



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, October 11, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-1353](#) Minutes from September 15, 2021

Attachments: [Minutes from September 15, 2021.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [21-1354](#) Request from Supreme Tattoo Society for a street occupancy permit to place a picnic table in the College Avenue beautification strip at 612 W. College Avenue.

Attachments: [Supreme Tattoo-street occupancy permi.pdf](#)

- [21-1355](#) Request from Brian Hodgkiss Injury Lawyers to install signage on the College Avenue Skywalk. This request is consistent with the College Avenue Skywalk Agreement.

Attachments: [Brian Hodgkiss Injury Lawyers-Signage.pdf](#)

- [21-1358](#) Request from Greenfire for a street occupancy permit for their construction fencing and staging area to extend 30 feet into the Oneida Street right-of-way at 135 E. College Avenue from October 11, 2021 through March 1, 2022.

Attachments: [Greenfire project-Zuehlke bldg-street occupancy permit.pdf](#)

[21-1364](#) Request from Blue Sky Contractors for a street occupancy permit for their crane to extend 2 feet into the alley behind 322 W. College Avenue from October 7, 2021 through July 1, 2022.

Attachments: [Blue Sky Contractors.-318 W College-crane.pdf](#)

[21-1158](#) Request from Grant Thompson Construction, Inc. for a street occupancy permit to place a dumpster in the Roosevelt Street right-of-way at 610 E. Roosevelt Street from August 6, 2021 through October 8, 2021.

Attachments: [Grant Thompson-610 E Roosevelt St.pdf](#)

Grant Thompson requested to extend through October 31, 2021

Legislative History

8/9/21	Municipal Services Committee	recommended for approval
8/18/21	Common Council	approved

[21-1406](#) Request from Security Luebke Roofing for a street occupancy permit to place a small crane on the corner of Douglas Street and 4th Street from October 7, 2021 through October 31, 2021.

Attachments: [Security Luebke-1635 W Spencer St.pdf](#)

6. Information Items

[21-1365](#) Proposed Modification to the Department of Public Works Table of Organization-CEA and Parking Utility.

Attachments: [DPW-Table of Organization CEA & Parking Utility.pdf](#)

[21-1366](#) Inspection Division Permit Summary Comparison Report for September, 2021.

Attachments: [Inspection Div. Report September, 2021.pdf](#)

[21-1367](#) BIRD e-scooter Report.

Attachments: [BIRD e-scooter Report.pdf](#)

[21-1368](#) Parking Utility Revenue Report for September, 2021.

Attachments: [Parking Utility Revenue Report-September, 2021.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Wednesday, September 15, 2021

6:45 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-1299](#) Minutes from August 23, 2021

Attachments: [Minutes from August 23, 2021.pdf](#)

Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-1300](#) Recommend contract award for public safety camera server to Cable Com LLC in an amount not to exceed \$29,400.26.

Attachments: [Contract for public safety camera server-Cable Com LLC.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1303](#) Request from Red Lion Hotel for a street occupancy permit to place dumpsters on College Avenue (meters CAW 305, 307, 309, 311 & 313) intermittently through December 31, 2021.

Attachments: [Red Lion street occupancy permit.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1189](#)

Resolution #11-R-21
Sidewalks Near Linwood Park

Attachments: [#11-R-21 Linwood Park Sidewalks.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[21-1301](#)

BIRD e-scooter Report.

Attachments: [BIRD e-scooter Report.pdf](#)

[21-1302](#)

Inspections Division Permit Summary Comparison Report for August, 2021.

Attachments: [Inspection Report August, 2021.pdf](#)

7. Adjournment

Siebers moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: Effective Date: Expiration Date: Fee: Paid (yes or no):

Rev. 04-10-15

Applicant Information: Name (print): Kona Xiong, Company: Supreme Tattoo Society, Address: 612 W. College Ave., Appleton WI 54911, Telephone: 202579004, FAX: e-mail: kani.booking@gmail.com, Applicant Signature: [Signature], Date:

Occupancy Information: General Description: Picnic table, Street Address: 612 W. College Ave., Tax Key No.: Street: From: To: Permanent, Multiple Streets:

(Department use only) Occupancy Type: Permanent (\$40) [checked], Sub-Type: Tables / Chairs [checked], Location: Sidewalk [checked], Terrace [checked], Roadway []

Additional Requirements: Plan/Sketch [], Certificate of Insurance [], Bond [], Other []

Traffic Control Requirements: Type of Street: Arterial/CBD [], Collector [], Local [], Proposed Traffic Control: City Manual Page(s) [], State Manual Page(s) [], Other (attach plan) [], N/A [], Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure. Additional Requirements:

- This permit approval is subject to the following conditions: 1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy. 2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application. 3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met. 4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted. 5. 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: (Department of Public Works) DATE:



SUPREME
TATTOO SOCIETY

TATTOOS

612

OPEN

SALE
9373



FASTSIGNS
More than fast. More than signs.

135 S. Casaloma Drive | Appleton, Wisconsin
p 920.954.9778 f 920.954.9556 e 267@fastsigns.com
fastsigns.com/267

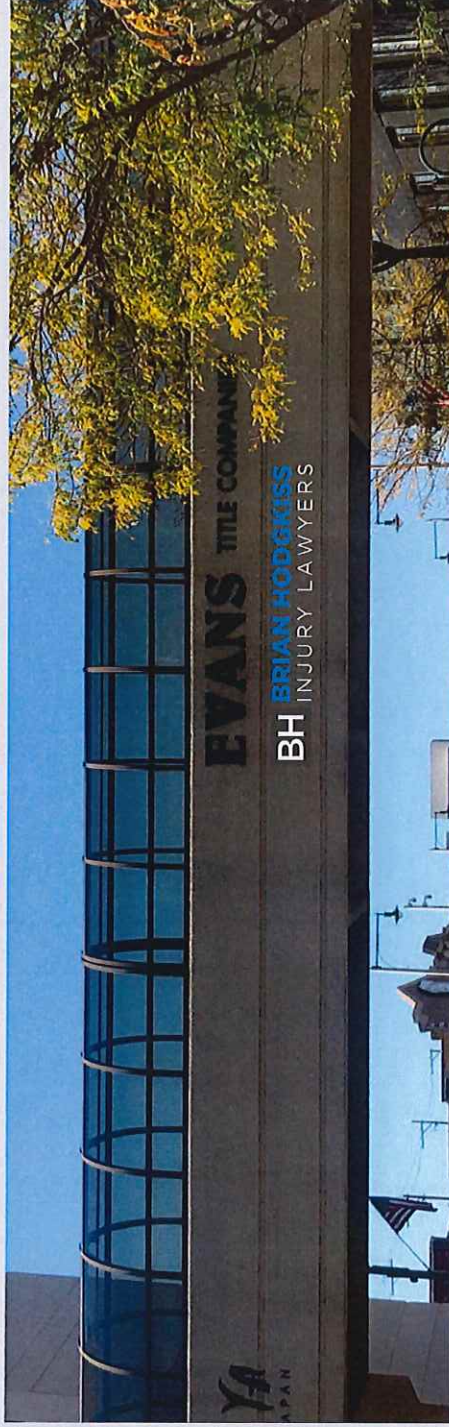
Quantity
1

187.5"

36.5"

146.6"

25" **BH** **BRIAN HODGKISS** 11.8"
INJURY LAWYERS 8.9"



ITEM DESCRIPTION

A. • Dimensional Letters •

B.

C.

D.

Other requirements:

Square Footage:

COLORS SHOWN ON THIS DOCUMENT ARE A CONCEPTUAL REPRESENTATION ONLY. IF YOU NEED TO SEE A SAMPLE OF THE ACTUAL COLOR BEFORE APPROVING THE PROOF, PLEASE REQUEST A PHYSICAL COLOR SAMPLE FROM YOUR SALES REPRESENTATIVE.

This rendering is the property of Fastsigns® International, Inc. The borrower agrees it shall not be reproduced, copied or disposed of directly or indirectly, nor used for any purpose without permission from Fastsigns® International, Inc.

This rendering is private & confidential

Client signature for approval: **X** _____

Date: _____ / _____ / _____

By signing this release, you are approving production of the work as specified on this document. Please examine all proofs carefully for accuracy.

Paula Vandehey

From: Linda Garvey <lgarvey@appletonpvh.com>
Sent: Tuesday, September 28, 2021 2:31 PM
To: Chip Seidler
Cc: Paula Vandehey
Subject: RE: skywalk signage

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I approve the location of the new sign on the skywalk. Thanks and have a great day!

Linda Garvey | Hotel GM
T 9207338000ext1660 | lgarvey@appletonpvh.com

Red Lion Hotel Paper Valley
333 W College Ave Appleton WI 54911 US
redlion.com | [Facebook](#) | [Twitter](#)



From: Chip Seidler [mailto:chip.seidler@fastsigns.com]
Sent: Tuesday, September 28, 2021 2:24 PM
To: Linda Garvey <lgarvey@appletonpvh.com>
Cc: Paula Vandehey <Paula.Vandehey@appleton.org>
Subject: Re: skywalk signage

Hi Linda,

It was a pleasure to meet with you this morning!

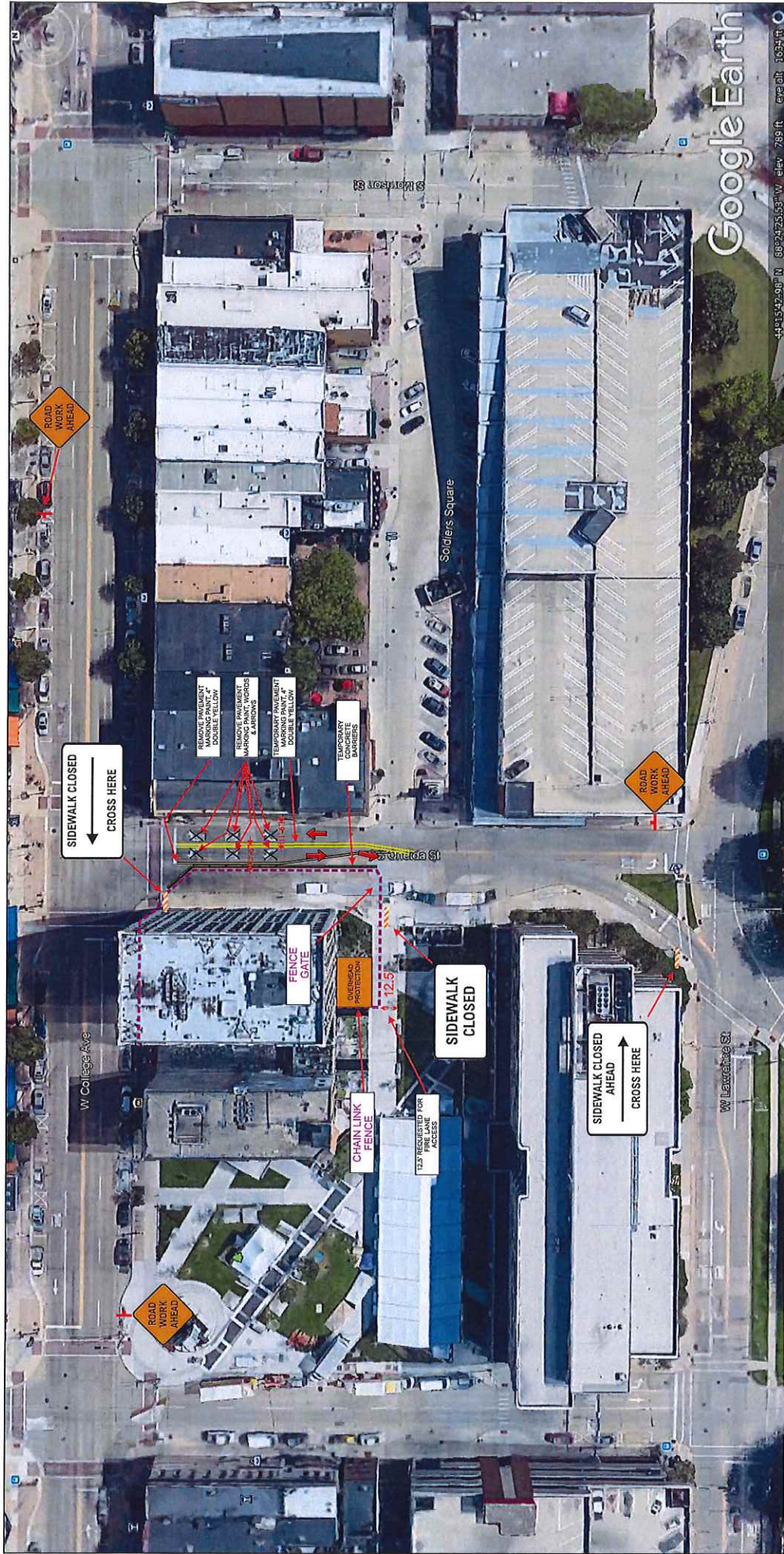
The first proof below is for the Brian Hodgkiss Injury Lawyers metal letters added to each side of the walkway above College Avenue. The second proof shows the addition of the Vince Lombardi's Steakhouse letters if you want those added at the same time.

Paula, if we get Linda's approval, please let me know the next steps for applying for the permit and seeking approval from the Municipal Services Committee and Council.

I can be reached most easily at 920-450-0202 if either of you have any questions.

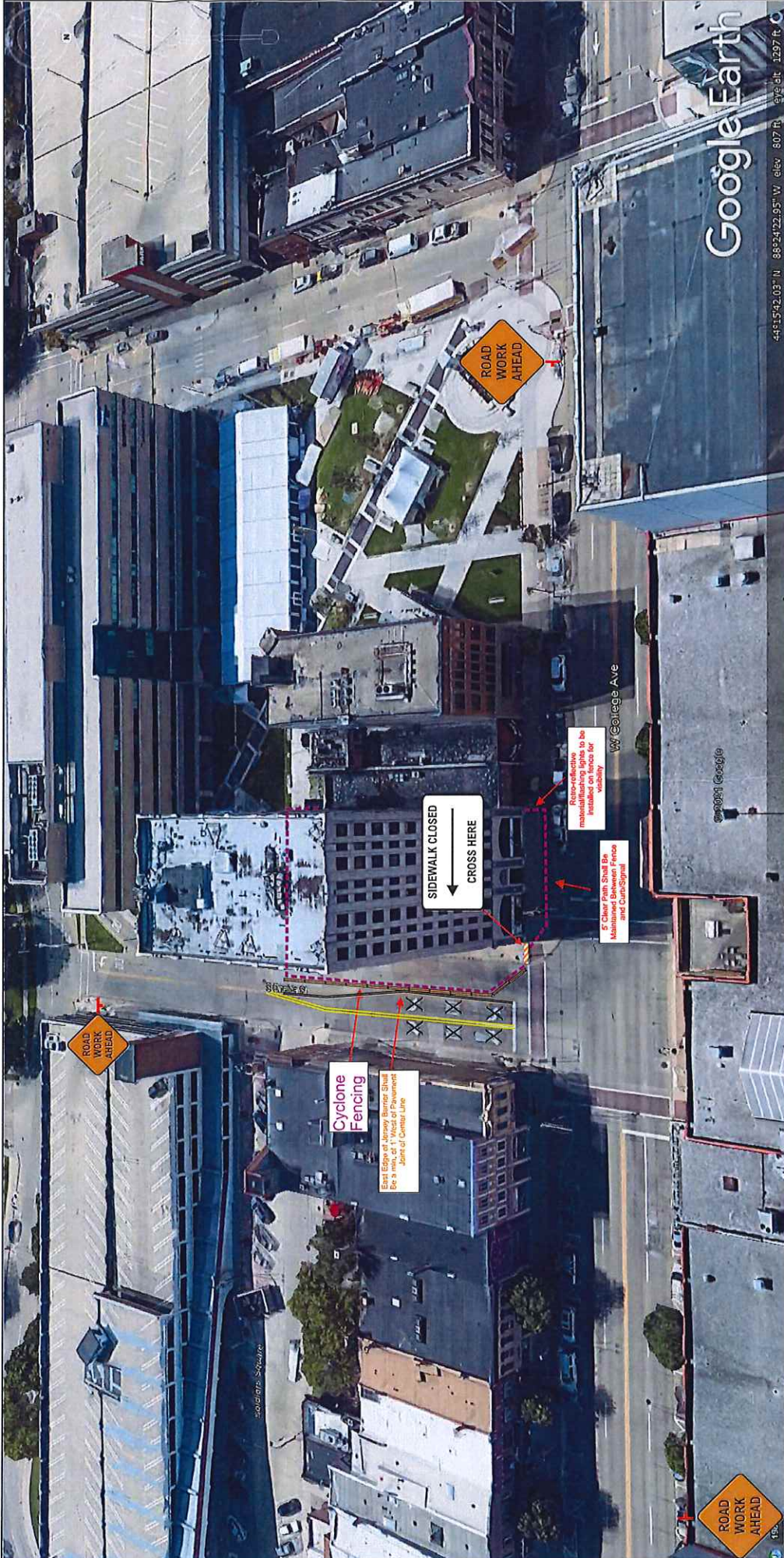
Regards,

Chip



Google Earth
 44°13'42.96" N 88°24'25.55" W, elev. 789 ft. epsg:4326
 44°13'42.96" N 88°24'25.55" W, elev. 789 ft. epsg:4326

<p>Owner CITY OF APPLETON</p>	<p>Project Name ZUERLICH BUILDING RENOVATION</p>	<p>Project Number GREENFIRE</p>
<p>Prime Contractor GREENFIRE</p>	<p>Phone 920-725-0757</p>	<p>Traffic Control Contractor Warning Lites of Appleton, Inc.</p>
<p>Prepared By Lance G Manuel</p>	<p>Sheet Number 1</p>	<p>Date 07/28/2021</p>
<p>LEGEND</p> <p>SIGN SYMBOL</p> <ul style="list-style-type: none"> DRUM WITH/WITHOUT LIGHT TYPE III BARRICADE DIRECTION OF TRAFFIC 		
<p>GENERAL NOTES:</p> <p>THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. THE CITY OF APPLETON ASSUMES NO LIABILITY FOR LAYOUT OF TRAFFIC CONTROL PLAN. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.</p>		
<p>START DATE & TIME</p>	<p>DURATION:</p>	<p> Warning Lites Of Appleton, Inc. 1-800-725-0757 "Safety Is Our Business" www.warningliteswi.com</p>



Owner	CITY OF APPLETON		
Project Name	ZUERLICH BUILDING RENOVATION		
Project Number			
Prime Contractor	GREENFIRE	Traffic Control Contractor	Warning Lites of Appleton, Inc.
Phone	920-725-0757	Sheet Number	2
Prepared By	Lance G MaueI		
Date	07/28/2021		

LEGEND	
	DRUM WITH/WITHOUT LIGHT
	TYPE III BARRICADE
	DIRECTION OF TRAFFIC

GENERAL NOTES:
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 THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN.
 THE CITY OF APPLETON ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN.
 THE EXACT NUMBER, LOCATION AND SPACING OF ALL SIGNS AND CHANGES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

START DATE & TIME

DURATION:

920-725-0757



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: _____
 Effective Date: _____
 Expiration Date: _____
 Fee: _____
 Paid (yes or no): _____

Rev. 04-10-15

Applicant Information

Name (print): Ethan Fett Company: Blue Sky Contractors, LLC
 Address: 2300 W. Everett St. Telephone: 920-733-1250 FAX: 920-733-1256
Appleton WI 54914 e-mail: ethan@builditblue.net
 Applicant Signature: *Ethan Fett* Date: 9.28.21

Occupancy Information

General Description: 318 W. College Ave. Project-Alley in Back
Tower crane 10.7.2021, close alley west edge of Evans Title "alley closed signs" east side of Sakura.
 Street Address: _____ Tax Key No.: 312024300
 - or -
 Street: _____ From: October 7, 2021 (7am) To: October 7, 2021 (2pm)
 Multiple Streets: _____

(Department use only)

Occupancy Type	Sub-Type	Location
<input type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Roadway
<input type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A

Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
 Additional Requirements: _____

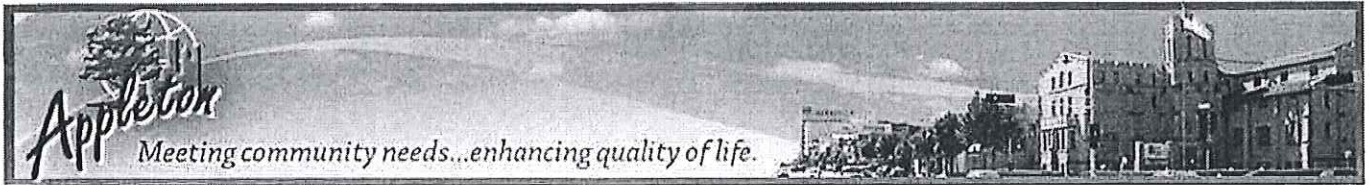
Type of Street: Arterial/CBD Collector Local
 Proposed Traffic Control: City Manual Page(s) State Manual Page(s) Other (attach plan)
 Approved by: _____ Date: _____

- This permit approval is subject to the following conditions:
1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
 2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
 3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
 4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
 - 5.
 - 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: _____ DATE: _____
 (Department of Public Works)



Step 1: Select Payments Step 2: Review and Submit Step 3: Confirmation and Receipt

Step 3: Confirmation and Receipt

Result: Payment Authorized
Confirmation Number: 101035518

Your payment has been authorized successfully and payment will be processed.

The City of Appleton Inspections thanks you for your payment. For questions about your account, please call 920-832-6413. Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Street Occupancy Permit payment of \$40.00 on Permit Description Temporary - \$40	\$40.00

Customer Information

First Name: JaTame
Last Name: Schabo
Address Line 1: 2300 W. Everett St.
Address Line 2:
City: Appleton
State: Wisconsin
Zip Code: 54914
Phone Number: 920-733-1250
Email Address: jatame@bullditblue.net

Subtotal:	\$40.00
Convenience Fee:	\$1.50
Total Payment:	\$41.50

Payment Information

Payment Date: 09/29/2021
Card Type: Visa
Card Number: *****4588

Print

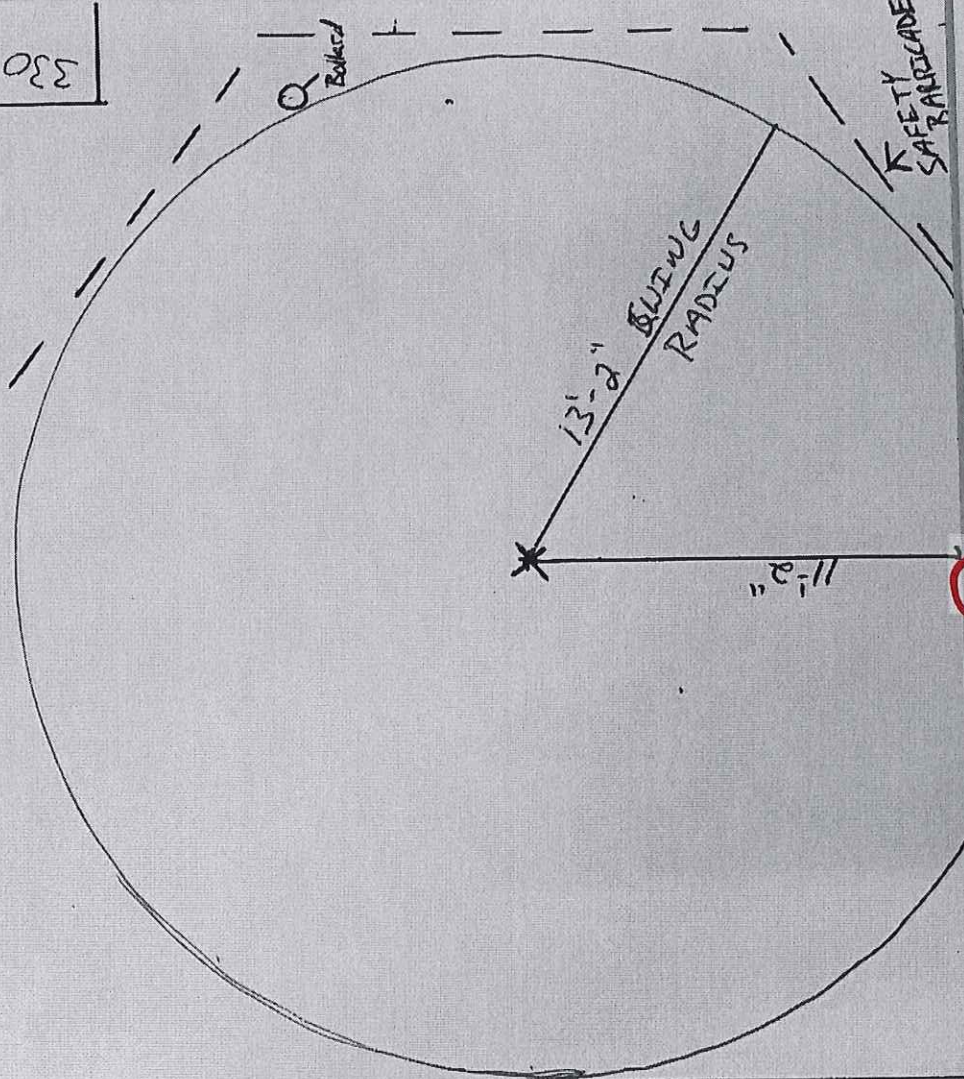
Finished

322 W. COLLEGE

330 W. COLLEGE

318 W COLLEGE

NORTH ALLEY

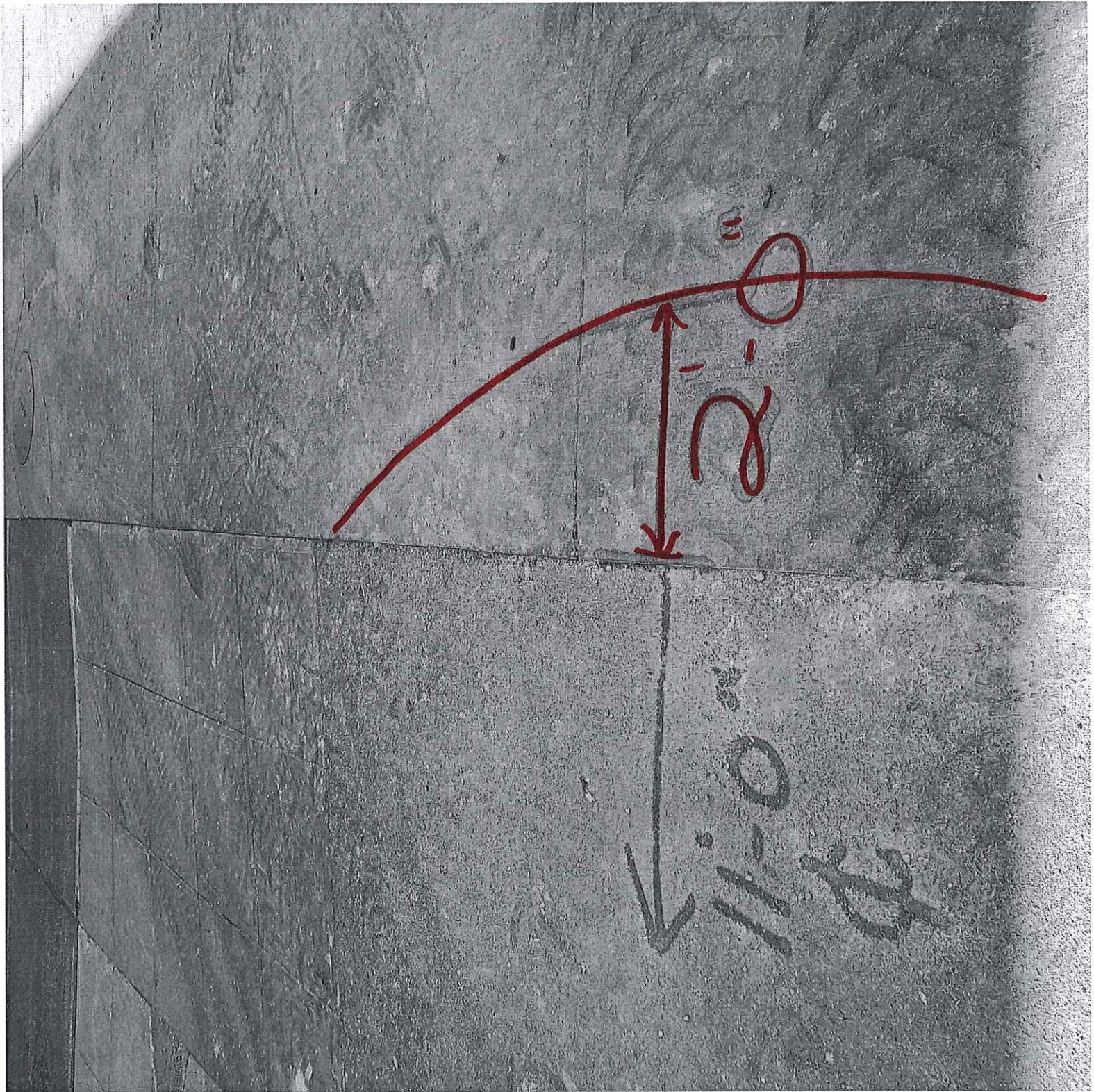


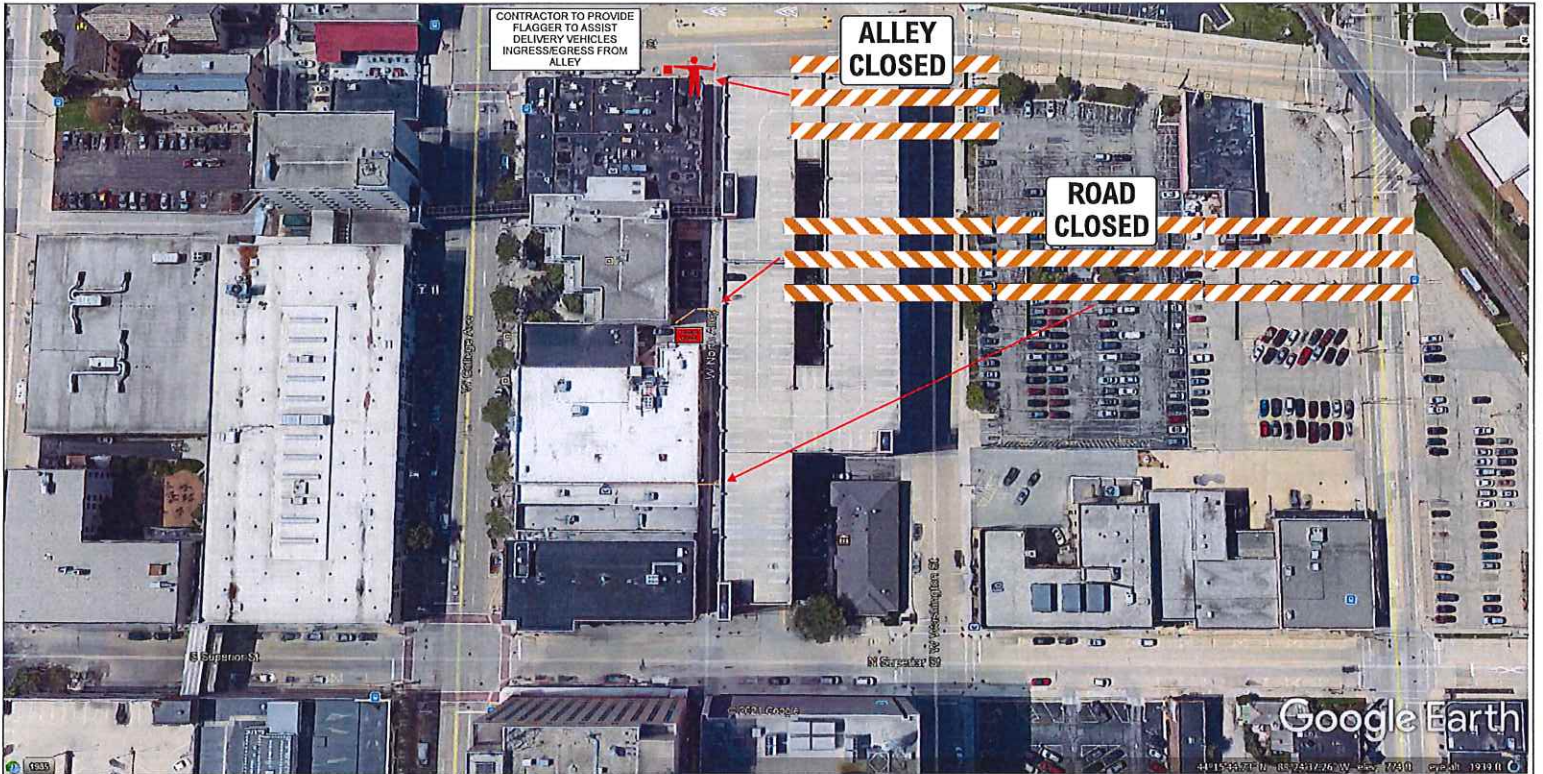
SAFETY RAILGRADE

Bollard

2'-0"

15' approx. to curb to North





CONTRACTOR TO PROVIDE FLAGGER TO ASSIST DELIVERY VEHICLES INGRESS/EGRESS FROM ALLEY

ALLEY CLOSED

ROAD CLOSED

Google Earth

Owner		City of Appleton	
Project Name		Project Number	
318 W College Ave			
Prime Contractor	Traffic Control Contractor		
Blue Sky Contractors	Warning Lites of Appleton, Inc.		
Phone	Sheet Number	Date	
920-725-0757	1	09/29/2021	
Prepared By	Lance G MaueI		



START DATE & TIME

DURATION:

GENERAL NOTES:
 THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY.
 TRAFFIC CONTROL PLAN IS NOT TO SCALE.
 WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN.
 THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN.
 FLUOR ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS.
 THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

- SIGN SYMBOL
- DRUM WITH/WITHOUT LIGHT
- TYPE III BARRICADE
- DIRECTION OF TRAFFIC



Google Earth

Owner		City of Appleton	
Project Name	318 W College Ave	Project Number	
Prime Contractor	Blue Sky Contractors	Traffic Control Contractor	Warning Lites of Appleton, Inc.
Phone	920-725-0757	Sheet Number	2
Prepared By	Lance G Mauel	Date	09/29/2021

Warning Lites
 of Appleton, Inc.
 TRAFFIC CONTROL & SAFETY
 1-920-725-0757
 "Safety is Our Business"
 920-725-0757 www.warninglitesvt.com

START DATE & TIME

DURATION:

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- SIGN SYMBOL
- DRUM WITH/WITHOUT LIGHT
- TYPE III BARRICADE
- DIRECTION OF TRAFFIC

Paula Vandehey

From: Grant Thompson <grant@920remodel.com>
Sent: Tuesday, July 27, 2021 8:25 AM
To: Paula Vandehey
Cc: Tina Marie
Subject: Hello from Grant Thompson Construction / dumpster permit

Hello

I talked with someone at the appleton inspection office about a street permit for a dumpster this dumpster will be there over 30 days total job time would be approx. 8 weeks they asked me to contact you

job name and address
Chad and Emily Walters
610 E Roosevelt ST
Appleton Wi

would like to have the dumpster delivered 8/6/21 am

--

Sincerely,
Grant Thompson
Builder - Owner
Grant Thompson Construction, Inc.
920-304-9571
grant@920remodel.com
www.920remodel.com



Attention: This message was sent from a source external to the City of Appleton. Please use caution when opening attachments or clicking links.



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: 2171-T
 Effective Date: 9/10/21
 Expiration Date: 10/8/21
 Fee: \$40.00
 Paid (yes or no): Y/100076952

Rev. 04-10-15

Applicant Information

Name (print): Bryan Vandenaek Company: Security Luebke Roofing
 Address: 3921 E. Endeavor Telephone: 920-841-8188 FAX: _____
Appleton WI 54915 e-mail: bvandenaek@securityluebke.com
 Applicant Signature: Bryan Vandenaek Date: 9-9-2021

Occupancy Information

General Description: put a small crane on the corner of Douglas & 4th St

Street Address: 1635 W. Spencer St Tax Key No.: _____
 - or -
 Street: _____ From: 9/10/21 To: 10/8/21
 Multiple Streets: _____

(Department use only)

Occupancy Type	Sub-Type	Location
<input type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input checked="" type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input checked="" type="checkbox"/> Roadway
<input type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input checked="" type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A

Type of Street: _____ Proposed Traffic Control: _____
 Arterial/CBD City Manual Page(s) _____
 Collector State Manual Page(s) _____
 Local Other (attach plan) _____
 Approved by: _____ Date: _____

Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
 Additional Requirements: _____

This permit approval is subject to the following conditions:

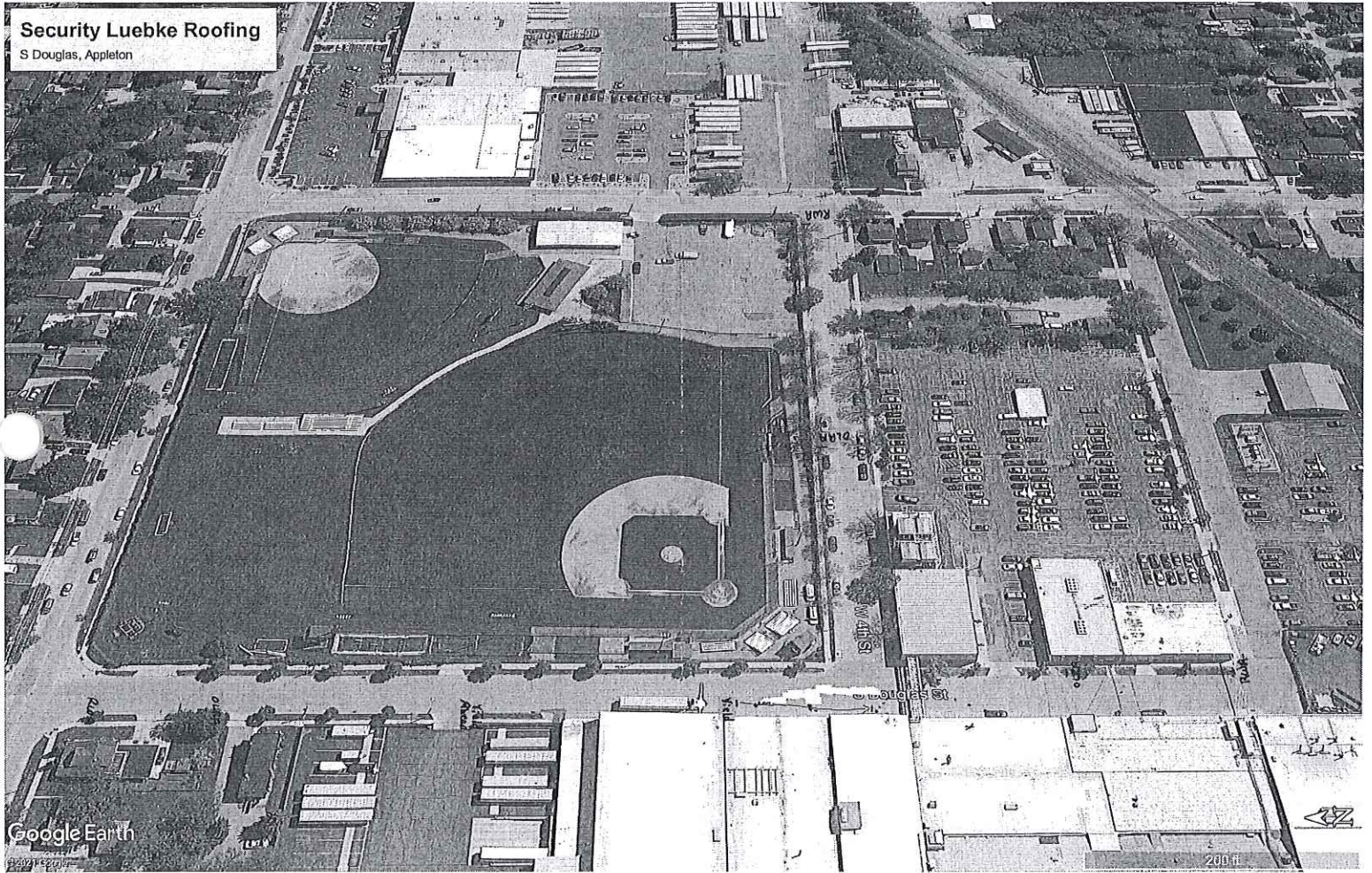
1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
5. _____
6. _____

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: Mike Hardy / ds DATE: 9/9/21
 (Department of Public Works)

Security Luebke Roofing
S Douglas, Appleton



Google Earth

200 ft

Insurance and Bond Coverage:

Insurance Carrier: M3 Insurance Solutions, Inc.

Insurance Agent Name and Phone Number: Tiffanie Courtney 920-405-9162

Policy Number: Z19700

Policy Period: 5/1/2022

* Bond Carrier: _____

* Bond Agent Name and Phone Number: _____

* Bond Number: _____

* Bond Period: _____

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance and bonding requirements of the City of Appleton. I hereby certify that I, or the company I represent have insurance and a bond in the amounts required to obtain this permit/license. I have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance and bond carriers, the policy numbers and permit/license and have provided the name of my insurance and bond carriers, the policy numbers and permit/license and have provided the name of my insurance and bond carriers, the policy numbers and permit/license above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify against any and all liability, loss, damage and expenses and costs including attorneys' fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right of way or property under this permit or license.

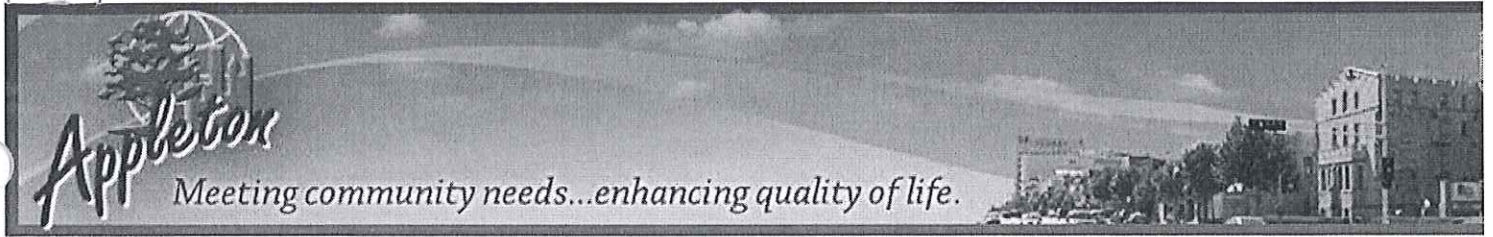
I certify that this application, and all information and documentation provided therein, is true and accurate.

Company Name: Security Luebke Roofing

Print Name: Makayla Barth

Signature: Makayla Barth

Date: 9/1/21



Step 1: Select Payments Step 2: Review and Submit Step 3: Confirmation and Receipt

Step 3: Confirmation and Receipt

Result: Payment Authorized
Confirmation Number: 100076952

Your payment has been authorized successfully and payment will be processed.

The City of Appleton Inspections thanks you for your payment. For questions about your account, please call 920-832-6413. Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Street Occupancy Permit payment of \$40.00 on Permit Description Temporary - \$40	\$40.00
Subtotal:	\$40.00
Convenience Fee:	\$1.50
Total Payment:	\$41.50

Customer Information

First Name: BRYAN
 Last Name: VANDENACK
 Address Line 1: 3921 E ENDEAVOR
 Address Line 2:
 City: APPLETON
 State: Wisconsin
 Zip Code: 54915
 Phone Number: 920-841-8188
 Email Address: BVANDENACK@SECURITYROOFING.COM

Payment Information

Payment Date: 09/09/2021
 Card Type: Visa
 Card Number: *****3950

Print

Finished



"...meeting community needs...enhancing quality of life."

MEMO

TO: Municipal Services Committee
Human Resources Committee

FROM: Paula Vandehey, Director of Public Works *PAW*

DATE: October 7, 2021

SUBJECT: **Proposed Modification to the Department of Public Works Table of Organization – CEA and Parking Utility.**

The Department of Public Works has continuously struggled to fill and retain our part-time CEA Service Person Position. We are currently on our fourth unsuccessful process to try to fill this position. In an effort to fill this position, we need to get creative as it is not in the best interest of our CEA customers to have highly paid mechanics performing Service Person tasks, or letting these tasks go indefinitely.

In discussions with Human Resources, the idea developed to combine part-time positions in Parking Utility and CEA into a full-time benefitted position. We believe the pool of applicants will improve with this proposal and that the probability of retaining the employee for a length of time will also improve.

Combining the CEA and Parking Utility positions into one full-time benefitted position will result in a 2022 cost increase of \$13,124 for CEA and a cost increase to the Parking Utility of \$0. There is no cost increase to the Parking Utility given we would reduce our seasonal part-time budget request from \$55,016 to \$17,883.

All 2021 costs associated with the proposed change would be covered with vacant salary dollars.

Therefore, I request approval of the proposed modification to the Department of Public Works Table of Organization – CEA and Parking Utility to combine part-time positions into one full-time benefitted position.

C: Tony Saucerman, Finance Director
Jay Ratchman, Human Resources Director
Lisa Lau, Managerial Accountant Coordinator

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/21 Thru 09/30/21

Report Date: 10/5/2021



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2020	927	72,590,774	322,585.50
	2021	954	123,504,230	272,124.11
		2.91 %	70.14 %	-15.64 %
DISPLAY SIGN	2020	89	439,296	3,670.00
	2021	67	507,368	2,800.00
		-24.72 %	15.50 %	-23.71 %
ELECTRICAL	2020	537	7,275,258	104,132.79
	2021	574	18,035,544	148,396.50
		6.89 %	147.90 %	42.51 %
EROSION CNTL	2020	31		3,790.00
	2021	38		4,442.00
		22.58 %	%	17.20 %
HEATING	2020	673	8,741,779	60,541.57
	2021	804	25,428,572	74,871.51
		19.47 %	190.89 %	23.67 %
PLAN REVIEW	2020	89		27,927.50
	2021	89		31,475.00
		%	%	12.70 %
PLUMBING	2020	380	4,665,955	35,313.00
	2021	458	9,755,486	42,437.00
		20.53 %	109.08 %	20.17 %
SEWER	2020	190	1,138,257	19,526.40
	2021	209	1,458,324	21,862.99
		10.00 %	28.12 %	11.97 %
WELL	2020	8		280.40
	2021	4		160.00
		-50.00 %	%	-42.94 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

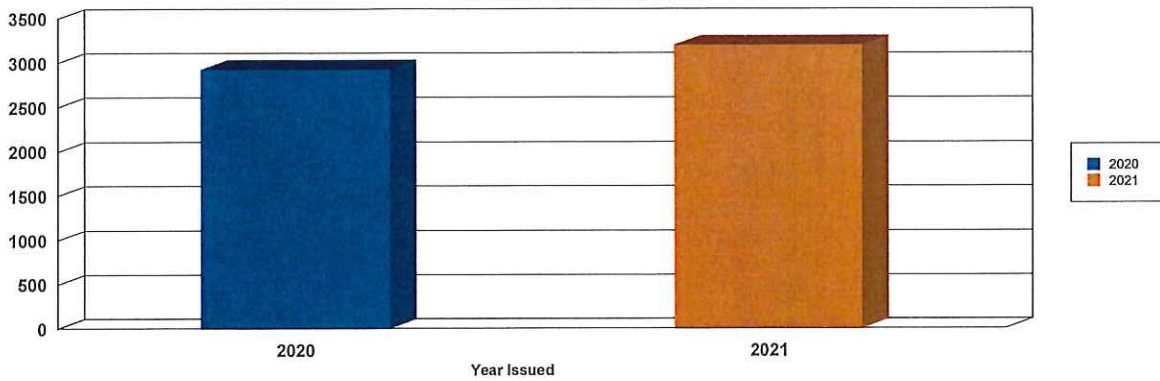
01/01/21 Thru 09/30/21

Report Date: 10/5/2021

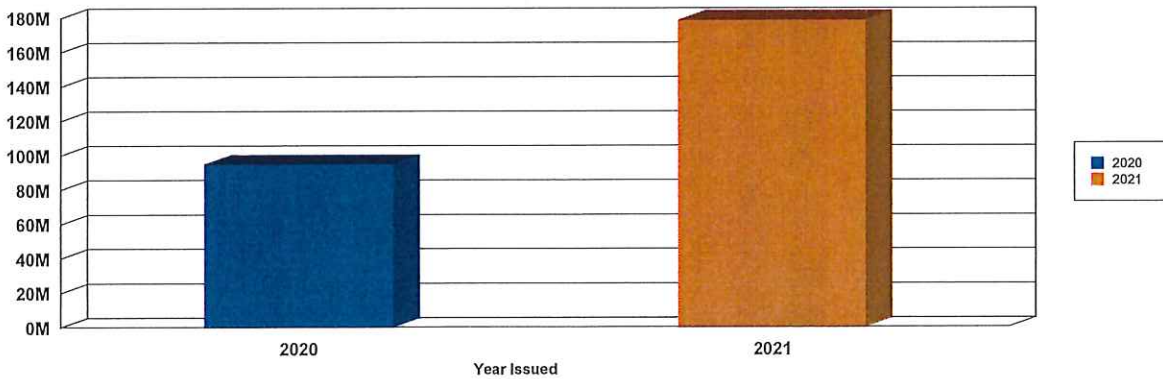


	2020	2021
Permits	2924	3197
Estimated Cost	94,851,319.00	178,689,524.00
Receipt Amount	577,767.16	598,569.11

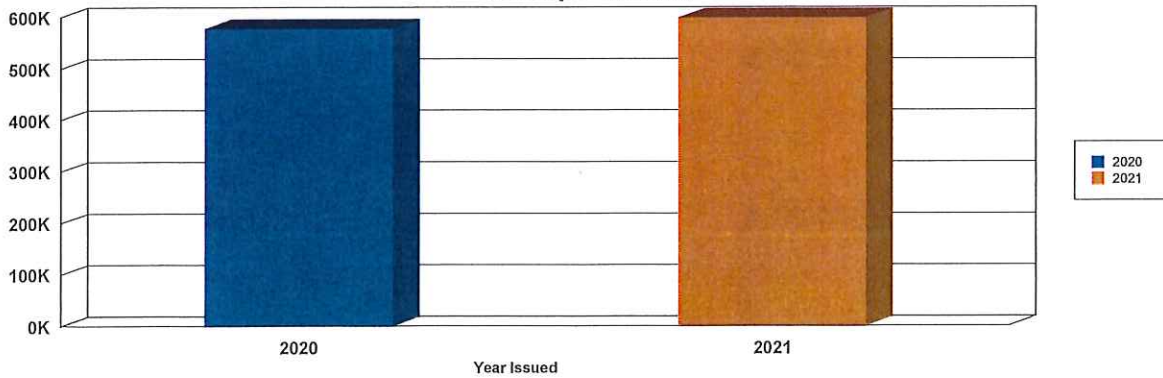
Number of Permits



Estimated Cost



Receipt Amount



City of Appleton
 BIRD E-Scooter Pilot Community Feedback
 Month of September, 2021

COMPLAINTS RECEIVED BY CITY

	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Improper Parking	10	2	15	5	3			
Improper Street Riding	1	0	2	2	4			
Scooters are Unsafe	1	6	6	1	2			
Scooters are Unsightly	1	1	1	0	1			
Sidewalk Riding on College	19	2	2	4	6			
Other	4	4	3	2	2			
TOTAL	36	15	29	14	18			

REPORTED ACCIDENTS

	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Reported Accidents	0	1	0	0	2			



APPLETON, WI + BIRD UTILIZATION REPORT

May 1st - September 30th 2021



Month - Year	Rides	Unique Riders
05-2021	722	302
06-2021	3,641	1,392
07-2021	5,397	1,762
08-2021	4,751	1,562
09-2021	5,644	1,547
TOTAL	20,155	5,106

Parking Revenue

75%

ORG	ACCOUNT DESCRIPTION	ACTUALS-2020	REV BUD-2021	ACTUALS-2021	VARIANCE-	
5110 Parking Administration						
470500	General Interest	47	1,000	2,931	(1,931)	
471000	Interest on Investments	16,755	20,000	7,366	12,634	
471500	Gain/Loss on Investment	(1,265)	-	(3,597)	3,597	
471600	Unrealized Gains/Losses	20,701	-	(5,469)	5,469	
501000	Miscellaneous Revenue	1	1	1	-	
502100	Capital Contributions	15,820	-	-	-	
503500	Other Reimbursements	875	1,000	542	458	
		52,934	22,001	1,774	20,227	8%
5121 Meter Operations & Maint						
484100	Metered Parking	261,012	331,225	236,695	94,530	
484600	Parking Meter Hood Fees	28,764	20,000	21,608	(1,608)	
		289,776	351,225	258,303	92,922	74%
5122 Lot Parking & Maint						
484100	Metered Parking	26,979	78,775	18,904	59,871	
		26,979	78,775	18,904	59,871	24%
5123 Ramp Operation & Maint						
485000	Daily Entrance Fees	243,748	570,000	189,170	380,830	
485000	3404 Daily Entrance Fees-Red	136,630	-	95,577	-	
485000	3406 Daily Entrance Fees-Yellow	19,959	-	21,722	-	
485000	3408 Daily Entrance Fees-Green	85,159	-	71,871	-	
485200	Pass Sales	720,396	830,000	627,103	202,897	
485200	3404 Pass Sales-Red	147,791	-	132,642	-	
485200	3406 Pass Sales-Yellow	440,281	-	361,412	-	
485200	3408 Pass Sales-Green	132,324	-	133,049	-	
503000	Damage to City Property	-	-	1,053	(1,053)	
508500	Cash Short or Over	415	-	425	(425)	
		964,559	1,400,000	817,751	582,249	58%
5130 Ordinance Enforcement						
452000	Parking Violations	221,763	320,000	179,362	140,638	
503500	Other Reimbursements	200	600	213	387	
		221,963	320,600	179,575	141,025	56%
	Parking Revenues	\$ 1,556,211	\$ 2,172,601	\$ 1,276,307	\$ 896,294	59%