



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Finance Committee

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Monday, April 26, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[21-0500](#) April 12, 2021 Finance Committee meeting minutes

**Attachments:** [MeetingMinutesApr-12-2021-08-09-44.pdf](#)

#### 4. Public Hearings/Apearances

#### 5. Action Items

- [21-0501](#) Request to approve the following 2021 Budget adjustment:

**General Fund - Department of Public Works**

Miscellaneous Revenue	+ \$57,200
Contractor Fees	+ \$57,200

for utility locating services for TDS Fiber-Optic project

**Attachments:** [DPW Budget Adj.pdf](#)

- [21-0503](#) CEA Review Committee Report

**Attachments:** [CEA MeetingMinutes12-Apr-2021-09-55-52.pdf](#)

- [21-0525](#) Request to award the City of Appleton's 2021 Park Pavilions Roof Replacement project contract to Schulze Exteriors, LLC in the amount of \$106,374 with a contingency of \$10,000 for a project total not to exceed \$116,374

**Attachments:** [2021 Parks Pavilion Roof Replacemnt Project.pdf](#)

- [21-0526](#) Request to approve Lower Substation Building Remodeling Project Engineering Services Amendment #1 increasing the McMahon total contract amount by \$7,000 from \$24,000 to \$31,000
- Attachments:** [2021 AWWTP Lower Substation Building Remodeling Design Contract Ammend](#)
- [21-0527](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Substation Installation contract to Van Ert Electric, Inc in the amount of \$2,130,000 with a contingency of 10% for a project total not to exceed \$2,343,000
- Attachments:** [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Substation Installation](#)
- [21-0528](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Lower Substation Building Renovation contract to Cardinal Construction Co., Inc in the amount of \$303,395 with a contingency of 12% for a project total not to exceed \$339,802
- Attachments:** [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Lower Subsation Build](#)
- [21-0563](#) Request to award Unit D-21 Sidewalk Construction to Fischer Ulman Construction, Inc in an amount not to exceed \$330,000
- Attachments:** [Award of Contract Unit D-21.pdf](#)
- [21-0564](#) Request approval to reject all bids for Unit L-21. Re-bid Project in May 2021
- Attachments:** [Reject all Bids - Unit L-21.pdf](#)
- [21-0565](#) Request to postpone planned 2021 Sewer and Water Construction projects and re-budget in 2022
- Attachments:** [Postpone 2021 Sewer and Water Projects.pdf](#)
- [21-0512](#) Election of Vice-Chair
- [21-0513](#) Election of Tax Appeals Members
- [21-0515](#) Election of Central Equipment Agency Board Member
- [21-0517](#) Set Meeting Day of Week and Time
- [21-0518](#) Appoint Contact Person

## 6. Information Items

[21-0502](#) Contract 7-20 was awarded to Milbach Construction for the 2019 DPW Remodel Project in the amount of \$605,630 with a contingency of \$35,000. Change orders totaled \$23,894. The scope was increased to provide data cabling. Payments to date total \$566,572.04. Request to issue the final contract payment of \$62,952.45

[21-0544](#) The following 2021 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

### **General Fund - Library**

Reimbursements - Friends of the Library	+\$34,000
Administration Expenses	+\$ 6,000
Childrens Services Expenses	+\$ 9,000
Public Service Expenses	+\$ 500
Community Partnership Expenses	+\$15,000
Materials Management Expenses	+\$ 3,500

to record funds received from the Friends of the Appleton Public Library

### **General Fund - Library**

Reimbursements - OWLS	+\$24,500
Materials Management Materials & Supplies	+\$21,000
Administration Travel/Training	+\$ 3,500

to record expense reimbursement from OWLS

### **Facilities Management Capital Projects Fund**

Fund Balance	+\$ 1,934
Scheig Center Improvements	+\$ 1,934

to record donation from the Heckrodt Trust for improvements to the Scheig Center

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*



# City of Appleton

100 North Appleton Street  
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## Meeting Minutes Finance Committee

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Monday, April 12, 2021

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

3. Approval of minutes from previous meeting

[21-0434](#)

March 22, 2021 Finance Committee meeting minutes

**Attachments:** [MeetingMinutesMar-22-2021-10-27-29.pdf](#)

**Meltzer moved, seconded by Reed, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

4. Public Hearings/Appearances

5. Action Items

[21-0435](#)

Request to approve the following 2021 Budget adjustment:

**Sanitation Fund**

Consulting Services	+\$8,000
Fund Balance	- \$8,000

for gas monitoring as requested by WDNR to work towards a passive gas system (2/3 vote of Council required)

**Attachments:** [Sanitation Memo.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0436](#)

Request to award the City of Appleton's 2021 Parks Hardscapes Project - Pierce Park Path Improvements Project contract to Sommers Construction Co, Inc in the amount of \$28,935 with a contingency of \$7,000 for a project total not to exceed \$35,935

**Attachments:** [2021 Pierce Park Path Improvements.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0442](#)

#5-R-21 Political Signs on City Property

**Attachments:** [#5-R-21 Political Signs on City Property.pdf](#)

**Lobner moved, seconded by Reed, that the Report Action Item be held until the June 21, 2021 Finance Committee meeting. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0444](#)

Request to approve Finance Committee Report 1-P-21 for Concrete Pavement, Sidewalk Construction and Driveway Aprons

**Attachments:** [Report 1-P-21.pdf](#)

**Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0445](#)

Request to approve Finance Committee Report 2-P-21 for Sanitary Laterals, Storm Laterals and Storm Main

**Attachments:** [Report 2-P-21.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0446](#)

Request to award Unit C-21 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$40,000

**Attachments:** [Award of Contract Unit C-21.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

[21-0447](#)

Request to award Unit J-21 Mini Storm Sewer construction to Alfson Excavating, LLC, Inc in an amount not to exceed \$200,000

**Attachments:** [Award of Contract Unit J-21.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen

**6. Information Items**

**7. Adjournment**

**Reed moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Meltzer, Reed and Siebers

**Excused:** 1 - Coenen



## MEMO

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**TO:** Finance Committee

**FROM:** Paula Vandehey, Director of Public Works *PAV*

**DATE:** April 21, 2021

**SUBJECT:** Request to approve the following 2021 Budget adjustment:

<b><u>General Fund – Department of Public Works</u></b>	
Miscellaneous Revenue	+ \$57,200
Contractor Fees	+ \$57,200

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Several months ago TDS began a major Fiber-Optic Network Project that will impact the entire City of Appleton and surrounding communities. In order to gain permission to install their fiber-optic, plans must be reviewed for each segment of installation, underground utility locates performed and finally on-site inspection during critical phases. The Department of Public Works is doing our best with our limited resources to meet the desired schedule of TDS. However, their goal is to increase their current six (6) installation crews to eight (8) installation crews.

After discussions with TDS, the City reached out to several locating services, but only received one quote to help supplement the City's locating services. The quote from Excel Underground of \$55 per hour will allow TDS to increase from six crews to their desired eight crews. TDS has agreed to reimburse the City for these expenses per the attached document, based on a 26 week period.

Therefore, we are requesting the appropriate 2021 budget adjustments to provide the additional locating services for the TDS Fiber-Optic Network Project.

attachments

**Excel Underground, LLC**  
5288 pasture lane  
Omro, WI 54963  
+1 9205742924  
rrock@excelunderground.com  
<http://www.excelunderground.com>



*Public and Private Utility Locating*

**ADDRESS**

Scott Hart  
City of Appleton  
100 N Appleton St  
Appleton, WI 54911

Estimate 1051

DATE 04/15/2021

EXPIRATION DATE 12/31/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>PRIVATE LOCATE</b> Utility Locating of Water, Sanitary and Storm Facilities for TDS Fiber Build Project at a rate of \$55.00 per hour as needed. To be billed on the fist of each month.	0	55.00	0.00

We look forward to working with you!

TOTAL \$0.00

Accepted By

Accepted Date





Purchase order 4502206920

Purchasing Group  
Telecom Buyers

Vendor: 227591  
CITY OF APPLETON  
100 N APPLETON ST  
APPLETON WI 54911-4702

Bill to Address:  
TDS Metrocom OOT Fox Vall  
PO Box 628490  
Middleton, WI 53562-8490

Please deliver to:  
0864  
TEL-WH-2900NZUEHLKEDR-TDSMETRO  
Net Ops Asst./LIFT GATE REQ  
2900 N ZUEHLKE DR STE B  
APPLETON WI 54911-8200

Order date : 04/19/2021  
Delivery date : 05/19/2021

Delivery :  
Terms : Payable immediately Due net Currency USD

Item	Material	Order qty.	Unit	Description	Price per unit	Net value
00010	224777	1.00	EACH	CITY OF APPLETON PSA CONST PR002679	57,200.00	\$ 57,200.00

WBS Element:TC-210872028

Total net value excl. tax USD \$ 57,200.00  
=====

Comments:  
Note to Vendor: If a line item is followed by an I/O# or a WBS Element, please print the I/O# or WBS Element on all shipping documents including the shipping label.

"Seller and Buyer agree that this Purchase Order ('Order') is subject to the terms and conditions of any existing purchase agreement executed by Buyer and Seller for the goods and/or services. Absent any executed purchase agreement; By acknowledging receipt of this Order (or by shipping goods or performing the services called for by this Order), Seller agrees to the terms and conditions of Buyer's Purchase Order Terms and Conditions found at [https://s24.q4cdn.com/467862975/files/legal/PO-Terms\\_11\\_20\\_2020.pdf](https://s24.q4cdn.com/467862975/files/legal/PO-Terms_11_20_2020.pdf)"

Authorizing Signature



# City of Appleton

100 North Appleton Street  
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## Meeting Minutes CEA Review Committee

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Monday, April 12, 2021

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Firkus called the meeting to order at 3:30 p.m.*

2. Roll call of membership

**Present:** 4 - Vandehey, Saucerman, Lobner and Firkus

3. Approval of minutes from previous meeting

[21-0378](#)

Minutes from September 16, 2020

**Attachments:** [Minutes from September 16, 2020.pdf](#)

**Lobner moved, seconded by Saucerman, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0379](#)

Request from Department of Utilities to remove JD Tractor #1508 from CEA Fleet without replacement.

**Attachments:** [Remove JD Tractor #1508.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0380](#)

Request to upgrade Pick-Up Truck #1521 to four-wheel drive when replaced in 2022. Total additional cost of \$3,300 to be paid using replacement reserve funds from Tractor #1508.

**Attachments:** [Pick-up Truck #1521 to Four Wheel Drive in 2022.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0381](#)

Request to retain Reid Golf Course sprayer #602 as a spare when replaced in 2022, increasing overall fleet by one vehicle.

**Attachments:** [Reid Golf Course sprayer #602.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0382](#)

Request to eliminate Mower #538 and replace with two stand on, zero turn mowers using replacement reserve funds from mower #538 and add them both into CEA Fleet.

**Attachments:** [Replace 538 Kubota Mower.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0383](#)

Request to upgrade Sweeper #113 when replaced in 2022 for a total additional cost of \$10,000.

**Attachments:** [Upgrade Sweeper #113.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0384](#)

Request to upgrade Sign Shop Pick-up Truck #185 when replaced in 2022 for a total additional cost of \$25,000.

**Attachments:** [Upgrade Truck #185.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0385](#)

Request to add a Toolcat Utility Vehicle to the Parking Utility CEA Fleet in 2022 for a total cost of \$75,000.

**Attachments:** [Add a Toolcat Utility Vehicle.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0386](#)

Approve 2021 Seasonal Vehicles.

**Attachments:** [CEA Seasonal Vehicle Request.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0432](#)

Approve amended Central Equipment Agency Policy and Procedure Manual.

**Attachments:** [CEA Procedures Manual Strike and Bold April 2021.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

## 6. Information Items

[21-0387](#)

2021 Equipment Purchase Log.

**Attachments:** [2021 Purchase Log.pdf](#)

[21-0388](#)

Proposed 2022 Equipment Replacements.

**Attachments:** [2022 CEA Equipment Replacements.pdf](#)

## 7. Adjournment

**Lobner moved, seconded by Saucerman, that the meeting be adjourned at 3:55 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/26/2021

RE: Action: Award the City of Appleton's "2021 Park Pavilions Roof Replacement Project" contract to Schulze Exteriors, LLC. in the amount of \$106,374 with a contingency of 10,000 for a project total not to exceed \$116,374.

The 2021 Capital Improvement Plan includes \$125,000 to replace roofs on both of the Telulah Park Pavilions, the Schaefer Park Pavilion, and the Vulcan Hydroelectric Replica Building. The amount of \$5,700 has been utilized for design leaving a balance of \$119,300 for construction. The existing roofs are at the end of their useful life and are in need of replacement. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

<b>Schulze Exteriors, LLC. (low bid)</b>	<b>\$106,374</b>
RJM Construction, LLC.	\$127,900

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Schulze Exteriors LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Schulze Exteriors, LLC. in the amount of \$106,374 plus a contingency of \$10,000 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/26/2021

RE: Action: Approve Lower Substation Building Remodeling Project Engineering Services Amendment #1 increasing the McMahon total contract amount by \$7,000 from \$24,000 to \$31,000

**BACKGROUND:**

The majority of the Appleton Wastewater Treatment Plant (AWWTP) electrical distribution system is from the mid-1970's and has reached the end of its useful life. The electrical distribution system is critical to the Wastewater Treatment Plant's operations and needs to be upgraded to reduce the risk of an electrical distribution component failure. In 2017 AWWTP and PRFMD implemented a five-phase project to upgrade the AWWTP electrical distribution system. An integral part of the project is to renovate the E-Building to house the new lower substation. Currently the E-Building is an electrical distribution building that will be repurposed for the new system.

The 2021 Capital Improvement Plan includes \$2,300,000 for the Wastewater Electrical Distribution Upgrades Project Phase 4. Phase 4 includes renovation of the E-Building and installation of two new substations.

At the beginning of the project, Patrick Engineering was hired to complete the design services needed for the electrical distribution equipment upgrades. However, during design it was determined that the best location for the new lower substation was the current E-Building. The renovation of the E-Building requires architectural design and Patrick Engineering does not provide architectural services. We entered into a contract with McMahon to complete the necessary architectural services needed for the E-Building renovation. During the design process several unknown conditions arose that required additional services which included structural engineering services for reinforcing the F1-F2 tunnel walls and relocation of the HVAC equipment. Those extra items were not included in the original contract.

The cost of additional engineering services outlined as part of the McMahon Contract Amendment #1 totals \$7,000. This amendment would result in the contract amount increasing from \$24,000 to \$31,000.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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**PARKS, RECREATION & FACILITIES  
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Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 04-26-21

RE: Action: Award the "2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Substation Installation" contract to Van Ert Electric, Inc. in the amount of \$2,130,000 with a contingency of 10% for a project total not to exceed \$2,343,000.

The 2021 Capital Improvement Plan includes \$2,300,000 for the Wastewater Electrical Distribution Upgrades Project. The amount of \$1,266,333 was carried over from 2020 for a Phase 4 total budget of \$3,566,333. The amount of \$219,000 has been utilized for design and \$340,000 has been utilized for the Lower Substation Building Renovation, leaving a balance of \$3,007,333 for construction activities associated with Phase 4 of the AWWTP Electrical Distribution Upgrades Project. The majority of the electrical distribution system is from the mid-1970's and has reached the end of its useful life. The electrical distribution system is critical to the Wastewater Treatment Plant's operations and needs to be upgraded to reduce the risk of an electrical distribution component failure. This is Phase Four of a Five-Phase project.

The bids were received as follows:

<b>Van Ert Electric, Inc.</b>	<b>\$2,130,000</b>
Pieper Electric, Inc.	\$2,177,000
Altmeyer Electric, Inc.	\$2,279,484
Elmstar Electric Corporaton	\$2,406,930
Northern Electric, Inc.	\$2,488,110

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric, Inc. in the amount of \$2,130,000 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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**PARKS, RECREATION & FACILITIES  
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**Dean R. Gazza, Director**

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(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/26/2021

RE: Action: Award the "2021 AWWTP Electrical Distribution Upgrades Phase 4 Project – Lower Substation Building Renovation" contract to Cardinal Construction Co., Inc. in the amount of \$303,395 with a contingency of 12% for a project total not to exceed \$339,802.

The 2021 Capital Improvement Plan includes \$2,300,000 for the Wastewater Electrical Distribution Upgrades Project. The amount of \$1,266,333 was carried over from 2020 for a Phase 4 total budget of \$3,566,333. The amount of \$219,000 has been utilized for design and \$2,130,000 has been utilized for the Substation Installation Project, leaving a balance of \$1,217,333 for construction activities associated with Phase 4 of the AWWTP Electrical Distribution Upgrades Project. The majority of the electrical distribution system is from the mid-1970's and has reached the end of its useful life. The electrical distribution system is critical to the Wastewater Treatment Plant's operations and needs to be upgraded to reduce the risk of an electrical distribution component failure. This is Phase Four of a Five-Phase project.

The bids were received as follows:

<b>Cardinal Construction Co., Inc.</b>	<b>\$303,395</b>
The Boldt Co.	\$341,042

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Cardinal Construction Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Cardinal Construction Co., Inc. in the amount of \$303,395 plus a contingency of 12% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

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**TO:**  **Finance Committee**  
 **Municipal Services Committee**  
 **Utilities Committee**

**SUBJECT: Award of Contract**

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**The Department of Public Works recommends that the following described work:**  
Unit D-21 Sidewalk Construction

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**Be awarded to:**

Name: Fischer Ulman Construction, Inc.  
Address: 915 S. Midpark Drive  
Appleton, WI 54915

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**In the amount of :** \_\_\_\_\_

**With a \_\_\_\_\_ % contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :** \$330,000.00

Budget: \$330,000.00  
Estimate: \$355,000.00  
Committee Date: 04/26/21  
Council Date: 05/05/21

## Bid Tabulation

### D-21 Sidewalk Construction

04/12/2021 01:45 PM CDT

Bid Item	Item Description	Quantity	Unit	Fischer-Ulman Construction		Al Dix Concrete Inc	
				Unit Price	Item Total	Unit Price	Item Total
1	Furnish & Install 4" Sidewalk	35,000	sq. ft.	\$4.70	\$164,500.00	\$4.70	\$164,500.00
2	Furnish & Install 5" Sidewalk	8,500	sq. ft.	\$5.25	\$44,625.00	\$5.25	\$44,625.00
3	Furnish & Install 5" Driveway Apron	700	sq. ft.	\$5.25	\$3,675.00	\$5.25	\$3,675.00
4	Furnish & Install 5" Private Driveway	150	sq. ft.	\$6.00	\$900.00	\$6.00	\$900.00
5	Furnish & Install 7" Sidewalk	700	sq. ft.	\$6.50	\$4,550.00	\$6.50	\$4,550.00
6	Furnish & Install 7" Handicap Ramp	1,400	sq. ft.	\$6.50	\$9,100.00	\$6.50	\$9,100.00
7	Furnish & Install 7" Driveway Apron	250	sq. ft.	\$6.50	\$1,625.00	\$6.50	\$1,625.00
8	Furnish & Install 8" Sidewalk	75	sq. ft.	\$7.00	\$525.00	\$7.00	\$525.00
9	Furnish & Install 8" Driveway Apron	100	sq. ft.	\$6.75	\$675.00	\$6.75	\$675.00
10	Text Imprint (Poem Stamping)	25	each	\$160.00	\$4,000.00	\$130.00	\$3,250.00
11	Furnish & Install 3" Sidewalk at Vaults	120	sq. ft.	\$20.00	\$2,400.00	\$25.00	\$3,000.00
12	Furnish & Install 4" Sidewalk at Vaults	120	sq. ft.	\$20.00	\$2,400.00	\$27.00	\$3,240.00
13	Furnish & Install 6" Sidewalk at Vaults	120	sq. ft.	\$20.00	\$2,400.00	\$30.00	\$3,600.00
14	Furnish & Install 3" Colored & Stamped Sidewalk at Vaults	120	sq. ft.	\$23.00	\$2,760.00	\$33.00	\$3,960.00
15	Furnish & Install 4" Colored & Stamped Sidewalk at Vaults	120	sq. ft.	\$23.00	\$2,760.00	\$33.00	\$3,960.00
16	Furnish & Install 6" Colored & Stamped Sidewalk at Vaults	120	sq. ft.	\$23.00	\$2,760.00	\$33.00	\$3,960.00
17	Furnish & Install 4" Picture Frame Sidewalk	250	sq. ft.	\$10.00	\$2,500.00	\$10.00	\$2,500.00
18	Furnish & Install 7" Picture Frame Sidewalk	175	sq. ft.	\$11.00	\$1,925.00	\$11.00	\$1,925.00
19	Furnish & Install 5" Colored & Stamped Sidewalk	125	sq. ft.	\$25.00	\$3,125.00	\$25.00	\$3,125.00
20	Furnish & Install 7" Colored Concrete Handicap Ramp	100	sq. ft.	\$15.00	\$1,500.00	\$20.00	\$2,000.00
21	Furnish & Install 7" Plain Concrete Pavement	40	sq. yds.	\$62.00	\$2,480.00	\$62.00	\$2,480.00
22	Furnish & Install 8" Plain Concrete Pavement	40	sq. yds.	\$64.00	\$2,560.00	\$64.00	\$2,560.00
23	Furnish & Install 30" Concrete Curb & Gutter	100	lin. ft.	\$39.00	\$3,900.00	\$38.00	\$3,800.00
24	Furnish & Install Special Curb	125	lin. ft.	\$30.00	\$3,750.00	\$31.00	\$3,875.00
25	High Early Concrete - 3 Day	40	cu. yds.	\$20.00	\$800.00	\$20.00	\$800.00
26	High Early Concrete - 1 Day	60	cu. yds.	\$22.00	\$1,320.00	\$25.00	\$1,500.00
27	Full Depth Sawcut	275	lin. ft.	\$4.50	\$1,237.50	\$4.00	\$1,100.00
28	Concrete Pavement Removal	60	sq. yds.	\$7.00	\$420.00	\$7.00	\$420.00

**Bid Tabulation****D-21 Sidewalk Construction**

04/12/2021 01:45 PM CDT

Bid Item	Item Description	Quantity	Unit	Fischer-Ulman Construction		Al Dix Concrete Inc	
				Unit Price	Item Total	Unit Price	Item Total
29	Curb & Gutter Removal	150	lin.ft.	\$5.00	\$750.00	\$5.00	\$750.00
30	Private Concrete/Asphalt Drive Removal	150	sq. ft.	\$1.70	\$255.00	\$1.60	\$240.00
31	Concrete/Asphalt Driveway Apron Removal	550	sq. ft.	\$1.70	\$935.00	\$1.70	\$935.00
32	Concrete/Asphalt Handicap Removal	1,200	sq. ft.	\$1.70	\$2,040.00	\$1.70	\$2,040.00
33	Concrete/Asphalt Sidewalk Removal	36,500	sq. ft.	\$1.40	\$51,100.00	\$1.40	\$51,100.00
34	Furnish & Install Gravel Fill	100	tons	\$18.00	\$1,800.00	\$18.00	\$1,800.00
35	Furnish & Install No. 4 Reinforcing Rods	150	lin. ft.	\$2.00	\$300.00	\$1.75	\$262.50
36	Furnish & Install Drill-In Tie Bars	50	each	\$8.00	\$400.00	\$8.00	\$400.00
37	Furnish & Install 3" Asphalt Pavement	325	sq. ft.	\$8.50	\$2,762.50	\$8.50	\$2,762.50
38	Furnish & Install 6" Asphalt Pavement	250	sq. ft.	\$9.00	\$2,250.00	\$9.00	\$2,250.00
39	Adjust Sanitary Manhole Top	2	each	\$300.00	\$600.00	\$300.00	\$600.00
40	Adjust Storm Manhole Top	2	each	\$275.00	\$550.00	\$275.00	\$550.00
41	Adjust Inlet Tops	2	each	\$275.00	\$550.00	\$275.00	\$550.00
42	Furnish & Install 15' of 3" PVC	4	each	\$180.00	\$720.00	\$175.00	\$700.00
43	Furnish & Install Truncated Domes	300	sq. ft.	\$30.00	\$9,000.00	\$30.00	\$9,000.00
44	F&I Erosion Cont. Revegetative Mat, Class I, Type A Urban	600	sq. yds.	\$7.00	\$4,200.00	\$7.00	\$4,200.00
45	Furnish & Install & Remove Type D-M Inlet Protection	3	each	\$75.00	\$225.00	\$75.00	\$225.00
46	Furnish & Install & Remove Curlex Sediment Log	20	lin. Ft.	\$15.00	\$300.00	\$15.00	\$300.00
47	Furnish & Install Traffic Control	1	lump sum	\$2,700.00	\$2,700.00	\$4,000.00	\$4,000.00

**Base Bid Total:****\$356,610.00****\$363,895.00**



*"...meeting community needs...enhancing quality of life."*

**DEPARTMENT OF PUBLIC WORKS**

**Engineering Division  
100 North Appleton Street  
Appleton, WI 54911  
TEL (920) 832-6474  
FAX (920) 832-6489**

**MEMO**

TO: Finance Committee

FROM: Ross Buetow, City Engineer  
Pete Neuberger, Staff Engineer

SUBJECT: Unit L-21 Sewer and Water Construction in Lightning Drive and Edgewood Drive  
Recommendation to Reject All Bids

DATE: April 22, 2021

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The Department of Public Works recommends rejecting all bids received on April 19, 2021 for Unit L-21, Sewer and Water Construction in Lightning Drive and Edgewood Drive.

The Department of Public Works received five bids for this project, which has a budget of \$1,538,850.00. The three lowest bids were within budget but were determined by DPW to have used a subcontractor bid for the trenchless utility installation portion of the work that did not comply with the project specifications. The two highest bids appeared to comply with the project specifications but were over budget.

During the bid period, based on conversations with prospective bidders, DPW staff determined potential changes to the project specifications that will still meet the project goals and likely reduce future bid prices to at or below approved budget. Therefore, DPW intends to rebid Unit L-21 in May of 2021, with changes to the trenchless utility installation specifications.



"...meeting community needs...enhancing quality of life."

**DEPARTMENT OF PUBLIC WORKS**

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**100 North Appleton Street**  
**Appleton, WI 54911**  
**TEL (920) 832-6474**  
**FAX (920) 832-6489**

TO: Members of the Finance and Utilities Committees  
 FROM: Ross Buetow, Deputy Director/City Engineer *RMB*  
 SUBJECT: Proposed Postponement of 2021 Utility Construction Projects  
 DATE: April 21, 2021

The Engineering Division is currently assembling bid packages for our 2021 construction projects and have identified several proposed work locations where significant future changes to abutting properties is likely or where negotiations for required access/easements are still in progress. For these reasons, we are recommending that our staff continue to work on finalizing appropriate designs for these locations as more information becomes available, but postpone the bidding and construction until 2022.

The following is a summary of the affected locations:

Street	From	To	Acct 5371	Acct 5230	Acct 5431	Acct 4142
Easement (e/o Riverview Lane)	River Road	Bouten St	\$155,800.00			
WWTP	Weimar Ct	Newberry Ct	\$207,800.00			
Durkee St	College Ave	Washington St	\$52,520.00	\$25,850.00	\$9,100.00	
Morrison St	College Ave	Washington St	\$125,655.00	\$16,425.00	\$8,050.00	
Durkee St	Lawrence St	College Ave				\$175,330.00
Lawrence St	Appleton St	Durkee St				\$325,875.00
Morrison St	Lawrence St, s/o	College Ave				\$204,750.00
Oneida St	Lawrence St	College Ave				\$185,365.00
			<b>\$541,775.00</b>	<b>\$42,275.00</b>	<b>\$17,150.00</b>	<b>\$891,320.00</b>

The scope of these projects includes the reconstruction of sanitary sewers, storm sewers and/or water mains. The timing of any subsequent street paving projects will be adjusted accordingly as more information becomes available. If this request is approved, it would be our intent to re-budget for these projects in 2022.

Please feel free to contact me at 832-6485 if you have any questions regarding this request. Thank you for your consideration.