



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, October 21, 2020

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[20-1375](#) Common Council Meeting Minutes:
October 7, 2020 Organizational Meeting
October 7, 2020 Common Council Meeting

Attachments: [CC Minutes 10-7-20 Org. Mtg..pdf](#)
[CC Minutes 10-7-2020.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[20-1372](#) Board of Building Inspection Appointment

Attachments: [Bd of Building Insp Appointment Memo to Council.pdf](#)

[20-1373](#) Proclamations:
-Domestic Violence Awareness Month
-White Cane Safety Day

Attachments: [Domestic Violence Awareness Month.pdf](#)
[White Cane Safety Day Proclamation.pdf](#)

[20-1374](#) COVID-19 Update

Attachments: [COVID -19 Cases 10-21.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[20-1369](#) Public Hearing for Rezoning #7-20 for 1200 and 1216 S. Oneida Street from C-2 to C-1

Attachments: [ClassIIPublicHearingNotice_1200+1216SOneidaSt_Rezoning#7-20.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[20-1329](#) Request from John Fease to have the \$50 Weed Administration Fee waived for 508 W. Wisconsin Avenue.

Attachments: [508 W. Wisconsin.pdf](#)

[Butterfly garden.pdf](#)

Legislative History

10/12/20	Municipal Services Committee	recommended for denial
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[20-1330](#) Approve proposed modifications to the City Owned Pedestrian Walks Policy.

Attachments: [Pedestrian Walks Policy.pdf](#)

Legislative History

10/12/20	Municipal Services Committee	recommended for approval
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Amendment: Third bullet, add sentence: The request must be made within 24 months of the removal of the fence. (5-0)

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[20-1184](#) Resolution #15-R-20 Marijuana & Drug Paraphernalia Citations

Attachments: [#15-R-20 Marijuana & Drug Paraphernalia Citations.pdf](#)

[THC and Paraphernalia Resolution.pdf](#)

[S&L - DMG Memo re Statutory Limits - 10-12-2020.pdf](#)

Legislative History

9/9/20	Safety and Licensing Committee	referred
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10/14/20	Safety and Licensing Committee	recommended for approval
10/14/20	Safety and Licensing Committee	amended

*Amended to modify the citation fees:
1st offense: \$50
2nd offense: \$100
3rd offense: \$100*

[20-1353](#)

Resolution # 17-R-20 Trick-or-Treating

Attachments: [#17-R-20 Trick-or-Treating.pdf](#)
[Halloween Trick or Treating 2020 Memo to SL.pdf](#)

Legislative History

10/14/20	Safety and Licensing Committee	recommended for denial
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[20-1354](#)

Resolution #18-R-20 Fire Department EMT Service Level

Attachments: [#18-R-20 Fire Dept. EMT Service Level.pdf](#)

Legislative History

10/14/20	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION[20-1221](#)

Request to approve Rezoning #7-20 to rezone 1200 South Oneida Street (Tax Id #31-4-0418-00) and 1216 South Oneida Street (Tax Id #31-4-0420-00), including to the centerline of the adjacent right-of-way, from C-2 General Commercial District to C-1 Neighborhood Mixed Use District, as shown on the attached maps

Attachments: [StaffReport Rezoning 7-20 1200+1216SOneidaSt For09-22-20.pdf](#)

Legislative History

9/22/20	City Plan Commission	recommended for approval
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Proceeds to Council on October 21, 2020.

[20-1320](#)

Request to approve Special Use Permit #6-20 for the manufacturing of dairy products (light manufacturing) located at 300 E. Coolidge Avenue (Tax Id #31-9-0030-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Malcore Foods_SUP_For10-13-20.pdf](#)
[Neighbor Petition_10-09-20.pdf](#)
[Kris Krause Email_10-13-20.pdf](#)

Legislative History

10/13/20 City Plan Commission recommended for approval
Staff stated an email was received today by Kris Krause, and it is now attached to this file.

[20-1325](#)

Request to approve the Sequoia Drive (Right-of-Way) Annexation consisting of approximately 3.3251 acres, currently in the Towns of Grand Chute and Vandebroek, in order to extend Sequoia Drive north from the North Edgewood Estates Phase II subdivision to Broadway Drive as shown on the attached maps and establish a temporary zoning classification of AG Agricultural District

Attachments: [StaffReport SequoiaDrive Annexation For10-13-20.pdf](#)
[DOA Annexation Review Letter 14337 10-13-20.pdf](#)

Legislative History

10/13/20 City Plan Commission recommended for approval
Staff stated the review letter from the State was received today, and it is now attached to this file.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[20-1269](#)

Request Approval of the Updated 2020 Trail Reservation and Fees Policy

Attachments: [Trail Reservation and Fee Policy - Clean.pdf](#)
[Trail Reservation and Fee Policy - Redlined.pdf](#)

Legislative History

10/12/20 Parks and Recreation recommended for approval
Committee

[20-1271](#)

Request to Install Lion Statue in Lions Park

Attachments: [Lions Park Statue Memo.pdf](#)

Legislative History

10/12/20 Parks and Recreation recommended for approval
Committee

5. MINUTES OF THE FINANCE COMMITTEE

[20-1308](#)

Request to approve staff recommendations regarding Resolution #8-R-20 - City of Appleton Branding Study

Attachments: [MEMO Resolution 8-R-20 Brand Study.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1309](#) Request to award the 2020 Interior Finishes and Furniture project to Chet Wesenberg Architect, LLC for a sole-source contract not to exceed \$120,015

Attachments: [2020 City Hall Architectural Services.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1311](#) Request to deny request from Mr. Kevin Frey to cancel the sanitary sewer lateral special assessment of \$1,716 for 1105 W. Summer Street

Attachments: [Finance Committee - Kevin Frey Special Assessment.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1313](#) Request to approve the following 2020 Budget adjustment:

Public Works Capital Projects

Public Safety Camera Prog-Northland Av/STH 441 Interchnng	- \$20,000
Public Safety Camera Prog-College Av/Memorial Dr area	+\$20,000

to reallocate funds in the Public Safety Camera Program from one intersection to another (2/3 vote of Common Council required)

Attachments: [Finance Committee - Budget Adjustment.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1344](#) Request to approve the use of excess 12/31/2019 General Fund Balance

Attachments: [Finance Committee - Fund Balance Policy 2020.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1345](#) Request to approve Contract Amendment/Change Order No. 1 to Contract No. 67-20, Unit Z-20 Ballard Road Water Main Reconstruction for additional quantities of augered watermain casing pipe, slurry backfill and water services in the amount of \$57,000 resulting in a decrease to contingency from \$44,333 to \$0. Overall contract increases from \$1,152,664 to \$1,165,331

Attachments: [Unit Z-20 Change Order No. 1.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1346](#) Request to reject all bids for Green Parking Ramp Stair Replacement

Attachments: [Green Ramp Stair Replacement Bid Rejection Memo.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

[20-1348](#) Request to adopt a resolution waiving the restrictive covenants concerning the redevelopment of the YMCA Soldier's Square Parking Ramp property

Attachments: [Memo in Support of Approval of Waiver of Covenants - FINAL.pdf](#)
[RESOLUTION - City of Appleton - YMCA - Soldiers Square Ramp.pdf](#)

Legislative History

10/12/20 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[20-1295](#) Request to approve Substantial Amendment to the Community Development Block Grant (CDBG) 2020 Annual Action Plan (AAP) awarding an additional \$348,255 of CDBG Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to community partner organizations as specified in the attached documents

Attachments: [2020 AAP Substantial Amendment Memo to CEDC 10-14-20.pdf](#)
[CARES Act CDBG Award Letter 4-2-20.pdf](#)
[CDBG CV Simple Summary.pdf](#)
[CDBG CV Award Recommendations PS & NPS.pdf](#)
[2020 AAP Substantial Amendment Draft 04-16-2020.pdf](#)
[Salvation Army Fox Cities Stmt to CEDC 10-6-20.pdf](#)

Legislative History

10/14/20 Community & Economic Development Committee recommended for approval

[20-1296](#) Request to approve Substantial Amendments to the Community Development Block Grant (CDBG) Citizen Participation Plan (CPP) and the CDBG Policy as specified in the attached documents

Attachments: [CPP Substantial Amendment Memo to CEDC 10-14-20.pdf](#)
[CPP Amendment - Public Comment Period Notice 10-2-20.pdf](#)
[Citizen Participation Plan -w markup Draft 10-14-20.pdf](#)
[CDBG Policy -w markup Draft 10-14-20.pdf](#)
[Proposed Citizen Participation Plan -no markup 10-14-20.pdf](#)
[Proposed CDBG Policy -no markup 10-14-20.pdf](#)
[CDBG-CV Federal Register.pdf](#)

Legislative History

10/14/20 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

[20-1287](#) Request to approve rate increase effective January 1, 2021 as presented in Wastewater Rate Study.

Attachments: [WW Rate Increase memo Oct 2020 FINAL.pdf](#)

Legislative History

10/13/20 Utilities Committee recommended for approval

[20-1288](#) Approve second amendment to the 2020A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$30,000 for a total contract amount not to exceed \$65,000.

Attachments: [2020A SWM Plan Review BC Second Amendment Memo Util Cmte.pdf](#)

Legislative History

10/13/20 Utilities Committee recommended for approval

[20-1289](#) Approve second amendment to the 2020B Stormwater Management Plan Review contract with raSmith by an increase of \$25,000 for a total contract amount not to exceed \$65,000.

Attachments: [2020B SWM Plan Review raSmith Second Amendment Memo Util Cmte.pdf](#)

Legislative History

10/13/20 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[20-1276](#) Approve Addendum to Exercise Second Option Year for Specialized Transportation Contract (VT-16-008) and Rural Paratransit Contract (VT-16-007)

Attachments: [FCTC 2020 Rural and Specialized Transportation Addendum.pdf](#)

Legislative History

10/13/20 Fox Cities Transit Commission recommended for approval

[20-1277](#) Approve Addendum to Exercise Second Option Year for Northern Winnebago Dial A Ride Contract

Attachments: [FCTC 2020 Northern Winnebago Dial A Ride Addendum.pdf](#)

Legislative History

10/13/20

Fox Cities Transit
Commission

recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[20-1368](#) Ordinances 104-20 to 125-20

Attachments: [Ordinances 104-20 to 125-20.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO
COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES
OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.