



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, January 24, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[22-0008](#) Minutes from December 6, 2021

Attachments: [Minutes from 12-6-21.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [22-0009](#) Approve Intergovernmental Agreement with the Town of Grand Chute and Outagamie County for the sanitary sewer servicing the Outagamie County Northwest Landfill.

Attachments: [Interdepartmental Agreement with Town of Grand Chute and Outagamie Cty.pdf](#)

- [22-0010](#) Approve City of Appleton On-Street Parklet Policy.

Attachments: [On-Street Parklet Policy.pdf](#)

- [22-0011](#) Request from Appleton Downtown Inc. for a street occupancy permit to place ice carvings throughout the downtown beautification strips for the weekend of February 18, 2022 for "Avenue of Ice"

Attachments: [Appleton Downtown Inc Avenue of Ice.pdf](#)

- [22-0012](#) Award 2022 Bridge Inspections Contract (Unit R-22) to Collins Engineers, Inc. in an amount not to exceed \$30,000.

Attachments: [Award 2022 Bridge Inspections Contract.pdf](#)

[22-0013](#) Award Contract for Memorial Drive Bridge Infrared Thermographic Survey and Ultrasonic Testing of the pins (Unit L-22) to AECOM Technical Services, Inc. in an amount not to exceed \$28,250.

Attachments: [Memorial Drive Bridge Contract Recommended for Award.pdf](#)

[22-0036](#) Request from AT&T for a street occupancy permit to place a cabinet in the W. Fourth Street terrace at 703 S. Walnut Street.

Attachments: [AT&T Street Occupancy Permit.pdf](#)

6. Information Items

[21-1690](#) Inspections Division Permit Summary Comparison Report for November, 2021.

Attachments: [Inspections Division Permit Summary.pdf](#)

[22-0014](#) Annual update to the 5-year Bike Lane and Trail Plan.

Attachments: [5 year Bike Lane-Trail Plan \(2022-2026\) 1-18-22.pdf](#)

[22-0015](#) Appleton's Salt Usage History

Attachments: [Appleton's Salt Usage History.pdf](#)

[22-0016](#) Modified Yard Site Hours

Attachments: [Modified Yard Site Hours.pdf](#)

[22-0017](#) Inspection Division Permit Summary Comparison Report for December 2021.

Attachments: [Inspection Division Permit Summary Comparison Report for December 2021.pdf](#)

[22-0018](#) 2022 Sidewalk Poetry Program

Attachments: [2022 Sidewalk Poetry Program.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Municipal Services Committee

Monday, December 6, 2021

4:30 PM

Council Chambers, 6th Floor

Due to technical equipment issues, the video for this meeting is unavailable.

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-1665](#)

Minutes from November 22, 2021

Attachments: [Minutes from November 22, 2021.pdf](#)

Firkus moved, seconded by Siebers, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-1578](#)

Proposed changes to Municipal Code Section 9, Division 3-Central Business District Street Vendors.

Attachments: [Municipal Code Section 9 Division 3 changes.pdf](#)
[List of Business on College Ave that serve food .pdf](#)

Fenton moved, seconded by Prohaska, to be amended "No sales shall be made within fifty (50) feet of the main entrance of a licensed food establishment during the hours said business is open unless written permission is granted". Roll Call. Motion fails by the following vote:

Aye: Fenton, Prohaska

Nay: Firkus, Siebers, Doran

Siebers moved, seconded by Prohaska to hold until next Municipal Services Committee meeting. Roll Call. Motion fails by the following vote:

*Aye: Fenton, Siebers
Nay: Prohaska, Firkus, Doran*

Motion by Prohaska to amend from 4 to 6 food trucks failed for lack of second.

Siebers moved, seconded by Prohaska to call the question. Roll Call. Motion carried by the following vote:

Aye: Firkus, Prohaska, Doran, Fenton & Siebers

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval.. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Prohaska, Doran and Siebers

Nay: 1 - Fenton

[21-1696](#)

Lawrence Street, from Appleton Street to Durkee Street, be reconstructed with concrete pavement and curb and gutter. The details of the proposed Lawrence Street reconstruction project are as follows:

Appleton St - Oneida St:

- New concrete pavement constructed to a width of 58' from back of curb to back of curb, which is 22' wider than the existing street within this portion of the project.
- 1 travel lane in each direction
- Dedicated left turn lane at Appleton Street for westbound traffic
- Dedicated bike lanes along both sides of the street
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- Raised intersection @ Oneida Street

Oneida St - Morrison St:

- New concrete pavement to be constructed to a width of 50' from back of curb to back of curb, which is 9' wider than the existing street within this portion of the project.
- 1 travel lane in each direction
- Dedicated bike lanes along both sides of the street
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- Raised intersection @ Morrison Street

Morrison St - Durkee St:

- New concrete pavement to be constructed to a width of 55' from back of curb to back of curb, which is 14' wider than the existing street within this portion of the project.
- 1 travel lane in each direction

- Dedicated bike lanes along both sides of the street
- Back-in angled parking along the north side of the street
- Parallel on-street parking along the south side of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- Raised intersection @ Durkee Street

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1697](#)

Oneida Street, from Lawrence Street to College Avenue, be reconstructed with concrete pavement and curb & gutter. The details of the proposed Lawrence Street reconstruction project are as follows:

- New concrete pavement to be constructed to a width of 38' from back of curb to back of curb, which is 4' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Parallel on-street parking along both sides of the street
- 2 marked mid-block crosswalks
- Proposed streetscape elements per Downtown Streetscape Design Guide

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1698](#)

Morrison Street, from Lawrence Street to Washington Street, be reconstructed with concrete pavement and curb and gutter. The details of the proposed Morrison Street reconstruction project are as follows:

Lawrence St - College Ave:

- New concrete pavement constructed to a width of 38' from back of curb to back of curb, which is 4' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Shared bike lanes
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide

- 2 marked mid-block crosswalks

College Ave -Washington St:

- New concrete pavement constructed to a width of 38' from back of curb to back of curb, which is 4' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Shared bike lanes
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- 1 marked mid-block crosswalk

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1699](#)

Durkee Street, from 200' south of Lawrence Street to Washington Street, be reconstructed with concrete pavement and curb and gutter. The details of the proposed Durkee Street reconstruction project are as follows:

200' south of Lawrence St - Lawrence St:

- New concrete pavement constructed to a width of 38' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.
- New concrete sidewalk extended to the south limits of the project along the east side of the street
- 1 travel lane in each direction
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- Cul-de-sac at south end of the block

Lawrence St - College Ave:

- New concrete pavement constructed to a width of 38' from back of curb to back of curb, which is 5' wider than the existing street within this portion of the project.
- 1 travel lane in each direction
- Shared bike lanes
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide

College Ave -Washington St:

- New concrete pavement constructed to a width of 38' from back of curb to back of curb, which is 7' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Shared bike lanes
- Parallel on-street parking along both sides of the street
- Proposed streetscape elements per Downtown Streetscape Design Guide
- 1 marked mid-block crosswalk

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1666](#)

Approve Department of Public Works 2022 Fee Schedules.

Attachments: [Dept. of Public Works 2022 Fee Schedule.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1667](#)

Approve proposed changes to Municipal Code Chapter 15 Solid Waste and Recycling to correspond with operational changes previously approved at Council.

Attachments: [Changes to Municipal Code Chapter 15.pdf](#)

Fenton moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1668](#)

Award 2022 Contract for Operation, Maintenance, Monitoring and Passive Vent Improvements at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$218,393.

Attachments: [2022 Contract for Operations, Maint-Closed Appleton Landfill .pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1689](#)

Request from AT&T for a permanent street occupancy permit to install a 5.5' x 5.5' x 3' utility cabinet in the Henry Street right-of-way near Buchanan Street.

Attachments: [AT&T permanent street occ.-Henry Street.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1691](#)

Approve changes to City of Appleton Brush Collection Policy.

Attachments: [Brush Collection Policy.pdf](#)

Fenton moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Prohaska, Doran and Fenton

Nay: 1 - Siebers

[21-1692](#)

Approve changes to City of Appleton Annual Leaf Collection Policy.

Attachments: [Annual Leaf Collection Policy.pdf](#)

Doran moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1693](#)

Approve 2022 Sole Source Purchase Request for various traffic equipment and technologies.

Attachments: [2022 Sole Source Purchase Request.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[21-1690](#)

Inspections Division Permit Summary Comparison Report for November, 2021.

Attachments: [Inspections Division Permit Summary.pdf](#)

7. Adjournment

Fenton moved, seconded by Prohaska, that the meeting be adjourned at 5:49 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

CITY OF APPLETON/TOWN OF GRAND CHUTE/OUTAGAMIE COUNTY
E. First Avenue and N. French Road

INTERGOVERNMENTAL AGREEMENT

DATE: January 2022

Sanitary Sewer in E. First Avenue and N. French Road

PROJECT TITLE: NW Landfill

The Town of Grand Chute, hereinafter called the "Town", through its undersigned duly authorized officers or officials, hereby enters into an agreement with the City of Appleton, through its Public Works Department, hereinafter called the "City", and Outagamie County, through its Recycling and Solid Waste Department, herein called "County" to install sanitary sewer to serve the Outagamie County Northwest Landfill.

PROPOSED IMPROVEMENT

Installation of 15" gravity sanitary sewer from existing City sewer in Zuehlke Drive, eastward beneath WI 441 continuing along E. First Avenue and across N. French Road (attached Exhibit A). The sanitary sewer is necessary to provide a direct connection for discharge of leachate from the future County Northwest Landfill.

TERMS AND CONDITIONS:

1. The County will be the lead agency for the sanitary sewer project in 2022 and will be responsible for all design, permitting and construction related costs.
2. The County will be responsible for obtaining all necessary permits and easements including all fees.
3. The County will be responsible for restoration of all construction disturbances following completion of construction.
4. The City will assume ownership and maintenance of all piping, manholes and accessories from the manhole on the west edge of French Road to the manhole connection in Zuelhke Drive. These features are shown in red on the attached Exhibit A. The City will provide construction inspection for this segment of the project.
5. The City will contribute a lump sum of \$112,000 to the County upon completion of the project.
6. The 15" sanitary sewer will be installed along the north side of E. First Avenue right-of-way minimizing damage to the E. First Avenue pavement. All restoration will be to Town standards and be County responsibility. Upon completion and acceptance of sanitary sewer, the gravity sewer will become public infrastructure owned and maintained by the City.
7. The sanitary lateral across N. French Road will be installed via jack and bore methods with specifications for restoration of bore and receiving pits per Town requirements. Upon completion and acceptance, the sanitary lateral will be the County's ownership and maintenance responsibility.
8. The Town will permit the County to utilize E. First Avenue for access to their jacking location for STH 441. In return the County will pulverize and pave the binder layer of E. First Avenue upon completion of their sanitary work. The County will be responsible for all costs associated with sanitary project including pulverizing the entire road surface and placing a 2-1/2" binder surface. The County will also surface and shoulder the roadway with a 2" HMA layer at the Town's expense. Interim repair and maintenance of the roadway up until surface paving and shouldering is complete is the County's responsibility.

9. All sewer and street plans and specifications for the improvements will be provided for the City's and Town's approval and records.

City of Appleton

Attest: _____
Printed Name: _____

By: _____
Jacob A. Woodford, Mayor

Attest: _____
Printed Name: _____

By: _____
Kami L. Lynch, City Clerk

Provision has been made to pay
the liability that will accrue under
this contract.

Approved as to form:

Anthony D. Saucerman, Finance
Director

Christopher R. Behrens, City
Attorney

Town of Grand Chute

Attest: _____
Printed Name: _____

By: _____
Jason Van Eperen, Town Chairman

Attest: _____
Printed Name: _____

By: _____
Angie M. Cain, Town Clerk

Approved as to form:

Charles D. Koehler
Attorney for the Town of Grand Chute

Outagamie County

Attest: _____
Printed Name: _____

By: _____
Thomas M. Nelson, County Executive

Attest: _____
Printed Name: _____

By: _____
Jeff King, County Clerk

Approved as to form:

Kyle J. Sargent
Corporation Counsel



"...meeting community needs...enhancing quality of life."

January 2022

CITY OF APPLETON ON-STREET PARKLET POLICY

The objective of this policy is to establish the guidelines in which on-street parking spaces may be reallocated to provide amenities and green space for the general public to sit and enjoy.

PROCEDURE

All requests for on-street parklets shall be submitted by a not-for-profit organization representing businesses to the Department of Public Works to be reviewed against the criteria set forth in this policy. Requests not meeting the criteria shall be denied administratively. Requests meeting the criteria shall be forwarded to the Municipal Services Committee and Common Council for consideration.

All written submittals shall contain the following information:

1. Name of sponsoring organization.
2. Location of requested parklet.
3. Number of parking stalls to be reallocated for parklet.
4. Dimensioned site plan including all details of parklet such as load bearing and railing force rating specifications, finishes, plant species, furniture, parklet covering(s), etc.
5. Maintenance plan including responsible party and how drainage will be provided along existing street gutter.
6. Documentation of support from immediately adjacent property/business owners.

APPROVAL CRITERIA

1. On-street parklets shall be permitted from May 1st through October 31st, unless they need to be removed for pre-determined special events.
2. On-street parklets shall be located at least one parking spot in from a corner or protected by bollards, sidewalk bump-out, or other city approved barrier.
3. Street has an existing parking lane.
4. Street is a two-lane roadway with a posted speed limit of 25 MPH or slower.
5. On-street parklets shall be required to provide a minimum of one square foot of city-approved reflective tape or other similar reflective material on each of the two corners that are adjacent to traffic.
6. On-street parklets shall include a minimum of one city-approved reflective soft hit post and one wheel stop on each end.
7. On-street parklets shall not be allowed in front of a fire hydrant, a maintenance hole, or public utility valve cover, or otherwise obstruct access to city infrastructure.
8. On-street parklets shall not extend more than 7 feet into the roadway.
9. On-street parklet deck must be flush with the curb and may not have more than a ½" gap from the curb.
10. On-street parklets shall not be allowed immediately adjacent to a sidewalk café.

11. On-street parklet must be ADA accessible with a minimum 36" ADA accessible entryway.
12. Platform of the on-street parklet may not impede street drainage and should have a 6" gap maintained between the body of the deck and the curb to facilitate the movement of water.
13. The perimeter of the parklet shall be enclosed utilizing planters, railings or cables. The enclosure system shall be visually permeable. If cables are used, vertical spacing between cables may not exceed 6".
14. All on-street parklet rails must be capable of withstanding a 200-pound horizontal force.
15. On-street parklet platform shall not exceed a 2% cross slope.
16. All furniture must be contained within the parklet.

PURCHASED PARKING FEE

1. A daily fee equal to that charged to bag a parking meter per purchased stall will be charged Monday through Saturday, for the duration of the parklet.
2. This fee will be billed to the sponsoring organization upon approval by the Common Council and is non-refundable.
3. Rates are subject to change by the Common Council.

PERMIT ISSUANCE

On-Street Parklet Permit shall be issued upon receipt of the following:

1. Common Council approval.
2. Purchased Parking Fee and Street Occupancy Permit Fee.
3. All other approvals and permits must be in place, including a Special Use Permit for alcohol consumption in city right-of-way.
4. Applicant shall provide a certificate of insurance to the City. The certificate of insurance shall name the "City of Appleton, its officers, council members, agents, employees and authorized volunteers" as additional insureds under applicant's commercial general liability insurance coverage. Applicant's commercial general liability policy must contain the following minimum coverages and limits:
 - a. Bodily Injury and Property Damage Liability, Each Occurrence Limit - \$1,000,000
 - b. Personal and Advertising Injury Limit - \$1,000,000
 - c. General Aggregate Limit - \$2,000,000
 - d. Product Liability (if food or drink will be sold by the applicant), each occurrence limit - \$1,000,000
 - e. Products Completed/Operations Aggregate - \$2,000,000
 - f. Medical Expense Limit (any one person) - \$5,000

If applicant will be permitting, selling, or serving alcoholic beverages in relation to the parklet use, applicant must carry liquor liability insurance with a minimum limit of \$1,000,00 each occurrence / \$1,000,000 aggregate limit.

Applicant agrees to maintain these minimum insurance coverages and limits for the duration of their permit.



December 16, 2021

Ms. Paula VandeHey
Director of Public Works - City of Appleton
100 N. Appleton St.
Appleton, WI 54911

Re: Avenue of Ice, February 18-20, 2022

Dear Ms. VandeHey:

Please accept this request for a Sidewalk Occupancy permit for our upcoming "Avenue of Ice", featuring ice carvings throughout downtown. The carvings would need to be placed on Friday, February 18, for a weekend opportunity for the community to be able to view. Spacing the carvings throughout downtown, will eliminate a chance of congregating in one area.

As in previous years, we would like to work with your department to place planters withing the amenity strip, (colored concrete), of College Avenue; to place the ice carvings on. A list of participating businesses and locations will be sent to you, as we near the date, thus giving your staff time to prepare.

Ice carvings are being ordered through Paul Salmon of Krystal Kleer Ice Carvings, as in previous years. If you have any questions or concerns, please do not hesitate to call or email me.

Thank you for your time and consideration.

A handwritten signature in black ink that reads "Meghan Warner". The signature is fluid and cursive, with the first letters of each word being capitalized and larger than the rest of the letters.

Meghan Warner
Event Coordinator
Appleton Downtown Inc.
meghan@appleatondowntown.org



"...meeting community needs...enhancing quality of life."

Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Chad Weyenberg, Project Engineer

DATE: January 10, 2022

RE: Notification of Award of Contract for 2022 Bridge Inspections (Unit R-22) to Collins Engineers, Inc., in an amount not to exceed \$30,000.

The State of Wisconsin requires that the City inspect, record and report to the State on the condition of its bridges every two years. The Department of Public Works requested proposals from five qualified Wisconsin consulting firms. The City received one qualified proposal from Collins Engineers, Inc. (\$29,941.60)

Collins Engineers, Inc. demonstrated the related experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach.

Therefore, staff recommends award of the 2022 Bridge Inspection Services Contract to Collins Engineers, Inc. in an amount not to exceed \$30,000.00



"...meeting community needs...enhancing quality of life."

Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Chad Weyenberg, Project Engineer

DATE: January 10, 2022

RE: Recommended of Award of Contract for Memorial Drive Bridge Infrared Thermographic Survey and Ultrasonic Testing of the Pins (Unit L-22) to AECOM Technical Services, Inc. in an amount not to exceed \$28,250

The Department of Public Works is contracting with AECOM Technical Services, Inc.(AECOM), in an amount not to exceed \$28,250 to provide Memorial Drive Bridge Infrared Thermographic Survey and Ultrasonic Testing of the Pins for the City of Appleton in 2022. The Wisconsin Department of Transportation (WisDOT) recommends Infrared Thermographic Surveys every ten years and Ultrasonic Testing of the Pins every five years. WisDOT requires us to report the condition of the pins into their HSI database. This contract will authorize AECOM to provide services enabling the City to meet these requirements.

The Department of Public Works requested proposals from five qualified consulting firms located in Wisconsin and Michigan. The City received two qualified proposals from AECOM and Collins Engineers, Inc. (\$29,500).

AECOM demonstrated the experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach.

AECOM performed the last Infrared Thermographic Survey on the Memorial Drive Bridge, so they are familiar with the bridge and the City of Appleton requirements.

Based on this, we recommend awarding the contract to AECOM in an amount not to exceed \$28,250.

**ELECTRIC IN THE AREA IS AERIAL
THERE IS NO BURIED ELECTRIC AT
THIS LOCATION**



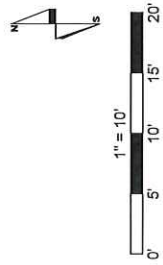
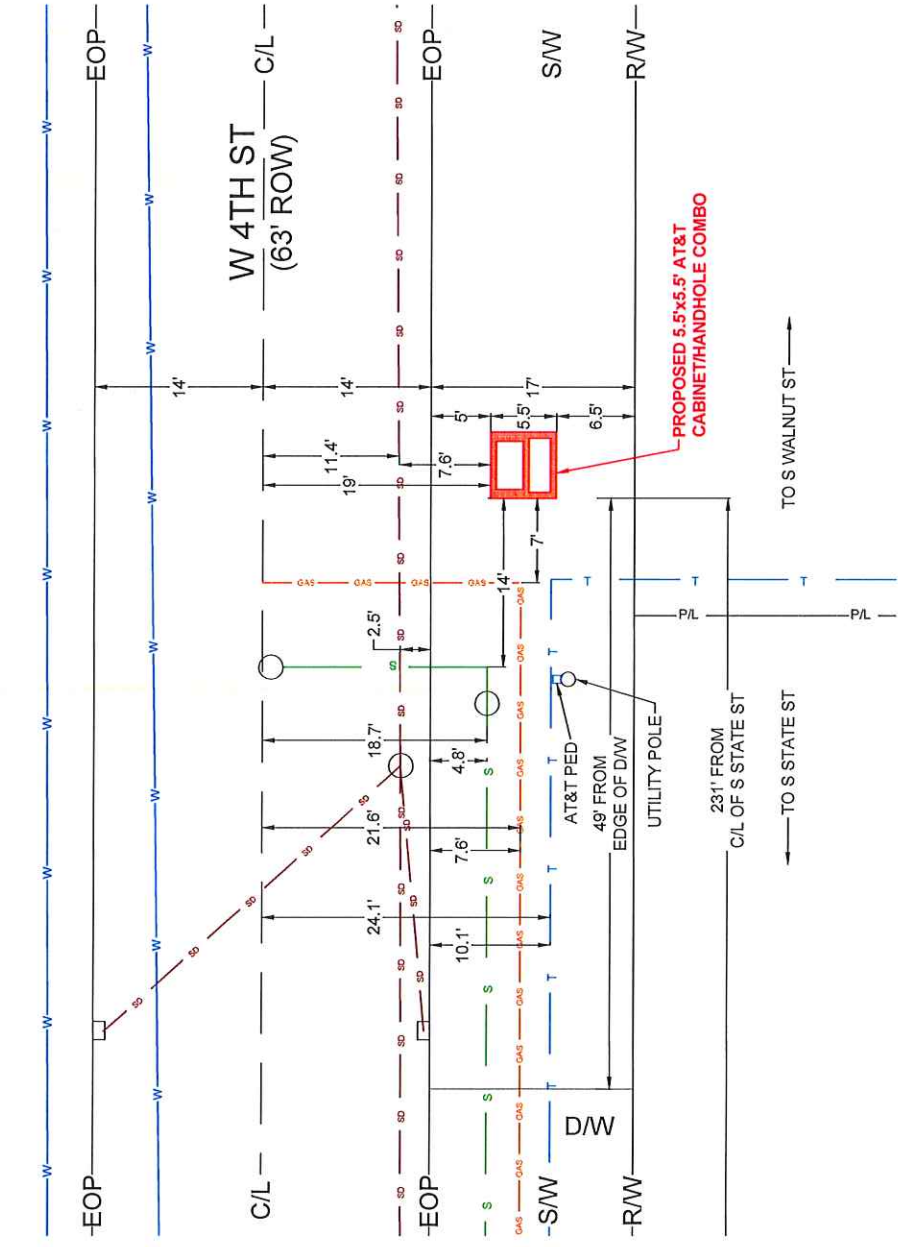
ISSUE	DATE
1	01-2022

LEGEND	
	SA CABINET
	VAD CABINET
	SUB BOX
	STREETLIGHT
	STANDALONE
	MONUMENT
	POLE
	MANHOLE
	ROAD SIGN
	BOLLARD
	POTHOLE
	FENCE LINE
	TREE
	HEDGE
	DIG PIT
	ROW
	BOC
	LIP OF GUTTER
	FOW
	BOW
	EOD
	EOW
	SW
	PS
	DIW
	C/L
UTILITIES	
	WATER
	TELEPHONE
	ELECTRIC
	SANITARY SEWER
	STORM DRAIN
	GAS
	WATER VALVE
	WATER METER

CALL USA TOLL FREE
48 HRS PRIOR TO DIGGING
FOR ALL SUBSTRUCTURE
LOCATIONS
800-227-2600 or 811

PEARCE SERVICES
1222 VINE ST. SUITE 301
PASO ROBLES, CA 93448
Tel: (805) 467-2528 Fax: (805) 467-2529

DA # 4737PA
GEOICO IN09
EXCHANGE APPLW01
ENGR. MATUSZAK, KYM TEL. 720-617-0948
ENGR. ARC
TYPE OF CONSTRUCTION SIGAPOWER PROJECT
PERMIT PLAN
ROJEST. NO. A01YENE
DWG. 1 OF 1





PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: Effective Date: Expiration Date: Fee: Paid (yes or no):

Rev. 04-10-15

Applicant Information

Name (print): Lisa Suprenand Company: AT&T
Address: 70 E Division St Telephone: 920-202-0652 FAX:
Fond du Lac, WI e-mail: ad5647@att.com
Applicant Signature: Date: 1-19-22

Occupancy Information

General Description: 5.5' X 5.5' CABINET & HANDHOLE COMBO PLACED IN RIGHT OF WAY
Street Address: Approx 519 4th St Tax Key No.:
Street: From: To:
Multiple Streets:

(Department use only)

Table with 3 columns: Occupancy Type, Sub-Type, Location. Includes options like Permanent (\$40), Temporary - max. 35 days (\$40), Sandwich Board, Tables / Chairs, Sidewalk, etc.

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
Other:

Traffic Control Requirements

Type of Street: Proposed Traffic Control:
Arterial/CBD City Manual Page(s)
Collector State Manual Page(s)
Local Other (attach plan)
Approved by: Date:
Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
Additional Requirements:

This permit approval is subject to the following conditions:

- 1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
5.
6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them.

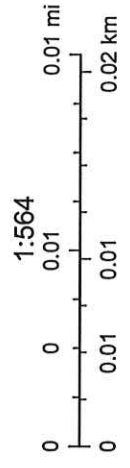
APPROVED BY: (Department of Public Works) DATE:

ArcGIS Web Map



1/19/2022, 10:12:12 AM

-  City Parcels
-  CityLimits



Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/21 Thru 11/30/21

Report Date: 12/1/2021



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2020	1,063	80,984,844	350,709.50
	2021	1,123	146,810,626	329,959.28
		5.64 %	81.28 %	-5.92 %
DISPLAY SIGN	2020	103	533,176	4,230.00
	2021	93	626,928	3,840.00
		-9.71 %	17.58 %	-9.22 %
ELECTRICAL	2020	654	8,253,439	116,721.32
	2021	699	21,387,794	171,066.07
		6.88 %	159.14 %	46.56 %
EROSION CNTL	2020	37		4,540.00
	2021	47		5,542.00
		27.03 %	%	22.07 %
HEATING	2020	821	11,565,147	75,566.79
	2021	949	26,641,245	87,090.61
		15.59 %	130.36 %	15.25 %
PLAN REVIEW	2020	102		32,707.50
	2021	111		39,722.50
		8.82 %	%	21.45 %
PLUMBING	2020	462	5,532,404	40,530.00
	2021	547	10,821,727	50,050.00
		18.40 %	95.61 %	23.49 %
SEWER	2020	241	1,878,211	25,288.40
	2021	257	1,838,665	26,991.99
		6.64 %	-2.11 %	6.74 %
WELL	2020	11		400.40
	2021	6		240.00
		-45.45 %	%	-40.06 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/21 Thru 11/30/21

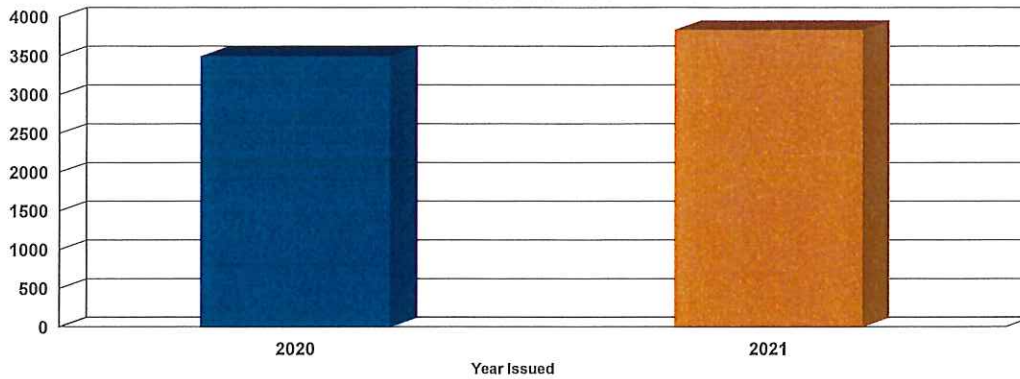
Report Date: 12/1/2021



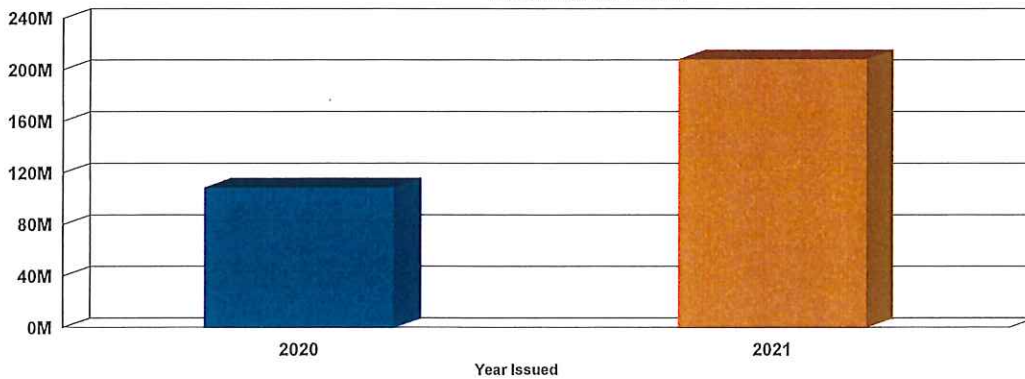
"...meeting community needs...enhancing quality of life."

	2020	2021
Permits	3494	3832
Estimated Cost	108,747,221.00	208,126,985.00
Receipt Amount	650,693.91	714,502.45

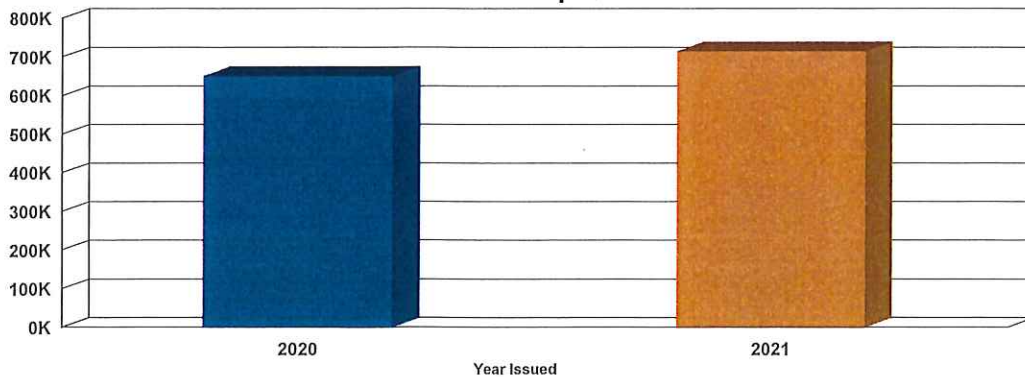
Number of Permits



Estimated Cost



Receipt Amount

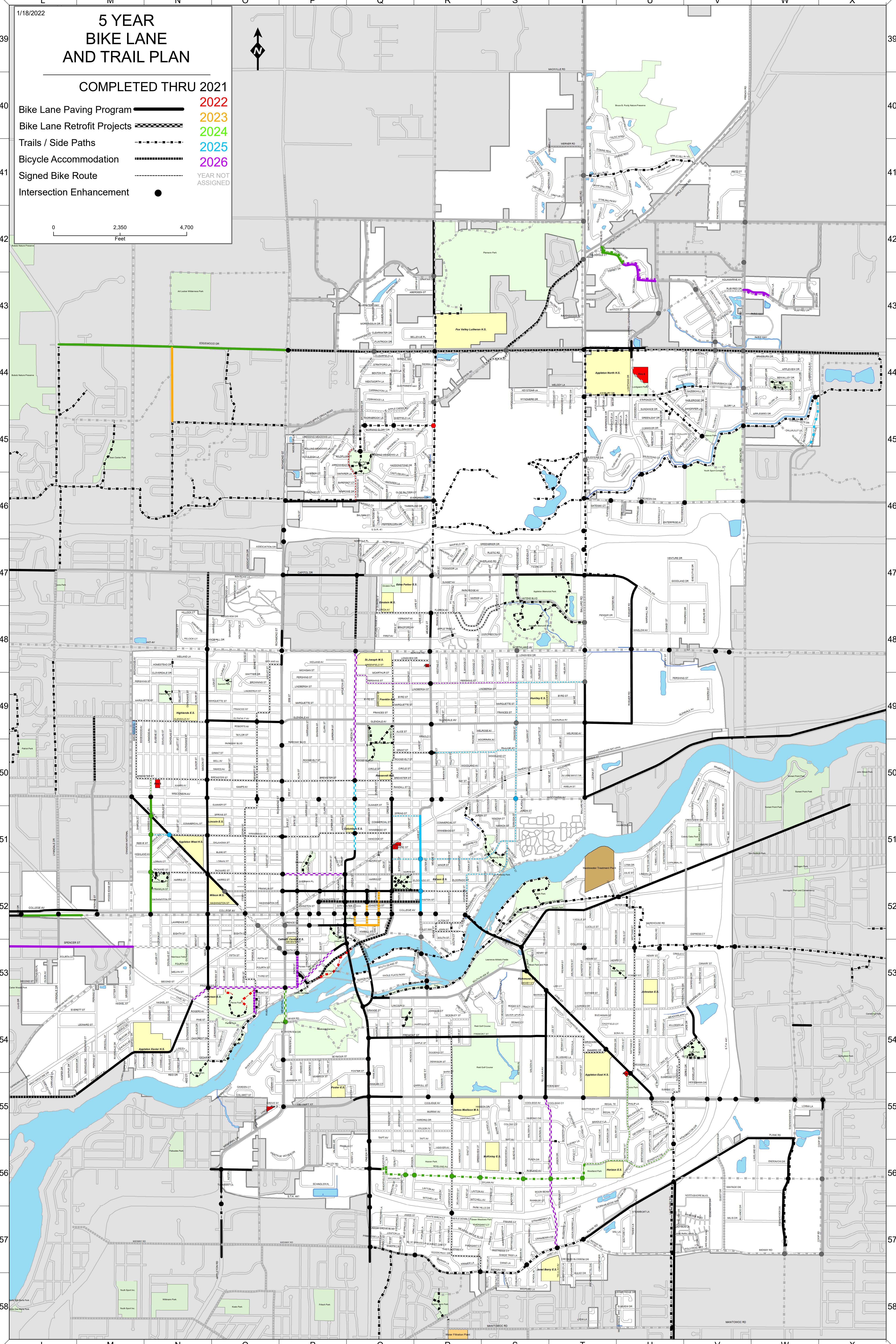
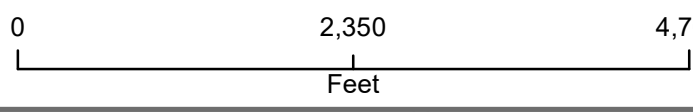


5 YEAR BIKE LANE AND TRAIL PLAN

COMPLETED THRU 2021

- Bike Lane Paving Program
- Bike Lane Retrofit Projects
- Trails / Side Paths
- Bicycle Accommodation
- Signed Bike Route
- Intersection Enhancement

- 2022
- 2023
- 2024
- 2025
- 2026
- YEAR NOT ASSIGNED

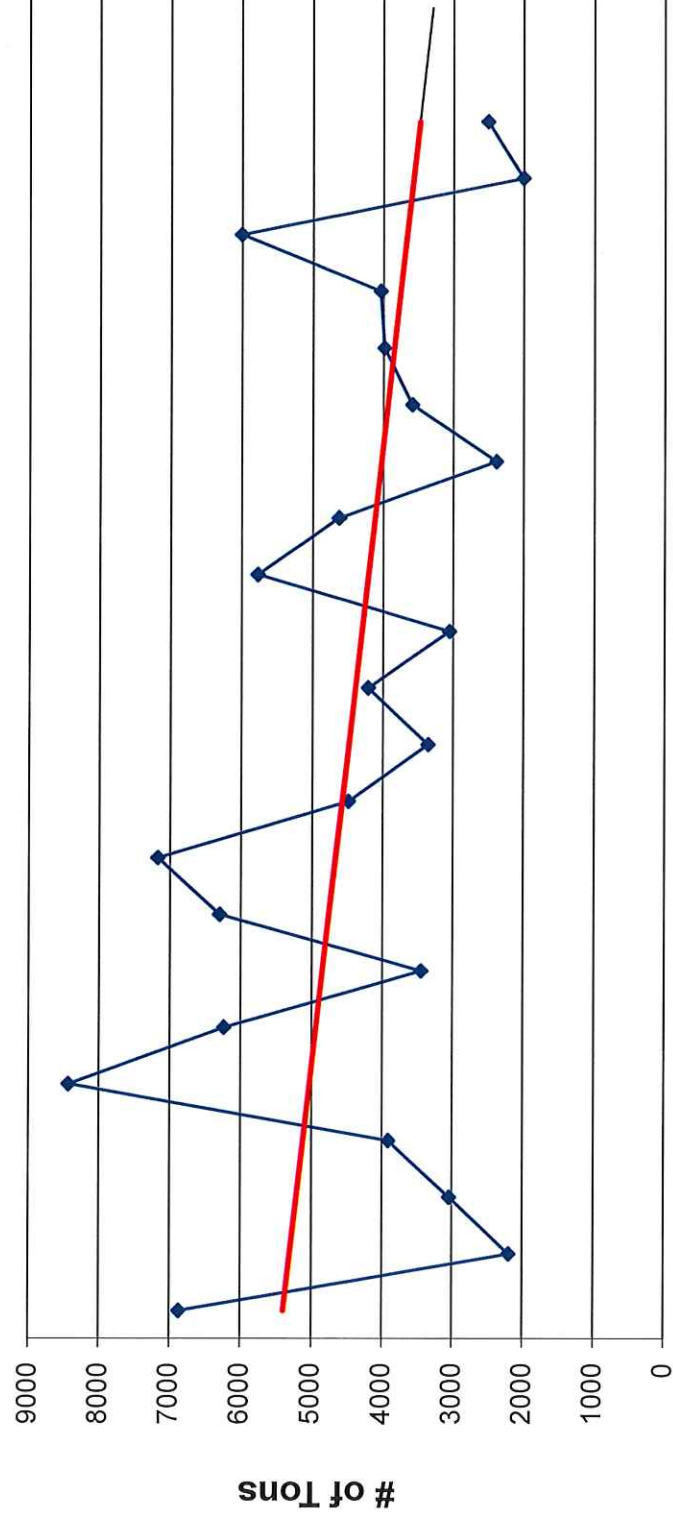


<u>YEAR</u>	<u>TONS</u>
2000	6862
2001	2194
2002	3041
2003	3906
2004	8424
2005	6231
2006	3442
2007	6293
2008	7166
2009	4484
2010	3349
2011	4205
2012	3051
2013	5767
2014	4621
2015	2383
2016	3575
2017	3979
2018	4034
2019	5994
2020	2002
2021	2508

TOTAL = 97511

Average : 4432.3

Appleton's Salt Usage History



Years 2000- 2021

YARD WASTE

TWO YARD WASTE DROP-OFF SITES

GLENDALE YARD WASTE SITE – 2625 E. Glendale Avenue

2021 Summer Season- April 2, 2021 – November 22, 2021

Friday, Saturday, Sunday, & Monday 8 a.m. - 5:45 p.m.

2021-2022 Winter Season- November 23, 2021 – March 31, 2022

Friday, Saturday, Sunday, & Monday 9 a.m. - 4:45 p.m.

2022 Summer Season- April 1, 2022 – November 21, 2022

Friday, Saturday, Sunday, & Monday 8 a.m. - 5:45 p.m.

GLENDALE SITE ACCEPTED ITEMS & DROP-OFF FEES

(Cash or Check Only)

WHITMAN YARD WASTE SITE – 701 S. Whitman Avenue

2021 Season - April 2, 2021 – November 22, 2021

Friday, Saturday, Sunday, & Monday 8 a.m. - 5:45 p.m.

Closed for Season - November 23, 2021 – March 31, 2022

2022 Season - April 1, 2022 – November 21, 2022

Friday, Saturday, Sunday, & Monday 8 a.m. - 5:45 p.m.

The Whitman Site accepts grass clippings, brush, yard waste and motor oil only. No antifreeze or household waste accepted.

Attendant on-site.

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Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2020	1,103	93,988,502	370,584.50
	2021	1,184	161,152,410	391,562.28
		7.34 %	71.46 %	5.66 %
DISPLAY SIGN	2020	112	591,222	4,590.00
	2021	103	708,713	4,240.00
		-8.04 %	19.87 %	-7.63 %
ELECTRICAL	2020	726	10,087,925	131,895.44
	2021	760	22,039,235	180,686.15
		4.68 %	118.47 %	36.99 %
EROSION CNTL	2020	38		4,640.00
	2021	49		5,742.00
		28.95 %	%	23.75 %
HEATING	2020	881	12,453,806	82,506.76
	2021	1,029	27,358,363	94,746.38
		16.80 %	119.68 %	14.83 %
PLAN REVIEW	2020	109		36,022.50
	2021	120		41,927.50
		10.09 %	%	16.39 %
PLUMBING	2020	507	5,912,814	43,471.00
	2021	599	12,124,254	60,476.00
		18.15 %	105.05 %	39.12 %
SEWER	2020	257	1,961,439	27,609.40
	2021	284	2,165,283	29,987.99
		10.51 %	10.39 %	8.62 %
WELL	2020	11		400.40
	2021	6		240.00
		-45.45 %	%	-40.06 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

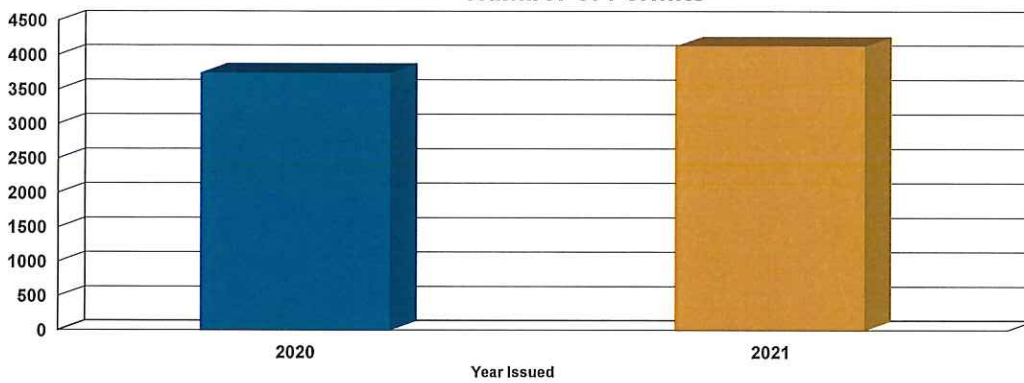
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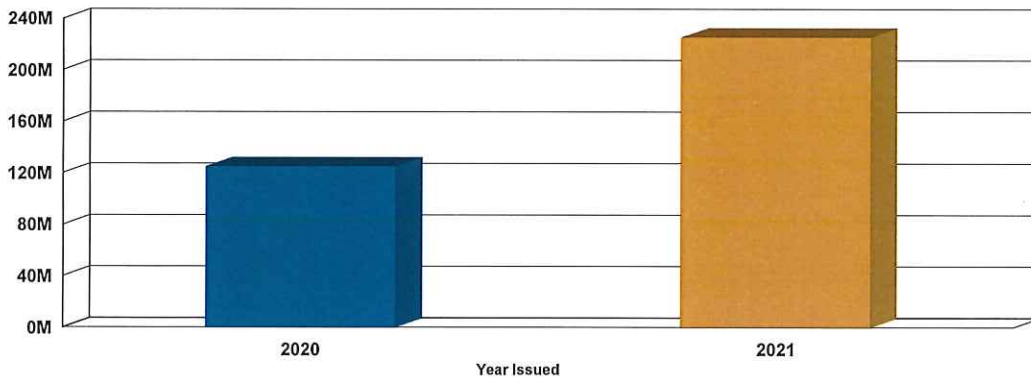


	2020	2021
Permits	3744	4134
Estimated Cost	124,995,708.00	225,548,258.00
Receipt Amount	701,720.00	809,608.30

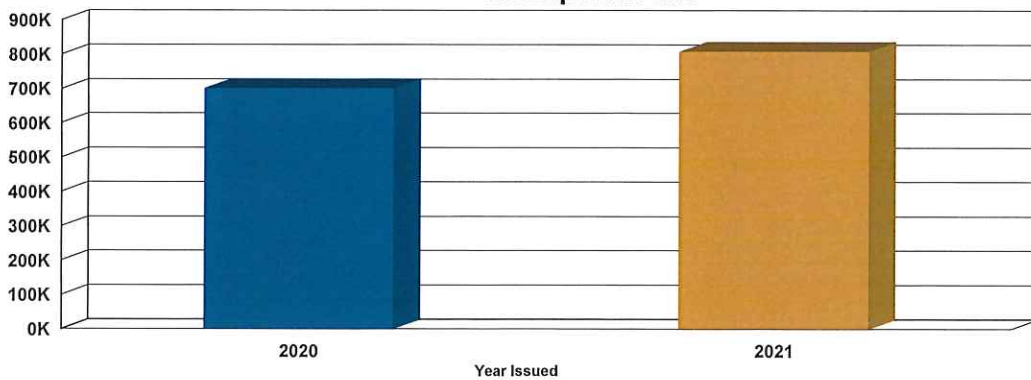
Number of Permits



Estimated Cost



Receipt Amount



Appleton's 2022 Sidewalk Poetry Program

PURPOSE

The City of Appleton's Department of Public Works is entering our seventh year of a new and exciting venture. The idea (created by Saint Paul's City Artist in Residence, Marcus Young) is to transform the city's sidewalks into an open poetry book. By using our current sidewalk maintenance program and stamping poems into sidewalk squares throughout the city, we can create everyday moments of open-air reading for our residents!

PROCESS

Sidewalk poetry is stamped in sidewalks on city-owned property (adjacent to parks, city-owned buildings, etc.) and public sidewalks in neighborhoods throughout the City. A map of all current poem locations can be found on the City's webpage.

The City is once again soliciting original poetry from Appleton residents and will select up to 5 poems to install as part of the annual Sidewalk Poetry Program. Poems must be submitted by February 18, 2022 to paula.vandehay@appleton.org. Selected poems will be announced on April 6, 2022.

GUIDELINES

- All residents of Appleton and students of the Appleton Area School District are eligible to submit their original poetry.
- Poems can be previously published or unpublished, as long as it is original work by the entrant.
- Applicants may submit one poem per year.
- Subject matter must be appropriate for the general public.
- Poems must fit within a maximum of 10 lines (including title), 35 characters per line including spaces, and 225 characters overall including spaces.
- All poems are reviewed for appropriateness for this program.