



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Municipal Services Committee

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Monday, July 12, 2021

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-0970](#) Minutes from June 21, 2021

**Attachments:** [Meeting Minutes from June 21, 2021.pdf](#)

#### 4. Public Hearings/Apearances

#### 5. Action Items

[21-0863](#) **Alvin Street**, from Wisconsin Avenue to Marquette Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Legislative History**

6/21/21	Municipal Services Committee	recommended for approval
7/7/21	Common Council	approved
7/7/21	Common Council	amended

[21-0872](#) Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

**Attachments:** [Municipal Code 4-141.pdf](#)

**Legislative History**

6/21/21	Municipal Services Committee	recommended for approval
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[21-0873](#) Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

**Attachments:** [Municipal Code 4-392.pdf](#)

**Legislative History**

6/21/21	Municipal Services Committee	recommended for approval
7/7/21	Common Council	approved

[21-0971](#) Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 7, 2021 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [ADI Sidewalk Sale during M.O.M.pdf](#)

[21-0972](#) Approve Department of Public Works Modified Operations Plan effective April 1, 2022.

**Attachments:** [Proposed Modified Operations Plan for DPW.pdf](#)

[21-0973](#) Request from Creative Downtown Appleton Inc. for a street occupancy permit to install outdoor LED string lights on the College Avenue planter railings, from Badger Avenue to Drew Street, for the remainder of the 2021 summer season.

**Attachments:** [Request from CDA to install LED lights.pdf](#)

[21-0974](#) Request from Creative Downtown Appleton Inc. for a street occupancy permit to place an on-street parklet in parking stalls STN 102 and STN 104 on the east side of the 100 N. State Street block from August 1, 2021 through September 30, 2021. This would be a pilot program in hopes of developing a full Parklet Policy for future consideration.

**Attachments:** [Request from CDA for a parklet pilot program.pdf](#)

[21-0975](#) Approve parking restriction changes on the 300 block of N. Kalata Place. Follow-up to six month trial period.

**Attachments:** [Parking Restriction Change on the 300 block of N. Kalata Place.pdf](#)

[21-0976](#) Approve reducing the speed limit on French Road from CTH JJ to the north City limits from 45 MPH to 35 MPH.

**Attachments:** [Speed Limit Change on French Road.pdf](#)

[21-0977](#) Approve removal of traffic signal and installation of all-way stop control at the intersection of Lawrence Street and Walnut Street. Follow-up to six month trial period.

**Attachments:** [Traffic Signal Removal Test.pdf](#)

[21-0978](#) Approve parking restriction changes on N. Jarchow Street and E. Lindbergh Street near Franklin Elementary School. Follow-up to six month trial period.

**Attachments:** [Parking Restriction changes near Franklin Elementary School.pdf](#)

[21-0979](#) Approve proposed traffic control for Phase 2 of the North Edgewood Estates Subdivision.

**Attachments:** [Proposed traffic control for Phase 2 of the North Edgewood Estates Subdivision](#)

[21-0980](#) Approve Six Month Trial Period to convert existing commercial truck loading zone to standard 15-minute loading zone for the first three parking stalls on the southside of College Avenue east of Appleton Street.

**Attachments:** [Six Month Trial Period to Convert Loading Zones.pdf](#)

[21-0981](#) Request from Postmaster Ryan Schultz for a street occupancy permit to relocate the USPS collection box during the Zuelke Building construction project in the Oneida Street right-of-way at 103 W. College Avenue.

**Attachments:** [Request to Relocate USPS Collection Box.pdf](#)

## 6. Information Items

[21-0982](#) Inspection Division Permit Summary Comparison Report for June, 2021.

**Attachments:** [Inspections Division Permit Summary Count YTD.pdf](#)

[21-0983](#) BIRD e-scooter Report

**Attachments:** [BIRD E-Scooter report.pdf](#)

[21-0984](#) Request to Over-Hire- Public Works HVAC Inspector.

**Attachments:** [Request to Over Hire- PW HVAC Inspector.pdf](#)

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*





# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Monday, June 21, 2021

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Aldersperson Firkus called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-0862](#) Minutes from June 7, 2021

**Attachments:** [Minutes from June 7, 2021.pdf](#)

**Siebers moved, seconded by Prohaska, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0863](#) **Alvin Street**, from Wisconsin Avenue to Marquette Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0864](#) **Alice Street**, from Drew Street to Union Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain

unchanged.

**Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0865](#)

**Dewey Street**, from Kernan Street to Walden Avenue, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

**Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0866](#)

**Walden Avenue**, from Dewey Street to John Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

**Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0868](#)

Request from Blue Sky Contractors for a street occupancy permit for four parking stalls (CAW 310, 312, 314 & 316) for the commercial development project at 318 W. College Avenue be approved from June 14, 2021 through October 29, 2021 (except for September 24th and 25th).

**Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0872](#)

Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

**Attachments:** [Municipal Code 4-141.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Nay:** 1 - Prohaska

[21-0873](#)

Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

**Attachments:** [Municipal Code 4-392.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0874](#)

Amend 2021 Materials Testing Contract (M-21) with Westwood Professional Services from an amount not to exceed \$125,000 to an amount not to exceed \$175,000.

**Attachments:** [2021 Materials Testing Contract M-21.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0902](#)

Anticipated award for Unit Q-21, Pavement Marking Contract (paint). Bids to be opened Monday, June 24, 2021.

**Attachments:** [Unit Q-21 Pavement Marking Maintenance.pdf](#)

*Amendment: Award contract to Crowley Construction Corp in an amount not to exceed \$43,000. Pass 4-0-1(Fenton).*

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Prohaska, Doran and Siebers

**Abstained:** 1 - Fenton

[21-0903](#)

Request from U.S. Venture for a street occupancy permit for the northerly 12 feet of temporary parking lot on Lawrence Street be approved through December 31, 2022.

**Attachments:** [Street Occupancy-USV Temp. Parking Lot.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

**6. Information Items**

[21-0876](#)

DPW Proposed Operational Changes.

**Attachments:** [DPW Operations modified plan.pdf](#)

**7. Adjournment**

**Siebers moved, seconded by Prohaska, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers



**DEPARTMENT OF PUBLIC WORKS**

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*  
Paula Vandehey, Director of Public Works *PVW*

SUBJECT: Update to Section 4-141 of the Municipal Code

DATE: June 21, 2021

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In order to maintain the residential character of the City's neighborhoods, staff recommends the prohibition of pole buildings and metal shipping containers for use as storage sheds. These types of storage buildings are becoming an inexpensive alternative to traditional storage shed construction. Staff believes allowing these types of buildings will have a negative impact on the City's neighborhoods.

**Sec. 4-141. Garages and accessory buildings.**

(a) *Unattached.* Unattached one- or 2-family accessory buildings shall be constructed on concrete slabs and shall conform to UDC and American Concrete Institute (ACI) standards. No concrete slab shall be required for accessory buildings where the structure does not exceed one hundred (100) square feet in area and the building is securely anchored. Accessory buildings less than fifty (50) square feet are exempt from permits, however must comply with all zoning ordinance standards. Unattached accessory buildings shall maintain a fire separation distance that meets UDC standards. All one- or 2-family unattached buildings with overhead doors shall have at least one exit door that is a minimum of 32" in width. The overhead door shall not be used as an exit door. Accessory buildings that are 150 square feet or larger are considered a garage for the purposes of this section.

(b) *Wall brace plans.* Wall brace plans are required for accessory buildings greater in width or length than twelve (12) feet. Wall brace plans must meet UDC standards. Exterior walls and roofs shall meet UDC standards for design, structural requirements and covering. Stairs or stairways, handrails, guardrails or elevated areas inside and outside of the accessory building shall meet UDC standards.

(c) *Attached.* Attached garages, carports and shelters that are connected to a residence shall have footings and foundations to the established frost line. Attached garages with exterior siding shall be framed to meet all general requirements. Floor drains in garages shall not connect to the foundation drain tile or a clear water sump. Attached carports and unheated shelters that are designed to compensate for movement or flexing and meet all other general requirements may be erected or installed on concrete slabs without frost walls and footings, provided that detailed drawings of design and method of construction are submitted with the permit application.

(d) *Construction time frame.* Unattached garages or accessory buildings must be completed within one (1) year from the date that the building permit is issued. Failure to complete the construction of garages and accessory buildings will require a new permit. The permit fee for additional permits will be double the original permit fee.

(e) *Garage door required.* All attached and detached garages, excluding carports, must have an operating garage door.

(f) **Prohibited Accessory Buildings.** Pole buildings and metal shipping containers are prohibited in residential zoning districts.

**The Department of Public Works recommends approval of the changes to Section 4-141 of the Municipal Code of the City of Appleton.**

cc: Nicholas VandeCastle

**DEPARTMENT OF PUBLIC WORKS**

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*  
Paula Vandehey, Director of Public Works *PV*

SUBJECT: Update to Section 4-392 of the Municipal Code

DATE: June 21, 2021

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Staff recommends the following changes to Section 4-392 of the Municipal Code related to electrical work. In 2018, changes were made to this section to prohibit homeowners from doing their own service changes in their homes. The proposed changes below further clarify what is required in order to install a new service, as well as solar installations, by a home owner in their own home.

**Sec. 4-392. Exemptions.**

As allowed under Wis. Stats. §101.862(4)(a), a residential property owner may perform electrical work in his own dwelling which he owns and occupies without a license, ~~with the exception of installing or replacing of service equipment,~~ as long as the work is being conducted in a single-family dwelling. In the case of installing or replacing service equipment in a single-family dwelling, solar photovoltaic installations or electrical work performed on a residential property which is not a single-family owner occupied dwelling, the electrical work will need to shall be performed by a licensed electrical contractor, meeting all the requirements of SPS 305.41 as amended from time to time. The owner of the property must procure a permit prior to starting any electrical work. The property owner may not procure a permit on behalf of an electrical contractor or another individual.

**The Department of Public Works recommends approval of the changes to Section 4-392 of the Municipal Code of the City of Appleton.**

cc: Nicholas VandeCastle

June 28, 2021

Paula VandeHey, Director  
City Of Appleton – Department of Public Works  
100 N. Appleton Street  
Appleton, WI 54911

Dear Ms. VandeHey,

At the request of Willems Marketing, Mile of Music and the downtown businesses; Appleton Downtown Inc.; along with Creative Downtown Appleton Inc. would like to host a Sidewalk Sale again this year, during Mile 8, on Saturday, August 7 from 10 a.m. to 6 p.m. The Sidewalk Sale would occur alongside the Downtown Appleton Farm Market.

We are requesting a Sidewalk Occupancy Permit to cover the amenity strip from the 600 W. College Avenue through 300 E. College Avenue.

Stores will set up in the amenity strip beginning at 10 a.m. and will remove goods and supplies shortly after 6 p.m. We will not require any street closures for the Sidewalk Sale.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Meghan Warner". The signature is written in a cursive, flowing style.

Meghan Warner  
Event Coordinator  
Appleton Downtown Inc.





*"...meeting community needs...enhancing quality of life."*

## MEMO

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**TO:** Municipal Services Committee

**FROM:** Paula Vandehey, Director of Public Works  
Nathan Loper, Deputy Director Operations

**DATE:** June 17, 2021

**SUBJECT:** **Additional information pertaining to proposed changes to DPW operations, along with proposed MODIFIED plan.**

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Following is additional information as requested by the members of the Municipal Services and Utilities Committees regarding the Department of Public Works proposed changes to operations, along with a proposed MODIFIED plan:

**1. Under the proposed plan, will there be a designated week once a month residents will get brush collection?**

Yes, there would be a designated week each month May through November, plus 4 weeks in April.

**2. Could a second brush collection be scheduled for October or November like April has?**

Only if we don't collect overflow since this is the same truck and crew picking both items.

**3. If we don't do the monthly yardwaste collection as proposed between the spring and fall collections, what would this staff be assigned to do?**

They would be picking bulky items if not picking brush. See Modified Plan at end of memo.

**4. What if we find that monthly yard waste pickup volumes wane substantially during the late summer? Would/could we reduce that offering and if so, what impact might that have on staff, equipment and any additional costs or savings?**

Our determination is this collection will be fairly consistent all season, which is what other communities have experienced. This allows customers to do their trimming and yard work on their own schedule. If the volume turns out to be really low, we could pull the crew off towards the end of the week and assign them to other tasks.



**5. What are the impacts if we do not change our method of leaf collection?**

Our Stormwater Management Permit through the Wisconsin Department of Natural Resources (WisDNR) requires that we develop a plan to reduce our phosphorus load to ultimately meet our Total Maximum Daily Load Target per drainage area or “reachshed.” Each reachshed has a different target as established by WisDNR (see attached Exhibits 1 & 2). One method to help us work towards meeting our target goal is to collect leaves from the terrace instead of placing them in the street. If we continue to collect our leaves as we are, then we will need to find additional ways to work towards meeting our target goal.

Because phosphorus causes excessive algae growth which can destroy other life forms found in our waterways, we should do everything we can as a community to help keep our waterways clean and healthy.

**6. For leaf pickup, do we incur any additional costs anywhere for not being in compliance with the DNR on our phosphorus levels?**

No. Our permit requires us to show a plan towards continuous improvement. Converting to terrace collection versus street collection is part of our current City-Wide Stormwater Management Plan update being developed at this time. However, not showing continuous improvement could reduce our grant opportunities.

**7. Does WisDNR have any programs to help with the costs of going away from putting leaves in the road?**

None that we are aware of. However, we continuously apply for WisDNR grants as they become available so we will watch for any opportunities for funding.

**8. For 2022 and the next few years, will leaf collection be a hybrid claw and vacuum collection until all of the proposed vacuum units are purchased?**

Yes, we anticipate a 5-year phase in plan to convert entire City to vacuum collection.

**9. How do the CEA payments come into play for each of the years of equipment purchase? Does that mean the CEA contributes that much from its budget toward those purchases?**

CEA payments are from stormwater budget to CEA to fund the next leaf collection unit(s).

<u>Year</u>	<u>Equipment Purchases</u>	<u>CEA Payments</u>	<u>Total Cost</u>
2022	\$325,000	\$95,400	\$420,400
2023	\$365,000	\$60,240	\$425,240
2024	\$435,000	\$60,660	\$495,660
2025	\$450,000	\$62,856	\$512,856
2026	\$300,000	\$43,344	\$343,344

**10. The purchase prices vary for each of the five years of proposed buying. Is that due to differing amounts of equipment purchased in each of those years?**

We are purchasing different types and amounts of equipment throughout the 5 years. To save money, we are converting our old automated garbage trucks for the first 6 units. Then we plan to purchase 2 roll-off units for our 2 roll-off trucks and then will purchase trailer units after that.

**11. What happens to the claw attachments when we no longer need them for leaf collection? Do we sell them or do they have other uses?**

We will continue using these for cleaning up large amounts of storm debris, large Christmas trees in January and may pick some larger leaf piles off the terrace with them.

**12. Would the cost of having people bag their leaves and having staff pick up those bags be higher or lower than the cost of vacuuming them off the terrace?**

Cost would be lower since we would not have to purchase and maintain the leaf vacuum equipment. The process of collection would be slower since it would be a manual collection and we only have 3 trucks to load the bags into. We would only be able to do 2 rounds instead of 3 per year.

**13. Can you guess how much of fall leaf collection is actually not debris the vacuum could collect?**

We currently only keep track of the volume of leaves collected. We estimate less than 10% of the volume collected is not leaves.

**14. Any concerns about some debris being just large enough to be sucked in and damage the equipment?**

No, if the vacuum can lift it, it will make it into the truck.

**15. Would there be additional savings if the City only collected leaves in fall and residents hauled other yardwaste to the sites?**

There would not be realized savings as we would assign this staff to other tasks.

**16. What would be the cost to continue clearing all crosswalk locations?**

The additional cost to clear all crosswalk locations on our list (which is a small percentage of the crosswalks citywide) would be \$100,650 for 4 part-time employees and associated trucks and snow blowers. This would be a very challenging option as part-time, reliable labor is extremely difficult to find at this time.

**17. What would be the additional cost to keep status quo with sidewalk snow removal and bulky overflow?**

If we don't change bulky item collection and continue this service in the winter, we won't have a crew to clear the 18 miles of sidewalks during the winter months (December through March). If we continue picking these items (bulky items, appliances, metal, non-compliance piles, etc.) during the winter months, we need to add 2 additional employees during the winter.

- Cost for labor is \$60,000. This is in addition to the \$100,650 for clearing crosswalks
- Challenges with hiring, retaining and training part-time staff, especially for operating this larger equipment and needing to be available 24/7 all winter.

**18. How will Valley Transit handle snow removal at the bus shelters?**

We discussed the change with Valley Transit and they will address the snow removal as they deem most appropriate for their operations.



**19. Does WisDNR ding us at all for salt in the storm water?**

No. However, as part of our Stormwater Permit, we are required to report the amount of salt, brine, etc. we use monthly, and to document that our salt applying machinery is calibrated. As you can see from the attached Exhibit 3, we are doing a great job of reducing salt usage over the past 20 years.

**20. Has the City looked into using beet juice instead of road salt?**

Yes, the City has researched the use of beet juice. Because there is not a local supply, the product is more expensive and not any more effective than road salt.

**21. What would be the anticipated cost comparison if we hired a contractor for the snow removal services and paid them a guaranteed amount regardless if there is snow to remove or not?**

Because this option relies on receiving quotes (and we have not had any competition in over 20 years) it is difficult to estimate a cost. However, our current contract for snow removal services has a laborer (shoveling) rate of \$54.47/hour and a snowblower rate of \$84.99/hour (see attached Exhibit 4 for entire list of costs). In comparison, the top end hourly rate for our Operator II's is \$32.10.

In addition, a significant benefit of paying City staff is we get other work tasks (tree trimming, street maintenance, etc.) accomplished versus paying a contracted service to stay home.

**22. Is staff considering increasing the fines for non-snow removal compliance?**

No, we are not considering any changes at this time.

**23. How much overflow do we collect in a year?**

2018 -- 1374 tons (2,748,000 pounds)

2019 -- 1420 tons (2,840,000 pounds)

2020 -- 1631 tons (3,262,000 pounds)

**24. Why did DPW settle on a \$10 charge vs. \$5 or \$20 for example?**

This seemed like a minimal expense to get rid of a large item. It is half the cost of a trailer rental and less than someone would pay to dispose of an old mattress with a furniture delivery. \$5 did not seem like it would deter enough people. \$20 seemed too high.

**25. The bulky item collection fee of \$10 per item is a common amount for other communities to charge, but do we know why they charge \$10? Is it related to their costs to provide the service or just a number that a number of places picked because it was more than zero but small enough to not be too punitive?**

The \$10 fee does not come close to covering our costs, but it is an amount to promote finding alternatives to throwing the items away without the cost becoming unaffordable.

**26. How will DPW administer the \$10 bulky item fee?**

Customer will call our office to pay for and schedule the collection. Our front office staff will enter this into our sanitation app and our collection crew will see the paid customer addresses on their field iPad.

**27. Do we expect to see the proposed \$10 fee reduce the amount of items we will collect?**

Yes, that is the desired outcome. We can't collect the current annual volume in fewer collections, so we need to incentivize people into finding other means of re-use or collection instead of putting items out for us to collect and bring to the landfill.

**28. In the memo, you stated that the collection fee for non-compliant items will be \$250. But in the chart it shows \$2,500. Just wanted to clarify which one it is.**

The chart shows the anticipated revenue of \$2,500. We are only estimating 10 collections at the \$250 rate.

**29. Currently DPW allows residents to drop off garbage/bulky items at the Glendale yard waste site. But if residents can load it up and haul it to the yard waste site, why not just make them go a mile further and take to the landfill? Wouldn't that save DPW some staff work and wear on equipment?**

This would save us about 4 hours per week hauling dumpsters. The equipment is operated daily so it would still be utilized. Also, the County landfill drop-off hours are very limited.

**30. What would be the additional costs if we don't change our bulky overflow collection and also collect yardwaste April through November?**

The additional cost would be \$192,000. \$152,000 for 2 employees and \$40,000 for truck operation and maintenance. We already have a rear load truck that could be used so no new equipment needed.

In addition to cost, the goal of reducing tonnage going to the landfill will most likely not be realized as there is no incentive to change behavior.

**31. What would be the ramifications of keeping bulky overflow status quo and only collecting yard waste in spring and fall?**

We would not have the necessary staff to insource the sidewalk snow removal services. See question 17 above.

**32. Is there a way to create a tiered system for non-compliance overflow fees?**

A tiered system for fees would be difficult to manage and administer, and would add additional trips to the property to check on compliance for the next step in the tier. We also recommend the non-compliance fee to be high enough to promote compliance. One option would be to give the property owner one week to come into compliance after the "Oops" notice was issued instead of 48 hours.

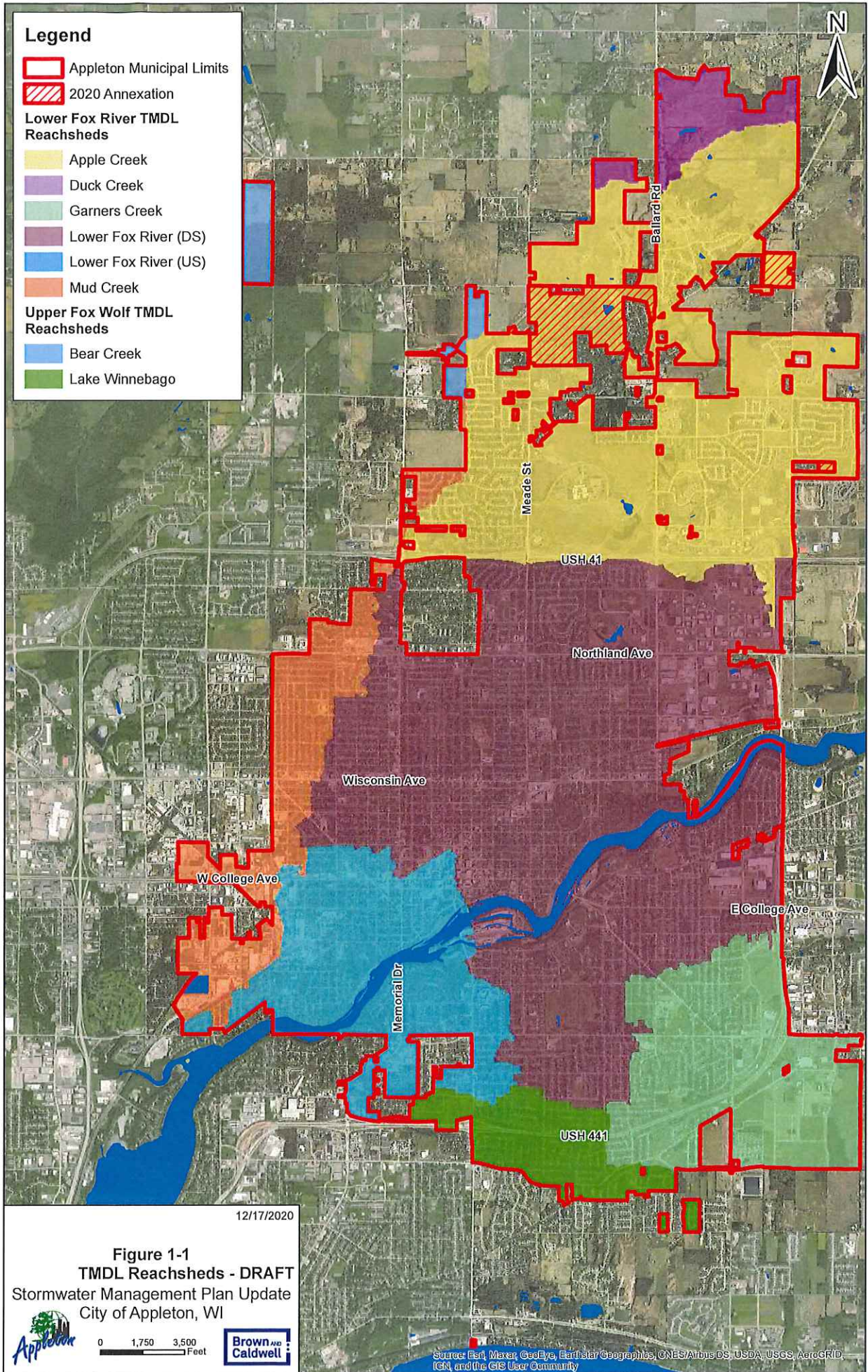
**33. For bulky item collection, if we were to not do yard waste pick up at all, would we be able to keep collecting bulky items as we do today?**

See Modified Plan described at end of this memo.

Based on the questions and feedback received regarding our Proposed Plan, we have developed a Modified Plan that includes the following elements (See Exhibit 5 for comparison of plans):

- Offer free overflow April through September, opposite of each recycling week (vs. monthly April through November for a \$10 fee)
  - Max of 2 items per collection (approved items only as highlighted on Exhibit 6)
  - No move outs
  - No bulky collection October and November to allow this crew to pick yard waste
  - No bulky collection December through March to allow this crew to assist with snow removal
- Brush and yard waste collection 4 weeks in April
  - Must be bagged and bundled properly
- Brush and yard waste collection for all weeks of fall leaf collection
  - Each customer should get 3 rounds of collection, the same week as their leaves
  - Must be properly bagged and bundled
  - No pumpkins – must go in black garbage cart



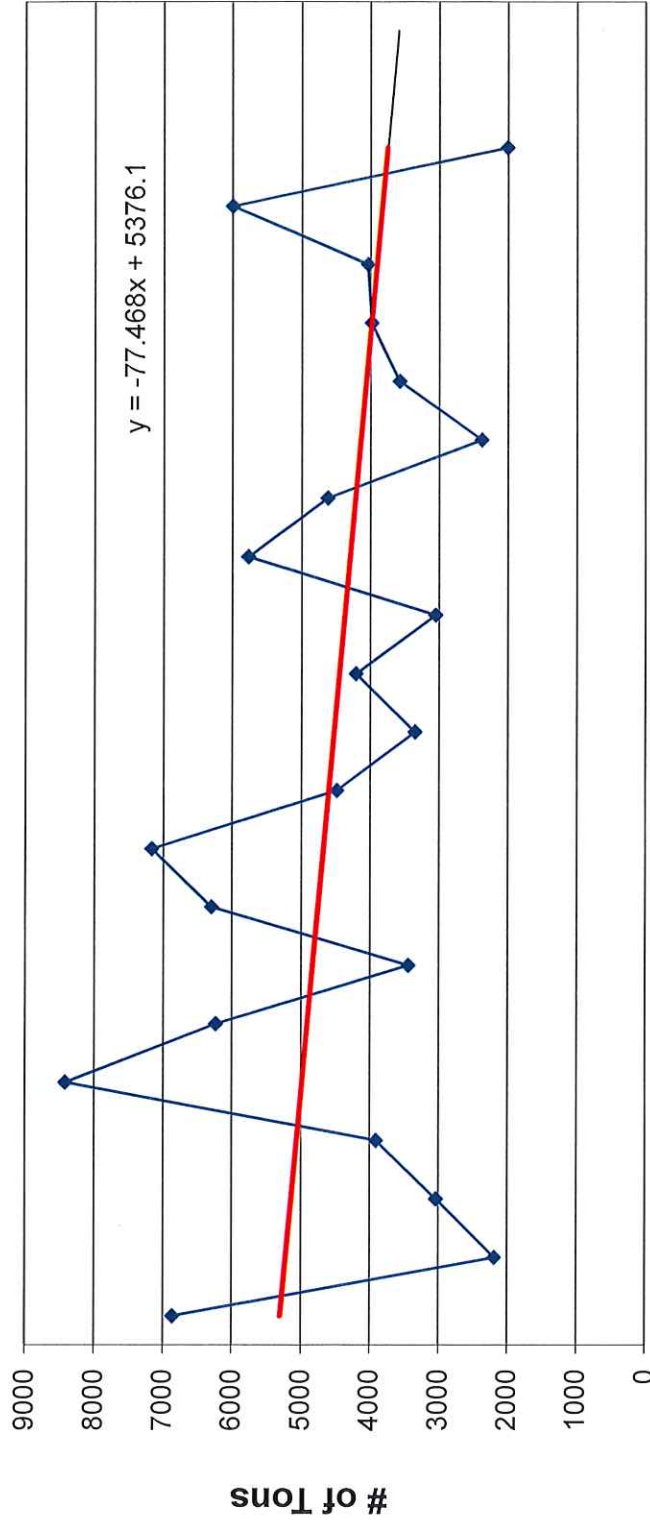




**Table 3-8. With-Controls TP Reduction Results - DRAFT**  
 Stormwater Management Plan Update  
 City of Appleton, WI

Reachshshd	GIS Name	Total Treated Area (acres)	Lower Fox River TMDL				With-Controls TP Reduction (tons/year)	TMDL Target TP Load Reduction %	With-Controls TP Reduction % (compared to no-controls total load)	Is TP Load Reduction Target Met?
			No-Controls TP Load (tons/year)	With-Controls TP Load Reduction (tons/year)	TMDL Target TP Load Reduction %	With-Controls TP Reduction % (compared to no-controls total load)				
	Apple Creek	3,388	2,277.2	1,107.9	40.5%	48.6%	Yes			
	Duck Creek	57	33.7	16.4	40.5%	48.5%	Yes			
	Garners Creek	1,576	1,280.0	717.3	68.6%	56.0%	No			
	Lower Fox River (DS)	5,966	5,015.6	1,179.9	40.5%	23.5%	No			
	Lower Fox River (US)	1,506	1,281.0	168.5	40.5%	13.2%	No			
	Mud Creek	1,055	868.0	326.5	48.2%	37.6%	No			
<b>Totals</b>		<b>13,548</b>	<b>10,755.5</b>	<b>3,516.3</b>		<b>32.7%</b>				
<b>Upper Fox-Wolf TMDL</b>										
Reachshshd	Total Treated Area (acres)	No-Controls TP Load (tons/year)		With-Controls TP Load Reduction (tons/year)	TMDL Target TP Load Reduction %	With-Controls TP Reduction % (compared to no-controls total load)	Is TP Load Reduction Target Met?			
		No-Controls TP Load (tons/year)	With-Controls TP Load Reduction (tons/year)							
	137	46.9	5.4	85.6%	11.4%	No				
	586	456.1	98.3	85.6%	21.6%	No				
<b>Totals</b>	<b>723</b>	<b>503.0</b>	<b>103.7</b>		<b>20.6%</b>					

## Appleton's Salt Usage History



**Years 2000- 2020**  
**20+% Reduction**

YEAR	TONS
2000	6862
2001	2194
2002	3041
2003	3906
2004	8424
2005	6231
2006	3442
2007	6293
2008	7166
2009	4484
2010	3349
2011	4205
2012	3051
2013	5767
2014	4621
2015	2383
2016	3575
2017	3979
2018	4034
2019	5994
2020	2002

TOTAL = 95003

Average : 4524.0



9/8/2017

## PROPOSAL SIDEWALK & CROSSWALK SNOW REMOVAL SERVICES

Description	WINTER 2017-2018	WINTER 2018-2019	WINTER 2019-2020	WINTER 2020-2021	WINTER 2021-2022
*Tractor/Skid Steer	\$ 87.14 /hr.	\$ 88.88 /hr.	\$ 91.54 /hr.	\$ 93.00 /hr.	\$ 96.00 /hr.
*Snowblower	\$ 72.10 /hr.	\$ 73.54 /hr.	\$ 75.74 /hr.	\$ 77.94 /hr.	\$ 84.99 /hr.
*Tri-Axle Dump Truck	\$ 67.50 /hr.	\$ 68.90 /hr.	\$ 72.00 /hr.	\$ 75.00 /hr.	\$ 76.00 /hr.
*Salt Truck	\$ 86.50 /hr.	\$ 88.50 /hr.	\$ 90.50 /hr.	\$ 92.00 /hr.	\$ 94.00 /hr.
Laborer (Shoveling/Flagging)	\$ 48.41 /hr.	\$ 49.26 /hr.	\$ 51.35 /hr.	\$ 52.89 /hr.	\$ 54.47 /hr.
Foreman	\$ 58.71 /hr.	\$ 60.47 /hr.	\$ 67.21 /hr.	\$ 64.07 /hr.	\$ 65.99 /hr.
Pickup Truck Miles	\$ .92 /mile	\$ .94 /mile	\$ .96 /mile	\$ .98 /mile	\$ 1.00 /mile

\* Hourly rates including operator

### OTHER EQUIPMENT

<u>V-Plow Truck</u> (Description)	\$ 75.21 /hr.	\$ 77.46 /hr.	\$ 79.44 /hr.	\$ 81.46 /hr.	\$ 83.90 /hr.
<u>Skidsteer / Blower</u> (Description)	\$ 79.93 /hr.	\$ 82.32 /hr.	\$ 84.50 /hr.	\$ 87.50 /hr.	\$ 89.50 /hr.
_____ (Description)	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.

BIDDER: Lake Shore Cleaners, Inc.  
 MAILING ADDRESS: 4623 W. Richmond St.  
 PHYSICAL ADDRESS: " "  
 CITY, STATE, ZIP: Appleton, WI 54913  
 BY: *[Signature]*  
 PRINT: Ronald G. Wolff, Jr.  
 TITLE: President  
 TELEPHONE: 920-734-0757  
 FAX: 920-830-2822  
 DATE: 9-8-17

CITY OF APPLETON

DEPARTMENT OF PUBLIC WORKS

Addendum #1 *[Signature]*

## Department of Public Works Proposed Operational Changes

6/16/2021

	CURRENT	PROPOSED	MODIFIED
January	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
February	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
March	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
April	Spring Yard Waste Dates TBD Free Bulky Overflow	Weekly Yard Waste Once/Month Bulky \$10/item	Spring Yard Waste Dates TBD Every Other Week Bulky 2 Items FREE
May	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
June	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
July	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
August	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
September	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
October	Yard Waste & Leaves Free Bulky Overflow	Previously Contracted Snow Removal Once/Month Yard Waste plus Leaves Once/Month Bulky \$10/item	Previously Contracted Snow Removal Every Other Week Yard Waste & Leaves
November	Yard Waste & Leaves Free Bulky Overflow	Previously Contracted Snow Removal Once/Month Yard Waste plus Leaves Once/Month Bulky \$10/item	Previously Contracted Snow Removal Every Other Week Yard Waste & Leaves
December	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal



Municipal Collection Services Comparison Chart

Exhibit 6

Community	Trash Collector	Method	Curbside Overflow Bagged Trash Policy	Curbside Bulky Item Policy	Items Collected	Items Not Collected	Non-Compliance Collections	Bulky Waste Drop-off Center	Curbside Brush & Yard Waste Collection
Appleton - Current	City	Automated	Yes, \$4.00 disposal sticker must be affixed to each bag taken	Yes, collected bi-weekly on regular garbage day; opposite week of recycling. Fee for appliance collection. No construction or contractor debris.	Large items that don't fit in cart.	Pool tables, pianos, other very heavy items	\$75	Yes	Spring & Fall
Appleton - Proposed	City	Automated	Yes, \$4.00 disposal sticker must be affixed to each bag taken	Monthly, April through November. 5 items max per month. \$10 per item, paid and scheduled in advance.	Typical home furniture, recliner, couch, bed frames, doors (not patio), tables, TV stands, rugs, carpets (cut to 4 feet and bundled), small metal (4 foot or less), tires. Weigh less than 50 pounds.	Appliances, electronics mattresses, sofa sleepers, construction/remodeling/building materials, glass doors, bay windows, hot tubs, pools, trampolines, exercise equipment, basketball hoops, tractor tires.	\$250	Yes. Appliances, metal, garbage, tires and recycling accepted.	Monthly, April through November. No grass collected curbside.
DePere	City	Automated	Yes, extra bags taken outside the cart during traditional holiday weeks. Rest of year, \$2.00 overflow tag must be affixed to each bag taken.	Yes, 1 week in June and 1 week in September. Must schedule and pay fee for collection other 50 weeks of the year. Charges vary, minimum \$40 fee.	Furniture, carpet, doors, metal, windows, doors.	Construction materials and debris, freon appliances, bagged trash.	No	Yes	3 times per year: May, July, and October. No fee. Must schedule and pay fee for collection rest of the year. Charges vary, minimum \$40 fee.
Eau Claire	Contractor	Property owner required to contract individually with approved waste hauler	Per individual contract with waste hauler.	Must contact and pay private hauler	Must contact and pay private hauler	Must contact and pay private hauler	Must contact and pay private hauler	No	Yardwaste collected 1 week in May and 1 week in November. 70 bags free, then \$2.50/bag. No brush collected.
Fond du Lac	City	Automated	Bags outside cart are only collected as bulky items for a minimum \$40 fee.	Yes, \$40 minimum charge plus charges for appliances, tires, etc. Extra charges for non-scheduled items.	Appliances, furniture, bagged trash	Tires and freon require additional fee.	No	Yes	Fall only. Small amounts of plant material only. No grass, brush, fruits or vegetables collected.
Grand Chute	Contractor	Automated	No bags outside of cart will be collected.	4 collections per year provided by private hauler.	Furniture, carpet (4' sections), tables.	Appliances, construction materials, bagged trash.	No	No	Brush chipping 1 week in May and September. No grass or yard waste collected.
Green Bay	City	Automated	Yes, up to 4 extra bags taken outside the cart during 4 scheduled weeks per year.	Yes, 2 scheduled weeks per year, 2 CY max. Other 50 weeks of the year, \$80 minimum charge per trip up to \$240.	Furniture (indoor & outdoor), metal objects, etc.	Appliances, construction/remodel materials (including carpet), move out debris	\$240	Yes, 2 drop-off centers. No fee. No construction or contractor debris.	Spring & Fall. No grass collected.
LaCrosse	Contractor	Automated	Yes, must schedule. Fees apply.	Once per year in Spring. 5 items max. Other weeks must contact and pay private hauler.	Furniture, etc.	No appliances or construction materials.	No	No	Contract individually with private hauler, if want the service. Brush collected one week in the spring.
Menasha	City	Automated	Yes, \$1.00 overflow sticker must be affixed to each bag collected	Yes, each residential property gets 5 bulky item tags per year. Additional tags cost \$15 each. Freon appliance collection is \$15.	Large items or bags of trash with stickers.	NA	No	No	Brush collected monthly. Yardwaste collected in the Spring & Fall. Must use paper bags. Grass collected.

July 6, 2021

Submitted to: Municipal Services and Director of Public Works: Paula Vandehey  
From: Creative Downtown Appleton Inc. (CDA)

Request to install outdoor LED string light strands on the planter perimeter railings for the remainder of the summer season. Lights would be wrapped around the railings.

Planters are located between Badger/Story and Drew Street, north and south sides of the street.

We request to have the power set on a timer to limit the hours from dusk to 1am. (Farm market uses planter power and would need it active Saturdays in the a.m.)

**Expenses:** CDA will cover all expenses related to the purchase, install and maintenance of the light.

**Installation and removal:** CDA will coordinate installation of the lights. We will source a team of volunteers to complete the install. The lights will be removed by a date agreed upon with the Department of Public Works and stored by CDA for the winter.

**Repair/Maintenance:** CDA will be responsible for replacement of any damaged strands.

**Ownership and Insurance:** the lights will be owned by CDA and included within our liability insurance policy. We will work with the City on requirements to provided needed certificate of insurance.



July 6, 2021

Submitted to: Municipal Services and Director of Public Works: Paula Vandehey  
From: Creative Downtown Appleton Inc. (CDA)

**Public parklet pilot program proposal:**

We are requesting approval for an August - September 2021 pilot program for an on street parklet to be located in parking stalls STN 102 and STN 104 on State Street adjacent to the Mile of Music mural.

We would propose to work with City departments to craft a full parklet policy proposal for the City of Appleton throughout the pilot program to bring to City Council for consideration.

**What is a parklet:**

A Parklet is an extension of the sidewalk over an on-street parking space(s) that serves as a small public park. Streets make up a large amount of public space in urban areas. Parklets help to take back some of that space and create areas for people to gather or relax in a space that is open and accessible to all. The goal of a Parklet is to create a more comfortable and inviting pedestrian experience.

Attached is a list of communities within the state of Wisconsin that have active parklet programs.

**Why a parklet in Downtown Appleton.**

Public seating matters. We have had a positive response from our stationary parklet between the 222 building and the Copper Rock as well as during our participation in the International Park(ing) Day events for several years. Public seating on the east of College Ave in Houdini Plaza provides a gathering point for residence, and visitors. The West end has limited public seat aside from the sidewalk benches and private business sidewalk cafes. A public parklet provides access for the public to sit, eat, converse and gather in a unique urban setting. A public parklet is not associated with any one business and is not licensed for alcohol consumption.

**The features of the proposed Public Parklet include:**

- The parklet is a prefabricated Street Deck unit by Archatrak. Images and the installation manual are attached with unit specifications.
- The size of the unit would be 6 feet wide by 32 feet long. It is a steel frame on raised support pedestals. The decking is low maintenance porcelain pavers. The fence panels and planters are also steel.
- **Access:** the unit is an ADA compliant design. The elevated adjustable steel frame allows for curb level entry and free flowing street drainage.
- **Safety:** LED lighting and reflective tape along the top railing would be added. The steel fence and planters add additional safety while still providing visual sight into the unit as shown in the attached images.
- **Comfort:** the unit would be furnished with powder coated commercial grade tables and chairs that can be bolted in if needed.
- **Artful elements:** The eight steel planters will be wrapped with a mural vinyl image embracing world instruments and their influence in original music. (similar to the traffic control boxes). All coordination for the artwork will be managed by CDA.

**Additional features:**

- We would like to add a bike rack in the shape of a musical note to the sidewalk. Image attached. We would work with DPW on placement and installation
- The fence planters will be planted with eatable fragrant herbs. With signs inviting the public to enjoy.
- We would like to add a pet waste station and leash hooks to welcome our furry friends.
- Signage on the unit will include a Public Welcome sign that acknowledges our sponsors and any additional ordinance language the City would like to include. Such as: no open intoxicants allowed.

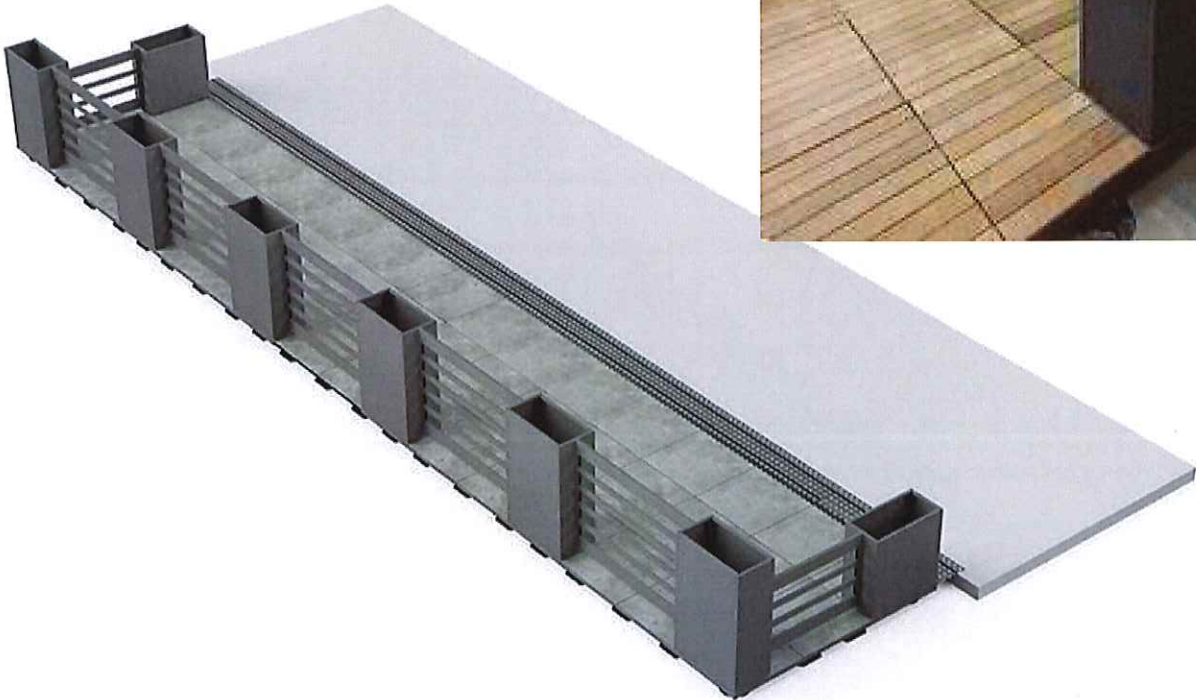
**Installation:** CDA will coordinate installation of the unit. We will source a team to complete the install. We would ask for the City to provide an inspection of the unit. The unit will be removed before Oktoberfest and stored for the winter. CDA will coordinate installation of additional features such as the bike rack, signage, planter wraps and pet waste station.

**Maintenance:** CDA will be responsible for daily cleaning of the parklet and any related maintenance or repair of the unit.

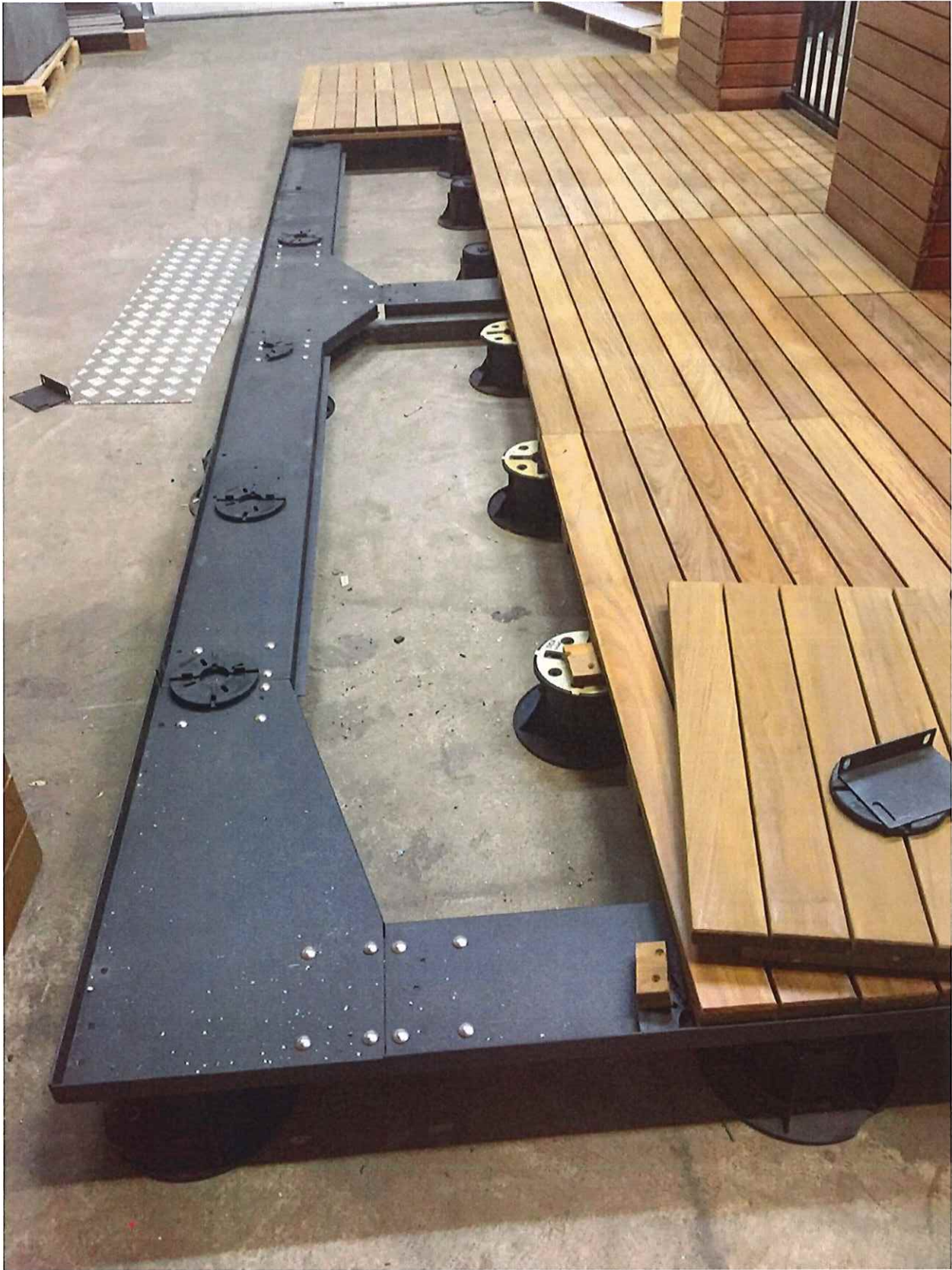
**Ownership and Insurance:** the parklet unit will be owned by CDA and included within our liability insurance policy. We will work with the City on requirements to provided needed certificate of insurance listing City of Appleton as additionally insured.

**Expenses:** CDA will cover all expenses related to the purchase, install and maintenance of the parklet unit, features and furniture as well as fees related to lost parking revenue.













Location for proposed 32x6 ft Parklet  
State Street STN 102 & 104.



**Wisconsin communities with parklet policies. (Not exhaustive)**

- Green Bay
- De Pere
- Wausau
- Milwaukee &
- South Milwaukee
- La Crosse
- West Allis
- Manitowoc
- Fondu Lac
- Shorewood (Village)
- Wauwatosa
- Whitewater
- Eau Claire
- Madison – Streatery program

Bike rack







"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric Lom, City Traffic Engineer  
**Date:** June 21, 2021  
**Re:** Parking restriction change on the 300 block of N. Kalata Place  
*Follow-Up to Six-Month Trial Period*

The Traffic Section was contacted late last year by the Appleton Police Department regarding a possible change to on-street parking restrictions on the west side of Kalata Place. Multiple City departments had been dealing with complaints associated with several individuals that had been using this parking area to long-term camp in their vehicles.

The six parking stalls in question (as shown in the image below) are the only on-street unmetered, unrestricted stalls in the Central Business District.

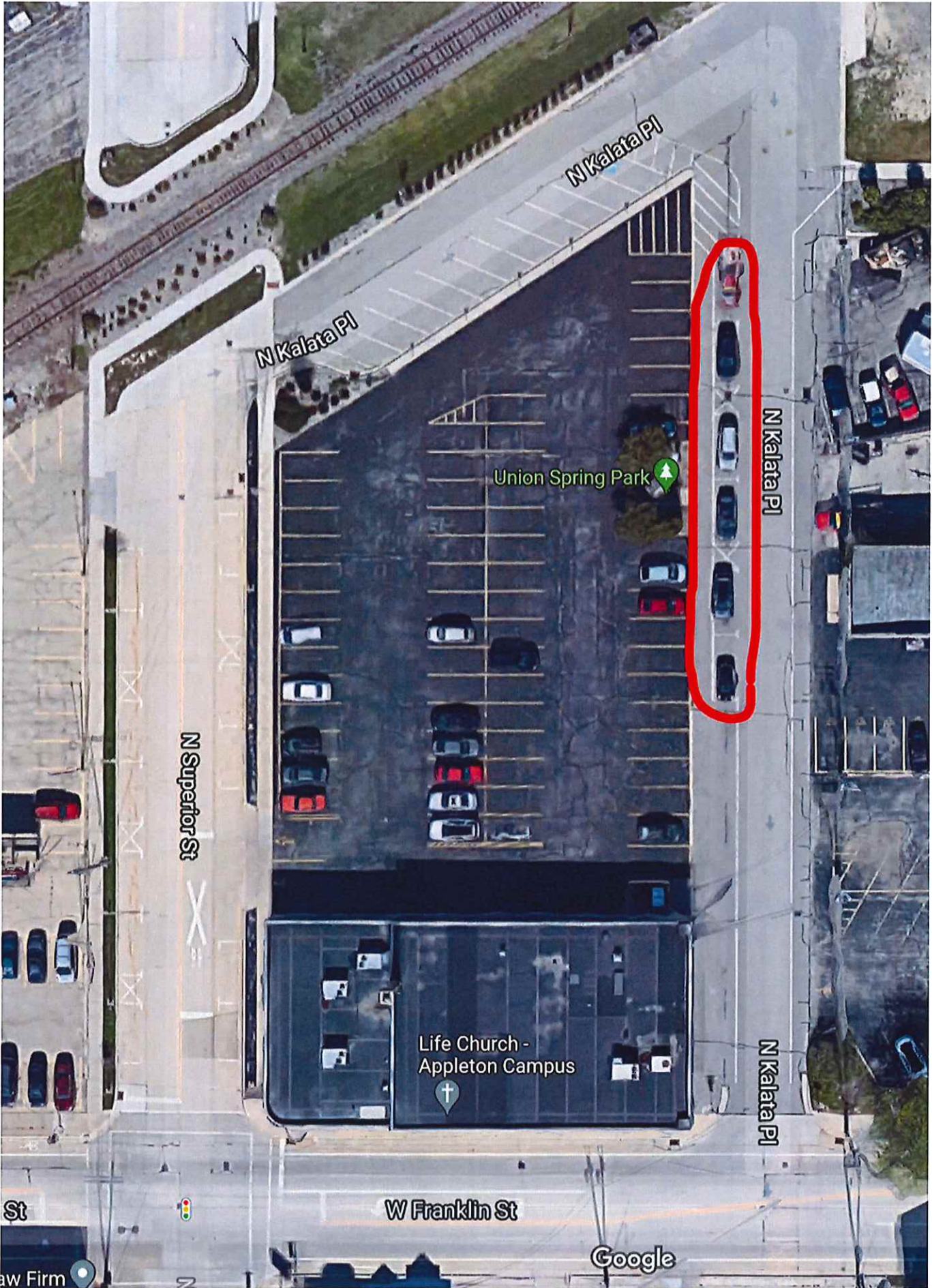
Based on the various considerations, the decision was made to implement a two-hour parking zone as a six-month trial. The belief was that this would address the concerns while having the lowest negative impact on the nearby businesses.

The changes accomplished the goal of addressing the original issue. We did not receive any feedback or complaints from the public during the six-month trial period. Based on this, we recommend making the changes permanent.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Two-hour parking limit be established on the west side of Kalata Place from a point 135 feet north of Franklin Street to a point 277 feet north of Franklin Street."









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Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric S. Lom, City Traffic Engineer  
**Date:** June 28, 2021  
**Re:** Speed Limit on French Road between Edgewood Drive (CTH JJ) and the north City limits

The full width of French Road, from Edgewood Drive (CTH JJ) to a point 170 feet north of Aquamarine Avenue was annexed into the City in recent years. The posted speed limit on this portion of French Road is currently 45 miles per hour.

Since this section of roadway was annexed, quite a bit of development has occurred in the area, including a large apartment complex and several large subdivisions, all of which have accesses on this stretch of French Road.

Due to the increased development, number of access points, number of turning movements, and use of the roadway by pedestrians and bicyclists, the 45 mile per hour speed limit is no longer appropriate. State Statutes advise that the posted speed limit on roadways of this type be set at 35 miles per hour.

As a means of more closely matching the speed limit with the land use along this corridor, I recommend extending the existing posted speed limit of 35 miles per hour on French Road northerly across Edgewood Drive (CTH JJ) to the north City Limits (full right-of-way width), located 170 feet north of Aquamarine Avenue (as highlighted on the diagram below).



**To accomplish this, section 19-61 of Chapter 19 of the Appleton Municipal Code requires the following amendment:**

- Sec. 19-61      Speed Limits Designated—Thirty-five miles per hour.  
*Add:* “French Road from Edgewood Drive (CTH JJ) to the north City limits”
- Sec. 19-61      Speed Limits Designated—Forty-five miles per hour.  
*Remove:* “French Road from the Edgewood Drive to the north City limits”



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Appleton, WI 54911  
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FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric S. Lom, City Traffic Engineer  
**Date:** June 21, 2021  
**Re:** Traffic Signal Removal Test at Lawrence/Walnut Intersection  
(Follow-up to six-month trial)

Lawrence Street from Walnut Street to Elm Street is scheduled to be reconstructed in 2022 (utility work will occur in 2021). The existing Lawrence/Walnut traffic signal's above ground and underground equipment is in very poor condition. If it were to be replaced as a part of the planned reconstruction project, the estimated cost would be \$135,000.

As a part of our normal design process, the Traffic Section reviewed the intersection control at the Lawrence/Walnut intersection. Our review showed the existing traffic volumes are *substantially* lower than what is necessary to meet the FHWA's traffic signal warrants. In fact, the traffic volumes, which have remained essentially steady for the past two decades, come slightly short of meeting the warrants for all-way stop control.

In late 2020, a six-month trial was initiated to test all-way stop control at this intersection, which was accomplished by operating the traffic signal in a red-red flash pattern 24 hours per day. As is our normal procedure, signs were posted advising the public of the test and displaying a phone number drivers could use to provide feedback.

During the trial period we did not receive any internal or external feedback. We solicited feedback from the Appleton Police Department and were advised they would prefer to see the traffic signal replaced with an all-way stop.

Based on our review, we believe the existing and future vehicular traffic at this intersection could be safely accommodated with a 2-way stop. However, based on the large volume of pedestrian crossings at this intersection, combined with the poor sight distance in the southwest quadrant (due to an adjacent building), we recommend the existing traffic signal be decommissioned, and be replaced with all-way stop control.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Remove the traffic signal at the intersection of Lawrence Street and Walnut Street."
2. **Create:** "Install all-way stop control at the intersection of Lawrence Street and Walnut Street."





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FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Michael Hardy, Assistant City Traffic Engineer  
**Date:** July 7, 2021  
**Re:** Parking restriction changes on N Jarchow Street and E Lindbergh Street near Franklin Elementary School  
*Follow-Up to Six-Month Trial Period*

The Traffic Section was contacted in January 2021 by the Principal of Franklin Elementary School regarding the parking restrictions on E Lindbergh Street and N Jarchow Street adjacent to the school property. The concern is the existing posted restrictions do not align with their preferred use. The school's preference is to scale back the amount of bus only restrictions on N Jarchow Street and increase the amount of passenger loading zone on E Lindbergh, to maximize the available curb space for short term parking, pick-up and drop-off. The existing on-street handicap parking was relocated to the school property parking lot on E Lindbergh Street. Based on this, our office subsequently instituted a 6-month trial to test the change.

Upon review at the end of the trial period, AASD was pleased with the effectiveness of the changes. Additionally, we have received no negative feedback from the neighborhood. The school did request an additional change on N Jarchow Street, south of E Byrd Street, to further scale back the bus only restriction with less buses servicing the school in recent years. As such we recommend making these changes permanent.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Stopping, standing and parking be prohibited, from 7:30 a.m. to 4:30 p.m. on School Days, on the south side of Lindbergh Street from a point 25 feet west of Jarchow Street to a point 25 feet east of Jarchow Street."
2. **Create:** "Passenger loading zone, from 7:30 a.m. to 4:30 p.m. on School Days, on the south side of Lindbergh Street from a point 25 feet east of Byrd Street to a point 25 feet west of Drew Street."
3. **Create:** "Ten-minute parking, from 7:30 a.m. to 4:30 p.m. on School Days, on the east side of Jarchow Street from a point 15 feet north of Byrd Street to a point 25 feet south of Lindbergh Street."
4. **Create:** "Stopping, standing and parking be prohibited, except buses, from 7:30 a.m. to 4:30 p.m. on School Days, on the east side of Jarchow Street from a point 25 feet north of Marquette Street to a point 115 feet north of Marquette Street."
5. **Create:** "Ten-minute parking, from 7:30 a.m. to 4:30 p.m. on School Days, on the east side of Jarchow Street from a point 115 feet north of Marquette Street to a point 15 feet south of Byrd Street."





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FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric S. Lom, City Traffic Engineer  
**Date:** June 28, 2021  
**Re:** North Edgewood Estates Subdivision (Phase 2) traffic control

The North Edgewood Estates Subdivision (Phase 2) currently being developed. Outlined below are the recommended traffic-related ordinance changes associated with these added roadways.

#### INTERSECTION CONTROL

Based on its recommended functional classification as a *Collector/Through Street*, all streets intersecting with Rubyred Drive must be controlled with Stop signs as required in Section 19-41 of the Municipal Code. To accomplish this, the following ordinance action is required:

1. **Create:** "Install stop signs on Yosemite Lane at Rubyred Drive."
2. **Create:** "Install stop signs on Acadia Drive at Rubyred Drive."
3. **Create:** "Install stop signs on Sequoia Drive at Rubyred Drive."

Google Maps 121 W College Ave

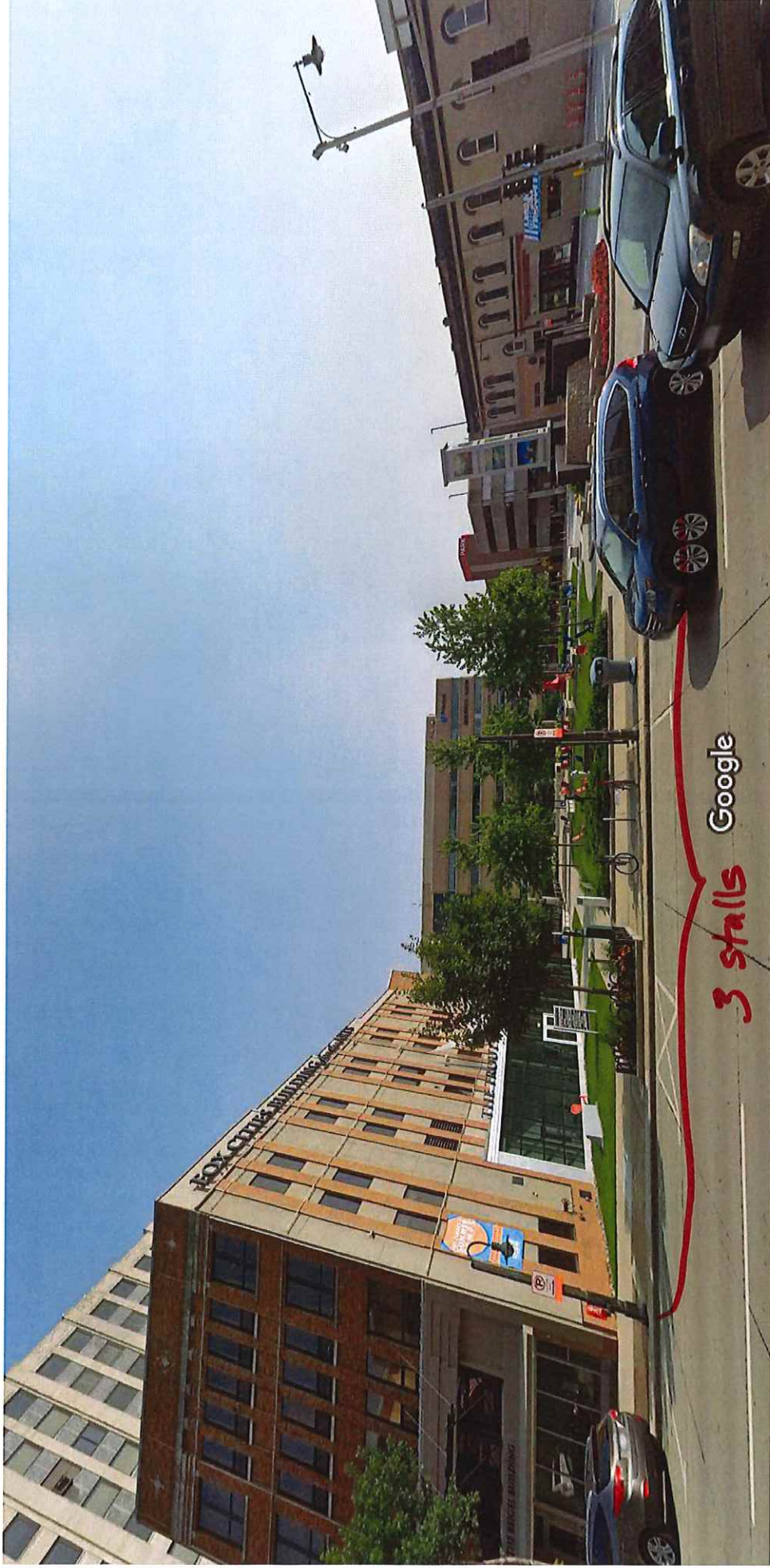
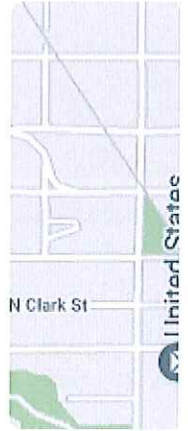


Image capture: Jul 2019 © 2021 Google

Appleton, Wisconsin



Street View







Ryan R. Schulz  
Postmaster  
Appleton Post Office  
920-993-3057



Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/21 Thru 06/30/21

Report Date: 6/29/2021



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2020	533	44,983,825	180,829.50
	2021	646	100,391,068	209,718.16
		21.20 %	123.17 %	15.98 %
DISPLAY SIGN	2020	51	261,504	2,150.00
	2021	40	285,230	1,720.00
		-21.57 %	9.07 %	-20.00 %
ELECTRICAL	2020	329	4,738,520	70,196.02
	2021	373	13,728,607	95,367.20
		13.37 %	189.72 %	35.86 %
EROSION CNTL	2020	18		2,050.00
	2021	28		3,341.00
		55.56 %	%	62.98 %
HEATING	2020	431	4,789,925	37,347.81
	2021	542	22,052,811	50,548.26
		25.75 %	360.40 %	35.34 %
PLAN REVIEW	2020	54		16,990.00
	2021	61		20,335.00
		12.96 %	%	19.69 %
PLUMBING	2020	242	2,611,430	17,080.80
	2021	303	8,354,648	29,523.00
		25.21 %	219.93 %	72.84 %
SEWER	2020	115	843,141	11,685.40
	2021	133	705,604	13,826.99
		15.65 %	-16.31 %	18.33 %
WELL	2020	8		280.40
	2021	4		160.00
		-50.00 %	%	-42.94 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

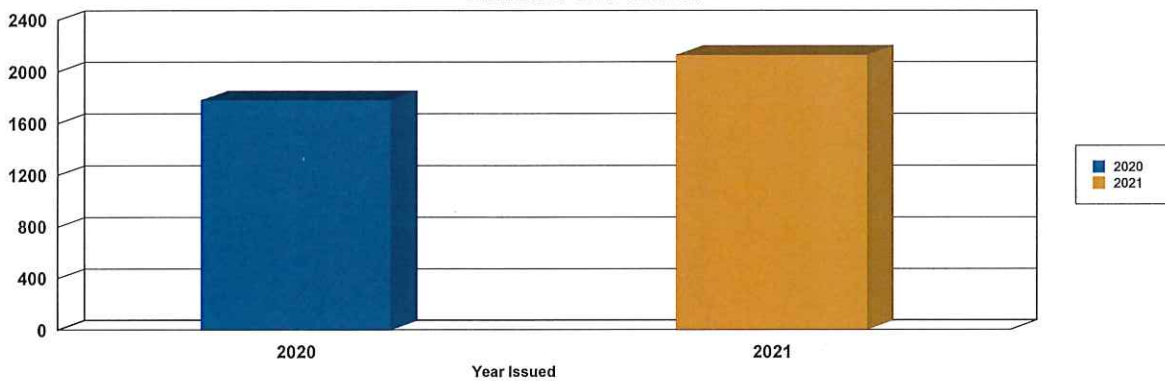
01/01/21 Thru 06/30/21

Report Date: 6/29/2021

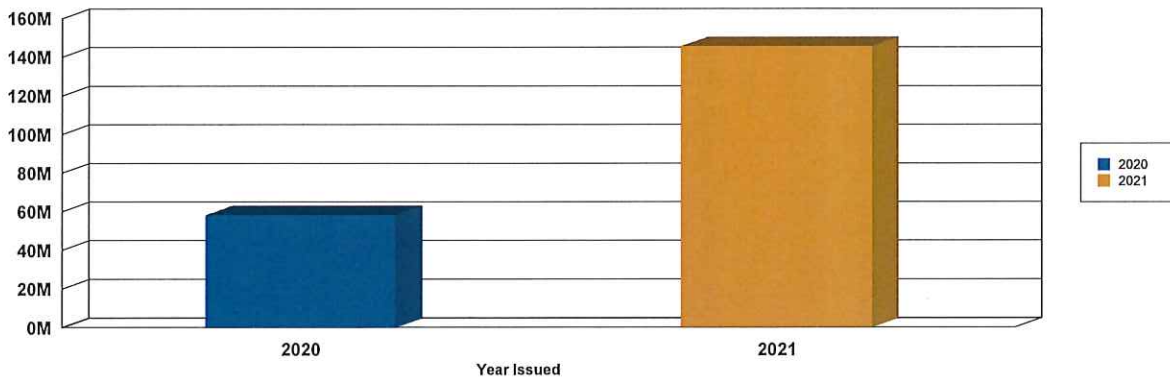


	2020	2021
Permits	1781	2130
Estimated Cost	58,228,345.00	145,517,968.00
Receipt Amount	338,609.93	424,539.61

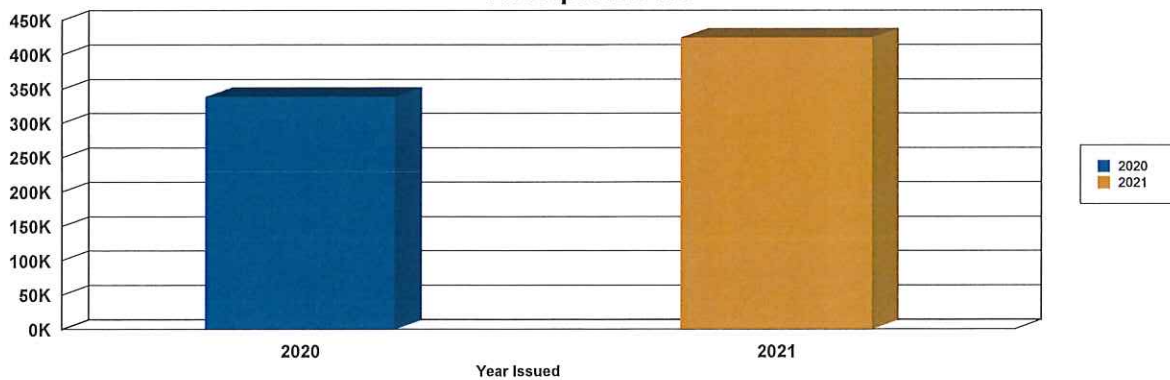
Number of Permits



Estimated Cost



Receipt Amount



# City of Appleton

## BIRD E-Scooter Pilot Community Feedback

### Month of June, 2021

#### COMPLAINTS RECEIVED BY CITY

	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Improper Parking	10	2						
Improper Street Riding	1	0						
Scooters are Unsafe	1	6						
Scooters are Unsightly	1	1						
Sidewalk Riding on College	19	2						
Other	4	4						
<b>TOTAL</b>	<b>36</b>	<b>15</b>						

#### ACCIDENTS

	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
Reported Accidents	0	1						

#### PUBLIC SURVEY

At the conclusion of this pilot study, do you support the City of Appleton developing permanent regulations to allow dockless scooter share in Appleton?	%
Yes, they should be allowed	
No, they should be prohibited	
Yes, but with some changes	

What is your overall opinion of dockless scooters in Appleton?	%
Very favorable opinion	
Somewhat favorable opinion	
Neutral/no opinion	
Somewhat unfavorable opinion	
Very unfavorable opinion	





## MEMO

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**TO:** Human Resources Committee

**FROM:** Paula Vandehey, Director of Public Works *PAV*

**DATE:** July 6, 2021

**SUBJECT:** Request to Over Hire – Public Works HVAC Inspector

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The Department of Public Work's current Table of Organization includes eight Building Inspectors. We recently received notification that one of our Inspectors is planning to retire September 1, 2021, after 37 years of service with the City.

This position conducts over 1,000 inspections and issues over 800 HVAC permits annually. The position is also responsible for HVAC plan review and is a consultant to prospective developers.

In order for us to have a successful transition of the duties, we acknowledge the City would greatly benefit from having the incumbent transfer their significant institutional knowledge over a 30 day over hire period of the Inspector position.

The financial impact for this proposal is approximately \$8,000. Sufficient 2021 salary dollars will be available to accommodate this overlap based on the expected lower salary of the new hire and other vacancies throughout the Department.

C: Jay Ratchman, Human Resources Director  
Kurt Craanen, Inspections Supervisor