	10.2	2	5	36	10.3	30	3.8	25	5	0	34.2
Mason	Grant	7,000	10.8	2	5	36	10.3	25	3.1	25	5	0	34.2
Oneida	Glendale	7,000	10.8	2	5	36	10.3	25	3.1	25	5	0	34.2
Lawe	Washington	6,800	10.6	2	5	36	10.3	25	3.1	25	5	0	34.0
Prospect	Ein	4,000	6.2	2	5	28	8.0	35	4.4	25	5	5	33.5
Glendale	Racine	6,400	9.8	2	5	36	10.3	25	3.1	25	5	0	33.3
Ashbury	Sourapple	1,100	1.7	2	5	36	10.3	50	6.3	25	5	5	33.2
Packard	Douglas	1,100	1.7	2	5	36	10.3	50	6.3	25	5	5	33.2
Providence	FaCreek	1,000	1.5	2	5	36	10.3	50	6.3	25	5	5	33.1
Meade	Atlantic	4,800	7.4	2	5	33	9.4	50	6.3	25	5	0	33.1
Cedar	Outagamie	975	1.5	2	5	34	9.7	50	6.3	25	5	5	32.5
Haymeadow	Arrowhead	1,300	2.0	2	5	32	9.1	50	6.3	25	5	5	32.4
Lindbergh	Lisa	715	1.1	2	5	33	9.4	50	6.3	25	5	5	31.8
Schaefer	Eric	1,380	2.1	2	5	36	10.3	25	3.1	25	5	5	30.5
Marquette	Eugene	715	1.1	2	5	39	11.1	25	3.1	25	5	5	30.4
Schaefer	Schaefer	1,120	1.7	2	5	36	10.3	25	3.1	25	5	5	30.1
Glendale	Elinor	1,500	2.3	2	5	32	9.1	25	3.1	25	5	5	29.6
Olde Oneida	Edison	4,000	6.2	2	5	36	10.3	25	3.1	25	5	0	29.6
Drew	Atlantic	3,400	5.2	2	5	32	9.1	25	3.1	25	5	0	27.5
Typical	Residential	500	0.8	2	5	33	9.4	25	3.1	25	5	0	23.3
Linwood	Winneshago	300	0.5	2	5	32	9.1	5	0.6	25	5	0	20.2

Category	Points
↓	↓
ADT	Count<650
1	5
3	15
4	20
5	25
Crossing Width	Feet<3.5
Pedestrians/day	Count<8
Speed Limit	Points
30 mph	10
35 mph	15
25 mph	5
40 mph	20
45 mph	25
Other Points	Points
School crossing	5
School crossing	5
Park	5
Sight Distance Limitations	5
Special Circumstances	1-10
Ped Crash History	1-10



"...meeting community needs...enhancing quality of life."

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

DATE: February 17, 2022

SUBJECT: Update on Transportation Utility Funding Study.

In September 2021, the Common Council awarded the Transportation Utility Funding Study to the Ehlers/raSmith team in response to Resolution #9-R-21. Below are highlights of what has transpired over the past few months.

- Meeting with Ehlers/raSmith to review several scenarios for them to develop for consideration by the Common Council.
- Communicating with other communities that are conducting, or considering conducting, Transportation Utility Funding studies.
- Tracking a lawsuit filed by the Wisconsin Institute for Law and Liberty against Town of Buchanan for their 2019 voter approved Transportation Utility Fee.
- Tracking proposed legislation regarding transportation user fees. Under LRB 5085, if revenues are realized through imposing a transportation user fee, property levies must be reduced by the same amount, unless a referendum is passed by voters to waive the property tax levy reduction.

We will continue to update the Committee as more information is available.

C: Mayor Jacob A. Woodford

