



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Fox Cities Transit Commission

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Tuesday, March 9, 2021

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[21-0265](#) Approval of minutes from previous meeting  
**Attachments:** [Meeting Minutes 23-Feb-2021.pdf](#)
4. **Public Hearings/Appearances**  
[21-0199](#) Public Participation on Agenda Items
5. **Action Items**
6. **Information Items**  
[21-0266](#) CARES Act Fund Balance  
**Attachments:** [2020 Cares Act Summary.pdf](#)  
[21-0267](#) Valley Transit Facilities Condition Assessment and Master Plan Update  
[21-0268](#) Valley Transit COVID-19 Update  
[21-0269](#) Request for Future Agenda Items
7. **Next Meeting Date & Time**
  - **March 23, 2021, 3:00 PM**
  - **April 13, 2021, 3:00 PM - Cancelled**
  - **April 27, 2021, 3:00 PM**
8. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*





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## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, February 23, 2021

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 10 - Kasimor, Buckingham, Dexter, VandeHey, Meltzer, Chairperson Dearborn, Stephenson, Detienne, Nau and Mahoney

**Excused:** 2 - Martin and Wurdinger

3. Approval of minutes from previous meeting

[21-0198](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes 26-Jan-2021.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Nau, that the Minutes be approved. Voice Vote. Motion Carried.

4. **Public Hearings/Appearances**

[21-0199](#)

Public Participation on Agenda Items

*No public participation on agenda items*

5. **Action Items**

[21-0201](#)

Approve Award of Contract for TransTrack Data Management System

**Attachments:** [TransTrack Request.pdf](#)

Commissioner Meltzer moved, seconded by Commissioner Nau, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. **Information Items**

[21-0200](#)

Approval of Payments

**Attachments:** [January 2021 payments.pdf](#)

*This action item has been moved to information items*

**Commissioner Buckingham moved, seconded by Commissioner Stephenson, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[21-0202](#)

Financial Report

**Attachments:** [January 2021 Income Statement.pdf](#)

**This Presentation was presented**

[21-0203](#)

Ridership and Revenue

**Attachments:** [2021 January Ridership.pdf](#)

**This Presentation was presented**

[21-0204](#)

Grand Chute Fire Department & Police Department Thank You Letter

**Attachments:** [Valley Transit Thank You Letter.pdf](#)

**This Presentation was presented**

[21-0205](#)

Transportation to Vaccination Clinics

**This Presentation was presented**

[21-0206](#)

Valley Transit COVID-19 Update

**This Presentation was presented**

[21-0207](#)

Request for Future Agenda Items

**This Presentation was discussed**

**7. Next Meeting Date & Time**

**- March 9, 2021, 3:00 PM**

**- March 23, 2021, 3:00 PM**

**8. Adjournment**

**A motion was made by Commissioner Stephenson, seconded by Commissioner Meltzer, that this meeting was adjourned. The motion carried unanimously.**

## 2020 Cares Act Summary

- Mar 27, 2020: FY2020 CARES ACT SECTION 5307 URBANIZED AREA APPORTIONMENTS  
Appleton, WI: \$7,425,047
- June 30, 2020: Valley Transit Obligated \$2,000,000 through a FTA grant application
- July 01, 2020: Budget Amendment for \$500,000 approved by City of Appleton Common Council
- Dec 31, 2020: End of year CARES Act expenses; \$308,902 (unaudited)  
Remaining obligated grant money \$1,691,098
- Mar 01, 2021: Valley Transit will request a 2021 budget amendment for a portion of remaining obligated grant money
- Mar 01, 2021: Unobligated grant money remains \$5,425,047  
(unobligated means the money hasn't been entered into a grant application)