



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, June 21, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-0862](#) Minutes from June 7, 2021

Attachments: [Minutes from June 7, 2021.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[21-0863](#) **Alvin Street**, from Wisconsin Avenue to Marquette Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

[21-0864](#) **Alice Street**, from Drew Street to Union Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

[21-0865](#) **Dewey Street**, from Kernan Street to Walden Avenue, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

[21-0866](#) **Walden Avenue**, from Dewey Street to John Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

[21-0868](#) Request from Blue Sky Contractors for a street occupancy permit for four parking stalls (CAW 310, 312, 314 & 316) for the commercial development project at 318 W. College Avenue be approved from June 14, 2021 through October 29, 2021 (except for September 24th and 25th).

[21-0870](#) Approve updated Sidewalk Maintenance Policy.

Attachments: [Sidewalk Maintenance Policy.pdf](#)

[21-0872](#) Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

Attachments: [Municipal Code 4-141.pdf](#)

[21-0873](#) Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

Attachments: [Municipal Code 4-392.pdf](#)

[21-0874](#) Amend 2021 Materials Testing Contract (M-21) with Westwood Professional Services from an amount not to exceed \$125,000 to an amount not to exceed \$175,000.

Attachments: [2021 Materials Testing Contract M-21.pdf](#)

[21-0902](#) Anticipated award for Unit Q-21, Pavement Marking Contract (paint). Bids to be opened Monday, June 24, 2021.

[21-0903](#) Request from U.S. Venture for a street occupancy permit for the northerly 12 feet of temporary parking lot on Lawrence Street be approved through December 31, 2022.

Attachments: [Street Occupancy-USV Temp. Parking Lot.pdf](#)

6. Information Items

[21-0876](#) DPW Proposed Operational Changes.

Attachments: [DPW Operations modified plan.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Municipal Services Committee

Monday, June 7, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-0782](#) Minutes from May 24, 2021

Attachments: [Minutes from May 24, 2021.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

[21-0783](#) Design Hearing for 2023 Paving Projects:
-Alvin Street (Wisconsin Ave to Marquette St)
-Alice Street (Drew St to Union St)
-Dewey Street (Kernan Ave to Walden Ave)
-Walden Avenue (Dewey St to John St)

Attachments: [Design Hearing for 2023 Paving Projects.pdf](#)

5. **Action Items**

[21-0802](#) Anticipated Award of Unit P-21 Pavement Marking Maintenance Contract (Epoxy)

Attachments: [Unit P-21 Pavement Marking Maint.pdf](#)

Unit P-21 Amended: Not to exceed \$100,000 to Century Fence Company per memo attached from City Traffic Engineer dated June 2, 2021. (5-0 approved).

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0798](#)

Approve street light relocation at 2313 S. Greenview Street.

Attachments: [Streetlight 2313 S Greenview St.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0799](#)

Approve parking and traffic changes related to the Spartan Drive/ Haymeadow Avenue/ Sommers Drive roadway project.

Attachments: [Parking & Traffic related to Spartan DrHaymeadow.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0800](#)

Approve parking changes related to the Henry Street Asphalt Reconstruction Project.

Attachments: [Parking Changes to B-20 Henry St.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0801](#)

Approve installation of STOP sign on South Court at John Street. (Follow-up to six-month Trial Period.)

Attachments: [Stop Sign on South Court.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[21-0784](#)

DPW Proposed Operational Changes

Attachments: [DPW Proposed Operational Changes.pdf](#)
[Feedback from Residents.pdf](#)

[21-0785](#)

Inspection Division Permit Summary Comparison Report

Attachments: [Inspection Division Permit Summary Comparison Report for May 2021.pdf](#)

[21-0786](#)

BIRD e-scooter Report

Attachments: [BIRD e-scooter Report.pdf](#)

7. Adjournment

Prohaska moved, seconded by Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

Adopted ~~May 1, 2019~~

CITY OF APPLETON SIDEWALK MAINTENANCE POLICY

INTRODUCTION AND PURPOSE

The Department of Public Works (~~“Department”~~) ~~is charged with maintenance of~~ maintains the existing sidewalk network within city street right-of-way. ~~This charge is met through the “Green Dot” Program, Street Reconstruction Programs and general notification of damaged sidewalk.~~ This policy is intended to serve as a guide to assist the Department as it evaluates where and how to allocate available resources and budgeted funds to maintain the sidewalk network.

INSPECTION CYCLE

The “Green Dot” Program is intended to provide for the periodic inspection of the City’s sidewalk network. Areas within the network will be inspected on a rotating basis, with the area size and frequency of inspection being determined by the Department ~~of Public Works~~ based upon available budgeted funds and similar resources. This periodic inspection will help to determine whether any portion of the sidewalk in the area should be considered in need of repair or replacement.

~~The downtown core area as designated on Exhibit “A” will be inspected annually.~~

~~Citizens~~ Members of the public are encouraged to report conditions that may qualify for repair or replacement to the Department. ~~of Public Works.~~

REPAIR / REPLACEMENT CRITERIA

~~In order to sustain the safety of sidewalks in the City and avoid the development of unsafe conditions, sidewalks~~ Sidewalks that meet any of the following criteria during an inspection ~~will may~~ be subject to prioritized repair or replacement at the discretion of the Department based upon available resources:

1. $\frac{3}{4}$ ” vertical differential between or within sidewalk sections
2. crack width of $\frac{1}{2}$ ” between or within sidewalk sections
3. broken corners greater than 3 inches in any direction

RESPONSE TIME

All ~~reports of damaged sidewalks received by the Department~~ ~~general notification of damaged sidewalk~~ will be inspected and repaired, if necessary, within a reasonable amount of time based upon available resources, the location, amount of pedestrian traffic, overall condition of the sidewalks in the area, cost versus effect, public feedback, and at the discretion of the Department Director or designee.

ASSESSMENTS REPLACEMENT COST

Sidewalks meeting the replacement criteria above ~~will can~~ be replaced at City cost. Sidewalk sections which are out of conformance with design grade to a degree that water ponds, ~~shall can~~ be replaced at City cost when part of a Total Street Reconstruction Program. Alternatively, property owners may elect to replace sections of sidewalk which are out of conformance with design grades to a degree that water ponds, at their sole discretion and expense and with an approved City permit.

DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*
Paula Vandehey, Director of Public Works *PVW*

SUBJECT: Update to Section 4-141 of the Municipal Code

DATE: June 21, 2021

In order to maintain the residential character of the City's neighborhoods, staff recommends the prohibition of pole buildings and metal shipping containers for use as storage sheds. These types of storage buildings are becoming an inexpensive alternative to traditional storage shed construction. Staff believes allowing these types of buildings will have a negative impact on the City's neighborhoods.

Sec. 4-141. Garages and accessory buildings.

(a) *Unattached.* Unattached one- or 2-family accessory buildings shall be constructed on concrete slabs and shall conform to UDC and American Concrete Institute (ACI) standards. No concrete slab shall be required for accessory buildings where the structure does not exceed one hundred (100) square feet in area and the building is securely anchored. Accessory buildings less than fifty (50) square feet are exempt from permits, however must comply with all zoning ordinance standards. Unattached accessory buildings shall maintain a fire separation distance that meets UDC standards. All one- or 2-family unattached buildings with overhead doors shall have at least one exit door that is a minimum of 32" in width. The overhead door shall not be used as an exit door. Accessory buildings that are 150 square feet or larger are considered a garage for the purposes of this section.

(b) *Wall brace plans.* Wall brace plans are required for accessory buildings greater in width or length than twelve (12) feet. Wall brace plans must meet UDC standards. Exterior walls and roofs shall meet UDC standards for design, structural requirements and covering. Stairs or stairways, handrails, guardrails or elevated areas inside and outside of the accessory building shall meet UDC standards.

(c) *Attached.* Attached garages, carports and shelters that are connected to a residence shall have footings and foundations to the established frost line. Attached garages with exterior siding shall be framed to meet all general requirements. Floor drains in garages shall not connect to the foundation drain tile or a clear water sump. Attached carports and unheated shelters that are designed to compensate for movement or flexing and meet all other general requirements may be erected or installed on concrete slabs without frost walls and footings, provided that detailed drawings of design and method of construction are submitted with the permit application.

(d) *Construction time frame.* Unattached garages or accessory buildings must be completed within one (1) year from the date that the building permit is issued. Failure to complete the construction of garages and accessory buildings will require a new permit. The permit fee for additional permits will be double the original permit fee.

(e) *Garage door required.* All attached and detached garages, excluding carports, must have an operating garage door.

(f) **Prohibited Accessory Buildings.** Pole buildings and metal shipping containers are prohibited in residential zoning districts.

The Department of Public Works recommends approval of the changes to Section 4-141 of the Municipal Code of the City of Appleton.

cc: Nicholas VandeCastle

DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*
Paula Vandehey, Director of Public Works *PVW*

SUBJECT: Update to Section 4-392 of the Municipal Code

DATE: June 21, 2021

Staff recommends the following changes to Section 4-392 of the Municipal Code related to electrical work. In 2018, changes were made to this section to prohibit homeowners from doing their own service changes in their homes. The proposed changes below further clarify what is required in order to install a new service, as well as solar installations, by a home owner in their own home.

Sec. 4-392. Exemptions.

As allowed under Wis. Stats. §101.862(4)(a), a residential property owner may perform electrical work in his own dwelling which he owns and occupies without a license, ~~with the exception of installing or replacing of service equipment,~~ as long as the work is being conducted in a single-family dwelling. In the case of installing or replacing service equipment in a single-family dwelling, solar photovoltaic installations or electrical work performed on a residential property which is not a single-family owner occupied dwelling, the electrical work will need to shall be performed by a licensed electrical contractor, meeting all the requirements of SPS 305.41 as amended from time to time. The owner of the property must procure a permit prior to starting any electrical work. The property owner may not procure a permit on behalf of an electrical contractor or another individual.

The Department of Public Works recommends approval of the changes to Section 4-392 of the Municipal Code of the City of Appleton.

cc: Nicholas VandeCastle



"...meeting community needs...enhancing quality of life."

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer

DATE: June 14, 2021

RE: Amend 2021 Materials Testing Contract (M-21) with Westwood Professional Services (formerly OMNNI Associates, Inc.) from an amount not to exceed \$125,000 to an amount not to exceed \$175,000.

The Department of Public Works recommends amending the 2021 Materials Testing Contract with OMNNI Associates, Inc. from an amount not to exceed \$125,000 to an amount not to exceed \$175,000. Funding for work under this contract is from the various project accounts.

The Department of Public Works is requesting additional funding for the 2021 Materials Testing Contract due to testing and response needs exceeding anticipated amounts. Some examples are:

- Continued support for the Redundant Raw Water Line for contaminated materials and high groundwater along the route
- Meeting all railroad requirements for the utility crossings on Atlantic Street, Appleton Street and Weimer Court
- Addressing contaminated materials on the Meade Street sewer and water relay project
- Assisting the City with proper handling of stormwater pond sediment for NR 528 requirements
- Geotechnical testing and support associated with the Plamann Park sanitary sewer and water project
- Additional WDNR testing requirements for the Valley Road contamination just west of Oneida Street

In order to keep projects moving forward and meet WDNR requirements, staff recommends amending the 2021 Materials Testing Contract with Westwood Professional Services from an amount not to exceed \$125,000 to an amount not to exceed \$175,000.

Paula Vandehey

From: Mike Kohlbeck <MKohlbeck@mcmgrp.com>
Sent: Wednesday, June 16, 2021 11:54 AM
To: Paula Vandehey
Cc: Patrick Ostroth; Joe Truehart; bhuss@usventure.com; Sue Olson
Subject: Temporary Street Occupancy - USV Temporary Parking Lot
Attachments: Street Occupancy Permit Exhibit.pdf

Good morning Paula,

On behalf of U.S. Venture, we are requesting a Temporary Street Occupancy Permit for the temporary parking lot that U.S. Venture is proposing to construct south of E. Lawrence Street, east of S. Morrison Street and west of S. Durkee Street. As currently proposed, the northern 30 parking stalls of the temporary parking lot encroach into the E. Lawrence Street right-of-way by 12-feet. Please see the attached Exhibit for reference.

On April 21, 2021, U.S. Venture submitted an "Application For Dedication To The Public" to dedicate the north 20 feet of parcels 312016200, 312016100, 312015900 and 312016000 to the City of Appleton for the purpose of proposed improvements to E. Lawrence Street. request for a Temporary Street Occupancy Permit is to allow the portion of the proposed temporary parking lot to occupy a portion of the recently dedicated land until the City of Appleton moves forward with the reconstruction of E. Lawrence Street which is anticipated to begin in 2023.

Please let us know if any additional information is needed for the City to consider this request.

Thank you,
Mike

Michael Kohlbeck, P.E.
ASSOCIATE/SENIOR PROJECT ENGINEER



1445 McMahon Dr | Neenah, WI 54956
O: 920.751.4200x230

[website](#) | [facebook](#) | [linkedin](#) | [twitter](#)

Confidentiality Statement

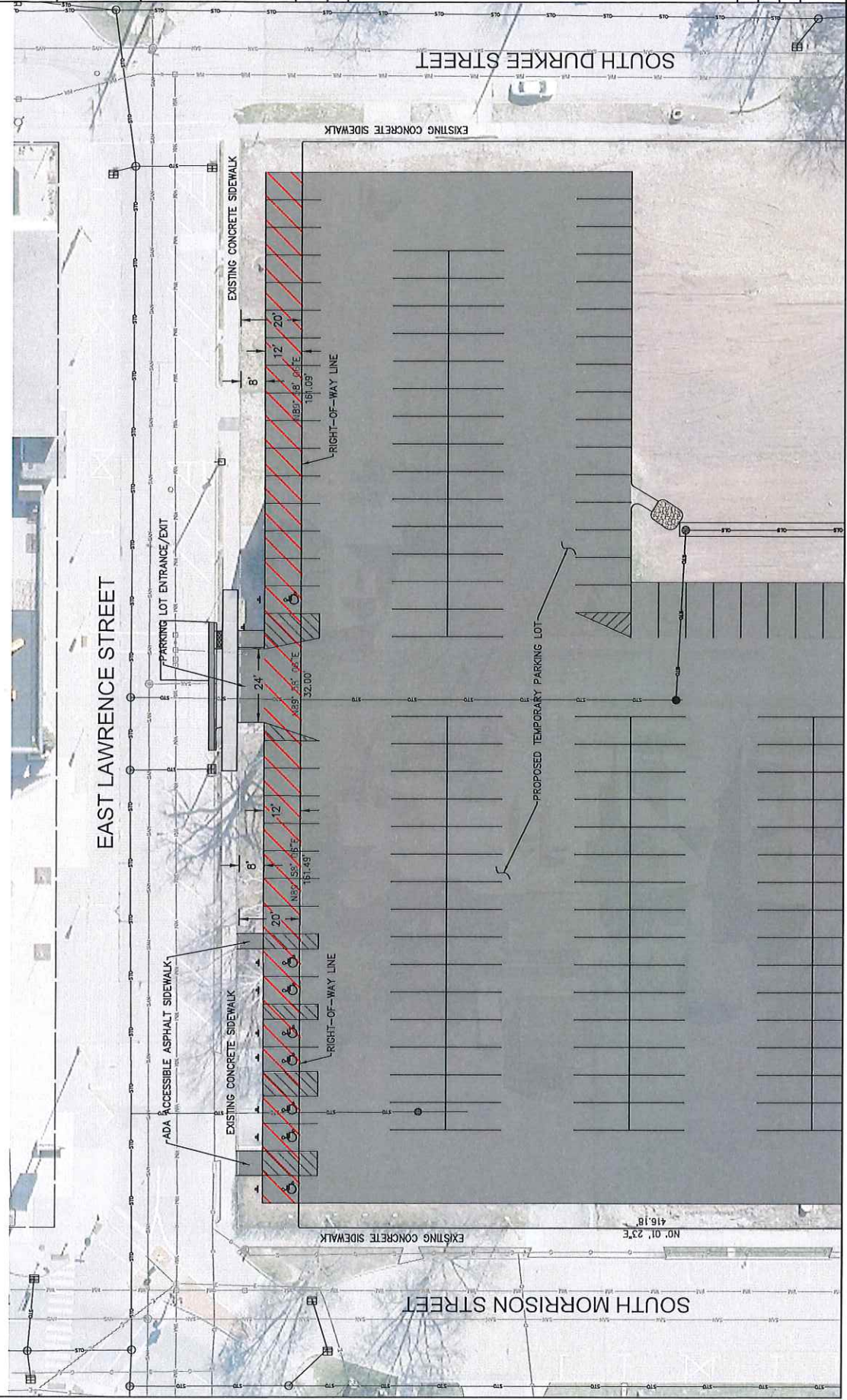
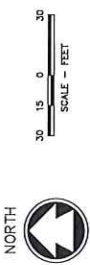
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NO.	DATE	DESCRIPTION

USV - TEMPORARY PARKING LOT SOUTH OF YMCA
 HOFFMAN PLANNING, DESIGN & CONSTRUCTION, INC.
 EXHIBIT FOR PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

PROJECT NO.	1000
DATE	MAY 25, 2021
SHEET NO.	A



NO.	DATE	DESCRIPTION

USV - TEMPORARY PARKING LOT SOUTH OF YMCA
 HOFFMAN PLANNING, DESIGN & CONSTRUCTION, INC.
 EXHIBIT FOR PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

PROJECT NO.	1000
DATE	MAY 25, 2021
SHEET NO.	A



MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Nathan Loper, Deputy Director Operations

DATE: June 17, 2021

SUBJECT: **Additional information pertaining to proposed changes to DPW operations, along with proposed MODIFIED plan.**

Following is additional information as requested by the members of the Municipal Services and Utilities Committees regarding the Department of Public Works proposed changes to operations, along with a proposed MODIFIED plan:

1. Under the proposed plan, will there be a designated week once a month residents will get brush collection?

Yes, there would be a designated week each month May through November, plus 4 weeks in April.

2. Could a second brush collection be scheduled for October or November like April has?

Only if we don't collect overflow since this is the same truck and crew picking both items.

3. If we don't do the monthly yardwaste collection as proposed between the spring and fall collections, what would this staff be assigned to do?

They would be picking bulky items if not picking brush. See Modified Plan at end of memo.

4. What if we find that monthly yard waste pickup volumes wane substantially during the late summer? Would/could we reduce that offering and if so, what impact might that have on staff, equipment and any additional costs or savings?

Our determination is this collection will be fairly consistent all season, which is what other communities have experienced. This allows customers to do their trimming and yard work on their own schedule. If the volume turns out to be really low, we could pull the crew off towards the end of the week and assign them to other tasks.

5. What are the impacts if we do not change our method of leaf collection?

Our Stormwater Management Permit through the Wisconsin Department of Natural Resources (WisDNR) requires that we develop a plan to reduce our phosphorus load to ultimately meet our Total Maximum Daily Load Target per drainage area or “reachshed.” Each reachshed has a different target as established by WisDNR (see attached Exhibits 1 & 2). One method to help us work towards meeting our target goal is to collect leaves from the terrace instead of placing them in the street. If we continue to collect our leaves as we are, then we will need to find additional ways to work towards meeting our target goal.

Because phosphorus causes excessive algae growth which can destroy other life forms found in our waterways, we should do everything we can as a community to help keep our waterways clean and healthy.

6. For leaf pickup, do we incur any additional costs anywhere for not being in compliance with the DNR on our phosphorus levels?

No. Our permit requires us to show a plan towards continuous improvement. Converting to terrace collection versus street collection is part of our current City-Wide Stormwater Management Plan update being developed at this time. However, not showing continuous improvement could reduce our grant opportunities.

7. Does WisDNR have any programs to help with the costs of going away from putting leaves in the road?

None that we are aware of. However, we continuously apply for WisDNR grants as they become available so we will watch for any opportunities for funding.

8. For 2022 and the next few years, will leaf collection be a hybrid claw and vacuum collection until all of the proposed vacuum units are purchased?

Yes, we anticipate a 5-year phase in plan to convert entire City to vacuum collection.

9. How do the CEA payments come into play for each of the years of equipment purchase? Does that mean the CEA contributes that much from its budget toward those purchases?

CEA payments are from stormwater budget to CEA to fund the next leaf collection unit(s).

<u>Year</u>	<u>Equipment Purchases</u>	<u>CEA Payments</u>	<u>Total Cost</u>
2022	\$325,000	\$95,400	\$420,400
2023	\$365,000	\$60,240	\$425,240
2024	\$435,000	\$60,660	\$495,660
2025	\$450,000	\$62,856	\$512,856
2026	\$300,000	\$43,344	\$343,344

10. The purchase prices vary for each of the five years of proposed buying. Is that due to differing amounts of equipment purchased in each of those years?

We are purchasing different types and amounts of equipment throughout the 5 years. To save money, we are converting our old automated garbage trucks for the first 6 units. Then we plan to purchase 2 roll-off units for our 2 roll-off trucks and then will purchase trailer units after that.

11. What happens to the claw attachments when we no longer need them for leaf collection? Do we sell them or do they have other uses?

We will continue using these for cleaning up large amounts of storm debris, large Christmas trees in January and may pick some larger leaf piles off the terrace with them.

12. Would the cost of having people bag their leaves and having staff pick up those bags be higher or lower than the cost of vacuuming them off the terrace?

Cost would be lower since we would not have to purchase and maintain the leaf vacuum equipment. The process of collection would be slower since it would be a manual collection and we only have 3 trucks to load the bags into. We would only be able to do 2 rounds instead of 3 per year.

13. Can you guess how much of fall leaf collection is actually not debris the vacuum could collect?

We currently only keep track of the volume of leaves collected. We estimate less than 10% of the volume collected is not leaves.

14. Any concerns about some debris being just large enough to be sucked in and damage the equipment?

No, if the vacuum can lift it, it will make it into the truck.

15. Would there be additional savings if the City only collected leaves in fall and residents hauled other yardwaste to the sites?

There would not be realized savings as we would assign this staff to other tasks.

16. What would be the cost to continue clearing all crosswalk locations?

The additional cost to clear all crosswalk locations on our list (which is a small percentage of the crosswalks citywide) would be \$100,650 for 4 part-time employees and associated trucks and snow blowers. This would be a very challenging option as part-time, reliable labor is extremely difficult to find at this time.

17. What would be the additional cost to keep status quo with sidewalk snow removal and bulky overflow?

If we don't change bulky item collection and continue this service in the winter, we won't have a crew to clear the 18 miles of sidewalks during the winter months (December through March). If we continue picking these items (bulky items, appliances, metal, non-compliance piles, etc.) during the winter months, we need to add 2 additional employees during the winter.

- Cost for labor is \$60,000. This is in addition to the \$100,650 for clearing crosswalks
- Challenges with hiring, retaining and training part-time staff, especially for operating this larger equipment and needing to be available 24/7 all winter.

18. How will Valley Transit handle snow removal at the bus shelters?

We discussed the change with Valley Transit and they will address the snow removal as they deem most appropriate for their operations.

19. Does WisDNR ding us at all for salt in the storm water?

No. However, as part of our Stormwater Permit, we are required to report the amount of salt, brine, etc. we use monthly, and to document that our salt applying machinery is calibrated. As you can see from the attached Exhibit 3, we are doing a great job of reducing salt usage over the past 20 years.

20. Has the City looked into using beet juice instead of road salt?

Yes, the City has researched the use of beet juice. Because there is not a local supply, the product is more expensive and not any more effective than road salt.

21. What would be the anticipated cost comparison if we hired a contractor for the snow removal services and paid them a guaranteed amount regardless if there is snow to remove or not?

Because this option relies on receiving quotes (and we have not had any competition in over 20 years) it is difficult to estimate a cost. However, our current contract for snow removal services has a laborer (shoveling) rate of \$54.47/hour and a snowblower rate of \$84.99/hour (see attached Exhibit 4 for entire list of costs). In comparison, the top end hourly rate for our Operator II's is \$32.10.

In addition, a significant benefit of paying City staff is we get other work tasks (tree trimming, street maintenance, etc.) accomplished versus paying a contracted service to stay home.

22. Is staff considering increasing the fines for non-snow removal compliance?

No, we are not considering any changes at this time.

23. How much overflow do we collect in a year?

2018 -- 1374 tons (2,748,000 pounds)

2019 -- 1420 tons (2,840,000 pounds)

2020 -- 1631 tons (3,262,000 pounds)

24. Why did DPW settle on a \$10 charge vs. \$5 or \$20 for example?

This seemed like a minimal expense to get rid of a large item. It is half the cost of a trailer rental and less than someone would pay to dispose of an old mattress with a furniture delivery. \$5 did not seem like it would deter enough people. \$20 seemed too high.

25. The bulky item collection fee of \$10 per item is a common amount for other communities to charge, but do we know why they charge \$10? Is it related to their costs to provide the service or just a number that a number of places picked because it was more than zero but small enough to not be too punitive?

The \$10 fee does not come close to covering our costs, but it is an amount to promote finding alternatives to throwing the items away without the cost becoming unaffordable.

26. How will DPW administer the \$10 bulky item fee?

Customer will call our office to pay for and schedule the collection. Our front office staff will enter this into our sanitation app and our collection crew will see the paid customer addresses on their field iPad.

27. Do we expect to see the proposed \$10 fee reduce the amount of items we will collect?

Yes, that is the desired outcome. We can't collect the current annual volume in fewer collections, so we need to incentivize people into finding other means of re-use or collection instead of putting items out for us to collect and bring to the landfill.

28. In the memo, you stated that the collection fee for non-compliant items will be \$250. But in the chart it shows \$2,500. Just wanted to clarify which one it is.

The chart shows the anticipated revenue of \$2,500. We are only estimating 10 collections at the \$250 rate.

29. Currently DPW allows residents to drop off garbage/bulky items at the Glendale yard waste site. But if residents can load it up and haul it to the yard waste site, why not just make them go a mile further and take to the landfill? Wouldn't that save DPW some staff work and wear on equipment?

This would save us about 4 hours per week hauling dumpsters. The equipment is operated daily so it would still be utilized. Also, the County landfill drop-off hours are very limited.

30. What would be the additional costs if we don't change our bulky overflow collection and also collect yardwaste April through November?

The additional cost would be \$192,000. \$152,000 for 2 employees and \$40,000 for truck operation and maintenance. We already have a rear load truck that could be used so no new equipment needed.

In addition to cost, the goal of reducing tonnage going to the landfill will most likely not be realized as there is no incentive to change behavior.

31. What would be the ramifications of keeping bulky overflow status quo and only collecting yard waste in spring and fall?

We would not have the necessary staff to insource the sidewalk snow removal services. See question 17 above.

32. Is there a way to create a tiered system for non-compliance overflow fees?

A tiered system for fees would be difficult to manage and administer, and would add additional trips to the property to check on compliance for the next step in the tier. We also recommend the non-compliance fee to be high enough to promote compliance. One option would be to give the property owner one week to come into compliance after the "Oops" notice was issued instead of 48 hours.

33. For bulky item collection, if we were to not do yard waste pick up at all, would we be able to keep collecting bulky items as we do today?

See Modified Plan described at end of this memo.

Based on the questions and feedback received regarding our Proposed Plan, we have developed a Modified Plan that includes the following elements (See Exhibit 5 for comparison of plans):

- Offer free overflow April through September, opposite of each recycling week (vs. monthly April through November for a \$10 fee)
 - Max of 2 items per collection (approved items only as highlighted on Exhibit 6)
 - No move outs
 - No bulky collection October and November to allow this crew to pick yard waste
 - No bulky collection December through March to allow this crew to assist with snow removal
- Brush and yard waste collection 4 weeks in April
 - Must be bagged and bundled properly
- Brush and yard waste collection for all weeks of fall leaf collection
 - Each customer should get 3 rounds of collection, the same week as their leaves
 - Must be properly bagged and bundled
 - No pumpkins – must go in black garbage cart

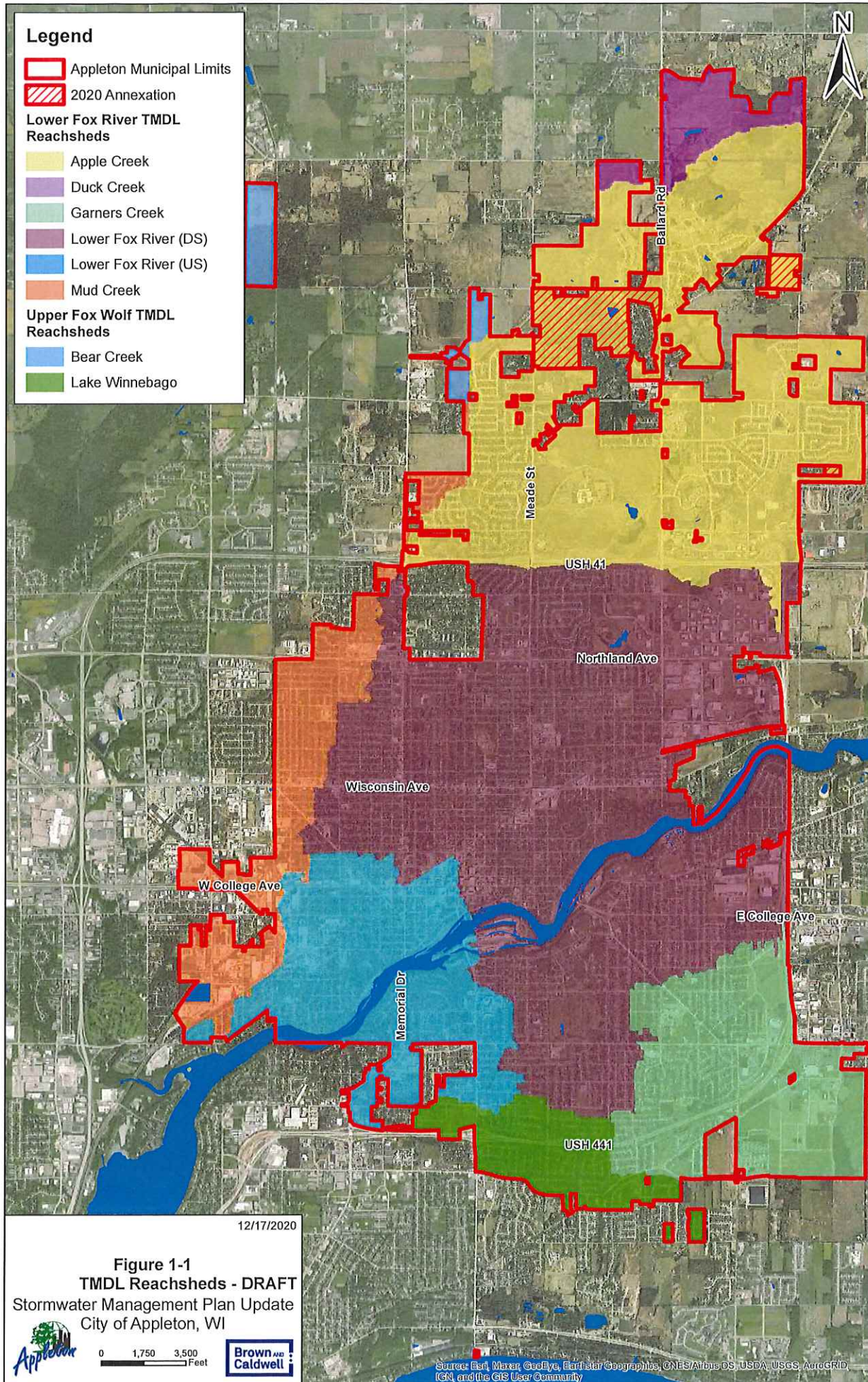
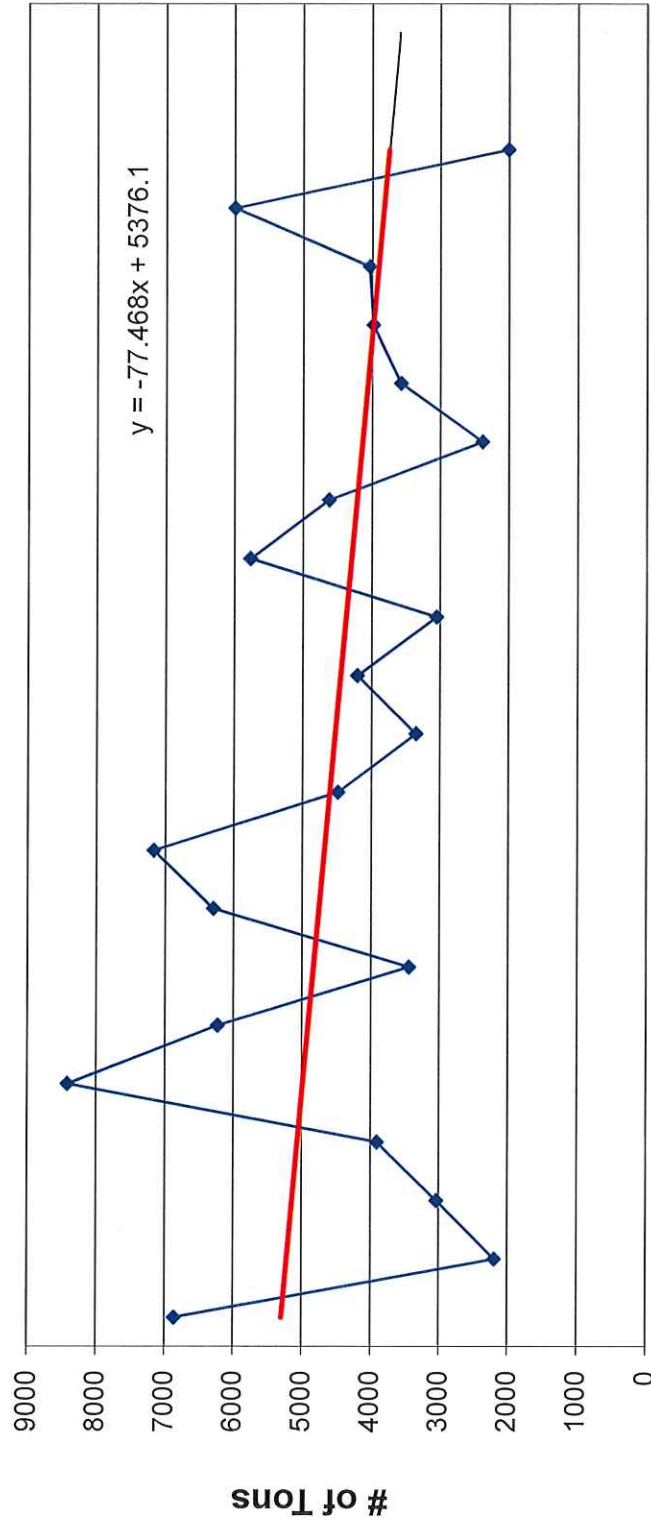


Table 3-3. With-Controls TP Reduction Results - DRAFT
 Stormwater Management Plan Update
 City of Appleton, WI

Reachshid	GIS Name	Total Treated Area (acres)	Lower Fox River TMDL				With-Controls TP Reduction (tons/year)	TMDL Target TP Load Reduction %	With-Controls TP Reduction % (compared to no-controls total load)	Is TP Load Reduction Target Met?
			No-Controls TP Load (tons/year)	With-Controls TP Load Reduction (tons/year)	With-Controls TP Load Reduction (tons/year)	TMDL Target TP Load Reduction %				
	Apple Creek	3,388	2,277.2	1,107.9	40.5%	48.6%	Yes			
	Duck Creek	57	33.7	16.4	40.5%	48.5%	Yes			
	Garners Creek	1,576	1,280.0	717.3	68.6%	56.0%	No			
	Lower Fox River Mainstem (DS)	5,966	5,015.6	1,179.9	40.5%	23.5%	No			
	Lower Fox River Mainstem (US)	1,506	1,281.0	168.5	40.5%	13.2%	No			
	Mud Creek	1,055	868.0	326.5	48.2%	37.6%	No			
	Totals	13,548	10,755.5	3,516.3		32.7%				
Upper Fox-Wolf TMDL										
Reachshid	Total Treated Area (acres)	No-Controls TP Load (tons/year)	With-Controls TP Load Reduction (tons/year)	TMDL Target TP Load Reduction %	With-Controls TP Reduction % (compared to no-controls total load)	Is TP Load Reduction Target Met?				
	137	46.9	5.4	85.6%	11.4%	No				
	586	456.1	98.3	85.6%	21.6%	No				
	723	503.0	103.7		20.6%					

Appleton's Salt Usage History



Years 2000- 2020
20+% Reduction

YEAR	TONS
2000	6862
2001	2194
2002	3041
2003	3906
2004	8424
2005	6231
2006	3442
2007	6293
2008	7166
2009	4484
2010	3349
2011	4205
2012	3051
2013	5767
2014	4621
2015	2383
2016	3575
2017	3979
2018	4034
2019	5994
2020	2002

TOTAL = 95003

Average : 4524.0

9/8/2017

PROPOSAL SIDEWALK & CROSSWALK SNOW REMOVAL SERVICES

Description	WINTER 2017-2018	WINTER 2018-2019	WINTER 2019-2020	WINTER 2020-2021	WINTER 2021-2022
*Tractor/Skid Steer	\$ <u>87.14</u> /hr.	\$ <u>88.88</u> /hr.	\$ <u>91.54</u> /hr.	\$ <u>93.00</u> /hr.	\$ <u>96.00</u> /hr.
*Snowblower	\$ <u>72.10</u> /hr.	\$ <u>73.54</u> /hr.	\$ <u>75.74</u> /hr.	\$ <u>77.94</u> /hr.	\$ <u>84.99</u> /hr.
*Tri-Axle Dump Truck	\$ <u>67.50</u> /hr.	\$ <u>68.90</u> /hr.	\$ <u>72.00</u> /hr.	\$ <u>75.00</u> /hr.	\$ <u>76.00</u> /hr.
*Salt Truck	\$ <u>86.50</u> /hr.	\$ <u>88.50</u> /hr.	\$ <u>90.50</u> /hr.	\$ <u>92.00</u> /hr.	\$ <u>94.00</u> /hr.
Laborer (Shoveling/Flagging)	\$ <u>48.41</u> /hr.	\$ <u>49.86</u> /hr.	\$ <u>51.35</u> /hr.	\$ <u>52.89</u> /hr.	\$ <u>54.47</u> /hr.
Foreman	\$ <u>58.71</u> /hr.	\$ <u>60.47</u> /hr.	\$ <u>62.21</u> /hr.	\$ <u>64.07</u> /hr.	\$ <u>65.99</u> /hr.
Pickup Truck Miles	\$ <u>.92</u> /mile	\$ <u>.94</u> /mile	\$ <u>.96</u> /mile	\$ <u>.98</u> /mile	\$ <u>1.00</u> /mile

* Hourly rates including operator

OTHER EQUIPMENT

<u>V-Plow Truck</u> (Description)	\$ <u>75.21</u> /hr.	\$ <u>77.46</u> /hr.	\$ <u>79.46</u> /hr.	\$ <u>81.96</u> /hr.	\$ <u>83.90</u> /hr.
<u>Skidsteer / Blower</u> (Description)	\$ <u>79.43</u> /hr.	\$ <u>82.32</u> /hr.	\$ <u>84.50</u> /hr.	\$ <u>87.50</u> /hr.	\$ <u>89.50</u> /hr.
_____ (Description)	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.	\$ _____ /hr.

BIDDER: Lake Shore Cleaners, Inc.
 MAILING ADDRESS: 4623 N. Richmond St.
 PHYSICAL ADDRESS: " "
 CITY, STATE, ZIP: Appleton, WI 54913
 BY: [Signature]
 PRINT: Ronald G. Wolff, Jr.
 TITLE: President
 TELEPHONE: 920-734-0757
 FAX: 920-830-2822
 DATE: 9-8-17

CITY OF APPLETON

DEPARTMENT OF PUBLIC WORKS

Addendum #1 [Signature]

Department of Public Works Proposed Operational Changes

6/16/2021

	CURRENT	PROPOSED	MODIFIED
January	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
February	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
March	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal
April	Spring Yard Waste Dates TBD Free Bulky Overflow	Weekly Yard Waste Once/Month Bulky \$10/item	Spring Yard Waste Dates TBD Every Other Week Bulky 2 Items FREE
May	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
June	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
July	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
August	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
September	Free Bulky Overflow	Once/Month Yard Waste Once/Month Bulky \$10/item	Every Other Week Bulky 2 Items FREE
October	Yard Waste & Leaves Free Bulky Overflow	Previously Contracted Snow Removal Once/Month Yard Waste plus Leaves Once/Month Bulky \$10/item	Previously Contracted Snow Removal Every Other Week Yard Waste & Leaves
November	Yard Waste & Leaves Free Bulky Overflow	Previously Contracted Snow Removal Once/Month Yard Waste plus Leaves Once/Month Bulky \$10/item	Previously Contracted Snow Removal Every Other Week Yard Waste & Leaves
December	Free Bulky Overflow	Previously Contracted Snow Removal	Previously Contracted Snow Removal

Municipal Collection Services Comparison Chart

Exhibit 6

Community	Trash Collector	Method	Curbside Overflow Bagged Trash Policy	Curbside Bulky Item Policy	Items Collected	Items Not Collected	Non-Compliance Collections	Bulky Waste Drop-off Center	Curbside Brush & Yard Waste Collection
Appleton - Current	City	Automated	Yes, \$4.00 disposal sticker must be affixed to each bag taken	Yes, collected bi-weekly on regular garbage day; opposite week of recycling. Fee for appliance collection. No construction or contractor debris.	Large items that don't fit in cart.	Pool tables, pianos, other very heavy items	\$75	Yes	Spring & Fall
Appleton - Proposed	City	Automated	Yes, \$4.00 disposal sticker must be affixed to each bag taken	Monthly, April through November. 5 items max per month. \$10 per item, paid and scheduled in advance.	Typical home furniture, recliner, couch, bed frames, construction/remodeling/building materials, glass doors, bay windows, hot tubs, pools, trampolines, exercise equipment, basketball hoops, tractor tires.	Appliances, electronics, mattresses, sofa sleepers, construction/remodeling/building materials, glass doors, bay windows, hot tubs, pools, trampolines, exercise equipment, basketball hoops, tractor tires.	\$250	Yes. Appliances, metal, garbage, tires and recycling accepted.	Monthly, April through November. No grass collected curbside.
DePere	City	Automated	Yes, extra bags taken outside the cart during traditional holiday weeks. Rest of year, \$2.00 overflow tag must be affixed to each bag taken.	Yes, 1 week in June and 1 week in September. Must schedule and pay fee for collection other 50 weeks of the year. Charges vary, minimum \$40 fee.	Furniture, carpet, doors, metal, windows, doors.	Construction materials and appliances, bagged trash.	No	Yes	3 times per year: May, July, and October. No fee. Must schedule and pay fee for collection rest of the year. Charges vary, minimum \$40 fee.
Eau Claire	Contractor	Property owner required to contract individually with approved waste hauler	Per individual contract with waste hauler.	Must contact and pay private hauler	Must contact and pay private hauler	Must contact and pay private hauler	Must contact and pay private hauler	No	Yardwaste collected 1 week in May and 1 week in November. 10 bags free, then \$2.50/bag. No brush collected.
Fond du Lac	City	Automated	Bags outside cart are only collected as bulky items for a minimum \$40 fee.	Yes, \$40 minimum charge plus charges for appliances, tires, etc. Extra charges for non-scheduled items.	Appliances, furniture, bagged trash	Tires and freon require additional fee.	No	Yes	Fall only. Small amounts of plant material only. No grass, brush, fruits or vegetables collected.
Grand Chute	Contractor	Automated	No bags outside of cart will be collected.	4 collections per year provided by private hauler.	Furniture, carpet (4' sections), tables.	Appliances, construction materials, bagged trash.	No	No	Brush chipping 1 week in May and September. No grass or yard waste collected.
Green Bay	City	Automated	Yes, up to 4 extra bags taken outside the cart during 4 scheduled weeks per year.	Yes, 2 scheduled weeks per year, 2 CY max. Other 50 weeks of the year, \$80 minimum charge per trip up to \$240.	Furniture (indoor & outdoor), metal objects, etc.	Appliances, construction/remodel materials (including carpet), move out debris	\$240	Yes, 2 drop-off centers. No fee. No construction or contractor debris.	Spring & Fall. No grass collected.
LaCrosse	Contractor	Automated	Yes, must schedule. Fees apply.	Once per year in Spring. 5 items max. Other weeks must contact and pay private hauler.	Furniture, etc.	No appliances or construction materials.	No	No	Contract individually with private hauler, if want the service. Brush collected one week in the spring.
Menasha	City	Automated	Yes, \$1.00 overflow sticker must be affixed to each bag collected	Yes, each residential property gets 5 bulky item tags per year. Additional tags cost \$15 each. Freon appliance collection is \$15.	Large items or bags of trash with stickers.	NA	No	No	Brush collected monthly. Yardwaste collected in the Spring & Fall. Must use paper bags. Grass collected.