



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Utilities Committee

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Tuesday, May 11, 2021

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-0630](#) Approval of the April 27, 2021 Utilities Committee Meeting Minutes.

**Attachments:** [April 27, 2021 Utilities Committee Meeting minutes.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-0631](#) Award Unit F-21, Sanitary and Storm Sewer Cleaning and Televising, to Green Bay Pipe and TV, LLC in an amount not to exceed \$272,500.

**Attachments:** [F-21 Contract Award Form.pdf](#)

[F-21 Bid Tab.pdf](#)

[21-0633](#) Award the Lead Service Line Replacement Plan to Arcadis in an amount not to exceed \$52,626.

**Attachments:** [Lead Service Line Replacement Plan.pdf](#)

6. **Information Items**

7. **Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.*



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## Meeting Minutes - Final Utilities Committee

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Tuesday, April 27, 2021

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

*Aldersperson Martin arrived at 5:15 p.m.*

**Present:** 5 - Meltzer, Smith, Doran, Martin and Thao

3. Approval of minutes from previous meeting

[21-0507](#)

Approval of the April 13, 2021 Utilities Committee Meeting Minutes.

**Attachments:** [April 13, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Smith moved, seconded by Doran, that the Utilities Committee meeting minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[21-0508](#)

Elect a Vice-Chair for the Utilities Committee.

*Aldersperson Smith was nominated and approved as Vice-Chair by unanimous consent.*

**The Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

6. Information Items

[21-0510](#)

Confirm Meeting Date and Time for the Utilities Committee to meet.

*The Utilities Committee will continue to meet at 5:00 p.m. on the Tuesday following the Common Council meeting.*

[21-0511](#)

Designate a Contact Person who can answer specific questions about agenda items for the Utilities Committee.

*Directors Shaw and Vandehey will continue to be contact people to answer questions regarding agenda items.*

[21-0567](#)

Proposed postponement of 2021 Utility Construction Projects.

**Attachments:** [Postpone 2021 Sewer and Water Projects.pdf](#)

*This item was discussed.*

[21-0514](#)

Monthly Reports for January, February, and March 2021:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

**Attachments:** [2021 Q1 Wastewater Synopsis.pdf](#)  
[2021 Q1 Wastewater Effluent Quality Summary.pdf](#)  
[Receiving Station Revenue Report.pdf](#)  
[2021 Q1 Water Synopsis.pdf](#)  
[Water Main Breaks March 2021.pdf](#)

*The reports were reviewed.*

## 7. Adjournment

**Smith moved, seconded by Thao, that the Utilities Committee meeting be adjourned at 5:17 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Smith, Doran, Martin and Thao

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

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**TO:**     **Finance Committee**  
          **Municipal Services Committee**  
          **Utilities Committee**

**SUBJECT: Award of Contract**

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**The Department of Public Works recommends that the following described work:**  
Unit F-21, Sanitary and Storm Sewer Cleaning & Televising

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**Be awarded to:**

Name: Green Bay Pipe & TV, LLC  
Address: 1100 Columbia Avenue  
Green Bay, WI 54303

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**In the amount of :** \_\_\_\_\_

**With a** \_\_\_\_\_ **% contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :**                      \$272,500.00

Budget: \$272,500.00  
Estimate: \$275,000.00  
Committee Date: 05/11/21  
Council Date: 05/19/21

F-21 Sewer Cleaning and Televising (#7758954)

Owner: Appleton WI, City of

Solicitor: Appleton WI, City of

05/03/2021 01:45 PM CDT

Secti Line Item	Item Description	UofM	Green Bay Pipe & TV, LLC			Northern Pipe, Inc.		Great Lakes TV Seal, Inc.		National Power Rodding Corp	
			Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
F-21 BASE BID					\$271,020.00		\$336,362.50		\$930,475.00		\$1,583,750.00
1	Sanitary Sewer Cleaning	lin.ft.	250000	\$0.33	\$82,500.00	\$0.42	\$105,000.00	\$1.25	\$312,500.00	\$1.35	\$337,500.00
2	Sanitary Sewer Televising	lin.ft.	250000	\$0.33	\$82,500.00	\$0.40	\$100,000.00	\$0.95	\$237,500.00	\$2.75	\$687,500.00
3	Storm Sewer Cleaning	lin.ft.	150000	\$0.33	\$49,500.00	\$0.42	\$63,000.00	\$1.50	\$225,000.00	\$1.35	\$202,500.00
4	Storm Sewer Televising	lin.ft.	150000	\$0.33	\$49,500.00	\$0.40	\$60,000.00	\$0.95	\$142,500.00	\$2.25	\$337,500.00
5	6" Sanitary or Storm Sewer C	lin.ft.	1000	\$0.30	\$300.00	\$0.35	\$350.00	\$0.90	\$900.00	\$0.75	\$750.00
6	6" Sanitary or Storm Sewer T	lin.ft.	1000	\$0.30	\$300.00	\$0.35	\$350.00	\$0.80	\$800.00	\$2.00	\$2,000.00
7	Lateral Televising (Sanitary c	each	45	\$116.00	\$5,220.00	\$142.50	\$6,412.50	\$195.00	\$8,775.00	\$300.00	\$13,500.00
8	Stormceptor Cleaning & Insq	each	1	\$1,200.00	\$1,200.00	\$1,250.00	\$1,250.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Base Bid Total:					\$271,020.00		\$336,362.50		\$930,475.00		\$1,583,750.00

# MEMO

**TO:** Utilities Committee  
**FROM:** Paula Vandehey, Director of Public Works *PAV*  
**DATE:** May 6, 2021  
**SUBJECT:** Award the Lead Service Line Replacement Plan to Arcadis in an amount not to exceed \$52,626.

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## **BACKGROUND:**

The EPA's final Lead and Copper Rule Revisions will be issued in the near future and will come with new expectations for utilities across the country. The proposed changes to the rule seek to further protect public health through an increased focus on identifying and replacing lead service lines, increasing sampling reliability, and strengthening drinking water treatment requirements. The Utilities Department is already working with a consultant on the re-optimization of the corrosion control treatment portion of the Rule Revisions. This proposal is to help the City develop a Lead Service Line Replacement Plan.

The City of Appleton has approximately 29,400 water services. On the public side we have less than 100 known lead services. However, the Rule Revisions include replacement of private side lead services as well. On the private side we have approximately 5,000 of unknown material. This is critical because services of unknown material are treated as if they are lead until an accurate assessment clarifies the material type.

## **ENGINEERING PROPOSALS:**

The City solicited proposals from five (5) consultants and received proposals from three (3) of these firms. The proposal includes reviewing our lead service line inventory and assumptions, discussing a consumer outreach strategy, pursuing grant funding, and developing a lead service line replacement plan. Proposal evaluators scored the firms based on each firm's project team, firm experience and project approach. The table below summarizes the scores, consultant's proposed fee, and the calculated value score which incorporates the proposed fee to determine the best overall proposal.

### RFP Evaluation Results

CONSULTANT	SCORE	QUOTE	VALUE
Arcadis	90	\$ 52,626	171.0
McMahon	75	\$ 45,000	166.7
AECOM	72	\$ 78,210	92.0

The Arcadis proposal received the highest overall ranking by the review team and provided the greatest overall value. Arcadis demonstrated a comprehensive understanding of our project needs and an approach that will deliver a successful project.

## **RECOMMENDATION:**

Award the Lead Service Line Replacement Plan to Arcadis in an amount not to exceed \$52,626.