



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, February 10, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-0163](#) Minutes from Jan 27th, 2021 meeting.

Attachments: [S & L Minutes 1-27-21.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [21-0142](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, for May 5, 2021, contingent upon approval from all departments.

Attachments: [Sangrias S&L.pdf](#)

- [21-0147](#) Class "A" Beer License application for Kedaar LLC d/b/a Appleton Clark, Lekha Timilsaina, Agent, located at 1200 W Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Appleton Clark.pdf](#)

- [21-0148](#) Cigarette License application for Kedaar LLC d/b/a Appleton Clark, located at 1200 W Wisconsin Ave.

Attachments: [Appleton Clark S&L.pdf](#)

- [21-0149](#) Cigarette License application for M.D. Tobacco & Snacks LLC d/b/a M.D. Tobacco & Snacks, located at 1415 W Kamps Ave #4.

Attachments: [M.D. Tobacco & Snacks S&L.pdf](#)

6. Information Items

- [21-0164](#) Director's Reports
 - City Clerk
 - Fire Chief
 - Annual Report Review
 - Police Chief
 - APD Response to Fox River Mall Shooting

Attachments: [2020 AFD Annual Report.pdf](#)

- [21-0124](#) Police Department information on liquor law violation convictions.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, January 27, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Siebers at 5:30 p.m.

2. Roll call of membership

Aldersperson Reed arrived at 5:31 p.m.

Present: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

3. Approval of minutes from previous meeting

[21-0112](#)

Approval of minutes from previous meeting.

Attachments: [S & L Minutes 1-13-21.pdf](#)

Lobner moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Lobner, Schultz and Van Zeeland

Excused: 1 - Reed

4. Public Hearings/Appearances

5. Action Items

[21-0116](#)

Recommendation to deny the Operator License for Robert Budrick.

Attachments: [RobertBudrickApplication.pdf](#)
[RobertBudrickDenialLetter.pdf](#)

Lobner moved, seconded by Reed, that the Recommendation to deny the license be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

[21-0123](#)

Reserve "Class B" Liquor and Class "B" Beer License Change of Agent application for Fox River Boat Holding Co. LLC d/b/a River Tyme Bistro, Candice Mortara, New Agent, located at 425 W Water St Unit 100, contingent upon approval from Appleton Police Department.

Attachments: [Candice Mortara S&L.pdf](#)

Lobner moved, seconded by Van Zeeland, that the Change of Agent be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

[21-0122](#)

Request to Temporarily Modify the Special Event Policy related to Extending Application Fee Carryover due to COVID-19

Attachments: [Memo- Special Event Fee Carryover Extension.pdf](#)

Schultz moved, seconded by Lobner, that the Temporary Modification to the Policy be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

6. Information Items

[21-0117](#)

Correction of Ward Designation for Sequoia Drive Annexation-Ordinance #104-20 to include the portion of the road & right-of-way formerly in the Town of Grand Chute to be in existing Ward 39

Attachments: [Sequoia Drive Annex - Ward Split Map.pdf](#)

[21-0113](#)

Directors Reports

1. City Clerk
 - Spring Primary Election Reminders
 - New Deputy Clerk
2. Police Chief
 - Lexipol Policy Management Program Update
3. Fire Chief
 - Covid-19 Vaccinations
 - Hiring Process Updates
 - NIOSH LODD Report (see attached)

Attachments: [NIOSH LODD Report.pdf](#)

These items were presented

7. Adjournment

Lobner moved, seconded by Schultz, that the meeting be adjourned at 5:58 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

"meeting community needs
.....enhancing quality of life"

FEES ARE NON-REFUNDABLE

Date Recv'd ___/___/___

License Fee \$10.00/event

Acct: CLCAGP

Receipt _____

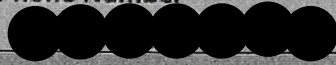
**REQUEST for
Beer/Liquor License
Premise Amendment**

SECTION 1 – LICENSE INFORMATION

Name of Establishment Sangria's Mexican Grill

Address of Establishment 215 S Memorial Appleton, WI 54911

Name of Agent Sarah Gregory

Phone Number


SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

A drawing/diagram of the proposed area must also be submitted with this application

We close off part of the parking lot & throw an outdoor party with outdoor taqueria.

Is this change Permanent?

YES
 NO

If this is temporary please specify the reason for the amendment:

annual May 5th (cinco de mayo) celebration.

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

May 5, 2021 10am-10pm

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Sarah Gregory

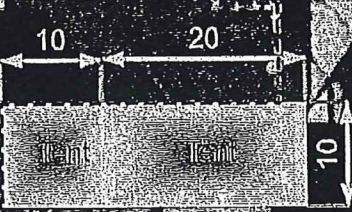
FOR OFFICE USE ONLY

| Department | Approve | Deny | By | Reason |
|-------------|---------|------|----|--------|
| Comm. Dev. | | | | |
| Finance | | | | |
| Fire | | | | |
| Health | | | | |
| Inspections | | | | |



Feet
0 10 20 30 40

Total Area of
Alcohol Consumption
1026 sq. ft.



ADA Parking

NORTH

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 06/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
(if required by ordinance)

Check one: Individual Limited Liability Company
 *Partnership Corporation/Nonprofit Organization

| Applicant's Wisconsin Seller's Permit Number ●●●●●●●●●●●●●●●●●● | |
|--|-------------------|
| FEIN Number ●●●●●●●●●●●●●●●●●● | |
| TYPE OF LICENSE REQUESTED | FEE |
| <input checked="" type="checkbox"/> Class A beer | \$ <u>200</u> |
| <input type="checkbox"/> Class B beer | \$ |
| <input type="checkbox"/> Class C wine | \$ |
| <input type="checkbox"/> Class A liquor | \$ |
| <input type="checkbox"/> Class A liquor (cider only) | \$ N/A |
| <input type="checkbox"/> Class B liquor | \$ |
| <input type="checkbox"/> Reserve Class B liquor | \$ |
| <input type="checkbox"/> Class B (wine only) winery | \$ |
| Publication fee | \$ <u>60 + 28</u> |
| TOTAL FEE | \$ <u>288</u> |

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Kedar LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

| | | | |
|--|----------------------------|---------------------------------|---|
| President / Member Last Name <u>Timilsaina</u> | (First) <u>Lekha</u> | (Middle Name) <u>Nath</u> | Home Address (Street, City or Post Office, & Zip Code) <u>1315 B 22nd Street Two Rivers WI-54241</u> |
| Vice President / Member Last Name <u>Adhikari</u> | (First) <u>Manav</u> | (Middle Name) | Home Address (Street, City or Post Office, & Zip Code) <u>2210 meadowland Dr. Sheboygan, WI</u> |
| Secretary / Member Last Name <u>Thapa</u> | (First) <u>Ganesh</u> | (Middle Name) <u>Bahadur</u> | Home Address (Street, City or Post Office, & Zip Code) <u>2618 Georgia Avenue Apt 115 Sheboygan WI 53081</u> |
| Treasurer / Member Last Name <u>Joshi</u> | (First) <u>Bashudev</u> | (Middle Name) | Home Address (Street, City or Post Office, & Zip Code) <u>1418 Wisconsin Ave Sheboygan WI 53081</u> |
| Agent Last Name <u>Timilsaina</u> | (First) <u>Lekha</u> | (Middle Name) <u>Nath</u> | Home Address (Street, City or Post Office, & Zip Code) <u>1315 B 22nd Street Two Rivers WI-54241</u> |
| Directors / Managers Last Name | (First) | (Middle Name) | Home Address (Street, City or Post Office, & Zip Code) |

1. Trade Name Appleton Clark Business Phone Number _____
 2. Address of Premises 1200 W. Wisconsin Ave Post Office & Zip Code 54914

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Convenience store and walk in cooler

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Kedar LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain Yes No

 have recent expired alcohol licenses

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
 If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain Yes No

 Krishna Food Mart LLC
 3337 Mishicot Rd. Two Rivers WI 54241

9. (a) Corporate/limited liability company applicants only: Insert state WI and date Jan 2021 of registration.
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain Yes No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. Yes No

 Krishna Food Mart LLC
 3337 Mishicot Rd. Two Rivers WI 54241

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
 11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
 12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

| | | |
|--|-------------------------|-------------------|
| Contact Person's Name (Last, First, M.I.) Timilsaina Lekha N. | Title/Member Manager | Date 02/02/21 |
| Signature | Phone Number | Email Address |

TO BE COMPLETED BY CLERK

| | | | |
|--|----------------------------------|---------------------------------|-----------------------------------|
| Date received and filed with municipal clerk | Date reported to council / board | Date provisional license issued | Signature of Clerk / Deputy Clerk |
| Date license granted | Date license issued | License number issued | |

7. What was the previous name and primary nature of the business operating at this location?

Name: Appleton BP (Gas Station)

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) Gas station

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside line Outside —

11. Operating hours (Inside the building): 6 AM to 10 PM
Operating hours (Outdoor seating areas): —

12. Employees/Staff

Number of floor personnel 2 Number of door checkers —

13. In general, state the size and operational details of the proposed establishment:

a. Gross floor building area of the premises to be licensed: 28/28 square feet.

b. Gross outdoor seating areas of the premises to be licensed: — square feet.

c. Below, identify the operational details of the proposed establishment:

convenience store and walk in cooler

[Signature]
Signature

02/02/2024
Date

REC 1754-001
2-2-21

Application for Cigarette and Tobacco Products Retail License

MUNICIPAL USE ONLY

Submit to municipal clerk.

| |
|------------------|
| License Number |
| Period Covered |
| Date of Issuance |

Applicant's Wisconsin 15-digit Sales Tax Account Number

← This must be issued in the same Legal Name of the licensee below.

| | | | |
|---|--------------------|--|-------------------------------|
| Legal Name (corporation, limited liability company, partnership or sole proprietorship) Kedar LLC | | Federal Employer Identification No. (FEIN) | |
| Trade or Business Name (if different than Legal Name) Appleton Clark | | Telephone Number | |
| Business Address (License Location) 1200 W Wisconsin Ave | | Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town | Business Telephone () |
| Municipality | State WI | Zip Code 54914 | County of: Appleton |
| Mailing Address (if different than Business Address) | | Municipality | State WI Zip Code |

Organization (check one)

- Sole Proprietor Wisconsin Corporation – Enter date incorporated: _____
 Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
 Other (describe) LLC

- Yes No 1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
 Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/forms/excise/ctp-129.pdf.)
 Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
 Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
 Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
 Yes No 6. Does the applicant understand that they may not sell single cigarettes?
 Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
 Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Application for Cigarette and Tobacco Products Retail License

MUNICIPAL USE ONLY

Submit to municipal clerk.

| |
|------------------|
| License Number |
| Period Covered |
| Date of Issuance |

Applicant's Wisconsin 15-digit Sales Tax Account Number

← This must be issued in the same Legal Name of the licensee below.

| | | | |
|--|-------------|--|--------------------------------------|
| Legal Name (corporation, limited liability company, partnership or sole proprietorship) M.D Tobacco & Snacks, LLC | | Federal Employer Identification No. (FEIN) | |
| Trade or Business Name (if different than Legal Name) M.D Tobacco & Snacks | | Telephone Number | |
| Business Address (License Location) 1415 West Kamps Ave #4 | | Business Located In <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Town | Business Telephone (920) 381-5997 |
| Municipality | State WI | Zip Code 54914 | County outagamie |
| Mailing Address (if different than Business Address) 331 N pine st Kimbely | | Municipality | State WI |
| | | | Zip Code 54136 |

Organization (check one)

- Sole Proprietor
- Partnership
- Other (describe) _____
- Wisconsin Corporation – Enter date incorporated: 1/24/21
- Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No

- Yes No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dor/forms/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
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- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
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Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

Appleton Fire Department



Annual Report

Welcome

Contents

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It is my pleasure to present the 2020 Appleton Fire Department Annual Report. We are honored to welcome and serve each citizen and visitor in our community. We are extremely proud to provide the highest level of fire, emergency medical, hazardous materials and technical rescue emergency response. Coupled with our robust fire inspection and prevention programming, the Appleton Fire Department lives out our mission of protecting the community with exceptional service. As our community continues to grow and our environment changes, our responsibility to provide the highest level of service is unyielding. The Appleton Fire Department, and the services we provide, will continue to adapt to effectively meet the challenges found within our community.

A handwritten signature in black ink, appearing to read 'J Hansen'.

Jeremy J Hansen
Fire Chief

Mission:

With our partners, the Appleton Fire Department protects the community with exceptional service.

Vision:

Pursuing excellence and enhancing the quality of life in Appleton and our regional community.

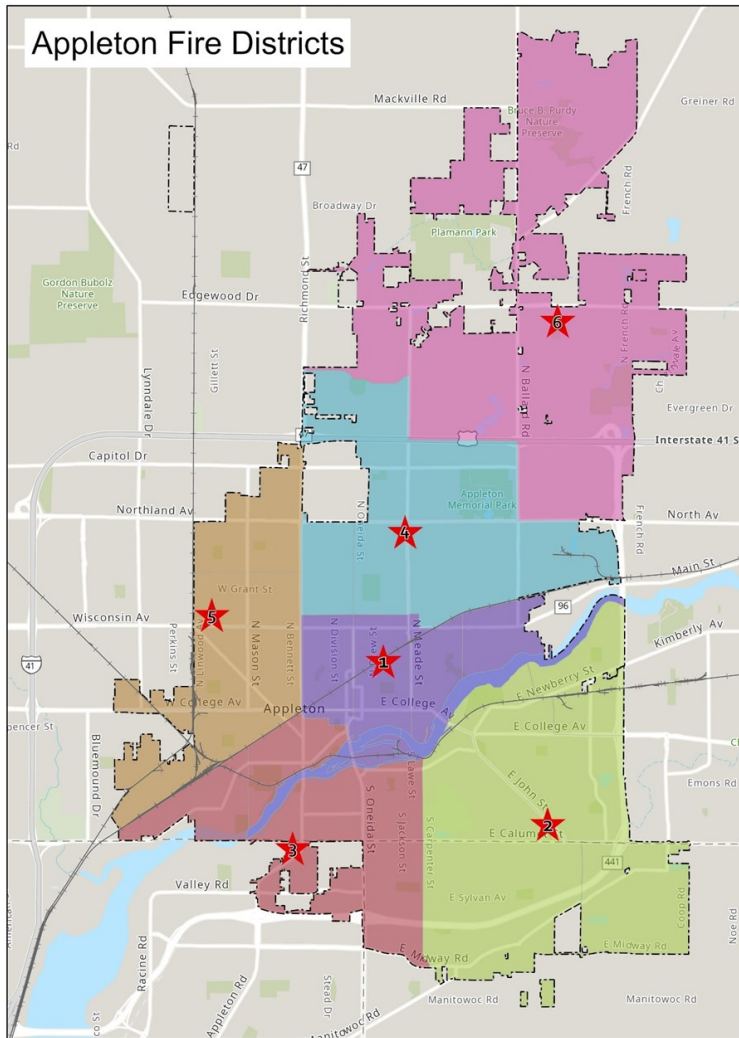
Core Values:

- P** Partnership
- R** Respect
- I** Integrity
- D** Diversity
- E** Excellence



In 2020 AFD took delivery of a 2020 Pierce Aerial Truck (pictured) at a total cost of \$1,065,750.

Fire Department Information



Total Calls **5,909**

Total Fires **135**
 Structure Fires 57
 Vehicle Fires 10
 Brush/Grass Fires 6
 Other Fires 62

Overpressure/Overheat **50**

Total EMS and Rescue Calls **4,320**
 EMS Calls 4,099
 Vehicle Accidents with Injuries 93
 Other Medical Incidents 128

Total Hazardous Conditions **276**

Total Service Calls **283**

Total Good Intent Calls **348**

Total False Alarms **490**
 Malicious False Alarms 14
 System Malfunction 156
 Unintentional False Alarms 263
 Other False Alarms 57

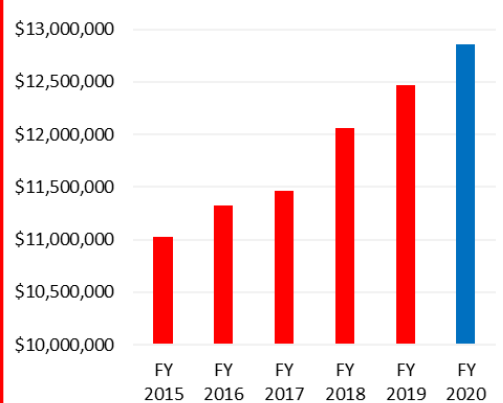
**Total Severe Weather/
Natural Disaster** **2**

Total Special Incident Type **5**

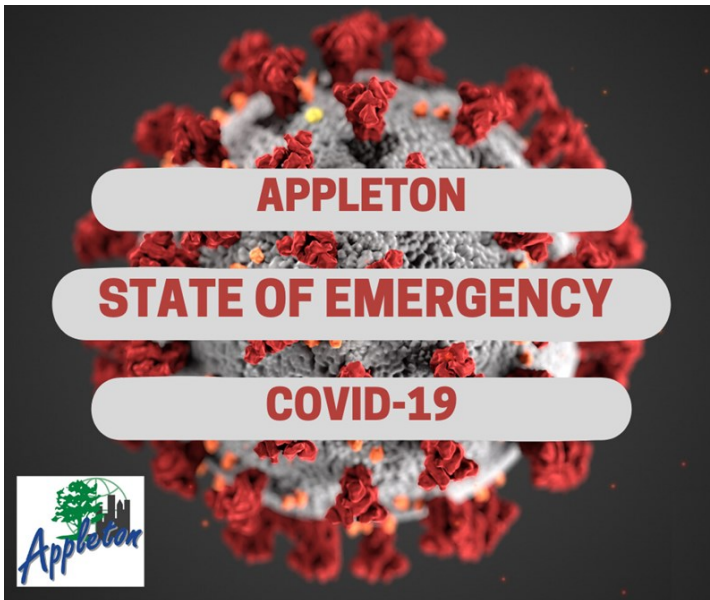
Operating Budget FY 2020

| Program Area | Cost (\$) | % of Budget |
|----------------------------|---------------------|-------------|
| Fire Suppression | \$9,461,388 | 73.59% |
| Fire Prevention | \$1,307,288 | 10.17% |
| Emergency Medical Services | \$686,893 | 5.34% |
| Administration | \$554,902 | 4.32% |
| Technical Services | \$419,967 | 3.27% |
| Resource Development | \$260,653 | 2.03% |
| Special Operations | \$165,418 | 1.29% |
| Total | \$12,856,509 | 100% |

Operating Budget by FY



COVID-19



COVID-19 brought significant challenges to the Appleton Fire Department. It significantly changed operations in emergency response and fire prevention. Despite the added safety measures, including decontaminating all equipment after each response, there was not a significant increase in time dedicated to each response. Compared to 2019 data, average on scene times were reduced by over nine minutes in 2020; however, the increased disinfection of equipment left overall call times similar.

Fire prevention saw a reduction in inspections and every public education event after February cancelled. Prevention methods then focused on social media and other safe ways to educate the public on fire and life safety.

Several members of the department, including administrative and civilian prevention staff, worked from home for a significant portion of the year.



Significant Events

- ◆ 1/13 N. Richmond Sprinkler Save Fire
- ◆ 2/13 W. Pine St. Fire
- ◆ 2/22 W. Wisconsin Fire
- ◆ 6/20 W. Eighth St. Fire
- ◆ 8/18 Hancock St. Fire
- ◆ September Fox River Victim Recovery
- ◆ 9/26 W South St. Arson Fire
- ◆ 9/27 - 10/4 Light the Night
- ◆ 10/22 Fuji Ct. Gas Leak Fire
- ◆ 11/6 Fox River Water Rescue
- ◆ 11/28 Clark Street Fatal Fire



Fire Suppression Division

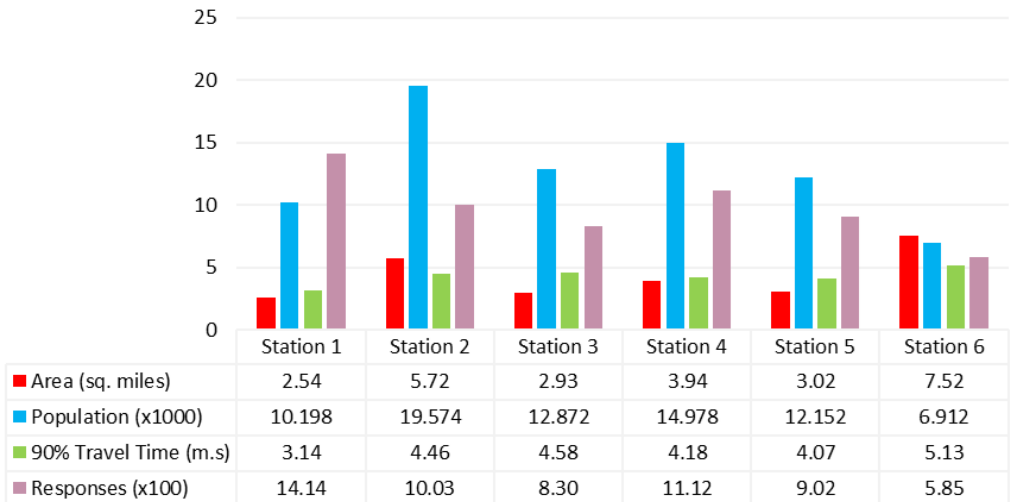


Ryan Weyers
Deputy Chief

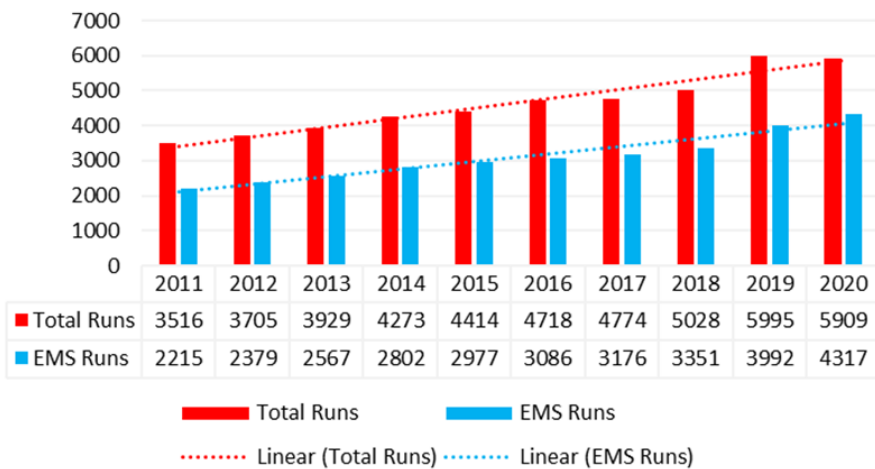
The Appleton Fire Department Suppression Division provides 24/7/365 emergency service to the City of Appleton residents along with regional partnerships for automatic aid for fire response with Grand Chute and mutual aid with agencies in Outagamie, Winnebago, and Calumet Counties. The Fire Suppression Division of the Appleton Fire Department is the largest division of the department and is under the direct supervision of Deputy Fire Chief Ryan Weyers. This division is charged with enhancing the quality of life to our community by providing a safe and healthy environment through our response. The Appleton Fire Department operates out of six strategically located fire stations throughout the city. Each of these stations has a designated fire district. The department is organized into five Engine companies, one Ladder company, one Quint company, and one Command vehicle. Trained personnel also cross-staff a technical rescue unit, two water rescue boats, a rapid response light rescue unit, and a regional hazardous materials unit. The Appleton Fire Department also utilizes management staff to serve additional command roles during emergency incidents.



Fire District Information



10 Year Call Volume



Special Operations



Doug Vrechek
Battalion Chief

Hazardous materials training has migrated to more tabletop exercises, and the team continues to respond to the general incidents. The “protect yourselves from the environment” mentality has suited the Haz Mat team well this year. The experience in personal protective equipment (PPE) has benefited many.

Technical rescue calls include a confined space rescue in the Village of Freedom, and the structural shoring of several buildings damaged by fire or vehicle accidents. Water rescues continue to represent many of these types of calls, and this year was no exception.

Training in all the technical rescue disciplines has progressed well. The Appleton Fire Department is adding personnel to these special assignments as outside training opportunities open up. The firefighter numbers are sufficient in these specialties, and those tasked with this responsibility continue to take a leadership role in these events.



Resource Development



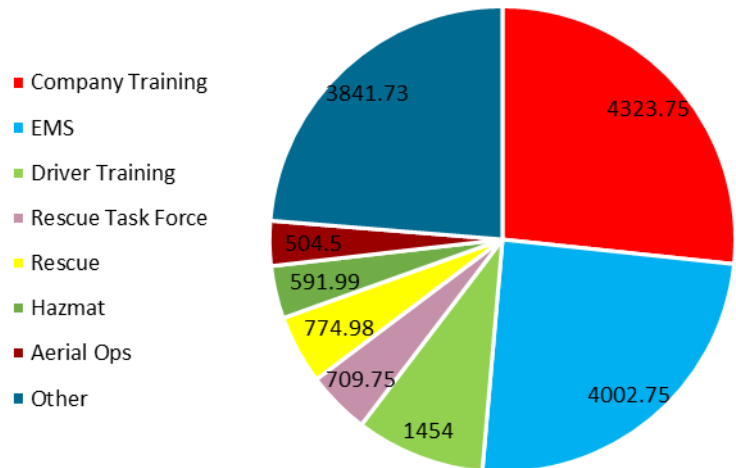
Doug Vrechek
Battalion Chief

In 2020, the Appleton Fire Department added five new members, pushing them through a rigorous six-week recruit academy. Their training continues on the job, as the last group of four recruits, hired in 2019, finish up their probationary period.

The department has learned to train in smaller groups and have focused on training that is more isolation friendly, rather than decrease the amount of training. The Appleton Fire Department has taken advantage of resources like Target Solutions, a web-based training platform, as well as many online opportunities. As we have pushed our crews onto distance learning venues, we've been able to take advantage of staying closer to our assigned fire districts, a new practice that will continue after the pandemic, to help with our response times.

- ◆ Total Training Hours: 16,203.45
- ◆ Average Hours per Person: 180.03
- ◆ Total Categories: 135
- ◆ Total Training Entries: 9,616
- ◆ Average Time per Training: 1hr 41min

Training Hours by Category



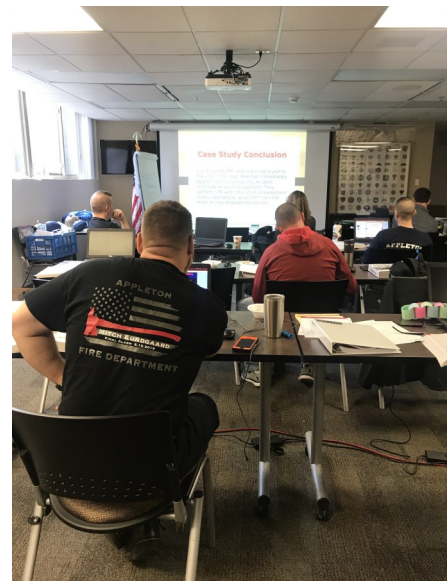
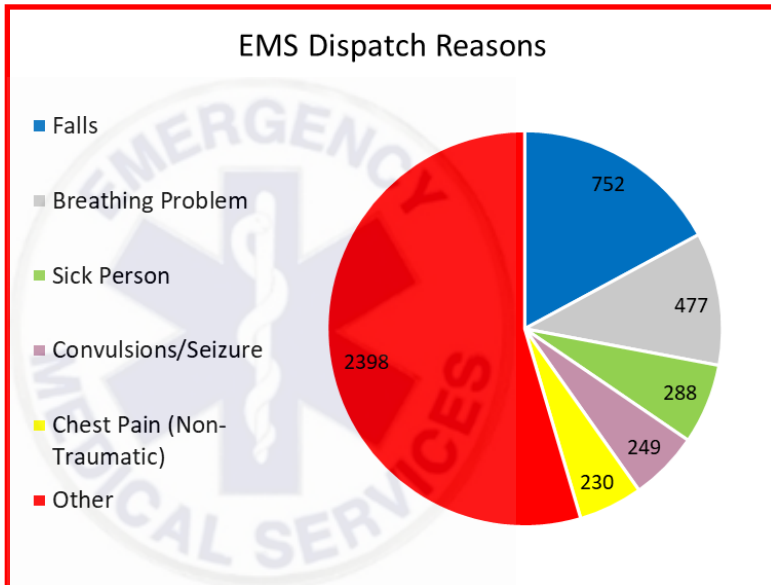
Emergency Medical Service



Doug Vrechek
Battalion Chief

This year, the department continues to commit to enhanced Emergency Medical Service (EMS) delivery. The Appleton Fire Department finished our second class of current firefighters, advancing their skills from Emergency Medical Responder (EMR) to Emergency Medical Technician (EMT), allowing additional skills and procedures to be provided to patients. The application to advance the current scope of practice was also approved, now the department will provide EMT service to our community starting January 1, 2021. The Fire Department staff has also been bolstered with additional paramedics.

The Tactical EMS (TEMS), also known as SWAT personnel recently received a letter of appreciation from the Aurora, IL Police Department, for their direct involvement in the apprehension of two attempted murder suspects in our community. The department's TEMS template is regarded as a model for other teams to emulate. This partnership with Appleton Police Department flourishes.

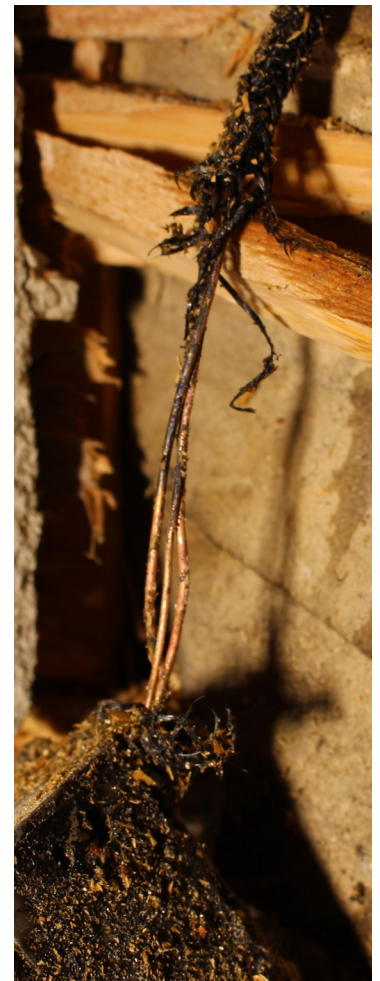


Prevention & Public Education

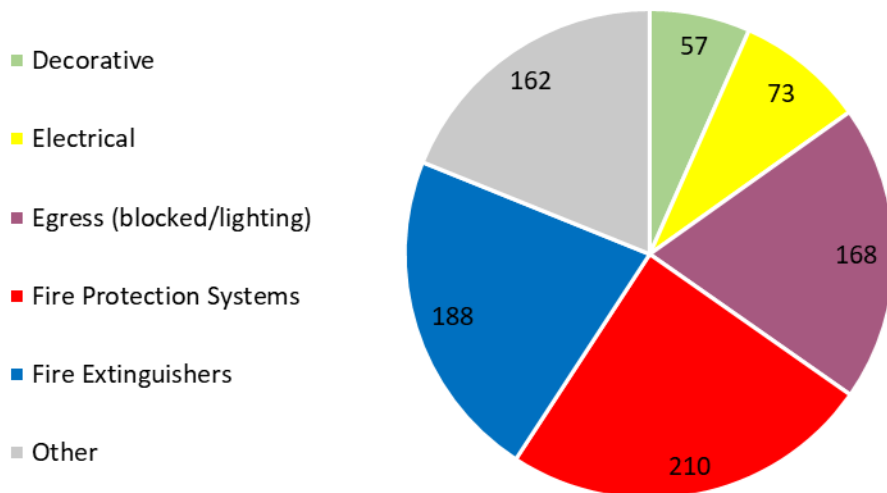


Derek Henson
Battalion Chief

The Fire Prevention Division had a difficult year in 2020. Due to COVID-19, public education events were mostly cancelled and inspections were postponed. Fire Prevention personnel needed to find ways to be productive elsewhere. Work began on a community based risk assessment. This will be a cornerstone for risk reduction decisions going forward. This assessment will also be a key component of the department's Standard of Cover, which will describe the level of performance the department delivers to the community. Public education was focused on social media and other safe events. In coordination with the National Fallen Firefighters Foundation, a Light the Night to Honor Fallen Heroes was held to honor Fallen D/E Mitch Lundgaard. The annual Keep the Wreath Green campaign was also held, resulting in three red bulbs, one for each structure fire during the holiday season. Even with COVID-19, there were still fires to investigate. In 2020, Firefighter/Inspectors began the process of becoming certified as fire investigators, with a goal of completing the process by the end of 2021.



Violations by Category



Awards & Personnel Updates

Ed King

2020 Employee of the Year



EMS Lifesaving Award

| | |
|---------------|-----------------|
| Doug Vrechek | Cody Peabody |
| Brian Cook | Adam Hansen |
| Tyler Zunker | Andrew Lane |
| Mike Becker | Jordan Ross |
| Adam Hansen | Scott Pelkin |
| Alex Smith | Jay Kjorlien |
| Bill Calaway | Tyler Mickelson |
| Dave Reigles | Travis Nate |
| Chris Britzke | Gerald Borski |
| Todd Bean | Scott Karpinski |
| Andy Dobbe | Mike Wiese |
| Steve Jahr | Cody Walesh |

Recognition Award

Ethan Kroll
Derek Henson
Jake Kirchner

Retirements

Deputy Chief Darrel Baker
Driver/Engineer Jeff Maloney
Driver/Engineer Todd Daanen
Civ. Fire Inspector Dave Kempen

Promotions

Deputy Chief Ryan Weyers
Battalion Chief Doug Vrechek
Lieutenant Justin Brown
Driver/Engineer Kelly Lynch
Driver/Engineer Adam Hansen
Driver/Engineer Mark Deslauriers

New Hires

Civ. Fire Inspector Jose Saldivar
Firefighter Tyler Rusch
Firefighter Ryan Monaghan
Firefighter Sam Felauer
Firefighter Lukas Syrjamaki
Firefighter Jake Laack

Fire Department Staff

Fire Chief: Jeremy Hansen

Deputy Chief: Ryan Weyers

Assistant to the Fire Chief: Sharon Brochtrup

Battalion Chiefs:

| | | |
|---------------|--------------|--------------|
| Shannon Young | Jeff Felauer | Derek Henson |
| Ethan Kroll | Doug Vrechek | |

Captains:

| | | |
|----------------|------------|--------------|
| Mike Woodzicka | Joe Scott | Jason Lee |
| Mike Mueller | Rick James | Scott Pelkin |

Lieutenants:

| | | |
|-----------------|--------------|----------------|
| Chad Rucynski | Todd Bean | Jake Kirchner |
| Jeff Nelessen | Greg Cullen | Steve Unruh |
| Jeremy Hotynski | Jerry Borski | Michael Becker |
| Michelle Bialas | Corby Henkel | Adam Galica |
| Bill Calaway | Tim Meyer | Justin Brown |

Driver Engineers:

| | | | |
|--------------|-----------------------|-----------------|--------------|
| Steve Kulas | Scott Karpinski | Andy Patz | Ryan Lee |
| Jay Kjorlien | Michelle Neeck-Lappen | Matt Gerrits | Tim Blob |
| Todd Daanen | Kraig Kasten | Mike Hietpas | Tyler Zunker |
| Darrin Butry | Gary Awe | Mark Delauriers | Kelly Lynch |
| Bryan Knauer | Ben Lee | Brad Brautigam | |
| Brian Cook | Dave Reigles | Adam Hansen | |

Firefighter/Inspectors:

| | | |
|-----------------|---------------|-------------|
| Jeremiah Detert | Tim Damrow | Bart Rakun |
| Nate Milhans | Keegan Murphy | Eric Winger |

Firefighters:

| | | | |
|----------------|-----------------|------------------|-----------------|
| Tim Lutz | Joe Kozikowski | Travis Nate | Cole Nelson |
| Chad Johnson | Chris Britzke | Matt Gloudemans | Tyler Rusch |
| Todd Hendricks | Casey Kostechka | Cody Walesh | Lukas Syrjamaki |
| Andy Dobbe | Michael Wirtz | Bryce Sternhagen | Jake Laack |
| Mike Wiese | Tyler Mickelson | Kyle Zuleger | Ryan Monaghan |
| Andy Lane | Riley Kubisiak | Casey Balczewski | Sam Felauer |
| Andy Webb | Steve Jahr | Cody Peabody | |
| Troy Kinley | Jordan Ross | Alex Smith | |
| Matt Dercks | David Hammer | Tim Verstegen | |
| Adam Paiser | Chad Donnay | Tyler Linehan | |

Support Staff:

| | |
|--|-----------------|
| Training & Resource Development Specialist | Ed King |
| Fire Protection Engineer | Steve Patterson |
| Fire Inspector | Jose Saldivar |
| Administrative Assistant | Nancy Wilcox |
| Clerical Assistant | Sally Dickinson |
| Central Equipment Agency Mechanic | Paul Rynish |

